

AGENDA

**Regular Meeting of the Bradbury City Council
To be held on Tuesday, April 20, 2021
Closed Session Immediately Following
at the Bradbury Civic Center
600 Winston Avenue, Bradbury, CA 91008**

Pursuant to Governor Newsom's Executive Order N-25-20, the City is allowing Council Members, Staff and the public to participate in this City Council meeting by means of a Zoom video or telephone call. You will be able to hear the entire proceedings (other than the Closed Session) and to speak during Public Comment, Public Hearing, and other authorized times. Members of the public must maintain silence and mute their microphones and telephones except during those times. The Zoom information is: <https://us02web.zoom.us/j/83104632201>, One tap mobile +16699009128, 83104632201#, or dial (669) 900-9128 and enter code 831 0463 2201#.

OPEN SESSION 7:00 PM

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "For Information" or "For Discussion" may also be subject of an "action" taken by the Board or a Committee at the same meeting.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Lewis, Mayor Pro-Tem Bruny, Councilmembers Lathrop, Barakat and Hale

APPROVAL OF THE AGENDA: Majority vote of City Council to proceed with City Business

DISCLOSURE OF ITEMS REQUIRED BY GOVERNMENT CODE SECTION 1090 & 81000 ET. SEQ.

PUBLIC COMMENT

Anyone wishing to address the City Council on any matter that is not on the agenda for a public hearing may do so at this time. Please state your name and address clearly for the record and limit your remarks to five minutes.

Please note that while the City Council values your comments, the City Council cannot respond nor take action until such time as the matter may appear on a forthcoming agenda.

Routine requests for action should be referred to City staff during normal business hours, 8:30 am - 5:00 pm, Monday through Friday, at (626) 358-3218.

The City of Bradbury will gladly accommodate disabled persons wishing to communicate at a City public meeting. If you require special assistance to participate in this meeting, please call the City Manager's Office at (626) 358-3218 at least 48 hours prior to the scheduled meeting.

ACTION ITEMS*

1. CONSENT CALENDAR

All items on the Consent Calendar are considered by the City Council to be routine and will be enacted by one motion unless a Council Member request otherwise, in which case the item will

be removed and considered by separate action. All Resolutions and Ordinances for Second Reading on the Consent Calendar, the motion will be deemed to be “to waive the reading and adopt.”

- A. Minutes: Regular Meeting of March 16, 2021
- B. Resolution No. 21-06: Demands and Warrants for April 2021
- C. Monthly Investment Report for the month of March 2021

2. 6th Cycle Housing Element Discussion & Public Outreach

The City has retained the services of Veronica Tam and Associates, Inc. to assist the City with the 6th cycle Housing Element Update. The consultant will be providing an overview of the Update process and will solicit community feedback as part of this presentation.

3. Introduction of Ordinance No. 374: An Ordinance of the City Council of the City of Bradbury, California, Amending the Bradbury Municipal Code to Add Development Standards for Yard Areas Adjacent to Streets and for Parkway Areas

The Planning Commission at its January 27, 2021 meeting adopted Resolution No. PC 21-295 to recommend that the City Council adopt an ordinance to address the improvements of yard areas adjacent to streets. The City Council reviewed and commented upon the ordinance during the March 16, 2021 meeting. Ordinance No. 374 incorporates comments made during the March meeting.

4. Introduction of Ordinance No. 375: An Ordinance of the City Council of the City of Bradbury, California Repealing Chapters 34, 37, and 40 of the Development Code and Adding a New Chapter 34 Relating to Architectural Review and Neighborhood Compatibility, and Amending Chapters 7, 13, 16, 19, 29, 31, 43, 55, 112, 115, 139, 166 and 172 of the Development Code Related to Hearings

Ordinance No. 375 amends the City's currently architectural review regulations to align with recent State legislation and recent changes to the Bradbury Municipal code dealing with ADUs and JADUs. Ordinance No. 375 eliminates inconsistencies and clarifies provisions for minor and significant architectural review, and neighborhood compatibility and combines them into a single chapter.

5. Introduction of Ordinance No. 376: An Ordinance of the City Council of the City of Bradbury, California, Amending the Bradbury Municipal Code Prohibiting Parking of Mobile Billboard Advertising Displays and Prohibiting Rolling Billboards

Ordinance No. 376 would prohibit the parking and rolling/moving of mobile billboard advertising displays in the City.

6. First Reading of Ordinance No. 377: An Ordinance of the City Council of the City of Bradbury, California Amending the Bradbury Municipal Code Regarding Administrative Fines and Penalties

Ordinance No. 377 clarifies the City's fines and penalties. It also adds and clarifies a number of other code enforcement mechanisms, such as late payments on administrative citations and issuance of citations after a thorough investigation that did not occur in the presence of an officer.

7. Discussion School District Reorganization

Per the direction of City Council from the March 2021 meeting, City staff has gathered general information to discuss the reorganization of school districts for the City of Bradbury.

8. Discussion on the American Rescue Plan

The American Rescue Plan Act of 2021 slates the City of Bradbury receiving approximately \$201,000. This item discusses fund disbursement and general eligible expenses.

9. Matters from the City Manager

10. Matters from the City Attorney

11. Matters from the City Council

Brief reports of individual Councilmembers activities relating to City business occurring since the last meeting.

Mayor Lewis

California JPIA

Director of Bradbury Disaster Committee

Area "D" Office of Disaster Management

Mayor Pro-Tem Bruny

Duarte Community Education Council (CEC)

Councilmember Lathrop

League of California Cities

Duarte Education Foundation

Councilmember Barakat

LA County Sanitation Districts

San Gabriel Valley Council of Governments (SGVCOG)

San Gabriel Valley Mosquito & Vector Control District

Foothill Transit

Councilmember Hale

12. Items for Future Agendas

CLOSED SESSION

CALL TO ORDER/ROLL CALL

PUBLIC COMMENT – REGARDING CLOSED SESSIONS ONLY

RECESS TO CLOSED SESSIONS REGARDING:

A. Public Employee Performance Evaluation

Government Code Section 54957 (b)(4)

Title: City Planner

B. Pending Litigation Pending Litigation pursuant to Government Code Section 54956.9 (d)(4) (Based on existing facts and circumstances, the legislative body of the local agency has decided to initiate or is deciding whether to initiate litigation. (1 potential cases).

C. Pending Litigation Pending Litigation pursuant to Government Code Section 54956.9 (d) (1): *City of Bradbury v. Zhongying USA Capitals Inc.*, Los Angeles Superior Court Case No. 19GDCP00356.

ADJOURNMENT

The City Council will adjourn to a Regular Meeting at the Bradbury Civic Center, 600 Winston Ave., Bradbury, CA 91008 on Tuesday, May 18, 2021 at 7:00 p.m.

* *ACTION ITEMS* Regardless of a staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject or continue such item. Further information on each item may be procured from City Hall.

"I, Claudia Saldana, City Clerk, hereby certify that I caused this agenda to be posted at the Bradbury City Hall entrance gate on Friday, April 16, 2021 at 5:00 p.m."



CITY CLERK - CITY OF BRADBURY

**MINUTES OF A REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF BRADBURY
HELD ON TUESDAY, MARCH 16, 2021**

EXECUTIVE ORDER NO. 25-20:

Pursuant to Governor Newsom's Executive Order N-25-20, the City is allowing Council Members, Staff and the public to participate in this City Council meeting by means of a Zoom video or telephone call. Participants will be able to hear the entire proceedings (other than the Closed Session) and be able to speak during Public Comment, Public Hearing, and other authorized times. Members of the public must maintain silence and mute their microphones and telephones except during those times.

MEETING CALLED TO ORDER:

The Regular Meeting of the City Council of the City of Bradbury was called to order by Mayor Lewis at 7:00 p.m. followed by the Pledge of Allegiance.

ROLL CALL:

PRESENT: Mayor Lewis, Councilmembers Lathrop, Barakat and Hale

ABSENT: Mayor Pro-Tem Bruny

STAFF: City Manager Kearney, City Attorney Reisman, City Planner Kasama and City Clerk Saldana

MAYOR PRO-TEM BRUNY EXCUSED:

Councilmember Barakat made a motion to excuse Mayor Pro-Tem Bruny from the meeting. Mayor Lewis seconded the motion which carried unanimously.

APPROVAL OF AGENDA:

Councilmember Barakat made a motion to approve the agenda to proceed with City business. Councilmember Hale seconded the motion which carried unanimously.

**DISCLOSURE OF ITEMS REQUIRED BY
GOV. CODE SECTION 1090 & 81000
ET SEQ.:**

In compliance with the California Political Reform Act, each City Councilmember has the responsibility to disclose direct or indirect potential for a personal financial impact as a result of participation in the decision-making process concerning agenda items.

City Attorney Reisman stated he was aware of none.

