

*Bruce Lathrop, Mayor (District 4)*  
*Richard Pycz, Mayor Pro Tem (District 5)*  
*Richard Hale, Council Member (District 1)*  
*Monte Lewis, Council Member (District 2)*  
*Richard Barakat, Council Member (District 3)*

## City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Kevin Kearney, City Manager

DATE: December 18, 2018

SUBJECT: **DISCUSSION ON COMMUNITY SUPPORT FUNDS**

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### SUMMARY

As a result of the Los Angeles Civil Grand Jury findings for the City of Bradbury, the City donated \$3,000 in Fiscal Year 16/17 to support organizations that provide housing and shelter to those in need. Although this was a mandatory one-time donation, the City Council decided to budget and allocate \$3,000 to similarly donate to Union Station Homeless Services, Foothill Unity Center, and Friends in Deed (Formally Ecumenical Council of Pasadena Area Churches).

Similar to last year, the City Council budgeted \$3,000 this fiscal year to donate to support community homelessness. It is recommended that the City Council direct staff on how to expend the budgeted \$3,000, which has been set aside for a charitable donation.

### DISCUSSION

Approximately two years ago, the Los Angeles Civil Grand Jury investigated cities on their response to homelessness issues during the 2016 El Nino time period. As a result of their findings, the City indicated that it would support organizations that assisted with providing housing and shelter to those in need. This resulted in the City committing to donate \$3,000 during the 2016-2017 fiscal cycle. The City ultimately donated \$1,500 to Foothill Unity Center and \$1,500 to Union Station Homeless Services to fulfil the City's obligations to the LA Civil Grand Jury.

During the Fiscal Year 2017-2018 budgeting cycle, the City Council decided to still allocate \$3,000 for future donations, even though the Civil Grand Jury's requirements had been fulfilled. Ultimately, the City Council decided to split the donation equally three ways

FOR CITY COUNCIL AGENDA 12-18

AGENDA ITEM # 7

to Union Station Homeless Services, Foothill Unity Center, and Friends in Deed. All three nonprofit organizations provide homeless services as part of their program of services.

#### *Standards for Donations*

The Institute for Local Government provides local governments with advice when public institutions are considering donating public funds to charitable organizations. They recommend following their best practice circumstances which may determine appropriateness for a contribution:

1. A charity provides a service that complements or enhances a service that the public agency also provides;
2. When there is an identifiable secondary benefit to the public agency; or
3. When the charity provides a service the public agency could provide but chooses not to.

Additionally, it is recommended that these finds are included in the minutes about the benefits to the agency associated with providing resources to a charity.

Making donations to charitable causes that are far away from the City (for example, to help the victims of a hurricane in a distant state) also present special challenges. Because of the distance, it can be more difficult to justify the contribution as creating benefits to the jurisdictions residents.

#### **FINANCIAL ANALYSIS**

Funds in the amount of \$3,000 have been budgeted this fiscal year but have not yet been spent. Expending the full budgeted amount will not have a significant fiscal impact.

#### **STAFF RECOMMENDATION**

It is recommended that the City Council direct staff on how to expend the budgeted \$3,000, which has been set aside for a charitable donation.

## RESOLUTION NO. 18-34

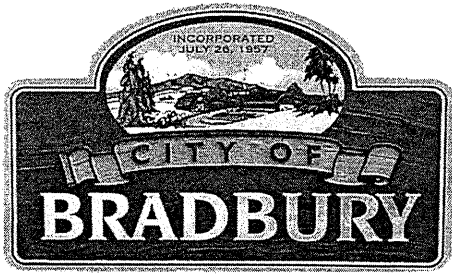
### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADBURY, CALIFORNIA, APPROVING DEMANDS AND WARRANTS NO. 15263 THROUGH NO. 15276 (PRE-RELEASED CHECKS) AND DEMANDS AND WARRANTS NO. 15277 THROUGH NO. 15304 (REGULAR CHECKS)

The City Council of the City of Bradbury does hereby resolve as follows:

**Section 1.** That the demands as set forth hereinafter are approved and warrants authorized to be drawn for payment from said demands in the amount of \$3,078.30 (pre-released Checks) and \$317,082.99 at December 18, 2018 from the General Checking Account.

#### PRE-RELEASED CHECKS (due before City Council Meeting):

<u>Check</u>	<u>Name and (Due Date)</u>	<u>Description</u>	<u>Amount</u>
15263	Bradbury Estates HOA (11/13/18)	Refund of HOA Fee for 62 Deodar Lane Acct. #101-00-4800	\$1,080.00
15264	California American Water (12/3/18)	<u>Water Service for:</u> 301 Mount Olive Dr Irrigation 2410 Mt Olive Lane Irrigation 2256 Gardi Street Acct. #200-48-6400	\$117.82 \$26.69 <u>\$34.89</u> \$179.40
15265	Molly Maid (11/29/18)	City Hall Cleaning Service for Nov 14 & 28, 2018 Acct. #101-16-6460	\$210.00
15266	MegaPath (12/1/18)	Telephone/VOIP Service Acct. #101-16-6440	\$572.49
15267	Delta Dental (12/1/18)	<u>Dental Insurance:</u> City Manager (family) Acct. #101-12-5100 City Clerk Acct. #101-13-5100 Management Analyst Acct. #101-16-5100	\$131.43  \$42.88 <u>\$42.88</u> \$217.19
15268	Vision Service Plan (12/1/18)	<u>Vision Insurance:</u> City Manager (family) Acct. #101-12-5100 City Clerk Acct. #101-13-5100 Management Analyst Acct. #101-16-5100	\$61.07  \$23.66 <u>\$23.66</u> \$108.39



