

AGENDA

**Regular Meeting of the Bradbury City Council
To be held on Tuesday, June 18, 2019
Closed Session Immediately Following
at the Bradbury Civic Center
600 Winston Avenue, Bradbury, CA 91008**

OPEN SESSION 7:00 PM

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "For Information" or "For Discussion" may also be subject of an "action" taken by the Board or a Committee at the same meeting.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Barakat, Mayor Pro-Tem Hale, Councilmembers Lewis, Bruny and Lathrop

CITY COUNCIL REORGANIZATION

Appointment of Mayor and Mayor Pro-Tem

NEW ROLL CALL

APPROVAL OF THE AGENDA

Majority vote of the City Council to proceed with City business

DISCLOSURE OF ITEMS REQUIRED BY GOVERNMENT CODE SECTION 1090 & 81000 ET. SEQ.

PUBLIC COMMENT

Anyone wishing to address the City Council on any matter that is not on the agenda for a public hearing may do so at this time. Please state your name and address clearly for the record and limit your remarks to three minutes.

Please note that while the City Council values your comments, the City Council cannot respond nor take action until such time as the matter may appear on a forthcoming agenda.

Routine requests for action should be referred to City staff during normal business hours, 8:30 am - 5:00 pm, Monday through Friday, at (626) 358-3218.

The City of Bradbury will gladly accommodate disabled persons wishing to communicate at a City public meeting. If you require special assistance to participate in this meeting, please call the City Manager's Office at (626) 358-3218 at least 48 hours prior to the scheduled meeting.

ACTION ITEMS*

1. CONSENT CALENDAR

All items on the Consent Calendar are considered by the City Council to be routine and will be enacted by one motion unless a Council Member request otherwise, in which case the item will be removed and considered by separate action. All Resolutions and Ordinances for Second Reading on the Consent Calendar, the motion will be deemed to be "to waive the reading and adopt."

- A. Minutes – Regular Meeting of May 21, 2019
- B. Resolution No. 19-12: Demands and Warrants for June 2019
- C. Monthly Investment Report for the month of May 2019
- D. Resolution No. 19-13: Approval of Gann Appropriation Limit for FY 2019-2020
- E. Adoption of the Municipal Law Enforcement Services Agreement By and Between the County of Los Angeles and the City of Bradbury
- F. Adoption of Resolution No. 19-14 In Support of Balanced Energy Solutions and Local Choice

2. Resolution No. 19-15: A Resolution of the City Council of the City of Bradbury, California, Setting Forth its Findings of Fact and Decision to Disapprove Tentative Parcel Map N. 73889 For a Two Lots From One Lot, Flag-Lot Subdivision at 637 Fairlee Avenue.

City Council Resolution No. 19-15 has been drafted to disapprove Tentative Parcel Map No. 73889. The Planning Commission held a public meeting for the proposed subdivision in March 2019 and recommended the denial of the proposed subdivision. It is recommended that the City Council adopt draft Resolution No. 19-15 to disapprove Tentative Parcel Map No. 73889, in accordance with the recommendation of the Planning Commission.

3. Discussion about Cal-Am Water Company's Repairs on Woodlyn Lane

During the April meeting, the City Council directed Staff to initiate a meeting with California American Water regarding resident concerns about repairs in the Woodlyn Lane area. As part of this discussion item, the Woodlyn Lane Improvement Association has drafted a Memorandum to facilitate in the discussion about the issues experienced.

4. Fiscal Year 2019-2020 Annual Rate Adjustment for Solid Waste Collection and Recycling

The City of Bradbury contracts with Burrtec Waste Services for solid waste collection. Pursuant to the City's Franchise Agreement, "each subsequent July 1, the rate of each category of service shall be subject to upward or downward adjustment." It is recommended that the City Council approve the refuse collection and recycling rates set forth in the attached charts to become effective July 1, 2019.

5. Resolution No. 19-16: Proposed Budget for Fiscal Year 2019-2020, and Resolution No. 19-17: Allocating the City of Bradbury's Citizen's Option for Public Safety (COPS) Funds.

The proposed Fiscal Year 2019-2020 draft budget is a snap-shop of next year's budget forecast. It is recommended that the City Council adopt Resolution No. 19-16 and Resolution No. 19-17.

6. Matters from the City Manager

7. Matters from the City Attorney

8. Matters from the City Council

Brief reports of individual Councilmembers activities relating to City business occurring since the last meeting.

Councilmember Barakat

LA County Sanitation Districts

LA County City Selection Committee

San Gabriel Valley Council of Governments (SGVCOG)

San Gabriel Valley Mosquito & Vector Control District

Foothill Transit

Councilmember Hale

Councilmember Lewis

California JPIA

Director of Bradbury Disaster Committee

Area "D" Office of Disaster Management

Councilmember Bruny

Duarte Community Education Council (CEC)

Councilmember Lathrop

League of California Cities

Duarte Education Foundation

9. Items for Future Agendas

CLOSED SESSION

CALL TO ORDER/ROLL CALL

PUBLIC COMMENT – REGARDING CLOSED SESSIONS ONLY

RECESS TO CLOSED SESSIONS REGARDING:

- A. Initiation of Litigation** Pending Litigation pursuant to Government Code Section 54956.9 (d)(4) (Based on existing facts and circumstances, the legislative body of the local agency has decided to initiate or is deciding whether to initiate litigation (2 potential cases).
- B. Public Employee Performance Evaluation**
Government Code Section 54957(b)(4)
Title: City Manager

ADJOURNMENT

The City Council will adjourn to a Regular Meeting at the Bradbury Civic Center, 600 Winston Ave., Bradbury, CA 91008 on Tuesday, July 16, 2019 at 7:00 p.m.

**ACTION ITEMS* Regardless of a staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject or continue such item. Further information on each item may be procured from City Hall.

"I, Claudia Saldana, City Clerk, hereby certify that I caused this agenda to be posted at the Bradbury City Hall entrance gate on Friday, June 14, 2019, at 5:00 p.m."


CITY CLERK - CITY OF BRADBURY

D. Montgomery Lewis

06 June 2019

The Council has worked together to align and advance the interests of the City and residents. While we have not always agreed, there has generally been respect for others and their opinions as we debated courses of action. My aspiration as Mayor Pro Tem would be to continue advancing the goals of the city while maintaining this cohesive, inclusive approach. I ask for consideration by the City Council for this role for the 2019-2020 term.

**MINUTES OF A REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF BRADBURY
HELD ON TUESDAY, MAY 21, 2019**

MEETING CALLED TO ORDER:

The Regular Meeting of the City Council of the City of Bradbury was called to order by Mayor Barakat at 7:00 p.m. The Pledge of Allegiance was led by Councilmember Lewis.

ROLL CALL:

PRESENT: Mayor Barakat, Mayor Pro-Tem Hale, Councilmembers Lewis, Bruny and Lathrop

ABSENT: None

STAFF: City Manager Kearney, City Attorney Reisman, City Planner Kasama, City Clerk Saldana and Management Analyst Santos Leon

APPROVAL OF AGENDA:

City Manager Kearney stated that tonight's Closed Session has been rescheduled to the June meeting. Councilmember Lewis made a motion to approve the agenda to proceed with City business. Mayor Pro-Tem Hale seconded the motion which carried.

**DISCLOSURE OF ITEMS REQUIRED BY
GOV. CODE SECTION 1090 & 81000
ET SEQ.:**

In compliance with the California Political Reform Act, each City Councilmember has the responsibility to disclose direct or indirect potential for a personal financial impact as a result of participation in the decision-making process concerning agenda items.

City Attorney Reisman stated that Mayor Barakat has a conflict of interest regarding agenda item #3 – Discussion on Parking on Certain City Streets (only the portion that deals with Royal Oaks Manor and the City Hall back parking lot). Mayor Barakat is free to speak during the public comment section, but can't participate in the decision-making process or vote.

PUBLIC COMMENT:

Anne Absey, 44 Woodlyn Lane, stated that she thought Cal-Am Water Company would be here tonight to address recurring water leaks on Woodlyn Lane. City Manager Kearney replied that representatives from Cal-Am Water Company will be present at the June City Council meeting to discuss this issue.

CONSENT CALENDAR:

All items on the Consent Calendar are considered by the City Council to be routine and will be enacted by one motion unless a Councilmember requests otherwise, in which case the item will be removed and considered by separate action.

All Resolutions and Ordinances for Second Reading on the Consent Calendar are deemed to "waive further reading and adopt."

- A. Minutes – Regular Meeting of April 16, 2019
- B. Resolution No. 19-10: Demands & Warrants for May 2019
- C. Monthly Investment Report for the month of April 2019

- D. Resolution No. 19-11: Changing the Term for Planning Commissioners for Districts 1, 3 and 5 from April to June of uneven-numbered years
- E. Audit Report for Fiscal Year 2017-2018

**ITEM #1.D PULLED FROM
CONSENT CALENDAR:**

Councilmember Lathrop pulled item #1.D (Resolution #19-11) from the Consent Calendar for discussion. Councilmember Lathrop stated that it would make more sense to have all Planning Commissioner terms expire in September. The City Council concurred.

**MOTION TO APPROVE
CONSENT CALENDAR
ITEM #1.D ONLY:**

Councilmember Lathrop made a motion to approve Consent Calendar Item #1.D (Resolution No. 19-11) as amended. Councilmember Lewis seconded the motion, which was carried by the following roll call vote:

APPROVED:

AYES: Mayor Barakat, Mayor Pro-Tem Hale,
Councilmembers Lewis, Bruny and Lathrop
NOES: None
ABSENT: None

Motion passed 5:0

**MOTION TO APPROVE
CONSENT CALENDAR
MINUS ITEM #1.D:**

Councilmember Lathrop made a motion to approve the Consent Calendar (minus Item #1.D - Resolution No. 19-11) as presented. Councilmember Lewis seconded the motion, which was carried by the following roll call vote:

APPROVED:

AYES: Mayor Barakat, Mayor Pro-Tem Hale,
Councilmembers Lewis, Bruny and Lathrop
NOES: None
ABSENT: None

Motion passed 5:0

**DISCUSSION ON CIRCULAR DRIVEWAYS
AND PLANNING COMMISSION
APPROVALS FOR ALTERATIONS TO
FRONT YARDS:**

City Manager Kearney stated that staff has recently fielded inquiries on the City's regulations related to circular driveways and Planning Commission approvals for any alterations to a property's front yard.

CITY PLANNER KASAMA:

City Planner Kasama stated that the City's development code has certain regulations for driveways, which include side yard setbacks, slope and width. The current code, however, does not address circular driveways. The development code currently allows the City Planner to review minor architectural reviews over the counter, including:

- Minor modifications of the exterior appearance of any building or structure;
- Construction of single-story additions or new accessory structures having less than 1,000 square feet of floor area, which do not exceed 18 feet in height, and which do not require the issuance of a variance; and
- Construction of minor accessory structures such a patio covers, swimming pools, gazebos, garages, barns, fences and gates, or minor landscaping improvements which do not exceed 25% of the parcel size.

RECOMMENDATION:

It is recommended that the City Council review this report and direct staff on how to proceed with regulating circular driveways and requiring Planning Commission approvals to any alterations to a property's front yard.

DISCUSSION:

Mayor Pro-Tem Hale inquired about the minimum width for driveways and suggested that staff reach out to a couple of other cities about their regulations regarding circular driveways.

Councilmember Lathrop stated that he does not have a problem with circular driveways, except maybe in the R-7,500 zone. It's working right now with leaving the discretions to the City Planner.

Mayor Pro-Tem Hale stated that the City has an obligation to the neighborhood to look at front yards and suggested to create some guidelines,

Councilmember Lewis stated that all access points should be carefully reviewed. The Council agreed.

DIRECTION TO STAFF:

The City Council directed staff to reach out to a couple of other cities and research regulations implementing guidelines regarding driveways.

DISCUSSION ON PARKING ON CERTAIN CITY STREETS:

City Manager Kearney stated that on January 15, 2019 the City Council reviewed the City's parking permit application process. Historically, the City has been authorizing parking on certain streets in Bradbury that may not comply with regulations for allowable street parking. These streets include Royal Oaks Drive North and Winston Avenue. Should parking be eliminated on Royal Oaks Drive North, this could cause significant challenges for the retirement community as they are the main requestors of parking permits from City Hall.

At the January meeting, the City Council directed staff to conduct a parking study of those streets listed on the Parking Request Form. The parking study has been completed and it is recommended that the City Council maintain current parking restrictions, with the exception of Royal Oaks Drive North. It is recommended that the City Council restrict parking on Royal Oaks Drive North. It is also recommended that the City Council direct staff on how to proceed with the Royal Oaks Manor Retirement Community's request to use the City Hall's back parking lot.

CITY HALL PARKING PERMIT FORM:

City Manager Kearney stated that the current parking permit form covers the City Hall front parking lot, City Hall back parking lot, and the public streets of Winston Avenue, Royal Oaks Drive North, Mount Olive Drive, Lemon Avenue, and Braewood Drive.

The history of parking permits issued indicated that while they are not frequently requested, there is a desire for a parking permit process, especially from the retirement community.

HISTORY OF PARKING PERMITS:

2017

Total Permits Issued: 42
Retirement Community Issued: 35
Resident Issued: 7

2018

Total Permits Issued: 42
Retirement Community Issued: 33
Resident Issued: 9

2019 (to date)

Total Permits Issued: 7
Retirement Community Issued: 7
Resident Issued: 0

RISK MANAGEMENT ISSUES:

It has come to staff's attention that there may be risk management issues associated with the City allowing parking on part of Winston Avenue and all of Royal Oaks Drive North, as these two streets may not be wide enough to fully accommodate parking.

PARKING STUDY:

At the January meeting, the City Council directed staff (RKA, the City's contract engineering firm) to conduct a parking study to better understand official sizes of these streets so that a determination can be made. The following is a brief summary on each of the street examined:

Lemon Avenue

From the Monrovia city limits to Winston Avenue, the width of Lemon Avenue is 28 feet. The absolute minimum for street parking is 28 feet. Because Lemon Ave is acting as a collector street, RKA's recommendation is to restrict parking, even though the municipal code allows for parking on the south side of the street. However, there are bumps on the street to lower speeds. The City Council may decide to maintain parking because it does meet the absolute minimum requirements.

Mount Olive Drive

It is recommended that current parking restrictions be maintained.

Royal Oaks Drive North

The minimum accommodation for street parking is 28 feet. The roadway width of Royal Oaks Drive North is 26 feet. It is therefore recommended that there be no parking or special permit allowances for the entire length of the street.

Winston Avenue

The street can accommodate parking on the east side, but only south of City Hall. The road narrows north of City Hall, and the street then does not meet the required minimum width for parking.

Braewood Drive

It is recommended that current parking restrictions be maintained.

Royal Oaks Retirement Community and Request to Use the City Hall Back Parking Lot

Staff has had initial conversations with the Executive Director of the retirement community, and there is concern about not being able to park on Royal Oaks Drive North. The retirement community is already short on parking, and the elimination of the street parking would cause operational challenges for their occasional events. As such, they are requesting use of the City Hall back parking lot when their special events arise. Although specifics have not yet been discussed, the Executive Director is open to both financial and contractual negotiations for the use of the City's back lot.

RECOMMENDATION:

It is recommended that the City Council maintain current parking restrictions, with the exception of Royal Oaks Drive North. It is recommended that the City Council restrict parking on Royal Oaks Drive North. It is also recommended that the City Council direct staff on how to proceed with the Royal Oaks Manor Retirement Community's request to use the City Hall's back parking lot.

DISCUSSION:

The City Council discussed every street in the parking survey. The City Council discussed the widening Winston Avenue for parking. City Manager Kearney stated that this would be a separate discussion as it is not on the agenda tonight. The City Council agreed that there was no need for change on Lemon Avenue.

PUBLIC INPUT:

The owner of 724 Braewood Drive asked why there are parking restrictions on Braewood Drive. City Manager Kearney stated that it was his understanding that there was a history of Manor employees parking on Braewood Drive. Mayor Barakat added that the employees were there all the time. The resident also asked if there is such a thing as a resident parking permit. City Manager Kearney replied that parking permits are only issued for special events.

**DISCUSSION RE PARKING
ON ROYAL OAKS DRIVE NORTH:**

Councilmember Lewis stated that restricting parking on Royal Oaks Drive North is a major issue.

CITY ATTORNEY:

City Attorney Reisman suggested to let the public speak first as Mayor Barakat has to recuse himself from this part of the discussion.

PUBLIC INPUT:

Rick Barakat, 700 Braewood Drive, stated that our City is residential. When you have a business (i.e. Manor) it is your responsibility to provide parking. Mr. Barakat stated that he would not be opposed to parking on the back lot during City Hall business hours. After commenting, Mayor Barakat left the room.

Sam Oden, Executive Director of Royal Oaks Manor, stated that the majority of their parking requests are weekdays and no evenings. Mayor Pro-Tem Hale inquired if there was any way to generate more parking on the Manor property. Mr. Oden stated that they were maxed out.

Councilmember Lewis stated that the only option the Manor has is to put a parking lot right next to Woodlyn Lane and take out lots of trees in the process. And the City has no say in what the Manor does because it's not under the jurisdiction of Bradbury.

The City Council considered if the City lets the Manor use the City Hall back parking lot whether the City has to allow residents to park there as well.

Councilmember Lathrop was worried about liability to the City if parking on Royal Oaks Drive North continues.

Councilmember Lewis proposed to leave things as they are for now.

MOTION:

Councilmember Lewis made a motion to accept the City Engineer's parking recommendations on all streets except for Royal Oaks Drive North (leave as is). Mayor Pro-Tem Hale seconded the motion, which was carried by the following roll call vote:

APPROVED:

AYES: Mayor Pro-Tem Hale, Councilmembers Lewis, Bruny

NOES: Councilmember Lathrop

ABSENT: None

ABSTAIN: Mayor Barakat

Motion passed 3:1

**AMENDMENT NO. 3 TO THE AGREEMENT
BETWEEN BRADBURY AND MONROVIA
FOR TRANSPORTATION SERVICES:**

City Manager Kearney stated that the City Council needs to discuss Amendment No. 3 to the original contract between the City of Bradbury and the City of Monrovia for services related to Monrovia's Dial-a-Ride Program. Compared to past agreements with Monrovia, Amendment No. 3 sets a fixed monthly fee of \$1,300 for Monrovia to provide Dial-a-Ride services for Bradbury residents. The annual cost (\$15,518.16) of the contract can be entirely covered with restricted funds.

HISTORY:

On July 1, 2012 the City of Bradbury entered into an agreement with the City of Monrovia for their Dial-a-Ride services. This agreement was amended by Amendment No. 1 on June 15, 2015, and again by Amendment No. 2 on July 5, 2016. Since the contract expired on June 30, 2017 the City provided a letter of commitment on November 29, 2017 stating that Bradbury would continue paying the regular monthly fee of \$704.07 until services were terminated or a new agreement was signed.

The City of Monrovia has provided Amendment No. 3 for the Bradbury City Council to consider. The City of Monrovia justifies the price increase from \$704.07 to \$1,300 a month based on recent Bradbury ridership from February and March 2019.

RECOMMENDATION:

It is recommended that the City Council approve Amendment No. 3 and authorize the City Manager to contractually sign Amendment No. 3.

DISCUSSION:

Mayor Barakat inquired if the riders have to be Bradbury residents. City Manager Kearney stated that they should be but since the riders register with the City of Monrovia staff does not know if riders include residents of Royal Oaks Manor and/or workers employed by Bradbury residents.

Mayor Pro-Tem Hale stated that the City can buy a car for \$1,300 a month.

City Manager Kearney stated that according to the City of Monrovia is it one (1) rider that keeps using the transportation service. The City Council would like staff to contact Monrovia to find out who this one rider is (this information may be confidential).

City Manager Kearney stated that the City Council also has the option of discontinuing the program altogether. Mr. Kearney added that Monrovia is not willing to change the service area to include the Duarte Gold Line Station.

DIRECTION TO STAFF:

The City Council directed staff to hold off from making a decision for another month to find out more about the one rider. City Manager Kearney stated that technically we don't have a contract with the City of Monrovia right now.

DISCUSSION ON PARTNERING WITH BURRTEC TO ASSIST IN ENFORCING UNPAID CODE ENFORCEMENT CITATIONS:

City Manager Kearney stated that over the past two years, the City has been strengthening its code enforcement program which has led to an increased number of citations issued. Most citations are paid; however, the City has found that it has trouble collecting unpaid fines (there are currently a few outstanding citations).

Recently, staff had a conversation with a number of utility companies to see if they would be interested in partnering with Bradbury to place property tax liens on properties. Burrtec expressed interest, and they already partner with a number of other cities to perform the same service. These cities include Montebello, Palm Desert, La Quinta, Apple Valley, Rialto, Rancho Cucamonga, Fontana and Upland.

PROPOSED PROCESS:

Essentially, the City would issue a citation and any subsequent warning letters associated with the outstanding fine. The City would then turn over the outstanding fine to Burrtec, who would in return place the fine on the property tax roll. Burrtec would be the facilitator of the lien and the lien would show up on the property tax bill from the City of Bradbury. Should a property have an outstanding citation and if a lien was placed on the property, it would not affect trash pick-up at the property.

In exchange for the services, Burrtec is requesting from the City of Bradbury the ability to place their own liens onto properties that have not paid their trash bill. The current contract between Burrtec and Bradbury does not provide them with the authority to place liens on properties for unpaid services. This has resulted in Burrtec sending out warning letters to property owners for unpaid bills with no real way of enforcement.

Staff feels that the community would benefit from the service Burrtec would provide the City, as enforcement of unpaid citations is currently weakening the code enforcement program. Should the City Council decide to move forward, staff would work toward further researching the partnership, which may include amending the contract and/or amending the municipal code.

RECOMMENDATION:

It is recommended that the City Council direct staff to move forward with further researching the partnership with Burrtec to enforce unpaid code enforcement citations.

DISCUSSION:

Mayor Barakat thought it was a wonderful idea but what if Burrtec makes a mistake? Councilmember Lathrop stated that there have to be checks and balances. Are we giving "super powers" to Burrtec to collect our debt? City Attorney Reisman stated that there has to be an appeal process in place.

Councilmember Lathrop felt that the City should look at other ways to collect liens and have the City Attorney look at a City who does this. City Attorney Reisman stated that this was no problem.

Ann Absey, 44 Woodlyn Lane, stated that the Woodlyn Lane HOA goes to the Registrar-Recorder in Norwalk. City Manager Kearney stated this might not be possible for the City as the City does not have CC&Rs. On top of that, it would require a lot of staff time away from the office.

Councilmember Lathrop was opposed to entering into a partnership with Burrtec right now and suggested that staff research other options.

DIRECTION TO STAFF:

The City Council directed staff to get a sample agreement from Burrtec. City Manager Kearney stated that Burrtec will be at the June meeting anyway for their annual rate increase.

**PROPOSED BUDGET FORECAST
FOR FISCAL YEAR 2019-2020:**

City Manager Kearney stated that the Finance Director Lisa Bailey was out of town. He went on to state that the proposed FY 2019-2020 draft budget is a snapshot of next year's budget forecast and it allows the City Council to discuss its priorities for the coming year. The forecast represents an opportunity for the City Council to review the financial picture before final adoption of the budget in June. With this report, staff is seeking direction from the City Council on what measures to take in the FY 2019-2020 budget.

The City Manager touched on the following topics:

- Key goals developed by the City Council
- Significant Projects Completed in FY 2018-2019
- New items for Consideration utilizing Restricted Funds
- New items for Consideration utilizing General Funds
- Items for Future Consideration
- Work Plan for 2019-2020

RECOMMENDATION:

It is recommended that the City Council review the proposed draft budget and provide staff with input and direction to prepare the final budget for adoption at the June City Council meeting.

PUBLIC COMMENT ON BUDGET:

None

DISCUSSION:

City Manager stated that now was the time for the City Council to go over the line items in the budget for questions and comments.

Mayor Barakat brought up trimming of the oak trees on Royal Oaks Trail.

Mayor Pro-Tem Hale would like to explore the option of a full-time Community Services Officer (CSO) with the \$100,000 in annual COPS funds the City receives. City Manager Kearney stated that COPS funds have to be allocated by resolution.

Councilmember Lathrop stated that seeing a Sheriff's car is more impressive than seeing a CSO car.

City Attorney Reisman suggested to add Lisa Kranitz' services to the costs of the Development Code update.

Councilmember Lathrop stated that the City should budget Measure W Revenue and to raise Community Support expenditures to \$4,000.

Councilmember Lewis stated that a recession is coming in the next five years and that the City should plan for it by bumping up the General Fund Reserve by \$100,000 to cover at least one year of operations. The restricted funds have declined and the expenditures have increased.

DIRECTION TO STAFF:

The City Council directed staff to implement the discussed changes in the final budget document for adoption at the June City Council meeting.

MATTERS FROM THE CITY MANAGER:

City Manager Kearney reminded the City Council of the Breakfast with Supervisor Barger on Monday, June 10th and stated that we need agenda items for the meeting. The Los Angeles Forest Monument and Measure W were suggested for possible discussion topics.

City Manager Kearney stated that the City Council will reorganize at the June meeting, appointing a new Mayor and Mayor Pro-Tem. Staff needs a statement from Councilmember Lewis, who is next in line to serve as Mayor Pro-Tem.

MATTERS FROM THE CITY ATTORNEY:

City Attorney Reisman reminded the City Council of the Closed Session for the City Manager Evaluation at the June meeting.

MATTERS FROM THE CITY COUNCIL:

MAYOR BARAKAT:

Mayor Barakat reported that tomorrow the LA County Sanitation Districts will be ratifying an agreement with the unions representing Sanitation employees.

MAYOR PRO-TEM HALE:

Nothing to report

COUNCILMEMBER LEWIS:

Nothing to report

COUNCILMEMBER BRUNY:

Councilmember Bruny inquired if the Councilmembers received a survey from the Duarte Unified School District regarding future bond(s). They did not. Councilmember Bruny stated that she will try to get a copy of the survey.

COUNCILMEMBER LATHROP:

Councilmember Lathrop reported that there is a homeowner in his district who is not capable of cleaning up his/her home. The City is working with a non-profit group to help with the clean-up. The City's CSO has been working on this as well.

ITEMS FOR FUTURE AGENDAS:

Discussion with representatives from Cal-Am Water Company in June 2019.

ADJOURNMENT:

At 9:07 pm p.m. Mayor Barakat adjourned the meeting to Tuesday, June 18, 2019 at 7:00 p.m.

MAYOR – CITY OF BRADBURY

ATTEST:

CITY CLERK – CITY OF BRADBURY

RESOLUTION NO. 19-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADBURY, CALIFORNIA, APPROVING DEMANDS AND WARRANTS NO. 15516 THROUGH NO. 15528 (PRE-RELEASED CHECKS) AND DEMANDS AND WARRANTS NO. 15529 THROUGH NO. 15553 (REGULAR CHECKS)

The City Council of the City of Bradbury does hereby resolve as follows:

Section 1. That the demands as set forth hereinafter are approved and warrants authorized to be drawn for payment from said demands in the amount of \$1,846.89 (pre-released Checks) and \$108,013.55 at June 18, 2019 from the General Checking Account.

PRE-RELEASED CHECKS (due before City Council Meeting):

<u>Check</u>	<u>Name and (Due Date)</u>	<u>Description</u>	<u>Amount</u>
15516	California American Water (6/4/19)	<u>Water Service for:</u> 301 Mt Olive Drive Irrigation 2410 Mt Olive Lane Irrigation 2256 Gardi Street Acct. #200-48-6400	\$120.62 \$44.03 <u>\$77.71</u> \$242.36
15517	Molly Maid (5/22/19)	City Hall Cleaning Service for May 15, 2019 Acct. #101-16-6460	\$105.00
15518	California American Water (6/10/19)	<u>Water Service for:</u> 1775 Woodlyn Lane Acct. #200-48-6400	\$634.88
15519	Southern California Edison (6/12/19)	Street Lights for Mt. Olive/Gardi Acct. #200-48-6400	\$30.98
15520	Southern California Edison (6/12/19)	City Hall utilities Acct. #101-16-6400	\$157.30
15521	The Gas Company (6/14/19)	City Hall Utilities Acct. #101-16-6400	\$14.30
15522	Data Ticket (5/31/19)	Daily Citation Processing Acct. #101-23-6210	\$6.54

<u>Check</u>	<u>Name and (Due Date)</u>	<u>Description</u>	<u>Amount</u>
15523	Delta Dental (6/1/19)	<u>Dental Insurance:</u> City Manager (family) Acct. #101-12-5100 City Clerk Acct. #101-13-5100 Management Analyst Acct. #101-16-5100	 \$131.43 \$42.88 <u>\$42.88</u> \$217.19
15524	Vision Service Plan (6/1/19)	<u>Vision Insurance:</u> City Manager (family) Acct. #101-12-5100 City Clerk Acct. #101-13-5100 Management Analyst Acct. #101-16-5100	 \$61.07 \$23.66 <u>\$23.66</u> \$108.39
15525	The Standard (6/1/19)	<u>Basic Life and AD&D:</u> City Manager Acct. #101-12-5100 City Clerk Acct. #101-13-5100 Management Analyst Acct. #101-16-5100	 \$9.25 \$9.25 <u>\$9.25</u> \$27.75
15526	Time Warner Cable (6/9/19)	Spectrum Business Internet Acct. #101-16-6230	\$124.98
15527	San Gabriel Valley City Managers' Assoc. (6/12/19)	San Gabriel Valley City Managers' Spring Workshop – June 12, 2019 Acct. #101-12-6020	\$60.00
15528	Frontier Communications (6/17/19)	Telephone Service (fire alarm line) Acct. #101-23-7420	\$117.22
Total Pre-Released Checks			\$1,846.89

REGULAR CHECKS:

15529	Wallin, Kress, Reisman & Kranitz (6/11/19)	<u>City Attorney:</u> Retainer for May1 2019 Acct. #101-15-7020 Code Enforcement (243 Barranca) Acct. #101-23-7450 Chadwick Ranch Acct. #103-00-2039 League Conference Acct. #101-15-7080	 \$2,450.00 \$3,780.00 \$2,110.50 <u>\$1,100.00</u> \$9,440.50
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<u>Check</u>	<u>Name and (Due Date)</u>	<u>Description</u>	<u>Amount</u>
15530	Claudia Saldana (6/10/19)	Mileage Reimbursement Acct. #101-13-6050	\$11.60
15531	San Gabriel Valley COG (6/7/19)	Annual Dues for FY 2019-2020 Acct. #101-30-6030	\$6,006.41
15532	Collicutt Energy Services (5/15/19)	Annual Service for Generator Acct. #101-24-6480	\$1,191.39
15533	California JPIA (5/15/19)	<u>All Risk Property Insurance:</u> Property (City Hall) \$2,613.00 Earthquake & Flood \$4,500.00 Mechanical Breakdown \$114.00 CJIPA Administrative Fee <u>\$170.00</u> Acct. #101-16-6300	\$7,397.00
15534	California JPIA (5/15/19)	Pollution Liability Insurance Acct. #101-16-6300	\$133.00
15535	Kevin Kearney (4/11/19)	Monthly Cell Phone Allowance Acct. #101-12-6440	\$75.00
15536	LA Fence Craft (6/11/19)	Bradbury City Project - Replace & Repair Location: 220 & 333 Mount Olive Drive Acct. #101-21-7025	\$1,473.30
15537	Molly Maid (6/8/19)	City Hall Cleaning Service for May 29, 2019 Acct. #101-16-6460	\$105.00
15538	City of Monrovia (5/28/19)	Bradbury Transportation Services for April and May 2019 Acct. #203-40-7625 (Prop A)	\$1,408.14
15539	Municode (6/5/19)	My Municode (6/1/2019 to 5/31/2020) Acct. #101-13-6225	\$655.00
15540	Pasadena Humane Society (5/31/19)	Animal Control Services for May 2019 Acct. #101-25-7000	\$320.83
15441	Post Alarm Systems (6/5/19)	City Hall Monitoring for July 2019 Fire & Intrusion Systems Acct. #101-23-7420	\$119.21

<u>Check</u>	<u>Name and (Due Date)</u>	<u>Description</u>	<u>Amount</u>	
15542	Priority Landscape Services (5/11/19)	<u>Invoice No. 5405:</u> Plants for City Hall Grounds Acct. #101-21-7020	\$2,130.00	
	(5/9/19)	<u>Invoice No. 5406:</u> Removal of Oleanders Acct. #101-21-7020	1,000.00	
	(6/1/19)	<u>June 2019 Landscape Services:</u> Bradbury Civic Center Acct. #101-21-7020	\$175.00	
		Royal Oaks Drive North Acct. #101-21-7015	\$345.00	
		Lemon Trail Acct. #101-21-7045	\$115.00	
		Mt. Olive Drive Entryway and Trail Acct. #101-21-7035	<u>\$465.00</u>	\$4,230.00
15543	RKA Consulting Group (5/13/19)	Development Projects Acct. #101-19-7230	\$7,455.00	
		NPDES Coordination Acct. #102-42-7630	\$210.00	
	(5/20/19)	City Engineering Services Acct. #101-19-7230	\$2,572.50	
	(5/23/19)	119 Furlong Slope Abatement Acct. #101-19-7230	\$1,092.00	
	(5/29/19)	Slurry Seal Project FY 18-19 Acct. #200-48-7755	<u>\$3,381.00</u>	\$14,710.50
15544	Scarlett Santos Leon (June 2019)	Mileage Reimbursement Acct. #101-16-6050		\$53.94
15545	SCAG Southern California Assoc. of Governments	Dues Assessment for FY 2019-2020 Acct. #101-30-6030		\$201.00
15546	Southern California Edison (6/1/19)	Street Lights Acct. #200-48-6410		\$757.08
15547	TeamLogic IT of Pasadena (6/1/19)	Computer Services & Supplies Acct. #101-16-6230		\$590.00
15548	U.S. Bank (5/31/19)	Custody Charges for May 2019 Safekeeping Fee for 4 CDs Acct. #101-14-7010		\$33.00