PUBLIC COMMENT:

Ms. Wen Chen, a Bradbury resident, stated that her niece got accepted into the Monrovia School District. Ms. Chen needs a release from the Duarte School District and the District is giving her a hard time. City Manager Kearney reported that he sent an email to the Duarte Superintendent to get some clarification but stated that the DUSD is its own entity and the City has no say in such matters. Ms. Chen wanted to know if Bradbury residents can vote to join the Monrovia School District. City Manager Kearney stated that this is not on the agenda and cannot be discussed tonight. It is up to the City Council to place this item on a future agenda for discussion.

CONSENT CALENDAR:

All items on the Consent Calendar are considered by the City Council to be routine and will be enacted by one motion unless a Councilmember requests otherwise, in which case the item will be removed and considered by separate action. All Resolutions and Ordinances for Second Reading on the Consent Calendar are deemed to “waive further reading and adopt.”

- A. Minutes: Regular Meeting of February 16, 2021
- B. Minutes: Adjourned Meeting of March 1, 2021
- C. Resolution No. 21-05: Demands & Warrants for March 2021
- D. Monthly Investment Report for the month of February 2021
- E. Adoption of Ordinance No. 373:
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY, CALIFORNIA, AMENDING THE ZONING PROVISIONS OF THE BRADBURY MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS (ADUs) AND JUNIOR ACCESSORY DWELLING UNITS (JADUs) IN ACCORDANCE WITH STATE LAW AND PROVISIONS RELATED TO ACCESSORY LIVING QUARTERS (ALQs)

**MOTION TO APPROVE
CONSENT CALENDAR:**

Councilmember Hale made a motion to approve the Consent Calendar as presented. Councilmember Barakat seconded the motion, which was carried by the following roll call vote:

APPROVED:

AYES: Mayor Lewis, Councilmembers Lathrop, Barakat, Hale
NOES: None
ABSENT: Mayor Pro-Tem Bruny

Motion passed 4:0

**INTRODUCTION OF
ORDINANCE NO. 374:**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY, CALIFORNIA, AMENDING THE BRADBURY MUNICIPAL CODE TO ADD DEVELOPMENT STANDARDS FOR YARD AREAS ADJACENT TO STREETS AND FOR PARKWAY AREAS

CITY PLANNER’S REPORT:

In continuing to work on updates of the Development Code, the Planning Commission examined potential regulations for landscaping and hardscapes in front and street-side yard areas. The Planning Commission, at its January 27, 2021 meeting adopted Resolution No. PC 21-295 to recommend that the City Council adopt an ordinance to address the improvements of yard areas adjacent to streets. The Council reviewed the draft regulations at its February 16, 2021 meeting and found the proposed regulations acceptable. Staff drafted Ordinance No. 374 for Council’s consideration and introduction.

ENVIRONMENTAL DOCUMENT:

It is recommended that the proposed Ordinance No. 374 is exempt under the provisions of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3) which provides the commonsense rule that CEQA does not apply where it can be seen with certainty that the project will not cause any impacts. The proposed regulations reduce the need for landscape irrigation and promote permeations of stormwaters, and will not cause environmental impacts.

DISCUSSION:

Councilmember Hale stated that Section 5 needs to be amended to allow artificial turf in the Bradbury Estates.

Councilmember Lathrop does not want to prohibit desert landscape. City Planner Kasama replied that desert landscape is not prohibited but cannot be used extensively. Councilmember Barakat added that it is based on lot size (see Section 4.a.

Mayor Lewis asked the City Attorney if we need to table this item to make corrections. City Attorney Reisman replied that the changes are not significant enough to have to go back to the Planning Commission and recommended that the City Council make a motion to continue this item to the next regular meeting and have the City Planner incorporate the changes.

MOTION TO CONTINUE:

Councilmember Barakat made a motion to continue the Introduction of Ordinance No 374 to the April 20, 2021 meeting. Councilmember Lathrop seconded the motion, which was carried by the following roll call vote:

APPROVED:

AYES: Mayor Lewis, Councilmembers Lathrop, Barakat, Hale

NOES: None

ABSENT: Mayor Pro-Tem Bruny

Motion passed 4:0

PRESENTATION BY BURRTEC:

Richard Nino with Burrtec Waste Services gave a Power Point Presentation on SB 1383: Organic Waste Recycling.

SB 1383: ORGANIC WASTE RECYCLING:

In September 1016, Governor Brown signed into law SB 1383, establishing methane emissions reduction targets in a statewide effort to reduce emissions of short-lived climate pollutants in various sectors of California's economy. The new law codifies the California Air Resources Board's Short-Lived Climate Pollutant Strategies, established pursuant to SB 605, to achieve reductions in the statewide emissions of short-lived climate pollutants.

As it pertains to waste management, SB 1383 establishes targets to achieve a 50% reduction in the level of statewide disposal of organic waste from the 2014 level by 2020, and a 75% reduction by 2025. The law provides CalRecycle the regulatory authority required to achieve the organic waste disposal reduction targets, and established an additional target that not less than 20% of edible food that is currently disposed of is recovered for human consumption by 2025.

Changes sparked by SB 1383 will affect all cities in the State of California. Burrtec is expecting implementation of the Bradbury's organic waste recycling program to take effect on January 1, 2022.

DISCUSSION:

Mayor Lewis stated that our City already has a problem with bears going through the trash. Recycling organic waste is going to make matters worse. Mr. Nino replied that the City could potentially apply for a waiver because of the bear issue. Another option are wildlife resistant containers, which cost \$250 a piece.

The City Council thanked Richard Nino for his presentation.

NEPOTISM POLICY:

City Manager Kearney presented Administrative Policy No. 21-01, which establishes guidelines concerning the employment of relatives in the workplace and to specify and define terms for uniform use and interpretation.

RECOMMENDATION:

It is recommended that the City Council adopt Administrative Policy No. 21-01 which establishes a policy and procedure dealing with the employment of relatives.

DISCUSSION:

Councilmember Barakat wants to add first cousins, nephews and nieces to the list of relatives.

Mayor Lewis inquired about contract employees. City Manager Kearney replied that contract employees are covered under Provisions in the policy, however, the provisions do not apply to volunteer positions (such as the Public Safety Committee).

Councilmember Lathrop suggested to add the following language under Provisions: This prohibition shall apply to the employment of all full and part-time regular employees, appointed officials, elected officials, all temporary employees, and all individuals working for the City through a temporary services agency.

MOTION TO ADOPT ADMINISTRATIVE POLICY NO. 21-01:

Councilmember Lathrop made a motion to adopt Administrative Policy No. 21-01 which establishes a policy and procedure dealing with the employment of relatives. Councilmember Hale seconded the motion, which was carried by the following roll call vote:

APPROVED:

AYES: Mayor Lewis, Councilmembers Lathrop, Barakat, Hale

NOES: None

ABSENT: Mayor Pro-Tem Bruny

Motion passed 4:0

APPOINTMENT OF APPLICANT TO THE PUBLIC SAFETY COMMITTEE FOR DISTRICT FOUR:

City Manager Kearney stated that the purpose of this item is to appoint one new member to the Public Safety Committee for District Four. Staff recommends that the City Council confirm the appointment of Ms. Natalie Gilmore as the Primary member of District Four, term ending in June 2023.

MOTION:

Councilmember Lathrop made a motion to appoint Natalie Gilmore to the Public Safety Committee as the Primary member of District 4 for term ending in June 2023. Councilmember Barakat seconded the motion, which carried unanimously.

DISCUSSION ON COMMUNITY SUPPORT FUNDS:

City Manager Kearney stated that as a result of the Los Angeles Civil Grand Jury findings for the City of Bradbury, the City donated \$3,000 in Fiscal Year 2016/2017 to support organizations that provide housing and shelter to those in need. Although this was a mandatory one-time donation, the City Council decided to budget and allocate \$3,000 to donate to Union Station Homeless Services, Foothill Unity Center and Friends in Deed every year.

RECOMMENDATION:

The City Council budgeted \$4,000 this fiscal year for donations to support community homelessness. It is recommended that the City Council direct staff on how to expend the budgeted \$4,000, which has been set aside for a charitable donation.

DISCUSSION:

Councilmember Lathrop suggested to donate \$1,000 each to of the same organizations as the previous years. Councilmember Lathrop also suggested to allocate \$5,000 to each organization if the City is going to receive \$200,000 in stimulus money. Mayor Lewis stated that allocation of stimulus money should be an item for a future agenda.

MOTION:

Councilmember Lathrop made a motion to donate \$1,000 each to Union Station Homeless Services, Foothill Unity Center and Friends in Deed. Councilmember Barakat seconded the motion, which was carried by the following roll call vote:

APPROVED:

AYES: Mayor Lewis, Councilmembers Lathrop, Barakat, Hale

NOES: None

ABSENT: Mayor Pro-Tem Bruny

Motion passed 4:0

MATTERS FROM THE CITY MANAGER:

City Manager Kearney stated that the City will receive approximately \$200,000 in Covid Relief Funds, to be paid in two installments with 12 months in between.

The City received an email from Senator Rubio with an invitation to participate in an online Mayor's Roundtable Discussion on April 14th from 12-1 pm. Councilmember Lathrop stated that he will attend the Roundtable Discussion.

City Manager Kearney stated that the City Manager and Councilmember Lathrop are investigating internet options for the City.