*Richard Barakat, Mayor (District 3)*  
*Richard Hale, Mayor Pro Tem (District 1)*  
*Monte Lewis, Council Member (District 2)*  
*Bruce Lathrop, Council Member (District 4)*  
*Elizabeth Bruny, Council Member (District 5)*

## City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Kevin Kearney, City Manager

DATE: December 18, 2018

SUBJECT: **Recap – Meeting with Department of Fish and Wildlife**

ATTACHMENTS: 1. Wildlife Watch PowerPoint Presentation  
2. City of Arcadia: Coyote Management Plan  
3. City of Torrance: Coyote Management Plan  
4. Daily Breeze Article: *Torrance's Coyote Management Plan Not Working, Residents Tell Council After Pet Deaths*

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### SUMMARY

On Thursday, December 13, 2018, City Staff and members of the City Council met with representatives of the California Department of Fish and Wildlife (F&W) to talk about the potential of setting up a community meeting for residents to discuss bear nuisance issues within the City.

During the meeting, F&W had brought up their Wildlife Watch program (found at <http://wildlife.ca.gov/wildlife-watch>). In essence, the program is designed for local agencies to first develop a management plan before a community meeting is held. After the plan is developed, F&W trains community volunteers in wildlife management techniques to go door-to-door and advise other residents in the wildlife management techniques that they learned.

This item displays two of the management plans brought up as an example during the meeting, which includes the City of Arcadia and the City of Torrance. All plans through F&W's program to this point have only dealt with coyote management. F&W has advised that a document from the City of Pasadena is being developed in dealing with bears, but it has not been finalized or made public yet.

Although the City does not have a coyote management plan, it does appear that the San Gabriel Valley Council of Governments is in the process of developing a cooperative regional solution. City Staff has already expressed preliminary interest in developing a document or being a part of a working committee on the issue.

The development of a first known bear management plan in the region is a considerable undertaking that should first be discussed before moving forward with such a plan. Additionally, the crafting of a plan will take time, and it should be discussed if a community meeting should be held before a plan is developed or after one is completed.

### **STAFF RECOMMENDATION**

It is recommended that the City Council discuss with Staff on how to proceed with either a Community Meeting or a Wildlife Management Plan.

# **ATTACHMENT #1**



# WILDLIFEWATCH

A Leadership Response to Urban Wildlife Conflict



# Wildlife Watch...What is it?

- A leadership development program
- A theoretical model that teaches agencies and communities how to minimize urban wildlife conflicts
- An educational program the emphasizes understanding/application of principles
- A catalyst to promote agency policy formation for urban wildlife



# Agency Coaching

**Takes place at two different levels:**

## **Municipal government/agencies**

- City Leaders
- Police Department
- Animal Services
- Parks and Recreation Department
- Public Works



## **Community level**

- Homeowner's Associations
- Private Organizations
- Mobile Home Residents
- Apartment Complexes
- Retirement Communities
- Suburban Neighborhoods

# Agency Coaching

## Encourages and guides agency management to:

- Develop public safety wildlife guidelines/policies utilizing authority from FG 4152 (a)
- Develop a communications plan within divisions and branches
- Start at the top
- Ends at the community level



Retrieved from OCtrackers.com

# Agency Coaching

**Convene a meeting with management from divisions/ branches to include:**

- City Manager
- Legal Staff
- Law/Code Enforcement
- Animal Services
- Public Works
- Parks And Recreation/Golf Courses
- Utility/Electricity/Power Easements
- Landscape Maintenance
- Sanitation
- Planning Department

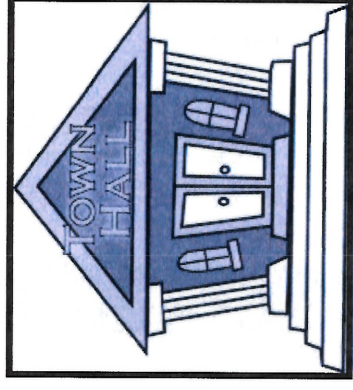


# Agency Coaching

## Roles and Responsibilities:

### City Manager

- Communicates with mayor and city council to formulate wildlife conflict policy.