<u>Check</u>	<u>Name and (Due Date)</u>	<u>Description</u>	<u>Amount</u>
15549	U.S. Bank Corporate Payment Systems (5/22/19)	<u>Kevin Kearney Visa Card:</u> LAZ Parking \$25.00 Acct. #101-12-6025 CCMF Membership \$400.00 Acct. #101-300-6030 Smart & Final \$18.11 Acct. #101-16-6450 Maria's Italian Kitchen \$31.53 Acct. #101-12-6025 <u>\$474.64</u>	
15549	U.S. Bank Corporate Payment Systems (5/22/19)	<u>Claudia Saldana Visa Card:</u> MyFax (April 2019) \$20.00 Acct. #101-16-6230 USPS (Code Enforcement) \$4.20 Acct. #101-20-7450 Big Lots Stores \$6.90 Big Lots Stores \$9.54 Big Lots Stores <u>\$28.88</u> Acct. #101-16-6450 <u>\$69.52</u>	
15549	U.S. Bank Corporate Payment Systems (5/22/19)	<u>Scarlett Santos Leon Visa Card:</u> USPS (stamps) \$55.00 Acct. #101-16-6120 Vons Pavilion <u>\$16.39</u> Acct. #101-16-6450 <u>\$71.39</u>	\$615.55
15550	Arcadia – BRM (5/20/19)	Renewal of Permit #96 USPS Marketing Mail Acct. #101-11-6110	\$235.00
15551	VCA Code Group (5/6/19)	<u>April 2019 Professional Services:</u> City Planner (Retainer) \$3,900.00 Acct. #101-20-7210 City Planner (Hourly Services) \$330.00 Acct. #101-20-7210 Building & Safety Services <u>\$53,799.25</u> Acct. #101-20-7220	\$58,029.25
15552	Petty Cash (June 2019)	The Home Depot (staple gun) Acct. #101-16-6470	34.97
15553	Kevin Kearney (6/12/19)	Mileage Reimbursement Acct. #101-12-6050	\$186.88
Total Regular Checks			\$108,013.55

PAYROLL for June 2019:

ACH	Kevin Kearney (June 2019)	Salary: City Manager Acct. #101-12-5010	\$8,866.25	
		Withholdings Acct. #101-00-2011	<u>(1,804.87)</u>	\$7,061.38
ACH	Claudia Saldana (June 2019)	Salary: City Clerk Acct. #101-13-5010	\$4,984.08	
		Withholdings Acct. #101-00-2011	<u>(1,234.59)</u>	\$3,749.49
ACH	Scarlett Santos Leon (June 2019)	Salary: Management Analyst Acct. #101-16-5010	\$3,919.83	
		Withholdings Acct. #101-00-2011	(838.64)	
		PERS Employee Share Acct. #101-16-5010	<u>(244.99)</u>	\$2,836.20
ACH	Lisa Bailey (June 2019)	Finance Director (May 2019) 22.58 x \$80.76/hour Acct. #101-14-5010	\$1,823.75	
		Withholdings Acct. #101-00-2011	<u>(266.55)</u>	\$1,557.20

Total Payroll	\$15,204.27
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ELECTRONIC FUND TRANSFER (EFT) PAYMENTS for June 2019:

EFT	Aetna (June 2019)	<u>Health Insurance for June 2019:</u> City Manager Acct. #101-12-5100	\$1,571.55	
		City Clerk Acct. #101-13-5100	\$896.07	
		Management Analyst Acct. #101-16-5100	<u>\$411.47</u>	\$2,879.09
EFT	EDD (June 2019)	State Tax Withholdings SDI Acct. #101-00-2011	\$641.25 <u>\$195.94</u>	\$837.19
EFT	Dept. of Treasury Internal Revenue Service (June 2019)	Federal Tax Withholdings Social Security Medicare (Employee's portion of Social Security and Medicare is matched by the City) Acct. #101-00-2011	\$1,808.53 \$2,429.64 <u>\$568.22</u>	\$4,806.39

EFT	California PERS (June 2019)	City Manager Acct. #101-12-5100	\$1,288.15	
		City Clerk Acct. #101-13-5100	\$720.03	
		Management Analyst Acct. #101-16-5100	<u>\$513.18</u>	\$2,521.36
EFT	California PERS (June 2019)	UAL Payment (Unfunded Accrued Liability) Acct. #101-16-6240		\$172.32

MAYOR – CITY OF BRADBURY

ATTEST:

CITY CLERK – CITY OF BRADBURY

"I, Claudia Saldana, City Clerk, hereby certify that the foregoing Resolution, being Resolution No. 19-12, was duly adopted by the City Council of the City of Bradbury, California, at a regular meeting held on the 18th day of June, 2019 by the following roll call vote:"

AYES:
NOES:
ABSENT:

CITY CLERK – CITY OF BRADBURY



U.S. BANCORP SERVICE CENTER
P. O. Box 6343
Fargo, ND 58125-6343

CITY OF BRADBURY

ACCOUNT NUMBER 4246-0446-0277-2711

STATEMENT DATE 05-22-19

TOTAL ACTIVITY \$ 474.64

000002289 01 SP 0.560 106481005028537 P

KEVIN KEARNEY
CITY OF BRADBURY
600
WINSTON AVENUE
BRADBURY CA 91008-1123

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

MAY 31 2019

NEW ACCOUNT ACTIVITY

OST ATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
4-29	04-25	LAZ PARKING 670500 LOS ANGELES CA PUR ID: 08830012 TAX: 2.17	24055229116200088300120	7523	25.00
5-03	05-02	PAYPAL *CA CM FOUND 402-935-7733 CA PUR ID: 92642638 TAX: 0.00	24492159122894926426386	8641	400.00
5-15	05-14	SMART AND FINAL 746 DUARTE CA PUR ID: 00056157 TAX: 1.57	24231689135837000561575	5411	18.11
5-16	05-14	MARIA'S ITALIAN KITCHEN P PASADENA CA	24733349135018013972521	5812	31.53

CR# 15549

Default Accounting Code:

CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER 4246-0446-0277-2711		ACCOUNT SUMMARY	
	STATEMENT DATE 05-22-19	DISPUTED AMOUNT \$.00	PREVIOUS BALANCE \$.00	
			PURCHASES & OTHER CHARGES \$474.64	
SEND BILLING INQUIRIES TO: C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION P.O. BOX 6335 FARGO, ND 58125-6335	AMOUNT DUE \$ 0.00 DO NOT REMIT		CASH ADVANCES \$.00	
			CASH ADVANCE FEE \$.00	
			CREDITS \$.00	
			TOTAL ACTIVITY \$474.64	



U.S. BANCORP SERVICE CENTER
P. O. Box 6343
Fargo, ND 58125-6343



CITY OF BRADBURY

ACCOUNT NUMBER 4246-0400-8040-6665

STATEMENT DATE 05-22-19

TOTAL ACTIVITY \$ 69.52

000002288 01 SP 0.560 106481005028536 P

CLAUDIA A SALDANA
CITY OF BRADBURY
600 WINSTON AVENUE
BRADBURY CA 91008-1123

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

MAY 28 2019

NEW ACCOUNT ACTIVITY

POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
04-23	04-23	MYFAX *PROTUS IP SOLN 866-563-9212 CA PUR ID: 33400080 TAX: 0.00	24692169113100082065184	5968	20.00
04-25	04-24	BIG LOTS STORES - #4170 DUARTE CA PUR ID: TAX: 0.60	24445009114300356632415	5310	6.90
04-29	04-26	USPS PO 0522740820 DUARTE CA PUR ID: None TAX: 0.00	24445009117000751311857	9402	4.20
05-15	05-14	BIG LOTS STORES - #4170 DUARTE CA PUR ID: TAX: 0.46	24445009134300356003340	5310	9.54
05-20	05-17	BIG LOTS STORES - #4170 DUARTE CA PUR ID: TAX: 0.00	24445009137300387751179	5310	28.88

CR # 15549

Default Accounting Code:

Default Accounting Code:			
CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER 4246-0400-8040-6665		ACCOUNT SUMMARY
	STATEMENT DATE 05-22-19		PREVIOUS BALANCE \$.00
			DISPUTED AMOUNT \$.00
SEND BILLING INQUIRIES TO: C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION P.O. BOX 6335 FARGO, ND 58125-6335	AMOUNT DUE \$ 0.00 DO NOT REMIT		PURCHASES & OTHER CHARGES \$69.52
			CASH ADVANCES \$.00
			CASH ADVANCE FEE \$.00
			CREDITS \$.00
			TOTAL ACTIVITY \$69.52



U.S. BANCORP SERVICE CENTER
P. O. Box 6343
Fargo, ND 58125-6343

CITY OF BRADBURY

ACCOUNT NUMBER 4246-0446-2235-1074

STATEMENT DATE 05-22-19

TOTAL ACTIVITY \$ 71.39



000002290 01 SP 0.560 106481005028538 P

SCARLETT L SANTOS LEON
CITY OF BRADBURY
600 WINSTON AVENUE
BRADBURY CA 91008-1123

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

MAY 28 2019

NEW ACCOUNT ACTIVITY

POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
05-03	05-02	USPS PO 0550760845 MONROVIA CA PUR ID: None TAX: 0.00	24445009123000731801011	9402	55.00
05-17	05-15	PAVILION #2200 MONROVIA CA PUR ID: 01802007 TAX: 1.42	24431069136975018020077	5411	16.39

Cr# 15549

Default Accounting Code:

CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER 4246-0446-2235-1074		ACCOUNT SUMMARY	
	STATEMENT DATE	DISPUTED AMOUNT		
SEND BILLING INQUIRIES TO: C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION P.O. BOX 6335 FARGO, ND 58125-6335	05-22-19	\$.00	PREVIOUS BALANCE	\$.00
			PURCHASES & OTHER CHARGES	\$71.39
			CASH ADVANCES	\$.00
			CASH ADVANCE FEE	\$.00
			CREDITS	\$.00
			TOTAL ACTIVITY	\$71.39

City of Bradbury **Monthly Investment Report for the month of May 2019**

CASH ON DEPOSIT BY ACCOUNT

Bank Accounts:
Wells Fargo Bank - General Checking

Investments:
Local Agency Investment Fund (LAIF)

Ally Bank CD
American Express Centurion CD
Citibank NA CD
Discover Bank

	<u>Amount</u>	<u>Maturity</u>	<u>Interest Rate</u>
	\$ 835,648.12	n/a	0%
	\$ 3,348,584.98	n/a	2.45%
	\$ 248,000.00	9/9/2019	1.35%
	\$ 247,000.00	12/7/2020	2.10%
	\$ 246,000.00	6/7/2021	3.00%
	\$ 246,000.00	9/7/2021	3.00%

Total

\$ 5,171,233.10

CASH & INVESTMENTS ON DEPOSIT BY FUND

Funds	<u>Amount</u>
General Fund (101)	\$3,198,450.70
Utility Users Tax Fund (102)	\$748,261.62
Deposits Fund (103)	\$25,258.47
Long Term Planning Fee Fund (112)	\$15,334.69
Technology Fee Fund (113)	\$47,416.37
Gas Tax Fund (200)	\$106,001.93
SB 1 Gas Tax Fund (201)	\$19,850.17
Prop A Fund (203)	\$17,437.35
Prop C Fund (204)	\$72,349.20
TDA Fund (205)	(\$8,304.02)
Sewer Fund (206)	\$576,252.55
STPL Fund (208)	\$33,086.39
Recycling Grant Fund (209)	\$11,155.32
Measure R Fund (210)	\$85,150.54
Measure M Fund (212)	\$14,135.04
COPS Fund (215)	\$189,813.28
Grant Fund-Other (217)	\$8,947.14
Fire Safe Grant Fund (219)	\$10,636.36

Total

\$ 5,171,233.10

I hereby certify that there are sufficient funds available to meet the City's obligations for the next three (3) months.
This report is prepared in accordance with the guidelines established in the Statement of Investment Policy adopted November 21, 2017

Submitted By:



Kevin Kearney
City Manager

Reviewed By:

Laurie Stiver
City Treasurer

Revenues

Acct. Number	Account Description	2016-17 Actual	2017-18 Actual	Amended 2018-19 Budget	2018-19 YTD @ 05/31/19	
General Fund:						
101-00-4010	Property Tax-Current Secured	397,293	438,658	432,600	462,237	107%
101-00-4030	Property Tax-Current Unsecur	16,148	3,941	4,000	18,096	452%
101-00-4060	Public Safety Augmentation F	9,922	10,323	9,700	9,854	102%
101-00-4070	Delinquent Taxes	6,408	6,624	5,900	6,402	109%
101-00-4100	Sales & Use Tax	7,465	4,114	4,500	1,821	40%
101-00-4110	Franchise Fee-Cable TV	17,736	18,708	17,500	22,476	128%
101-00-4120	Franchise Fee-SC Edison	17,658	17,722	17,800	18,739	105%
101-00-4130	Franchise Fee-SC Refuse	34,025	33,402	34,000	27,606	81%
101-00-4140	Franchise Fee-SC Gas Co.	2,426	2,574	2,600	2,539	98%
101-00-4150	Franchise Fee-Cal Am Water	27,483	31,388	32,000	37,557	117%
101-00-4160	AB939 Refuse Admin. Fee	17,514	17,952	17,500	-	0%
101-00-4190	Real Property Transfer Tax	32,492	31,081	30,000	18,322	61%
101-00-4200	Motor Vehicle In-Lieu	123,481	130,646	132,000	137,540	104%
101-00-4210	Dist & Bail Forfeiture	4,996	2,867	4,000	1,058	26%
101-00-4220	Fines-City	-	21,906	2,000	21,575	1079%
101-00-4350	Business License	41,296	44,063	40,000	37,088	93%
101-00-4360	Movie & TV Permits	7,000	3,030	3,000	-	0%
101-00-4370	Bedroom License Fee	30,900	10,301	9,000	14,420	160%
101-00-4410	Variances & CUPs	-	1,635	1,400	1,635	117%
101-00-4420	Lot Line Adjustment/Zone Changes	1,902	3,805	2,000	-	0%
101-00-4440	Subdivisions/Lot Splits	3,312	4,844	3,000	4,844	161%
101-00-4460	Planning Dept. Review	100,020	50,073	45,000	19,872	44%
101-00-4470	Building Construction Permit	309,178	179,175	175,000	232,710	133%
101-00-4480	Building Plan Check Fees	270,669	260,790	200,000	128,518	64%
101-00-4485	Landscape Plan Check Permit	28,204	10,627	8,000	5,113	64%
101-00-4490	Green Code Compliance	40,268	26,871	24,000	26,504	110%
101-00-4500	Civic Center Rental Fee	-	1,050	-	-	#DIV/0!
101-00-4530	Environmental & Other Fees	4,450	8,612	7,500	371	5%
101-00-4540	City Engineering Plan Check	173,070	140,793	95,000	118,376	125%
101-00-4600	Interest Income	17,136	20,081	20,000	78,457	392%
101-00-4700	Sales of Maps & Publications	446	317	300	353	118%
101-00-4800	Other Revenue	9	-	200	152	76%
101-00-4850	Cal-Am Loan Repayment	4,820	4,820	4,820		0%
101-00-4900	Reimbursements	4,323	65	-	5,783	#DIV/0!
101-00-4920	Sale of Prop. A Funds	-	56,000	-		#DIV/0!
101-23-4950	Vacant Property Registry Fee		50		100	#DIV/0!
101-24-4610	Donations				500	#DIV/0!
Total General Fund Revenues		1,752,050	1,598,908	1,384,320	1,460,617	106%

Revenues

Acct. Number	Account Description	2016-17 Actual	2017-18 Actual	Amended 2018-19 Budget	2018-19 YTD @ 05/31/19	
Utility Users Tax Fund:						
102-00-4600	Interest	2,902	7,099	4,000	-	
102-00-4810	Water	40,212	47,920	-		
102-00-4820	Trash	22,815	22,991	-		
102-00-4830	Electric	94,765	108,595	-	36	
102-00-4840	Natural Gas	15,426	14,930	-		
102-00-4850	UUT - Cable	19,850	21,642	-		
102-00-4855	Telecom-Minors	14,505	12,990	-		
102-00-4856	Telecom-AT&T	449	434	-		
102-00-4857	Telecom-Verizon	5,650	5,235	-		
102-00-4858	Telecom-Sprint Nextel	4,288	991	-		
102-00-4900	Reimbursements	-	364	-		
		220,862	243,191	4,000	36	1%
Civic Center Fund:						
111-00-4000	Transfer In from General Fund	4,544				
111-00-4500	Civic Center Rental Fee	900				
		5,444	-	-		
Long Term Planning Fee Fund:						
112-00-4490	Long-Term Planning Fee	11,637	10,647	9,000	5,812	65%
112-00-4600	LTP Fee Interest Income	29	143	40		0%
		11,666	10,790	9,040	5,812	64%
Technology Fee Fund:						
113-00-4520	Technology Fee	24,453	14,646	14,000	18,402	131%
113-00-4600	Technology Fee Interest Income	217	498	750		0%
		24,670	15,144	14,750	18,402	125%
Gas Tax Fund:						
200-00-4000	Transfers In	-				#DIV/0!
200-00-4200	TCRA Funds		1,258		1,206	#DIV/0!
200-48-4260	Gas Tax	26,788	34,031	27,500	21,598	79%
200-00-4600	Gas Tax Interest	552	1,045	300		0%
		27,340	36,334	27,800	22,804	82%
SB1 Gas Tax Fund:						
201-00-4000	Transfers In				6,623	
201-48-4260	Gas Tax				13,227	
201-00-4600	Gas Tax Interest					
				-	19,850	
Prop. A Fund:						
203-40-4260	Prop. A Transit Funds	19,835	20,948	21,050	20,452	97%
203-40-4600	Prop. A Transit Interest	293	95	50		0%
		20,128	21,043	21,100	20,452	97%
Prop. C Fund:						
204-48-4260	Prop. C Funds	16,295	17,532	17,550	16,964	97%
204-48-4600	Prop. C Interest	252	524	100		0%
		16,547	18,056	17,650	16,964	96%

Revenues

Acct. Number	Account Description	2016-17 Actual	2017-18 Actual	Amended 2018-19 Budget	2018-19 YTD @ 05/31/19	
Transporation Development Act Fund:						
205-48-4260	TDA Funds	-	7,362	30,000	21,807	73%
205-48-4600	TDA Interest	-	(2)	-		#DIV/0!
		-	7,360	30,000	21,807	73%
Sewer Fund:						
206-00-4000	Transfers In	481,229	1,100,000			#DIV/0!
206-50-4600	Sewer Fund Interest	-	9,700			#DIV/0!
206-50-4605	Lemon Ave. Assessment Phase I (Monrovia)	-				#DIV/0!
206-50-4606	Winston Ave. Assessment	-				#DIV/0!
206-50-4730	Mount Olive Drive Assessment	25,000	43,140			#DIV/0!
		506,229	1,152,840	-	-	#DIV/0!
STPL Fund:						
208-00-4260	STPL Funds	18,828	-			#DIV/0!
208-00-4600	STPL Interest	166	316			#DIV/0!
		18,994	316	-	-	#DIV/0!
Recycling Grant Fund:						
209-00-4260	Recycling Grant Funds	5,000	(803)	5,000	9,198	184%
209-00-4600	Recycling Grant Interest	62	90			#DIV/0!
		5,062	(713)	5,000	9,198	184%
Measure R Fund:						
210-48-4260	Measure R Funds	12,342	13,014	12,000	12,727	106%
210-48-4600	Measure R Interest	311	692	350		0%
		12,653	13,706	12,350	12,727	103%
Measure M Fund						
212-48-4260	Measure M Funds		11,795	11,500	14,338	125%
212-48-4600	Measure M Interest		69	50		0%
		-	11,864	11,550	14,338	124%
Citizen's Option fo Public Safety (COPS) Fund:						
215-23-4260	COPs Funds	116,750	145,020	100,000	148,746	149%
215-23-4600	COPs Interest	539	1,383	300		0%
		117,289	146,403	100,300	148,746	148%
County Park Grant:						
217-00-4210	County Park Grant	48				#DIV/0!
217-00-4600	Grant Fund Interest Income	-	85			#DIV/0!
		48	85	-	-	#DIV/0!
Fire Safe Grant 14-USFS-SFA-0053:						
219-00-4260	Fire Safe Grant 14-USFS-SFA-0053	-				#DIV/0!
219-00-4270	HOA Contribution	-				#DIV/0!
219-00-4600	Fire Safe Grant Interest Income	57	101			#DIV/0!
		57	101	-	-	#DIV/0!
Total Revenues		<u>2,739,039</u>	<u>3,275,429</u>	<u>1,637,860</u>	<u>1,771,753</u>	<u>108%</u>

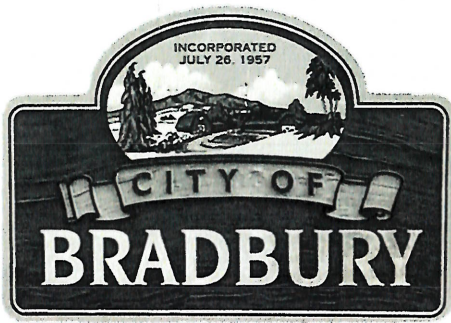
		Expenditures			
Account Description		2016-17 Actual	2017-18 Actual	Amended 2018-19 Budget	2018-19 YTD @ 05/31/19
General Fund:					
101-00-5000	Transfers Out	485,773	1,100,000		
City Council Division:					
101-11-6500	Community Support (homelessness)	3,000	3,000	3,000	3,000 100%
101-11-6100	Events and awards	57	7,662	4,700	6,278 134%
101-11-6110	City Newsletter	215	225	-	1,257 #DIV/0!
		3,272	10,887	7,700	10,535 137%
City Manager Division:					
101-12-5010	Salaries	93,641	102,500	106,395	97,529 92%
101-12-5100	Benefits	26,424	41,806	42,300	40,360 95%
101-12-6020	Meetings & Conferences	854	2,027	2,500	3,343 134%
101-12-6025	Expense Account	237	1,130	1,500	261 17%
101-12-6050	Mileage	488	1,023	1,200	785 65%
101-12-6210	Special Department Supplies	23,097	-	-	#DIV/0!
101-12-6440	Cell Phone	350	900	900	825 92%
		145,091	149,386	154,795	143,103 92%
City Clerk Division:					
101-13-5010	Salaries	56,104	60,741	59,809	54,825 92%
101-13-5100	Benefits	22,469	24,294	24,100	22,633 94%
101-13-6020	Meetings & Conferences	-	-	100	0%
101-13-6040	Transportation & Lodging	-	-	100	0%
101-13-6050	Mileage	156	142	150	31 21%
101-13-6210	Special Department Supplies	290	-	250	122 49%
101-13-6220	Election Supplies	-	473	500	0%
101-13-6225	Codification	8,317	2,317	1,500	6,409 427%
101-13-7000	Contract Election Services	-	-	12,000	0%
		87,336	87,967	98,509	84,020 85%
Finance Division:					
101-14-5010	Salaries	13,746	14,230	15,043	12,738 85%
101-14-5100	Benefits	1,198	1,299	1,250	966 77%
101-14-6210	Special Department Supplies	351	94	350	575 164%
101-14-6230	Contracted Computer Services	711	1,459	2,000	1,141 57%
101-14-7010	Contracted Banking Services	4,034	4,726	4,600	3,448 75%
101-14-7020	Contracted Audit Services	10,000	18,523	14,700	17,466 119%
101-14-7040	GASB Reports	1,300	350	350	700 200%
		31,340	40,681	38,293	37,034 97%
City Attorney Division:					
101-15-7020	City Attorney Retainer	36,385	29,400	29,400	24,500 83%
101-15-7070	City Attorney Special Servic	5,333	2,702	6,000	1,331 22%
101-15-7080	Seminars & Training	1,008	1,211	1,000	0%
		42,726	33,313	36,400	25,831 71%
General Government Division:					
101-16-5010	Salaries	40,785	37,219	47,038	37,897 81%
101-16-5100	Benefits	12,277	9,524	12,700	14,335 113%
101-16-6010	Seminars & Training	-	375	500	0%
101-16-6020	Meetings & Conferences	-	195	150	0%
101-16-6040	Transportation & Lodging	-	-	500	388 78%
101-16-6050	Mileage	195	215	500	207 41%
101-16-6120	Postage	227	267	500	270 54%
101-16-6200	Office Supplies	1,652	1,324	2,500	1,513 61%

Expenditures

Account Description		2016-17 Actual	2017-18 Actual	Amended 2018-19 Budget	2018-19 YTD @ 05/31/19	
101-16-6210	Special Departmental Supplies	-	1,622	1,622	397	24%
101-16-6230	Computer & Website Services	9,149	7,232	18,000	9,399	52%
101-16-6240	PERS UAL Payment	-	2,259	2,068	1,896	92%
101-16-6241	PERS Replacement Benefit Contribution				2,535	
101-16-6250	Copier & Duplications	1,767	2,216	2,216	4,784	216%
101-16-6300	Insurance	36,431	54,738	47,201	55,553	118%
101-16-6400	Utilities	4,051	2,953	5,000	3,172	63%
101-16-6440	Telephone	7,118	6,714	7,000	3,991	57%
101-16-6450	Building Operations	1,047	1,132	1,000	460	46%
101-16-6460	Building & Cleaning Service	2,565	2,795	2,500	2,405	96%
101-16-6470	Maintenance & Supplies	152	-	500	293	59%
101-16-7600	Operating Contingency	241	-	-		#DIV/0!
		117,657	130,780	151,495	139,495	92%
Engineering Division:						
101-19-7230	Contracted Engineering Services	149,888	138,463	125,000	71,904	58%
101-19-7238	Annexation	1,630	59,350	-		#DIV/0!
101-19-7310	Woodlyn Lane/Mt. Olive Drainage	128,365		-		#DIV/0!
		279,883	197,813	125,000	71,904	58%
Planning, Zoning & Development Division:						
101-20-6120	Postage	(77)	332	300	727	242%
101-20-6210	Special Department Supplies	-	210	500	430	86%
101-20-6240	Environmental Filing Fees	-	-	500	-	0%
101-20-7210	City Planner Retainer	46,800	46,800	46,800	35,143	75%
101-20-7220	Contracted Building & Safety	291,247	232,115	290,000	140,506	48%
101-20-7240	City Planner Special Service	8,957	15,592	10,000	15,716	157%
101-20-7245	General Plan update	-	406	406	-	0%
		346,927	295,455	348,506	192,522	55%
Parks & Landscape Maintenance Division:						
101-21-7015	Royal Oaks Trail Maintenance	8,210	7,305	10,000	11,069	111%
101-21-7020	City Hall Grounds Maintenance	2,920	2,670	19,830	7,475	38%
101-21-7025	Trail Maintenance	23,960	1,777	7,000	5,358	77%
101-21-7035	Mt.Olive Entrance & Trail	4,998	7,349	5,500	5,943	108%
101-21-7045	Lemon/RO Horse Trail	910	1,380	27,500	21,608	79%
101-21-7060	Street Tree Trimming	11,300	11,098	10,000	10,857	109%
		52,298	31,579	79,830	62,310	78%
Public Safety Division:						
101-23-6210	Special Departmental Services	67		20,000	20,319	
101-23-7410	Contract Services Sheriff	95,970	117,875	113,315	93,721	83%
101-23-7420	City Hall Security	2,643	2,582	2,600	3,047	117%
101-23-7450	Code Enforcement	2,771	4,499	5,600	5,312	95%
101-23-7757	AED Purchase			3,278	2,863	
		101,451	124,956	144,793	125,262	87%
Emergency Preparedness Division:						
101-24-6010	Seminars & Training	-	-			
101-24-6020	Meetings & Conferences	-	55	50	123	246%
101-24-6030	Memberships & Dues	-	360	360	360	100%
101-24-6470	Maintenance & Supplies	2,404	869	2,500	548	22%
101-55-7030	Hazardous Mitigation Plan	10,000	16	15,000	5,063	34%
101-24-7245	CA Wildfire Protection Plan					
101-24-6480	Civic Center Generator	342		-		#DIV/0!
		12,746	1,300	17,910	6,094	34%

		Expenditures			
Account Description		2016-17 Actual	2017-18 Actual	Amended 2018-19 Budget	2018-19 YTD @ 05/31/19
Animal & Pest Control Division:					
101-25-7000	Animal Control Services	2,411	2,745	4,777	2,702 57%
101-25-7010	Pest Control Services	-	175	300	- 0%
		2,411	2,920	5,077	2,702 53%
Intergovernmental Relations Division:					
101-30-6030	Memberships & Dues	8,452	8,610	8,700	3,673 42%
General Fund Totals		1,717,363	2,215,647	1,217,008	904,484 74%
Utility Users Tax Fund:					
102-42-7630	NPDES Stormwater Compliance	78,602	36,081	100,000	31,592 32%
Long Term Planning Fee Fund:					
			1,350		8,645 #DIV/0!
Technology Fee Fund:					
113-20-4500	Technology expense		8,631	16,677	17,383 104%
113-20-7730	Website	468	-	8,000	- 0%
101-20-7040	Non-Capitalized Equipment - Sonic Firewal	-	-		#DIV/0!
113-20-8120	Capital Equipment-Server & Copier	-	7,470		1,188 #DIV/0!
113-20-4500	Technology expense (e-Plan)	-			#DIV/0!
		468	16,101	24,677	18,571 75%
Gas Tax Fund:					
200-48-5000	Transfers Out				6,623
200-48-6400	Utilities-Select System	7,518	11,272	12,000	6,668 56%
200-48-6410	Street Lights	7,752	9,293	9,000	5,789 64%
200-48-6555	Street Tree Maintenance	-		-	#DIV/0!
200-48-7000	PW Contract Services	1,741	1,474	2,000	2,019 101%
200-48-7290	Street Sweeping	3,765	4,071	4,000	2,818 70%
200-48-7745	Royal Oaks North Curb Extension			-	#DIV/0!
200-48-7750	Woodlyn Lane Pavement Rehab.	3,114	-	-	#DIV/0!
200-48-7755	City Wide Slurry Seal			108,399	4,705 4%
		23,890	26,110	135,399	28,622 21%
SB1 Gas Tax Fund:					
201-48-7755	City Wide Slurry Seal			21,623	
Prop. A Fund:					
203-00-7600	Sale of Prop. A Funds		80,000		#DIV/0!
203-40-7625	Transit Services			9,000	6,337 70%
		-	80,000	9,000	6,337 70%
Prop. C Fund:					
	Staffing	-			
204-20-6030	Memberships & Dues	514	642		833 #DIV/0!
204-40-7325	Transit Services	8,449	8,449	-	- #DIV/0!
204-48-7755	City Wide Slurry Seal	-		73,867	- 0%
		8,963	9,091	73,867	833 1%
Transporation Development Act Fund:					
205-48-7720	Lemon/RO Horse Trail Project	-	7,142	30,000	30,000 100%
205-00-7760	Return of Funds		220		#DIV/0!
		-	7,362	30,000	30,000 100%

		Expenditures			
Account Description		2016-17 Actual	2017-18 Actual	Amended 2018-19 Budget	2018-19 YTD @ 05/31/19
Sewer Fund:					
206-50-7600	Mt. Olive Drive Sewer Project	323,075	-	9760	9,760 100%
206-50-7601	Mt. Olive Lane Sewer Project	31,530	13,695	537,807	2,752 1%
206-50-7605	Lemon Ave. Project Phase I (Monrovia)	7,810	103,816	-	
206-50-7606	Winston Ave Project	44,696	25,813	492,582	492,582 100%
		407,111	143,324	1,040,149	505,094 49%
STPL Fund:					
208-48-7745	Royal Oaks North Curb Extension			-	#DIV/0!
208-48-6555	Citywide Slurry Seal			32,774	
				32,774	-
Recycling Grant Fund:					
209-35-7300	Recycling Education	1,500	4,500		5,000 #DIV/0!
Measure R Fund:					
210-48-7755	City Wide Slurry Seal			88,763	0%
210-00-7760	Return of Funds				3,990
		-	-	88,763	3,990 4%
Measure M Fund					
212-48-6555	Citywide Slurry Seal		-	4,514	0%
212-48-xxxx	Bridge Repair			18,900	12,066 64%
		-	-	23,414	12,066 52%
Citizen's Option fo Public Safety (COPS) Fund:					
215-23-7410	Contract Services Sheriff	116,750	145,020	95,500	73,198 77%
Total Expenditures		2,354,647	2,684,586	2,892,174	1,628,432 56%



Richard Hale, Mayor (District 1)
D. Montgomery Lewis, Mayor Pro Tem (District 2)
Richard Barakat, Council Member (District 3)
Bruce Lathrop, Council Member (District 4)
Elizabeth Bruny, Council Member (District 5)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Kevin Kearney, City Manager

INITIATED BY: Lisa Bailey, Finance Director

DATE: June 18, 2019

SUBJECT: **RESOLUTION NO. 19-13 – APPROVAL OF GANN
APPROPRIATION LIMIT FOR FY 2019-20**

SUMMARY

In 1979, the voters of the State of California approved Proposition 4, better known as the GANN initiative, which amended the State Constitution, Article XIII-B, requiring that the City establish an appropriation (spending) limit each year. The initiative established a method of computing this appropriations limit. It involves taking the prior year's limit and modifying it for population change and inflation change. Certain types of revenue and spending are exempt from this requirement and are part of the computation. It is recommended that Resolution No. 19-13 setting the Appropriations Limit for Fiscal Year 2019-20 at \$2,302,250. in accordance with Article XIII-B of the Constitution of the State of California be approved.

