

AGENDA

**Regular Meeting of the Bradbury City Council
To be held on Tuesday, September 17, 2019
Closed Session Immediately Following
at the Bradbury Civic Center
600 Winston Avenue, Bradbury, CA 91008**

OPEN SESSION 7:00 PM

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "For Information" or "For Discussion" may also be subject of an "action" taken by the Board or a Committee at the same meeting.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Hale, Mayor Pro-Tem Lewis, Councilmembers Bruny, and Lathrop and Barakat

APPROVAL OF THE AGENDA

Majority vote of the City Council to proceed with City business

DISCLOSURE OF ITEMS REQUIRED BY GOVERNMENT CODE SECTION 1090 & 81000 ET. SEQ.

PUBLIC COMMENT

Anyone wishing to address the City Council on any matter that is not on the agenda for a public hearing may do so at this time. Please state your name and address clearly for the record and limit your remarks to three minutes.

Please note that while the City Council values your comments, the City Council cannot respond nor take action until such time as the matter may appear on a forthcoming agenda.

Routine requests for action should be referred to City staff during normal business hours, 8:30 am - 5:00 pm, Monday through Friday, at (626) 358-3218.

The City of Bradbury will gladly accommodate disabled persons wishing to communicate at a City public meeting. If you require special assistance to participate in this meeting, please call the City Manager's Office at (626) 358-3218 at least 48 hours prior to the scheduled meeting.

ACTION ITEMS*

1. CONSENT CALENDAR

All items on the Consent Calendar are considered by the City Council to be routine and will be enacted by one motion unless a Council Member request otherwise, in which case the item will be removed and considered by separate action. All Resolutions and Ordinances for Second Reading on the Consent Calendar, the motion will be deemed to be "to waive the reading and adopt."

- A. Minutes – Regular Meeting of August 20, 2019
- B. Resolution No. 19-23: Demands and Warrants for September 2019
- C. Monthly Investment Report for the month of August 2019
- D. Ordinance No. 364: Adoption of an Ordinance Amending the Bradbury Municipal Code regarding Property Maintenance Standards
- E. Ordinance No. 365: Adoption of an Ordinance Amending the Bradbury Municipal Code regarding the Public Safety Committee
- F. Final Acceptance and Filing of Notice of Completion: 2018-2019 Slurry Seal Project

2. PUBLIC HEARING: Mid-Term Update of the Housing Element and Adoption of Resolution No 19-24

State law requires that cities include in their General Plans a Housing Element that covers an eight-year period. Bradbury adopted its current Housing Element in November 2014 for the 2013-2021 planning period. The State also requires a mid-term update of the Housing Element.

3. PUBLIC HEARING: Development Code Update – Ordinance No 366

Ordinance No 366 has been drafted with development code amendments to add minimum lot frontage requirements, update the intersection vision clearance requirements, and to update the Official Zoning Map.

4. Presentation – Air Quality Update

AQMD Governing Board Member Michael Cacciotti will be providing an update on Air Quality.

5. Discussion with the DUSD Superintendent on a Sign Board at Royal Oaks Elementary School in Exchange for Easements at the School as part of the Mount Olive Lane Sewer Project.

Staff has been working with the Duarte Unified School District (DUSD) and the County of Los Angeles for placing a sewer in Royal Oaks Elementary property to service residents on Mount Olive Lane. In exchange for the sewer placement in DUSD property, the District is requesting a digital sign board for the sewer easements.

6. Matters from the City Manager

7. Matters from the City Attorney

8. Matters from the City Council

Brief reports of individual Councilmembers activities relating to City business occurring since the last meeting.

Mayor Hale

Mayor Pro-Tem Lewis

California JPIA

Director of Bradbury Disaster Committee

Area "D" Office of Disaster Management

Councilmember Bruny

Duarte Community Education Council (CEC)

Councilmember Lathrop
League of California Cities
Duarte Education Foundation

Councilmember Barakat
LA County Sanitation Districts
LA County City Selection Committee
San Gabriel Valley Council of Governments (SGVCOG)
San Gabriel Valley Mosquito & Vector Control District
Foothill Transit

9. Items for Future Agendas

CLOSED SESSION

CALL TO ORDER/ROLL CALL

Mayor Barakat, Mayor Pro-Tem Hale, Councilmembers Lewis, Bruny and Lathrop

PUBLIC COMMENT – REGARDING CLOSED SESSION ONLY

RECESS TO CLOSED SESSION REGARDING BUILDING & SAFETY EVALUATION

- A. Public Employee Performance Evaluation**
Government Code Section 54957 (b)(4)
Title: Building & Safety

RECONVENE TO OPEN SESSION AND ANNOUNCE ANY ACTION TAKEN

ADJOURNMENT

The City Council will adjourn to a Regular Meeting at the Bradbury Civic Center, 600 Winston Ave., Bradbury, CA 91008 on Tuesday, October 15, 2019 at 7:00 p.m.

**ACTION ITEMS* Regardless of a staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject or continue such item. Further information on each item may be procured from City Hall.

"I, Claudia Saldana, City Clerk, hereby certify that I caused this agenda to be posted at the Bradbury City Hall entrance gate on Friday, September 13, 2019, at 5:00 p.m."



CITY CLERK - CITY OF BRADBURY

**MINUTES OF A REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF BRADBURY
HELD ON TUESDAY, AUGUST 20, 2019**

MEETING CALLED TO ORDER:

The Regular Meeting of the City Council of the City of Bradbury was called to order by Mayor Hale at 7:00 p.m. followed by the Pledge of Allegiance.

ROLL CALL:

PRESENT: Mayor Hale, Mayor Pro-Tem Lewis, Councilmembers Bruny, Lathrop and Barakat

ABSENT: None

STAFF: City Manager Kearney, City Attorney Reisman, City Clerk Saldana and Management Analyst Santos Leon

APPROVAL OF AGENDA:

Councilmember Lathrop made a motion to approve the agenda to proceed with City business. Mayor Pro-Tem Lewis seconded the motion which carried.

**DISCLOSURE OF ITEMS REQUIRED BY
GOV. CODE SECTION 1090 & 81000
ET SEQ.:**

In compliance with the California Political Reform Act, each City Councilmember has the responsibility to disclose direct or indirect potential for a personal financial impact as a result of participation in the decision-making process concerning agenda items.

City Attorney Reisman stated that he was not aware of any conflicts of interest.

**PROCLAMATIONS FOR
PUBLIC SAFETY COMMITTEE:**

Mayor Hale stated that during Bradbury Night Out the Public Safety Committee assisted staff with setting up, checking people in, providing outreach on emergency preparedness by ensuring residents filled out their disaster data survey, and help with the cleanup after the event. The City Council would like to thank the committee members for their service to the community by presenting each of them with a Proclamation.

The members of the Public Safety Committee are (in alphabetical order):

- Jan Brink
- Serena Burnett (present)
- Aaron Dunst
- Karen Flaherty
- Frank Hernandez
- Priscilla Hervey
- Nancy McGrain (present)

PUBLIC COMMENT:

None

CONSENT CALENDAR:

All items on the Consent Calendar are considered by the City Council to be routine and will be enacted by one motion unless a Councilmember requests otherwise, in which case the item will be removed and considered by separate action. All Resolutions and Ordinances for Second Reading on the Consent Calendar are deemed to "waive further reading and adopt."

- A. Minutes – Regular Meeting of July 16, 2019
- B. Resolution No. 19-21: Demands & Warrants for August 2019
- C. Monthly Investment Report for the month of July 2019
- D. Approval of a Professional Services Agreement between the City of Bradbury and Michael Baker International for the Chadwick Ranch Estates Project
- E. Appointment of Applicant -Nancy McGrain to the Public Safety Committee Primary Seat for District Five
- F. Increase of the City Manager's Per Transaction Limit for the City Credit Card

**MOTION TO APPROVE
CONSENT CALENDAR:**

Councilmember Barakat made a motion to approve the Consent Calendar as presented. Mayor Pro-Tem Lewis seconded the motion, which was carried by the following roll call vote:

APPROVE

AYES: Mayor Hale, Mayor Pro-Tem Lewis,
Councilmembers Bruny, Lathrop and Barakat
NOES: None
ABSENT: None

Motion passed 5:0

**TENTATIVE PARCEL MAP NO. 73673
1533 ROYAL OAKS DRIVE NORTH
SECOND ONE-YEAR EXTENSION:**

City Manager Kearney stated that Tentative Parcel Map No. 73673 was approved on July 19, 2016 to subdivide the 3.8-acre parcel at 1533 Royal Oaks Drive North into three (3) parcels, each for the future development of a new residence. The subdivision conforms to the City's General Plan and Development Code, including the zoning and subdivision regulations without any variances or exceptions.

SUBDIVISION MAP ACT:

In accordance with the City's Subdivision Regulations and the State Subdivision Map Act, the approval of a tentative map is valid for two years, in which time the map is to be recorded with the County Registrar Recorder, unless the approval is extended. Tentative maps may be granted multiple extensions, but each extension shall be for no more than one year and the sum of such extensions shall not exceed three years.

**FIRST AND SECOND
EXTENSION REQUESTS:**

At the August 21, 2018 meeting, the City Council adopted Resolution No. 18-22 granting a one-year extension of the tentative tract map. Now the owner is requesting a second one-year extension due to the extended time it took to have the final map approved by the various agencies, signed by the owner's lender who is based overseas, and to produce the funds needed to proceed with the public improvements that are to be completed prior to the filing of the final map.

ARCHTICTURAL REVIEWS:

In conjunction with the tentative parcel map, the applicant had submitted three architectural reviews for three new residences that were intended to be developed on the three lots. These design reviews were approved, but due to changes in economic conditions, the applicant decided not to proceed with the plans. Completing the subdivision, however, will be advantageous for the owner as the three lots could be sold individually for development by the buyers.

RECOMMENDATION:

It is recommended that the City Council hold a public hearing to determine that the findings can be made to grant a second one-year extension of the conditional approval of Tentative Parcel Map No. 73673 and that the project is Categorically Exempt under CEQA, and adopt Resolution No. 19-22 as presented or modified by the City Council.

PUBLIC HEARING OPENED:

Mayor Hale opened the public hearing asking those wishing speaking in favor or opposition to come forward and be heard.

PUBLIC COMMENT:

Brian Hamill, 728 Winston Avenue, inquired about the consequences if the extension was not approved by the City Council. City Manager Kearney stated that the applicant would have to start over. The City approved the tentative parcel map, but it has not yet been recorded. Mr. Hamill asked if the owner/applicant gave a reason. City Manager Kearney replied the reasons are economical.

Mr. Hamill stated that there used to be a stately mansion and now the site is an eyesore and an embarrassment. Mr. Hamill also stated that the site was recently used for parking for a wedding. Mr. Hamill called the City Manager and the City had not been notified of the event.

Mr. Hamill felt that the City Council should not approve another extension, unless the City can "light the fire under the feet" of the owner/applicant to move forward with the development.

PUBLIC HEARING CLOSED:

There being no further public input, Mayor Hale declared the public hearing closed.

DISCUSSION:

Mayor Hale stated that the City Council agrees with Mr. Hamill about the property being an eyesore but denying the extension request is not going to help to move the project forward.

Councilmember Barakat wondered about how much the owner has spent so far. Mayor Hale guessed hundreds of thousands including the architectural plans for the three approved homes.

Councilmember Barakat also felt that it was disrespectful of the applicant not to send a representative to the meeting to face the neighbors.

Mayor Hale inquired if the City could approve a 6-month extension. City Attorney Reisman replied yes and stated that the City Council can also ask the applicant for a progress report.

**MOTION TO GRANT 6-MONTH
EXTENSION:**

Councilmember Barakat made a motion to adopt Resolution No. 19-22 to grant a 6-month extension of the conditional approval of Tentative Parcel Map No. 73673 and find that the project is Categorically Exempt under CEQA. Mayor Hale seconded the motion, which was carried by the following roll call vote:

APPROVED:

AYES: Mayor Hale, Mayor Pro-Tem Lewis,
Councilmembers Bruny, Lathrop and Barakat
NOES: None
ABSENT: None

Motion passed 5:0

**PROPOSED RATE INCREASE FOR
ANIMAL CONTROL SERVICES THROUGH
THE PASADENA HUMANE SOCIETY:**

City Manager Kearney stated that the Pasadena Humane Society (PHS) recently advised staff that the current agreement between the City and PHS expired on June 20, 2019. As part of the contract renewal, PHS is proposing a rate increase to continue their services.

During the July 2019 meeting, the City Council directed staff to solicit bids from surrounding animal care and control providers. To date, staff has surveyed Duarte Animal Control, San Gabriel Valley Humane Society, and the County of Los Angeles.

RECOMMENDATION:

After analyzing the bids and responses from these organizations, staff recommends that the City Council continue services with the Pasadena Humane Society at the higher proposed rates, and do the following:

1. Approve the rate change and authorize the City Manager to enter into a 3-year agreement with the Pasadena Humane Society for animal control services; and
2. Approve an amendment to the 2019-2020 Budget to increase account #101-25-700 by \$14,085

DISCUSSION:

Councilmember Barakat had some questions about the 2018 Activity Report for Bradbury, which were answered by PHS representatives.

Councilmember Lathrop wanted to discuss Section 26 of the Agreement in regard to Termination of the Contract. Councilmember Lathrop stated that the City needs more than 30 days notice in the event Pasadena Humane Society terminates the contract. The City Attorney was directed to amend the contract to a 90-day notice by PHS.

PUBLIC COMMENT:

Ann Armstrong, 1775 Royal Oaks Drive North, stated that she used to work with the Pasadena Humane Society and there is a huge difference in service level between PHS and the County. Ms. Armstrong recommended staying with the Pasadena Humane Society.

Mayor Pro-Tem Lewis stated that the City has no choice but to stay with the Pasadena Humane Society.

MOTION:

Councilmember Lathrop made a motion for Bradbury to continue services with the Pasadena Humane Society, approve the rate change and budget amendment, and authorize the City Manager to enter into a 3-year Agreement with PHS for animal control services with the discussed changes for the termination clause. Councilmember Bruny seconded the motion, which was carried by the following roll call vote:

APPROVED:

AYES: Mayor Hale, Mayor Pro-Tem Lewis,
Councilmembers Bruny, Lathrop and Barakat
NOES: None
ABSENT: None

Motion passed 5:0

**ORDINANCE NO. 364 –
AMENDING THE BMC
REGARDING PROPERTY
MAINTENANCE STANDARDS:**

City Manager Kearny stated that during the July meeting, the City Council discussed property maintenance standards in regards to trailers, oversized vehicles and unpaved parking. Proposed Ordinance No. 364 reflects the City Council's desired changes.

RECOMMENDATION:

It is recommended that the City Council introduce, waive reading in full, and authorize reading by title only Ordinance No. 364:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY, AMENDING THE BRADBURY MUNICIPAL CODE REGARDING PROPERTY MAINTENANCE STANDARDS

CHANGES (IN RED):

(10) *Front-Yard Storage*. Trailers, campers, boats, recreational vehicles, construction equipment or other mobile equipment store or parked for more than ~~seven~~ five consecutive days, or more than 10 days in any calendar year, in the front yard areas ~~on any premises~~ abutting public or private streets.

(12) *Unpaved Parking*. Any vehicle or trailer parking on unpaved areas which are not designed as driveways ~~visible from the public right-of-way~~.

(24) *Oversized Vehicles*. The parking of an oversized vehicle, for more than ~~seven~~ five consecutive days, or more than 44 10 days in any calendar year, in the ~~front~~ yard areas abutting public or private streets is prohibited; provided, however, that this provision shall not apply to the parking of a currently registered oversize vehicle in any are of the front yard that the Planning Commission has determined to be appropriately located and designed for such activity. As used in this provision, the term "oversize vehicle" mean a vehicle that exceeds either 20 feet in length, 80 inches in width, or 82 inches in height.