MATTERS FROM THE CITY ATTORNEY:

Nothing to report until the Closed Session

MATTERS FROM THE CITY COUNCIL:

MAYOR LEWIS:

Nothing to report

MAYOR PRO-TEM BRUNY:

Not present

COUNCILMEMBER LATHROP:

Nothing to report

COUNCILMEMBER BARAKAT:

Councilmember Barakat reported that he voted down an automatic 3% annual salary increase in the contract for the employees of the San Gabriel Valley Mosquito & Vector Control District. This saves the agency \$3,500 every year.

COUNCILMEMBER HALE:

Nothing to report

ITEMS FOR FUTURE AGENDAS:

Councilmember Lewis: Discussion on how to allocate the City's \$200,000 in Covid Relief Funds

Councilmember Hale: Discussion regarding opting out of the Duarte Unified School District and joining the Monrovia School District

CLOSED SESSION

**PUBLIC COMMENT REGARDING
CLOSED SESSION ONLY:**

None

RECESS TO CLOSED SESSION:

A. Pending Litigation

Pending Litigation pursuant to Government Code Section 54956.9(d)(4) (Based on existing facts and circumstances, the legislative body of the local agency has decided to initiate or is deciding whether to initiate litigation. Two (2) potential cases).

B. Pending Litigation

Pending Litigation pursuant to Government Code Section 54956.9(d)(1): City of Bradbury v. Zhongying USA Capitals Inc., Los Angeles Superior Court Case No. 19GDCP00356

REPORT FROM CLOSED SESSION:

The City Council revoked instructions to initiate litigation it had authorized on February 16, 2021. Councilmember Barakat recused himself from consideration of that matter based upon proximity to his residence. The City Council then voted 4-0 to authorize the initiation of litigation. The details of the authorized litigation must remain confidential for the time being in order to not jeopardize service of process. With regard to the other matter of potential initiation of litigation, the Council did not authorize initiation of litigation at this time, but instructed staff as to how to proceed.

Regarding *City of Bradbury v. Zhongying USA Capitals Inc.*, the discussion was informative only; no formal vote was taken or requested.

ADJOURNMENT:

Mayor Lewis adjourned the meeting to a Regular Meeting on Tuesday, April 20, 2021 at 7:00 p.m.

MAYOR – CITY OF BRADBURY

ATTEST:

CITY CLERK – CITY OF BRADBURY

RESOLUTION NO. 21-06

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADBURY, CALIFORNIA, APPROVING DEMANDS AND WARRANTS NO. 16377 THROUGH NO. 16395 (PRE-RELEASED CHECKS) AND DEMANDS AND WARRANTS NO. 16396 THROUGH NO. 16417 (REGULAR CHECKS)

The City Council of the City of Bradbury does hereby resolve as follows:

Section 1. That the demands as set forth hereinafter are approved and warrants authorized to be drawn for payment from said demands in the amount of \$7,918.01 (pre-released Checks) and \$134,367.15 at April 20, 2021 from the General Checking Account.

PRE-RELEASED CHECKS (due before City Council Meeting):

<u>Check</u>	<u>Name and (Due Date)</u>	<u>Description</u>	<u>Amount</u>
16377	Union Station Homeless Services (3/16/21)	Community Support FY 20/21 <i>Acct. 101-11-6500</i>	\$1,000.00
16378	Foothill Unity Center (3/16/21)	Community Support FY 20/21 <i>Acct. 101-11-6500</i>	\$1,000.00
16379	Friends in Deed (3/16/21)	Community Support FY 20/21 <i>Acct. 101-11-6500</i>	\$1,000.00
16380	Burrtec Waste Services (2/28/21)	Street Sweeping for Feb 2021 <i>Acct. 200-48-7290</i>	\$313.14
16381	California American Water (3/30/21)	<u>Service Address:</u> 600 Winston Ave (City Hall) <i>Acct. 101-16-6400</i> 1775 Woodlyn Ln (RO Trail) <i>Acct. 200-48-6400</i>	\$269.88 <u>\$375.56</u> \$645.44
16382	California American Water (4/2/21)	<u>Service Address:</u> 301 Mt Olive Drive Irrigation 2410 Mt Olive Lane Irrigation 2256 Gardi Street <i>Acct. 200-48-6400</i>	\$82.61 \$52.47 <u>\$53.88</u> \$188.96
16383	Molly Maid (3/27/21)	09-Mar-2021 Cleaning 17-Mar-2021 Cleaning 24-Mar-2021 Cleaning <i>Acct. 101-16-6460</i>	\$105.00 \$105.00 <u>\$105.00</u> \$315.00

<u>Check</u>	<u>Name and (Due Date)</u>	<u>Description</u>	<u>Amount</u>	
16384	Delta Dental (4/1/21)	<u>Dental Insurance:</u> City Manager (family) <i>Acct. 101-12-5100</i> City Clerk <i>Acct. 101-13-5100</i> Management Analyst <i>Acct. 101-16-5100</i>	\$131.43 \$42.88 <u>\$42.88</u>	 \$217.19
16385	Vision Service Plan (4/1/21)	<u>Vision Insurance:</u> City Manager (family) <i>Acct. 101-12-5100</i> City Clerk <i>Acct. 101-13-5100</i> Management Analyst <i>Acct. 101-13-5100</i>	\$61.07 \$23.66 <u>\$23.66</u>	 \$108.39
16386	The Standard (4/1/21)	<u>Basic Life and AD&D:</u> City Manager <i>Acct. 101-12-5100</i> City Clerk <i>Acct.#101-13-5100</i> Management Analyst <i>Acct. 101-13-5100</i>	\$9.25 \$9.25 <u>\$9.25</u>	 \$27.75
16387	Molly Maid (3/31/21)	31-Mar-2021 Cleaning <i>Acct. 101-16-6460</i>		\$105.00
16388	Spectrum (3/12/21)	Business Internet <i>Acct. 101-16-6230</i>		\$149.98
16389	Southern California Edison (4/12/21)	Street Lights for Mt. Olive/Gardi <i>Acct. 200-48-6400</i>		\$30.26
16390	Southern California Edison (4/12/21)	City Hall Utilities <i>Acct. 101-16-6400</i>		\$162.49
16391	The Gas Company (4/15/21)	City Hall Utilities <i>Acct. 101-16-6400</i>		\$32.01
16392	Staples Credit Plan (4/15/21)	Office Supplies <i>Acct. 101-16-6200</i> Technology Expenses <i>Acct. 113-20-8120</i>	\$53.83 <u>\$1,303.60</u>	 \$1,357.63
16393	Southern Calif Edison (4/15/21)	Street Lights <i>Acct. 200-48-6410</i>		\$938.13

<u>Check</u>	<u>Name and (Due Date)</u>	<u>Description</u>	<u>Amount</u>
16394	Burrtec Waste Services (3/31/21)	Street Sweeping for March 2021 <i>Acct. 200-48-7290</i>	\$313.14
16395	Division of the State Architect (3/31/21)	DSA 786 – Disability Access & Education Fee Quarterly Report for Jan-Mar 2021 <i>Acct. 101-00-4350</i>	\$13.50
Total Pre-Released Checks			\$7,918.01

REGULAR CHECKS:

16396	Best Best & Krieger 3/25/21)	Rio Hondo-San Gabriel Watershed Advocacy February 2021 Professional Services <i>Acct. 102-42-7630 (UUT)</i>	\$943.59
16397	California American Water (4/8/21)	1775 Woodlyn Lane (RO Trail) <i>Acct. 200-48-6400</i>	\$678.68
16398	California American Water (4/9/21)	301 Mt Olive Drive Irrigation <i>Acct. 200-48-6400</i>	\$84.84
16399	California American Water (4/9/21)	600 Winston Ave (City Hall) <i>Acct. 101-16-6400</i>	\$303.87
16400	Jones & Mayer (3/31/21)	<u>City Attorney:</u> March Retainer \$2,650.00 <i>Acct. 101-15-7020</i> 243 Barranca Receivership \$5,037.50 <i>Acct. 101-23-7450</i> Chadwick Ranch \$2,275.00 <i>Acct. 103-00-2039</i> Code Enforcement \$650.00 <i>Acct. 101-23-7450</i> Zoning/General Plan <u>\$100.00</u> <i>Acct. 101-15-7075</i>	\$10,712.50
16401	Kevin Kearney (4/12/21)	Mileage Reimbursement <i>Acct. 101-12-6050</i>	\$40.99
16402	Kevin Kearney (4/8/21)	Reimbursement for ASPA Membership American Society for Public Administration <i>Acct. 101-12-6025</i>	\$176.00
16403	Kevin Kearney (Apr 2021)	Monthly Cell Phone Allowance <i>Acct. 101-12-6440</i>	\$75.00