ANALYSIS

Bradbury's appropriations limit (GANN Limit) places an "upper limit" each year on the amount of monies that can be spent from City tax proceeds. Section 9710 of the Government Code provides that, "each year the governing body of each local jurisdiction shall, by resolution, establish its appropriation limit for the following year..." The GANN limit gets adjusted annually by a population and cost-of-living factor, provided by the California Department of Finance.

The GANN Appropriation Limit only applies to the City government funds. It does not apply to the Redevelopment Agency, Financing Authority, or Enterprise (Business Type) funds. Also, the law exempts certain types of appropriations from the limit, including capital outlay, revenues for "Other Agencies (Federal, State and County) Revenues", revenues for "City Services", revenues from "Fines and Forfeitures", and debt service

payments. Accordingly, no revenues or expenditures from these sources are included in this calculation.

FINANCIAL REVIEW

The City is in compliance with Article XIII-B of the Constitution of the State of California related to its appropriation limit. Attached are the computations for the City of Bradbury appropriations limit for fiscal 2019-20. The new limit is \$2,302,250.

This amount has been calculated by the City's Finance Director Lisa Bailey.

PUBLIC NOTICE PROCESS

Resolution No. 19-13 provides public notice that the calculations and documentation for the GANN Limit for 2019-20 fiscal year are made in accordance with applicable constitutional and statutory law and declares that the appropriations estimated in the 2019-2020 Budget year do not exceed the limitation imposed by Proposition 4.

This item has been noticed through the regular agenda notification process. Copies of this report are available at City Hall.

STAFF RECOMMENDATION

It is recommended that Resolution No. 19-13 setting the Appropriations Limit for Fiscal Year 2019-2020 at \$2,302,250 in accordance with Article XIII-B of the Constitution of the State of California be approved.

Attachments (1): Resolution No. 19-20
GANN Appropriation Limit Calculation

RESOLUTION NO. 19-13

**A Resolution of the City Council of the
City of Bradbury, California, Confirming the Factors Used For
Calculating the Annual Appropriations Limit
FOR THE FISCAL YEAR 2019-20**

WHEREAS, the voters of California in November, 1979 added Article XIIB (Proposition 4) to the State Constitution placing various limitations on the appropriations of the State and local governments; and

WHEREAS, the voters of California in June 1990 modified Article XIIB by approving Proposition 111 and SB88 (Chapter 60/90) which revised the annual adjustment factors to be applied to the 1986-87 Limit and each year thereafter; and

WHEREAS, the decision as to which of the factors:

- a) either the California Per Capita Income or the Percentage change in the local assessment roll from the preceding year due to the addition of local non-residential construction in the city;
- b) either the city's own population growth or the entire county; must be done by a recorded vote of the City Council; and

WHEREAS, the City of Bradbury has complied with all the provisions of Article XIIB in determining the Appropriations Limit for Fiscal Year 2019-20

Now, Therefore, the City Council of the City of Bradbury, California does resolve, determine and order as follows:

SECTION 1. That the appropriations limit for the City of Bradbury for FY 2019-20 shall be \$2,302,250.

SECTION 2. That the inflation factor being used to calculate the FY 2019-20 appropriations limit is California per capita income.

SECTION 3. That the population factor being used to calculate the FY 2019-20 appropriations limit is the LA County population growth.

SECTION 4. That the City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED AND ADOPTED this 18th day of June, 2019.

Mayor – City of Bradbury

ATTEST:

CITY CLERK - CITY OF BRADBURY

"I, Claudia Saldana, City Clerk, hereby certify that the foregoing resolution was duly adopted by the City Council of the City of Bradbury at an adjourned regular meeting held on the 18th day of June, 2019 by the following vote:

AYES:

NOES:

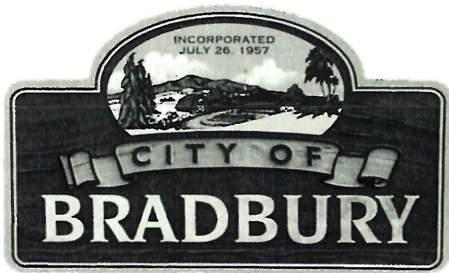
ABSENT:

City Clerk - City of Bradbury

EXHIBIT A

City of Bradbury 2019-20 Appropriations Limit Calculation

2018-19	Base Limit:			\$	2,217,121
2019-20	Change in CPI:	3.85	1.0385		
2019-20	Change in Population:	(0.01)	0.9999		
2019-20	Factor				1.0383962
2019-20	Limit Before Voter Approved Override				2,302,250
2019-20	Exemption for Federal Mandates				-
2019-20	Appropriations Limit				2,302,250
2019-20	Amount Subject to Appropriations Limit				990,778
2019-20	Percentage				43%
2019-20	Amount Under/(Over) Limit				1,311,471



Richard Barakat, Mayor (District 3)
Richard Hale, Mayor Pro Tem (District 1)
Monte Lewis, Council Member (District 2)
Bruce Lathrop, Council Member (District 4)
Elizabeth Bruny, Council Member (District 5)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Kevin Kearney, City Manager

DATE: June 18, 2019

SUBJECT: **ADOPTION OF THE MUNICIPAL LAW ENFORCEMENT SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF LOS ANGELES AND THE CITY OF BRADBURY**

ATTACHMENTS: 1. Municipal Law Enforcement Services Agreement

SUMMARY

It is recommended that the City Council adopt the Municipal Law Enforcement Services Agreement by and between the County of Los Angeles and the City of Bradbury.

All costs associated with the upcoming contract with the Los Angeles County Sheriffs Department have been appropriately budgeted in the upcoming Fiscal Year 19/20 budget. Any costs for additional patrol utilizing restricted COPS funding is not incorporated into this agreement, and should be treated separately.

DISCUSSION

The purpose of the Municipal Law Enforcement Agreement is to provide Contract Cities, such as Bradbury, with municipal law enforcement services for each city for the upcoming fiscal year. The approval of this new Municipal Law Agreement will permit the Los Angeles County Sheriffs Department to continue to provide general law enforcement services to the City of Bradbury.

The Agreement outlines such agreements for the scope of services, deployment and administration of personnel, performance of agreement, indemnification, terms of agreement, termination, billing rates, payment procedures, etc.

The terms of the Agreement have already been approved by the Los Angeles County Board of Supervisors, and the Sheriffs Department is currently in the process of adopting contracts with each of the 42 Contract Cities.

FINANCIAL ANALYSIS

As outlined in the proposed budget for Fiscal Year 19/20, the overall cost for the contract law enforcement services with the LA County Sheriffs Department totals \$118,521.36. Included in this amount is the 11% liability portion that all contract cities contribute into, which totals \$11,745.36.

Any costs for additional patrol utilizing restricted COPS funding is not incorporated into this agreement, and should be treated separately.

STAFF RECOMMENDATION

It is recommended that the City Council adopt the Municipal Law Enforcement Services Agreement by and between the County of Los Angeles and the City of Bradbury.

ATTACHMENT #1

**MUNICIPAL LAW ENFORCEMENT SERVICES AGREEMENT
BY AND BETWEEN
COUNTY OF LOS ANGELES
AND CITY OF BRADBURY**

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**MUNICIPAL LAW ENFORCEMENT SERVICES AGREEMENT
BY AND BETWEEN
COUNTY OF LOS ANGELES
AND CITY OF BRADBURY**

This Municipal Law Enforcement Services Agreement ("Agreement") is made and entered into this _____ day of _____, 2019 by and between the County of Los Angeles ("County") and the City of Bradbury ("City").

RECITALS

- A. Whereas, the City is desirous of contracting with the County for the performance of municipal law enforcement services by the Los Angeles County Sheriff's Department ("Sheriff's Department"); and
- B. Whereas, the County is agreeable to rendering such municipal law enforcement services on the terms and conditions set forth in this Agreement; and
- C. Whereas, this Agreement is authorized by Sections 56½ and 56¾ of the County Charter and California Government Code Section 51301.

NOW THEREFORE, in consideration of the mutual covenants contained herein, and for good and valuable consideration, the parties mutually agree as follows:

1.0 SCOPE OF SERVICES

- 1.1 The County, by and through the Sheriff's Department, agrees to provide general law enforcement services within the corporate limits of the City to the extent and in the manner hereinafter set forth in this Agreement.
- 1.2 Except as otherwise specifically set forth in this Agreement, such services shall only encompass duties and functions of the type coming within the jurisdiction of and customarily rendered by the Sheriff's Department under the County Charter, State of California statutes, and the City municipal codes.
- 1.3 General law enforcement services performed hereunder may include, if requested by the City, supplemental security support, supplemental sworn officer support, and supplemental professional civilian support staff.

2.0 ADMINISTRATION OF PERSONNEL

- 2.1 During the term of this Agreement, the Sheriff or his designee shall serve as the Chief of Police of the City and shall perform the functions of the Chief of Police at the direction of the City.
- 2.2 The rendition of the services performed by the Sheriff's Department, the standards of performance, the discipline of officers, and other matters incident to the performance of such services and the control of personnel so employed shall remain with the County. The City understands and agrees that, at the Sheriff's Department's sole discretion, the Sheriff's Department may redeploy personnel for mutual aid purposes pursuant to the California Emergency Services Act, codified at California Government Code Sections 8550-8668. Absent exigent circumstances, any sustained deployment of more than fifty percent (50%) of the City's contracted items requires consultation with the City manager or his/her designee.
- 2.3 In the event of a dispute between the parties to this Agreement as to the extent of the duties and functions to be rendered hereunder, or the minimum level or manner of performance of such service, the City shall be consulted and a mutual determination thereof shall be made by both the Sheriff's Department and the City. The City shall first consult with the Station Captain, Division Commander, and Division Chief, in an effort to reach a mutual determination. If a mutual determination cannot be realized at a subordinate level, then the matter will be elevated to a Sheriff's Department Assistant Sheriff or the Sheriff.
- 2.4 With regard to Paragraphs 2.2 and 2.3 above, the Sheriff's Department, in an unresolved dispute, shall have final and conclusive determination as between the parties hereto.
- 2.5 All City employees who work in conjunction with the Sheriff's Department pursuant to this Agreement shall remain employees of the City and shall not have any claim or right to employment, civil service protection, salary, or benefits or claims of any kind from the County based on this Agreement. No City employees as such shall become employees of the County unless by specific additional agreement in the form of a merger agreement which must be concurrently adopted

by the City and the County. The Sheriff's Department will provide approved City employees with the required training necessary to access authorized County programs (i.e. CAD, MDC, etc.), so such City employees can perform the functions of their positions.

- 2.6 While performing law enforcement services and functions under this Agreement, every Sheriff's Department employee shall be authorized to enforce all City laws and regulations, including all City codes and ordinances.
- 2.7 The City shall not be called upon to assume any liability for the direct payment of any Sheriff's Department salaries, wages, or other compensation to any County personnel performing services hereunder for the City. Except as herein otherwise specified, the City shall not be liable for compensation or indemnity to any County employee or agent of the County for injury or sickness arising out of the performance of services under this Agreement.
- 2.8 As part of its compliance with all applicable laws and regulations relating to employee hiring, the County agrees that the County Civil Service Rules to which it is subject and which prohibit discrimination on the basis of non-merit factors, shall for purposes of this Agreement be read and understood to prohibit discrimination on the basis of sexual orientation.

3.0 DEPLOYMENT OF PERSONNEL

- 3.1 Services performed hereunder and specifically requested by the City shall be developed in conjunction with the Sheriff's Department and indicated on Attachment A, Los Angeles County Sheriff's Department Service Level Authorization (SH-AD 575) Form, of this Agreement.
- 3.2 The City, or its designated representative, shall meet with its respective Sheriff's Department Station Captain when requesting law enforcement services to be performed in the City, and provide direction to the Sheriff's Department Station Captain regarding the method of deployment for such services. The City and the Sheriff's Department shall also determine a minimum daily standard of staffing needs for services rendered to ensure an adequate personnel presence during station operation and patrol. The City and the Station Captain shall meet to discuss the minimum daily standard which is documented in Attachment A, Los Angeles

County Sheriff's Department Service Level Authorization (SH-AD 575) Form, of this Agreement. The Station Captain shall endeavor to meet this standard without increased cost to the City. The Sheriff's Department shall ensure that all services are delivered in a manner consistent with the priorities, annual performance objectives, and goals established by the City.

- 3.3 The Sheriff's Department shall make every attempt to avoid deployment deficiencies (i.e., "busting" of cars) by following the daily minimum standard of staffing, as stipulated in Attachment A, Los Angeles County Sheriff's Department Service Level Authorization (SH-AD 575) Form, of this Agreement. Should deployment deficiencies occur, the Sheriff's Department should make every effort to reallocate those resources to the shift where the deficiencies occurred. Should the Sheriff's Department determine that a temporary increase, decrease, and/or realignment in the deployment methodologies is necessary, the Sheriff's Department shall promptly notify the City of this change in advance. In the event that prior notice is not possible, the City shall be notified of the change within two (2) City business days. If monthly service compliance falls below ninety-eight percent (98%), then the Sheriff's Department Station Captain shall meet with the City to discuss compliance and identify a plan for resolution. If the quarterly and/or year-to-date (September 30th, December 31st, March 31st, and June 30th) service compliance falls below ninety-eight percent (98%), then the respective Sheriff's Department Division Chief shall meet with the Sheriff's Department Station Captain and the City to discuss compliance and identify a plan for resolution. If the City is dissatisfied with the outcome of either resolution process, the matter will be elevated to a Sheriff's Department Assistant Sheriff or the Sheriff until all City concerns are fully resolved. Resolution may include, but is not limited to, the use of overtime, staffing adjustments, and/or City-initiated service suspensions, at no additional cost to the City. If the City determines it is unnecessary, the City may waive either dispute resolution process discussed above.
- 3.4 A new Attachment A, Los Angeles County Sheriff's Department Service Level Authorization (SH-AD 575) Form, of this Agreement shall be authorized and signed annually by the City and the Sheriff or his designee effective each July 1,

and attached hereto as an Amendment to this Agreement.

- 3.5 Should the City request a change in the level of service other than pursuant to the annual July 1 readjustment, a revised Attachment A, Los Angeles County Sheriff's Department Service Level Authorization (SH-AD 575) Form, of this Agreement shall be signed and authorized by the City and the Sheriff or his designee and attached hereto as an Amendment to this Agreement.
- 3.6 The most recent dated and signed Attachment A, Los Angeles County Sheriff's Department Service Level Authorization (SH-AD 575) Form, of this Agreement shall be the staffing level in effect between the County and the City.
- 3.7 The City is not limited to the services indicated in Attachment A, Los Angeles County Sheriff's Department Service Level Authorization (SH-AD 575) Form, of this Agreement. The City may also request any other service or equipment in the field of public safety, law, or related fields within the legal power of the Sheriff's Department to provide. Such other services and equipment shall be reflected in a revised Attachment A, Los Angeles County Sheriff's Department Service Level Authorization (SH-AD 575) Form, of this Agreement under the procedures set forth in Paragraphs 3.4 and 3.5 above.
- 3.8 With regard to any public safety equipment requested by the City and set forth on Attachment A, Los Angeles County Sheriff's Department Service Level Authorization (SH-AD 575) Form, of this Agreement, the City shall adhere to the terms and conditions set forth in Attachment C, Public Safety Equipment Use Requirements, of this Agreement.

4.0 PERFORMANCE OF AGREEMENT

- 4.1 For the purpose of performing general law enforcement services under this Agreement, the County shall furnish and supply all necessary labor, supervision, equipment, communication facilities, and supplies necessary to maintain the agreed level of service to be rendered hereunder.
- 4.2 Notwithstanding the foregoing, the City may provide additional resources for the County to utilize in performance of the services.
- 4.3 When and if both parties to this Agreement concur as to the necessity of maintaining a law enforcement headquarters or Sheriff's Department substation

within the City which would not normally be provided by the Sheriff's Department, the City shall furnish at its own cost and expense all necessary office space, and the Sheriff's Department shall have authority to negotiate with the City regarding which entity shall pay for furniture and furnishings, office supplies, janitor service, telephone, light, water, and other utilities.

- 4.4 It is expressly further understood that in the event a local office or building is maintained in the City, such local office or building may be used by the Sheriff's Department in connection with the performance of its duties in territory outside of the City, provided, however, that the performance of such outside duties shall not be at any additional cost to the City.
- 4.5 Notwithstanding the foregoing, it is mutually agreed that in all instances where special supplies, stationery, notices, forms, and the like must be issued in the name of the City, the same shall be supplied by the City at its own cost and expense.

5.0 INDEMNIFICATION

- 5.1 The parties hereto have executed an Assumption of Liability Agreement approved by the County Board of Supervisors on December 27, 1977, and/or a Joint Indemnity Agreement approved by the County Board of Supervisors on October 8, 1991. Whichever of these documents the City has signed later in time is currently in effect and hereby made a part of and incorporated into this Agreement as if set out in full herein.
- 5.2 The parties hereto have also executed a County-City Special Indemnity Agreement approved by the County Board of Supervisors on August 25, 2009. This document is made a part of and incorporated into this Agreement as if set out in full herein.
- 5.3 In the event the County Board of Supervisors later approves a revised Joint Indemnity Agreement and the City executes the revised agreement, the subsequent agreement as of its effective date shall supersede the agreement previously in effect between the parties hereto.

6.0 TERM OF AGREEMENT

- 6.1 The term of this Agreement shall be from July 1, 2019 through June 30, 2024, unless sooner terminated or extended as provided for herein.
- 6.2 At the option of the County Board of Supervisors and with the consent of the City

Council, this Agreement may be renewed or extended for successive periods not to exceed five (5) years each.

- 6.3 Nine (9) months prior to the expiration of this Agreement, the parties shall meet and confer in good faith to discuss the possible renewal or extension of this Agreement pursuant to Paragraph 6.2 above. The parties shall reach an agreement as to the terms of any renewal or extension period no later than six (6) months prior to the expiration of this Agreement. Absent mutual agreement by the parties within that time frame, this Agreement shall expire at the conclusion of the then-existing term.

7.0 RIGHT OF TERMINATION

- 7.1 Either party may terminate this Agreement as of the first day of July of any year upon notice in writing to the other party of not less than sixty (60) calendar days prior thereto.
- 7.2 Notwithstanding any provision herein to the contrary, the City may terminate this Agreement upon notice in writing to the County given within sixty (60) calendar days of receipt of written notice from the County of any increase in the rate for any service to be performed hereunder, and in such an event this Agreement shall terminate sixty (60) calendar days from the date of the City's notice to the County.
- 7.3 This Agreement may be terminated at any time, with or without cause, by either party upon written notice given to the other party at least one hundred eighty (180) calendar days before the date specified for such termination.
- 7.4 In the event of a termination, each party shall fully discharge all obligations owed to the other party accruing prior to the date of such termination, and, except as otherwise provided herein, each party shall be released from all obligations which would otherwise accrue subsequent to the date of termination.

8.0 BILLING RATES

- 8.1 The City shall pay the County for the services and equipment provided under the terms of this Agreement at the billing rates set forth on Attachment B, Contract City Law Enforcement Services and Equipment Master Rate Sheet, of this Agreement, as established by the County Auditor-Controller.
- 8.2 The billing rates set forth on Attachment B, Contract City Law Enforcement

Services and Equipment Master Rate Sheet, of this Agreement shall be readjusted by the County Auditor-Controller annually effective July 1 of each year, published by the County, and attached hereto as an Amendment to this Agreement, to reflect the cost of such service in accordance with the policies and procedures for the determination of such rates as adopted by the County Board of Supervisors.

8.3 The City shall be billed at the current fiscal year's billing rates based on the service level provided within the parameters of Attachment A, Los Angeles County Sheriff's Department Service Level Authorization (SH-AD 575) Form, of this Agreement.

8.4 The billing rates for other services and equipment requested pursuant to Paragraph 3.7 of this Agreement and not set forth on Attachment B, Contract City Law Enforcement Services and Equipment Master Rate Sheet, of this Agreement shall be determined by the County Auditor-Controller in accordance with the policies and procedures established by the County Board of Supervisors and then set forth and published on a revised Attachment B, Contract City Law Enforcement Services and Equipment Master Rate Sheet, of this Agreement.

9.0 PAYMENT PROCEDURES

9.1 The County, through the Sheriff's Department, shall render to the City, after the close of each calendar month, a summarized invoice which covers all services performed during said month, and the City shall pay the County for all undisputed amounts within sixty (60) calendar days after date of the invoice.

9.2 If such payment is not delivered to the County office which is described on the invoice within sixty (60) calendar days after the date of the invoice, the County is entitled to recover interest thereon. For all disputed amounts, the City shall provide the County with written notice of the dispute including the invoice date, amount, and reasons for dispute within ten (10) calendar days after receipt of the invoice. The parties shall memorialize the resolution of the dispute in writing. For any disputed amounts, interest shall accrue if payment is not received within sixty (60) calendar days after the dispute resolution is memorialized.

9.3 Interest shall be at the rate of ten percent (10%) per annum or any portion thereof, calculated from the last day of the month in which the services were performed, or

in the case of disputed amounts, calculated from the date the resolution is memorialized.

- 9.4 Notwithstanding the provisions of California Government Code Section 907, if such payment is not delivered to the County office which is described on said invoice within sixty (60) calendar days after the date of the invoice, or in the case of disputed amounts, from the date the resolution is memorialized, the County may satisfy such indebtedness, including interest thereon, from any funds of the City on deposit with the County without giving further notice to the City of the County's intention to do so.

10.0 NOTICES

- 10.1 Unless otherwise specified herein, all notices or demands required or permitted to be given or made under this Agreement shall be in writing and shall be hand delivered with signed receipt or mailed by first class registered or certified mail, postage prepaid, addressed to the parties at the following addresses and to the attention of the person named. Addresses and persons to be notified may be changed by either party by giving ten (10) calendar days prior written notice thereof to the other party.

- 10.2 Notices to the County shall be addressed as follows:

Los Angeles County Sheriff's Department
Contract Law Enforcement Bureau
Attn: Unit Commander
211 W. Temple Street. 7th Floor
Los Angeles, California 90012
Phone #: 213-229-1647

- 10.3 Notices to the City of shall be addressed as follows:

City of Bradbury
Attn:
Address: 600 Winston Avenue, Bradbury, CA 91008
Phone #: 626-358-3218

11.0 AMENDMENTS

- 11.1 Except for changes pursuant to Paragraphs 8.2 and 8.4 of this Agreement, all changes, modifications, or amendments to this Agreement must be in the form of a written Amendment duly executed by the County Board of Supervisors and an

authorized representative of the City.

- 11.2 Notwithstanding Paragraph 11.1 above, the Sheriff or his designee is hereby authorized to execute, on behalf of the County, any Amendments and/or supplemental agreements referenced in Sections 3.0, 4.0, and 9.0 of this Agreement.
- 11.3 In accordance with Paragraphs 8.2 and 8.4 of this Agreement, the Sheriff or his designee is hereby authorized to publish, on behalf of the County, the annual revised Attachment B, Contract City Law Enforcement Services and Equipment Master Rate Sheet, of this Agreement. The revised Attachment B, Contract City Law Enforcement Services and Equipment Master Rate Sheet, of this Agreement shall serve as an Amendment to this Agreement, but shall not require the signature of either party.

12.0 AUTHORIZATION WARRANTY

- 12.1 The City represents and warrants that the person executing this Agreement for the City is an authorized agent who has actual authority to bind the City to each and every term, condition, and obligation of this Agreement and that all requirements of the City have been fulfilled to provide such actual authority.
- 12.2 The County represents and warrants that the person executing this Agreement for the County is an authorized agent who has actual authority to bind the County to each and every term, condition, and obligation of this Agreement and that all requirements of the County have been fulfilled to provide such actual authority.

13.0 ENTIRE AGREEMENT

This Agreement, including Attachment A, Attachment B, and Attachment C, and any Amendments hereto constitute the complete and exclusive statement of understanding of the parties which supersedes all previous agreements, written or oral, and all communications between the parties relating to the subject matter of this Agreement. No change to this Agreement shall be valid unless prepared pursuant to Section 11.0, Amendments, of this Agreement.

**MUNICIPAL LAW ENFORCEMENT SERVICES AGREEMENT
BY AND BETWEEN
COUNTY OF LOS ANGELES
AND CITY OF BRADBURY**

IN WITNESS WHEREOF, the County of Los Angeles, by order of its Board of Supervisors, has caused this Agreement to be executed by the Sheriff of Los Angeles County, and the City has caused this Agreement to be executed by its duly authorized representative, on the dates written below.

COUNTY OF LOS ANGELES

By _____
ALEX VILLANUEVA
Sheriff

Date _____

CITY OF BRADBURY

By _____

Date _____

ATTEST:

By _____
City Clerk

APPROVED AS TO FORM:
MARY C. WICKHAM
County Counsel

By _____
Principal Deputy County Counsel

APPROVED AS TO FORM:
CITY ATTORNEY

By _____



LOS ANGELES COUNTY SHERIFF'S DEPARTMENT
CONTRACT CITY LAW ENFORCEMENT SERVICES
SERVICE LEVEL AUTHORIZATION (SH-AD 575)

ATTACHMENT A

CITY: Bradbury

FISCAL YEAR: 2019-2020

EFFECTIVE DATE: 7/1/2019

DEPUTY SHERIFF SERVICE UNIT											
RANK	RELIEF FACTOR	SERVICE CODE	NEW		PREV.		ANNUAL RATE	ESTIMATED TOTAL ANNUAL COST	LIABILITY 11%	TOTAL ANNUAL COST w/LIABILITY	ANNUAL HOURS PER SERVICE UNIT
Deputy Sheriff	56-Hour Unit	307	0.25	0.25	0.00	0.00	\$ 427,104.00	\$ 106,776.00	\$ 11,745.36	\$ 118,521.36	2,920
					0.00						0
											730
											43,800
											0
											0.408
											0.000

DEPUTY SHERIFF SERVICE UNIT (BONUS)											
RANK	RELIEF FACTOR	SERVICE CODE	NEW		PREV.		ANNUAL RATE	ESTIMATED TOTAL ANNUAL COST	LIABILITY 11%	TOTAL ANNUAL COST w/LIABILITY	ANNUAL HOURS PER SERVICE UNIT
					0.00	0.00				\$ -	-
					0.00					\$ -	-
											0
											0
											0
											0.000
											0.000

GROWTH/GRANT DEPUTY UNIT											
RANK	RELIEF FACTOR	SERVICE CODE	NEW		PREV.		ANNUAL RATE	ESTIMATED TOTAL ANNUAL COST	LIABILITY 11%	TOTAL ANNUAL COST w/LIABILITY	ANNUAL HOURS PER SERVICE UNIT
					0.00	0.00				\$ -	-
					0.00					\$ -	-
											0
											0
											0
											0.000
											0.000

SUPPLEMENTAL POSITIONS											
RANK	RELIEF FACTOR	SERVICE CODE	NEW		PREV.		ANNUAL RATE	ESTIMATED TOTAL ANNUAL COST	LIABILITY 11%	TOTAL ANNUAL COST w/LIABILITY	ANNUAL HOURS PER SERVICE UNIT
					0.00	0.00				\$ -	-
					0.00					\$ -	-
											0
											0
											0
											0.000
											0.000

The terms of this Service Level Authorization (SH-AD 575) will remain in effect until a subsequent SH-AD 575 is signed and received by LASD.
Notwithstanding, annual rates shall be revised annually per Sections 8.2 and 11.3 of the MLESA.

LASD Approval By:

UNIT COMMANDER NAME: _____ SIGNATURE: _____ DATE: 5/21/2019

City Approval By:

"I certify that I am authorized to make this commitment on behalf of the City."

CITY OFFICIAL NAME: _____ SIGNATURE: _____ DATE: _____

CAPTAIN Sign
& Date

CITY Sign
& Date

Estimated Cost for Service Units: \$ 106,776.00
Total Liability (11%): \$ 11,745.36
Estimated Subtotal: \$ 118,521.36
Public Safety Equipment Cost (See page 3): \$ -
Estimated Total Annual Cost: \$ 118,521.36



LOS ANGELES COUNTY SHERIFF'S DEPARTMENT
CONTRACT CITY LAW ENFORCEMENT SERVICES
SERVICE LEVEL AUTHORIZATION (SH-AD 575)
DEPLOYMENT OF PERSONNEL

City: Bradbury Fiscal Year: 2019-2020 Effective Date: 7/1/2019

SERVICE UNIT	TOTAL UNITS PURCHASED	GENERAL LAW			TRAFFIC LAW			MOTOR DEP	SAD	D.B.	TEAM LEADER	TOTAL UNITS ASSIGNED
		EM	AM	PM	EM	AM	PM					
DEPUTY SHERIFF												
Non-Relief	0.00											0
40-Hour Unit	0.00											0
56-Hour Unit	0.25	0.05	0.05	0.1				0.025	0.025			0.25
70-Hour Unit	0.00											0
Motor (Non-Relief)	0											0
DEPUTY BONUS												
Non-Relief	0											0
40-Hour Unit	0											0
56-Hour Unit	0											0
70-Hour Unit	0											0
GROWTH DEPUTY												
Deputy	0											0
SAD	0											0
Bonus I	0											0
Motor (Non-Relief)	0											0
GRANT DEPUTY												
Deputy	0											0
SAD	0											0
Bonus I	0											0
Motor (Non-Relief)	0											0
Routine City Helicopter Billing Agreement YES <input type="checkbox"/> NO <input type="checkbox"/> License Detail - Business License & Renewal Applications YES <input type="checkbox"/> NO <input type="checkbox"/> License Detail - Acts on Violations Observed within the City YES <input type="checkbox"/> NO <input type="checkbox"/> S.T.A.R. Deputy Program YES <input type="checkbox"/> NO <input type="checkbox"/> Other Supplemental Services YES <input type="checkbox"/> NO <input type="checkbox"/> NOTE: License Detail is billed on an hourly basis and billed monthly as service is provided.												