PUBLIC COMMENT:

None

DISCUSSION:

In regards to Section 10, Councilmember Barakat stated that back yards are a problem too. City Manager Kearney confirmed that Section 10 does not cover back yards.

The Council wanted to know if we have a definition of "paved" area. City Attorney Reisman stated that the definition is in the development code.

Councilmember Lathrop stated that Section 12 could be a problem for horse and farm properties in regards to equipment. Councilmember Barakat replied that grease that is harmful to the environment comes off equipment and therefore all farm equipment should be stored on paved areas.

MOTION:

Mayor Pro-Tem Lewis made a motion to introduce, waive reading in full, and authorize reading by title only, Ordinance No. 364. Councilmember Barakat seconded the motion, which was carried by the following roll call vote:

APPROVED:

AYES: Mayor Hale, Mayor Pro-Tem Lewis, Councilmembers Bruny and Barakat

NOES: Councilmember Lathrop

ABSENT: None

Motion passed 4:1

**ORDINANCE NO. 365 –
AMENDING THE BMC
REGARDING THE PUBLIC
SAFETY COMMITTEE:**

Management Analyst Scarlett Santos Leon stated that pursuant to the City Council's request during the July meeting, Ordinance No. 265 reflects the Council's desired changes to the City's current Public Safety Committee guidelines as they relate to the auto termination clause in subsection (d). Additionally, staff is removing language that is no longer applicable in subsection (a).

RECOMMENDATION:

It is recommended that the City Council introduce, waive reading in full, and authorize reading, by title only, Ordinance No. 365:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY, AMENDING THE BRADBURY MUNICIPAL CODE REGARDING THE PUBLIC SAFETY COMMITTEE

CHANGES (IN RED):

(a) The Public Safety Committee shall consist of five primary and five alternate members: two residents of each district, appointed by the member of the City Council representing the district. ~~Current members of the Emergency Response Committee shall be deemed appointed to the Public Safety Committee for at least the duration of their current term.~~

(d) *Absences.* The City Manager or designee may terminate the membership of a Committee member ~~A member shall automatically terminated from membership on the Committee upon three unexcused absences during a calendar year or absence from more than 50 percent of the meetings during the calendar year.~~

PUBLIC COMMENT:

None

MOTION:

Councilmember Lathrop made a motion to introduce, waive reading in full, and authorize reading, by title only, Ordinance No. 365. Mayor Pro-Tem Lewis seconded the motion, which was carried by the following roll call vote:

APPROVED:

AYES: Mayor Hale, Mayor Pro-Tem Lewis, Councilmembers Bruny, Lathrop and Barakat

NOES: None

ABSENT: None

Motion passed 5:0

**DISCUSSION ON SECURITY CAMERAS
AT CITY HALL:**

City Manager Kearney stated that this item provides an opportunity for the City Council to discuss security cameras on the external building of City Hall. This item also reviews policies and procedures, and presents financial information on the purchase of security cameras.

BACKGROUND:

Staff has fielded interest from residents and member(s) of the City Council on security cameras at City Hall for video taping the external areas of the building, especially during non-operating hours.

Staff has been in dialogue with video camera specialists, and the current idea is to have four (4) mounted cameras covering all sides of City Hall. Video footage would then feed into a digital recorder either in the storage area behind the City Council Chambers or in the IT storage room in the hallway.

Pursuant to State law, images obtained through surveillance monitoring and recording must be retained for a minimum of 90 days, which eliminates typical residential camera companies, as they usually store footage from two weeks to a month.

FINANCIAL ANALYSIS:

City Manager Kearney stated that initial estimates suggest that the installation of 4 video cameras, a digital recorder, a flat screen monitor, and a backup power supply would cost approximately \$4,000. It is anticipated that an additional \$1,000 will be needed to provide electrical wiring to the cameras. With an estimated \$5,000 cost, this falls within the City Manager's purchasing authority and does not require City Council authorization. Funds for the security cameras would come from the City's Technology Fee Fund.

RECOMMENDATION:

The City Council should discuss the possibility of having security cameras and direct staff on how to proceed.

DISCUSSION:

Councilmember Barakat wanted to know why the City can't use the Ring System. City Manager Kearney replied because of the required 90-day storage, which Ring does not offer.

Mayor Pro-Tem Lewis wanted to know what we are trying to capture. City Manager Kearney stated it's to capture activity in the back lot after hours. Mayor Pro-Tem Lewis inquired if there have been any problems or complaints. The answer was no, not recently.

Mayor Pro-Tem Lewis asked why we are discussing this if there are no problems. Mayor Hale asked if we need this.

Councilmember Lathrop stated that the cameras are there to catch bad guys and to address neighbors' concerns.

Councilmember Barakat stated that we are creating a problem with public records requests. Who monitors the system? The City Manager. The system would also alert the City Manager anytime there was motion detected, which means bears and other wildlife would set it off.

ITEM TABLED:	There being no interest among the majority of the City Council. This item was tabled indefinitely.
DISCUSSION ON CURRENT COPS FUNDING:	<p>City Manager Kearney stated that during this year's budget discussions, the City Council had directed staff to research the possibility of contracting for a full-time Community Services Officer (CSO) utilizing the City's COPS funds. In June the City Council approved Resolution No. 19-16 with the stipulation to not allocate the outlined funds in the Resolution until the City of Monrovia responds to Bradbury's inquiry for a full-time CSO.</p> <p>The City of Monrovia has not yet resolved the issue and the Monrovia City Manager is set to move to another city at the end of September. Given the transition, the City Council should discuss how to handle the full-time CSO inquiry and the current COPS funding allocations.</p>
RECOMMENDATION:	It is recommended that the City Council discuss this fiscal year's COPS allocations and direct staff on how to proceed.
DISCUSSION:	<p>Councilmember Barakat wanted to know why we are giving \$50,000 in COPS funds to the City of Duarte.</p> <p>Councilmember Lathrop stated that he was not in favor of a full-time CSO.</p> <p>Mayor Hale stated that the Sheriff Deputies get paid time and a half and the money goes real fast. We should pool all the COPS money we have and see what we can do with it for the City. Mayor Hale asked if we could use COPS fund for a private security firm for patrolling.</p> <p>City Manager Kearney didn't know but reminded the Council that the use of COPS fund is very restricted and can only be used for supplemental law enforcement services.</p>
MOTION:	Councilmember Lathrop made a motion to allocate \$100,000 (\$50,000 Additional Bradbury Patrol and \$50,000 Duarte Daytime Patrol) to use for the City of Bradbury.
ALTERNATE MOTION:	Mayor Pro-Tem Lewis made an alternate motion to confirm the \$52,000 for the Bradbury/Monrovia CSO and \$3,000 in Administrative Supplies and allocate \$100,000 to the Sheriff's Department for Additional Bradbury Patrol. Councilmember Barakat seconded the motion, which was carried by the following roll call vote:
APPROVED:	<p><u>AYES:</u> Mayor Hale, Mayor Pro-Tem Lewis, Councilmembers Bruny, Lathrop and Barakat</p> <p><u>NOES:</u> None</p> <p><u>ABSENT:</u> None</p> <p>Motion passed 5:0</p>

MATTERS FROM THE CITY MANAGER:

City Manager Kearney stated that the Mount Olive Lane Sewer Project demands entitlements from the City of Duarte. Duarte is asking the City of Bradbury to pitch in for an electronic sign board at Royal Oaks Elementary School at a cost of \$50,000. Kevin had lunch with the Superintendent recently and the item will be on the September agenda.

Mayor Hale inquired if this cost can be included in the sewer reimbursement district. City Manager Kearney stated that it is a possibility.

City Manager Kearney turned to Management Analyst Santos Leon, who reported that the California Governor's Office of Emergency Services has received notification from FEMA that Bradbury's sub-application for a Community Wildfire Protection Plan (CWPP) has been approved.

City Manager Kearney stated that he will be on vacation in Alaska (on a cruise) from September 2-13, 2019.

MATTERS FROM THE CITY ATTORNEY:

City Attorney Reisman stated that as of September 1, 2019 Wallin, Kress, Reisman & Kranitz will join Jones & Mayer in Fullerton and WKRK will dissolve at the end of the year. This change will not affect the City of Bradbury.

MATTERS FROM THE CITY COUNCIL:

MAYOR HALE:

Nothing to report

MAYOR PRO-TEM LEWIS:

Nothing to report

COUNCILMEMBER BRUNY:

Nothing to report

COUNCILMEMBER LATHROP:

The Duarte Education Foundation Fundraiser Dinner will be held on October 19 at a private residence in the Duarte Mesa.

COUNCILMEMBER BARAKAT:

The Union is asking the LA County Sanitation District for more after they won.

Councilmember Barakat stated that the San Gabriel Valley Mosquito & Vector Control District has reported one case of West Nile Virus.

All public transportation buses are supposed to be all electric by 2030. Foothill Transit currently has 200 buses and Metro 2000. We need to keep old buses in case of an emergency.

ITEMS FOR FUTURE AGENDAS:

None

ADJOURNMENT:

At 8:30 p.m. Mayor Hale adjourned the meeting to Tuesday, September 17, 2019 at 7:00 p.m.

MAYOR – CITY OF BRADBURY

ATTEST:

CITY CLERK – CITY OF BRADBURY

RESOLUTION NO. 19-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADBURY, CALIFORNIA, APPROVING DEMANDS AND WARRANTS NO. 15648 THROUGH NO. 15659 (PRE-RELEASED CHECKS) AND DEMANDS AND WARRANTS NO. 15660 THROUGH NO. 15676 (REGULAR CHECKS)

The City Council of the City of Bradbury does hereby resolve as follows:

Section 1. That the demands as set forth hereinafter are approved and warrants authorized to be drawn for payment from said demands in the amount of \$2,267.87 (pre-released Checks) and \$123,380.31 at September 17, 2019 from the General Checking Account.

PRE-RELEASED CHECKS (due before City Council Meeting):

<u>Check</u>	<u>Name and (Due Date)</u>	<u>Description</u>	<u>Amount</u>
15648	Duarte Chamber of Commerce (8/22/19)	August 28, 2019 Board Meeting (City Manager) Acct. #101-12-6025	\$12.00
15649	Classic Floor Care (8/27/19)	Carpet Cleaning Upholstery Cleaning Acct. #101-16-6460	\$250.00 <u>\$350.00</u> \$600.00
15650	Delta Dental (9/1/19)	<u>Dental Insurance:</u> City Manager (family) Acct. #101-12-5100 City Clerk Acct. #101-13-5100 Management Analyst Acct. #101-16-5100	\$131.43 \$42.88 <u>\$42.88</u> \$217.19
15651	Vision Service Plan (9/1/19)	<u>Vision Insurance:</u> City Manager (family) Acct. #101-12-5100 City Clerk Acct. #101-13-5100 Management Analyst Acct. #101-16-5100	\$61.07 \$23.66 <u>\$23.66</u> \$108.39
15652	The Standard (9/1/19)	<u>Basic Life and AD&D:</u> City Manager Acct. #101-12-5100 City Clerk Acct. #101-13-5100 Management Analyst Acct. #101-16-5100	\$9.25 \$9.25 <u>\$9.25</u> \$27.75

<u>Check</u>	<u>Name and (Due Date)</u>	<u>Description</u>	<u>Amount</u>
15653	California American Water (9/319)	<u>Water Service for:</u> 301 Mt Olive Dr Irrigation 2410 Mt Olive Ln Irrigation 2256 Gardi Street Acct. #200-48-6400	\$392.69 \$66.86 <u>\$47.17</u> \$506.72
15654	Time Warner Cable (9/9/19)	Spectrum Business Internet Acct. #101-16-6230	\$124.98
15655	Southern California Edison (9/11/19)	City Hall Utilities Acct. #101-16-6400	\$301.21
15656	Southern California Edison (9/11/19)	Street Lights for Mt. Olive/Gardi Acct. #200-48-6400	\$26.83
15657	The Gas Company (9/13/19)	City Hall Utilities Acct. #101-16-6400	\$14.30
15658	Frontier Communications (9/16/19)	Telephone Service (fire alarm line) Acct. #101-23-7420	\$118.50
15659	Molly Maid (9/4/19)	City Hall Cleaning Service for Aug 21 & Sep 4, 2019 Acct. #101-16-6460	\$210.00
Total Pre-Released Checks			\$2,267.87

REGULAR CHECKS:

<u>Check</u>	<u>Name and (Due Date)</u>	<u>Description</u>	<u>Amount</u>
15660	Wallin, Kress, Reisman & Kranitz (9/9/19)	<u>City Attorney:</u> Retainer for Aug 2019 Acct. #101-15-7020 Code Enforcement (243 Barranca) Acct. #101-23-7450 Chadwick Ranch Acct. #103-00-2039	\$2,650.00 \$6,825.00 <u>\$292.50</u> \$9,767.50
15661	Kevin Kearney (Sep 2019)	Monthly Cell Phone Allowance Acct. #101-12-6440	\$75.00
15662	KR Nida Corporation (9/12/19)	Home Patrol 2 Scanner Acct. #113-20-4500	\$545.74

<u>Check</u>	<u>Name and (Due Date)</u>	<u>Description</u>	<u>Amount</u>
15663	City of Monrovia (8/39/19)	Bradbury Transportation Services for September 2019 Acct. #203-40-7625 (Prop A)	\$704.07
15664	Pavement Coatings Co. (8/27/19)	Billing No. 2 for 2018-19 Slurry Seal Acct. #210-48-7755	\$22,025.16
15665	Pasadena Humane Society (8/31/19)	Animal Control Services for Augu. .st Licensing Credit (50%) Adjustment for July 2019 Acct. #101-25-7000	\$1,701.25 (97.86) <u>\$1,303.17</u> \$2,906.56
15666	Post Alarm Systems (9/5/19)	City Hall Monitoring for Oct 2019 Fire & Intrusion Systems Acct. #101-23-7420	\$119.21
15667	Priority Landscape Services (8/21/19)	<u>Invoice No. 4720:</u> Repaired 10 drip line breaks by rear parking lot, installed 10 feet of ½" pipe and added rain bird sprinklers with inserts, replaced a broken rain bird by the North fence, replaced 1-3/4" valves with flow control and pressure regulator Acct. #101-21-7020 (Civic Center)	\$878.00
15668	Priority Landscape Services (9/1/19)	<u>Invoice No. 5981:</u> Sep 2019 Landscape Services: Bradbury Civic Center Acct. #101-21-7020 Royal Oaks Drive North Acct. #101-21-7015 Lemon Trail Acct. #101-21-7045 Mt. Olive Drive Entryway and Trail Acct. #101-21-7035	\$175.00 \$345.00 \$115.00 <u>\$465.00</u> \$1,100.00
15669	RKA Consulting Group (8/15/19) (7/29/19)	119 Furlong Slope Abatement Acct. #101-19-7230 City Engineering Services Acct. #101-19-7230 Development Projects Acct. #101-19-7230 Mt Olive Lane Sewer Project Acct. #206-50-7601	\$703.50 \$1,470.00 \$8,225.25 <u>\$4,520.00</u> \$14,918.75
15670	Southern California Edison (9/4/19)	Street Lights Acct. #200-48-6410	\$761.78

