

AGENDA

**Regular Meeting of the Bradbury City Council
To be held on Tuesday, March 17, 2020
Closed Session Immediately Following
at the Bradbury Civic Center
600 Winston Avenue, Bradbury, CA 91008**

Pursuant to Governor Newsom's Executive Order N-25-20, the City is allowing Councilmembers, Staff and the public to participate in this City Council meeting by means of a conference telephone call. You will be able to hear the entire proceedings (other than the Closed Session) and to speak during Public Comment, Public Hearing, and other authorized proceedings. Members of the public must maintain silence and mute their telephones except during those times. The call-in information is:

Conference call Dial-In Number: Philadelphia, PA +1 (267) 930-4000; Access Code: 698-753-037;
To join the conference from your iPhone, go to <http://rcconf.net/220AcGD>.

OPEN SESSION 7:00 PM

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "For Information" or "For Discussion" may also be subject of an "action" taken by the Board or a Committee at the same meeting.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Hale, Mayor Pro-Tem Lewis, Councilmembers Bruny, Lathrop and Barakat

APPROVAL OF THE AGENDA: Majority vote of City Council to proceed with City Business

DISCLOSURE OF ITEMS REQUIRED BY GOVERNMENT CODE SECTION 1090 & 81000 ET. SEQ.

PUBLIC COMMENT

Anyone wishing to address the City Council on any matter that is not on the agenda for a public hearing may do so at this time. Please state your name and address clearly for the record and limit your remarks to five minutes.

Please note that while the City Council values your comments, the City Council cannot respond nor take action until such time as the matter may appear on a forthcoming agenda.

Routine requests for action should be referred to City staff during normal business hours, 8:30 am - 5:00 pm, Monday through Friday, at (626) 358-3218.

The City of Bradbury will gladly accommodate disabled persons wishing to communicate at a City public meeting. If you require special assistance to participate in this meeting, please call the City Manager's Office at (626) 358-3218 at least 48 hours prior to the scheduled meeting.

ACTION ITEMS*

1. CONSENT CALENDAR

All items on the Consent Calendar are considered by the City Council to be routine and will be enacted by one motion unless a Council Member request otherwise, in which case the item will be removed and considered by separate action. All Resolutions and Ordinances for Second Reading on the Consent Calendar, the motion will be deemed to be “to waive the reading and adopt.”

- A. Minutes – Regular Meeting of February 18, 2020
- B. Resolution No. 20-04: Demands and Warrants for March 2020
- C. Monthly Investment Report for the month of February 2020
- D. Second Reading and Adoption of Ordinance No. 370: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY AMENDING THE DEVELOPMENT CODE REGULATIONS REGARDING THE R-7,500 SINGLE FAMILY RESIDENTIAL ZONING DISTRICT AND ADDING NEW DEFINITIONS

2. Public Hearing for Ordinance No. 371: An Ordinance of the City Council of the City of Bradbury Amending the Bradbury Municipal Code Regarding Parking Prohibitions on Designated Streets

Ordinance No. 371 amends the City’s municipal code by regulating overnight parking on certain streets.

3. Discussion on Annual Appreciation Event

In the past, the City Council has held an Annual Appreciation Event for staff and volunteers. Staff recommends that the City Council provide direction on how to move forward with the event, including a time and date.

4. Discussion on General Law Enforcement Services

As a request by Mayor Hale, this item is a general discussion on recent occurrences of crime within the City and current law enforcement services.

5. Matters from the City Manager

6. Matters from the City Attorney

7. Matters from the City Council

Brief reports of individual Councilmembers activities relating to City business occurring since the last meeting.

Mayor Hale

Mayor Pro-Tem Lewis

California JPIA

Director of Bradbury Disaster Committee

Area “D” Office of Disaster Management

Councilmember Bruny

Duarte Community Education Council (CEC)

Councilmember Lathrop

League of California Cities

Duarte Education Foundation

Councilmember Barakat
LA County Sanitation Districts
LA County City Selection Committee
San Gabriel Valley Council of Governments (SGVCOG)
San Gabriel Valley Mosquito & Vector Control District
Foothill Transit

8. Items for Future Agendas

CLOSED SESSION

CALL TO ORDER/ROLL CALL

Mayor Hale, Pro-Tem Lewis, Councilmembers Barakat, Bruny and Lathrop

PUBLIC COMMENT – REGARDING CLOSED SESSION ONLY

RECESS TO CLOSED SESSION REGARDING BUILDING & SAFETY EVALUATION

- A. Public Employee Performance Evaluation**
Government Code Section 54957 (b)(4)
Title: RKA – City Engineer

RECONVENE TO OPEN SESSION AND ANNOUNCE ANY ACTION TAKEN

ADJOURNMENT

The City Council will adjourn to a Regular Meeting at the Bradbury Civic Center, 600 Winston Ave., Bradbury, CA 91008 on Tuesday, April 21, 2020 at 7:00 p.m.