Sworn							Total
	Lieutenant	Sergeant	Bonus Deputy	Motor Deputy	Deputy	SAD	
Hours	0	0	0	0	730	0	730
Minutes	0	0	0	0	43,800	0	43,800
Personnel	0.000	0.000	0.000	0.000	0.408	0.000	0.408

Civilian				Total
	SSO	LET/CSA/CA/PCO	Clerical	
Hours	0	0	0	0
Minutes	0	0	0	0
Personnel	0.000	0.000	0.000	0.000

FOR CONTRACT LAW ENFORCEMENT BUREAU USE ONLY		
BILLING MEMO REQUIRED AND SUBMITTED:	YES <input type="checkbox"/>	NO <input type="checkbox"/> N/A <input type="checkbox"/>
(PERSONNEL TRANSACTION REQUEST) "PTR" REQUIRED AND SUBMITTED:	YES <input type="checkbox"/>	NO <input type="checkbox"/> N/A <input type="checkbox"/>
ORGANIZATIONAL CHART REQUIRED AND SUBMITTED:	YES <input type="checkbox"/>	NO <input type="checkbox"/> N/A <input type="checkbox"/>
DUTY STATEMENT REQUIRED AND SUBMITTED:	YES <input type="checkbox"/>	NO <input type="checkbox"/> N/A <input type="checkbox"/>
SMS DEPLOYMENT CONTRACT UPDATED:	YES <input type="checkbox"/>	NO <input type="checkbox"/> N/A <input type="checkbox"/>
MINUTE PROGRAM IN RAPS UPDATED:	YES <input type="checkbox"/>	NO <input type="checkbox"/> N/A <input type="checkbox"/>

Initials _____
City Official: _____
Unit Commander: _____



LOS ANGELES COUNTY SHERIFF'S DEPARTMENT
CONTRACT CITY LAW ENFORCEMENT SERVICES
SERVICE LEVEL AUTHORIZATION (SH-AD 575)
PUBLIC SAFETY EQUIPMENT

CITY: Bradbury FISCAL YEAR: 2019-2020

START-UP VEHICLE

VEHICLE TYPE	YEAR	SERVICE CODE	#	RATE	TOTAL COST

EQUIPMENT

MDC TYPE	YEAR	SERVICE CODE	#	RATE	TOTAL COST

ALPR WITH INSTALL	YEAR	SERVICE CODE	#	RATE	TOTAL COST

Total Public Safety Equipment Cost: \$ -

Initials

City Official: _____

Unit Commander: _____

CONTRACT CITY LAW ENFORCEMENT SERVICES AND EQUIPMENT MASTER RATE SHEET

Liability Rate: 11.0%

DSSU Rates

Rank	Relief Factor	Annual Rate	Service Code
Deputy Sheriff	Non-Relief	\$ 277,340	310
Deputy Sheriff	40-Hour Unit	\$ 305,074	306
Deputy Sheriff	56-Hour Unit	\$ 427,104	307
Deputy Sheriff	70-Hour Unit	\$ 533,880	308
Special Assignment Deputy	Non-Relief	\$ 277,340	310
Catalina Deputy	Non-Relief	\$ 251,447	324

DSSU Bonus I Rates

Rank	Relief Factor	Annual Rate	Service Code
Deputy Sheriff, Bonus I	Non-Relief	\$ 297,689	305
Deputy Sheriff, Bonus I	40-Hour Unit	\$ 327,458	301
Deputy Sheriff, Bonus I	56-Hour Unit	\$ 458,441	302
Deputy Sheriff, Bonus I	70-Hour Unit	\$ 573,051	303

Growth/Grant Deputy Rates

Rank	Relief Factor	Annual Rate	Service Code
Growth Deputy Generalist	Non-Relief	\$ 187,904	335
Growth Deputy Generalist	40-Hour Unit	\$ 219,096	NEW
Growth Deputy Generalist	56-Hour Unit	\$ 306,659	NEW
Growth Deputy Generalist	70-Hour Unit	\$ 383,324	NEW
Growth Special Assignment Deputy	Non-Relief	\$ 187,904	335
Growth Deputy Bonus I	Non-Relief	\$ 204,614	336
Growth Motor Deputy	Non-Relief	\$ 204,614	336
Grant Deputy Generalist	Non-Relief	\$ 187,904	386
Grant Special Assignment Deputy	Non-Relief	\$ 187,904	386
Grant Deputy Bonus I	Non-Relief	\$ 204,614	385
Grant Motor Deputy	Non-Relief	\$ 204,614	385

Supplemental Rates

Rank	Relief Factor	Annual Rate	Service Code
Captain	Non-Relief	\$ 372,948	321
Lieutenant	Non-Relief	\$ 292,903	342
Sergeant	Non-Relief	\$ 247,580	353
Motor Sergeant	Non-Relief	\$ 260,980	348
Motor Deputy	Non-Relief	\$ 297,689	305A
Watch Deputy	Non-Relief	\$ 197,964	354
Community Services Assistant (w/ veh)	Non-Relief	\$ 67,799	325
Community Services Assistant (w/out veh)	Non-Relief	\$ 67,262	327
Crime Analyst	Non-Relief	\$ 136,806	329
Custody Assistant	Non-Relief	\$ 110,950	331
Forensic ID Specialist II	Non-Relief	\$ 166,233	356
Information Systems Analyst I	Non-Relief	\$ 151,728	332
Intermediate Clerk	Non-Relief	\$ 75,027	338
Law Enforcement Technician (w/ veh)	Non-Relief	\$ 104,538	340
Law Enforcement Technician (w/out veh)	Non-Relief	\$ 100,525	339
Operations Assistant I	Non-Relief	\$ 99,045	343
Operations Assistant II	Non-Relief	\$ 123,045	344
Operations Assistant III	Non-Relief	\$ 140,907	345
Secretary V	Non-Relief	\$ 107,191	346
Security Assistant	Non-Relief	\$ 52,874	362
Security Officer	Non-Relief	\$ 83,761	347
Senior Information Systems Analyst	Non-Relief	\$ 198,501	334
Station Clerk II	Non-Relief	\$ 91,989	351
Skynight Observer	Non-Relief	\$ 297,689	349
Supervising Station Clerk	Non-Relief	\$ 111,223	352

**CONTRACT CITY LAW ENFORCEMENT SERVICES AND EQUIPMENT
MASTER RATE SHEET**

Vehicle & Equipment Rates			
Start-Up Vehicle	Year	Annual Rate	Service Code
B/W Patrol Vehicle	2019-2020	\$ 86,906.58	378
B/W Tahoe	2019-2020	\$ 85,155.98	399
B/W Motorcycle	2019-2020	\$ 44,988.18	381
Solid Patrol Vehicle	2019-2020	\$ 81,417.79	NEW
Solid Sedan	2019-2020	\$ 48,384.52	379
CSA/SSO Sedan	2019-2020	\$ 64,661.60	NEW
K-9 Vehicle	2019-2020	\$ 87,811.35	NEW

Equipment	Year	Annual Rate	Service Code
MDC New Purchase, Data & Maintenance	Year 1	\$ 13,142	NEW
MDC (CF-31/19) Only Initiated FY 18/19	Year 2	\$ 7,378	376D
MDC Data & Maintenance Only	Year 3+	\$ 1,685	NEW
ALPR New Install 1st Year (5yr Program)	Year 1	\$ 5,000	NEW
ALPR System 2nd Year	Year 2	\$ 4,650	NEW
ALPR System 3rd Year	Year 3	\$ 4,650	NEW
ALPR System 4th Year	Year 4	\$ 4,650	NEW
ALPR System 5th Year	Year 5	\$ 4,650	NEW

Annual revised rates shall be readjusted annually per Sections 8.2 and 11.3 of the MLESA.

PUBLIC SAFETY EQUIPMENT USE REQUIREMENTS

1.0 TRANSFER OF PUBLIC SAFETY EQUIPMENT

- 1.1 The County, through the Sheriff's Department, hereby transfers the public safety equipment set forth on Attachment A, Los Angeles County Sheriff's Department Service Level Authorization (SH-AD 575) Form, of this Agreement ("Equipment") for the exclusive use of the City during the term of the Agreement.

2.0 USE OF EQUIPMENT

- 2.1 The City may use the Equipment for any lawful purpose, including use in connection with public safety activities in all areas under the City's jurisdiction.
- 2.2 The City shall not use or operate the Equipment in violation of any federal, state, or local law, rule, regulation, or ordinance.
- 2.3 The Equipment shall not be used or operated as follows:
 - 2.3.1 In a manner subjecting the Equipment to depreciation above the normal depreciation associated with public safety use; and/or
 - 2.3.2 For an illegal purpose or by a person under the influence of alcohol or narcotics.

3.0 SAFEKEEPING AND MAINTENANCE

- 3.1 The City shall exercise due care for the safekeeping of the Equipment during the term of the Agreement.
- 3.2 The City shall ensure that the Equipment is kept in good working order and condition, shall ensure that the Equipment is scheduled and available to County for the performance of its regularly scheduled maintenance by the County, and shall comply in every respect with any manufacturer's/owner's manual that comes with the Equipment.
- 3.3 The County shall perform all maintenance and repairs required for the proper operation of the Equipment. Except as otherwise set forth herein, such maintenance and repairs are provided in exchange for the City's payment of the annual billing rates set forth on Attachment B, Contract City Law Enforcement Services and Equipment Master Rate Sheet, of the Agreement. The City has the right to inspect said Equipment prior to acceptance of the Equipment following maintenance and repairs by the County.
- 3.4 Maintenance and repairs provided by the County under the Agreement may be

performed by the County, its third party vendors, and/or the manufacturer of the Equipment.

- 3.5 The County shall assume responsibility for ensuring that the Equipment has been inspected or otherwise tested in accordance with the laws of the State of California and the United States prior to use by the City.
- 3.6 The City shall inspect the Equipment upon initial delivery and return from County following maintenance and repair, and, by acceptance thereof, finds the Equipment in good working order and condition.
- 3.7 The Equipment shall be maintained and repaired solely by the County. The City and any of its third party vendors are prohibited from performing any maintenance and repairs on the Equipment.
- 3.8 All regularly scheduled maintenance shall be performed by the County, and the City shall timely present the Equipment to the County for the performance of regularly scheduled maintenance at the direction of, and in accordance with the policies and procedures of, the Sheriff's Department's Communications and Fleet Management Bureau. The Sheriff's Department shall make every effort to perform any maintenance in a timely manner.
- 3.9 Any Equipment requiring maintenance and repair by the County for any extended length of time, as determined by the Sheriff's Department's Communications and Fleet Management Bureau, may, at the sole discretion of the County, receive a temporary replacement piece of Equipment. All terms and conditions set forth herein shall apply to the City's use of any temporary replacement Equipment provided by the County. The County shall not be responsible for any damages or liability resulting from the City's loss of use of the Equipment during the performance of maintenance and repair services by the County.

4.0 INSPECTION BY COUNTY

- 4.1 The County shall have the right to inspect the Equipment, immediately upon request by the County, at any time during the term of the Agreement. The City shall provide the County with such operating, and other information, or copies of any such records maintained by the City with respect to the Equipment, as the County or any government agency may require from time to time.

5.0 TITLES

- 5.1 The County shall retain ownership of the Equipment used by the City during the term of the Agreement. Legal title to the Equipment is, and shall, at all times, remain in the name of the County. The Equipment shall not be transferred or delivered by the City to any persons other than the County without the County's prior written consent.

6.0 INDEMNIFICATION

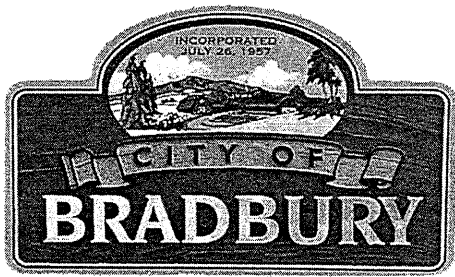
- 6.1 The City agrees to indemnify, defend, and hold harmless the County from any and all liability, losses, or damages the County may suffer and from any claims, demands, costs, or judgments against the County arising out of City's use or operation of the Equipment. This indemnification does not extend to (1) any liability resulting from inherent defects or malfunctions in such Equipment related to manufacturer's acts or omissions, or (2) negligent or wrongful maintenance or repair of the Equipment provided by the County.

7. RISK OF LOSS

- 7.1 The City shall assume all risk of loss to the Equipment from the time it is delivered by the County to the City, and inspected and accepted by the City, until (1) the Equipment is returned to the County upon expiration or termination of the Agreement, or (2) the County regains temporary possession of the Equipment for purposes of providing maintenance and repair.
- 7.2 Upon inspection/acceptance of the Equipment, the City shall be responsible for any and all damage to the Equipment, except those damages resulting from (1) inherent defects or malfunctions in such Equipment related to manufacturer's acts or omissions, or (2) the negligent or wrongful maintenance or repair of the Equipment provided by the County.
- 7.3 In the event of damage to the Equipment or the Equipment is in need of repair, the City shall notify the County to that effect and follow such instructions that the County may provide with respect to repair or disposal of the Equipment. If the Equipment is lost, stolen, destroyed, or declared to be a total constructive loss (subject to the County's agreement as to such condition), the City shall properly notify the County thereof and hold any Equipment for disposal by the County. With respect to any loss, theft, or destruction of the Equipment, the County and the City shall negotiate the value for comparable equipment in a condition similar to the lost, stolen, or destroyed Equipment immediately prior to any such loss. The City shall reimburse the County for the value of the lost, stolen, or destroyed Equipment.

8.0 BILLING RATES

- 8.1 As further discussed in Section 8.0, Billing Rates, of the Agreement, the City shall pay the County for the use of the Equipment provided under the Agreement at the annual billing rates set forth on Attachment B, Contract City Law Enforcement Services and Equipment Master Rate Sheet, of the Agreement, as established by the County Auditor-Controller.



Richard Barakat, Mayor (District 3)
Richard Hale, Mayor Pro Tem (District 1)
Monte Lewis, Council Member (District 2)
Bruce Lathrop, Council Member (District 4)
Elizabeth Bruny, Council Member (District 5)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Kevin Kearney, City Manager

DATE: June 18, 2019

SUBJECT: **ADOPTION OF RESOLUTION NO. 19-14 IN SUPPORT OF
BALANCED ENERGY SOLUTIONS AND LOCAL CHOICE**

ATTACHMENTS: 1. Resolution No. 19-14

SUMMARY

It is recommended that the City Council adopt Resolution No. 19-14, a resolution of the City Council of the City of Bradbury, California, supporting Balanced Energy Solution and Local Choice. By supporting the recommended Resolution, the City Council is making a statement to protect customer choice, protect customers from higher energy costs and making a positive decision for a better environment in the future.

DISCUSSION

A number of state agencies are increasingly proposing new legislation and regulations looking to eliminate energy choices and mandating solutions to fully electrify homes in the future. These mandates eliminate local control and customer choice, which suppresses innovation, reduces reliability, and unnecessarily increases costs for Bradbury residents.

Supporting Resolution No. 19-14 is a positive step towards communicating the City's desire to protect the interests of residents to have a continued choice in their preferred energy solutions for their homes. The resolution does not take a position against electrification. It does emphasize the desire for the City Council to allow for customer choice. The cost associated with electrical appliances and the long-term costs to operate these items is greater than gas operated equipment. It is important to recognize that full electrification may be more costly for some residents, particularly the most financially vulnerable within our community (e.g. fixed incomes, elderly, working families, etc.).

FOR CITY COUNCIL AGENDA 6-18

AGENDA ITEM # 1.F

One of the additional benefits of maintaining a balanced energy solution is to allow alternative sources to be developed and available in case of electrical grid failure. The State's focus on electrical energy delivery discourages investment in alternative energy sources.

Similar to the electrical companies, the Southern California Gas Company has also been doing its part to reduce greenhouse gases by promoting biogas or renewable natural gas. These energy alternatives come from sources such as green waste, wastewater treatment plants, food waste and agriculture waste. They can capture this methane, which would normally go into the atmosphere, and put it into their pipelines for customer use.

Supporting energy choice does not come at a cost to the environment. Both electricity and gas energy suppliers are concerned with greenhouse gas emissions and are seeking methods to protect the environment. By supporting the recommended Resolution, the City Council is making a statement to protect customer choice, protect customers from higher energy costs and making a positive decision for a better environment in the future.

FINANCIAL ANALYSIS

There are no financial impacts to the City associated with Resolution No. 19-14.

STAFF RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 19-14, a resolution of the City Council of the City of Bradbury, California, supporting Balanced Energy Solution and Local Choice.

ATTACHMENT #1

RESOLUTION NO. 19-14

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADBURY, CALIFORNIA,
IN SUPPORT FOR
MAINTAINING LOCAL CONTROL OF ENERGY SOLUTIONS**

WHEREAS, California's energy policies are critical to reducing greenhouse gas emissions and reducing the impact of climate change on our citizens; and

WHEREAS, the state legislature and state agencies are increasingly proposing new legislation and regulations eliminating choice of energy by mandating technologies to power buildings and public and private fleets, including transit and long-haul trucking, as a strategy to achieve the state's climate goals; and

WHEREAS, clean, affordable and reliable energy is crucial to the material health, safety and well-being of the City of Bradbury residents, particularly the most vulnerable, who live on fixed incomes, including the elderly and working families who are struggling financially; and

WHEREAS, the residents of the City of Bradbury value local control and the right to choose the policies and investments that most affordably and efficiently enable them to comply with state requirements; and

WHEREAS, building and vehicle technology mandates eliminate local control and customer choice, suppress innovation, reduce reliability and unnecessarily increase costs for City of Bradbury residents; and

WHEREAS, the City of Bradbury understands that relying on a single energy delivery system unnecessarily increases vulnerabilities to natural and man-made disasters, and that a diversity of energy delivery systems and resources contribute to greater reliability and community resilience; and

WHEREAS, the City of Bradbury understands the need to mitigate the impacts of climate change and is committed to doing its part to help the state achieve its climate goals, but requires the flexibility to do so in a manner that best serves the needs of its residents and businesses. NOW, THEREFORE,

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BRADBURY, CALIFORNIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

That the City of Bradbury supports balanced energy solutions that provide it with the decision-making authority and resources needed to achieve the state's climate goals and opposes proposed state legislation and policy that eliminate local control by mandating technologies that can be used to power buildings and fuel vehicles, and also meet or exceed emissions reductions regulations.

PASSED, APPROVED AND ADOPTED this 18th day of June, 2019.

MAYOR – CITY OF BRADBURY

ATTEST:

CITY CLERK – CITY OF BRADBURY

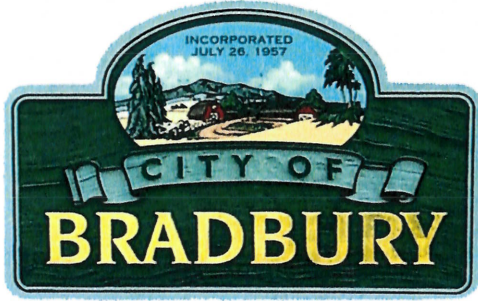
"I, Claudia Saldana, City Clerk, hereby certify that the foregoing Resolution, being Resolution No. 19-14, was duly adopted by the City Council of the City of Bradbury, California, at a regular meeting held on the 18th day of June, 2019 by the following roll call vote:"

AYES:

NOES:

ABSENT:

CITY CLERK – CITY OF BRADBURY



Richard G. Barakat, Mayor (District 3)
Richard T. Hale, Jr., Mayor Pro-Tem (District 1)
Elizabeth Bruny, Council Member (District 5)
Bruce Lathrop, Council Member (District 4)
D. Montgomery Lewis, Council Member (District 2)

City of Bradbury City Council Agenda Report

TO: Honorable Mayor and Council Members

**FROM: Kevin Kearney, City Manager
By: Jim Kasama, City Planner**

DATE: June 18, 2019

SUBJECT: 637 FAIRLEE AVENUE – RESOLUTION NO. 19-15

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADBURY,
CALIFORNIA, SETTING FORTH ITS FINDINGS OF FACT AND
DECISION TO DISAPPROVE TENTATIVE PARCEL MAP NO. 73889
FOR A TWO LOTS FROM ONE LOT, FLAG-LOT SUBDIVISION AT 637
FAIRLEE AVENUE**

AGENDA ITEM NO. 2

SUMMARY

City Council Resolution No. 19-15 (Attachment 1) has been drafted to disapprove Tentative Parcel Map No. 73889, which is proposed for a two lots from one lot, flag-lot subdivision at 637 Fairlee Avenue. The Planning Commission held a public hearing for the proposed subdivision at its March 27, 2019, regular meeting, and adopted Resolution No. PC 19-281 (Attachment 2) to recommend the denial of the proposed subdivision. The Commission agenda report is included as Attachment 3. The Commission found that the two new lots will not accommodate the allowed uses in a manner that is consistent with the development pattern of the neighborhood. It is recommended that the City Council adopt the draft Resolution No. 19-15 to disapprove Tentative Parcel Map No. 73889, in accordance with the recommendation of the Planning Commission.

INTRODUCTION

Mr. Manoj Patel, the owner of 637 Fairlee Avenue, submitted the proposed Tentative Parcel Map No. 73889 (Attachment 7) to subdivide the 43,487 square-foot property into two lots of 20,012 square feet (Lot 1) and 23,475 square feet (Lot 2). Attachment 4 is the Assessor's Map of the subject property. The proposed subdivision would create a flag lot (Lot 2) at the rear portion of the property. The proposed subdivision has been reviewed

by the Fire Department and the relevant utility companies and has been issued preliminary approvals. Attachment 5 is a letter from the owner explaining his vision for the property. Attachment 6 is letters from neighbors expressing concerns with the proposal and requesting that the City Council deny the subdivision in accordance with the Planning Commission recommendation.

PROPOSAL AND ANALYSIS

The subject property is a 43,487 square-foot lot in a R-20,000 zone. Tentative Parcel Map No. 73889 is proposed to subdivide the property into two lots. The Development Code requirements, and the related characteristics of the proposed new lots are as follows:

	<u>Minimum Lot Area</u>	<u>Minimum Average Lot Width</u>
Requirement:	20,000 square feet	80 feet
Lot 1:	20,012 square feet	110.56 feet
Lot 2:	23,475 square feet	110.56 feet

The General Plan designates the property as “Single-Family – 20,000 square feet” which calls for single-family residential uses on lots containing a minimum area of 20,000 square feet. The zoning is “R-20,000 – Single-Family Residential” which requires a main residence to be of at least 1,850 square feet with a 35-foot front/street setback and sides and rear yards of at least 15 feet. The R-20,000 development standards also allow for a 1,200 square-foot second unit. The proposed new lots will be consistent with the General Plan and will accommodate developments per the zoning requirements.

The property is within the Very High Fire Hazard Severity Zone and is required to meet the Fire Department’s fuel modification and construction requirements. All utility and safety services are available for the new lots, and access is available from Fairlee Avenue. Various easements and dedications are shown on the tentative parcel map to accommodate the safety and utility agencies accessways and facilities.

The proposed Lot 2 will be a flag lot, for which access is to be provided by a 20-foot wide driveway/fire lane along the southerly side of the subject property. Flag lots are allowed by the Bradbury Development Code, but due to concerns of potential adverse impacts resulting from flag lots, the Development Code includes provisions for the disapproval of flag lots. Section 9.145.290 of the Development Code provides the following:

The City Council may disapprove the platting of flag lots where this design is not justified by topographic conditions or the size and shape of the division of land, or where this design is in conflict with the pattern of neighborhood development. If flag lots are approved, the access strip for each lot shall be at least ten feet in width where the fire access strip is situated contiguous to other such access strips, so as to form a common driveway, and at least 20 feet in width or minimum fire access if greater, where the strip is not situated contiguous to other such access strips, unless the Subdivision Committee recommends approval of lesser widths because of topographic conditions or the size and shape of a division of land. Each access strip shall be located so that, when improved as a driveway, the finished grade will not exceed 20 percent. The advisory agency may require that easements for ingress and egress be provided over common driveways for the benefit of the lots served.

The proposed Tentative Parcel Map provides a 20-foot-wide private driveway/fire lane along the southerly side of the property as the accessway for the proposed rear flag lot. A fire-apparatus turnaround is provided at the end of the driveway. This configuration has been preliminarily approved by the Fire Department.

Development Alternatives

Tentative Parcel Map No. 73889 would create two lots. A front lot (Lot 1) of 20,012 square feet, and a flag lot to the rear (Lot 2) of 23,475 square feet. A conceptual layout for a new house with a footprint of approximately 5,000 square feet is shown on Lot 1. This layout has not been evaluated and would not in any way be approved by an approval of the subdivision. Similarly, removal of several trees is indicated. Any and all trees that would be affected by the development of the subdivision and the new lots are to be evaluated, and requests for any removals and encroachments are to be reviewed and processed in accordance with the City's Tree Preservation and Protection regulations.

As proposed, per the R-20,000 zoning, Lot 1 could accommodate a building footprint of approximately 10,000 square feet, and Lot 2 is shown with a buildable area of 9,960 square feet. Both lots could be developed with one-story houses of at least 5,000 square feet, and each lot could also have a second unit of 1,200 square feet. Such developments would leave ample yard spaces for patios, pools, and other amenities.

Alternatively, the existing 43,487 square-foot lot would allow for a buildable area of approximately 25,000 square feet, which could accommodate a one-story house of 20,000 square feet or more, and a 1,200 square-foot second unit. In either case, how the property is eventually developed will be subject to Architectural Review, Neighborhood Compatibility Review, and as applicable, Ridgeline Preservation Review.

ENVIRONMENTAL REVIEW

It is recommended that the proposed subdivision be determined to qualify as Categorically Exempt under the provisions of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15332 for In-Fill Development Projects. The two-lot subdivision is consistent with the applicable general plan designation and all applicable general plan policies as well as with applicable zoning designations and regulations. The project is occurring within City limits on a site of no more than five acres substantially surrounded by urban uses. The site has no value as habitat for endangered, rare or threatened species, and approval would not result in any significant effects relating to traffic, noise, air quality, or water quality. The site can be adequately served by all required utilities and public services.

NOTICING

Notice of the public hearing by the City Council for Tentative Parcel Map No. 73889 was posted at City Hall and mailed to the property owners within 500 feet of the subject property no later than Thursday, June 6, 2019.

FINDINGS

As determined by the Planning Commission, Tentative Parcel Map No. 73889 does not meet all the required findings stated in Part VII (Subdivision Regulations) Section 9.139.090 of Chapter 139 (General Requirements) of the Bradbury Development Code;

in particular, that the site is not physically suitable for a flag lot, which would be inconsistent with the development pattern of the neighborhood. The findings are included in the attached draft Resolution No. 19-15.

CITY COUNCIL ACTIONS

The City Council is to open a public hearing and solicit testimony on the proposed subdivision. At that time, the City Council will have the following choice of actions:

Option 1. Close the public hearing and determine that all the findings required to approve the proposed subdivision cannot be made and approve a motion to adopt the attached Resolution No. 19-15 as drafted or as modified by the City Council to disapprove Tentative Parcel Map No. 73889.

Option 2. Close the public hearing and determine that all the required findings can be made to approve the proposed subdivision, and that the project is Categorically Exempt pursuant to the California Environmental Quality Act (CEQA) and approve a motion to direct staff to prepare the appropriate resolution, with the applicable conditions of approval, for adoption at the next regular meeting.

Option 3. If the City Council determines that additional information is necessary in order to approve, conditionally approve, or disapprove the proposed subdivision, and determine that the project is Categorically Exempt under CEQA, then the City Council may approve a motion to continue the public hearing as open to the regular meeting of Tuesday, July 16, 2019, and direct the applicant and/or property owner to provide the necessary information to the City in time for preparation of the agenda for the July 16, 2019 meeting.

RECOMMENDATION

Option 1 is recommended; that the City Council close the public hearing and determine that all the findings required to approve the proposed subdivision cannot be made and approve a motion to adopt the attached Resolution No. 19-15 as drafted or as modified by the City Council to disapprove Tentative Parcel Map No. 73889.

ATTACHMENTS

1. City Council Resolution No. 19-15
2. Planning Commission Resolution No. PC 19-281
3. Planning Commission Agenda Report of March 27, 2019
4. Assessor's Map
5. Letter from Owner
6. Letters from Neighbors
7. Tentative Parcel Map No. 73889

ATTACHMENT 1

CITY COUNCIL RESOLUTION NO. 19-15

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF BRADBURY, CALIFORNIA,
SETTING FORTH ITS FINDINGS OF FACT
AND DECISION TO DISAPPROVE TENTATIVE
PARCEL MAP NO. 73889 FOR A TWO LOTS
FROM ONE LOT, FLAG-LOT SUBDIVISION AT
637 FAIRLEE AVENUE**

CITY COUNCIL RESOLUTION NO. 19-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY BRADBURY, CALIFORNIA, SETTING FORTH ITS FINDINGS OF FACT AND DECISION TO DISAPPROVE TENTATIVE PARCEL MAP NO. 73889 FOR A TWO LOTS FROM ONE LOT, FLAG LOT SUBDIVISION AT 637 FAIRLEE AVENUE

WHEREAS, Mr. Manoj Patel filed Tentative Parcel Map No. 73889 to subdivide the 43,487 square-foot property at 637 Fairlee Avenue into two lots of 20,012 square feet and 23,475 square feet, the larger of which would be a “flag lot”; and

WHEREAS, the Planning Commission considered Tentative Parcel Map No. 73889 at a duly noticed public hearing at their regular meeting on March 27, 2019, and adopted Planning Commission Resolution No. PC 18-281, to recommend to the City Council the denial of the subdivision, finding that the proposed subdivision does not meet all the required findings for approval stated in Part VII, Section 9.139.090 of Chapter 139 of the Bradbury Development Code.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BRADBURY, DOES HEREBY RESOLVE, FIND, AND DETERMINE AS FOLLOWS:

SECTION A. The City Council conducted a duly noticed public hearing at the regular meeting of June 18, 2019, in accordance with the provisions of the Bradbury Municipal Code relative to this matter.

SECTION B. The City Council finds and declares that the record before the Planning Commission, the information in the agenda report, and the testimony given at the public hearing are incorporated into the record and comprise the bases on which the findings have been made.

SECTION C. The City Council declares that the proposed subdivision does not meet all the required findings stated in Part VII, Section 9.139.090 of Chapter 139 of the Bradbury Development Code, as follows:

1. That the proposed map is consistent with applicable general and specific plans and zoning code. The two new lots will be consistent with the City’s General Plan. The new lots will meet the minimum 20,000 square-foot requirement and will accommodate single-family residential uses in compliance with the City’s zoning requirements. The property is not subject to a specific plan.

2. That the design or improvement of the proposed subdivision is consistent with applicable general and specific plans and zoning code. The two new lots will be consistent with the City’s General Plan and will meet the minimum 20,000 square-foot requirement and will accommodate single-family residential uses in compliance with the City’s zoning requirements; however, Lot 2 would be a “flag lot.” Flag lots are subject to Section 9.145.290 of the Development Code, which provides, in part:

The City Council may disapprove the platting of flag lots where this design is not justified by topographic conditions or the size and shape of the

division of land, or where this design is in conflict with the pattern of neighborhood development.

The flag lot design is not justified by topographic conditions and the size and the design is inconsistent with, and in conflict with, the pattern of development in the neighborhood.

3. That the site is physically suitable for the type of development. The new lots will be at least 20,000 square feet in area with more than adequate dimensions. However, the new lots will not accommodate the allowed uses in a manner that is consistent with the development pattern of the neighborhood in that there is no other flag lot in the neighborhood.

4. That the site is physically suitable for the proposed density of development. The property is over 40,000 square feet in area and the two new lots will both meet the minimum 20,000 square-foot requirement, which is consistent with the density limit set by the City's General Plan and zoning regulations.

5. That the design of the subdivision or the proposed improvements are not likely to cause substantial environmental damage or will not substantially and avoidably injure fish or wildlife or their habitat. The configuration of the two new lots will not necessitate significant alteration of the land or topography, but it is not certain that the development of the proposed rear lot will not cause any environmental damage, nor affect any fish or wildlife habitat.

6. That the design of the subdivision or type of improvements is not likely to cause serious public health problems. All utility and safety services are available for the two new lots. Development of the new lots will not result in any serious public health problems.

7. That the design of the subdivision or the type of improvements will not conflict with easements, acquired by the public at large, for access through or use of property within the proposed subdivision. There are not any public easements for access or use of the subject property.

8. That the design of the subdivision provides, to the extent feasible, for future passive or natural heating or cooling opportunities in the subdivision. The configuration of the new lots and the setbacks required by the zoning regulations will provide ample opportunities for the developments to utilize passive or natural heating and cooling methodologies.

9. For subdivisions in the City which are located in a very high fire hazard severity zone as shown in the City's General Plan, the following findings must also be made, and are hereby made in a positive manner:

a. That the design and location of each lot in the subdivision, and the subdivision as a whole, are consistent with any applicable regulations adopted by the State Board of Forestry and Fire Protection pursuant to Public Resources Code §§ 4290 and 4291. The configuration of the new lots and the subdivision will allow for compliance with the City's building, fire, and development codes, which are consistent

with the applicable regulations adopted by the State Board of Forestry and Fire Protection.

b. That structural fire protection and suppression services will be available for the subdivision by an entity listed in Government Code § 66474.02. The subdivision has been reviewed by the Los Angeles County Fire Department and the Department will provide fire protection and suppression services for the subdivision.

c. That to the extent practicable, ingress and egress for the subdivision meets the regulations regarding road standards for fire equipment access adopted pursuant to Public Resources Code § 4290 and any local ordinance of the City. The subdivision has been reviewed by the Los Angeles County Fire Department and access shall be provided in accordance with the Department standards.

10. The proposed subdivision has been reviewed in compliance with the provisions of the California Environmental Quality Act (CEQA) and meets all the criteria for a Class 32 (In-Fill Development Project) Categorical Exemption under CEQA.

SECTION D. The City Council hereby disapproves Tentative Parcel Map No. 73889 for a two lots from one lot, flag-lot subdivision at 637 Fairlee Avenue.

SECTION E. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 18th day of June 2019.

Mayor

ATTEST:

City Clerk

I, Claudia Saldana, City Clerk, hereby certify that the foregoing Resolution No. 19-15 was duly adopted by the City Council of the City of Bradbury, California, at a regular meeting held on the 18th day of June 2019, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTACHMENT 2

PLANNING COMMISSION RESOLUTION NO. PC 19-281

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF BRADBURY, CALIFORNIA, SETTING FORTH ITS FINDINGS OF FACT AND DECISION TO RECOMMEND TO THE CITY COUNCIL THE DENIAL OF TENTATIVE PARCEL MAP NO. 73889 FOR A TWO LOTS FROM ONE LOT SUBDIVISION AT 637 FAIRLEE AVENUE

PLANNING COMMISSION RESOLUTION NO. PC 19-281

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF BRADBURY, CALIFORNIA, SETTING FORTH ITS FINDINGS OF FACT AND DECISION TO RECOMMEND TO THE CITY COUNCIL THE DENIAL OF TENTATIVE PARCEL MAP NO. 73889 FOR A TWO LOTS FROM ONE LOT SUBDIVISION AT 637 FAIRLEE AVENUE

WHEREAS, the Planning Commission considered Tentative Parcel Map No. 73889 that was filed by Mr. Manoj Patel to subdivide the 43,487 square-foot property at 637 Fairlee Avenue into two lots; Lot 1 to be 20,012 square feet, and Lot 2 to be 23,475 square feet.

NOW, THEREFORE, THE PLANNING COMMISSION OF THE CITY OF BRADBURY, DOES HEREBY RESOLVE, FIND, AND DETERMINE AS FOLLOWS:

SECTION A. The Planning Commission finds that a duly-noticed public hearing has been conducted on March 27, 2019, in accordance with the provisions of the Bradbury Municipal Code relative to this matter.

SECTION B. The Planning Commission finds and declares that the information in the agenda report, and the testimony given at the public hearing are incorporated in this Resolution and comprises the bases on which the findings have been made.

SECTION C. The Planning Commission declares that the project does not meet all the required findings stated in Part VII, Section 9.139.090 of Chapter 139 of the Bradbury Development Code as follows:

1. That the proposed map is consistent with applicable general and specific plans and zoning code. The two new lots will be consistent with the City's General Plan. The new lots will meet the minimum 20,000 square-foot requirement and will accommodate single-family residential uses in compliance with the City's zoning requirements. The property is not subject to a specific plan.

2. That the design or improvement of the proposed subdivision is consistent with applicable general and specific plans and zoning code. The two new lots will be consistent with the City's General Plan and will meet the minimum 20,000 square-foot requirement and will accommodate single-family residential uses in compliance with the City's zoning requirements. The property is not subject to a specific plan.