15671	TeamLogic IT of Pasadena (9/1/19)	Computer Services & Supplies Acct. #101-16-6230		\$590.00
15672	LASD Temple Station (n/a)	COPS Allocation for FY 2019-20 Additional Bradbury Patrol Acct. #215-23-7410		\$50,000.00
15673	UltraSystems Environmental (8/30/19)	Preparation of an EIR Chadwick Estates Ranch Project Acct. #103-00-2039		\$4,260.00
15674	U.S. Bank (8/31/19)	Custody Charges for Aug 2019 Safekeeping Fee for 4 CDs Acct. #101-14-7010		\$33.00
15675	U.S. Bank Corporate Payment Systems (8/22/19)	<u>Kevin Kearney Visa Card:</u> Smart & Final Acct. #101-11-6100 (BNO) The Home Depot Acct. #101-11-6100 (BNO) London Gastropub Acct. #101-12-16025 B & H Signs (Lemon Ave) B & H Signs (Mt Olive Drive) Acct. #101-21-7025 CCCA (Aug 22 CM mtg.) Acct. #101-12-6020 League (2 Brown Act Books) Acct. #101-16-6200	\$16.39 \$301.83 \$36.66 \$438.00 \$449.00 \$40.00 \$70.00 \$1,926.88	
15675	U.S. Bank Corporate Payment Systems (8/22/19)	<u>Claudia Saldana Visa Card:</u> MyFax Acct. #101-16-6230 Smart & Final Acct. #101-11-6100 (BNO) First Stop Party Rentals Acct. #101-11-6100 (BNO) Big Lots Stores Acct. #101-16-6450	\$20.00 \$9.63 \$305.75 \$8.76 \$344.14	
15675	U.S. Bank Corporate Payment Systems (8/22/19)	<u>Scarlett Santos Leon Visa Card:</u> Vons Pavilion Acct. #101-11-6100 (BNO) Party City Party City Acct. #101-11-6100 (BNO) USPS (stamps) Acct. #101-16-6120 Broadvoice Acct. #101-12-6440	\$17.49 \$30.59 \$48.09 \$110.00 \$175.88 \$382.05	\$2,653.07

<u>Check</u>	<u>Name and (Due Date)</u>	<u>Description</u>	<u>Amount</u>	
15676	VCA Code Group (8/13/19)	<u>June 2019 Professional Services:</u> Plan Check Services	\$5,764.97	
	(8/14/19)	Acct. #101-20-7220 Code Enforcement	\$150.00	
		Acct. #101-23-7450 City Planner (Retainer)	\$3,900.00	
		Acct. #101-20-7210 City Planner (Hourly Services)	<u>\$2,227.50</u>	\$12,042.47
		Acct. #101-20-7210		
Total Regular Checks				\$123,380.31

PAYROLL for September 2019:

ACH	Kevin Kearney (Sep 2019)	Salary: City Manager Acct. #101-12-5010	\$10,000.00	
		Withholdings Acct. #101-00-2011	<u>(2,236.85)</u>	\$7,763.15
ACH	Claudia Saldana (Sep 2019)	Salary: City Clerk Acct. #101-13-5010	\$5,118.67	
		Withholdings Acct. #101-00-2011	<u>(1,303.81)</u>	\$3,814.86
ACH	Scarlett Santos Leon (Sep 2019)	Salary: Management Analyst Acct. #101-16-5010	\$4,025.67	
		Withholdings Acct. #101-00-2011	(867.46)	
		PERS Employee Share Acct. #101-16-5010	<u>(271.73)</u>	\$2,886.48
ACH	Lisa Bailey (Sep 2019)	Finance Director (Aug 2019) 16.17 x \$82.94/hour Acct. #101-14-5010	\$1,340.87	
		Withholdings Acct. #101-00-2011	<u>(165.23)</u>	\$1,175.64
Total Payroll				\$15,640.13

ELECTRONIC FUND TRANSFER (EFT) PAYMENTS for September 2019:

EFT	Aetna (Sep 2019)	<u>Health Insurance for Sep 2019:</u> City Manager Acct. #101-12-5100	\$1,571.55	
		City Clerk Acct. #101-13-5100	\$896.07	
		Management Analyst Acct. #101-16-5100	<u>\$411.47</u>	\$2,879.09
EFT	EDD (Sep 2019)	State Tax Withholdings SDI Acct. #101-00-2011	\$751.82 <u>\$204.86</u>	\$956.68
EFT	Dept. of Treasury Internal Revenue Service (Sep 2019)	Federal Tax Withholdings Social Security Medicare (Employee's portion of Social Security and Medicare is matched by the City) Acct. #101-00-2011	\$2,049.56 \$2,540.16 <u>\$594.06</u>	\$5,183.78
EFT	California PERS (Sep 2019)	City Manager Acct. #101-12-5100 City Clerk Acct. #101-13-5100 Management Analyst Acct. #101-16-5100	\$1,498.77 \$762.61 <u>\$552.92</u>	\$2,814.30
EFT	California PERS (Sep 2019)	Unfunded Accrued Liability UAL Payment (Classic) UAL Payment (Pepra) Acct. #101-16-6240	\$309.78 <u>\$41.81</u>	\$351.59
EFT	California PERS (9/19/19)	GASB 68 Reporting Services Fee Acct. #101-14-7040		\$700.00
EFT	California PERS (9/19/19)	SSA 218 – Annual Fee Social Security Section 218 Agreement Acct. #101-16-6242		\$200.00

MAYOR – CITY OF BRADBURY

ATTEST:

CITY CLERK – CITY OF BRADBURY

"I, Claudia Saldana, City Clerk, hereby certify that the foregoing Resolution, being Resolution No. 19-23, was duly adopted by the City Council of the City of Bradbury, California, at a regular meeting held on the 17th day of September, 2019 by the following roll call vote:"

AYES:

NOES:

ABSENT:

CITY CLERK – CITY OF BRADBURY



U.S. BANCORP SERVICE CENTER
P. O. Box 6343
Fargo, ND 58125-6343

CITY OF BRADBURY

ACCOUNT NUMBER 4246-0446-0277-2711
STATEMENT DATE 08-22-19
TOTAL ACTIVITY \$ 1,926.88

000002113 01 SP 0.560 106481051759356 P

KEVIN KEARNEY
CITY OF BRADBURY
600
WINSTON AVENUE
BRADBURY CA 91008-1123

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

AUG 30 2019

NEW ACCOUNT ACTIVITY

POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
07-26	07-25	SMART AND FINAL 746 DUARTE CA PUR ID: 00035881 TAX: 1.42	24231689207837000358819	5411	16.39
07-26	07-24	THE HOME DEPOT 6629 MONROVIA CA PUR ID: BNO19 TAX: 26.19	24692169206100274776554	5200	301.83
08-01	07-30	LONDON GASTROPUB MONROVIA CA	24247609212500730615873	5921	36.66
08-08	08-07	CA CONTRACT CITIES 562-622-5533 CA PUR ID: 62102111 TAX: 0.00	24492159219894621021114	8651	575.00
08-12	08-09	B AND H SIGNS 626-3596643 CA PUR ID: 429080919080001 TAX: 0.00	24755429221282213139319	7333	438.00
08-12	08-09	B AND H SIGNS 626-3596643 CA PUR ID: 429080919080002 TAX: 0.00	24755429221282213139327	7333	449.00
08-14	08-13	PAYPAL *CCCA 402-935-7733 CA PUR ID: 84585480 TAX: 0.00	24492159225894845854805	8651	40.00
08-15	08-14	LEAGUE OF CALIFORNIA CIT 916-658-8215 CA PUR ID: 74750002 TAX: 0.00	24493989227200747500024	9399	70.00

CR# 15675

Default Accounting Code:

CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER 4246-0446-0277-2711		ACCOUNT SUMMARY	
	STATEMENT DATE	DISPUTED AMOUNT	PREVIOUS BALANCE	\$.00
SEND BILLING INQUIRIES TO: C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION P.O. BOX 6335 FARGO, ND 58125-6335	08-22-19	\$.00	PURCHASES & OTHER CHARGES	\$1,926.88
	AMOUNT DUE \$ 0.00 DO NOT REMIT		CASH ADVANCES	\$.00
			CASH ADVANCE FEE	\$.00
			CREDITS	\$.00
			TOTAL ACTIVITY	\$1,926.88



U.S. BANCORP SERVICE CENTER
P. O. Box 6343
Fargo, ND 58125-6343



CITY OF BRADBURY

ACCOUNT NUMBER 4246-0400-8040-6665
STATEMENT DATE 08-22-19
TOTAL ACTIVITY \$ 344.14

000002112 01 SP 0.560 106481051759355 P

CLAUDIA A SALDANA
CITY OF BRADBURY
600 WINSTON AVENUE
BRADBURY CA 91008-1123

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

AUG 30 2019

NEW ACCOUNT ACTIVITY

POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
07-23	07-23	MYFAX *PROTUS IP SOLN 866-563-9212 CA PUR ID: 33471306 TAX: 0.00	24692169204100763236179	5968	20.00
07-26	07-25	SMART AND FINAL 746 DUARTE CA PUR ID: 00058896 TAX: 0.84	24231689207837000588969	5411	9.63
07-26	07-25	SQ *FIRST STOP PART PASADENA CA PUR ID: RCXWUTFN87M2XFIXB TAX: 0.00	24492159206740199558547	7299	305.75
08-22	08-21	BIG LOTS STORES - #4170 DUARTE CA PUR ID: TAX: 0.76	24137469233300558704454	5310	8.76

Cr# 15675

Default Accounting Code:

CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER 4246-0400-8040-6665		ACCOUNT SUMMARY	
	STATEMENT DATE	DISPUTED AMOUNT		
SEND BILLING INQUIRIES TO: C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION P.O. BOX 6335 FARGO, ND 58125-6335	08-22-19	\$.00	PREVIOUS BALANCE	\$.00
			PURCHASES & OTHER CHARGES	\$344.14
			CASH ADVANCES	\$.00
			CASH ADVANCE FEE	\$.00
			CREDITS	\$.00
		AMOUNT DUE \$ 0.00 DO NOT REMIT	TOTAL ACTIVITY	\$344.14



U.S. BANCORP SERVICE CENTER
P. O. Box 6343
Fargo, ND 58125-6343



CITY OF BRADBURY

ACCOUNT NUMBER 4246-0446-2235-1074
STATEMENT DATE 08-22-19
TOTAL ACTIVITY \$ 365.67



000002114 01 SP 0.560 106481051759357 P

SCARLETT L SANTOS LEON
CITY OF BRADBURY
600 WINSTON AVENUE
BRADBURY CA 91008-1123

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

(AUG 30 2019)

NEW ACCOUNT ACTIVITY

POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
07-29	07-25	PARTY CITY 459 MONROVIA CA PUR ID: 000004 TAX: 0.00	74692169207100805794104	5999	16.38CR
07-29	07-25	PAVILION #2200 MONROVIA CA PUR ID: 01231018 TAX: 1.52	24431069207975012310189	5411	17.49
07-29	07-25	PARTY CITY 459 MONROVIA CA PUR ID: 00010027 TAX: 2.65	24692169207100805793986	5999	30.59
07-29	07-25	PARTY CITY 459 MONROVIA CA PUR ID: 00010030 TAX: 4.17	24692169207100805793994	5999	48.09
08-09	08-08	USPS PO 0522740820 DUARTE CA PUR ID: None TAX: 0.00	24137469221001235947078	9402	110.00
08-16	08-15	BROADVOICE 888-325-5875 CA PUR ID: 0000331017 TAX: 0.00	24453519227017048143707	4814	175.88

CR# 15675

Default Accounting Code:

CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER 4246-0446-2235-1074		ACCOUNT SUMMARY	
	STATEMENT DATE	DISPUTED AMOUNT		
SEND BILLING INQUIRIES TO: C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION P.O. BOX 6335 FARGO, ND 58125-6335	08-22-19	\$.00	PREVIOUS BALANCE	\$.00
			PURCHASES & OTHER CHARGES	\$382.05
			CASH ADVANCES	\$.00
			CASH ADVANCE FEE	\$.00
			CREDITS	\$16.38
			TOTAL ACTIVITY	\$365.67

City of Bradbury **Monthly Investment Report for the month of August 2019**

CASH ON DEPOSIT BY ACCOUNT

Bank Accounts:
Wells Fargo Bank - General Checking

Amount	Maturity	Interest Rate
\$ 583,106.19	n/a	0%

Investments:
Local Agency Investment Fund (LAIF)

\$ 3,369,981.73	n/a	2.34%
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Ally Bank CD
American Express Centurion CD
Citibank NA CD
Discover Bank

\$ 248,000.00	9/9/2019	1.35%
\$ 247,000.00	12/7/2020	2.10%
\$ 246,000.00	6/7/2021	3.00%
\$ 246,000.00	9/7/2021	3.00%

Total \$ 4,940,087.92

CASH & INVESTMENTS ON DEPOSIT BY FUND

Funds

General Fund (101)	\$3,052,266.06
Utility Users Tax Fund (102)	\$763,654.23
Deposits Fund (103)	\$112,169.97
Long Term Planning Fee Fund (112)	\$17,342.71
Technology Fee Fund (113)	\$49,218.14
Gas Tax Fund (200)	\$6,247.93
SB 1 Gas Tax Fund (201)	\$4,934.89
Prop A Fund (203)	\$19,639.41
Prop C Fund (204)	\$4,434.68
TDA Fund (205)	\$413.00
Sewer Fund (206)	\$589,693.97
STPL Fund (208)	\$1,015.28
Recycling Grant Fund (209)	\$11,356.00
Measure R Fund (210)	\$75,996.59
Measure M Fund (212)	\$18,213.01
COPS Fund (215)	\$193,492.52
Grant Fund-Other (217)	\$9,137.21
Fire Safe Grant Fund (219)	\$10,862.32

Total \$ 4,940,087.92

*I hereby certify that there are sufficient funds available to meet the City's obligations for the next three (3) months.
This report is prepared in accordance with the guidelines established in the Statement of Investment Policy adopted November 21, 2017*

Submitted By:

Kevin Kearney
City Manager

Reviewed By:

Laurie Stiver
City Treasurer

Revenues

Acct. Number	Account Description	2017-18 Actual	2018-19 YTD 6/30/19	2019-20 Budget	2019-20 YTD @ 08/31/19	
General Fund:						
101-00-4010	Property Tax-Current Secured	438,658	471,209	495,000	2,831	1%
101-00-4030	Property Tax-Current Unsecured	3,941	18,096	18,500	14,221	77%
101-00-4050	Property Tax Prior Year	-			(62)	#DIV/0!
101-00-4060	Public Safety Augmentation F	10,323	11,680	12,000	1,035	9%
101-00-4070	Delinquent Taxes	6,624	6,401	7,500	452	6%
101-00-4100	Sales & Use Tax	4,114	1,962	1,500	288	19%
101-00-4110	Franchise Fee-Cable TV	18,708	22,476	23,000	6,294	27%
101-00-4120	Franchise Fee-SC Edison	17,722	18,739	19,000		0%
101-00-4130	Franchise Fee-SC Refuse	33,402	37,159	37,000		0%
101-00-4140	Franchise Fee-SC Gas Co.	2,574	2,539	2,600		0%
101-00-4150	Franchise Fee-Cal Am Water	31,388	37,557	38,000		0%
101-00-4160	AB939 Refuse Admin. Fee	17,952	18,652	18,000		0%
101-00-4190	Real Property Transfer Tax	31,081	22,709	14,000	851	6%
101-00-4200	Motor Vehicle In-Lieu	130,646	137,540	140,000		0%
101-00-4210	Dist & Bail Forfeiture	2,867	1,116	1,500	251	17%
101-00-4220	Fines-City	21,906	21,732	2,000	154	8%
101-00-4350	Business License	44,063	40,611	40,700	6,760	17%
101-00-4360	Movie & TV Permits	3,030	-	-		#DIV/0!
101-00-4370	Bedroom License Fee	10,301	14,420	15,000		0%
101-00-4410	Variances & CUPs	1,635	1,635	1,600		0%
101-00-4420	Lot Line Adjustment/Zone Changes	3,805	-	-		#DIV/0!
101-00-4440	Subdivisions/Lot Splits	4,844	4,844	5,000		0%
101-00-4460	Planning Dept. Review	50,073	25,382	25,000	5,672	23%
101-00-4470	Building Construction Permit	179,175	236,173	250,000	15,802	6%
101-00-4480	Building Plan Check Fees	260,790	159,454	250,000	2,316	1%
101-00-4485	Landscape Plan Check Permit	10,627	7,433	5,500		0%
101-00-4490	Green Code Compliance	26,871	29,086	27,000		0%
101-00-4500	Civic Center Rental Fee	1,050	-	1,050	900	86%
101-00-4530	Environmental & Other Fees	8,612	371	1,000	371	37%
101-00-4540	City Engineering Plan Check	140,793	127,680	135,000	18,623	14%
101-00-4600	Interest Income	20,081	70,777	77,712	-	0%
101-00-4700	Sales of Maps & Publications	317	352	400		0%
101-00-4800	Other Revenue	-	148	200		0%
101-00-4850	Cal-Am Loan Repayment	4,820	4,820	4,820		0%
101-00-4900	Reimbursements	65	5,783	3,000	362	12%
101-00-4920	Sale of Prop. A Funds	56,000		-		#DIV/0!
101-23-4950	Vacant Property Registry Fee	50	100	100		0%
101-24-4610	Donations		500	-	500	#DIV/0!
Total General Fund Revenues		1,598,908	1,559,136	1,672,682	77,621	5%
Utility Users Tax Fund:						
102-00-4600	Interest	7,099	16,097	18,810		
102-00-4810	Water	47,920				
102-00-4820	Trash	22,991				
102-00-4830	Electric	108,595	36			
102-00-4840	Natural Gas	14,930				
102-00-4850	UUT - Cable	21,642				
102-00-4855	Telecom-Minors	12,990				
102-00-4856	Telecom-AT&T	434				
102-00-4857	Telecom-Verizon	5,235				
102-00-4858	Telecom-Sprint Nextel	991				