* *ACTION ITEMS* Regardless of a staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject or continue such item. Further information on each item may be procured from City Hall.

"I, Claudia Saldana, City Clerk, hereby certify that I caused this agenda to be posted at the Bradbury City Hall entrance gate on Friday, March 13, 2020, at 5:00 p.m."



CITY CLERK - CITY OF BRADBURY

**MINUTES OF A REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF BRADBURY
HELD ON TUESDAY, FEBRUARY 18, 2020**

MEETING CALLED TO ORDER:

The Regular Meeting of the City Council of the City of Bradbury was called to order by Mayor Hale at 7:00 p.m. followed by the Pledge of Allegiance.

ROLL CALL:

PRESENT: Mayor Hale, Mayor Pro-Tem Lewis, Councilmembers Bruny, Lathrop and Barakat

ABSENT: None

STAFF: City Manager Kearney, City Attorney Reisman, City Engineer Gilbertson, Deputy City Engineer Leveille, City Clerk Saldana and Management Analyst Santos Leon

APPROVAL OF AGENDA:

Councilmember Barakat made a motion to approve the agenda to proceed with City business. Mayor Pro-Tem Lewis seconded the motion which carried.

**DISCLOSURE OF ITEMS REQUIRED BY
GOV. CODE SECTION 1090 & 81000
ET SEQ.:**

In compliance with the California Political Reform Act, each City Councilmember has the responsibility to disclose direct or indirect potential for a personal financial impact as a result of participation in the decision-making process concerning agenda items.

City Attorney Reisman stated that Councilmember Lathrop should abstain from agenda items #4 (Mount Olive Sewer Project) and #5 (Ordinance No. 371).

PUBLIC COMMENT:

None

CONSENT CALENDAR:

All items on the Consent Calendar are considered by the City Council to be routine and will be enacted by one motion unless a Councilmember requests otherwise, in which case the item will be removed and considered by separate action. All Resolutions and Ordinances for Second Reading on the Consent Calendar are deemed to "waive further reading and adopt."

- A. Minutes – Adjourned Regular Meeting of January 14, 2020
- B. Resolution No. 20-02: Demands & Warrants for February 2020
- C. Monthly Investment Report for the month of January 2020
- D. Ordinance No. 269: Amending the Bradbury Municipal Code Adding Ground Covering Requirements to Property Maintenance Standards
- E. Amendments to the 2019-2020 Budget

**MOTION TO APPROVE
CONSENT CALENDAR:**

Mayor Pro-Tem Lewis made a motion to approve the Consent Calendar as presented. Councilmember Lathrop seconded the motion, which was carried by the following roll call vote:

APPROVED:

AYES: Mayor Hale, Mayor Pro-Tem Lewis,
Councilmembers Bruny, Lathrop and Barakat

NOES: None

ABSENT: None

Motion passed 5:0

**PUBLIC HEARING FOR
ORDINANCE NO. 370:**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY
AMENDING THE DEVELOPMENT CODE REGULATIONS REGARDING
THE R-7,500 SINGLE FAMILY RESIDENTIAL ZONING DISTRICT IN THE
CITY OF BRADBURY AND BY ADDING NEW DEFINITIONS

**PROPOSED SECOND STORY
REGULATIONS:**

City Planner Kasama stated that at the August 28, 2019 meeting staff informed the Planning Commission that the City Council had asked staff to initiate an updating of the Development Code. The Planning Commission directed staff to reinstate the community discussion regarding second stories in the R-7,500 zone.

Staff is proposing the following regulations for second stories in the R-7,500 zone:

- A second floor or a two-story design would have an additional five-foot front setback to encourage articulation between the first and second floors, which can mitigate bulky appearance of a two-story structure.
- A second floor or a two-story design would have additional ten-foot side setbacks to reduce impacts to privacy and building mass, and provide more distance between buildings for light and air circulation.
- A second floor or a two-story design would have an additional 20-foot rear setback to reduce impacts to privacy.
- Only the main dwelling could have two stories and a two-story design would be limited to a floor-area-ratio of 50% and could cover a maximum of 35% of the lot. This limits the mass of a two-story dwelling and prohibits any other structure from having two stories.
- A two-story design must have hipped roofs of a 4:12 slope or lower to limit the mass and bulky appearance of a two-story structure.