3. That the site is physically suitable for the type of development. The new lots will be at least 20,000 square feet in area with more than adequate dimensions. However, the new lots will not accommodate the allowed uses in a manner that is consistent with the pattern of neighborhood development.

4. That the site is physically suitable for the proposed density of development. The property is over 40,000 square feet in area and the two new lots will both meet the

minimum 20,000 square-foot requirement, which is consistent with the density limit set by the City's General Plan and zoning regulations.

5. That the design of the subdivision or the proposed improvements are not likely to cause substantial environmental damage or will not substantially and avoidably injure fish or wildlife or their habitat. The configuration of the two new lots will not necessitate significant alteration of the land or topography, but it is not certain that the development of the proposed rear lot will not cause any environmental damage, nor affect any fish or wildlife habitat.

6. That the design of the subdivision or type of improvements is not likely to cause serious public health problems. All utility and safety services are available for the two new lots. Development of the new lots will not result in any serious public health problems.

7. That the design of the subdivision or the type of improvements will not conflict with easements, acquired by the public at large, for access through or use of property within the proposed subdivision. There are not any public easements for access or use of the subject property.

8. That the design of the subdivision provides, to the extent feasible, for future passive or natural heating or cooling opportunities in the subdivision. The configuration of the new lots and the setbacks required by the zoning regulations will provide ample opportunities for the developments to utilize passive or natural heating and cooling methodologies.

9. For subdivisions in the City which are located in a very high fire hazard severity zone as shown in the City's General Plan, the following findings must also be made:

a. That the design and location of each lot in the subdivision, and the subdivision as a whole, are consistent with any applicable regulations adopted by the State Board of Forestry and Fire Protection pursuant to Public Resources Code §§ 4290 and 4291. The configuration of the new lots and the subdivision will allow for compliance with the City's building, fire, and development codes, which are consistent with the applicable regulations adopted by the State Board of Forestry and Fire Protection.

b. That structural fire protection and suppression services will be available for the subdivision by an entity listed in Government Code § 66474.02. The subdivision has been reviewed by the Los Angeles County Fire Department and the Department will provide fire protection and suppression services for the subdivision.

c. That to the extent practicable, ingress and egress for the subdivision meets the regulations regarding road standards for fire equipment access adopted pursuant to Public Resources Code § 4290 and any local ordinance of the City. The subdivision

has been reviewed by the Los Angeles County Fire Department and access shall be provided in accordance with the Department standards.

10. The proposed subdivision has been reviewed in compliance with the provisions of the California Environmental Quality Act (CEQA) and meets all the criteria for a Class 32 (In-Fill Development Project) Categorical Exemption under CEQA.

SECTION D. The Planning Commission hereby recommends to the City Council the denial of Tentative Parcel Map No. 73889 for a two-from-one lot split at 637 Fairlee Avenue.

SECTION E. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 27th day of March 2019.



Chairperson

ATTEST:



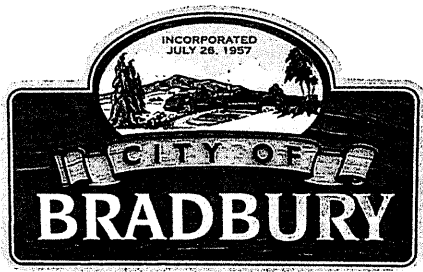
City Clerk

I, Claudia Saldana, City Clerk, hereby certify that the foregoing Resolution No. PC 19-281 was duly adopted by the Planning Commission of the City of Bradbury, California, at a regular meeting held on the 27th day of March 2019, by the following vote:

AYES: Commissioner Kuba, Novodor and Hernandez
NOES: Commissioner Jones
ABSTAIN: None
ABSENT: Commissioner Dunst

ATTACHMENT 3

PLANNING COMMISSION
AGENDA REPORT
MARCH 27, 2019



Darlene Kuba, Chairperson (District 3)
Bill Novodor, Vice Chairperson (District 2)
Karen Dunst, Commission Member (District 5)
Frank Hernandez, Commission Member (District 1)
Robert Jones, Commission Member (District 4)

City of Bradbury Planning Commission Agenda Report

TO: Honorable Chairperson and Members of the Planning Commission

FROM: Jim Kasama, City Planner

DATE: March 27, 2019

SUBJECT: 637 FAIRLEE AVENUE – RESOLUTION NO. PC 19-281

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF BRADBURY, CALIFORNIA, SETTING FORTH ITS FINDINGS OF FACT AND DECISION WITH A CATEGORICAL EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) TO RECOMMEND TO THE CITY COUNCIL THE CONDITIONAL APPROVAL OF TENTATIVE PARCEL MAP NO. 73889 FOR A TWO LOTS FROM ONE LOT SUBDIVISION AT 637 FAIRLEE AVENUE

AGENDA ITEM NO. 8

INTRODUCTION

Mr. Manoj Patel, the owner of 637 Fairlee Avenue, which is in a R-20,000 zone, has submitted the attached Tentative Parcel Map No. 73889 to subdivide the 43,487 square-foot property into two lots of 20,012 square feet (Lot 1) and 23,475 square feet (Lot 2). The proposed subdivision design would create a flag lot (Lot 2) at the rear portion of the property. The proposed subdivision has been reviewed by the Fire Department and the utility companies that may be affected and has been issued preliminary approvals. Attached is a letter from the owner explaining his vision for the property, and the Assessor's map. It is recommended that the Planning Commission adopt the attached, draft Resolution No. PC 19-281, to recommend that the City Council conditionally approve the proposed Tentative Parcel Map No. 73889 for the two lots from one lot subdivision.

PROPOSAL AND ANALYSIS

The subject property is a 43,487 square-foot lot in a R-20,000 zone. The proposed tentative parcel map is to subdivide the property into two lots. The Development Code requirements, and the characteristics of the proposed new lots are as follows:

	<u>Minimum Lot Area</u>	<u>Minimum Average Lot Width</u>
Requirement:	20,000 square feet	80 feet
Lot 1:	20,012 square feet	110.56 feet
Lot 2:	23,475 square feet	110.56 feet

The General Plan designates the property as “Single-Family – 20,000 square feet” which calls for single-family residential uses on lots containing a minimum area of 20,000 square feet. The zoning is “R-20,000 – Single-Family Residential” which requires a main residence to be of at least 1,850 square feet with a 35-foot front/street setback and sides and rear yards of at least 15 feet. The proposed new lots will be consistent with the General Plan and will readily accommodate the zoning requirements.

The property is within the Very High Fire Hazard Severity Zone and is required to meet the Fire Department’s fuel modification requirements. All utility and safety services are available for the new lots, and access is available from Fairlee Avenue. Various easements and dedications are shown on the tentative parcel map to accommodate the various safety and utility agencies access and facilities.

A conceptual layout for a new house on Lot 1 is shown on Tentative Parcel Map No. 73889. This layout has not been evaluated and would not in any way be approved by an approval of the subdivision. Similarly, removal of several trees is indicated. Any and all trees that would be involved in the development of the subdivision and the new lots are to be evaluated, and requests for any removals and encroachments are to be reviewed and processed in accordance with the City’s Tree Preservation and Protection regulations (Chapter 118).

ENVIRONMENTAL REVIEW

It is recommended that the proposed tentative parcel map be determined to qualify as Categorically Exempt under the provisions of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15332 for In-Fill Development Projects. The two-lot subdivision is consistent with the applicable general plan designation and all applicable general plan policies as well as with applicable zoning designations and regulations; is occurring within city limits on a site of no more than five acres substantially surrounded by urban uses; the site has no value as habitat for endangered, rare or threatened species; approval would not result in any significant effects relating to traffic, noise, air quality, or water quality; and the site can be adequately served by all required utilities and public services.

FINDINGS

The proposed subdivision meets the required findings stated in Part VII (Subdivision Regulations) Section 9.139.090 of Chapter 139 (General Requirements) of the Bradbury Development Code. The findings are included in the attached Resolution No. PC 19-281.

PLANNING COMMISSION ALTERNATIVES

The Planning Commission is to open the public hearing and solicit testimony on the proposed subdivision. At that time, the Planning Commission will have the following options:

Option 1. Close the public hearing and determine that the findings can be made for conditional approval of the proposed subdivision and that the project qualifies as Categorically Exempt under CEQA and approve a motion to adopt Resolution No. PC 19-281 as presented or as modified by the Commission.

Option 2. Close the public hearing and determine that the findings cannot be made for approval of the proposed subdivision, with specific statements as to which finding(s) and the reason(s) why the finding(s) cannot be met and approve a motion to recommend denial of the proposed subdivision with direction to staff to draft the appropriate resolution for adoption at the next regular meeting.

Option 3. If it is determined that the proposed subdivision with certain limited revisions can satisfy the requisite findings for approval and a Categorical Exemption under CEQA, then the Planning Commission may approve a motion to continue the public hearing as open to the next regular meeting with direction to the applicant to revise the proposal accordingly and submit a revised proposal to the City at least three weeks prior to the date of that next regular meeting for consideration by the Planning Commission at that meeting.

RECOMMENDATION

Option 1 is recommended; that the Planning Commission adopt Resolution No. PC 19-281 that includes a determination that the proposed subdivision qualifies as Categorically Exempt under CEQA. The requisite findings, and conditions of approval are included in the Resolution.

ATTACHMENTS

Resolution No. PC 19-281

Letter from Owner

Assessor's Map

Tentative Parcel Map No. 73889

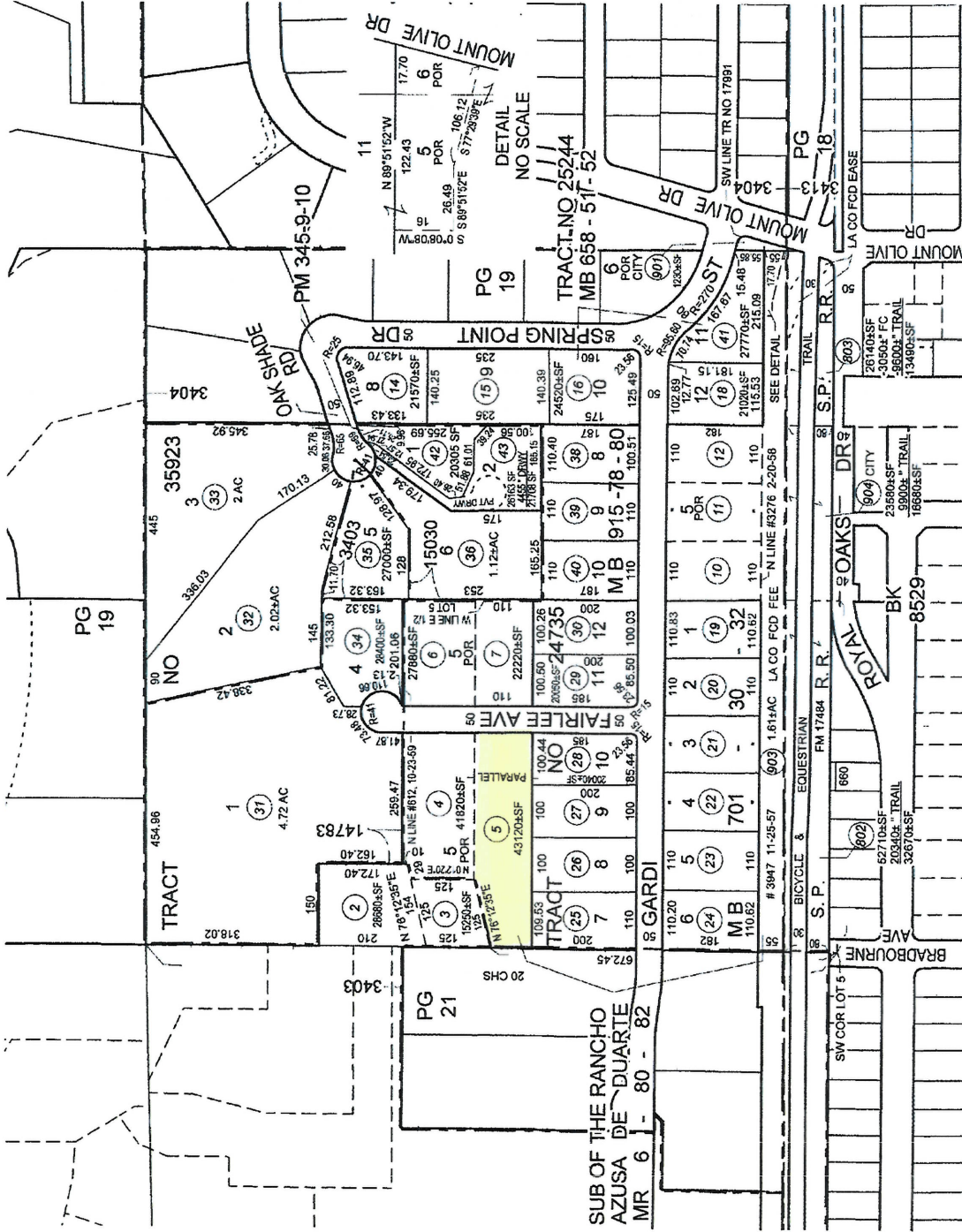
ATTACHMENT 4

ASSESSOR'S MAP

2010



MAPPING AND GIS
SERVICES
SCALE 1" = 200'



PG
19

TRACT

NO

3592

454.96

445

318.02

1

(31)

4.72 AC

2

(32)

2.02±AC

3

(33)

2 AC

150

(2)

28680±SF

14783

259.47

5

41820±SF

43120±SF

PARALLEL

N 76°12'35"E

N LINE #612, 10-23-59

N 0°22'0"E

N 76°12'35"E

3403

PG
21

20 CHS

672.45

TRACT

NO

(25)

7

110

(26)

8

100

(27)

9

100

(28)

10

85.44

FAIRLEE AVE

NO

(29)

11

185

(30)

12

100.03

(31)

13

100.26

(32)

14

110.83

(33)

15

110

(34)

16

110

(35)

17

110

(36)

18

110

(37)

19

110

50 GARDI

(24)

6

110.62

(23)

5

110

(22)

4

701

(21)

3

110

(20)

2

110

(19)

1

110.62

(18)

10

110

(17)

5 POR

110

3947 11-25-57

(903)

1.61±AC

LA CO FCD FEE

N LINE #3276 2-20-

BICYCLE &

EQUESTRIAN

S. P.

FM 17484

R. R.

ATTACHMENT 5

LETTER FROM OWNER

March 18, 2019

Mr. Jim Kasama

City of Bradbury

600 Winston Ave.

Bradbury, CA 91008

Greetings Jim,

I want to thank you and the staff for your assistance in helping my team get us to the Planning Commission hearing. I also want to take this opportunity of letting the staff, the Planning Commissioner and any reader as to importance of this project to my family and I.

We bought this property in 2015 for the opportunity of creating a permanent homebase. I personally chose this property because it is big enough to build two homes; one for my aging parents, and the other for my growing family.

When this property came into market, the seller had many offers. I was lucky to get this property because included with my offer was a letter addressed to the seller stating the above reason for my interest in purchasing the property.

My goal is to build my parents home first. As the plan shows, this home is a single story home with virtually zero steps to accommodate my parents, as well as, in the future, my wife and I. Unfortunately, recently I just lost my father to cancer, so he will not be able to enjoy or see the dream come to fruition that he and I shared. Fortunately, my mother is still a very active, young at heart, independent woman who enjoys taking care of herself and staying actively involved in the local Monrovia and Duarte Senior Centers.

I would like to build a second home behind my parents for my family. This home will accommodate the needs of my wife and children. This also gives my family the convenience of being close to my mother and being able to there for her.

Since purchasing the property, we have been patiently working with the staff, past and current, to bring our dream to fruition. We look forward to the process of building the home and calling Bradbury, home.

Sincerely,

A handwritten signature in black ink, appearing to read 'Manoj Patel', with a stylized flourish extending from the end.

Manoj Patel

ATTACHMENT 6

LETTERS FROM NEIGHBORS

- GAYLE I. JENKINS – 2115 GARDI STREET
- STELLA TSAI – 623 FAIRLEE AVENUE
- ROLAND RADER – 610 FAIRLEE AVENUE
- PETER JAVRYD & SHARON PALMER – 2107 GARDI STREET

Gayle I. Jenkins

2115 Gardi Street
Bradbury, CA 91008

June 10, 2019

Bradbury City Council
Mayor Richard G. Barakat
Mayor Pro-Tem Richard T. Hale
Councilmember Bruce Lathrop
Councilmember D. Montgomery Lewis
Councilmember Elizabeth Bruny
c/o City Manager Kevin Kearney
600 Winston Avenue
Bradbury, CA 91008

Re: Proposed Subdivision of 637 Fairlee

Dear Mayor, Mayor Pro-tem and Councilmembers,

As I will be unable to attend the Council Meeting on June 18, 2019 due to a business conflict, I appreciate the opportunity to provide you with my concerns in writing in advance of that meeting at which the proposed subdivision of 637 Fairlee will be addressed.

Preliminarily, I want to emphasize that I welcome Mr. Patel and his family to Bradbury, and would like nothing better than to see an owner occupied home at that address and the property maintained appropriately. However, because my initial impressions from the proposal that I have been allowed to review raises concerns about whether the proposed subdivision is in the best interests of all of those impacted, I would like to share those concerns here.

I have been a resident on Gardi since 2001, and have lived in the San Gabriel Valley since 1993. That means that I have been through significant earthquakes including the Northridge earthquake in 1994, and multiple fires including the Fish Canyon fire in 2016 that caused my household to be evacuated. My concerns outlined below stem from aesthetic, precedential and environmental concerns.

Aesthetics of the Neighborhood

We can all agree that Bradbury does not want to become the latest city known for the popularization of McMansions and where development is allowed to maximize the square footage of the land. My neighbors and I – with many of us speaking before the Planning Commission – were grateful for the Planning Commission's understanding of the negative impact of the proposed subdivision. Their comments reflected that they understood that the

proposed subdivision would destroy the natural spacing among the residences in our area and that feeling for which Bradbury is known, which is rural, uncrowded and spacious.

The Planning Commission rightfully observed that this is the feeling that could be maintained here with having a single residence on property with a smaller secondary home, rather than an actual subdivision.

Moreover, this particular lot is not conducive to being divided into 2 lots. While on paper it appears to work, the fact is that much of the north side of the lot is part of a hill supporting the next land on which the next house to the north sits (Stella Tsai's residence). In truth, the flow of the land creates a long, narrow lot that truly lends itself to being a single contiguous lot.

Additionally, the Planning Commission observed that Lot 2 would be a "flag lot," which is a disfavored configuration. Sec. 9.145.290. In fact, it is worth noting that Lot 1 must give up an easement that constitutes **25% of Lot 1** to allow for the "flag" – the planned long driveway from Fairlee that will directly abut and run along the backyards of four different residences, including mine. All four of us will lose the enjoyment of our backyards if that lengthy "flag" driveway configuration is approved.

Simply stated, the increased density caused by attempting to cut this lot in half when the topography does not provide for it will rob our neighborhood of its current feeling of spaciousness and start a slippery slope of setting a precedent for allowing subdivisions of lots where it has to be shoe-horned in to meet the bare minimums.

Does the Proposal truly meet the lot size and width requirements when one-fourth of the Lot 1 is an easement to allow for Lot 2's driveway

The evidence that these two lots do not merit subdivision is the gerrymandering that has to be done to give both properties sufficient square footage to meet the 20,000 square foot requirement and the average width requirement.

If there was sufficient room for two lots meeting the 20,000 minimum for this zone, then there each Lot would meet all of the minimums set by Bradbury while appropriately allocating the space to each lot. For example, the long driveway would belong to Lot 2, and Lot 1 would have enough footage without the driveway to meet the requirement. But neither is true here. If the lot lines were drawn to reflect what is actually happening, Lot 1 would have less than 20,000 square feet and Lot 2 would not meet the requirement of an 80-foot average width. Sec. 9.145.240.

First, if Lot 1 did not include the "easement" to Lot 2 for its driveway, Lot 1 would not be 20,000 square feet. Without Lot 2's driveway being allocated to Lot 1, Lot 1 is roughly 15,000 square feet and therefore would not meet the minimum lot size for R-20,000.

Second, if the 199 ft long by 25 ft wide driveway was properly allocated to Lot 2, Lot 2 then has a 65-74 ft average width, depending on the math affecting the slant across the back. (I also note that the City Planner's evaluation of Lot 2 having the exact same minimum width as Lot 1 demonstrates an error; just looking at the Tentative Map, the northwest line of the property slants

as it travels west, whereas Lot 1 is a rectangle. Their minimum widths not identical.) Once the driveway is taken into consideration, Lot 2 is below the 80-foot average width required under Sec. 9.145.240.

As mentioned above, the size of the easement on Lot 1 means that a full 25% of the lot is devoted to the easement. In short, the owner cannot create two free and clear 20,000 square foot lots at 637 Fairlee, and the machinations that are required to make it seem as though there are should be a clear signal that this space is simply too small for what is proposed.

It bears noting that our neighborhood has already suffered through the subdivision of a lot and a subsequent “build” that does not fit the aesthetic of the neighborhood which fully demonstrates that even all of the “minimums” can be met, that still does not make the proposal a good idea. As the Council might recall, prior to 2016, the entire end of the Gardi Street cul-de-sac was a property that ran from far up into the hill and all the way to the border of Bradbury to the south. The owner wanted to sell off some of the property and subdivide. We now have a huge over-the-top mansion built in 2016 at 2020 Gardi that has never been lived in. It is completely incongruous with the aesthetic of the street, consisting of nearly wall-to-wall house and brick. It was purportedly appraised at \$12 million and recently listed at \$7 million.

The Council should also be aware that the remaining lot from which 2020 was carved from – the large piece of property to the north bearing two farmhouse structures – is also for sale (2010 or 2001 Gardi), but will never achieve a seller because its view is now completely blocked by the larger house that, again, looks completely out of place with the neighborhood.

If the City approves a subdivision on the 637 Fairlee lot – which is of a much smaller lot that has to be gerrymandered to meet Bradbury’s minimum requirements, how will the Planning Commission or the Council deny future applicants a subdivision request with an acre or over? This type of density-creep should be avoided at all costs.

Privacy

The current residence at 637 Fairlee fits the topography. It faces Fairlee and does not have windows overlooking any of its neighbors to the south. Because of the slope, however, if a second large residence is put on Lot 2, it will look directly into the homes of three different residences to the south. Not only will we all lose the use and enjoyment of our yards, but will be invaded by lines of sight directly into our bedroom windows and floor-to-ceiling living room windows. Multiple families will have to rearrange how they utilize their living space if two full size residences are allowed to occupy this single, skinny lot because the builder will now nowhere to go but up, thereby allowing direct views into our homes because of the slope of the hill.

The Planning Commission concluded that the Patel family’s stated need for two residences could be served by having a second 1,500 square foot residence, as allowed under the code. That will not be as intrusive as two full size houses. Let’s not make a mistake that cannot be taken back by allowing a subdivision when a different solution can serve the stated need.

I also note that the Tentative Map did not sketch out the plans for Lot 2 in terms of the size or layout of the home on the “larger” lot. At the hearing before the Planning Commission, either the owner or his architect mentioned that the house on Lot 1 was planned to be “sunk” into the land so as to not look over the house to the south. However, there was no such representation as to the plans for the house on Lot 2, which the owner mentioned to one neighbor as possibly having 5 or 6 bedrooms. If the Council is considering further consideration of the subdivision, the absence of information regarding Lot 2’s house – especially the elevations given the owner’s care with the home on Lot 1 to *not* be obtrusive – should be a red flag that achieving a subdivision was the goal of only showing Lot 1’s house, rather than actual transparency on the impact to the neighborhood of both residences.

Absence of an Environmental Impact Report

When the matter was before the Planning Commission, it was initially suggested by the City Planner that the Commission dispense with an EIR. Should the Council determine that the owner’s subdivision request should be further considered, an EIR should be prepared.

I have come to understand that an EIR is an informational document that assesses potential environmental impacts of a proposed project, as well as identifies mitigation measures and alternatives to the proposed project that could reduce or avoid adverse environmental impacts. Both the City and this particular neighborhood would benefit from an EIR.

Aesthetics are addressed under an EIR

I request that the project not be deemed exempt from an EIR so that that the City can solicit comments on and address potential mitigation regarding on aesthetics, in particular on the potential to reduce the privacy at adjacent residences below the proposed subdivision. Aesthetic concerns also included replacement of open space with housing, design of landscaping, design of potential erosion and landslide structural mitigation measures (i.e. retaining walls), and the sound, light and glare effects from traffic on the proposed private drive.

Air quality issues are addressed under an EIR

Not only does the proposed driveway cause sound and light concerns, but also air quality. The proposed driveway will run across the back of four properties, and there will be no limit on the amount of use. Ultrafine particles from car exhaust are a health hazard. This issue should also be addressed with an EIR.

Air quality will also be impacted by construction, such as the impact of exhaust from construction equipment used on site and traveling to and from the project site; dust emissions; and the impact of diesel particulate matter (DPM), including odor effects. Our neighborhood deserves to have that impact assessed before a subdivision is approved.

Biological Resources

An EIR would also look at potential impacts the Proposed Project would have on wildlife that inhabits and/or utilizes the undeveloped project site as well as the impact of removing trees.

The yard at 637 Fairlee has been unfettered by fences for 60 plus years, and it is the most traveled part of Bradbury that I see in terms of wildlife. Not a day goes by that there is not a family of deer, and one time I counted a group of 30.

This is also a natural path of travel for bears, coyotes, foxes and bobcats. Hawks and owls reside in this area. All of them will be displaced by the subdivision construction.

It's my understanding that in the context of the Oaks Estate development, the Planning Commission and Council are aware that the San Gabriel Chestnut snail has been located in Bradbury in relation the Oak Estates project, and these snails are also in our neighborhood including my backyard adjacent to the proposed subdivision. An EIR is necessary to address to evaluate the effect on the snail as well.

Geology and Soils

The Draft EIR would also consider the potential impacts of the Proposed Project related to geology and soils.

Although it is not apparent from the drawings submitted by the owner, the area of the proposed subdivision still has the remains of avocado orchard terraces. There are remnants of that terrace in what has been designated as Lot 2, and 6 feet into my property line to the south of the Fairlee Property lot line, I have a six-foot high wall that is original from the orchards that runs about 65 feet across my back area of my property. Then I have a brief flat area, and then a slope, and then my house.

The idea of proceeding with a subdivision for the purposes of putting a second home, and stressing this narrow lot with two full size residences, when there has been no testing of the soil for susceptibility to liquefaction under earthquake conditions just seems irresponsible. This is especially true because these lands have never been anything other than orchards – you can see it the terracing that still exists there today.

And, as mentioned before, the entire north side of the lot is a hill leading up to the next property to the north, owned by Ms. Tsai. I've always been afraid of a landslide like we saw in Montecito. Why wouldn't the City want to start with an EIR that evaluated landslides and soil erosion issues given the steep slope of the neighborhood. The EIR could also address mitigation measure for damage to existing retaining walls.

Hydrology and Water Quality

There is also concern about erosion due to storm water runoff. If the subdivision is allowed and two houses are on this plot, where is the storm water going to go? This year's impressive amount of rain dictates that a Draft EIR would be necessary to determine the mitigation measures designed for the potential impacts related to, at a minimum, a 50-year storm.

I also understand that the EIR will look at the cumulative effect of the above outlined issue, and not just each one in isolation. Accordingly, this project should have never been considered for approval without an Environmental Impact Report.

Increased Fire Danger

While I understand that the Patel family has been working with the local fire authorities to mitigate fire risk, I think it is fairly straightforward that putting two residences on a plot of land where there used to be one doubles the fire risk arising from that property. As most residents on our street have experienced during the summer months, our water tables start running low to the point that we routinely get air in our pipes during the summer. I can't imagine putting the stress of an entire additional household on the uphill sloop on our fragile water system. We've all heard horror stories about firefighters hooking up to hydrants during a fire event and having no water available.

Second, while the drawings that we have been provided show a fire lane and fire engine turnaround, there is nothing that I am aware of as a layman that addresses the issue of how far the second structure will be from a fire hydrant, and whether meeting the bare minimums truly provides the protections the neighborhood deserves. If recent builds in our area is anything to go by, these homes will be built right up to the setback and if they catch on fire they will be directly on top of those of us that are neighbors to the north and south. That concern, coupled with the fact that the second residence will be at least 200 feet in from the street, is of great concern.

Conclusion

The Planning Commission held a lengthy hearing where multiple neighbors voiced their concerns, and the discussion held by the Commission members reflected that their concerns were heard and considered. While Mr. Jones voiced the singular opinion that as the plan met the City specifications so it should be allowed, I respectfully suggest that the specifications are merely the minimum requirements to merit the City's consideration in the first instance, and that the overall impact of the proposed project to the neighborhood should carry greater weight. There is a reason that 637 Fairlee has the lot lines that it does; it fits the topography of the slope and allows for spaciousness and privacy that is consistent with the rural feeling that Bradbury seeks to maintain in an otherwise crowded valley. I respectfully request that the Council affirm the Planning Commission's rejection of the requested subdivision.

Thank you in advance for your consideration of this important issue.

Sincerely,

/s/ Gayle I. Jenkins
2115 Gardi Street

My name is **Stella Tsai**, my family and I have lived at **623 Fairlee Avenue** since 1988. I am opposed to the proposed Flag Lot project to subdivide 637 Fairlee Avenue into two separate parcels as I believe it goes against the spirit of what Bradbury stands for as stated below from the city's website:

"The City of Bradbury is known for its beautiful views of the San Gabriel Valley Foothills and rural atmosphere. The City of Bradbury is a small, residential/equestrian-orientated community of approximately 1,000 nestled at the base of the San Gabriel Mountains . . . Much of the city is zoned for agriculture and maintains open-space in the foothills through two-and-five-acre minimums. Other areas of the city enjoy quiet residential streets which preserve the rural feeling that led to the city's founding."

Source: <http://www.cityofbradbury.org/about-bradbury>

Preserving Rural Tranquility

Bradbury residents live here because we value its large lot size, privacy, and tranquility. We make Bradbury our permanent residence with the belief and expectation that these characteristics are permanent and that the City will uphold these values and characteristics.

The Applicant's vision can be accomplished without a sub-division

The applicant has stated that his vision is to build a home for his family and a second home for his mother. Given the current City ordinances the applicant is able to accomplish building both structures without sub-dividing the property into two lots.

Setting an Irreversible and Dangerous Precedent

To permit a subdivision on a minimally qualifying lot (20,012 square feet,) which is also a Flag Lot, is the polar opposite of everything the City of Bradbury represents. If granted, this will set an irreversible precedent. Sub-dividing into smaller lots alters the character of our neighborhood, creates a cookie-cutter housing effect, steals existing residents of the openness we currently enjoy and is not compatible with the character of our city. My experience tells me the rationale for sub dividing any property is ultimately linked to the profit motive on the sale of the sub-divided properties.

Greater Good

Many of the residents have lived in this city upwards of 30 plus years. We enjoy the sparsely populated city with large lots, take much pride in the city, and are truly committed to preserving the characteristic and culture of the city of Bradbury and we value our privacy. The proposed new property's driveway would be built along the back yard of 4 Gardi street residences. It would be very invasive, and would negatively impact more people than it would benefit. I understand the subject property minimally meets the 20,000 square feet requirement to sub-divide. However, just because it checks off the boxes doesn't mean it is a good decision for the residents of the city.

My neighbors and I respectfully request the City Council to follow the recommendation of the Planning Commission to deny applicant's proposal to sub-divide.

Stella Tsai
626-622-7107
stella@stellatsaicpa.com

Roland Rader
610 Fairlee Ave.
Bradbury, CA
Tel 626-353-9312
rdouglasrader@gmail.com

JUNE 12, 2019

Kevin Kearney, Richard Barakat and Jim Kasama
600 Winston Ave. Bradbury, CA 91008

Dear Gentlemen,

I am writing to you in opposition to the splitting of 637 Fairlee Ave. into two parcels. I will not be able to attend the city council meeting next week to speak so it is my hope that this letter serves to express my views or that I can speak at a future date.

First, recall that the main purpose for Bradbury's incorporation was to prevent the overdevelopment of housing in the area so as to preserve the rural character of the community. The Estates, Wooded Lane and other areas joined with our neighborhood to get enough citizens to qualify as a city. While all parties benefit, it should be clear that in the sense of preserving the rural character, more benefit is conferred to those with larger properties. The situation at hand is that within an area with relatively small lot sizes, we have a proposal to further subdivide it. Said another way, those benefiting least from incorporation are potentially being asked to benefit even less. A no vote would preserve equity between the districts and for this reason I encourage you to vote no.

Second, the decision on this subdivision has already been made long ago and should not be overturned. There was an original subdivision proposal where presumably the developer was seeking to maximize profit and thus was seeking the largest number of lots acceptable within and to Bradbury. The subdivision process typically pits a developer trying to maximize the number of lots against a city or other regulatory agency enforcing development guidelines. Bradbury's reason for incorporation stated above makes it very likely that the city would have had substantial interest in the number and arrangement of lots in this subdivision and would have thus acted dutifully in the past. Circumstances within our area have not changed since this decision was originally made and for this reason I urge you to vote no on the further subdividing of our neighborhood. Should you not find this argument compelling I encourage you to research the documentation pertaining to the original decision and make them publicly available so we can see what might have changed since the original decision.