Revenues

Acct. Number	Account Description	2017-18 Actual	2018-19 YTD 6/30/19	2019-20 Budget	2019-20 YTD @ 08/31/19	
102-00-4900	Reimbursements	364				
		243,191	16,133	18,810	-	
Civic Center Fund:						
111-00-4000	Transfer In from General Fund					
111-00-4500	Civic Center Rental Fee					
Long Term Planning Fee Fund:						
112-00-4490	Long-Term Planning Fee	10,647	7,027	8,000	9	0%
112-00-4600	LTP Fee Interest Income	143	411	400		0%
		10,790	7,438	8,400	9	0%
Technology Fee Fund:						
113-00-4520	Technology Fee	14,646	18,864	18,500	1,319	7%
113-00-4600	Technology Fee Interest Income	498	894	1,000		0%
		15,144	19,758	19,500	1,319	7%
Gas Tax Fund:						
200-00-4000	Transfers In					
200-00-4200	TCRA Funds	1,258	1,206	-		#DIV/0!
200-00-4600	Gas Tax Interest	1,045	2,313	-		#DIV/0!
200-48-4260	Gas Tax	34,031	26,111	25,000	2,971	12%
		36,334	29,630	25,000	2,971	12%
SB1 Gas Tax Fund:						
201-00-4000	Transfers In		6,623	-		#DIV/0!
201-48-4260	Gas Tax		16,105	15,000	3,499	23%
201-00-4600	Gas Tax Interest		331	-		#DIV/0!
			23,059	15,000	3,499	23%
Prop. A Fund:						
203-40-4260	Prop. A Transit Funds	20,948	22,224	23,000	3,659	16%
203-40-4600	Prop. A Transit Interest	95	291	308		0%
		21,043	22,515	23,308	3,659	16%
Prop. C Fund:						
204-48-4260	Prop. C Funds	17,532	18,434	19,000	3,035	16%
204-48-4600	Prop. C Interest	524	1,447	-		#DIV/0!
		18,056	19,881	19,000	3,035	16%
Transportation Development Act Fund:						
205-48-4260	TDA Funds	7,362	22,637	5,000		0%
205-48-4600	TDA Interest	(2)	-			#DIV/0!
		7,360	22,637	5,000	-	0%
Sewer Fund:						
206-00-4000	Transfers In	1,100,000		600,000		0%
206-50-4600	Sewer Fund Interest	9,700	13,901	885		0%
206-50-4605	Lemon Ave. Assessment					#DIV/0!
206-50-4606	Winston Ave. Assessment					#DIV/0!
206-50-4730	Mount Olive Drive Assessment	43,140				#DIV/0!
		1,152,840	13,901	600,885	-	0%

Revenues

Acct. Number	Account Description	2017-18 Actual	2018-19 YTD 6/30/19	2019-20 Budget	2019-20 YTD @ 08/31/19
STPL Fund:					
208-00-4260	STPL Funds	-			
208-00-4600	STPL Interest	316	703	-	#DIV/0!
		316	703	-	- #DIV/0!
Recycling Grant Fund:					
209-00-4260	Recycling Grant Funds	(803)	9,189	5,000	0%
209-00-4600	Recycling Grant Interest	90	201		#DIV/0!
		(713)	9,390	5,000	- 0%
Measure R Fund:					
210-48-4260	Measure R Funds	13,014	13,830	15,000	2,274 15%
210-48-4600	Measure R Interest	692	1,767	-	#DIV/0!
		13,706	15,597	15,000	2,274 15%
Measure M Fund					
212-48-4260	Measure M Funds	11,795	15,596	16,500	4,514 27%
212-48-4600	Measure M Interest	69	284	-	#DIV/0!
		11,864	15,880	16,500	4,514 27%
Measure W Fund					
213-48-4260	Measure W Funds			60,000	-
213-48-4600	Measure W Interest		-		#DIV/0!
		-	-	60,000	- 0%
Citizen's Option for Public Safety (COPS) Fund:					
215-23-4260	COPs Funds	145,020	148,746	100,000	0%
215-23-4600	COPs Interest	1,383	3,679	982	0%
		146,403	152,425	100,982	- 0%
County Park Grant:					
217-00-4210	County Park Grant				
217-00-4600	Grant Fund Interest Income	85	190	180	0%
		85	190	180	- 0%
Fire Safe Grant 14-USFS-SFA-0053:					
219-00-4260	Fire Safe Grant 14-USFS-SFA-0053				
219-00-4270	HOA Contribution				
219-00-4600	Fire Safe Grant Interest Income	101	226	215	0%
		101	226	215	- 0%
Total Revenues		3,275,429	1,928,499	2,605,462	98,901 4%

Expenditures

Account Description		2017-18 Actual	Amended 2018-19 Budget	2018-19 YTD 6/30/19	2019-20 Budget	2019-20 YTD @ 07/31/19	
General Fund:							
101-00-5000	Transfers Out	1,100,000			600,000	-	0%
City Council Division:							
101-11-6500	Community Support (homelessness)	3,000	3,000	3,000	4,000		0%
101-11-6100	Events and awards	7,662	4,700	6,490	6,000	5,721	95%
101-11-6110	City Newsletter	225	-	1,257	-	235	#DIV/0!
		10,887	7,700	10,747	10,000	5,956	60%
City Manager Division:							
101-12-5010	Salaries	102,500	106,395	106,395	109,268	20,000	18%
101-12-5100	Benefits	41,806	42,300	44,110	46,174	8,276	18%
101-12-6020	Meetings & Conferences	2,027	2,500	3,373	3,500	520	15%
101-12-6025	Expense Account	1,130	1,500	317	1,500	12	1%
101-12-6050	Mileage	1,023	1,200	1,104	1,200		0%
101-12-6210	Special Department Supplies	-	-				#DIV/0!
101-12-6440	Cell Phone	900	900	900	1,000	150	15%
		149,386	154,795	156,199	162,642	28,958	18%
City Clerk Division:							
101-13-5010	Salaries	60,741	59,809	59,809	61,424	10,237	17%
101-13-5100	Benefits	24,294	24,100	24,706	24,702	3,565	14%
101-13-6020	Meetings & Conferences		100	-	-		#DIV/0!
101-13-6040	Transportation & Lodging		100	-	-		#DIV/0!
101-13-6050	Mileage	142	150	47	50		0%
101-13-6210	Special Department Supplies		250	122	275		0%
101-13-6220	Election Supplies	473	500	-	500		0%
101-13-6225	Codification	2,317	1,500	7,064	7,000		0%
101-13-7000	Contract Election Services	-	12,000	-	15,000		0%
		87,967	98,509	91,748	108,951	13,802	13%
Finance Division:							
101-14-5010	Salaries	14,230	15,043	15,100	15,449	829	5%
101-14-5100	Benefits	1,299	1,250	1,116	1,371	294	21%
101-14-6210	Special Department Supplies	94	350	575	600		0%
101-14-6230	Contracted Computer Services	1,459	2,000	1,141	500		0%
101-14-7010	Contracted Banking Services	4,726	4,600	4,254	4,000	784	20%
101-14-7020	Contracted Audit Services	18,523	14,700	17,466	18,000		0%
101-14-7040	GASB Reports	350	350	700	725		0%
		40,681	38,293	40,352	40,645	1,907	5%
City Attorney Division:							
101-15-7020	City Attorney Retainer	29,400	29,400	29,400	31,800	2,650	8%
101-15-7070	City Attorney Special Service	2,702	6,000	1,331	5,000	150	3%
101-15-7075	Development Code Update				26,000		
101-15-7080	Seminars & Training	1,211	1,000	1,100	1,100		0%
		33,313	36,400	31,831	63,900	2,800	4%
General Government Division:							
101-16-5010	Salaries	37,219	47,038	47,038	48,308	8,051	17%
101-16-5100	Benefits	9,524	12,700	12,695	13,107	3,012	23%
101-16-6010	Seminars & Training	375	500		1,000		0%
101-16-6020	Meetings & Conferences	195	150	60	200		0%
101-16-6040	Transportation & Lodging	-	500	388	1,000		0%
101-16-6050	Mileage	215	500	260	300		0%
101-16-6120	Postage	267	500	856	300		0%

Expenditures

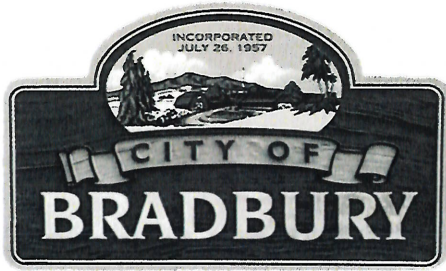
Account Description		2017-18 Actual	Amended 2018-19 Budget	2018-19 YTD 6/30/19	2019-20 Budget	2019-20 YTD @ 07/31/19	
101-16-6200	Office Supplies	1,324	2,500	2,061	2,500		0%
101-16-6210	Special Departmental Supplies	1,622	1,622	397	500		0%
101-16-6230	Computer & Website Services	7,232	18,000	10,929	15,000	1,142	8%
101-16-6240	PERS UAL Payment	2,259	2,068	2,068	3,717	703	19%
101-16-6241	PERS Replacement Benefit Contribution			2,535	3,000		0%
101-16-6250	Copier & Duplications	2,216	2,216	6,740	5,000		0%
101-16-6300	Insurance	54,738	47,201	55,553	56,000	19,811	35%
101-16-6400	Utilities	2,953	5,000	4,114	4,500	(330)	-7%
101-16-6440	Telephone	6,714	7,000	4,163	6,000	347	6%
101-16-6450	Building Operations	1,132	1,000	603	1,000	18	2%
101-16-6460	Building & Cleaning Service	2,795	2,500	2,825	3,000	1,195	40%
101-16-6470	Maintenance & Supplies	-	500	328	400		0%
		130,780	151,495	153,613	164,832	33,949	21%
Engineering Division:							
101-19-7230	Contracted Engineering Services	138,463	125,000	100,399	130,000		0%
101-19-7238	Annexation	59,350	-				#DIV/0!
101-19-7310	Woodlyn Lane/Mt. Olive Drainage		-				#DIV/0!
		197,813	125,000	100,399	130,000	-	0%
Planning, Zoning & Development Division:							
101-20-6020	Meetings & Conferences			38			#DIV/0!
101-20-6120	Postage	332	300	727	1,000	(124)	-12%
101-20-6210	Special Department Supplies	210	500	430	500		0%
101-20-6240	Environmental Filing Fees	-	500		500		0%
101-20-7210	City Planner Retainer	46,800	46,800	46,843	46,800		0%
101-20-7220	Contracted Building & Safety	232,115	290,000	199,684	250,000	18,292	7%
101-20-7240	City Planner Special Service	15,592	10,000	18,191	15,000		0%
101-20-7245	General Plan update	406	406	2,160	-	450	#DIV/0!
		295,455	348,506	268,073	313,800	18,618	6%
Parks & Landscape Maintenance Division:							
101-21-7015	Royal Oaks Trail Maintenance	7,305	10,000	13,724	10,000	1,155	12%
101-21-7020	City Hall Grounds Maintenance	2,670	19,830	10,780	7,000	350	5%
101-21-7025	Trail Maintenance	1,777	7,000	11,311	10,000		0%
101-21-7035	Mt.Olive Entrance & Trail	7,349	5,500	7,343	12,000	465	4%
101-21-7045	Lemon/RO Horse Trail	1,380	27,500	29,197	43,000	230	1%
101-21-7060	Street Tree Trimming	11,098	10,000	10,857	-		#DIV/0!
		31,579	79,830	83,212	82,000	2,200	3%
Public Safety Division:							
101-23-6210	Special Departmental Services		20,000	20,336	-		#DIV/0!
101-23-7410	Contract Services Sheriff	117,875	113,315	112,465	118,522	9,877	8%
101-23-7420	City Hall Security	2,582	2,600	3,282	3,500	476	14%
101-23-7450	Code Enforcement	4,499	5,600	11,241	6,000	2,685	45%
101-23-7757	AED Purchase		3,278	2,863	-		#DIV/0!
		124,956	144,793	150,187	128,022	13,038	10%
Emergency Preparedness Division:							
101-24-6010	Seminars & Training	-					
101-24-6020	Meetings & Conferences	55	50	133	100		0%
101-24-6030	Memberships & Dues	360	360	360	375		0%
101-24-6100	Events & Awards				500		0%
101-24-6470	Maintenance & Supplies	869	2,500	2,406	5,500		0%
101-24-6480	Civic Center Generator	-	-	1,191	-	857	#DIV/0!
101-55-7030	Hazardous Mitigation Plan	16	15,000	5,063	-		#DIV/0!
		1,300	17,910	9,153	6,475	857	13%

Expenditures

Account Description		2017-18 Actual	Amended 2018-19 Budget	2018-19 YTD 6/30/19	2019-20 Budget	2019-20 YTD @ 07/31/19	
Animal & Pest Control Division:							
101-25-7000	Animal Control Services	2,745	4,777	3,330	18,085		0%
101-25-7010	Pest Control Services	175	300	200	300		0%
		2,920	5,077	3,530	18,385	-	0%
Intergovernmental Relations Division:							
101-30-6030	Memberships & Dues	8,610	8,700	4,072	9,200	9,349	102%
General Fund Totals		2,215,647	1,217,008	1,103,116	1,838,852	131,434	7%
Utility Users Tax Fund:							
102-42-7630	NPDES Stormwater Compliance	36,081	100,000	32,802	26,000	274	1%
Long Term Planning Fee Fund:		1,350		8,645			#DIV/0!
Technology Fee Fund:							
113-20-4500	Technology expense	8,631	16,677	17,495	10,000	873	9%
113-20-7730	Website	-	8,000	-	20,000		0%
113-20-8120	Capital Equipment-Server & Copier	7,470		1,188			#DIV/0!
113-20-4500	Technology expense (e-Plan)	-	-	-	-		#DIV/0!
		16,101	24,677	18,683	30,000	873	3%
Gas Tax Fund:							
200-48-5000	Transfers Out			6,623	-		
200-48-6400	Utilities-Select System	11,272	12,000	9,394	9,000	1,465	16%
200-48-6410	Street Lights	9,293	9,000	8,073	8,000	764	10%
200-48-6555	Street Tree Maintenance		-		-		#DIV/0!
200-48-7000	PW Contract Services	1,474	2,000	2,126	3,000		0%
200-48-7290	Street Sweeping	4,071	4,000	3,131	4,000		0%
200-48-7745	Royal Oaks North Curb Extension		-		-		#DIV/0!
200-48-7750	Woodlyn Lane Pavement Rehab.	-	-				#DIV/0!
200-48-7755	City Wide Slurry Seal		108,399	110,394			#DIV/0!
		26,110	135,399	139,741	24,000	2,229	9%
SB1 Gas Tax Fund:							
201-48-7745	Royal Oaks North Curb Extension				19,000		0%
201-48-7755	City Wide Slurry Seal		21,623	21,623	-		#DIV/0!
			21,623	21,623	19,000	-	0%
Prop. A Fund:							
203-00-7600	Sale of Prop. A Funds	80,000					
203-40-7625	Transit Services		9,000	8,449	9,000	1,408	16%
		80,000	9,000	8,449	9,000	1,408	16%
Prop. C Fund:							
	Staffing						
204-20-6030	Memberships & Dues	642		833	900		0%
204-40-7325	Transit Services	8,449	-	-	-		#DIV/0!
204-48-7745	Royal Oaks North Curb Extension				19,000		0%
204-48-7755	City Wide Slurry Seal		73,867	73,867			#DIV/0!
		9,091	73,867	74,700	19,900	-	0%
Transportation Development Act Fund:							
205-48-7720	Lemon/RO Horse Trail Project	7,142	30,000	22,636			#DIV/0!
205-00-7760	Return of Funds	220					#DIV/0!
		7,362	30,000	22,636	-	-	#DIV/0!

