

**MINUTES OF A REGULAR MEETING OF THE  
CITY COUNCIL OF THE CITY OF BRADBURY  
HELD ON TUESDAY, SEPTEMBER 19, 2017**

- MEETING CALLED TO ORDER:** The Regular Meeting of the City Council of the City of Bradbury was called to order by Mayor Lathrop at 7:00 p.m. Mayor Lathrop led the Pledge of Allegiance.
- ROLL CALL:** PRESENT: Mayor Lathrop, Mayor Pro-Tem Pycz, Councilmembers Barakat, Hale and Lewis  
ABSENT: None  
STAFF: City Manager Kearney, City Attorney Reisman, and City Clerk Saldana
- APPROVAL OF AGENDA:** Councilmember Hale made a motion to approve the agenda to proceed with City business. Mayor Pro-Tem Pycz seconded the motion which carried.
- DISCLOSURE OF ITEMS REQUIRED BY GOV. CODE SECTION 1090 & 81000 ET SEQ,:** In compliance with the California Political Reform Act, each City Councilmember has the responsibility to disclose direct or indirect potential for a personal financial impact as a result of participation in the decision making process concerning agenda items.  
  
City Attorney Reisman stated that he was not aware of any conflicts of interest.
- PUBLIC COMMENT:** None
- CONSENT CALENDAR:** All items on the Consent Calendar are considered by the City Council to be routine and will be enacted by one motion unless a Councilmember requests otherwise, in which case the item will be removed and considered by separate action. All Resolutions and Ordinances for Second Reading on the Consent Calendar are deemed to "waive further reading and adopt."  
  
A. Minutes – Regular City Council Meeting of August 15, 2017  
B. Resolution No. 17-15: Demands & Warrants for September 2017  
C. Monthly Investment Report for the month of August 2017  
D. Amendments to the 2016-2017 Budget  
E. Resolution No. 17-16: Amending the 2017-2018 Budget to incorporate a list of projects funded by SB 1: The Road Repair and Accountability Act  
F. Update of Terms for RKA's Contract
- MOTION TO APPROVE CONSENT CALENDAR:** Councilmember Hale made a motion to approve the Consent Calendar, as presented. Councilmember Lewis seconded the motion, which was carried by the following roll call vote:

AYES: Mayor Lathrop, Mayor Pro-Tem Pycz,  
Councilmember Barakat, Hale and Lewis  
NOES: None  
ABSENT: None

Motion passed 5:0

**PUBLIC HEARING – ORDINANCE  
AMENDING THE BMC FOR PROCEDURES  
OF EXPEDITED PERMITTED PROCESS  
FOR ELECTRIC VEHICLE CHARGING  
STATIONS:**

City Manager Kearney stated that in 2015, the State of California adopted Assembly Bill 1236, which requires local jurisdictions with a population of less than 200,000 residents to adopt an ordinance to create an expedited, streamlined permitting process for electric vehicle charging stations on or before September 20, 2017.

An electric vehicle charging station is any level of electric vehicle supply equipment station, which delivers electricity from a source outside an electric vehicle into a plug-in electric vehicle. AB 1236 may refer to the recommendations in the most current version of the "Plug-In Electric Vehicle Infrastructure Permitting Checklist" of the "Zero-Emission Vehicles in California: Community Readiness Guidebook" published by the Governor's Office of Planning and Research.

**FINANCIAL REVIEW:**

There is no anticipated fiscal impact, as the costs to implement the expedited permit process will be recovered through the existing building permit fees.

**RECOMMENDATION:**

It is recommended that the City Council introduce for first reading, by title only, Ordinance No. 349:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY, CALIFORNIA, AMENDING TITLE XVII OF THE BRADBURY MUNICIPAL CODE (BMC) TO ADD TITLE 17, CHAPTER 14, PROCEDURES FOR EXPEDITING PERMITTING PROCESS FOR ELECTRIC VEHICLE CHARGING SYSTEMS

**PUBLIC HEARING OPENED:**

Mayor Lathrop opened the public hearing and invited those speaking in favor or opposition to come forward and be heard.

