



Richard Barakat, Mayor (District 3)
Richard Hale, Mayor Pro-Tem (District 1)
Monte Lewis, Council Member (District 2)
Bruce Lathrop, Councilmember (District 4)
Elizabeth Bruny, Councilmember (District 5)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Scarlett Santos Leon, Management Analyst

DATE: November 20, 2018

SUBJECT: **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY, CALIFORNIA, AMENDING TITLE II, CHAPTER 4 OF THE BRADBURY MUNICIPAL CODE TO ADD ARTICLE III, ESTABLISHING THE BRADBURY PUBLIC SAFETY COMMITTEE**

ATTACHMENTS: 1. Ordinance No. 361
2. Emergency Response Committee Postcard

SUMMARY

During the October meeting, the City Council directed Staff to further review and expand upon the current duties and responsibilities of the existing Emergency Response Committee (ERC).

In response to Council's direction, Staff recommends that the City Council introduce for first hearing, by title only, Ordinance No. 361: "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY, CALIFORNIA, AMENDING TITLE II, CHAPTER 4 OF THE BRADBURY MUNICIPAL CODE TO ADD ARTICLE III, ESTABLISHING THE BRADBURY PUBLIC SAFETY COMMITTEE."

Additionally, it is recommended that the City mail postcards to all Bradbury residents to advise of the restructured committee, which also serves to attract volunteers to serve on the newly formed Public Safety Committee.

DISCUSSION

Many communities have established committees or commissions that focus on emergency preparedness and/or public safety topics. In 2002, the Emergency Response Committee (ERC) was introduced as an advisory committee to the Council, Staff and the public on emergency related issues.

at no additional cost to the City as long as the time allocated does not exceed five (5) hours).

Should the City Council desire to move forward with mailing out postcards to Bradbury residents, there is an estimated cost of \$150 associated with the printing and postage fees. Currently, there are monies available in the Emergency Preparedness Division account, 101-24-6470, to cover these fees.

STAFF RECOMMENDATION

Staff recommends that the City Council introduce for first hearing, by title only, Ordinance No. 361: "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY, CALIFORNIA, AMENDING TITLE II, CHAPTER 4 OF THE BRADBURY MUNICIPAL CODE TO ADD ARTICLE III, ESTABLISHING THE BRADBURY PUBLIC SAFETY COMMITTEE."

Additionally, it is recommended that the City mail postcards to all Bradbury residents to advise of the restructured committee, which also serves to attract volunteers to serve on the newly formed Public Safety Committee.

ATTACHMENT #1

ORDINANCE NO. 361

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY, CALIFORNIA, AMENDING TITLE II, CHAPTER 4 OF THE BRADBURY MUNICIPAL CODE TO ADD ARTICLE III, ESTABLISHING THE BRADBURY PUBLIC SAFETY COMMITTEE

The City Council of the City of Bradbury does hereby ordain as follows:

Section 1. Article III, Public Safety Committee, is hereby added to Title II, Chapter 4 of the Bradbury Municipal Code to read as follows:

Article III. PUBLIC SAFETY COMMITTEE

Sec. 2.04.300. Committee created. A public safety standing committee for the City is created, which shall be known as the Public Safety Committee of the City of Bradbury.

Section 2.04.310. Meetings.

- (a) The committee shall hold regular meetings at a time and date determined by a majority vote of the Committee or, in the absence of agreement, by the City Council. Meetings shall be held at the Bradbury Civic Center or such other location as may be permitted by law.
- (b) The City Manager or a designated representative shall attend meetings of the Committee to act in a staff advisory capacity. The City Council may designate one or more members of the Council to attend the Committee meetings to act as liaison between the Council and the Committee.

Section 2.04.320. Duties and functions. The committee shall act in an advisory capacity in formulating recommendations to the City Council pertaining to:

- (a) Law enforcement priorities;
- (b) Crime prevention and control;
- (c) Animal control;
- (d) Emergency preparedness; and
- (e) Other duties and functions as may be provided by ordinance, resolution, or direction of the City Council, or by law.

The Committee shall have an advisory role only and shall have no authority to control, supervise, or direct City staff or any public safety personnel.

APPROVED AS TO FORM:

Cary Reisman, City Attorney

"I, Claudia Saldana, City Clerk of the City of Bradbury, hereby certify that the foregoing ordinance, being Ordinance No. 361, was introduced at a regular meeting of the City Council held on November 20, 2018, and signed, approved and adopted this ____ day of December, 2018 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Claudia Saldana, City Clerk

ATTACHMENT #2



City of Bradbury
600 Winston Ave, Bradbury CA 91008

PRST STD
US POSTAGE
PAID
PERMIT 96
ARCADIA, CA

Bradbury Postal Customer
Bradbury, CA 91008



For more information please visit www.cityofbradbury.org



Join the Bradbury ERC Team!

The City is looking for motivated, enthusiastic, civic minded and friendly volunteers to serve on the Emergency Response Committee

The ERC is an advisory body to the Bradbury City Council that is responsible for advising on the welfare and safety of the City. Members serve as a communication link between the community, City Council & staff regarding issues pertaining to Emergency Preparedness and Response. Members of the Committee are hands-on volunteers who assist in the emergency operations as well as in the programs & services offered to the community in the event of an emergency.

For more information please visit www.cityofbradbury.org

If you are interested please call City Hall (626) 358-3218