Expenditures

Account Description		2017-18 Actual	Amended 2018-19 Budget	2018-19 YTD 6/30/19	2019-20 Budget	2019-20 YTD @ 07/31/19
Sewer Fund:						
206-50-7600	Mt. Olive Drive Sewer Project	-	9,760	9,760	-	#DIV/0!
206-50-7601	Mt. Olive Lane Sewer Project	13,695	537,807	6,271	65,000	0%
206-50-7605	Lemon Ave. Project	103,816	-	-	580,000	0%
206-50-7606	Winston Ave Project	25,813	492,582	492,582	-	#DIV/0!
		143,324	1,040,149	508,613	645,000	- 0%
STPL Fund:						
208-48-7745	Royal Oaks North Curb Extension		-			
208-48-6555	Citywide Slurry Seal		32,774	32,774		#DIV/0!
			32,774	32,774	-	#DIV/0!
Recycling Grant Fund:						
209-35-7300	Recycling Education	4,500		5,000	5,000	- 0%
Measure R Fund:						
210-48-7755	City Wide Slurry Seal		88,763	14,298		#DIV/0!
210-48-7745	Royal Oaks North Curb Extension				14,000	0%
210-00-7760	Return of Funds			3,990		#DIV/0!
		-	88,763	18,288	14,000	- 0%
Measure M Fund						
212-48-7755	Citywide Slurry Seal	-	4,514	4,514		#DIV/0!
212-48-7745	Royal Oaks North Curb Extension				27,000	0%
212-48-7756	Bridge Repair		18,900	12,066		#DIV/0!
		-	23,414	16,580	27,000	- 0%
Measure W Fund						
213-42-7630	NPDES Stormwater Compliance				60,000	
Citizen's Option for Public Safety (COPS) Fund:						
215-23-7410	Contract Services Sheriff	145,020	95,500	73,198	100,000	0%
215-23-7411	Contract CSO Services & Supplies				55,000	0%
		145,020	95,500	73,198	155,000	- 0%
Total Expenditures		<u>2,684,586</u>	<u>2,892,174</u>	<u>2,084,848</u>	<u>2,872,752</u>	<u>136,218 5%</u>



Richard Hale, Mayor (District 1)
Monte Lewis, Mayor Pro Tem (District 2)
Richard Barakat, Council Member (District 3)
Bruce Lathrop, Council Member (District 4)
Elizabeth Brumby, Council Member (District 5)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Kevin Kearney, City Manager

DATE: September 17, 2019

SUBJECT: **ORDINANCE NO. 364: ADOPTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY AMENDING THE BRADBURY MUNICIPAL CODE REGARDING PROPERTY MAINTENANCE STANDARDS**

ATTACHMENTS: 1. Ordinance No. 364

SUMMARY

During the July meeting, the City Council discussed property maintenance standards in relation to trailers, oversized vehicles and unpaved parking and introduced Ordinance No. 364 (ATTACHMENT #1) during the City Council meeting on August 20, 2019.

Staff recommends that the City Council adopt, waive reading in full, and authorize reading by title only of Ordinance No. 364, and read the title of Ordinance No. 364, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY AMENDING THE BRADBURY MUNICIPAL CODE REGARDING PROPERTY MAINTENANCE STANDARDS."

Ordinance No. 364 will go into effect 30 days after adoption

DISCUSSION

The City has single-family property maintenance standards that provide minimum standards by which property within the City shall be maintained in order to protect the public health and welfare; safeguard life, health and property, and to preserve the character of the City. Aside from other regulations, these standards address front yard storage of trailers, oversized vehicles and parking on unpaved surfaces. Based on City

Council direction during the July meeting, the following changes have been made to Bradbury Municipal Section 9.109.030 and are reflected in the attached proposed Ordinance No. 364 –

The City's standards to regulate trailers and other vehicles has been altered to the following:

(10) *Front Yard storage*. Trailers, campers, boats, recreational vehicles, construction equipment or other mobile equipment stored or parked for more than ~~seven~~five consecutive days, or more than ~~14~~10 days in any calendar year, in the ~~front~~-yard areas ~~on any premises~~ abutting public or private streets.

Regulations regarding unpaved parking has been changed to the following:

(12) Unpaved Parking. Any vehicle or trailer parking on unpaved areas which are not designed as driveways, ~~visible from the public right-of-way~~

The storage of oversized vehicles is similar to the storage of trailers has been changed to the following:

(24) *Oversized vehicles*. The parking of an oversized vehicle, for more than ~~seven~~five consecutive days, or more than ~~14~~10 days in any calendar year, in the ~~front~~-yard areas abutting public or private streets is prohibited; provided, however, that this provision shall not apply to the parking of a currently registered oversize vehicle in any area of the ~~front~~-yard that the Planning Commission has determined to be appropriately located and designated for such activity. As used in this provision, the term "oversize vehicle" means a vehicle that exceeds either 20 feet in length, 80 in width, or 82 inches in height.

STAFF RECOMMENDATION

Staff recommends that the City Council adopt, waive reading in full, and authorize reading by title only of Ordinance No. 364, and read the title of Ordinance No. 364, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY AMENDING THE BRADBURY MUNICIPAL CODE REGARDING PROPERTY MAINTENANCE STANDARDS."

ATTACHMENT #1

ORDINANCE NO. 364

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF BRADBURY AMENDING
THE BRADBURY MUNICIPAL CODE
REGARDING PROPERTY MAINTENANCE
STANDARDS**

**THE CITY COUNCIL OF THE CITY OF BRADBURY DOES ORDAIN AS
FOLLOWS:**

Section 1. Section 9.109.030 of Title IX, Part 6, Chapter 109 is hereby amended of the Bradbury Municipal Code, to read as follows:

Sec. 9.109.030. - Property Maintenance Standards; Public Nuisance Declared.

(10) *Yard storage.* Trailers, campers, boats, recreational vehicles, construction equipment or other mobile equipment stored or parked for more than five consecutive days, or more than 10 days in any calendar year, in the yard areas abutting public or private streets.

(12) *Unpaved Parking.* Any vehicle or trailer parked on unpaved areas which are not designated as driveways.

(24) *Oversized vehicles.* The parking of an oversized vehicle, for more than five consecutive days, or more than 10 days in any calendar year, in the yard areas abutting public or private streets is prohibited; provided however, that this provision shall not apply to the parking of a currently registered oversize vehicle in any area of the yard that the Planning Commission has determined to be appropriately located and designated for such activity. As used in this provision, the term “oversized vehicle” means a vehicle that exceeds either 20 feet in length, 80 inches in width, or 82 inches in height.

Section 2. If any provision of this Ordinance is held to be unlawful or unconstitutional, it is the intent of the City Council that such portion of this Ordinance be severable from the remainder and that the remainder be given full force and effect.

Section 3. The City Clerk shall certify to the adoption of this Ordinance.

PASSED, APPROVED and ADOPTED this ____ day of _____, 2019.

Richard T. Hale, Jr.
Mayor

ATTEST:

Claudia Saldana
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF BRADBURY)

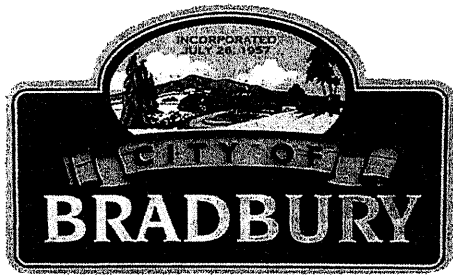
I, Claudia Saldana, City Clerk of the City of Bradbury, do hereby certify that the foregoing ordinance, being Ordinance No. 364, was duly passed by the City Council of the City of Bradbury, signed by the Mayor of said City, and attested by the City Clerk, all at a regular meeting of the City Council held on the ____ day of _____, 2019, that it was duly posted and that the same was passed and adopted by the following vote, to wit:

AYES:

NAYS:

ABSENT:

Claudia Saldana
City Clerk
City of Bradbury



Richard Hale, Mayor (District 1)
Monte Lewis, Mayor Pro-Tem (District 2)
Richard Barakat, Councilmember (District 3)
Bruce Lathrop, Councilmember (District 4)
Elizabeth Bruny, Councilmember (District 5)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Scarlett Santos Leon, Management Analyst

DATE: September 17, 2019

SUBJECT: **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY AMENDING THE BRADBURY MUNICIPAL CODE REGARDING THE PUBLIC SAFETY COMMITTEE**

ATTACHMENTS: Ordinance No. 365

SUMMARY

During the August 2019 City Council meeting, Staff presented Ordinance No. 365. After review and discussion, the Council introduced it for first reading.

Staff recommends that the City Council, adopt, waive reading in full, and authorize reading by title only of Ordinance No. 365, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY AMENDING THE BRADBURY MUNICIPAL CODE REGARDING THE PUBLIC SAFETY COMMITTEE."

DISCUSSION

During the August 2019 City Council meeting, Staff presented Ordinance No. 365 pursuant to the City Council's desired changes to the City's current Public Safety Committee guidelines relating to the auto termination clause in subsection (d). The ordinance also reflects the removal of language that is no longer applicable in subsection (a).

The City's Public Safety Committee membership guidelines have been altered in subsection (a) to eliminate language that is no longer applicable to the PSC, and subsection (d) to clarify how absences may affect membership status in the PSC (see below):

- (a) The Public Safety Committee shall consist of five primary and five alternate members: two residents of each district, appointed by the member of the City Council representing the district. ~~Current members of the Emergency Response Committee shall be deemed appointed to the Public Safety Committee for at least the duration of their current terms.~~
- (d) Absences. The City Manager or designee may terminate the membership of a Committee member ~~A member shall be automatically terminated from membership on the Committee upon three unexcused absences during a calendar year. or absence from more than 50 percent of the meetings during the calendar year.~~

FINANCIAL ANALYSIS

There is no fiscal impact associated with the recommended action.

STAFF RECOMMENDATION

Staff recommends that the City Council adopt, waive reading in full, and authorize reading by title only of Ordinance No. 365, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY AMENDING THE BRADBURY MUNICIPAL CODE REGARDING THE PUBLIC SAFETY COMMITTEE."

ATTACHMENT #1

ORDINANCE NO. 365

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF BRADBURY AMENDING
THE BRADBURY MUNICIPAL CODE
REGARDING THE PUBLIC SAFETY
COMMITTEE**

**THE CITY COUNCIL OF THE CITY OF BRADBURY DOES ORDAIN AS
FOLLOWS:**

Section 1. Section 2.04.300 of Title II, Chapter 4 is hereby amended of the Bradbury Municipal Code, to read as follows:

Sec. 2.04.330. - Membership.

- (a) The Public Safety Committee shall consist of five primary and five alternate members: two residents of each district, appointed by the member of the City Council representing the district.
- (b) The Committee may appoint such other members of the general public, the Los Angeles County Fire Department, Los Angeles County Sheriff's Department, Red Cross, the County of Los Angeles, FEMA, or other persons or organization to serve as ex officio members of the Committee.
- (c) *Term of office.* Committee members shall serve two-year terms and are eligible for reappointment.
- (d) *Absences:* The City Manager or designee may terminate the membership of a Committee member upon three unexcused absences during a calendar year.
- (e) *Removal.* Notwithstanding any other provision of this chapter, any member of the Public Safety Committee shall be subject to removal at any time, with or without cause, by action of the City Council approved by at least three affirmative votes.

Section 2. If any provision of this Ordinance is held to be unlawful or unconstitutional, it is the intent of the City Council that such portion of this Ordinance be severable from the remainder and that the remainder be given full force and effect.

Section 3. The City Clerk shall certify to the adoption of this Ordinance.

PASSED, APPROVED and ADOPTED this ____ day of August, 2019.

Richard T. Hale, Jr.
Mayor

ATTEST:

Claudia Saldana, City Clerk

APPROVED AS TO FORM:

Cary Reisman, City Attorney

“I, Claudia Saldana, City Clerk of the City of Bradbury, hereby certify that the foregoing ordinance, being Ordinance No. 365, was introduced at a regular meeting of the City Council held on August 20, 2019, and signed, approved and adopted September 17, 2019 by the following vote:

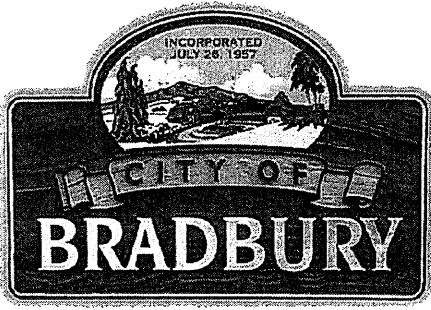
AYES:

NOES:

ABSENT:

ABSTAIN:

Claudia Saldana, City Clerk



Richard Hale, Mayor (District 1)
D. Montgomery Lewis, Mayor Pro Tem (District 2)
Richard Barakat, Council Member (District 3)
Bruce Lathrop, Council Member (District 4)
Elizabeth Bruny, Council Member (District 5)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Kevin Kearney, City Manager

INITIATED BY: David Gilbertson, City Engineer
Cody Howing, Deputy City Engineer

DATE: September 17, 2019

SUBJECT: **Final Acceptance and Filing of Notice of Completion: 2018-19
Slurry Seal Project**

ATTACHMENT: 1) Notice of Completion

SUMMARY

It is recommended that the City Council accept the work performed by Pavement Coatings Co. and authorize the City Clerk to file a Notice of Completion for the 2018-19 Slurry Seal Project.

ANALYSIS

On April 16, 2019, the City Council awarded the construction contract to Pavement Coatings Co. as the lowest responsive and responsible bidder in the amount of \$275,400.00. The project consisted of crack seal and pavement repairs, slurry seal application and re-establishment of striping and markings of all public roads within the City limits. Also included in the improvements were reconstruction of a portion of the City Hall east parking lot. City Hall parking lots received slurry seal application as well. Work began on the project on June 3, 2019 and was completed on July 12, 2019.

During construction, it was identified that the City Hall overflow parking lot repairs did not require the full use of construction item quantities. Other notable changes include additional pavement repair for a sink hole that was identified on Mount Olive Drive and relocation of two guard posts out of the pavement in the City Hall parking lot. In conjunction with adjustments of the final construction quantities and the noted additional work, a single change order reducing the contract amount was issued by the City Engineer.