<u>Check</u>	<u>Name and (Due Date)</u>	<u>Description</u>	<u>Amount</u>
16404	Michael Baker International (3/26/21)	Chadwick Ranch Estates <i>Acct. 103-00-2039</i>	\$1,280.00
16405	City of Monrovia (4/6/21)	Community Services Officer Program Period: July 1, 2020 to June 20, 2021 <i>Acct. 215-23-7411</i>	\$52,000.00
16406	City of Monrovia (4/6/21)	Transportation Services for April 2021 <i>Acct. 204-40-7325 (Prop C)</i>	\$704.07
16407	Pasadena Humane Society (3/31/21)	Animal Control Services for March 2021 <i>Acct. 101-25-7000</i>	\$374.30
16408	Post Alarm Systems (4/5/21)	City Hall Monitoring for May 2021 Fire & Intrusion Systems <i>Acct. 101-23-7420</i>	\$122.34
16409	Priority Landscape Services, LLC (4/1/21)	<u>April 2021 Landscape Services:</u> Bradbury Civic Center \$204.12 <i>Acct. 101-21-7020</i> Royal Oaks Drive North \$402.41 <i>Acct. 101-21-7015</i> Lemon Trail \$134.14 <i>Acct. 101-21-7045</i> Mt. Olive Drive Entryway & Trail <u>\$542.38</u> <i>Acct. 101-21-7035</i>	\$1,283.05
16410	Priority Landscape Services, LLC (3/26/21)	<u>Invoice No. 99696:</u> Installed 6 yards of DG on Mt Olive And both ends of Royal Oaks trail (rain water run off damage) <i>Acct. 101-21-7025</i>	\$1,500.00
16411	RKA Consulting Group (3/9/21) (3/10/21)	Winston/Lemon Trail \$15.75 <i>Acct. 101-19-7230</i> City Engineering Services \$1,530.50 <i>Acct. 101-19-7230</i> Development Projects <u>\$4,273.50</u> <i>Acct. 101-19-7230</i>	\$5,819.75
16412	LA County Sheriff's Dept. (3/10/21)	Feb 2021 Law Enforcement Services <i>Acct. 101-23-7410</i>	\$10,426.74
16413	LA County Sheriff's Dept. (4/7/21)	Mar 2021 Law Enforcement Services <i>Acct. 101-23-7410</i>	\$10,426.74

16414	Sophia Musa (3/30/21)	Reimbursement for Rapid Test for COVID-19 <i>Acct. 101-16-5100</i>		\$150.00
16415	TeamLogic IT (4/1/21)	Computer Services <i>Acct. 113-20-8120</i>		\$595.00
16416	U.S. Bank Corporate Payment Systems (3/22/21)	<u>Kevin Kearney Visa Card:</u> League AB 1661 Training Webinar (Harassment Prevention) <i>Acct. 101-12-6025</i> \$50.00 Doodle.com \$83.40 <i>Acct. 113-20-8120</i> USPS (code enforcement) \$4.35 USPS (code enforcement) <u>\$41.30</u> <i>Acct. 101-23-7450</i> \$179.05		
16416	U.S. Bank Corporate Payment Systems (3/22/21)	<u>Claudia Saldana Visa Card:</u> League AB 1661 Training Webinar \$50.00 <i>Acct. 101-16-6010</i> Big Lots (paper towels) \$10.91 <i>Acct. 101-16-6450</i> USPS (stamps) \$110.00 <i>Acct. 101-20-6120</i> Big Lots (TP and bottled water) \$9.61 <i>Acct. 101-16-6450</i> Smart & Final (kitchen trash bags) <u>\$10.45</u> <i>Acct. 101-16-6450</i> \$190.97		
16416	U.S. Bank Corporate Payment Systems (3/22/21)	<u>Sophia Musa Visa Card:</u> League AB 1661 Training Webinar \$100.00 Sophia Musa and Lisa Bailey <i>Acct. 101-16-6010</i> Trader Joe's (bottled water) \$5.19 <i>Acct. 101-16-6045</i> Broadvoice <u>\$169.81</u> <i>Acct.#101-16-6440</i> \$275.00		\$645.02
16417	VCA Code Group (3/9/21)	<u>Feb 2021 Professional Services:</u> City Planner (Retainer) \$3,900.00 <i>Acct. #101-20-7210</i> City Planner (Hourly Services) \$1,443.75 <i>Acct. #101-20-7240</i> City Planner (Chadwick Ranch) \$453.75 <i>Acct. #103-00-2029</i> (3/12/21) Plan Check Services (February) <u>\$30,227.17</u> <i>Acct. 101-20-7720</i>		\$36,024.67
Total Regular Checks				\$134,367.15

APRIL 2021 PAYROLL:

ACH	Kevin Kearney (Apr 2021)	Salary: City Manager <i>Acct. #101-12-5010</i>	\$10,000.00	
		Withholdings <i>Acct. #101-00-2011</i>	<u>(2,235.61)</u>	\$7,764.39
ACH	Claudia Saldana (Apr 2021)	Salary: City Clerk <i>Acct. #101-13-5010</i>	\$5,118.67	
		Withholdings <i>Acct. #101-00-2011</i>	<u>(1,284.45)</u>	\$3,834.22
ACH	Sophia Freyre (Apr 2021)	Salary: Management Analyst <i>Acct. #101-16-5010</i>	\$4,583.33	
		Withholdings <i>Acct. #101-00-2011</i>	(879.41)	
		PERS Employee Share <i>Acct. #101-16-5100</i>	<u>(309.37)</u>	\$3,394.55
ACH	Lisa Bailey (Apr 2021)	Finance Director (Mar 2021) 11.75 x \$82.94/hour <i>Acct. #101-14-5010</i>	\$974.55	
		Withholdings <i>Acct. #101-00-2011</i>	<u>(92.80)</u>	\$881.75
Total March Payroll				\$15,874.91

ELECTRONIC FUND TRANSFER (EFT) PAYMENTS FOR APRIL 2021:

EFT	Aetna (Apr 2021)	<u>Health Insurance for April 2021:</u> City Manager <i>Acct. 101-12-5100</i>	\$1,565.52	
		City Clerk <i>Acct. 101-13-5100</i>	\$961.98	
		Management Analyst <i>Acct. 101-16-5100</i>	<u>\$396.32</u>	\$2,983.82
EFT	EDD (Apr 2021)	State Tax Withholdings SDI <i>Acct. 101-00-2011</i>	\$779.74 <u>\$248.11</u>	\$1,027.85
EFT	Dept. of Treasury Internal Revenue Service (Apr 2021)	Federal Tax Withholdings Social Security Medicare (Employee's portion of Social Security and Medicare is matched by the City) <i>Acct. 101-00-2011</i>	\$1,882.66 \$2,563.90 <u>\$599.62</u>	\$5,046.18

EFT	California PERS (Apr 2021)	City Manager <i>Acct. 101-12-5100</i>	\$1,570.07	
		City Clerk <i>Acct. 101-13-5100</i>	\$799.11	
		Management Analyst <i>Acct. 101-16-5100</i>	<u>\$663.75</u>	\$3,032.93
EFT	California PERS (Apr 2021)	Unfunded Accrued Liability UAL Payment (Classic)	\$508.72	
		UAL Payment (PEPRA) <i>Acct. 101-16-6240</i>	<u>\$15.55</u>	\$524.27
EFT	California PERS (Apr 2021)	Replacement Benefit Contribution <i>Acct. 101-16-6241</i>		\$78.48

MAYOR – CITY OF BRADBURY

ATTEST:

CITY CLERK – CITY OF BRADBURY

"I, Claudia Saldana, City Clerk, hereby certify that the foregoing Resolution, being Resolution No. 21-06, was duly adopted by the City Council of the City of Bradbury, California, at a regular meeting held on the 20th day of April 2021 by the following roll call vote:"

AYES:
NOES:
ABSENT:

CITY CLERK – CITY OF BRADBURY



Remit payment and make checks payable to:
STAPLES CREDIT PLAN
DEPT. 11 - 0005337241
PO BOX 9001036
LOUISVILLE, KY 40290-1036

INVOICE DETAIL

see CK # 16392

BILL TO:
Acct: 6011 1000 5337 241
CITY OF BRADBURY

SHIP TO:
CLAUDIA SALDANA
CITY OF BRADBURY
600 WINSTON ST
BRADBURY CA 91008

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
\$144.67	02/18/21	04/15/21	2780359891
PO:		Store: 100088887, WESTBORO, MA	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
STAPLES EASYCLOSE SECURIT	787385	1.0000 EA	\$34.71	\$34.71
HP 651A BLACK STANDARD YI	990208	1.0000 EA	\$189.89	\$189.89
COUPONDISCOUNT	558100	1.0000 ST	-\$2.48	-\$2.48
COUPONDISCOUNT	558100	1.0000 ST	-\$4.35	-\$4.35
COUPONDISCOUNT	558100	1.0000 ST	-\$5.08	-\$5.08
COUPONDISCOUNT	558100	1.0000 ST	-\$3.63	-\$3.63
COUPONDISCOUNT	558100	1.0000 ST	-\$25.65	-\$25.65
COUPONDISCOUNT	558100	1.0000 ST	-\$29.92	-\$29.92
COUPONDISCOUNT	558100	1.0000 ST	-\$21.37	-\$21.37