Third, the proposed lot split is not in keeping with the character of the neighborhood. There is a very nice map provided by the LA County Assessor's Office where you can zoom in on our community. It shows outlines of homes vegetation, trees, hardscape... along with the parcel boundaries. I encourage you to look at it. There you will see that we all have large yards with both landscaping and areas of natural vegetation. The proposal as presented will eventually create two homes with a large driveway running along the south side of the property. The driveway and terminating courtyard will need to be quite large to accommodate LACFD requirements. Taken along with the footprint of the houses and the in-use road easements on the property, there will be very little room left for vegetation

natural or otherwise. We will end up with a development much like what is seen in other parts of LA County with large homes built on concreted in lots. This is not within the character of our neighborhood. In addition our neighborhood does not have flag lots. As such, creating one is not within the character of the neighborhood. For these reasons I encourage you to vote no.

Fourth, Mr. Patel can accomplish his wishes with the parcel as it now is. His stated wish is to have a home for his family and a separate one for his mother at what is now 637 Fairlee. Bradbury's development code allows for the building of accessory dwelling units. In fact, Bradbury encourages this type of development since it helps the city meet some of California's requirements on cities to address low income housing shortages. By using the accessory dwelling unit provision within the city's code, Mr. Patel can achieve his goals without subdividing the lot. I encourage you to look at the assessor map and notice the number of accessory dwelling units in place in our immediate neighborhood. You will see there are quite a few. This provides further credence to the idea that using the accessory dwelling unit provision is what is typical of our neighborhood. One of Bradbury's requirements is that development must be in line with the character of the community. In order to comply with this requirement, Bradbury should require Mr. Patel to go down the accessory dwelling unit path instead of the subdivision path he is now pursuing. For these reasons I encourage you to not support the subdivision.

Fifth, I do not trust Mr. Patel's representation of his long term wishes. He came to my home to speak about the project and misrepresented several things to me. In particular he stated that he had to fight the city to get approval for a circular driveway in the front. Notwithstanding the further reduction of vegetation as discussed in argument three, this is in direct contradiction to statements by Mr. Kearny to the effect that nothing has been approved on the development at this point and that the only issue being discussed currently is the lot split. I am sure that a review of the facts will come down in Mr. Kearny's favor. In my culture blatant misrepresentation is a sign of low moral character and hence I do not put much faith in Mr. Patel sticking with his goals as stated. While I'm on the topic of culture, I do not understand the aspect of Mr. Patel's culture used in his opposition to the accessory dwelling unit path and would like to understand more. He stated having two houses on two lots is a cultural thing yet I believe that within his culture it is common for many generations to cohabitate. Do the two not preclude one another? The more obvious answer is that an investor seeks the most advantageous position possible.

Lastly, I'd like to ask a few questions that will help us residents understand more about Bradbury's operation. Are there other instances where a previously developed and occupied R-20,000 zoned property requested to be subdivided? Were they approved or denied? How many of them were there? Does the answer to these questions depend on the type of zoning? For example how about R-7,000? Does the road to be built count fully as part of the required square footage? How about the easement roads?

Thank you for your consideration of these matters,

Roland Rader

Peter Javryd and Sharon Palmer

2107 Gardi Street

Bradbury, CA 91008

June 11, 2019

To: Kevin Kearney, City Manager

CC: Jim Kasama, City Planner

Regarding: Statement on the Application to Subdivide the Parcel at 637 Fairlee Avenue, Bradbury

We would like to provide a statement regarding the proposed subdivision of the parcel at 637 Fairlee Avenue. As 18-year residents of Bradbury, we have significant concerns regarding this request for subdivision. Our family, including our young sons Christian and Nicholas, moved to 2107 Gardi Street Bradbury in October 2001. At that time, the home we purchased was in extreme disrepair. We worked tirelessly, with the approval and support of the city, to bring this property (pictured below) back to his original splendor.



The reason we moved to Bradbury from Pasadena was because of the beauty of the land—the wide-open spaces, the feel of a natural respite among the busyness of Los Angeles County. Despite the disarray of the property we purchased, we saw past the trash and broken down buildings to the sheer promise of the pristine natural earth. We looked up and saw the beautiful hills, with few visions of structures in sight. That was the beauty of Bradbury. However, the original promise of Bradbury will be forever broken if subdivisions are allowed to take place on these magnificent properties, such as ours in the area of Gardi and Fairlee. If homes are built from fence to fence, only following the minimum requirement, you might as well live anywhere.

Sadly, our house is directly next to the Fairlee parcel in question, with our back fence directly adjacent to the parcel (pictured above). If a subdivision were allowed to occur in this parcel, it would mean the tranquility of Bradbury life would forever be over for us. Instead of gazing up into nature, as our property shows now, we would be glaring up at structures that would take up nearly the whole space of the lot, with minimal attention to preserving the open air aesthetic of Bradbury. Currently, every neighbor in our area respects this philosophy of Bradbury by honoring the land and preserving natural spaces on their property. We could all build from fence to fence, only observing the minimal requirements, but we choose not to. What makes this even more urgent is the logistics of the land on Gardi and Fairlee, which is on a slope, meaning the structures would bear right down into our home and garden, losing any degree of privacy and tranquility that brought us to this location in the first place.

In addition, Bradbury is famously home to a variety of indigenous flora and fauna that are the last hold outs of encroaching construction. On the property in both our lot and the Fairlee lot we have seen silver fox, owls, deer, bear, bobcats, mountain lions, hare, several rodents, several variety of snakes and lizards, and hundreds of birds. In addition, there are century old stands of cacti, live oak, and hundreds of wild plant species. In fact, the Fairlee lot with its easement serves as a border for the wild life, allowing them to survive. If Bradbury allows a subdivision of property with dense construction in properties, you can be certain that the entire chain of nature will forever be disrupted, as one species helps the next species survive.

When we testified in front of the March Planning Committee meeting on this matter, the Committee agreed that the issue of density in Bradbury was a large concern for them, as well as the residents in the community. It is apparent that the Fairlee property was never intended as two separate lots. All properties on our street are essentially 100' x 200' half-acre lots. The property at 637 Fairlee Ave is a little over an acre, consisting of a very narrow parcel with a large portion of it towards the west unusable for construction or landscaping due to the existing easement road to the water tower. Part of the property also extends beyond the easement road to the west. In addition, the Fairlee property intends to include a driveway that would run across the back fence of all of our lots on Gardi. This would cause traffic, drainage concerns, incredible impact on wildlife, a devastating loss of privacy, and safety issues due to the fires that come in this region more and more regularly.

We enjoy the outdoors every day of the year and maintain our property with respect to our natural surroundings. We eat our meals outside almost daily, and if this subdivision is allowed to go forward, we would have cars driving basically 15'-20' from where we sit. After many

residents spoke up during the March City Planning Meeting, almost all members of the city planning commission agreed that privacy is what makes Bradbury special and needs to be preserved, and therefore denied this plan to proceed. It is our hope and belief that the City Council will agree with the City Planning Commission's decision and the wish of the residents and deny this request. If you were to approve this plan of subdivision, it would also set a precedent which other property owners would refer to, setting into motion a whole cascade of events, with more and more properties subdividing and adding more structures, increasing the density of buildings on the properties, and changing the philosophy of Bradbury forever.

At the minimum, we are requesting an environment impact assessment of the lot, as well as an assessment of fire risk to the community, including access for fire workers and equipment and increased risk that comes along with the density of structures in this high risk area.

We hope that you will consider our plea to keep Bradbury free and beautiful in this time of rapid development. We truly are home to one of the last beautiful, natural communities in Los Angeles County. We enlist your services to help us keep it that way. Thank you for your consideration.

Best Regards,

Peter Javryd

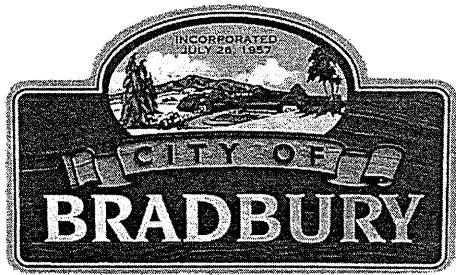
pjavryd@trlsystems.com

Sharon Palmer

sharon@sharonpalmer.com

ATTACHMENT 7

TENTATIVE PARCEL MAP NO. 73889



Richard Barakat, Mayor (District 3)
Richard Hale, Mayor Pro Tem (District 1)
Monte Lewis, Council Member (District 2)
Bruce Lathrop, Council Member (District 4)
Elizabeth Bruny, Council Member (District 5)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Kevin Kearney, City Manager

DATE: June 18, 2019

SUBJECT: **DISCUSSION ABOUT CAL-AM'S REPAIRS ON WOODLYN LANE**

ATTACHMENTS: 1. Memo: From WLIA Homeowners Association to Bradbury City Manager

SUMMARY

During the April meeting, the City Council directed Staff to initiate a meeting with California American Water regarding resident concerns about repairs in the Woodlyn Lane Area. As part of this discussion item, the Woodlyn Lane Improvement Association have drafted a Memorandum (Attachment #1) to facilitate in the discussion about the issues experienced.

It is recommended that the City Council review this report and direct Staff on how to proceed. Representatives from California American Water and the Woodlyn Lane Improvement Association will be in attendance during this item.

MEMO

May 30, 2019

To: Kevin Kearney, Bradbury City Manager
From: Anne Absey and Dan Lien, WLIA Homeowners Association

Re: State of Woodlyn Lane road surface in reference to Cal Am water leaks

Kevin:

As discussed at the April and May City Council meetings, there is ongoing degradation of the Woodlyn Lane road surface in the areas where there are continual leaks in Cal Am's water lines. In order to facilitate Staff and Council's understanding of the magnitude of this issue, Dan Lien and I collected the following information and photos to share with you.

Stand pipe at #22 Woodlyn Lane – requires frequent repairs for both minor and major leaks

Asphalt evidence of Cal Am repairs as evidenced by asphalt patches ranging from 2'x 2' to 25' x 10'. Many are repetitive. Below is the address and rough idea of patching in the street in front of that residence.

# 22 - 3 patches in front of stand pipe	# 20 – 1 patch	# 18 – 3 patches
# 13 – 5 patches	# 12 – 7 patches	#10 – 3 patches
#10-#7 – 6 patches and several bore holes	# 5 – 10 patches	# 4 – 5 patches

Additional evidence of water damage to the roadbed

- Several localized depressions in the asphalt adjacent to the water line
- Larger areas of subsidence over and adjacent to the water line where grade of the road surface is now flat or below grade instead of crowned to allow water to flow to the roadsides. This creates pockets of standing water, leading to further degradation of the road surface.
- Asphalt is severely cracked in areas around the patching, indicating degradation of the earth under the road surface due to underground water flowing from leaks.

Pump House –requires frequent repairs when water leaks from or around the unit.

Please note that this outline and the attached photos are based on our walking observation only and is not intended to be a full accounting; however, it does provide a sense of the scope of the problem.

We would like Cal Am to provide whatever data they have about the leaks and subsequent repairs on Woodlyn Lane as well as a plan to correct the issue and are asking for the City's backing to facilitate this. Anecdotally, residents observe that the frequency of leaks and repairs is increasing resulting in the road degrading quickly and the interruptions to traffic flow a greater issue.

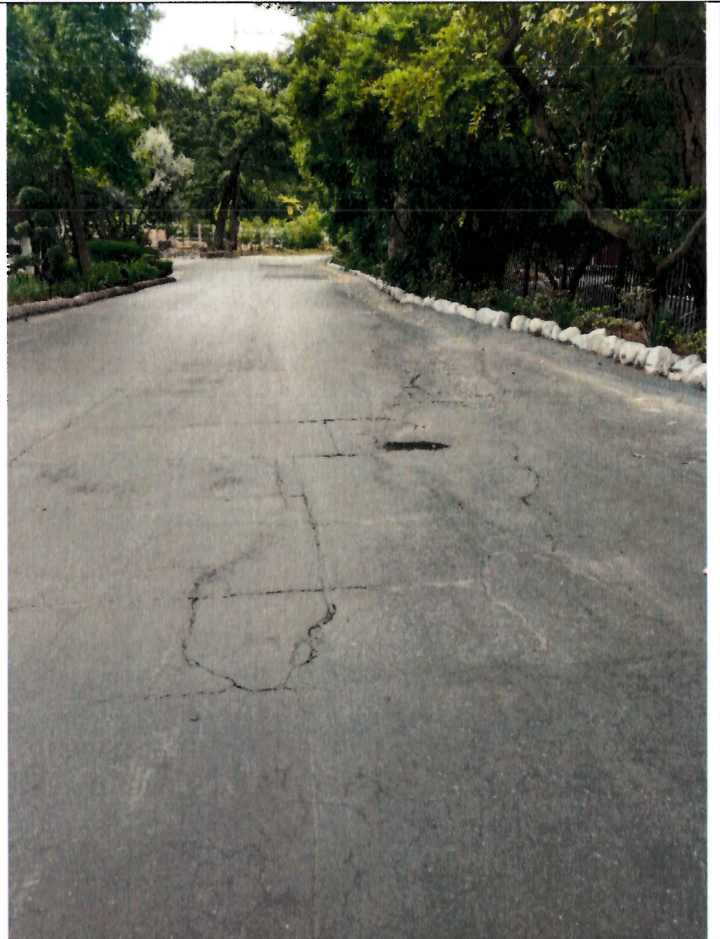
Dan Lien, Lane Committee WLIA
626-773-1022

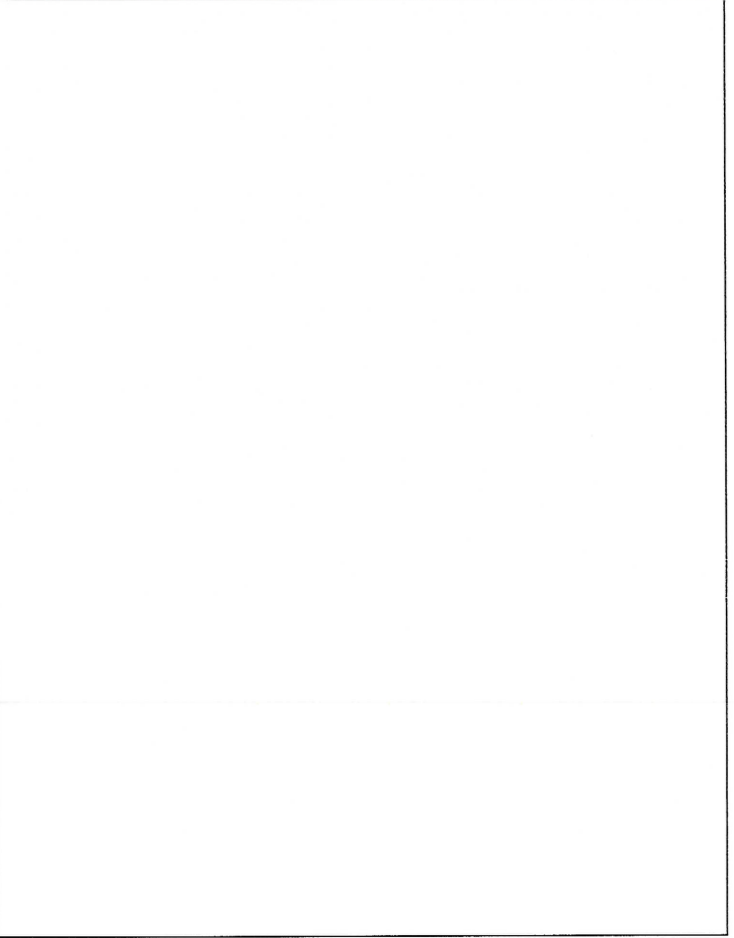
Anne Absey, Volunteer WLIA
818-370-5809

cc: WLIA Board: Tom Bigley - President, Bob Bell - Vice President, Ann Armstrong - Treasurer, Gary Richter - Secretary and Mark King – Member at Large and Monte Lewis, Council Member

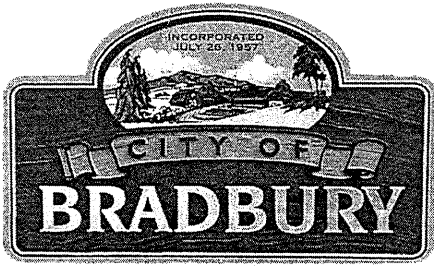












Richard Barakat, Mayor (District 3)
Richard Hale, Mayor Pro Tem (District 1)
Monte Lewis, Council Member (District 2)
Bruce Lathrop, Council Member (District 4)
Elizabeth Bruny, Council Member (District 5)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Kevin Kearney, City Manager

DATE: June 18, 2019

SUBJECT: **FISCAL YEAR 19-20 ANNUAL RATE ADJUSTMENT FOR SOLID WASTE COLLECTION AND RECYCLING**

ATTACHMENTS: 1. Annual Rate Review Letter & Rate Increases from Burrtec Waste Services, LLC

SUMMARY

The City of Bradbury contracts with Burrtec Waste Services for solid waste collection and recycling. Pursuant to Section 10.10 of the Franchise Agreement, "each subsequent July 1 (after July 1, 1999) the rate for each category of service shall be subject to upward or downward adjustment. Customer rates are comprised of the following categories: contractor service cost, disposal cost, recycling processing, green waste processing cost and manure waste processing cost."

Attached are the proposed new rates for trash, recycling, manure, and green waste collection in the City of Bradbury (Attachment #1). It is recommended the City Council approve the refuse collection and recycling rates set forth in the attached charts to become effective July 1, 2019.

ANALYSIS

Burrtec Waste Services began providing franchised refuse collection and recycling services in the City of Bradbury on July 1997. The initial rates for Burrtec's services were set forth in its contract and were the result of a lengthy competitive bid process and extensive negotiations. In February 2011, City Council granted a contract extension along with service amendments to Burrtec Waste Industries to continue service until June 2018. In June 2016, the City Council granted another contract extension to continue until June 2025.

The City's contract with Burrtec sets forth a specific formula by which refuse collection and recycling rates are to be adjusted over time. The City's responsibility is to review the

rates proposed by Burrtec and confirm that the calculations are correct. The basic contract provisions are as follows:

- Rates are adjusted up or down based on the contract formula that accounts for various cost factors, including Consumer Price Index (CPI).
- A 4% cap is set forth on each annual adjustment.
- Burrtec may petition the City Council for an adjustment in excess of 4%, when justified by extraordinary circumstances.

Burrtec has submitted rate adjustments for residential barrel service, refuse bin service, green waste bin service, manure bin service, recycling bin service and roll-off service. The majority of changes to the rates are attributed to service cost adjustment, green waste and manure processing/disposal, and recyclable processing and materials rebates.

The attachments illustrate proposed changes to the collection rates. Most of the rates throughout the adjustment have increased:

- 3.9% CIP Increase to all services
- Green waste costs have increased and will continue to increase due to recent and future legislation. This includes regulations changing the way Alternative Daily Cover can be allocated and with recent 2018/19 regulations detailing the further cleaning and reducing of green waste contamination.
- Local nurseries never fully recovered from the last recession, which has contributed to the increase in manure costs. Those that have recovered are very particular about manure quality. Manure bins are processed with green waste at West Valley MRF in Fontana.

The recycles market might be the biggest impact this year but has not yet been reflected in the proposed 2019 rates. Because of China's recent levels of contamination requirements in certain commodities, the worldwide recycle commodities markets have collapsed at the beginning of 2018.

Overall, Bradbury residents appear to be quite satisfied with Burrtec, and City Hall has received very few complaints about trash services. Since receiving Burrtec's request, Staff has been reviewing the cost data supplied by Burrtec, and the cost increases calculated by Burrtec seem reasonable.

Mr. Richard Nino, Vice President, will be present during this report to make a brief presentation and answer any specific questions.

FINANCIAL ANALYSIS

Burrtec provides approximately \$34,000 in franchise waste management fees to the City annually. There may be a minimal increase in revenue from franchise fees to the City from the additional fees collected from services rendered by residents.

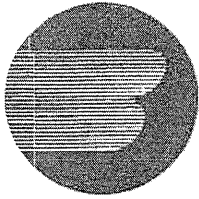
STAFF RECOMMENDATION

It is recommended that the City Council approve the refuse collection and recycling rates set forth in the attached charts to become effective July 1, 2019.

FOR CITY COUNCIL AGENDA_____

AGENDA ITEM # _____

ATTACHMENT #1



BURRTEC

WASTE INDUSTRIES, INC.

"We'll Take Care Of It"

May 10, 2019

Mr. Kevin Kearney
City of Bradbury
600 Winston Ave.
Bradbury, CA 91010

RE: Annual Rate Review

Dear Mr. Kearney:

Please accept this as Burrtec's formal request to initiate the annual rate review process for 2019.

The rate review is impacted by the following cost factors: service cost adjustment, refuse disposal, green waste and manure processing/disposal, and recyclables processing.

The July 2018 CPI was 3.9% as reported for the All Urban Consumer Price Index for the Los Angeles area. In addition this year's adjustment includes moderate adjustments for trash and green waste disposal/processing and more pronounced impacts to the recyclables processing rates.

As discussed in recent years, the recyclables commodity market have been significantly impacted by decreases in global recycling commodity market values to the extent that commodity revenues no longer offset the costs of processing, transportation, and residue disposal. Given the industry's heavy reliance on foreign markets, particularly China, to accept recyclable materials such as paper, cardboard, and plastics; the cost impacts have proven to be industry changing.

The primary cause is China's January 2018 "National Sword" policy establishing strict new contamination thresholds that included importation bans on mixed paper and various other items. This is best illustrated by the Paper Pulp Index (a national recyclables commodity market value index) where the mixed paper per ton market rates were recorded at \$181 per ton in 2011 and \$32 per ton through October 2018, an unprecedented 82% decrease.

I look forward to meeting with you to discuss the rate review worksheets in greater detail.

Sincerely,

Richard Niño
Burrtec Waste Industries

CITY OF BRADBURY
 Burtec Waste Services, LLC
 July 2019
 Residential Barrel Components

Components	Current Rates July 2018					Proposed Rates July 2019				
	90 Gallon	60 Gallon	40 Gallon	40 Senior		90 Gallon	60 Gallon	40 Gallon	40 Senior	
Service	\$11.96	(a)	\$10.82	\$10.63		\$12.43	(a)	\$11.24	\$11.04	
Disposal	\$11.96		\$10.82	\$10.63		\$12.43		\$11.24	\$11.04	
Refuse	4.70	(1)	3.13	2.09	(6)	4.60	(1)	3.07	2.05	
Greenwaste	1.99	(2)	1.99	1.99		2.40	(2)	2.40	2.40	
Recycling Rebate/Process	(0.39)	(3)	(0.39)	(0.39)		0.40	(3)	0.40	0.40	
Total Disposal	6.30		4.73	3.69		7.40		5.87	4.85	
Franchise Fees	1.81	(4)	1.54	1.42	1.35	1.96	(4)	1.69	1.57	
Total	\$20.07		\$17.09	\$15.74	\$15.00	\$21.79		\$18.80	\$17.46	
Increase/Percent	\$1.05	5.52%	\$0.88	5.43%	\$0.78	\$1.72	8.57%	\$1.71	10.01%	
UT										
RATE WITH UUT										
(a) CPI 7/2017	2.50%					(a) CPI 7/2018	3.90%			
(1)	198.28 pounds/month at \$47.38/ton					(1)	183.18 pounds/month at \$50.27/ton			
(2)	89.66 pounds/month at \$44.29/ton					(2)	102.21 pounds/month at \$46.93/ton			
(3)	31.03 pounds/month at (\$24.90)/ton					(3)	30.35 pounds/month at \$26.28/ton			
(4)	9% of total rate.					(4)	9% of total rate.			
(5)	132.19 pounds/month at \$47.38/ton					(5)	122.12 pounds/month at \$50.27/ton			
(6)	88.12 pounds/month at \$47.38/ton					(6)	81.41 pounds/month at \$50.27/ton			

CITY OF BRADBURY
Burttec Waste Services, LLC
July 2019
Refuse Bin Components

		Current Rates July 2018					Proposed Rates July 2019						
Bin Size	Frequency	Service Rate	CPI 2.50%	Disposal \$47.38	Franchise Fee 9%	Total Service Rate	Service Rate	CPI 3.90%	Disposal \$50.27	Franchise Fee 9%	Total Service Rate	Increase \$	Increase %
1	1	64.49	1.61	17.04	8.22	\$ 91.36	66.10	2.58	16.56	8.43	\$ 93.67	\$ 2.31	2.53%
1	2	104.53	2.61	34.08	13.97	\$ 155.19	107.14	4.18	33.11	14.28	\$ 158.71	\$ 3.52	2.27%
1.5	1	68.07	1.70	25.56	9.42	\$ 104.75	69.77	2.72	24.83	9.62	\$ 106.94	\$ 2.19	2.09%
1.5	2	107.25	2.68	51.12	15.93	\$ 176.98	109.93	4.29	49.67	16.21	\$ 180.10	\$ 3.12	1.76%
2	1	84.81	2.12	34.08	11.97	\$ 132.98	86.93	3.39	33.11	12.21	\$ 135.64	\$ 2.66	2.00%
2	2	127.88	3.20	68.16	19.71	\$ 218.95	131.08	5.11	66.22	20.02	\$ 222.43	\$ 3.48	1.59%
3	1	86.73	2.17	51.12	13.85	\$ 153.87	88.90	3.47	49.67	14.05	\$ 156.09	\$ 2.22	1.44%
3	2	125.58	3.14	102.25	22.84	\$ 253.81	128.72	5.02	99.33	23.05	\$ 256.12	\$ 2.31	0.91%
3	3	181.68	4.54	153.37	33.58	\$ 373.17	186.22	7.26	149.00	33.87	\$ 376.35	\$ 3.18	0.85%
3	4	229.14	5.73	204.49	43.46	\$ 482.82	234.87	9.16	198.67	43.79	\$ 486.49	\$ 3.67	0.76%
3	5	276.59	6.91	255.62	53.32	\$ 592.44	283.50	11.06	248.33	53.69	\$ 596.58	\$ 4.14	0.70%
3	6	324.08	8.10	306.74	63.19	\$ 702.11	332.18	12.96	298.00	63.61	\$ 706.75	\$ 4.64	0.66%
4	1	115.63	2.89	68.16	18.46	\$ 205.14	118.52	4.62	66.22	18.73	\$ 208.09	\$ 2.95	1.44%
4	2	164.67	4.12	136.33	30.18	\$ 335.30	168.79	6.58	132.44	30.44	\$ 338.25	\$ 2.95	0.88%
4	3	213.71	5.34	204.49	41.89	\$ 465.43	219.05	8.54	198.67	42.16	\$ 468.42	\$ 2.99	0.64%
4	4	262.80	6.57	272.66	53.61	\$ 595.64	269.37	10.51	264.89	53.88	\$ 598.65	\$ 3.01	0.51%
4	5	311.84	7.80	340.82	65.32	\$ 725.78	319.64	12.47	331.11	65.59	\$ 728.81	\$ 3.03	0.42%
4	6	360.88	9.02	408.98	77.03	\$ 855.91	369.90	14.43	397.33	77.31	\$ 858.97	\$ 3.06	0.36%
6	1	173.49	4.34	102.25	27.70	\$ 307.78	177.83	6.94	99.33	28.09	\$ 312.19	\$ 4.41	1.43%
6	2	224.27	5.61	204.49	42.97	\$ 477.34	229.88	8.97	198.67	43.28	\$ 480.80	\$ 3.46	0.72%
6	3	275.05	6.88	306.74	58.22	\$ 646.89	281.93	11.00	298.00	58.45	\$ 649.38	\$ 2.49	0.38%
6	4	325.87	8.15	408.98	73.49	\$ 816.49	334.02	13.03	397.33	73.62	\$ 818.00	\$ 1.51	0.18%
6	5	376.63	9.42	511.23	88.74	\$ 986.02	386.05	15.06	496.67	88.79	\$ 986.57	\$ 0.55	0.06%
6	6	427.41	10.69	613.48	104.00	\$ 1,155.58	438.10	17.09	596.00	103.96	\$ 1,155.15	\$ (0.43)	-0.04%

CITY OF BRADBURY
Burretec Waste Services, LLC
July 2019
Recycling Bin Components

Bin Size	Frequency	Current Rates July 2018					Proposed Rates July 2019					Increase \$	Increase %
		Service Rate	CPI 2.50%	Recycling Process/ Rebate (\$ 5.84)	Franchise Fee 9%	Total Monthly Rate	Service Rate	CPI 3.90%	Recycling Process/ Rebate \$ 26.28	Franchise Fee 9%	Total Monthly Rate		
1.5	1	60.39	1.51	(0.95)	6.03	\$ 66.98	61.90	2.41	3.42	6.70	\$ 74.43	\$ 7.45	11.12%
2	1	75.68	1.89	(1.27)	7.55	\$ 83.85	77.57	3.03	4.55	8.42	\$ 93.57	\$ 9.72	11.59%
2	2	105.05	2.63	(2.53)	10.40	\$ 115.55	107.68	4.20	9.11	11.97	\$ 132.96	\$ 17.41	15.07%
3	1	92.64	2.32	(1.90)	9.21	\$ 102.27	94.96	3.70	6.83	10.44	\$ 115.93	\$ 13.66	13.36%
3	2	136.53	3.41	(3.80)	13.47	\$ 149.61	139.94	5.46	13.66	15.73	\$ 174.79	\$ 25.18	16.83%
3	3	198.11	4.95	(5.69)	19.52	\$ 216.89	203.06	7.92	20.50	22.89	\$ 254.37	\$ 37.48	17.28%
3	4	250.82	6.27	(7.59)	24.68	\$ 274.18	257.09	10.03	27.33	29.12	\$ 323.57	\$ 49.39	18.01%
3	5	303.53	7.59	(9.49)	29.83	\$ 331.46	311.12	12.13	34.16	35.34	\$ 392.75	\$ 61.29	18.49%
3	6	356.25	8.91	(11.39)	34.99	\$ 388.76	365.16	14.24	40.99	41.58	\$ 461.97	\$ 73.21	18.83%

CITY OF BRADBURY
 Burttec Waste Services, LLC
 July 2019
 Manure Bin Components

Bin Size	Frequency	Current Rates July 2018					Proposed Rates July 2019					Increase \$	Increase %
		Service Rate	CPI 2.50%	Disposal \$ 47.97	Franchise Fee 9%	Total Monthly Rate	Service Rate	CPI 3.90%	Disposal \$ 49.45	Franchise Fee 9%	Total Monthly Rate		
1.5	1	44.20	1.11	70.16	11.42	\$ 126.89	45.31	1.77	72.32	11.81	\$ 131.21	\$ 4.32	3.40%
2	1	65.54	1.64	93.54	15.90	\$ 176.62	67.18	2.62	96.43	16.44	\$ 182.67	\$ 6.05	3.43%
2	2	131.13	3.28	187.08	31.79	\$ 353.28	134.41	5.24	192.86	32.88	\$ 365.39	\$ 12.11	3.43%
3	1	89.96	2.25	140.31	23.00	\$ 255.52	92.21	3.60	144.64	23.78	\$ 264.23	\$ 8.71	3.41%
3	2	128.97	3.22	280.62	40.83	\$ 453.64	132.19	5.16	289.28	42.20	\$ 468.83	\$ 15.19	3.35%
3	3	185.21	4.63	420.94	60.41	\$ 671.19	189.84	7.40	433.92	62.43	\$ 693.59	\$ 22.40	3.34%
3	4	233.64	5.84	561.25	79.19	\$ 879.92	239.48	9.34	578.57	81.83	\$ 909.22	\$ 29.30	3.33%
3	5	282.05	7.05	701.56	97.98	\$ 1,088.64	289.10	11.27	723.21	101.23	\$ 1,124.81	\$ 36.17	3.32%
3	6	330.50	8.26	841.87	116.77	\$ 1,297.40	338.76	13.21	867.85	120.64	\$ 1,340.46	\$ 43.06	3.32%

CITY OF BRADBURY
 Burttec Waste Services, LLC
 July 2019
 Greenwaste Bin Components

Bin Size	Frequency	Current Rates July 2018					Proposed Rates July 2019					Increase \$	Increase %
		Service Rate	CPI 2.50%	Disposal \$ 47.97	Franchise Fee 9%	Total Monthly Rate	Service Rate	CPI 3.90%	Disposal \$ 48.19	Franchise Fee 9%	Total Monthly Rate		
1.5	1	44.20	1.11	31.18	7.57	\$ 84.06	45.31	1.77	31.32	7.76	\$ 86.16	\$ 2.10	2.50%
2	1	65.54	1.64	41.57	10.76	\$ 119.51	67.18	2.62	41.77	11.04	\$ 122.61	\$ 3.10	2.59%
2	2	131.13	3.28	83.15	21.51	\$ 239.07	134.41	5.24	83.53	22.07	\$ 245.25	\$ 6.18	2.59%
3	1	89.96	2.25	62.36	15.29	\$ 169.86	92.21	3.60	62.65	15.68	\$ 174.14	\$ 4.28	2.52%
3	2	128.97	3.22	124.72	25.41	\$ 282.32	132.19	5.16	125.30	25.98	\$ 288.63	\$ 6.31	2.24%
3	3	185.21	4.63	187.08	37.28	\$ 414.20	189.84	7.40	187.94	38.10	\$ 423.28	\$ 9.08	2.19%
3	4	233.64	5.84	249.44	48.35	\$ 537.27	239.48	9.34	250.59	49.39	\$ 548.80	\$ 11.53	2.15%
3	5	282.05	7.05	311.81	59.43	\$ 660.34	289.10	11.27	313.24	60.68	\$ 674.29	\$ 13.95	2.11%
3	6	330.50	8.26	374.17	70.51	\$ 783.44	338.76	13.21	375.89	71.99	\$ 799.85	\$ 16.41	2.09%

Rolloff Rate Components

Refuse	Current Rates July 2018										Proposed Rates July 2019									
	Maximum Tonnage	Service Rate	CPI 2.50%	Disposal \$ 47.38	Franchise Fee 9.0%	Total Monthly Rate	Service Rate	CPI 3.90%	Disposal \$ 50.27	Franchise Fee 9.0%	Total Monthly Rate	Increase \$	Increase %							
10/20 yard	5	170.65	4.27	236.90	40.73	\$ 452.55	174.92	6.82	251.35	42.83	\$ 475.92	\$ 23.37	5.16%							
30 yard	5	170.65	4.27	236.90	40.73	\$ 452.55	174.92	6.82	251.35	42.83	\$ 475.92	\$ 23.37	5.16%							
40 yard	5	170.65	4.27	236.90	40.73	\$ 452.55	174.92	6.82	251.35	42.83	\$ 475.92	\$ 23.37	5.16%							
Compactor	5	217.00	5.42	236.90	45.42	\$ 504.74	222.42	8.67	251.35	47.71	\$ 530.15	\$ 25.41	5.03%							

Greenwaste (Plus Disposal)

	Maximum Tonnage	Current Rates July 2018				Proposed Rates July 2019				Increase \$	Increase %		
		Service Rate	CPI 2.50%	Disposal \$44.29	Franchise Fee 9.0%	Total Monthly Rate	Service Rate	CPI 3.90%	Disposal \$ 48.19			Franchise Fee 9.0%	Total Monthly Rate
All Sizes	5	180.17	4.50		18.26	\$ 202.93	184.67	7.20		18.97	\$ 210.84	\$ 7.91	3.90%

Manure (Plus Disposal)

	Current Rates July 2018					Proposed Rates July 2019					Increase \$	Increase %
	Service Rate	CPI 2.50%	Disposal \$ 10.00	Franchise Fee 9.0%	Total Monthly Rate	Service Rate	CPI 3.90%	Disposal \$ 10.00	Franchise Fee 9.0%	Total Monthly Rate		
Maximum Tonnage												
Size												
All Sizes	10	180.17	4.50	18.26	\$ 202.93	184.67	7.20	18.97	\$ 210.84	\$ 7.91	3.90%	

Rolloff Rate Components
C&D (Plus Disposal)

	Current Rates July 2018					Proposed Rates July 2019						
	Maximum Tonnage	Service Rate	CPI	Franchise Fee	Total Monthly Rate	Service Rate	CPI	Franchise Fee	Total Monthly Rate	Increase \$	Increase %	
Size												
All Sizes	10	239.78	5.99	24.31	\$ 270.08	245.77	9.59	25.26	\$ 280.62	\$ 10.54	3.90%	

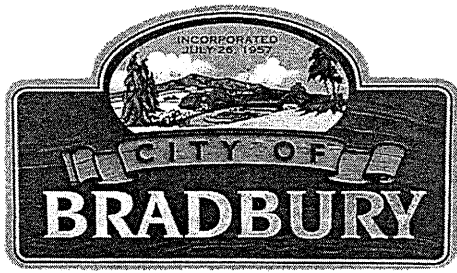
Rolloff Rate Components
Excess Disposal

Size	Maximum Tonnage	Current Rates July 2018		Proposed Rates July 2019		Increase \$	Increase %
		Excess Disposal Per Ton		Excess Disposal Per Ton			
Refuse Greenwaste Manure C&D		52.07 48.67 10.99 71.43		55.24 52.96 10.99 74.73		\$ 3.18 \$ 4.29 \$ - \$ 3.30	6.10% 8.81% 0.00% 4.62%

Note:
Disposal costs are billed on actual tonnage and are not included in the base rate for Greenwaste, Manure and C&D.
Clean inert loads (dirt, rock, concrete and gravel) qualify for a discounted C&D disposal fee.