FOR CITY COUNCIL AGENDA 9-17

AGENDA ITEM # 1.F

The City Engineer has determined that the work has been completed in accordance with City Specifications.

FINANCIAL REVIEW

The City Council previously authorized construction cost of \$323,940 budgeted for this project. The final project cost for the 2018-19 Slurry Seal project is under the approved construction budget, no contingency funds were utilized.

- **Change Order No.1: Contract Credit \$2,857.62**
 - o Adjustment of contract item quantities to reflect actual work completed
 - o Relocate guard posts in the parking lot adjacent to City Hall
 - o Repair Mount Olive Drive sink hole

The total project cost is listed in the table below, including construction costs, change order, design and construction management cost, and inspection services.

TABLE 1 - TOTAL PROJECT COSTS		
1.	CONSTRUCTION	\$275,400
2.	CHANGE ORDER No. 1	(\$2,857.62)
3.	PLANS, SPECIFICATIONS & COST ESTIMATE (PS&E) PREPARATION	\$9,000
4.	CONSTRUCTION MANAGEMENT, AND INSPECTION (CM)	\$12,000
TOTAL		\$293,542.38

PUBLIC NOTICE PROCESS

This item has been noticed through the regular agenda notification process. Copies of this report are available at City Hall.

STAFF RECOMMENDATION

It is recommended by staff that the City Council:

1. Authorize the City Clerk to file a Notice of Completion with the County of Los Angeles.
2. Accept the work performed by Pavement Coatings Co. for the 2018-19 Slurry Seal Project.

**RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:**

NAME City of Bradbury
STREET ADDRESS 600 Winston Avenue
CITY Bradbury
STATE CA
ZIP CODE 91008

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for complete requirements.)
Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is The City of Bradbury
3. The full address of the owner is 600 Winston Avenue, Bradbury, CA 91008
4. The nature of the interest or estate of the owner is: In fee.

(If other than Fee, strike "in fee" and insert, for example, "purchaser under contract of purchase", or "Lessee")

5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES

ADDRESSES

6. The full names and full addresses of all the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

NAMES

ADDRESSES

7. A work of improvement on the property hereinafter described was completed on: August 15, 2019. The work done was: 2018-2019 Slurry Seal Project.

8. The names of the contractor, if any, for such work improvement was: Pavement Coatings Co.

April 29, 2019

(If no contractor for work of improvement as a whole, insert "None")

(Date of Contract)

9. The property on which said work of improvement was completed in the City of: Bradbury
County of Los Angeles, State of CA, and is described as follows: City Wide - Various Streets

10. The street address of said property is None

(If no street address has been officially signed, insert "None".)

Dated September 17, 2019

(Signature of Owner or corporate officer of Owner named in paragraph 2, or his agent)

VERIFICATION

I, the undersigned, say: I am the CITY ENGINEER The declarant of the foregoing Notice of Completion;
(President of, Manager of, Partner of, Owner of)

I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on September 17, 2019 at Bradbury, California


(Personal signature of the individual of the individual who is swearing that the contents of the Notice of Completion are true.)

DO NOT RECORD

REQUIREMENTS AS TO NOTICE OF COMPLETION

Notice of completion must be filed for record **WITHIN 10 DAYS** after the completion of the work of improvements (to be computed exclusive of the day of completion) as provided in Civil Code Section 3093.

The "owner" who must file for record a notice of completion of a building or other work of improvement means the owner (or his successor in-interest at the date the notice is filed) on whose behalf the work was done, though his ownership is less than the fee title. For example, if A is the owner in fee, and B, lessee under a lease, causes a building to be constructed, then B, or whoever has succeeded to his interest at the date the notice is filed, must file the notice.

If ownership is in two or more person as joint tenants or tenants in common, the notice may be signed by any one of the co-owners (in fact, the foregoing form is designed for giving of the notice by only one cotenant), but the names and addresses of the co-owners must be stated in paragraph 5 of the form.

Note that any Notice of Completion signed by a successor in interest shall recite the names and addresses of his transferor or transferors.

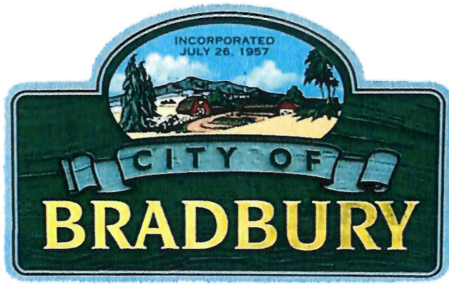
In paragraphs 3, 5 and 6, the full address called for should include street number, city, county, and state.

As to paragraphs 7 and 8, this form should only be used where the notice of completion covers the work of improvement as a whole. If the notice is to be given only of completion of a particular contract, where the work of improvements is made pursuant to two or more original contracts, then this form must be modified as follows: (1) strike the words "A work of improvement" from paragraph 7 and insert a general statement of the kind of work done or materials furnished pursuant to such contract (e.g., "The foundation for the improvements"); (2) Insert the name of the contractor under the particular contract in paragraph 8.

In paragraph 8 of the notice, insert the name of the contractor for the work of improvement as a whole. No contractor's name need be given if there is no general contractor, e.g. on so-called "owner-builder jobs."

In paragraph 9, insert the full legal description, not merely a street address or tax description. Refer to deed or policy of title insurance. If the space provided for description is not sufficient, a rider may be attached.

In paragraph 10, show the street address, if any, assigned to the property by any competent public or governmental authority.



Richard T. Hale, Jr., Mayor (District 1)
D. Montgomery Lewis, Mayor Pro-Tem (District 2)
Richard Barakat, Council Member (District 3)
Elizabeth Bruny, Council Member (District 5)
Bruce Lathrop, Council Member (District 4)

City of Bradbury City Council Agenda Report

TO: Honorable Mayor and Council Members

FROM: Kevin Kearney, City Manager
By: Jim Kasama, City Planner

DATE: September 17, 2019

SUBJECT: MID-TERM UPDATE OF THE HOUSING ELEMENT

**RESOLUTION NO. 19-24 – A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF BRADBURY, CALIFORNIA, ADOPTING THE MID-TERM
UPDATE TO ITS 2014-2021 HOUSING ELEMENT WITH AN EXEMPTION
UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT**

AGENDA ITEM NO. 2

INTRODUCTION

State law requires that cities include in their General Plans a Housing Element that covers an eight-year period. The City of Bradbury adopted its current Housing Element in November 2014 for the 2013-2021 planning period. The State also requires a mid-term update of the Housing Element. Attached is the draft Mid-Term Update, which has been reviewed by the State Housing and Community Development Department and has been found to meet the statutory requirements of State housing element law. The draft Mid-Term Update and the Housing Element are available on the City's website at <http://www.cityofbradbury.org/city-services/planning-department/housing-element>. It is recommended that the City Council adopt the attached Resolution No. 19-24 for adoption of the Mid-Term Update.

BACKGROUND

The Mid-Term Update of the Housing Element was due October 15, 2017. The City's housing consultant, Karen Warner Associates, prepared the 2014-2021 Housing Element and prepared the Mid-Term Update. However, before the Update could be submitted to the State Department of Housing and Community Development, the City needed to adopt

several Development Code amendments that the State required as part of the 2014-2021 Housing Element. These amendments were reviewed by the Planning Commission and City Council at several public meetings, and subsequently adopted by the City Council with the passing of Ordinance No. 362 in January. The draft Mid-Term Update was prepared to be consistent with the City's General Plan and in accordance with State requirements. The draft Update was submitted to the State Housing and Community Development Department along with the required Development Code amendments. The State issued a letter on June 10, 2019, stating that the draft Update meets the statutory requirements of State housing element law.

The draft Mid-Term Update was reviewed by the Planning Commission at their August 28, 2019 regular meeting. The Planning Commission adopted the attached Resolution No. PC 19-284 to recommend that the City Council adopt the Mid-Term Update.

DISCUSSION

The attached draft Mid-Term Update of the 2014-2021 Housing Element is comprised of the following:

- Chapter I. Introduction
- Chapter II. Demographic Characteristics
- Chapter III. Housing Needs Assessment
- Chapter IV. Housing Constraints & Resources
- Chapter V. Review of Housing Element Performance
- Chapter VI. Housing Policies, Programs & Quantified Objectives

The Mid-Term Update includes current demographic and development information and reviews the housing needs for the City of Bradbury as determined by the Southern California Association of Governments (SCAG) based on their regional growth forecast. For the 2014-2021 Housing Element, the City of Bradbury has a quantified objective to produce 24 net new housing units. Of these new units, two are to be affordable units; one at the extremely low-income level (0-30% of County median income), and one at the low-income level (51%-80% of County median income).

As of March, of this year when the draft Update was completed, building permits had been issued for a total of ten net new dwelling units; four for new main residences, and six for second or accessory dwelling units. The main residences were all at a high-income level, but the second or accessory dwelling units could be occupied by persons that are at lower income levels. This can only be determined by surveying the occupants or the owners of the properties. Such a survey is included in the Update as part of the Accessory Dwelling Unit Program of Policy 3 (Chapter IV – p.3). Other Housing Element goals include the rehabilitation of at least four houses through the City's code enforcement efforts, and the conservation of the four historic houses identified in the General Plan.

ENVIRONMENTAL DOCUMENT

It is recommended that the Mid-Term Update is exempt under the provisions of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section

15061(b)(3) which states that the activity is covered by the common sense exemption that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. The Mid-Term Update will not have a significant effect on the environment because the Update consists of new information, measures to implement State-required Development Code amendments, and reviews the City's performance relative to the housing goals and programs of the 2014-2021 Housing Element.

FINDINGS

The Mid-Term Update of the 2014-2021 Housing Element is consistent with the City's General Plan and maintains and furthers the City's housing goals, policies and objectives.

CITY COUNCIL ALTERNATIVES

The City Council is to open a public hearing and solicit testimony on the draft Mid-Term Update. At that time, the City Council will have the following choice of actions:

Option 1. Close the public hearing and determine that the Mid-Term Update is to be adopted as drafted with an exemption under CEQA, and approve a motion to adopt Resolution No. 19-24 for adoption of the Mid-Term Update.

Option 2. If the City Council determines that the draft Mid-Term Update should not be adopted as drafted, the Council should state the specific changes that need to be made, and approve a motion to close the public hearing and refer the draft Mid-Term Update back to staff to incorporate the changes. In accordance with housing element law, significant changes to the Mid-Term Update will need to be referred to the Planning Commission for their review and recommendation, and will have to be resubmitted for review to the State Housing and Community Development Department.

RECOMMENDATION

Option 1 is recommended; that the City Council approve a motion to close the public hearing, determine that the Mid-Term Update is exempt under CEQA, and adopt Resolution No. 19-24 for adoption of the Mid-Term Update.

ATTACHMENTS

City Council Resolution No. 19-24
Planning Commission Resolution No. PC 19-284
Mid-Term Update of the 2014-2021 Housing Element

RESOLUTION NO. 19-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADBURY, CALIFORNIA, ADOPTING THE MID-TERM UPDATE TO ITS 2014-2021 HOUSING ELEMENT WITH AN EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

WHEREAS, the California Government Code requires cities and counties to include a Housing Element as part of their General Plan and that the Housing Element shall periodically be updated; and

WHEREAS, the City of Bradbury adopted its most recent Housing Element in 2014, and obtained certification from the State of California, Department of Housing and Community Development; and

WHEREAS, the Housing Element is to be periodically updated to demonstrate the City's implementation of its housing goals, objectives, and programs toward achieving the State's housing goal of early attainment of decent housing and a suitable living environment for every California family; and

WHEREAS, the City Council authorized the preparation of a mid-term update of the City's 2014-2021 Housing Element; and

WHEREAS, the City of Bradbury Planning Commission considered a Mid-Term Update of the City's 2014-2021 Housing Element at a public hearing at its regular meeting on August 28, 2019, in accordance with the provisions of the California Government Code and adopted Planning Commission Resolution No. PC 19-284 to recommend approval of the Mid-Term Update.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BRADBURY DOES HEREBY RESOLVE, FIND, AND DETERMINE AS FOLLOWS:

SECTION A. The City Council finds that a public hearing was held by the City Council at its regular meeting on September 17, 2019, for the Mid-Term Update of the 2014-2021 Housing Element, in accordance with the provisions of the Bradbury Municipal Code relative to this matter.

SECTION B. The City Council declares that the information in the Mid-Term Update of the 2014-2021 Housing Element and the testimony given at the public hearing are incorporated in this resolution and comprise the bases upon which the findings have been made.

SECTION C. The City Council finds that the Mid-Term Update of the 2014-2021 Housing Element has been prepared in accordance with the statutory requirements of State housing element law, incorporating public comments and comments received from the State of California, Department of Housing and Community Development.

SECTION D. The City Council finds that the Mid-Term Update of the 2014-2021 Housing Element is consistent with the goals and objectives of the City's adopted General Plan.

SECTION E. The City Council finds that the adoption of the Mid-Term Update of the 2014-2021 Housing Element is exempt under the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the CEQA Guidelines as there is not a possibility of a significant effect on the environment because the Mid-Term Update consists of updated information, implementation measures for State-required changes, and provides a review of the City's performance relative to the housing goals, policies, programs, and quantified objectives of the 2014-2021 Housing Element.

SECTION F. The City Council hereby adopts the Mid-Term Update of the 2014-2021 Housing Element.

SECTION G. The City Clerk shall certify to the adoption of this resolution.

PASSED APPROVED AND ADOPTED this 17th day of September, 2019.

Richard T. Hale, Jr.
Mayor

ATTEST:

Claudia Saldana
City Clerk

I, Claudia Saldana, City Clerk, hereby certify that the foregoing Resolution No. 19-24 was duly adopted by the City Council of the City of Bradbury, California, at the regular meeting held on the 17th day of September, 2019, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

PLANNING COMMISSION RESOLUTION NO. 19-284

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF BRADBURY, CALIFORNIA, SETTING FORTH ITS FINDINGS OF FACT AND DECISION TO RECOMMEND TO THE CITY COUNCIL APPROVAL OF THE MID-TERM UPDATE OF THE 2014-2021 HOUSING ELEMENT WITH AN EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

WHEREAS, Section 65580 et seq. of the California Government Code requires cities to include a Housing Element as part of the General Plan; and

WHEREAS, the City of Bradbury adopted its most recent Housing Element in 2014 for the 2014-2021 housing planning cycle, and received certification from the State Housing and Community Development Department; and

WHEREAS, a Mid-Term Update of the current 2014-2021 Housing Element is required by the State; and

WHEREAS, the Mid-Term Update has been reviewed by the State Housing and Community Development Department, which has stated that the Mid-Term Update meets the statutory requirements of State Housing Element Law.

NOW, THEREFORE, THE PLANNING COMMISSION OF THE CITY OF BRADBURY, DOES HEREBY RESOLVE, FIND, AND DETERMINE AS FOLLOWS:

SECTION A. The Planning Commission declares that a duly noticed public hearing has been conducted at the regular meeting on August 28, 2019, in accordance with the provisions of the Bradbury Municipal Code relative to this matter.

SECTION B. The Planning Commission finds that the Mid-Term Update of the 2014-2021 Housing Element is consistent with the General Plan.

SECTION C. The Planning Commission finds that the draft Mid-Term Update has been prepared in accordance with State requirements and that the Update complies with State Housing Element Law.

SECTION D. The Planning Commission finds and declares that the information in the agenda report, and the testimony at the public hearing are incorporated in this Resolution and comprises the bases on which the findings have been made.

SECTION E. The Planning Commission finds that the project qualifies to be exempt under the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) as there is not a possibility of a significant effect on the environment because the Mid-Term Update consists of updated information, implements State-required changes, and provides a review of the City's past performance relative to its housing goals, policies and programs.