# Roles and Responsibilities:

## Legal Staff

- Need to know legal basis for “no-feeding” ordinance as infraction
- What exists now (current state)?
- Trapping liabilities reviewed
- Define a public nuisance
- Imminent threat lower threshold in public eye
- City attorney and magistrate are supportive of enforcement
- Goal is to emphasize education

# **Roles and Responsibilities:**

## **Law Enforcement/Code Enforcement**

- Officers are often first responders in public safety wildlife emergencies.
- Department of Fish and Wildlife Conservation Coaches set up Wildlife Watch programs at the community level.



# Roles and Responsibilities:

## Animal Services

- Officers have direct communication with public
- They are aware of feral cat and wildlife feeders in community whether intentional or unintentional
- They know wildlife routes and areas of complaints



# Roles and Responsibilities:

## Public Works

- Know/maintain flood control channels and run-off tributaries
- Know transportation routes for coyotes/habitat
- Gate/Fence repair or modifications are important solutions
- Homeless encampments are food sources along flood control channels




# Roles and Responsibilities:

## Parks and Recreation/Golf Courses

- Creates suitable habitat for coyotes
- Maintenance of trash receptacles is important
- Need help to eliminate feeding of waterfowl at lakes and feral pigeons throughout city

**Please . . .  
don't feed  
waterfowl.**




**REGULAR FEEDING CAN CAUSE:**

- Poor nutrition
- Spread of disease
- Unnatural behavior
- Pollution
- Overcrowding
- Delayed migration

Many people enjoy feeding waterfowl, but the effects of this seemingly generous act can be harmful. If you care about waterfowl, please stop feeding them . . . allow them to return to their natural habits.

Support Federal, State, and Private Organizations and their efforts to conserve waterfowl and their natural habitats.

For more information about the effects of feeding waterfowl, contact the New York State Department of Environmental Conservation office nearest you.

 **Keep wildlife wild.**

For more information, visit [www.dewildlife.org](http://www.dewildlife.org) or call 1-800-456-6868. © 2004 New York State Department of Environmental Conservation.

# **Roles and Responsibilities:**

## **Utility/Electricity/Power Easements**

- Maintain land which provides habitat and transportation routes for coyotes
- Brush reduction, tree trimming and awareness of dens and hiding areas is important information



# **Roles and Responsibilities:**

## **Landscape Maintenance**

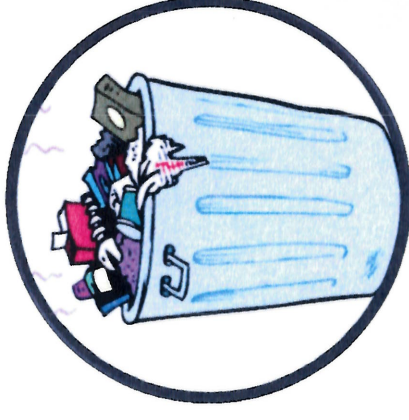
- Greenbelt areas provide transportation routes and access points to neighborhoods
- Maintaining grass, brush, tree and irrigation to reduce food, water, shelter for coyotes is critical



# Roles and Responsibilities:

## Sanitation

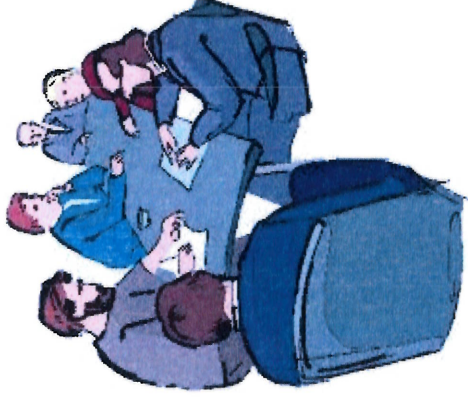
- Be aware of trash receptacle maintenance
- Trash pick up is a service to the public
- Does trash go to landfill within city limits or transfer facility?
- Trash and refuse are attractants for wildlife
- Emphasis is on scent reduction
- Like bears, coyotes know pick-up schedule



# Roles and Responsibilities:

## Planning Department

- Provides charts/schematics for mapping purposes
- Knows movement of wildlife throughout city



# Coaching Sessions

## Topics include:

- Community level to prevent human/ wildlife encounters
- No feed ordinance
- Leash laws
- Feral cat feeding areas
- Informational brochures
- Coyote hotline and mapping
- Coyote presentations by NRVP volunteers at community level
- No feeding programs (feral pigeons and waterfowl)
- Title 14 CCR section 251.1, harassment of animals
- School programs
- Coyote incident reporting system and database
- Hazing (When and How)
- Lethal removal
- Causes of human/coyote conflicts

# Keys to Success

- Total commitment to program by city top management
- Cooperation between all government divisions and branches
- Divisions/branches understand respective roles
- Solid communications plan both internally and externally
- Monthly reporting and tracking system



# In Summary

## **Wildlife Watch has been designed to:**

- Support you in all aspects of wildlife management
- Reduce wildlife conflicts with humans
- Increase respect between community and city government



# **ATTACHMENT #2**