CITY OF BRADBURY
 Burrtec Waste Services, LLC
 July 2019

Service	July 2018 Current Rate	July 2019 Proposed Rate	Increase
<u>Residential Barrels (Monthly)</u>			
Additional Recycling Barrel	\$1.30	\$1.35	3.85%
Additional Green Waste Barrel	\$1.30	\$1.35	3.85%
Additional 60 Gallon Trash Barrel	\$5.12	\$5.32	3.91%
Additional 90 Gallon Trash Barrel	\$6.42	\$6.67	3.89%
Wildlife Deterrent Barrels	\$6.95	\$7.22	3.88%
<u>Backyard Collection (Billed Quarterly)</u>			
Residential Requested Convenience Collection (Plus Base Fee)	\$58.04	\$60.31	3.91%
Resident Shuttle Collection - Curbside (Determined by us, Plus Base Fee)	\$58.04	\$60.31	3.91%
Manual Backyard Collection - Shuttle Service (Plus Base Fee)	\$76.56	\$79.55	3.91%
Senior and/or Handicapped Collection	Base Fee Only	Base Fee Only	
<u>Bradbury Estates</u>			
Scout Service (Recycling Barrel)	\$6.44	\$6.69	3.88%
Scout Service (Per Bin Per Pick-up)	\$41.73	\$43.35	3.88%
<u>Green Waste Extra Barrel Service</u>			
Extra barrels 0-5	\$0.00	\$0.00	
Extra barrels 6-11	\$23.73	\$24.65	3.88%
Extra barrels 12-20	\$66.42	\$69.01	3.90%
<u>Extra Pick-up Rate</u>			
Barrel	\$13.57	\$14.10	3.91%
Bin	\$45.68	\$47.46	3.90%
<u>Commercial</u>			
Recycling Barrel	\$10.44	\$10.85	3.93%
<u>Temp Bin</u>			
3 Cubic Yard (7 day use)	\$133.69	\$138.90	3.90%
Dump and Return	\$133.69	\$138.90	3.90%
<u>Locks</u>			
Lock Removal/damaged by Customer (1 time)	\$27.01	\$28.07	3.92%
Lock Installed and Monthly Rental	\$6.42	\$6.67	3.89%
<u>Push-out Rates (Per Container 1x Per Week)</u>			
0-25 feet	N/C	N/C	
26-50 feet	\$5.91	\$6.14	3.89%
51-75 feet	\$8.88	\$9.23	3.94%
76-100 feet	\$11.81	\$12.27	3.90%
101-125 feet	\$14.78	\$15.35	3.86%
126-150 feet	\$17.75	\$18.44	3.89%
151-175 feet	\$20.69	\$21.49	3.87%
176-200 feet	\$23.66	\$24.58	3.89%
Over 200 feet (per foot)	\$0.11	\$0.11	0.00%
<u>Roll Off</u>			
Dry Run Charge	\$61.74	\$64.14	3.89%
Rental Charges:			
Permanent Boxes (weekly)	\$190.16	\$197.58	3.90%
Temporary Boxes (charged daily on days exceeding allowed time)	\$27.15	\$28.21	3.90%



Richard Barakat, Mayor (District 3)
Richard Hale, Mayor Pro Tem (District 1)
D. Montgomery Lewis, Council Member (District 2)
Bruce Lathrop, Council Member (District 4)
Elizabeth Brunty, Council Member (District 5)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Kevin Kearney, City Manager
Lisa Bailey, Finance Director

DATE: June 18, 2019

SUBJECT: **RESOLUTION NO. 19-16: PROPOSED BUDGET FOR FISCAL YEAR 2019-2020, AND RESOLUTION NO. 19-17 ALLOCATING THE CITY OF BRADBURY'S CITIZENS OPTION FOR PUBLIC SAFETY (COPS) FUNDS**

ATTACHMENTS: 1. Resolution No. 19-16: Annual Budget for FY 2019-20
2. Resolution No. 19-17: COPS Funds
3. FY 2019 – 2020 Work Plan
4. FY 2019 – 2020 Projected Fund Activity by Fund
5. FY 2019 – 2020 Revenue Projections
6. FY 2019 – 2020 Expenditure Projections
7. General Fund History & Projection
8. Sewer Fund Expenses & Revenues

SUMMARY

The proposed Fiscal Year 2019 – 2020 draft budget is a snap-shot of next year's budget forecast and it allows the City Council to discuss any priorities in the coming year.

The budget determines the City's resource priorities and sets the course for years to come. The City Council does that by linking the most important, highest priority items for the City to accomplish over the next year with the necessary resources.

It is recommended that the City Council adopt Resolution No. 19-16 approving the City of Bradbury's Annual Budget for Fiscal Year 2019-20 and Resolution No. 19-17 approving the expenditure plan for grant funds pursuant to Citizen's Options for Public Safety (COPS)/Supplemental Law Enforcement Services Fund.

NEW UPDATED ITEMS

FOR CITY COUNCIL AGENDA 6-18

AGENDA ITEM # 5

This section reviews the updated items and incorporates any City Council feedback since the last meeting in May. The following items have been added the final budget and to this report:

- The Projected General Fund Reserves has been increased from \$1.2MM to 1.3MM
- Sewer Fund expenditures & expected revenues are detailed in Attachment #8
- Development Code costs increased from \$26,000 to \$52,000. The additional \$26,000 is for City Attorney time to review code alterations.
- Measure W funds were added, which eliminated UUT fund expenditures
- Community Support was increased from \$3,000 to \$4,000
- City Attorney expenses have increased to include new costs, which includes a 8.2% increase to the monthly retainer – to \$2,650, and a 6.4% increase to the hourly rate for special services and excess retainer services, to \$250 per hour, maintaining the 12-hours of included retainer hours the same. Special Services paid for by third parties would increase by 3% to \$325 per hour.

During the May meeting, the City Council had requested Staff to explore alternative ways to expend COPS funding, which includes the hiring of a full-time position. In discussing the matter with the City of Monrovia, they appear open to a full-time position with Bradbury, but further details and costs are still being assembled. As such, Staff recommends still moving forward with Resolution No. 19-17, so that the City can continue to pay for the part-time CSO with restricted COPS funding. In the meantime, Staff will hold back on allocating any funds to the City of Duarte and additional LASD patrol services until a time when the City Council provides direction to Staff.

ANALYSIS

Linking objectives with necessary resources involves a process that identifies key goals prior to budget preparation, and these goals become priorities for the budget process. Programs and priorities from prior years that are not yet complete also remain in the budget for financial completion during this budget cycle. The following five key goals (in no particular order of importance) have been developed by the City Council:

- **Disaster Preparedness**
- **Fiscal Responsibility**
- **Capital Improvements**
- **Infrastructure Improvements**
- **City Beautification**

DISCUSSION

A Snapshot of the Budget FY 2019 - 2020

Revenue projects are based on the trends and forecast reports from the County and State. These estimates are conservative and reflect the expectation of the City's

revenues from the previous year. As it is still early, the May and June property tax payments and several other franchise fees have not been paid yet, so this is a “snap shot” to assist staff with preparing the draft report.

Revenue to all funds is projected at \$2,605,462 and expenditures total is \$2,858,667 (not including any new sewer projects). The City’s major General Fund revenue sources are Property Tax, Transfer Tax, Franchise Fees and Fees for Service. It should be noted that the General Fund revenues are subject to changes in economic conditions and can fluctuate significantly. Revenue from Licenses and Permits have leveled off this year due to a slowing in construction activity. We anticipate continued slowing in 2019-20.

Projected General Fund Revenue =	\$1,719,392
Projected General Fund Expenditures =	\$1,880,767
Projected Difference	\$ 161,375
Projected Fund Balance =	\$3,087,917
Projected General Fund Reserves =	\$1,300,000
Projected Infrastructure Reserves =	\$ 200,000
Projected Contingency =	\$ 5,000
Projected General Fund Liability =	\$ 25,000
Unreserved General Fund Balance =	\$1,557,917

Expenditures

The proposed budget for FY 2019-20 General Fund has been developed conservatively with a continued emphasis on streamlining services and using technology where appropriate in order to reduce costs and increase efficiencies. The City Council is looking ahead at several important issues facing the community, including upgrading the City Hall website and infrastructure improvements to sewer systems. Special or restricted revenue funds have been budgeted in lieu of General Funds where appropriate in an effort to reduce the use of General Funds, i.e. Dial-A-Ride (Prop C) and making road improvements with restricted funds whenever appropriate. Financial forecasts represent the City’s continuing efforts to live within its means while providing an adequate level of service for the community.

Significant Projects Completed in FY 2018-19

- ***Wide Variety of Policies, Ordinances, and Projects***

A wide variety of policies, ordinances, and projects were completed throughout the year. These include:

- ✓ Renewed the CSO Program
- ✓ Updated Parking Regulations
- ✓ Prohibited Short-Term Rentals
- ✓ Created a Mills Act Form Template

- ✓ Created Construction Maintenance Standards
 - ✓ Purchased an Automated External Defibrillator
 - ✓ Held a Community Meeting with Fish & Wildlife
 - ✓ Strengthened Property Maintenance Standards
 - ✓ Continuance of Routine Performance Evaluations
 - ✓ Partnered with Duarte to Host an Earth Day Event
 - ✓ Facilitation of Cal Recycle Competitive Grant Funding
 - ✓ Created a Master Encroachment Agreement Template
-
- *Bradbury Night Out*
On July 26, 2018, the City hosted Bradbury Night out in recognition of National Night Out and Bradbury's Birthday Event at City Hall. There were over 120 attendees.
 - *Automated License Plate Readers*
Partnered with the City of Duarte and the Los Angeles County Sheriffs Department to install two (2) Automated License Plate Readers (ALPRs) at the entrance of Mt. Olive Drive.
 - *Public Safety Committee*
The previous Emergency Response Committee was morphed into the Public Safety Committee to include the additional responsibilities of law enforcement priorities, crime prevention and control, animal control, and emergency preparedness. As part of the shift, the City of Duarte (through Bradbury's COPS funding) allocates a Special Assignment Deputy to attend Committee meetings to discuss crime and traffic enforcement activity. This new arrangement has already shown positive results, as the Committee has already addressed traffic safety concerns, which led to additional patrolling on streets that are known to experience speeding vehicles. The Committee has also purchase an Automated External Defibrillator (AED) and recently performed an emergency supplies inventory to note what emergency supplies may be needed.
 - *Citywide Street Slurry*
All public streets will be apart of the citywide street slurring program that will be performed in June.
 - *Landscaping of the South Side of City Hall*
Removed dead oleanders, replaced a rotting fence, and installed irrigation and drought tolerant landscaping.
 - *Irrigation Updates w/ Grant Funds*
Made irrigation updates at the Civic Center, Mt. Olive Trail, and Royal Oaks Trail with a grant through WaterWise and Upper San Gabriel Valley Municipal Water District. Grant funds for irrigation retrofits totaled approximately \$2,380.

- *City Hall Computer Replacements*
Replaced all computers in City Hall, as the old computers were approximately 5-years out of date.
- *Hazard Mitigation Plan*
The Hazard Mitigation Plan was completed this fiscal year and was accepted by the Federal Emergency Management Agency (FEMA).
- *Citywide Street Trimming*
Completed the 2nd round of Citywide street tree trimming. The next round of trimming might not need to be done for at least another year or two.

New Items for Consideration in FY 2019 – 2020

Recommended New Items Utilizing Restricted Funds: Currently in Budget

- *COPS/SLESF Funds - \$155,00 (Restricted Funds)*
The City is receiving approximately \$130,000 in Citizens' Option for Public Safety (COPS) / Supplemental Law Enforcement Services Fund (SLESF) funding from the State for additional local law enforcement purposes each Fiscal Year. The City currently has a \$114,265 surplus from previous years. Last year, the City utilized funding for a contracted Monrovia CSO at a rate of \$52,000, administrative supplies (such as tickets) for \$1,500, and Duarte daytime patrol at \$50,000. Last year, additional funding for additional Bradbury patrol was not allocated, as the Sheriffs Department discovered funds from previous years that could be drawn down upon. This year though, it is recommended that the City allocate funding for the additional Bradbury patrol, which is historically been \$50,000. Therefore, Staff is recommending the following for this upcoming fiscal year:

➤ \$ 50,000	Additional Bradbury Patrol
➤ \$ 50,000	Duarte Daytime patrol
➤ \$ 52,000	Monrovia CSO
➤ \$ 3,000	Administrative Supplies
\$155,000	TOTAL

With the current recommendation, the City is expected to have a remaining balance of \$89,265 in surplus COPS/SLESF funding for future years.

- *Royal Oaks North Curb Extension - \$79,000 (Restricted Funds)*
During the April 2018 meeting, the City Council provided authorization to move forward with surveying plans for the Royal Oaks North Curb Extension Project. Although the project has not yet been approved, Staff recommends budgeting for the entire project, as the Council can also decide at a later time to approve the full

project, approve a hybrid variation, or not move forward with it. The cost of the anticipated full extension totals \$79,000 and can be covered fully by restricted funds. Should the Council decide to approve the project at a later time, it is expected that would be completed in FY 2019-20.

- *Website Services - \$20,000 (Restricted Funds)*
The City's website is currently outdated and does not comply with ADA guides for governmental sites. Updating the website would be funded through the restricted technology fund.

Recommended New Items Utilizing General Funds: Currently in Budget

- *Los Angeles Sheriff's Department Contract Increase - \$6,056*
The Sheriff's Department has notified the City that their contracting cost model will overall increase by 5.38%. Part of the rate increase is due to the increase from 10.5% to 11% to the Contract Cities Liability Trust Fund (LTF) rate. The trust fund increase was taken based upon a review of the annual actuary study, the pro forms analysis, and current financial condition of the LTF. The contract between Bradbury and LASD accounts for 730 annual scheduled hours within the City.
- *2.7% COLA for Staff - \$11,168*
The COLA increase would affect the City Manager, Finance Director, Management Analyst and City Clerk and is based off the Bureau of Labor Statistics' Consumer Price Index (CPI) for the area.
- *Emergency Supplies / Equipment – \$2,500*
On April 1, 2019, the newly Established Public Safety Committee members and Staff conducted an inventory of the City's emergency supplies and equipment. Ultimately, it was discovered that supplies and equipment were non-existent. As such, the Committee has listed the purchase of supplies and equipment as one of their priorities for the upcoming fiscal year. This budget item allows the Committee to purchase additional supplies than in past years.
- *Development Code Update - \$52,000*
The City's development code is outdated. This line item allows for three (3) hours per week of the City Planner's time to update the development code at \$26,000. The additional \$26,000 is for City Attorney time to review code alterations.

ITEMS FOR FUTURE CONSIDERATION

Items are NOT Currently in the Budget

- *Community Wildfire Protection Plan - \$55,000 to \$90,000*
For many years, the City Council has listed the creation of the Community Wildfire Protection Plan as a Council priority. Unfortunately, the Plan requires extensive research, data, and mapping, which is probably why Staff has been unable to

complete the Plan. Staff has contacted vendors for assistance and has been provided very rough initial quotes to complete the plan, which range somewhere between \$55,000 and \$90,000.

- *Completion of Mt. Olive Drive Sewer - \$2 Million to \$2.5 Million*
This project cost approximates the funding needed to complete sewer to the northern borders of the City. Completion of the project would also allow the City of Duarte to bring sewer up into the Duarte Mesa.
- *Completion of Lemon Avenue Sewer - \$580,000*
The sewer at Lemon Avenue is not fully connected. This project would serve 6 to 8 residents and would be fairly easy to assemble and execute.
- *Lemon Curb/Gutter Project - \$40,000*
The curb and gutter on Lemon Avenue, east of the Cal Am site, currently does not have a curb and gutter. This cost is approximated and could potentially be done at the same time as the Royal Oaks Drive North curb improvement project to reduce the costs to both projects.
- *Digitization of Building Permits - \$ Unknown*
The City's building permits are currently all in paper base form. At some point, the City could hire a contractor to digitize all the permits so that can be stored electronically on a cloud platform. Should a fire occur at City Hall, all of City's historical permits would be forever gone. Funds for digitization could be gleaned from the restricted Technology Fund, but the costs for hiring a contractor is currently unknown.

Other Notable Items

- For the 12 designated unpaid days, Staff recommends the following days to be designated: Friday, July 5, 2019; Friday, August 2, 2019; Friday, September 6, 2019; Monday, October 14, 2019 (Columbus Day); Monday, November 11, 2019 (Veterans Day); Thursday, December 26, 2019; Friday, December 27, 2019; Monday, December 30, 2019; Friday, March 6, 2020; Friday, April 3, 2020; Friday, May 1, 2020; Friday, June 5, 2020.

STAFF RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 19-16 approving the City of Bradbury's Annual Budget for Fiscal Year 2019-20 and Resolution No. 19-17 approving the expenditure plan for grant funds pursuant to Citizen's Options for Public Safety (COPS)/Supplemental Law Enforcement Services Fund.

ATTACHMENT #1

RESOLUTION NO. 19-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADBURY ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2019-20 AND APPROPRIATING THE AMOUNTS BUDGETED

WHEREAS, a proposed annual budget for the City of Bradbury (City) for the fiscal year commencing July 1, 2019 and concluding June 30, 2020 was submitted to the City Council and is on file at City Hall; and

WHEREAS, On May 21, 2019, the City Manager did present the City's proposed 2019-20 budget to the City Council for its consideration; and the City Council did, at a public meeting, carefully consider the proposed budget; and

WHEREAS, the City Council did, at a public meeting, receive input from the City Manager, City staff and the public; and

WHEREAS, the City Council directed staff to make changes to the proposed budget; and those changes have been incorporated into the proposed budget.

NOW, THEREFORE, THE CITY OF BRADBURY DOES RESOLVE AS FOLLOWS:

SECTION 1. The budget, as amended, is adopted as the Annual Budget for the City of Bradbury for Fiscal Year commencing July 1, 2019 and concluding June 30, 2020.

SECTION 2. Appropriations for the City as described in the documents titled "Proposed Budget for Fiscal Year 2019-2020" attached hereto as exhibits, respectively, are hereby adopted for the fiscal year commencing July 1, 2019 and concluding on June 30, 2020.

SECTION 3. The City Manager is hereby authorized to make transfers between budget line items in accordance with the Budget Policies adopted by the City Council.

APPROVED AND ADOPTED this 18th day of June, 2019.

Mayor,
City of Bradbury, California

I hereby certify that the foregoing Resolution No. 19-17 was adopted at an adjourned meeting of the City Council of the City of Bradbury held on this 18th day of June, 2019 by the following vote:

AYES:

NOES:

ABSENT:

Claudia Saldana
City Clerk

ATTACHMENT #2

RESOLUTION NO. 19-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADBURY, CALIFORNIA, ALLOCATING FUNDS FROM THE CITIZEN'S OPTION FOR PUBLIC SAFETY ("COPS") PROGRAM, AND DOCUMENTING THE DETERMINATIONS REQUIRED BY THE SUPPLEMENTAL LAW ENFORCEMENT OVERSIGHT COMMITTEE

Whereas, the City of Bradbury receives funds pursuant to Assembly Bill 3229 of 1996, commonly known as the Brulte Bill or the Citizen's Option for Public Safety ("COPS") Program; and

Whereas, the City of Bradbury currently has a budget allocation of \$150,000 in COPS funding for Fiscal Year 2019-2020; and

Whereas, all cities which receive COPS must allocate the funds and account for these allocations through an oversight process coordinated by the Supplemental Law Enforcement Oversight Committee ("SLEOC") of the County of Los Angeles; and

Whereas, this resolution will confirm and document decisions made during the Fiscal Year 2019-2020 budget process.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BRADBURY DOES HEREBY FIND AND RESOLVE AS FOLLOWS:

Section 1. The City Council allocates a portion of its COPS funds as follows:

Additional Bradbury Patrol	\$ 50,000
City of Monrovia for CSO	\$ 52,000
City of Duarte for daytime patrol (LASD)	\$ 50,000
<u>Administrative Supplies</u>	<u>\$ 3,000</u>
Total amount allocated	\$155,000

Section 2. That the City Clerk shall certify to the passage and adoption of this resolution.

PASSED, APPROVED AND ADOPTED this 18th day of June, 2019.

MAYOR

"I, Claudia Saldana, City Clerk, hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Bradbury, California, at a regular meeting held on the 18th day of June, 2019 by the following roll call vote:"

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

CLAUDIA SALDANA - CITY CLERK

FOR CITY COUNCIL AGENDA _____

AGENDA ITEM # _____

ATTACHMENT #3

2019 – 2020 Work Plan

City Council Priorities

Disaster Preparedness
Fiscal Responsibility
Capital Improvements
Infrastructure Improvements
City Beautification

Disaster Preparedness

1. Complete a Community Wildfire Protection Plan (CWPP)
2. Host One Community Preparedness Education Event
3. Obtain Status as a *Firewise Community, USA*

Fiscal Responsibility

1. Continue to Work with the Community on Fiscal Stability

Capital Improvements

1. Complete Remediation of Lemon Trail
2. Complete Curb Improvements on Royal Oaks Drive North
3. Create and Complete a New City Website

Infrastructure Improvements

1. Complete Mount Olive Lane Sewer

City Beautification

1. Continue to Improve City Trails with Drought Tolerant Landscaping

Miscellaneous Community Improvement

1. Work toward Updating the City's Development Code
2. Explore the Most Effective Policing Solution to Increase the Feeling of Safety within Bradbury
3. Work Regionally and with Neighboring Cities on the MS4 Permit
4. Improve Communications with the Community

ATTACHMENT #4

Fiscal Year 2019-20 Summary

Unrestricted Funds:

Fund	7/1/2019	Proposed		Estimated 6/30/2020		Estimated Increase/(Decrease) in Fund Balance
	Estimated Fund Balance	Revenues	Proposed Expenditures	Reserved Fund Balance	Unreserved	
Fund 101 - General Fund	3,039,677	1,672,682	1,824,767	1,530,000	1,357,592	(152,085)
Fund 102 - Utility Users Tax Fund	762,016	18,810	-		780,826	18,810
Fund 112 - Long Term Planning Fee Fund	16,559	8,400	26,000		(1,041)	(17,600)
Fund 113 - Technology Fee Fund	48,887	19,500	30,000		38,387	(10,500)
	3,867,139	1,719,392	1,880,767	1,530,000	2,175,763	(161,375)

Restricted Funds:

Fund 200 - Gas Tax Fund	4,528	25,000	24,000		5,528	1,000
Fund 201 - SB1 Fund	6,118	15,000	19,000		2,118	
Fund 203 - Prop. A Fund	17,590	23,308	9,000		31,899	14,308
Fund 204 - Prop. C Fund	1,471	19,000	19,900		571	(900)
Fund 205 - TDA Fund	(2)	5,000	-		4,998	5,000
Fund 206 - Sewer Fund	65,944	600,885	645,000		21,830	(44,115)
Fund 208 - STPL Fund	978	-	-		978	-
Fund 209 - Recycling Grant Fund	11,145	5,000	5,000		11,145	-
Fund 210 - Measure R Fund	(680)	15,000	14,000		320	1,000
Fund 212 - Measure M Fund	11,445	16,500	27,000		945	(10,500)
Fund 213 - Measure W Fund	-	60,000	60,000		-	-
Fund 215 - COPs Fund	168,397	100,982	155,000		114,379	(54,018)
Fund 217 - County Park Grant Fund	9,126	180	-		9,306	180
Fund 219 - Fire Safe Grant 14-USFS-SFA-005:	10,849	215	-		11,064	215
	306,911	886,070	977,900	-	215,081	(87,830)

4,174,049	2,605,462	2,858,667	1,530,000	2,390,845	(249,205)
-	-	-	-	-	-
			All Street Funds	10,461	

ATTACHMENT #5

Revenues

Acct. Number	Account Description	2015-16	2016-17	2017-18	Amended		2018-19	2018-19	2018-19	2019-20
		Actual	Actual	Actual	Budget	YTD @ 05/31/19	Estimate	Proposed		
General Fund:										
101-00-4010	Property Tax-Current Secured	378,325	397,293	438,658	441,057	462,237	105%	465,000	495,000	6%
101-00-4030	Property Tax-Current Unsecured	15,860	16,148	3,941	4,000	18,096	452%	18,300	18,500	
101-00-4060	Public Safety Augmentation F	9,566	9,922	10,323	9,700	9,854	102%	11,075	12,000	
101-00-4070	Delinquent Taxes	6,482	6,408	6,624	5,900	6,402	109%	6,402	7,500	
101-00-4100	Sales & Use Tax	2,818	7,465	4,114	4,500	1,821	40%	1,821	1,500	
101-00-4110	Franchise Fee-Cable TV	18,533	17,736	18,708	17,500	22,476	128%	22,909	23,000	
101-00-4120	Franchise Fee-SC Edison	19,383	17,658	17,722	17,800	18,739	105%	18,739	19,000	
101-00-4130	Franchise Fee-SC Refuse	33,218	34,025	33,402	34,000	27,606	81%	37,021	37,000	
101-00-4140	Franchise Fee-SC Gas Co.	3,060	2,426	2,574	2,600	2,539	98%	2,600	2,600	
101-00-4150	Franchise Fee-Cal Am Water	23,383	27,483	31,388	32,000	37,557	117%	37,557	38,000	
101-00-4160	AB939 Refuse Admin. Fee	17,306	17,514	17,952	17,500	-	0%	18,000	18,000	
101-00-4190	Real Property Transfer Tax	15,922	32,492	31,081	30,000	18,322	61%	18,322	14,000	
101-00-4200	Motor Vehicle In-Lieu	115,939	123,481	130,646	132,000	137,540	104%	138,054	140,000	
101-00-4210	Dist & Bail Forfeiture	8,734	4,996	2,867	4,000	1,058	26%	1,350	1,500	
101-00-4220	Fines-City	12,158	-	21,906	2,000	21,575	1079%	21,575	2,000	
101-00-4350	Business License	40,536	41,296	44,063	40,000	37,088	93%	40,480	40,700	
101-00-4360	Movie & TV Permits	-	7,000	3,030	3,000	-	0%	-	-	
101-00-4370	Bedroom License Fee	37,080	30,900	10,301	9,000	14,420	160%	14,420	15,000	
101-00-4410	Variances & CUPS	6,538	-	1,635	1,400	1,635	117%	1,635	1,600	
101-00-4420	Lot Line Adjustment/Zone Changes	14,578	1,902	3,805	2,000	-	0%	-	-	
101-00-4440	Subdivisions/Lot Splits	38,206	3,312	4,844	3,000	4,844	161%	4,844	5,000	
101-00-4460	Planning Dept. Review	116,879	100,020	50,073	45,000	19,872	44%	21,763	25,000	
101-00-4470	Building Construction Permit	298,311	309,178	179,175	175,000	232,710	133%	250,000	250,000	
101-00-4480	Building Plan Check Fees	299,215	270,669	260,790	200,000	128,518	64%	128,518	250,000	
101-00-4485	Landscape Plan Check Permit	34,911	28,204	10,627	8,000	5,113	64%	5,113	5,500	
101-00-4490	Green Code Compliance	41,902	40,268	26,871	24,000	26,504	110%	27,000	27,000	
101-00-4500	Civic Center Rental Fee	-	-	1,050	-	-		1,050	1,050	
101-00-4530	Environmental & Other Fees	11,579	4,450	8,612	7,500	371	5%	371	1,000	
101-00-4540	City Engineering Plan Check	118,522	173,070	140,793	95,000	118,376	125%	131,936	135,000	
101-00-4600	Interest Income	13,200	17,136	20,081	20,000	78,457	392%	73,043	77,712	
101-00-4700	Sales of Maps & Publications	259	446	317	300	353	118%	400	400	
101-00-4800	Other Revenue	1,021	9	-	200	152	76%	153	200	
101-00-4850	Cal-Am Loan Repayment	14,459	4,820	4,820	4,820	-	0%	4,820	4,820	
101-00-4900	Reimbursements	-	4,323	65	-	5,783		5,783	3,000	
101-00-4920	Sale of Prop. A Funds	-	-	56,000	-	-		-	-	
101-23-4950	Vacant Property Registry Fee	-	-	50	-	100		100	100	
101-24-4610	Donations	-	-	-	-	500		500	-	
Total General Fund Revenues		1,767,883	1,752,050	1,598,908	1,392,777	1,460,618	105%	1,530,654	1,672,682	

Revenues

Acct. Number	Account Description	2015-16 Actual	2016-17 Actual	2017-18 Actual	Amended 2018-19 Budget	2018-19 YTD @ 05/31/19	2018-19 Estimate	2019-20 Proposed
Utility Users Tax Fund:		35%	-1%	-9%			-4%	9%
102-00-4600	Interest	230	2,902	7,099	4,000	-		18,810
102-00-4810	Water	30,726	40,212	47,920	-			
102-00-4820	Trash	22,638	22,815	22,991	-			
102-00-4830	Electric	100,778	94,765	108,595	-	35		
102-00-4840	Natural Gas	14,909	15,426	14,930	-			
102-00-4850	UT - Cable	17,838	19,850	21,642	-			
102-00-4855	Telecom-Minors	12,387	14,505	12,990	-			
102-00-4856	Telecom-AT&T	444	449	434	-			
102-00-4857	Telecom-Verizon	6,182	5,650	5,235	-			
102-00-4858	Telecom-Sprint Nextel	2,735	4,288	991	-			
102-00-4900	Reimbursements	1,277	-	364	-			
		210,144	220,862	243,191	4,000	35	1%	21,419
								18,810
Civic Center Fund:								
111-00-4000	Transfer In from General Fund	-	4,544					
111-00-4500	Civic Center Rental Fee	975	900					
		975	5,444					
Long Term Planning Fee Fund:								
112-00-4490	Long-Term Planning Fee	11,569	11,637	10,647	9,000	5,812	65%	7,449
112-00-4600	LTP Fee Interest Income	66	29	143	40		0%	494
		11,635	11,666	10,790	9,040	5,812	64%	7,943
								8,400
Technology Fee Fund:								
113-00-4520	Technology Fee	22,609	24,453	14,646	14,000	18,402	131%	18,500
113-00-4600	Technology Fee Interest Income	1,307	217	498	750		0%	1,373
		23,916	24,670	15,144	14,750	18,402	125%	19,873
								19,500
Gas Tax Fund:								
200-00-4000	Transfers In	3,147	-					
200-00-4200	TCRA Funds			1,258		1,206	#DIV/0!	1,206
200-48-4260	Gas Tax	29,013	26,788	34,031	27,500	21,598	79%	23,346
200-00-4600	Gas Tax Interest	396	552	1,045	300		0%	2,180
		32,556	27,340	36,334	27,800	22,804	82%	26,732
								25,000
SB1 Gas Tax Fund:								
201-00-4000	Transfers In					6,623		6,623
201-48-4260	Gas Tax					13,227		14,375
201-00-4600	Gas Tax Interest							120
					-	19,850		21,118
								15,000