SECTION F. The Planning Commission hereby recommends to the City Council, approval and adoption of the Mid-Term Update of the 2014-2021 Housing Element.

SECTION G. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 28th day of August, 2019.



Chairperson

ATTEST:



City Clerk

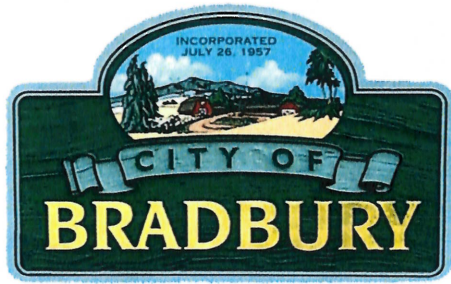
I, Claudia Saldana, City Clerk, hereby certify that the foregoing Resolution No. PC 19-284 was duly adopted by the Planning Commission of the City of Bradbury, California, at a regular meeting held on the 28th day of August, 2019, by the following vote:

AYES: Commissioners Novador, Hernandez, Jones, Hunt, Kuba

NOES: None

ABSTAIN: None

ABSENT: None



Richard T. Hale, Jr., Mayor (District 1)
D. Montgomery Lewis, Mayor Pro-Tem (District 2)
Richard Barakat, Council Member (District 3)
Elizabeth Bruny, Council Member (District 5)
Bruce Lathrop, Council Member (District 4)

City of Bradbury City Council Agenda Report

TO: Honorable Mayor and Council Members

FROM: Kevin Kearney, City Manager
By: Jim Kasama, City Planner

DATE: September 17, 2019

SUBJECT: DEVELOPMENT CODE UPDATE – ORDINANCE NO. 366

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY, CALIFORNIA AMENDING THE BRADBURY MUNICIPAL CODE TO ADD MINIMUM LOT FRONTAGE REQUIREMENTS, UPDATE THE INTERSECTION VISION CLEARANCE REQUIREMENTS, AND UPDATE THE OFFICIAL ZONING MAP

AGENDA ITEM NO. 3

INTRODUCTION

In January 2018, the Planning Commission considered a proposal for the addition of a second story at 2331 Freeborn Street. The proposal was withdrawn, apparently due to the controversy of the matter. However, discussions about two story developments in the R-7,500 zone continued, which raised concerns about other development standards. The City Council directed staff to do a thorough review of the development standards for all the zones.

Two development matters that have recently been discussed are flag lots, and intersection visibility. Staff was directed to amend the development standards to preclude flag lots and update the visibility regulations. A draft ordinance was prepared and reviewed by the Planning Commission at their August 28, 2019 regular meeting. The Planning Commission adopted the attached Resolution No. PC 19-285 to recommend approval of the proposed Development Code amendments.

The attached Ordinance No. 366 has been drafted with Development Code amendments to add minimum lot frontage requirements, update the intersection vision clearance

requirements, and to update the Official Zoning Map. It is recommended that the City Council introduce Ordinance No. 366.

DISCUSSION

The two items with which staff is beginning the update of the Development Code are minimum lot frontage requirements and updating of the intersection vision clearance regulations. The City Council directed staff to amend the development standards to preclude the creation of flag lots. This decision arose from the recent proposal for a flag lot on Fairlee Avenue. The proposed design of that subdivision met City standards; however, it was determined that a flag lot is not to be allowed in that neighborhood because that type of configuration is inconsistent with the development pattern of the neighborhood.

Vision clearance at intersections has recently come up as a concern in the Bradbury Estates. It was decided that these regulations need to be updated to eliminate inconsistencies in the existing language and to address all types of intersections throughout the City.

Staff has drafted the attached Ordinance No. 366 to address these two items, and to adopt a new Official Zoning Map, which the City Engineer has recently updated.

Flag Lots / Lot Frontage Requirements

To address the flag lots matter, staff examined the various neighborhoods of the City, and found that most lots in most neighborhoods have similar street frontages. Staff also reviewed the development codes of nearby cities and found that for standard, rectangular lots, the minimum street frontage is the same as the minimum lot width, with reduced street frontage widths for lots that are on the bulb of a cul-de-sac, or on the outer side of a curve in a street. These reduced street frontage widths are usually about 75 percent of the standard lot width requirements. Based on this, staff is proposing the following minimum street frontage widths for each residential zone. The proposed minimum street frontage requirements are to be added to the Development Code by amending the lot width Development Code Sections of the respective zones. This will require that a proposal for a flat lot or a lot with a street frontage narrower than the proposed minimums be granted an exception and/or a variance in order to be approved.

Zone	Minimum Lot Area	Minimum Average Width	Proposed Minimum Street Frontage
R-7,500	7,500 sq. ft.	60 feet	45 feet
R-20,000	20,000 sq. ft.	80 feet	60 feet
A-1	One Acre	100 feet	75 feet
A-2	Two Acres	120 feet	90 feet
A-5	Five Acres	250 feet	150 feet

The following six Code Sections also relate to subdivisions and lot widths, and they include provisions to allow for adjustments of the lot dimension requirements if warranted by site conditions, topography, or other limitations. Section 9.145.240.(a) (Area and width; requirements generally) is to be amended to include street frontage requirements, and Section 9.145.270 (Variation in minimum frontage) would be redundant and is to be deleted. The proposed amendments to Section 9.145.240.(a) are shown in *red italicized* lettering.

Sec. 9.145.040. – Modifications to access and frontage requirements.

The City Council may modify the requirements of Sections 9.145.010, 9.145.020 and 9.145.260 where it finds that topographic conditions, title limitations, or the pattern of ownership or the state of development of parcels in the immediate vicinity of a division of land make the strict application of the provisions of these sections impossible or impractical and that the public health, safety and general welfare will not be adversely affected thereby.

Sec. 9.145.240. – Area and width; requirements generally.

- (a) Each lot in any division of land shall have a net area not less than either the required area or what will be the required area at the time of the submission of the final map or parcel map for approval for the zone in which the lot or any portion thereof is located. Each lot shall have an average width of not less than the required width *and a street frontage width of not less than the required width*, or what will be the required width_s at the time of the submission of the final map or parcel map for approval, or shall contain an area of not less than such required area within a portion which does have an average width of not less than such required width. The required area and the required lot width_s shall be the same as those terms are defined, respectively, in the various zones as set forth in this title. Where this title does not establish a minimum required area or a required lot width in a particular zone, the minimum required area shall be 7,500 feet and the required width shall be 80 feet.
- (b) This section does not apply to any lot which the subdivider offers to deed or dedicate to the public.
- (c) Where public sewers are not available and private sewage disposal is to be used, every lot or parcel or building site shall be of sufficient size to provide for satisfactory sewage disposal for the land use intended.

Sec. 9.145.260. – Frontage for lots.

The alignment of streets shall be such as to provide frontage for lots in the division of land except as provided in Section 9.145.250. The City Planner shall determine the lot frontage in unusual cases.

Sec. 9.145.270. – Variation in minimum frontage. *(Proposed to be deleted)*

Wherever practical, lot frontage at the right-of-way line shall be:

- (1) 40 feet or more where a lot is oriented so that its side lot lines are radial or approximately radial to a turnaround or knuckle or to the convex side of a curved street centerline; and
- (2) Equal to or greater than the average lot width where a lot is not so oriented.

Sec. 9.145.290. – Flag lots.

The City Council may disapprove the platting of flag lots where this design is not justified by topographic conditions or the size and shape of the division of land, or where this design is in conflict with the pattern of neighborhood development. If flag lots are approved, the access strip for each lot shall be at least ten feet in width where the fire access strip is situated contiguous to other such access strips, so as to form a common driveway, and at least 20 feet in width or minimum fire access if greater, where the strip is not situated contiguous to other such access strips, unless the Subdivision Committee recommends the approval of lesser widths because of topographic conditions or the size and shape of a division of land. Each access strip shall be located so that, when improved as a driveway, the finished grade will not exceed 20 percent. The advisory agency may require that easements for ingress and egress be provided over common driveways for the benefit of the lots served.

Sec. 9.169.010. – Modification or waiver of provisions; when authorized.

- (a) Whenever, in the opinion of the City Council, the land involved in a subdivision is of such size or shape, or is subject to such title limitations of record or is affected by such topographical location or conditions, or is to be devoted to such usage, that it is impossible or impractical for the subdivider to conform fully to a regulation contained in this part, the City Council may, at the time of action on the tentative map of the subdivision, modify the regulation, provided that in the case of each modification the City Council shall first find that a special, individual reason makes the strict letter of the regulation impossible or impractical of observance and that the modification is in conformity with the spirit and purpose of the Subdivision Map Act and of this title; and provided, further, that the City Council shall make a report in writing setting forth each modification and the facts relied upon for making the modification.
- (b) The City Council shall waive the provisions of this part and of Section 66473 of the Subdivision Map Act requiring disapproval of maps for failure to meet or perform State or local requirements or conditions, when the failure of a map submitted for approval is the result of a technical and inadvertent error which, in the determination of the City Council, does not materially affect the validity of the map. Such waivers shall not result in the invalidation or negation of any substantive requirement of this part, the Subdivision Map Act, or any other ordinance, statute or regulation.

Vision Clearance

The City's Vision Clearance requirements are in Section 9.100.070.(f) of the Development Code, which currently reads as follows:

Sec. 9.100.070. – Special wall and fencing requirements.

- (f) *Vision clearance, corner and reversed corner lots.* All corner lots shall maintain, for safety vision purposes, a triangular area from the street, one angle of which shall be formed by the front and side lot lines separating the lot from the public or private streets, and the sides of which triangle forming

the corner angle shall be 20 feet in length, measured from the aforementioned angle. The third side of said triangle shall be a straight line connecting the last two mentioned points which are distant 15 feet from the intersection of the front and side lot lines. Within the area comprising said triangle, no tree, fence, shrub, or other physical obstruction higher than three feet above the established grade of the lot shall be permitted or maintained.

The above provisions do not provide a clear description of the triangular area that is to be kept clear of obstructions. For instance, both 15 and 20 feet are specified as the dimensions for the sides of the triangle, and the level from which the three-foot maximum height is to be measured is the *established* grade of the lot, which is not defined in the Development Code and could be interpreted to be much higher than the elevation of the area that is to be kept clear. Section 9.100.070 is proposed to be amended as follows:

Sec. 9.100.070. – Special wall and fencing requirements.

- (f) *Vision clearance, corners and reversed corner lots intersections.* All corners ~~lots and intersections of streets, roadways, driveways, sidewalks, trails, and any other paths-of-travel~~ shall maintain, for safety vision purposes, a triangular area ~~from the street, one angle of which shall be the intersection~~ formed by the front and side lot lines separating the lot from the public or private streets, and the sides of which triangle forming the corner angle shall be ~~of the intersection extending~~ 20 feet in length, measured from the aforementioned angle. ~~The intersection, with the third sides of said that form the triangles shall being a straight lines connecting the last two mentioned intersection lines at the points which are distant 15-20 feet from the points of intersection of the front and side lot lines.~~ Within the area comprising said triangles, ~~no any~~ tree, fence, ~~wall~~, shrub, ~~hedge, building~~, or other physical obstruction ~~that may be installed shall be and shall be maintained at heights no~~ higher than three feet above the ~~established lowest adjacent~~ grade of the lot shall be permitted or maintained ~~or roadway/path-of-travel level, whichever is the lower. At sloped areas, grading may be necessary to provide the required vision clearance.~~

Attached are diagrams of the usual types of intersections; streets, and driveways or alleys. The diagrams show the points of intersection from which the sides of the vision triangles are to be measured. These are the prolongations of the curb lines for street intersections, and the street curb line with the centerline of a driveway or alley. Within these triangles, anything taller than three feet is to be considered an obstruction and would be required to be removed. The diagrams are to be available as a handout.

Official Zoning Map

The City's Official Zoning Map is adopted as Exhibit "A" of Section 9.58.030 of the Development Code. The current Official Zoning Map is dated July 27, 2012. The Map was updated by the City Engineer as of April 1, 2019, and reflects new lots, lot line adjustments, address changes, and the annexation of the Bradbury Estates gate area. The updated map is attached as Exhibit "A" to Ordinance No. 366.

ENVIRONMENTAL DOCUMENT

It is recommended that the proposed Ordinance No. 366 is exempt under the provisions of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3) which states that the activity is covered by the common sense exemption that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. The proposed code amendments will not have a significant effect on the environment because the proposed regulations will not result in any physical changes until they are involved in a development proposal, which at that time the proposal will be subject to CEQA.

FINDINGS

The proposed lot frontage, vision clearance, and zoning map amendments are consistent with the General Plan. The amendments further the goals, policies, and programs of the Land Use Element of the General Plan.

CITY COUNCIL ALTERNATIVES

The City Council is to open a public hearing and solicit testimony on the proposed ordinance. At that time, the City Council will have the following choice of actions:

Option 1. Close the public hearing and determine that the proposed ordinance is to be approved as drafted with an exemption under CEQA, and approve a motion to introduce the ordinance, and schedule the second reading and adoption for the next regular meeting on October 15, 2019.

Option 2. If the City Council determines that the proposed ordinance should not be introduced as drafted, the Council should state the specific changes that need to be made, and approve a motion to close the public hearing and refer the draft ordinance back to staff to incorporate the changes. In accordance with the Bradbury Municipal Code, the changes to the ordinance will be referred to the Planning Commission for their review and recommendation.

RECOMMENDATION

Option 1 is recommended; that the City Council approve a motion to close the public hearing, determine that the ordinance is exempt under CEQA, and introduce Ordinance No. 366, and schedule the second reading and adoption for the next regular meeting on October 15, 2019.

ATTACHMENTS

Planning Commission Resolution No. PC 19-285
Vision Clearance Diagrams
Ordinance No. 366

PLANNING COMMISSION RESOLUTION NO. 19-285

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF BRADBURY, CALIFORNIA, SETTING FORTH ITS FINDINGS OF FACT AND DECISION TO RECOMMEND TO THE CITY COUNCIL APPROVAL OF AN ORDINANCE WITH AN EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) TO AMEND THE BRADBURY DEVELOPMENT CODE TO ADD MINIMUM LOT FRONTAGE REQUIREMENTS, UPDATE THE INTERSECTION VISION CLEARANCE REQUIREMENTS, AND UPDATE THE OFFICIAL ZONING MAP

WHEREAS, the City Council directed staff to update the City's Development Code, and to initiate the update, the Planning Commission considered a draft ordinance to add minimum lot frontage requirements, update the intersection vision clearance requirements, and update the official zoning map.

NOW, THEREFORE, THE PLANNING COMMISSION OF THE CITY OF BRADBURY, DOES HEREBY RESOLVE, FIND, AND DETERMINE AS FOLLOWS:

SECTION A. The Planning Commission finds that a duly noticed public hearing has been conducted at the regular meeting on August 28, 2019, in accordance with the provisions of the Bradbury Municipal Code relative to this matter.

SECTION B. The Planning Commission finds that there is consistency between the General Plan and the Development Code Amendments, and that the Amendments further the goals, policies, and programs of the General Plan.

SECTION C. The Planning Commission finds that the information in the agenda report, and the testimony given at the public hearing are incorporated in this Resolution and comprises the bases on which the findings have been made.

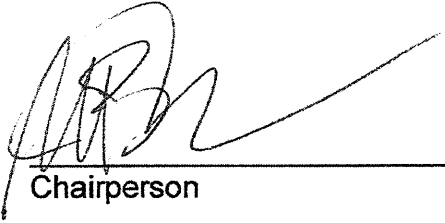
SECTION D. The Planning Commission finds that the Development Code Amendments are exempt under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3) as there is no possibility of a significant effect on the environment.

SECTION E. The Planning Commission hereby recommends to the City Council, approval of an ordinance with an exemption under CEQA to add minimum lot frontage requirements, update the intersection vision clearance requirements, and update the official zoning map.