**PUBLIC HEARING CLOSED:**

There being no public testimony, Mayor Lathrop declared the public hearing closed.

**MOTION:**

Mayor Lathrop made a motion to introduce for first reading, by title only, Ordinance No. 349. Councilmember Lewis seconded the motion, which carried by the following roll call vote:

**APPROVED:**

AYES: Mayor Lathrop, Mayor Pro-Tem Pycz,  
Councilmember Barakat, Hale and Lewis  
NOES: None  
ABSENT: None

Motion passed 5:0

Second reading and adoption of Ordinance No. 349 will be on the October 2017 City Council Meeting Agenda.

**DISCUSSION –  
CAL RECYCLE GRANT:**

City Manager Kearney stated that during the August meeting, the City Council decided to move forward with a grant program through the City to expend the current surplus of Cal Recycle funds. As a result, staff has drafted a Request for Grant Proposals.

**BACKGROUND:**

The California Beverage Container Recycling and Litter Reduction Act provides funding to cities and counties for beverage container recycling programs. The funding source is the California Redemption Value (CRV) premium that is paid when consumers purchase beverages in glass bottles, cans, and plastic containers. Funding is distributed on an annual basis on a per capita formula. Bradbury is entitled to receive \$5,000 each year. Currently, the City has a surplus of \$12,108.86.

The City Council decided to advertise a total grant program of \$10,000, with individually submitted projects capping at \$2,500 each. The draft grant proposal currently lists the following notable specifics:

- Circulation date of September 25, 2017 with a deadline of December 15, 2017
- A Council decision on award of funds during the City Council meeting on January 16, 2018
- Eligibility to surrounding cities, educational institutes, and non-profits located in the cities of Bradbury, Duarte, Monrovia and Arcadia
- A clause to expand funds within six (6) months of issuance
- As part of the application package, a description on how the City of Bradbury will be incorporated as part of the project

**FINANCIAL REVIEW:**

Each year, the City of Bradbury receives \$5,000 from Cal Recycle. These are restricted funds that cannot be used for General Fund purposes. The City has had difficulties in the past expending all monies received, which has resulted in a surplus of \$12,108.86. Establishing the proposed grant program would assist in expending these surplus monies but would not have an impact on the City's general fund budget.

**RECOMMENDATION:**

It is recommended that the City Council review the draft grant proposal and direct staff on how to proceed. Should the Council decide to move forward with the proposed grant program, staff would start soliciting for potential projects on the proposal's presented September 25, 2017 date.

**DISCUSSION:**

The City Council discussed increasing the cap to \$10,000 for one project instead of \$2,500 each. There was also discussion about which cities to include in the circulation.

**MOTION:**

Councilmember Barakat made a motion to proceed with the grant, increasing the cap top \$10,000 and including the cities of Arcadia, Azusa, Duarte and Monrovia in the circulation. Councilmember Lewis seconded the motion, which was carried by the following roll call vote:

**APPROVED:**

AYES: Mayor Lathrop, Mayor Pro-Tem Pycz,  
Councilmember Barakat, Hale and Lewis

NOES: None

ABSENT: None

Motion passed 5:0

**DISCUSSION – REQUEST TO JOIN  
TAKING BACK OUR COMMUNITY  
COALITION:**

City Manager Kearney stated that City of Monrovia has approached the City of Bradbury to join the recently formed *Taking Back Our Community* Coalition. *Taking Back Our Community* is a relatively new coalition of California cities advocating for the State to engage in further discussions to identify solutions for addressing the unintended consequences of changes made to California's criminal justice system through the enactment of Assembly Bill 109, Proposition 47, and Proposition 57. The Coalition is led by the cities of Arcadia, Glendora and Monrovia, with Monrovia acting as the lead administrative agency.