Revenues

Acct. Number	Account Description	2015-16 Actual	2016-17 Actual	2017-18 Actual	Amended 2018-19 Budget	2018-19 YTD @ 05/31/19	2018-19 Estimate	2019-20 Proposed
Prop. A Fund:								
203-40-4260	Prop. A Transit Funds	19,530	19,835	20,948	21,050	20,452	22,701	23,000
203-40-4600	Prop. A Transit Interest	133	293	95	50	0%	66	308
		19,663	20,128	21,043	21,100	20,452	22,767	23,308
Prop. C Fund:								
204-48-4260	Prop. C Funds	16,034	16,295	17,532	17,550	16,964	18,830	19,000
204-48-4600	Prop. C Interest	164	252	524	100	0%	1,124	-
		16,198	16,547	18,056	17,650	16,964	19,954	19,000
Transportation Development Act Fund:								
205-48-4260	TDA Funds	-	-	7,362	30,000	21,807	30,000	5,000
205-48-4600	TDA Interest	-	-	(2)	-	73%	30,000	5,000
		-	-	7,360	30,000	21,807	30,000	5,000
Sewer Fund:								
206-00-4000	Transfers In	176,500	481,229	1,100,000				600,000
206-50-4600	Sewer Fund Interest	-	-	9,700			21,688	885
206-50-4605	Lemon Ave. Assessment	-	-					
206-50-4606	Winston Ave. Assessment	-	-					
206-50-4730	Mount Olive Drive Assessment	53,914	25,000	43,140				
		230,414	506,229	1,152,840	-	-	21,688	600,885
STPL Fund:								
208-00-4260	STPL Funds	-	18,828	-			662	-
208-00-4600	STPL Interest	57	166	316	-	-	662	-
		57	18,994	316	-	-	662	-
Recycling Grant Fund:								
209-00-4260	Recycling Grant Funds	5,000	5,000	(803)	5,000	9,187	9,187	5,000
209-00-4600	Recycling Grant Interest	41	62	90				
		5,041	5,062	(713)	5,000	9,187	9,187	5,000
Measure R Fund:								
210-48-4260	Measure R Funds	12,157	12,342	13,014	12,000	12,727	14,132	15,000
210-48-4600	Measure R Interest	252	311	692	350	-	1,528	-
		12,409	12,653	13,706	12,350	12,727	15,660	15,000
Measure M Fund:								
212-48-4260	Measure M Funds		11,795	11,500	14,338	125%	15,924	16,500
212-48-4600	Measure M Interest		69	50		0%	237	-
			-	11,864	14,338	124%	16,161	16,500

Revenues

Acct. Number	Account Description	2015-16 Actual	2016-17 Actual	2017-18 Actual	Amended 2018-19 Budget	2018-19 YTD @ 05/31/19	2018-19 Estimate	2019-20 Proposed
Measure W Fund:								
213-00-4261	Measure W Funds							60,000
213-00-4600	Measure W Interest							60,000
Citizen's Option for Public Safety (COPS) Fund:								
215-23-4260	COPs Funds	114,618	116,750	145,020	100,000	148,746	149%	148,746
		358	539	1,383	300		0%	886
215-23-4600	COPs Interest	114,976	117,289	146,403	100,300	148,746	148%	149,632
								100,982
County Park Grant:								
217-00-4210	County Park Grant	26,500	48					179
		24	-	85				180
217-00-4600	Grant Fund Interest Income	26,524	48	85	-	-	-	179
								180
Fire Safe Grant 14-USFS-SFA-0053:								
219-00-4260	Fire Safe Grant 14-USFS-SFA-0053	47,500	-					
		-	-					
219-00-4270	HOA Contribution	232	57	101				213
								215
219-00-4600	Fire Safe Grant Interest Income	47,732	57	101	-	-	-	213
								215
Total Revenues		2,520,123	2,739,039	3,275,429	1,646,317	1,771,743	108%	1,913,843
								2,605,462

ATTACHMENT #6

Expenditures

General Fund:	Account Description	2015-16	2016-17	2017-18	Amended	2018-19	2018-19	2019-20
		Actual	Actual	Actual	Budget	YTD @ 06/31/19	Estimate/ Carry Overs	Proposed
101-00-5000	Transfers Out	176,500	485,773	1,100,000				600,000
City Council Division:								
101-11-6500	Community Support	-	3,000	3,000	3,000	3,000	3,000	4,000
101-11-6100	Events and awards	130	57	7,662	4,700	6,278	6,278	6,000
101-11-6110	City Newsletter	225	215	225	-	1,257	1,257	-
		355	3,272	10,887	7,700	10,535	10,535	10,000
City Manager Division:								
101-12-5010	Salaries	105,795	93,641	102,500	106,395	97,529	106,395	109,268
101-12-5100	Benefits	42,583	26,424	41,806	42,300	40,360	44,110	46,174
101-12-6020	Meetings & Conferences	2,173	854	2,027	2,500	3,313	3,500	3,500
101-12-6025	Expense Account	145	237	1,130	1,500	261	1,500	1,500
101-12-6050	Mileage	983	488	1,023	1,200	785	1,046	1,200
101-12-6210	Special Department Supplies	-	23,097	-	-			
101-12-6440	Cell Phone	450	350	900	900	825	1,000	1,000
		152,129	145,091	149,386	154,795	143,073	157,551	162,642
City Clerk Division:								
101-13-5010	Salaries	54,470	56,104	60,741	59,809	54,825	59,809	61,424
101-13-5100	Benefits	20,738	22,469	24,294	24,100	22,633	24,750	24,702
101-13-6020	Meetings & Conferences	-	-		100		-	-
101-13-6040	Transportation & Lodging	-	-		100		-	-
101-13-6050	Mileage	70	156	142	150	31	50	50
101-13-6210	Special Department Supplies	466	290		250	122	250	275
101-13-6220	Election Supplies	-	-	473	500	-	-	500
101-13-6225	Codification	10,742	8,317	2,317	1,500	6,408	7,000	7,000
101-13-7000	Contract Election Services	1,672		-	12,000		-	15,000
		88,158	87,336	87,967	98,509	84,019	91,859	108,951

Expenditures

Account Description	2015-16	2016-17	2017-18	Amended	2018-19	2018-19	2019-20
	Actual	Actual	Actual	Budget	YTD @ 05/31/19	Estimate/	Proposed
Finance Division:							
101-14-5010 Salaries	10,810	13,746	14,230	15,043	12,738	85%	15,449
101-14-5100 Benefits	1,868	1,198	1,299	1,250	966	77%	1,371
101-14-6210 Special Department Supplies	215	351	94	350	575	164%	600
101-14-6230 Contracted Computer Services	1,048	711	1,459	2,000	1,141	57%	1,200
101-14-7010 Contracted Banking Services	3,166	4,034	4,726	4,600	3,448	75%	4,000
101-14-7020 Contracted Audit Services	14,613	10,000	18,523	14,700	17,466	119%	17,466
101-14-7040 GASB Reports	14,694	1,300	350	350	700	200%	725
	61,108	31,340	40,681	38,293	37,034	97%	40,645
City Attorney Division:							
101-15-7020 City Attorney Retainer	24,750	36,385	29,400	29,400	24,500	83%	29,400
101-15-7070 City Attorney Special Service	2,326	5,333	2,702	6,000	1,331	22%	2,100
							5,000
101-15-7080 Development Code Update							26,000
101-15-7080 Seminars & Training	425	1,008	1,211	1,000		0%	1,000
	27,501	42,726	33,313	36,400	25,831	71%	32,500
							63,900
General Government Division:							
101-16-5010 Salaries	42,840	40,785	37,219	47,038	37,897	81%	47,038
101-16-5100 Benefits	15,877	12,277	9,524	12,700	14,335	113%	13,107
101-16-6010 Seminars & Training	-	-	375	500		0%	1,000
101-16-6020 Meetings & Conferences	47	-	195	150		0%	200
101-16-6040 Transportation & Lodging	-	-	-	500	388	78%	500
101-16-6050 Mileage	589	195	215	500	207	41%	251
101-16-6120 Postage	356	227	267	500	270	54%	287
101-16-6200 Office Supplies	1,093	1,652	1,324	2,500	1,513	61%	2,050
101-16-6210 Special Departmental Supplies							400
101-16-6230 Computer & Website Services	10,058	9,149	1,622	1,622	397	24%	500
101-16-6240 PERS UAL Payment	168,139	-	7,232	18,000	9,399	52%	15,000
101-16-6241 PERS Replacement Benefit Contribution			2,259	2,068	1,896	92%	3,717
101-16-6250 Copier & Duplications					2,535		3,000
101-16-6300 Insurance	4,295	1,767	2,216	2,216	4,784	216%	5,000
101-16-6400 Utilities	38,379	36,431	54,738	47,201	55,553	118%	56,000
101-16-6440 Telephone	3,513	4,051	2,953	5,000	3,172	63%	3,726
101-16-6450 Building Operations	6,070	7,118	6,714	7,000	3,991	57%	5,100
101-16-6460 Building & Cleaning Service	1,468	1,047	1,132	1,000	460	46%	580
101-16-6470 Maintenance & Supplies	2,430	2,565	2,795	2,500	2,405	96%	2,787
101-16-7600 Operating Contingency	-	152	-	500	293	59%	293
	1,590	241	-	-	-	-	-
	296,744	117,657	130,780	151,495	139,495	92%	153,274
							164,832

Expenditures

Account Description	2015-16	2016-17	2017-18	Amended	2018-19	2018-19	2018-19	2019-20
	Actual	Actual	Actual	Budget	YTD @ 05/31/19	Estimate/	Carry Overs	Proposed
Engineering Division:								
101-19-7230 Contracted Engineering Services	116,910	149,888	138,463	125,000	71,904	58%	110,000	130,000
101-19-7238 Annexation	17,627	1,630	59,350	-				
101-19-7310 Woodyln Lane/Mt. Olive Drainage	19,844	128,365		-				
	154,381	279,883	197,813	125,000	71,904	58%	110,000	130,000
Planning, Zoning & Development Division:								
101-20-6120 Postage	69	(77)	332	300	727	242%	970	1,000
101-20-6210 Special Department Supplies	59	-	210	500	430	86%	430	500
101-20-6240 Environmental Filing Fees	-	-	-	500	-	0%		500
101-20-7210 City Planner Retainer	50,700	46,800	46,800	46,800	35,143	75%	46,800	46,800
101-20-7220 Contracted Building & Safety	325,845	291,247	232,115	290,000	140,506	48%	250,000	250,000
101-20-7240 City Planner Special Service	14,767	8,957	15,592	10,000	15,716	157%	15,800	15,000
101-20-7245 General Plan update	-	-	406	406	-	0%	-	-
	391,440	346,927	295,455	348,506	192,522	55%	314,000	313,800
Parks & Landscape Maintenance Division:								
101-21-7015 Royal Oaks Trail Maintenance	8,560	8,210	7,305	10,000	11,069	111%	11,100	10,000
101-21-7020 City Hall Grounds Maintenance	2,680	2,920	2,670	19,830	7,475	38%	7,650	7,000
101-21-7025 Trail Maintenance	7,385	23,960	1,777	7,000	5,358	77%	7,000	10,000
101-21-7035 Mt.Olive Entrance & Trail	6,711	4,998	7,349	5,500	5,943	108%	7,512	12,000
101-21-7045 Lemon/RO Horse Trail	680	910	1,380	27,500	21,608	79%	32,240	43,000
101-21-7060 Street Tree Trimming	12,083	11,300	11,098	10,000	10,857	109%	10,857	-
	38,099	52,298	31,579	79,830	62,310	78%	76,359	82,000
Public Safety Division:								
101-23-6210 Special Departmental Services	-	67		20,000	20,312		20,312	-
101-23-7410 Contract Services Sheriff	97,736	95,970	117,875	113,315	93,721	83%	112,465	118,522
101-23-7420 City Hall Security	2,438	2,643	2,582	2,600	3,047	117%	3,342	3,500
101-23-7450 Code Enforcement	4,714	2,771	4,499	5,600	5,312	95%	5,714	6,000
101-23-7757 AED Purchase				3,278	2,863	87%	2,863	-
	104,888	101,451	124,956	144,793	125,255	87%	144,696	128,022

Expenditures

Account Description	2015-16	2016-17	2017-18	Amended 2018-19	2018-19	2018-19	2018-19	2019-20
	Actual	Actual	Actual	Budget	YTD @ 05/31/19	Estimate/ Carry Overs	Proposed	
Emergency Preparedness Division:								
101-24-6010 Seminars & Training	123	-	-					
101-24-6020 Meetings & Conferences	-	-	55	50	123	123	100	
101-24-6030 Memberships & Dues	360	-	360	360	360	360	375	
101-24-6100 Events & Awards							500	
101-24-6470 Maintenance & Supplies	995	2,404	869	2,500	548	548	5,500	
101-24-6480 Civic Center Generator	45,149	342	-	-	-	-	-	
101-55-7030 Hazardous Mitigation Plan	-	10,000	16	15,000	5,063	5,063	-	
	91,348	12,746	1,300	17,910	6,094	6,094	6,475	
Animal & Pest Control Division:								
101-25-7000 Animal Control Services	2,058	2,411	2,745	4,777	2,702	3,309	4,000	
101-25-7010 Pest Control Services	-	-	175	300	-	3,309	300	
	2,058	2,411	2,920	5,077	2,702	3,309	4,300	
Intergovernmental Relations Division:								
101-30-6030 Memberships & Dues	8,143	8,452	8,610	8,700	3,673	9,000	9,200	
General Fund Totals								
	1,592,852	1,717,363	2,215,647	1,217,008	904,446	1,149,253	1,824,767	
Utility Users Tax Fund:								
102-42-7630 NPDES Stormwater Compliance	61,375	78,602	36,081	100,000	32,372	40,000	-	
Long Term Planning Fee Fund:								
			1,350		8,645	9,553	26,000	
Technology Fee Fund:								
113-20-4500 Technology expense			8,631	16,677	17,495	17,495	10,000	
113-20-7730 Website		468	-	8,000	-	-	20,000	
113-20-8120 Capital Equipment-Server & Copier		-	7,470		1,188	1,188		
113-20-4500 Technology expense (e-Plan)	10,720	-	-	-	-	-	-	
	10,720	468	16,101	24,677	18,683	18,683	30,000	

Expenditures

Account Description	2015-16	2016-17	2017-18	Amended 2018-19	2018-19	2018-19	2019-20
	Actual	Actual	Actual	Budget	YTD @ 05/31/19	Estimate/ Carry Overs	Proposed
Gas Tax Fund:							
200-48-5000 Transfers Out					6,623		-
200-48-6400 Utilities-Select System	3,620	7,518	11,272	12,000	7,602	8,622	9,000
200-48-6410 Street Lights	8,759	7,752	9,293	9,000	6,551	7,720	8,000
200-48-6555 Street Tree Maintenance	-	-		-			-
200-48-7000 PW Contract Services	451	1,741	1,474	2,000	2,126	2,700	3,000
200-48-7290 Street Sweeping	4,143	3,765	4,071	4,000	2,818	3,758	4,000
200-48-7745 Royal Oaks North Curb Extension				-			-
200-48-7750 Woodlyn Lane Pavement Rehab.				-			-
200-48-7755 City Wide Slurry Seal	-	3,114	-	-			
	16,973	23,890	26,110	108,399	6,700	108,399	24,000
				135,399	32,420	131,199	
					6%		
SB1 Gas Tax Fund:							
201-48-7745 Royal Oaks North Curb Extension							19,000
201-48-7755 City Wide Slurry Seal							-
				21,623	-	21,623	
				21,623	0%	21,623	19,000
Prop. A Fund:							
203-00-7600 Sale of Prop. A Funds			80,000	9,000	6,337	8,500	9,000
203-40-7625 Transit Services		-	80,000	9,000	6,337	8,500	9,000
					70%		
Prop. C Fund:							
204-20-6030 Staffing	-	-					
204-40-7325 Memberships & Dues	346	514	642		833	833	900
204-40-7325 Transit Services	8,449	8,449	8,449	-	-	-	-
204-48-7745 Royal Oaks North Curb Extension							19,000
204-48-7755 City Wide Slurry Seal	-	-		73,867		73,867	
	8,795	8,963	9,091	73,867	833	74,700	19,900
Transportation Development Act Fund:							
205-48-7720 Lemon/RO Horse Trail Project	-	-	7,142	30,000	30,000	30,000	
205-00-7760 Return of Funds			220				
	-	-	7,362	30,000	30,000	30,000	-

Expenditures

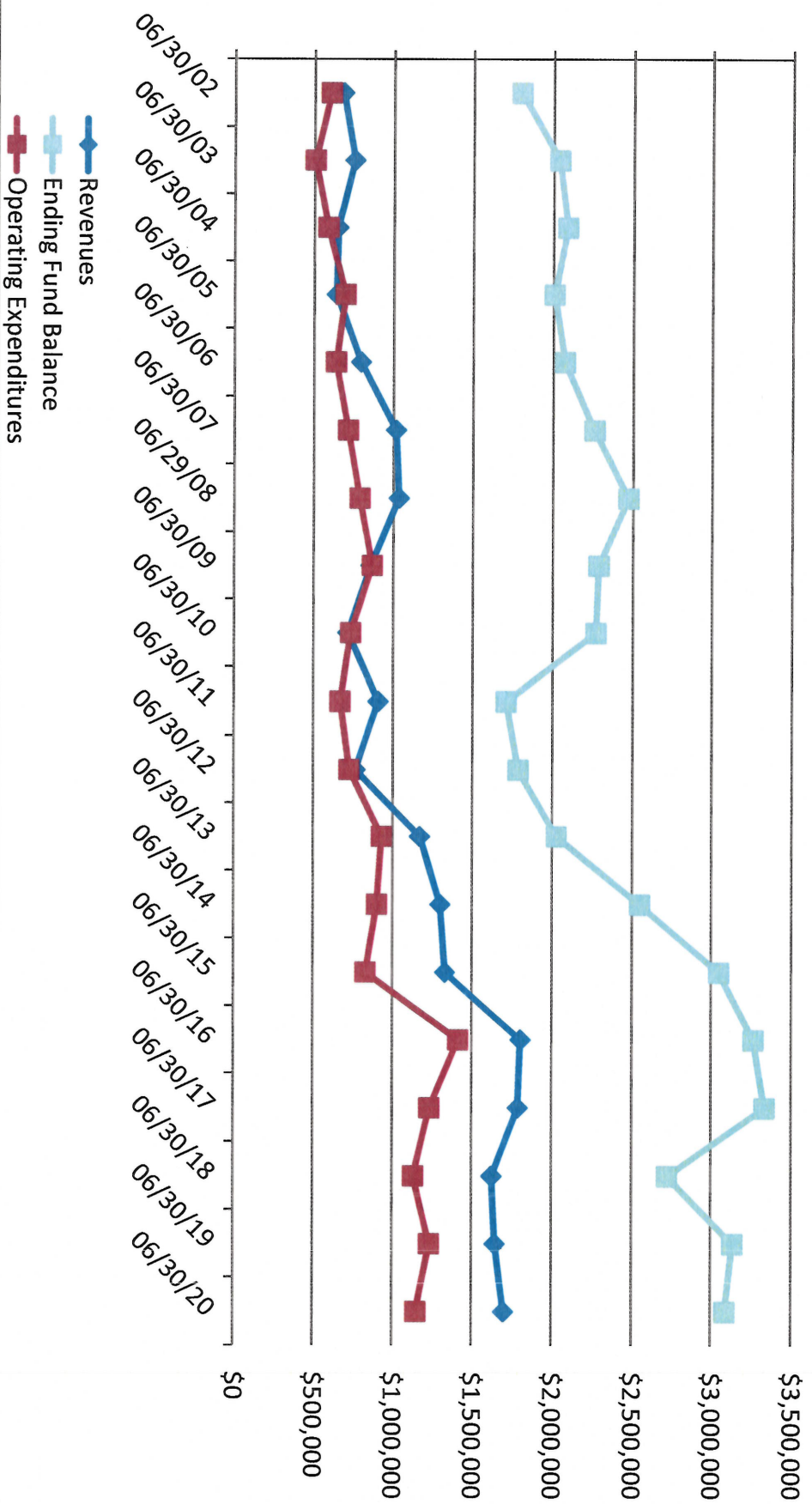
Account Description	2015-16	2016-17	2017-18	Amended 2018-19	2018-19	2018-19	2019-20
	Actual	Actual	Actual	Budget	YTD @ 06/31/19	Estimate/ Carry Overs	Proposed
Sewer Fund:							
206-50-7600 Mt. Olive Drive Sewer Project	195,710	323,075	-	9,760	9,760	9,760	-
206-50-7601 Mt. Olive Lane Sewer Project	-	31,530	13,695	537,807	5,811	537,807	65,000
206-50-7605 Lemon Ave. Project	13,432	7,810	103,816	-	-	-	580,000
206-50-7606 Winston Ave Project	800	44,696	25,813	492,582	492,582	492,582	-
	209,942	407,111	143,324	1,040,149	508,153	1,040,149	645,000
STPL Fund:							
208-48-7745 Royal Oaks North Curb Extension				-			
208-48-6555 Citywide Slurry Seal				32,774		32,774	
				32,774	-	32,774	-
Recycling Grant Fund:							
209-35-7300 Recycling Education	4,198	1,500	4,500		5,000	5,000	5,000
Measure R Fund:							
210-48-7755 City Wide Slurry Seal				88,763		88,763	
210-48-7745 Royal Oaks North Curb Extension					3,990	3,990	14,000
210-00-7760 Return of Funds	20,380	-	-	88,763	3,990	92,753	14,000
Measure M Fund							
212-48-6555 Citywide Slurry Seal			-	4,514		4,514	
212-48-7745 Royal Oaks North Curb Extension				18,900	12,066	12,066	27,000
212-48-7756 Bridge Repair				23,414	12,066	16,580	27,000
			-	-			
Measure W Fund:							
213-42-7630 NPDES Stormwater Compliance							60,000
Citizen's Option for Public Safety (COPS) Fund:							
215-23-7410 Contract Services Sheriff	56,307	116,750	145,020	95,500	73,198	95,500	100,000
215-23-7411 Contract CSO Services & Supplies	56,307	116,750	145,020	95,500	73,198	95,500	155,000
Total Expenditures	2,116,277	2,354,647	2,684,586	2,892,174	1,636,143	2,766,266	2,858,667

Expenditures

Account Description	2015-16	2016-17	2017-18	Amended		2018-19	2018-19	
	Actual	Actual	Actual	Budget		YTD @ 05/31/19	Estimate/ Carry Overs	2019-20 Proposed

ATTACHMENT #7

City of Bradbury General Fund History



	7/1/2018			Estimated 6/30/2019	Estimated	
	Audited	Estimated	Estimated	Fund Balance	Increase/(Decrease)	
Fund	Fund Balance	Revenues	Expenditures	Reserved	Unreserved	in Fund Balance
Unrestricted Funds:						
Fund 101 - General Fund	2,658,275	1,530,654	1,149,253	1,430,000	1,609,677	381,402
Fund 102 - Utility Users Tax Fund	780,597	21,419	40,000		762,016	(18,581)
Fund 112 - Long Term Planning Fee Fund	18,168	7,943	9,553		16,559	(1,609)
Fund 113 - Technology Fee Fund	47,697	19,873	18,683		48,887	1,190

Restricted Funds:

Fund 200 - Gas Tax Fund	108,995	26,732	131,199		4,528	(104,467)
Fund 201 - SB1 Fund	6,623	21,118	21,623		6,118	
Fund 203 - Prop. A Fund	3,323	22,767	8,500		17,590	14,267
Fund 204 - Prop. C Fund	56,217	19,954	74,700		1,471	(54,746)
Fund 205 - TDA Fund	(2)	30,000	30,000		(2)	(0)
Fund 206 - Sewer Fund	1,084,405	21,688	1,040,149		65,944	(1,018,461)
Fund 208 - STPL Fund	33,090	662	32,774		978	(32,112)
Fund 209 - Recycling Grant Fund	6,958	9,187	5,000		11,145	4,187
Fund 210 - Measure R Fund	76,413	15,660	92,753		(680)	(77,093)
Fund 212 - Measure M Fund	11,864	16,161	16,580		11,445	(419)
Fund 215 - COPS Fund	114,265	149,632	95,500		168,397	54,132
Fund 217 - County Park Grant Fund	8,947	179	-		9,126	179
Fund 219 - Fire Safe Grant 14-USFS-SFA-005:	10,636	213	-		10,849	213
	1,521,735	333,954	1,548,778	-	306,911	(1,214,319)
	5,026,472	1,913,843	2,766,266	1,430,000	2,744,049	(851,918)

ATTACHMENT #8

Sewer Fund

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	Assessment
	Actual	Actual	Actual	Actual	Actual	Est./Carryover	Totals
Expenditures:							
Mt. Olive Drive Sewer Project, Phase II	8,342	28,234	195,710	323,075	-	9,760	503,282
Mt. Olive Lane Sewer Project			-	31,530	13,695	537,807	611,501
Lemon Ave. Sewer Project	-	8,775	13,432	7,810	103,816	-	336,000
Winston Ave. Sewer Project	-	-	800	44,696	25,813	492,582	516,300
	<u>8,342</u>	<u>37,009</u>	<u>209,942</u>	<u>407,111</u>	<u>143,324</u>	<u>1,040,149</u>	<u>1,967,083</u>

Revenues:							Remaining
							Assessment
Mt. Olive Drive Sewer Assessment, Phase II	-	53,714	25,000	43,140	-	-	381,428
Mt. Olive Lane Sewer Assessment	-	-	-	-	-	-	611,501
Lemon Ave. Sewer Assessment	-	-	-	-	-	-	336,000
Winston Ave. Sewer Assessment	-	-	-	-	-	-	516,300
	<u>-</u>	<u>53,714</u>	<u>25,000</u>	<u>43,140</u>	<u>-</u>	<u>-</u>	<u>1,845,229</u>



MOUNT OLIVE DRIVE PHASE II SEWER REIMBURSEMENT

ACTUAL COST:

\$

503,282.00

No.	ADDRESS	APN	AMOUNT OWED	AMOUNT PAID	DATE PAID 100%
1	428 Mount Olive Drive Bradbury, CA 91008	8527-016-003	\$ 43,140.00		
2	412 Mount Olive Drive Bradbury, CA 91008	8527-016-004	\$ 43,140.00	\$ 43,140.00	2/13/2018
3	406 Mount Olive Drive Bradbury, CA 91008	8527-016-021	\$ 43,140.00		
4	394 Mount Olive Drive Bradbury, CA 91008	8527-016-007	\$ 43,140.00		
5	370 Mount Olive Drive Bradbury, CA 91008	8527-016-009	\$ 43,140.00		
6	350 Mount Olive Drive Bradbury, CA 91008	8527-016-020	\$ 43,140.00		
7	338 Mount Olive Drive Bradbury, CA 91008	8524-016-019	\$ 43,140.00	\$ 5,000.00	Paid deposit - date unknown 12/2015
8	300 Mount Olive Drive Bradbury, CA 91008	8524-016-036	\$ 43,140.00	\$ 5,000.00	Paid deposit - date unknown 12/2015
9	330 Mount Olive Drive Bradbury, CA 91008	8524-016-035	\$ 43,140.00	\$ 30,000.00	Paid deposit - date 12/2015 unknown. Paid \$25,000 on 10/7/16
10	375 Mount Olive Drive Bradbury, CA 91008	8527-019-044	\$ 43,140.00		
11	425 Mount Olive Drive Bradbury, CA 91008	8527-019-042	\$ 43,140.00	\$ 38,714.00	3/7/2016
12	301 Mount Olive Drive Bradbury, CA 91008	8527-019-040	\$ 43,140.00		
			AMOUNT REIMBURSEMENTS-TO-DATE:	\$121,854.00	
			AMOUNT REMAINING:	\$ 381,428.00	

Properties proposed to be included in the proposed reimbursement district are identified below:

TABLE 3 – REIMBURSEMENT SCHEDULE			
NO.	PROPERTY OWNER	APN	COST
1	Gary R. White 534 Mt. Olive Drive	8527-017-020	\$55,591
2	Alberto & Maria A. Mendoza 526 Mt. Olive Drive	8527-017-021	\$55,591
3	Thomas & Elaine Lu Trust 518 Mt. Olive Drive	8527-017-022	\$55,591
4	Forouzan Behrouz Golboo Faezeh 502 Mt. Olive Drive	8527-017-023	\$55,591
5	Lazar Zamarzich 2402 Mt. Olive Lane	8527-017-024	\$55,591
6	Salvador & Jacquelyn M. Castro 2416 Mt. Olive Lane	8527-017-025	\$55,591
7	Elizabeth Iglesias Trust 2428 Mt. Olive Lane	8527-017-026	\$55,591
8	Zbigniew P. & Krystyna E. Ciozda 2436 Mt. Olive Lane	8527-017-027	\$55,591
9	Swee Hong Lee 2438 Mt. Olive Lane	8527-017-028	\$55,591
10	David & Robert H. Cheng 2441 Mt. Olive Lane	8527-016-001	\$55,591
11	Olga L. & Shahzad P. Qamar 2425 Mt. Olive Lane	8527-016-002	\$55,591

611,501

ALTERNATIVES

1. The City Council may elect to authorize staff to proceed with development of construction plans and engineering documents for constructing a public sewer to serve the properties on Mount Olive Lane and creating a sewer reimbursement district.
2. The City Council may elect to deny the request.

PUBLIC NOTICE PROCESS

This item has been noticed through the regular agenda notification process. Copies of this report are available at City Hall.

STAFF RECOMMENDATION

It is recommended that the City Council authorize staff to proceed with development of



LEMON AVENUE SEWER REIMBURSEMENT

ACTUAL COST:		\$ 336,000.00			
No.	ADDRESS	APN	AMOUNT OWED*	AMOUNT PAID	DATE PAID
1	1442 Lemon Avenue Bradbury, CA 91008	8527-023-004	\$ 48,000.00		
2	1404 Lemon Avenue Bradbury, CA 91008	8527-023-001	\$ 48,000.00		
3	1445 Lemon Avenue Bradbury, CA 91008	8527-024-027	\$ 48,000.00		
4	1433 Lemon Avenue Bradbury, CA 91008	8527-024-026	\$ 48,000.00		
5	1423 Lemon Avenue Bradbury, CA 91008	8527-025-016	\$ 48,000.00		
6	1395 Lemon Avenue Bradbury, CA 91008	8527-025-017	\$ 48,000.00		
7	1345 Lemon Avenue Bradbury, CA 91008	8527-025-019	\$ 48,000.00		
			AMOUNT REIMBURSEMENTS-TO-DATE:		0
			AMOUNT REMAINING:	\$	336,000.00

*THE COST SHOWN IS SUBJECT TO CHANGE BASED ON ADJUSTMENTS TO THE CONSTRUCTION COST OF THE PROJECT.



BRADBURY
CITY OF

WINSTON AVENUE SEWER REIMBURSEMENT

ACTUAL COST:		\$ 516,300.00			
No.	ADDRESS	APN	AMOUNT OWED	AMOUNT PAID	DATE PAID
1	1527 Lemon Avenue Bradbury, CA 91008	8527-024-012	\$ 46,936.00		
2	1545 Lemon Avenue Bradbury, CA 91008	8527-024-028	\$ 46,936.00		
3	1561 Lemon Avenue Bradbury, CA 91008	8527-024-029	\$ 46,936.00		
4	480 Winston Avenue Bradbury, CA 91008	8527-024-031	\$ 46,936.00		
5	1550 Lemon Avenue Bradbury, CA 91008	8527-023-015	\$ 46,936.00		
6	525 Winston Avenue Bradbury, CA 91008	8527-023-016	\$ 46,936.00		
7	529 Winston Avenue Bradbury, CA 91008	8527-023-017	\$ 46,936.00		
8	611 Winston Avenue Bradbury, CA 91008	8527-023-018	\$ 46,936.00		
9	528 Winston Avenue Bradbury, CA 91008	8527-022-018	\$ 46,936.00		
10	504 Winston Avenue Bradbury, CA 91008	8527-022-019	\$ 46,936.00		
11	500 Winston Avenue Bradbury, CA 91008	8527-022-027	\$ 46,936.00		
			AMOUNT REIMBURSEMENTS-TO-DATE:		
			AMOUNT REMAINING:		
			\$		516,300.00
			0		