SECTION F. The City Clerk shall certify to the adoption of this Resolution.

- Signatures on next page -

PASSED, APPROVED, AND ADOPTED this 28th day of August, 2019.



Chairperson

ATTEST:

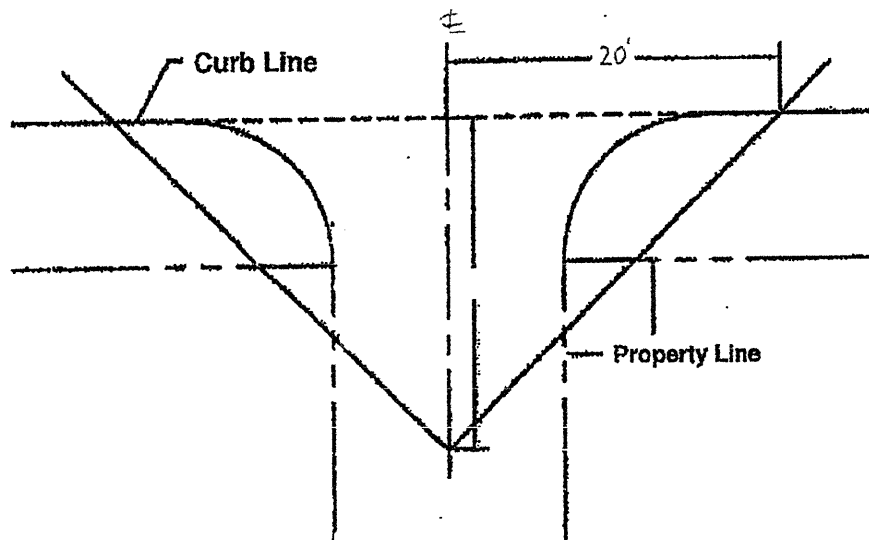
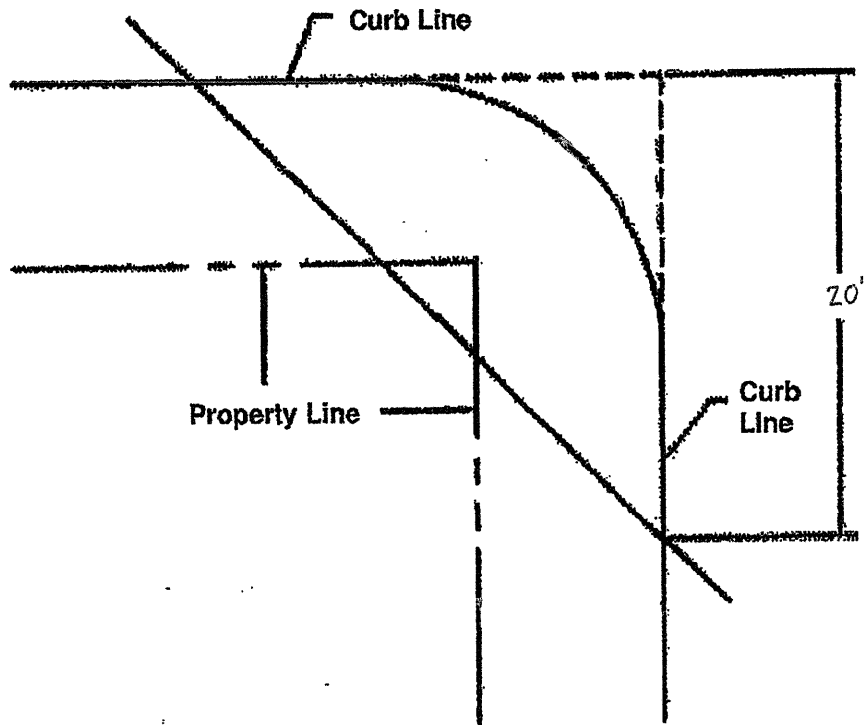


City Clerk

I, Claudia Saldana, City Clerk, hereby certify that the foregoing Resolution No. PC 19-285 was duly adopted by the Planning Commission of the City of Bradbury, California, at a regular meeting held on the 28th day of August, 2019, by the following vote:

AYES: Commissioners Novodor, Hernandez, Hunt and Kuba
NOES: Commissioner Jones
ABSTAIN: None
ABSENT: None

STREET INTERSECTION



ORDINANCE NO. 366

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY
OF BRADBURY, CALIFORNIA AMENDING THE
BRADBURY MUNICIPAL CODE TO ADD MINIMUM LOT
FRONTAGE REQUIREMENTS, UPDATE THE
INTERSECTION VISION CLEARANCE REQUIREMENTS,
AND UPDATE THE OFFICIAL ZONING MAP**

WHEREAS, the changes adopted herein are consistent with the City's General Plan and further the goals, policies, and programs of the Land Use Element of the General Plan.

WHEREAS, the Planning Commission conducted a duly noticed public hearing to consider the changes adopted herein, and at its regular meeting of August 28, 2019, adopted Resolution No. PC 19-285, to recommend to the City Council approval of this ordinance with an exemption under the California Environmental Quality Act (CEQA).

**THEREFORE, THE CITY COUNCIL OF THE CITY OF BRADBURY DOES
ORDAIN AS FOLLOWS:**

Section 1. Sections 9.61.040.(2), 9.64.040.(2), 9.67.040.(2), 9.70.040.(2), and 9.73.040.(2) of Chapters 61, 64, 67, 70, and 73, respectively of Part V of Title IX of the Bradbury Municipal Code are hereby amended to read as follows:

“Section 9.61.040.(2) Lot width. Each lot or parcel of land in the R-7,500 zone shall have a minimum average width of not less than 60 feet with a minimum street frontage width of 45 feet.”

“Section 9.64.040.(2) Lot width. Each lot or parcel of land in the R-20,000 zone shall have a minimum average width of not less than 80 feet with a minimum street frontage width of 60 feet.”

“Section 9.67.040.(2) Lot width. Each lot or parcel of land in the A-1 zone shall have a minimum average width of not less than 100 feet with a minimum street frontage width of 75 feet.”

“Section 9.70.040.(2) Lot width. Each lot or parcel of land in the A-2 zone shall have a minimum average width of not less than 120 feet with a minimum street frontage width of 90 feet.”

“Section 9.73.040.(2) Lot width. Each lot or parcel of land in the A-5 zone shall have a minimum average width of not less than 250 feet with a minimum street frontage width of 150 feet.”

Section 2. Section 9.145.240.(a) of Article III of Chapter 145 of Part VII of Title IX of the Bradbury Municipal Code is hereby amended to read as follows:

“Section 9.145.240. Area and width; requirements generally.

(a) Each lot in any division of land shall have a net area not less than either the required area or what will be the required area at the time of the submission of the final map or parcel map for approval for

the zone in which the lot or any portion thereof is located. Each lot shall have an average width of not less than the required width and a street frontage width of not less than the required width, or what will be the required widths at the time of the submission of the final map or parcel map for approval, or shall contain an area of not less than such required area within a portion which does have an average width of not less than such required width. The required area and the required lot widths shall be the same as those terms are defined, respectively, in the various zones as set forth in this title. Where this title does not establish a minimum required area or a required lot width in a particular zone, the minimum required area shall be 7,500 feet and the required width shall be 80 feet.”

Section 3. Section 9.145.270 of Article III of Chapter 145 of Part VII of Title IX of the Bradbury Municipal Code is hereby deleted.

Section 4. Section 9.100.070.(f) of Chapter 100 of Part IV of Title IX of the Bradbury Municipal Code is hereby amended to read as follows:

“Section 9.100.070. – Special wall and fencing requirements.

(f) *Vision clearance, corners and intersections.* All corners and intersections of streets, roadways, driveways, sidewalks, trails, and any other paths-of-travel shall maintain, for safety vision purposes, triangular areas at the intersection formed by the lines of the intersection extending 20 feet in length, measured from the aforementioned intersection, with the third sides that form the triangles being straight lines connecting the intersection lines at the points which are distant 20 feet from the points of intersection. Within the area comprising said triangles, any tree, fence, wall, shrub, hedge, building, or other physical obstruction that may be installed shall be and shall be maintained at heights no higher than three feet above the lowest adjacent grade or roadway/path-of-travel level, whichever is the lower. At sloped areas, grading may be necessary to provide the required vision clearance.”

Section 5. Exhibit “A” of Section 9.58.030 of Chapter 58 of Part V of Title IX of the Bradbury Municipal Code is hereby replaced with the attached Exhibit “A”, the “Official Zoning Map” dated April 1, 2019.

Section 6. CEQA. The City Council hereby determines that this Ordinance is exempt from review under the California Environmental Quality Act (“CEQA”) (California Public Resources Code Section 21000 et seq.), pursuant to Section 15061(b)(3) of the CEQA Guidelines under the common sense rule that CEQA does not apply to activities which can be seen with certainty to have no effect on the environment.

Section 7. Severability; Continuation of Provisions. If any section, subsection, subdivision, paragraph, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this Ordinance. The City Council of the City of Bradbury hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause, or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases hereof be declared invalid or unenforceable. To the extent the provisions of the Bradbury Municipal Code as amended by this Ordinance are substantially the same as the provisions of that Code as they read immediately prior to the adoption

of this Ordinance, then those provisions shall be construed as continuations of the earlier provisions and not as new enactments.

Section 8. The City Clerk shall certify to the adoption of this Ordinance.

PASSED, APPROVED and ADOPTED this ____ day of _____, 2019.

Richard T. Hale, Jr.
Mayor

ATTEST:

Claudia Saldana
City Clerk

ORDINANCE NO. 366

EXHIBIT “A”

OFFICIAL ZONING MAP

Dated: April 1, 2019

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) §.
CITY OF BRADBURY)

I, Claudia Saldana, City Clerk of the City of Bradbury, do hereby certify that the foregoing ordinance, being Ordinance No. 366, was duly passed by the City Council of the City of Bradbury, signed by the Mayor of said City, and attested by the City Clerk, all at a regular meeting of the City Council held on the ____ day of _____, 2019, that it was duly posted, and that the same was passed and adopted by the following vote, to wit:

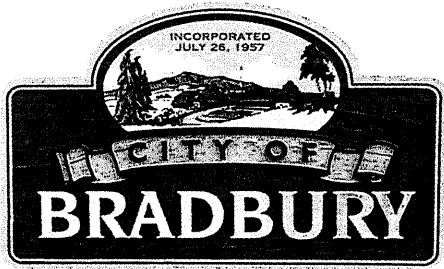
AYES:

NAYS:

ABSENT:

ABSTAIN:

Claudia Saldana
City Clerk
City of Bradbury



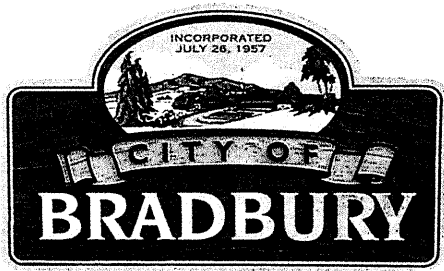
Richard Hale, Mayor (District 1)
Monte Lewis, Mayor Pro Tem (District 2)
Richard Barakat, Council Member (District 3)
Bruce Lathrop, Council Member (District 4)
Elizabeth Bruny, Council Member (District 5)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council
FROM: Kevin Kearney, City Manager
DATE: September 17, 2019
SUBJECT: **PRESENTATION – AIR QUALITY UPDATE**

SUMMARY

Air Quality Management District Governing Board Member Michael Cacciotti will be providing an update on the air quality.



Richard Hale, Mayor (District 1)
Monte Lewis, Mayor Pro Tem (District 2)
Richard Barakat, Council Member (District 3)
Bruce Lathrop, Council Member (District 4)
Elizabeth Brunny, Council Member (District 5)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Kevin Kearney, City Manager

DATE: September 17, 2019

SUBJECT: **A DISCUSSION WITH THE DUSD SUPERINTENDENT ON A SIGN BOARD AT ROYAL OAKS ELEMENTARY SCHOOL IN EXCHANGE FOR EASEMENTS AT THE SCHOOL AS PART OF THE MT. OLIVE LANE SEWER PROJECT**

ATTACHMENTS: 1) Revised Preferred Option Though School

SUMMARY

Bradbury Staff received approval from the City Council in May 2017 to move forward with plans and engineering for the design of the Mount Olive Sewer project. The design is almost complete, but requires easements from the Duarte Unified School District. The District is ready to execute the easement documents, but is requesting that Bradbury participate in the design and purchase of an electronic sign board. The overall cost for the sign board is \$90,000, and DUSD is requesting half from Bradbury - \$45,000. The DUSD Superintendent will be in attendance during the meeting to facilitate in the conversation.

It is recommended that the City Council discuss with the DUSD Superintendent on an amount acceptable to fund the electronic sign board so that Bradbury Staff can continue moving forward with the Mt. Olive Lane sewer project. Once an amount is agreed upon, the City Council should determine if funds to pay for the sign board should be looped into the reimbursement district or be paid from the City's General Fund Balance.

DISCUSSION

For some time now, Bradbury Staff has been working on the placement of a sewer line that services the residents of Mount Olive Lane. Since the majority of the homes along

Mount Olive Lane are well below the street grade and access to a sewer main in the rear yards would be impracticable, it was determined that the only realistic placement of the sewer line would not be under the street but rather through the northern portion of the Royal Oaks Elementary School property. Staff has been coordinating with the Duarte Unified School District and the County of Los Angeles, and there is a consensus at this point on the proposed location of the sewer line (ATTACHMENT #1).

The next step is for Bradbury Staff to submit sewer improvement plans through LA County's plan checking process. Typically, the County's process requires that all easements for the alignment of the sewer line are secured before they review the improvement plans. In this situation, the City would need to acquire the sewer easement from DUSD, Bradbury staff have provided the easement documents to the DUSD, and they are ready to be executed.

The DUSD Superintendent has recently advised Bradbury Staff that they desire Bradbury to participate in the design and purchase of an electronic sign board in exchange for providing the required sewer easements across their property for the Mount Olive Lane sewer project. Through initial discussions with the Superintendent, it was brought to Bradbury Staff's attention that Royal Oaks Elementary School is currently the only school in their district without an electronic sign board.

FINANCIAL ANALYSIS

On May 16, 2017, the Bradbury City Council provided authorization for Staff to move forward with the development of construction plans and engineering documents for constructing the Mount Olive Lane public sewer. As part of the presentation, Staff reported that the costs to construct the sewer was estimated at \$611,502 and was to be split between eleven (11) properties as part of a sewer reimbursement district.

Initial estimates from the May 2017 report did not include the cost of an electronic sign board. In coordinating with DUSD staff, the sign board is estimated to cost approximately \$90,000, which includes architect and construction fees, and purchase of the board and installation. Initial discussions with DUSD staff have resulted in the District requesting that the City contribute approximately one-half of the entire expense of the board, which is \$45,000.

Regarding the agreed upon expense for the sign board, the City Council will need to determine how to pay for such an expense. The current options to consider are to loop the sign board expenses into the reimbursement district, which would distribute the costs evenly between the eleven (11) properties, or allocate the funds from the City's General Fund Balance. Although the City would be fronting the costs in either situation, the City would eventually be reimbursed for the sign board expenses from the property owners through a reimbursement district once residents connect to the sewer. On the other hand, an expense for a sign board is not typical for other reimbursement districts throughout the City and may warrant the City paying for the unique expense.

STAFF RECOMMENDATION

It is recommended that the City Council discuss with the DUSD Superintendent on an amount acceptable to fund the electronic sign board so that Bradbury Staff can continue moving forward with the Mt. Olive Lane sewer project. Once an amount is agreed upon, the City Council should determine if funds to pay for the sign board should be looped into the reimbursement district or be paid from the City's General Fund Balance.

ATTACHMENT #1