Purchased by: CLAUDIA SALDANA
Order #: 9828828091

SUBTOTAL	\$132.12
TAX	\$12.55
TOTAL	\$144.67

BILL TO:
Acct: 6011 1000 5337 241
CITY OF BRADBURY

SHIP TO:
CLAUDIA SALDANA
CITY OF BRADBURY
600 WINSTON ST
BRADBURY CA 91008

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
\$20.79	02/18/21	04/15/21	2780595511
PO:		Store: 100088887, WESTBORO, MA	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
HP PRELUDE PRO LAPTOP CAS	380981	1.0000 EA	\$18.99	\$18.99

Purchased by: CLAUDIA SALDANA
Order #: 9828873220

SUBTOTAL	\$18.99
TAX	\$1.80
TOTAL	\$20.79

BILL TO:
Acct: 6011 1000 5337 241
CITY OF BRADBURY

SHIP TO:
CLAUDIA SALDANA
CITY OF BRADBURY
600 WINSTON ST
BRADBURY CA 91008

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
\$523.28	02/19/21	04/15/21	2781149851
PO:		Store: 100088887, WESTBORO, MA	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
HP 651A YELLOW STANDARD Y	990210	1.0000 EA	\$477.89	\$477.89
COUPONDISCOUNT	558100	1.0000 ST	-\$0.01	-\$0.01

Purchased by: CLAUDIA SALDANA
Order #: 9828859303

SUBTOTAL	\$477.88
TAX	\$45.40
TOTAL	\$523.28

BILL TO:
Acct: 6011 1000 5337 241
CITY OF BRADBURY

SHIP TO:
CLAUDIA SALDANA
CITY OF BRADBURY
600 WINSTON ST
BRADBURY CA 91008

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
\$130.19	02/23/21	04/15/21	2784171491
PO:		Store: 100088887, WESTBORO, MA	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
LOGITECH ZONE WIRED NOISE	380981	1.0000 EA	\$122.99	\$122.99
COUPONDISCOUNT	558100	1.0000 ST	-\$4.09	-\$4.09

Purchased by: CLAUDIA SALDANA
Order #: 9829090641

SUBTOTAL	\$118.90
TAX	\$11.29
TOTAL	\$130.19

h0th22





Remit payment and make checks payable to:
STAPLES CREDIT PLAN
DEPT. 11 - 0005337241
PO BOX 9001036
LOUISVILLE, KY 40290-1036

INVOICE DETAIL

see CK # 16392

BILL TO:
Acct: 6011 1000 5337 241
CITY OF BRADBURY

SHIP TO:
CLAUDIA SALDANA
CITY OF BRADBURY
600 WINSTON ST
BRADBURY CA 91008

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
\$505.86	02/24/21	04/15/21	2785056711
PO:		Store: 100088887, WESTBORO, MA	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
HP 651A CYAN STANDARD YIE	990209	1.0000 EA	\$477.89	\$477.89
COUPONDISCOUNT	558100	1.0000 ST	-\$15.91	-\$15.91
Purchased by: CLAUDIA SALDANA				
Order #: 9829090641				
SUBTOTAL				\$461.98
TAX				\$43.88
TOTAL				\$505.86

BILL TO:
Acct: 6011 1000 5337 241
CITY OF BRADBURY

SHIP TO:
CLAUDIA SALDANA
CITY OF BRADBURY
600 WINSTON ST
BRADBURY CA 91008

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
\$32.84	03/03/21	04/15/21	2790684161
PO:		Store: 100088887, WESTBORO, MA	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
HAMMERMILL COPY PLUS PAPE	122374	1.0000 EA	\$63.99	\$63.99
COUPONDISCOUNT	558100	1.0000 ST	-\$34.00	-\$34.00
Purchased by: CLAUDIA SALDANA				
Order #: 9829457627				
SUBTOTAL				\$29.99
TAX				\$2.85
TOTAL				\$32.84

724105





U.S. BANCORP SERVICE CENTER
P. O. Box 6343
Fargo, ND 58125-6343



CITY OF BRADBURY

ACCOUNT NUMBER 4246-0446-0277-2711
STATEMENT DATE 03-22-21
TOTAL ACTIVITY \$ 179.05

000007520 01 SP 0.560 106481319339295 P

KEVIN KEARNEY
CITY OF BRADBURY
600
WINSTON AVENUE
BRADBURY CA 91008-1123

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

MAR 29 2021

see Cr # 16416

NEW ACCOUNT ACTIVITY

POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
02-23	02-22	CACITIES REGISTRATION CACITIES.ORG CA PUR ID: opsntzm6j8blo0 TAX: 0.00	24011341054000001301787	8699	50.00
02-23	02-23	WWW.DOODLE.COM ZURICH	74208471054000001902678	5734	83.40
02-25	02-24	USPS PO 0522740820 DUARTE CA PUR ID: None TAX: 0.00	24137461056001075724485	9402	4.35
02-25	02-24	USPS.COM POSTAL STORE 800-782-6724 MO PUR ID: o1551000809p16142 TAX: 0.00	24137461056600150029387	9402	41.30

Default Accounting Code:

CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER 4246-0446-0277-2711		ACCOUNT SUMMARY	
	STATEMENT DATE	DISPUTED AMOUNT		
SEND BILLING INQUIRIES TO: C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION P.O. BOX 6335 FARGO, ND 58125-6335	03-22-21	\$.00	PREVIOUS BALANCE	\$.00
			PURCHASES & OTHER CHARGES	\$179.05
			CASH ADVANCES	\$.00
			CASH ADVANCE FEE	\$.00
			CREDITS	\$.00
		AMOUNT DUE \$ 0.00 DO NOT REMIT	TOTAL ACTIVITY	\$179.05



U.S. BANCORP SERVICE CENTER
P. O. Box 6343
Fargo, ND 58125-6343



CITY OF BRADBURY

ACCOUNT NUMBER 4246-0470-0126-4883

STATEMENT DATE 03-22-21

TOTAL ACTIVITY \$ 190.97

000007522 01 SP 0.560 106481319339297 P

CLAUDIA A SALDANA
CITY OF BRADBURY
600 WINSTON AVENUE
BRADBURY CA 91008-1123

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

MAR 29 2021

see Ch #16416

NEW ACCOUNT ACTIVITY

POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
02-23	02-22	CACITIES REGISTRATION CACITIES.ORG CA PUR ID: opstntzmfgs0l TAX: 0.00	24011341054000001525294	8699	50.00
02-25	02-24	BIG LOTS STORES - #4170 DUARTE CA PUR ID: TAX: 1.01	24137461055300540315775	5310	10.91
02-25	02-24	USPS PO 0522740820 DUARTE CA PUR ID: None TAX: 0.00	24137461056001075776782	9402	110.00
03-05	03-04	BIG LOTS STORES - #4170 DUARTE CA PUR ID: TAX: 0.72	24137461063300566966907	5310	9.61
03-19	03-17	SMART AND FINAL 746 DUARTE CA PUR ID: 00009821 TAX: 0.97	24231681077837000098211	5411	10.45

Default Accounting Code:

CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER 4246-0470-0126-4883		ACCOUNT SUMMARY	
	STATEMENT DATE	DISPUTED AMOUNT		
SEND BILLING INQUIRIES TO: C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION P.O. BOX 6335 FARGO, ND 58125-6335	03-22-21	\$.00	PREVIOUS BALANCE	\$.00
			PURCHASES & OTHER CHARGES	\$190.97
			CASH ADVANCES	\$.00
			CASH ADVANCE FEE	\$.00
			CREDITS	\$.00
		AMOUNT DUE \$ 0.00 DO NOT REMIT	TOTAL ACTIVITY	\$190.97



U.S. BANCORP SERVICE CENTER
P. O. Box 6343
Fargo, ND 58125-6343



CITY OF BRADBURY

ACCOUNT NUMBER 4246-0446-5320-2600

STATEMENT DATE 03-22-21

TOTAL ACTIVITY \$ 275.00



000007521 01 SP 0.560 106481319339296 P

SOPHIA MUSA
CITY OF BRADBURY
600 WINSTON AVENUE
BRADBURY CA 91008-1123

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

MAR 29 2021

see Cr #16416

NEW ACCOUNT ACTIVITY

POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
12-23	02-22	CACITIES REGISTRATION CACITIES.ORG CA PUR ID: opsntzmp98gh2 TAX: 0.00	24011341054000001456367	8699	50.00
12-23	02-22	CACITIES REGISTRATION CACITIES.ORG CA PUR ID: opsntzmrn10 TAX: 0.00	24011341054000002093102	8699	50.00
13-12	03-11	TRADER JOE'S #112 QPS MONROVIA CA PUR ID: 202103043458 TAX: 0.00	24493981071191000644464	5411	5.19
13-15	03-14	BROADVOICE 888-325-5875 CA PUR ID: 2556794997 TAX: 0.00	24453511073017190763452	4814	169.81

Default Accounting Code:

CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER 4246-0446-5320-2600		ACCOUNT SUMMARY	
	STATEMENT DATE 03-22-21		PREVIOUS BALANCE \$.00	
			DISPUTED AMOUNT \$.00	
SEND BILLING INQUIRIES TO: C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION P.O. BOX 6335 FARGO, ND 58125-6335	AMOUNT DUE \$ 0.00 DO NOT REMIT		PURCHASES & OTHER CHARGES \$275.00	
			CASH ADVANCES \$.00	
			CASH ADVANCE FEE \$.00	
			CREDITS \$.00	
			TOTAL ACTIVITY \$275.00	

City of Bradbury **Monthly Investment Report for the month of March 2021**

CASH ON DEPOSIT BY ACCOUNT

Bank Accounts:	<u>Amount</u>	<u>Maturity</u>	<u>Interest Rate</u>
Wells Fargo Bank - General Checking	\$ 667,062.03	n/a	0%

Investments:	<u>Amount</u>	<u>Maturity</u>	<u>Interest Rate</u>
Local Agency Investment Fund (LAIF)	\$ 3,352,374.39	n/a	0.36%

Citibank NA CD	\$ 246,000.00	6/7/2021	3.00%
Discover Bank CD	\$ 246,000.00	9/7/2021	3.00%
Ally Bank CD	\$ 247,000.00	9/26/2022	1.95%

Total \$ 4,758,436.42

CASH & INVESTMENTS ON DEPOSIT BY FUND

Funds	<u>Amount</u>
General Fund (101)	\$2,899,066.18
Utility Users Tax Fund (102)	\$604,301.84
Deposits Fund (103)	\$14,851.21
Long Term Planning Fee Fund (112)	\$749.06
Technology Fee Fund (113)	\$38,208.18
Gas Tax Fund (200)	\$14,922.41
SB 1 Gas Tax Fund (201)	\$33,710.04
Prop A Fund (203)	\$54,737.32
Prop C Fund (204)	\$16,950.47
TDA Fund (205)	\$4,172.36
Sewer Fund (206)	\$624,099.24
STPL Fund (208)	\$1,040.86
Recycling Grant Fund (209)	\$6,233.83
Measure R Fund (210)	\$62,197.51
Measure M Fund (212)	\$37,531.90
Measure W Fund (213)	(\$0.23)
COPS Fund (215)	\$342,490.43
County Park Grant Fund (217)	\$8,347.58
CWPP Grant Fund (219)	(\$5,173.77)
Cares Act Fund (220)	\$0.00
Total	\$ 4,758,436.42

I hereby certify that there are sufficient funds available to meet the City's obligations for the next three (3) months.
 This report is prepared in accordance with the guidelines established in the Statement of Investment Policy adopted November 21, 2017

Submitted By:



Kevin Kearney
 City Manager

Reviewed By:

Laurie Silver
 City Treasurer

Revenues

Acct. Number	Account Description	2019-20 Budget	2019-20 YTD @ 06/30/20		2020-21 Budget	2020-21 YTD @ 3/31/21	
General Fund:							
101-00-4000	Operating Transfers In				-	44,815	
101-00-4010	Property Tax-Current Secured	495,000	466,415	94%	430,000	254,957	59%
101-00-4030	Property Tax-Current Unsecured	18,500	17,859	97%	14,000	17,713	127%
101-00-4050	Property Tax Prior Year		(62)	#DIV/0!	-	-	#DIV/0!
101-00-4060	Public Safety Augmentation F	12,000	10,674	89%	10,000	7,507	75%
101-00-4070	Delinquent Taxes	7,500	6,945	93%	6,000	8,291	138%
101-00-4100	Sales & Use Tax	1,500	1,075	72%	1,200	5,738	478%
101-00-4110	Franchise Fee-Cable TV	23,000	25,750	112%	26,000	18,014	69%
101-00-4120	Franchise Fee-SC Edison	19,000	18,321	96%	20,000		0%
101-00-4130	Franchise Fee-SC Refuse	37,000	38,058	103%	38,000	19,657	52%
101-00-4140	Franchise Fee-SC Gas Co.	2,600	3,213	124%	3,000		0%
101-00-4150	Franchise Fee-Cal Am Water	38,000	40,285	106%	40,000	47,376	118%
101-00-4160	AB939 Refuse Admin. Fee	18,000	19,267	107%	18,000	-	0%
101-00-4190	Real Property Transfer Tax	14,000	19,714	141%	20,000	14,156	71%
101-00-4200	Motor Vehicle In-Lieu	140,000	141,339	101%	140,000	72,466	52%
101-00-4210	Dist & Bail Forfeiture	1,500	2,257	150%	2,000	523	26%
101-00-4220	Fines-City	2,000	1,866	93%	1,000	3,612	361%
101-00-4350	Business License	40,700	35,412	87%	40,000	22,976	57%
101-00-4360	Movie & TV Permits	-	30,900	#DIV/0!	-	2,060	#DIV/0!
101-00-4370	Bedroom License Fee	15,000		0%	10,000	6,180	62%
101-00-4410	Variances & CUPs	1,600	1,635	102%	1,500		0%
101-00-4420	Lot Line Adjustment/Zone Changes	-		#DIV/0!	-	14,578	#DIV/0!
101-00-4440	Subdivisions/Lot Splits	5,000		0%	-	4,844	#DIV/0!
101-00-4460	Planning Dept. Review	25,000	73,112	292%	70,000	59,124	84%
101-00-4470	Building Construction Permit	250,000	88,887	36%	85,000	86,424	102%
101-00-4480	Building Plan Check Fees	250,000	91,735	37%	90,000	36,150	40%
101-00-4485	Landscape Plan Check Permit	5,500	2,793	51%	3,500	7,645	218%
101-00-4490	Green Code Compliance	27,000	9,084	34%	6,500	6,774	104%
101-00-4500	Civic Center Rental Fee	1,050	900	86%	900		0%
101-00-4530	Environmental & Other Fees	1,000	1,112	111%	1,300	2,499	192%
101-00-4540	City Engineering Plan Check	135,000	53,417	40%	50,000	84,459	169%
101-00-4600	Interest Income	77,712	68,873	89%	50,000	20,589	41%
101-00-4700	Sales of Maps & Publications	400	125	31%	200	15	8%
101-00-4800	Other Revenue	200		0%	-		#DIV/0!
101-00-4850	Cal-Am Loan Repayment	4,820	4,820	100%	4,820		0%
101-00-4900	Reimbursements	3,000	1,231	41%	500	15,856	3171%
101-00-4920	Sale of Prop. A Funds	-		#DIV/0!	-		#DIV/0!
101-23-4950	Vacant Property Registry Fee	100	100	100%	100		0%
101-24-4610	Donations	-	500	#DIV/0!	-		#DIV/0!
Total General Fund Revenues		1,672,682	1,277,612	76%	1,183,520	884,998	75%
Utility Users Tax Fund:							
102-00-4600	Interest	18,810	14,859	79%	10,000	3,830	38%
102-00-4830	Electric					2	
		18,810	14,859	79%	10,000	3,832	38%
Deposits Fund:							
103-00-2039	Chadwick Ranch Development		252,530		244,209	78,209	
		-	252,530		244,209	78,209	
Long Term Planning Fee Fund:							
112-00-4490	Long-Term Planning Fee	8,000	3,490	44%	3,000	1,940	65%
112-00-4600	LTP Fee Interest Income	400	367	92%	300	62	21%
		8,400	3,857	46%	3,300	2,002	61%

Revenues

Acct. Number	Account Description	2019-20 Budget	2019-20 YTD @ 06/30/20	2020-21 Budget	2020-21 YTD @ 3/31/21	
Technology Fee Fund:						
113-00-4520	Technology Fee	18,500	7,094 38%	7,000	8,895	127%
113-00-4600	Technology Fee Interest Income	1,000	913 91%	800	215	27%
		19,500	8,007 41%	7,800	9,110	117%
Gas Tax Fund:						
200-00-4200	TCRA Funds	-	1,211 #DIV/0!	1,200		0%
200-00-4600	Gas Tax Interest	-	191 #DIV/0!	-	74	#DIV/0!
200-00-4260	Gas Tax	25,000	28,773 115%	22,500	19,613	87%
		25,000	30,175 121%	23,700	19,687	83%
SB1 Gas Tax Fund:						
201-00-4000	Transfers In	-	#DIV/0!			#DIV/0!
201-00-4260	Gas Tax	15,000	18,653 124%	13,500	9,775	72%
201-00-4600	Gas Tax Interest	-	213 #DIV/0!	-	134	#DIV/0!
		15,000	18,866 126%	13,500	9,909	73%
Prop. A Fund:						
203-40-4260	Prop. A Transit Funds	23,000	20,741 90%	25,094	15,912	63%
203-40-4600	Prop. A Transit Interest	308	480 156%	300	216	72%
		23,308	21,221 91%	25,394	16,128	64%
Prop. C Fund:						
204-48-4260	Prop. C Funds	19,000	17,204 91%	20,813	13,198	63%
204-48-4600	Prop. C Interest	-	210 #DIV/0!	-	101	#DIV/0!
		19,000	17,414 92%	20,813	13,299	64%
Transportation Development Act Fund:						
205-48-4260	TDA Funds	5,000	5,000 100%	5,000	3,753	75%
205-48-4600	TDA Interest		13 #DIV/0!	-	3	#DIV/0!
		5,000	5,013 100%	5,000	3,756	75%
Sewer Fund:						
206-00-4000	Transfers In	600,000	600,000 100%	240,000	240,000	100%
206-50-4600	Sewer Fund Interest	885	10,551 1192%	11,000	3,652	33%
206-50-4730	Mount Olive Drive Assessment		#DIV/0!			#DIV/0!
		600,885	610,551 102%	251,000	243,652	97%
STPL Fund:						
208-00-4260	STPL Funds			-		#DIV/0!
208-00-4600	STPL Interest	-	20 #DIV/0!	-	6	#DIV/0!
		-	20 #DIV/0!	-	6	#DIV/0!
Recycling Grant Fund:						
209-00-4260	Recycling Grant Funds	5,000	3,182 64%	5,000		0%
209-00-4600	Recycling Grant Interest		187 #DIV/0!	50	73	146%
		5,000	3,369 67%	5,050	73	1%
Measure R Fund:						
210-48-4260	Measure R Funds	15,000	12,885 86%	15,572	9,918	64%
210-48-4600	Measure R Interest	-	1,019 #DIV/0!	800	306	38%
		15,000	13,904 93%	16,372	10,224	62%
Measure M Fund						
212-48-4260	Measure M Funds	16,500	14,483 88%	16,005	11,243	70%
212-48-4600	Measure M Interest	-	462 #DIV/0!	300	180	60%
		16,500	14,945 91%	16,305	11,423	70%