The *Taking Back Our Community* Coalition is quickly growing to include many cities in our region to be part of a positive solution. To date, the Coalition has fifteen (15) agencies that have agreed to join, including: Alhambra, Arcadia, Claremont, Covina, Duarte, Glendora, La Canada Flintridge, Monrovia, Monterey Park, Pasadena, Sierra Madre, Whittier, SGVCOG, Cal Chiefs, and Association of Deputy District Attorneys.

**FINANCAL REVIEW:**

Membership dues for the *Taking Back Our Community* Coalition is \$1,500 a year for each year that the City wishes to remain in the Coalition. Funds raised will be used to coordinate the development of an overall public education and outreach campaign.

**RECOMMENDATION:**

It is recommended that the City Council review the proposition to join the *Taking Back Our Community* Coalition and direct staff on how to proceed.

**DISCUSSION:**

Councilmember Barakat stated that he does not like the flat fee for cities and inquired if the Coalition has reached out to the Sheriff's Department or other police departments.

Councilmember Lewis stated that the bills need to be reversed but did not see a point of the City joining the Coalition. What is it getting us for \$1,500?

**MOTION:**

Councilmember Barakat made a motion not to join the *Taking Back Our Community* Coalition at this time. Councilmember Lewis seconded the motion, which carried unanimously.

**MATTERS FROM THE CITY MANAGER:**

City Manager Kearney stated that in the past the City has sold its Prop A funds to other cities. The City of Duarte has expressed an interest to buy Prop A funds from Bradbury at the rate of \$0.70 on the dollar.

City Manager Kearney stated that Municode is charging a yearly fee for maintenance of our Municipal Code. This fee is currently not included in the budget for FY 17-18.

City Manager Kearney reported that the recruitment for the Management Analyst position is going well and an offer should be made by Monday, September 25.

City Manager Kearney stated that it was previously discussed to reschedule the October 17 Council meeting to October 24, 2017. The City Council agreed to move the October 17 meeting to Tuesday, October 24, at 7 p.m. Councilmember Lewis and City Attorney Reisman are not going to be at the October 24th meeting.

**MATTERS FROM THE CITY ATTORNEY:** Nothing to report

**MATTERS FROM THE CITY COUNCIL:**

**MAYOR LATHROP:** Nothing to report

**MAYOR PRO-TEM PYCZ:** Nothing to report

**COUNCILMEMBER BARAKAT:** Nothing to report

**COUNCILMEMBER HALE:** Councilmember Hale asked staff to look for a Spanish translation for the dial-a-ride program with the City of Monrovia.

**COUNCILMEMBER LEWIS:** Nothing to report

**ITEMS FOR FUTURE AGENDAS:** Prop A Fund Exchange with the City of Duarte

#### **CLOSED SESSION**

**ROLL CALL:** PRESENT: Mayor Lathrop, Mayor Pro-Tem Pycz, Councilmembers Barakat, Hale and Lewis

ABSENT: None

STAFF: City Manager Kearney, City Attorney Reisman

**PUBLIC COMMENT REGARDING CLOSED SESSION ONLY:** None

**RECESS TO CLOSED SESSION:** The City Council met in Closed Session to discuss the following:

- A. Public Employee Performance Evaluation  
Government Code Section 54957  
Title: City Engineer (RKA Consulting Group)

**RECONVENE OPEN SESSION AND ANNOUNCE ANY ACTION TAKEN:** City Attorney Reisman reported that the City Council met in Closed Session to conduct a performance evaluation of the Contract City Engineer (RKA). The City Council agreed on the evaluation.

**ADJOURNMENT:**

At 8:00 p.m. Mayor Lathrop adjourned the meeting to an Adjourned Regular Meeting at 7:00 pm on Tuesday, October 24, 2017.

  
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MAYOR - CITY OF BRADBURY

**ATTEST:**

  
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CITY CLERK - CITY OF BRADBURY