Revenues

Acct. Number	Account Description	2019-20 Budget	2019-20 YTD @ 06/30/20		2020-21 Budget	2020-21 YTD @ 3/31/21	
Measure W Fund							
213-48-4260	Measure W Funds	60,000	-		60,000	50,506	84%
213-48-4600	Measure W Interest			#DIV/0!	-		#DIV/0!
		60,000	-	0%	60,000	50,506	84%
Citizen's Option for Public Safety (COPS) Fund:							
215-23-4260	COPs Funds	100,000	152,399	152%	100,000	156,727	157%
215-23-4600	COPs Interest	982	4,573	466%	3,000	1,377	46%
		100,982	156,972	155%	103,000	158,104	153%
County Park Grant:							
217-00-4210	County Park Grant						
217-00-4600	Grant Fund Interest Income	180	165	92%	100	46	46%
		180	165	92%	100	46	46%
Fire Safe Grant:							
219-00-4260	Community Wildfire Protection Plan	45,000	-		45,000	3,068	7%
219-00-4600	Fire Safe Grant Interest Income	215	208	97%	150	35	23%
		45,215	208	0%	45,150	3,103	7%
Covid-19 Fund:							
220-00-4215	COVID 19 Revenues					50,000	#DIV/0!
220-00-4600	Interest Income					38	
						50,038	
Total Revenues		2,650,462	2,449,688	92%	2,034,213	1,568,105	77%

Expenditures

Account Description		2019-20 Budget	2019-20 YTD @ 06/30/20		2020-21 Budget	2020-21 YTD @ 3/31/21	
General Fund:							
101-00-5000	Transfers Out	600,000	600,000	100%	240,000	240,000	100%
City Council Division:							
101-11-6500	Community Support (homelessness)	4,000	3,000	75%	4,000	3,000	75%
101-11-6100	Events and awards	6,000	6,451	108%	-		#DIV/0!
101-11-6110	City Newsletter	-	475	#DIV/0!	300		0%
		10,000	9,926	99%	4,300	3,000	70%
City Manager Division:							
101-12-5010	Salaries	109,268	120,000	110%	120,000	90,000	75%
101-12-5100	Benefits	46,174	48,193	104%	49,455	36,511	74%
101-12-6020	Meetings & Conferences	3,500	4,853	139%	3,500	295	8%
101-12-6025	Expense Account	1,500	1,233	82%	1,250	507	41%
101-12-6050	Mileage	1,200	910	76%	1,000	377	38%
101-12-6440	Cell Phone	1,000	900	90%	1,000	600	60%
		162,642	176,089	108%	176,205	128,290	73%
City Clerk Division:							
101-13-5010	Salaries	61,424	56,305	92%	61,424	46,068	75%
101-13-5100	Benefits	24,702	29,978	121%	26,126	19,655	75%
101-13-6020	Meetings & Conferences	-	12	#DIV/0!	-		#DIV/0!
101-13-6050	Mileage	50	122	244%	115	28	24%
101-13-6210	Special Department Supplies	275	157	57%	275		0%
101-13-6220	Election Supplies	500	314	63%	500		0%
101-13-6225	Codification	7,000	3,063	44%	5,000	468	9%
101-13-7000	Contract Election Services	12,000		0%	-		#DIV/0!
		105,951	89,951	85%	93,440	66,219	71%
Finance Division:							
101-14-5010	Salaries	15,449	13,160	85%	14,000	10,437	75%
101-14-5100	Benefits	1,371	1,172	85%	1,357	1,065	78%
101-14-6210	Special Department Supplies	600	37	6%	50	349	698%
101-14-6230	Contracted Computer Services	500	1,231	246%	1,000	400	40%
101-14-7010	Contracted Banking Services	4,000	4,317	108%	4,500	3,972	88%
101-14-7020	Contracted Audit Services	18,000	15,300	85%	18,500		0%
101-14-7040	GASB Reports	725	700	97%	725	700	97%
		40,645	35,917	88%	40,132	16,923	42%
City Attorney Division:							
101-15-7020	City Attorney Retainer	31,800	31,800	100%	31,800	25,620	81%
101-15-7070	City Attorney Special Service	5,000	4,190	84%	2,500	14,810	592%
101-15-7075	NPDES Stormwater Compliance					1,675	
101-15-7080	Seminars & Training	1,100		0%	1,100	500	45%
		37,900	35,990	95%	35,400	42,605	120%
General Government Division:							
101-16-5010	Salaries	48,308	45,810	95%	48,308	35,584	74%
101-16-5100	Benefits	13,107	15,436	118%	15,488	5,130	33%
101-16-6010	Seminars & Training	1,000		0%	1,000		0%
101-16-6020	Meetings & Conferences	200	150	75%	200	149	75%
101-16-6040	Transportation & Lodging	1,000		0%	500		0%
101-16-6050	Mileage	300	151	50%	300		0%
101-16-6120	Postage	300	690	230%	700	201	29%
101-16-6200	Office Supplies	2,500	814	33%	1,000	2,631	263%
101-16-6210	Special Departmental Supplies	500		0%	-		#DIV/0!
101-16-6230	Computer & Website Services	15,000	9,383	63%	10,000	3,942	39%
101-16-6240	PERS UAL Payment	3,717	4,219	114%	4,500	4,718	105%
101-16-6241	PERS Replacement Benefit Contributor	3,000	2,557	85%	2,500	2,488	100%

Expenditures

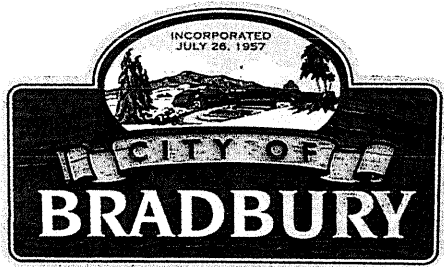
Account Description		2019-20 Budget	2019-20 YTD @ 06/30/20		2020-21 Budget	2020-21 YTD @ 3/31/21	
101-16-6242	PERS SSA 218 Annual Fee		200		200	200	100%
101-16-6250	Copier & Duplications	5,000	903	18%	1,200		0%
101-16-6300	Insurance	56,000	19,811	35%	35,000	36,352	104%
101-16-6400	Utilities	4,500	3,606	80%	3,200	4,658	146%
101-16-6440	Telephone	6,000	2,087	35%	2,300	1,461	64%
101-16-6450	Building Operations	4,000	3,601	90%	1,200	729	61%
101-16-6460	Building & Cleaning Service	3,000	3,695	123%	3,200	3,370	105%
101-16-6470	Maintenance & Supplies	400	13	3%	500	4,087	817%
101-16-7600	Operating Contingency	-	#DIV/0!			#DIV/0!	
		167,832	113,126	67%	131,296	105,700	81%
Engineering Division:							
101-19-7230	Contracted Engineering Services	130,000	80,950	62%	75,000	49,669	66%
		130,000	80,950	62%	75,000	49,669	66%
Planning, Zoning & Development Division:							
101-20-6020	Meetings & Conferences		#DIV/0!			#DIV/0!	
101-20-6120	Postage	1,000	427	43%	500	213	43%
101-20-6210	Special Department Supplies	500		0%	500		0%
101-20-6240	Environmental Filing Fees	500		0%	500		0%
101-20-7210	City Planner Retainer	46,800	46,800	100%	46,800	27,300	58%
101-20-7220	Contracted Building & Safety	250,000	114,219	46%	90,000	30,105	33%
101-20-7240	City Planner Special Service	15,000	13,530	90%	15,000	12,416	83%
101-20-7245	General Plan update	-	4,150	#DIV/0!	63,000	5,534	9%
101-20-7075	Development Code Update	26,000	-	0%	-	1,935	#DIV/0!
		339,800	179,126	53%	216,300	77,503	36%
Parks & Landscape Maintenance Division:							
101-21-7015	Royal Oaks Trail Maintenance	10,000	7,515	75%	10,000	4,458	45%
101-21-7020	City Hall Grounds Maintenance	7,000	3,723	53%	7,000	3,591	51%
101-21-7025	Trail Maintenance	10,000	4,356	44%	10,000	4,195	42%
101-21-7035	Mt.Olive Entrance & Trail	12,000	6,681	56%	12,000	4,719	39%
101-21-7045	Lemon/RO Horse Trail	43,000	1,417	3%	7,000	1,678	24%
101-21-7060	Street Tree Trimming	-	-	#DIV/0!	-	560	#DIV/0!
		82,000	23,692	29%	46,000	19,201	42%
Public Safety Division:							
101-23-6210	Special Departmental Services	-	74	#DIV/0!	-	6	#DIV/0!
101-23-7410	Contract Services Sheriff	118,522	118,521	100%	125,121	72,987	58%
101-23-7420	City Hall Security	3,500	2,887	82%	3,000	2,246	75%
101-23-7450	Code Enforcement	6,000	17,308	288%	12,000	2,336	19%
101-23-7757	AED Purchase	-	#DIV/0!			#DIV/0!	
		128,022	138,790	108%	140,121	77,575	55%
Emergency Preparedness Division:							
101-24-6010	Seminars & Training				100	110	110%
101-24-6020	Meetings & Conferences	100	67	67%	100	495	495%
101-24-6030	Memberships & Dues	375	360	96%	375	360	96%
101-24-6100	Events & Awards	500		0%	200		0%
101-24-6470	Maintenance & Supplies	5,500	4,856	88%	5,500	835	15%
101-24-6480	Civic Center Generator	-	857	#DIV/0!	1,000		0%
101-55-7030	Hazard Mitigation Plan	-	8	#DIV/0!	-		#DIV/0!
101-24-7245	Hazard Mitigation Plan	5,000		0%	-		#DIV/0!
		11,475	6,148	54%	7,275	1,800	25%
Animal & Pest Control Division:							
101-25-7000	Animal Control Services	18,085	17,653	98%	12,971	3,098	24%
101-25-7010	Pest Control Services	300		0%	300		0%
		18,385	17,653	96%	13,271	3,098	23%

Expenditures

Account Description	2019-20 Budget	2019-20 YTD @ 06/30/20	2020-21 Budget	2020-21 YTD @ 3/31/21	
Intergovernmental Relations Division:					
101-30-6030 Memberships & Dues	9,200	10,459	114%	10,500	100%
General Fund Totals	1,843,852	1,517,817	82%	1,229,240	69%
Utility Users Tax Fund:					
102-15-7075 NPDES Stormwater Compliance	26,000	91,920	354%	-	#DIV/0!
102-42-7630 NPDES Stormwater Compliance				73,431	118%
	26,000	91,920	354%	73,431	118%
Deposits Fund:					
103-00-2039 Chadwick Ranch Development		252,530		166,000	63,376
		252,530		166,000	63,376
Long Term Planning Fee Fund:					
112-20-7245 General Plan Expense		2,800	#DIV/0!	20,000	19,270
					96%
Technology Fee Fund:					
113-20-4500 Permit Digitizing	10,000	14,748	147%	-	865
113-20-7730 Website	20,000	576	3%	2,000	4,300
113-20-8120 Capital Equipment-Server & Copier		1,257	#DIV/0!	10,000	5,935
Misc. Technology Expenses				2,000	0%
	30,000	16,581	55%	14,000	11,100
					79%
Gas Tax Fund:					
200-48-5000 Transfers Out	-				
200-48-6400 Utilities-Select System	9,000	9,370	104%	9,000	8,438
200-48-6410 Street Lights	8,000	9,691	121%	8,000	6,749
200-48-7000 PW Contract Services	3,000	588	20%	1,000	0%
200-48-7290 Street Sweeping	4,000	4,384	110%	4,000	1,879
200-48-7750 Wild Rose Project			#DIV/0!	5,000	2,250
200-48-7755 City Wide Slurry Seal		1,610	#DIV/0!	-	#DIV/0!
	24,000	25,643	107%	27,000	19,316
					72%
SB1 Gas Tax Fund:					
201-48-7745 Royal Oaks North Curb Extension	19,000		0%	-	#DIV/0!
201-48-7755 City Wide Slurry Seal	-	-	#DIV/0!	-	#DIV/0!
	19,000	-	0%	-	#DIV/0!
Prop. A Fund:					
203-00-7600 Sale of Prop. A Funds				-	
203-40-7625 Transit Services	9,000	-	0%	-	-
	9,000	-	0%	-	#DIV/0!
Prop. C Fund:					
204-20-6030 Memberships & Dues	900		0%	900	378
204-40-7325 Transit Services	-	8,449	#DIV/0!	9,000	6,336
204-48-7745 Royal Oaks North Curb Extension	19,000		0%	-	#DIV/0!
204-48-7755 City Wide Slurry Seal			#DIV/0!		#DIV/0!
	19,900	8,449	42%	9,900	6,714
					68%
Transportation Development Act Fund:					
205-48-7720 Lemon/RO Horse Trail Project			#DIV/0!	-	#DIV/0!
205-48-7735 Royal Oaks & Mt. Olive Trail Rehab.	5,000	4,768	95%	5,000	0%
205-00-7760 Return of Funds			#DIV/0!	-	#DIV/0!
	5,000	4,768	95%	5,000	-
					0%

Expenditures

Account Description		2019-20 Budget	2019-20 YTD @ 06/30/20		2020-21 Budget	2020-21 YTD @ 3/31/21	
Sewer Fund:							
206-50-7600	Mt. Olive Drive Sewer Project	2,619	2,619	100%			#DIV/0!
206-50-7601	Mt. Olive Lane Sewer Project	705,087	404,275	57%	673,396	225,607	34%
206-50-7602	DUSD Message Board				40,000	35,160	88%
206-50-7605	Lemon Ave. Project	580,000	-	0%			#DIV/0!
206-50-7606	Winston Ave Project	5,125	5,152	101%	40,000	51,750	129%
		1,292,831	412,046	32%	753,396	312,517	41%
Recycling Grant Fund:							
209-35-7300	Recycling Education	5,000	3,182	64%	5,000	7,200	144%
Measure R Fund:							
210-48-7755	City Wide Slurry Seal	-	-	#DIV/0!			#DIV/0!
210-48-7745	Royal Oaks North Curb Extension	14,000		0%			#DIV/0!
210-00-7760	Return of Funds			#DIV/0!			#DIV/0!
		14,000	-	0%	-	-	#DIV/0!
Measure M Fund							
212-48-7755	Citywide Slurry Seal	-	-	#DIV/0!			#DIV/0!
212-48-7745	Royal Oaks North Curb Extension	27,000		0%			#DIV/0!
212-48-7756	Bridge Repair			#DIV/0!			#DIV/0!
		27,000	-	0%	-	-	#DIV/0!
Measure W Fund							
213-42-7630	NPDES Stormwater Compliance	60,000			60,000	50,506	
Citizen's Option for Public Safety (COPS) Fund:							
215-23-7410	Contract Services Sheriff	100,000	100,000	100%	50,000		0%
215-23-7411	Contract CSO Services & Supplies	55,000	52,399	95%	53,500	17,228	32%
		155,000	152,399	98%	103,500	17,228	17%
County Park Grant:							
217-21-7650	Civic Center Park	1,000	1,000	-	1,000		0%
Fire Safe Grant 14-USFS-SFA-0053:							
219-21-7761	Community Wildfire Protection Plan	72,000	4,546		50,000	14,801	30%
Covid-19 Fund:							
220-00-5000	Operating Transfers Out					44,815	
220-00-6215	COVID 19 Expenses					5,223	
					-	50,038	
Total Expenditures		3,603,583	2,493,681	69%	2,517,467	1,500,510	60%



Monte Lewis, Mayor (District 2)
Elizabeth Bruny, Mayor Pro Tem (District 5)
Richard T. Hale, Council Member (District 1)
Richard Barakat, Council Member (District 3)
Bruce Lathrop, Council Member (District 4)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Kevin Kearney, City Manager
Jim Kasama, City Planner

DATE: April 20, 2021

SUBJECT: 6TH CYCLE HOUSING ELEMENT DISCUSSION & PUBLIC OUTREACH

SUMMARY

The City of Bradbury has begun the process of preparing the Housing Element for the 2021-2029 Planning Period, and the City has retained the services of Veronica Tam and Associates, Inc. to assist in its efforts.

As part of this report and discussion item, there will be an introductory presentation about the City's 6th Cycle Housing Element Update. The presentation will cover the basics of the 2021-2029 Housing Element requirements and the housing needs that the updated Housing Element is to address.