**PLANNING COMMISSION
RECOMMENDATION:**

The Planning Commission concluded the community discussion at their December 11, 2019 meeting and directed staff to prepare an ordinance that addresses two stories and the related concerns. The City Attorney prepared Ordinance No. 370 based on the proposed regulations. The Planning Commission considered the draft ordinance at the January 22, 2020 meeting and adopted Resolution No. PC 20-288 to recommend that the City Council approve and adopt Ordinance No. 370.

FINDINGS:

City Planner Kasama stated that Ordinance No. 370 is consistent with the City's General Plan. The proposed regulations for the R-7,500 zone further the goals, policies, and programs of the Land Use Element of the General Plan.

RECOMMENDATION:

It is recommended that the City Council open a public hearing and solicit testimony on Ordinance No. 370, close the public hearing and determine that the findings can be made approve Ordinance No 370 with an exemption under the California Environmental Quality Act (CEQA) and approve a motion to introduce Ordinance No. 370 and schedule the second reading and adoption for the next regular meeting on March 17, 2020.

**PUBLIC HEARING OPENED
AND CLOSED:**

Mayor Hale opened the public hearing and asked those wishing to speak in favor or opposition to come forward and be heard. There being no public testimony, Mayor Hale declared the public hearing closed.

MOTION:

Councilmember Lathrop made a motion to determine that the findings can be made to approve Ordinance No. 370 with an exemption under the California Environmental Quality Act (CEQA) and approve a motion to introduce Ordinance No. 370 and schedule the second reading and adoption for the next regular meeting on March 17, 2020. Mayor Pro-Tem Lewis seconded the motion, which was carried by the following roll call vote:

APPROVED:

AYES: Mayor Hale, Mayor Pro-Tem Lewis,
Councilmembers Bruny, Lathrop and Barakat

NOES: None

ABSENT: None

Motion passed 5:0

**PUBLIC HEARING FOR
1533 ROYAL OAKS DRIVE NORTH –
RESOLUTION NO. 20-03:**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADBURY, CALIFORNIA, SETTING FORTH ITS FINDINGS OF FACT AND DECISION TO GRANT A THIRD EXTENSION FOR THE CONDITIONAL APPROVAL OF TENTATIVE PARCEL MAP NO. 73673 FOR A THREE-LOT SUBDIVISION AT 1533 ROYAL OAKS DRIVE NORTH

CITY PLANNER'S REPORT:

City Planner Kasama stated that Tentative Parcel Map No. 73673 was conditionally approved on July 19, 2016, with the adoption of Resolution No. 16-20. The Tentative Parcel Map is to subdivide the 3.8-acre parcel at 1533 Royal Oaks Drive North into three parcels, each for the future development of a new residence.

**CITY'S SUBDIVISION REGULATIONS AND
STATE SUBDIVISION MAP ACT:**

In accordance with the City's Subdivision Regulations and the State Subdivision Map Act, the approval of a tentative map is effective for two years, by which time the map is to be recorded with the County Recorder, unless the approval is extended. Tentative maps may be granted multiple extensions, but each extension shall be for no more than one year and the sum of such extensions shall not exceed three years.

Resolution No. 18-22 was adopted to grant a one-year extension on Tentative Parcel Map No. 76373 at the August 21, 2018 City Council meeting. Resolution No. 19-22 was adopted to grant a second extension of 6 months at the August 20, 2019 City Council meeting.

THIRD EXTENSION REQUEST:

City Planner Kasama stated that the owner is requesting a third extension for one year due to the extensive time it has been taking to acquire clearances from the various utility companies to begin the improvements to the public right-of-way adjacent to the subject property, which as a condition of approval are required to be completed prior to approval of the final map.

FINDINGS:

The proposed subdivision complies with the standards and requirements of the Bradbury Development Code, including the Subdivision Regulation, and the State Subdivision Map Act. The owner has requested this third extension in a timely manner and has been proceeding in good faith with due diligence in seeking to comply with the applicable conditions of approval required for the approval and recording of the final map.

RECOMMENDATION:

It is recommended that the City Council open a public hearing and solicit testimony on the extension request for the proposed project, then close the public hearing and determine that the findings can be made to grant a third extension for one year of the conditional approval of Tentative Parcel Map No. 73673 and that the project is Categorically Exempt under the California Environmental Quality Act (CEQA) and approve a motion to adopt Resolution No. 20-03 as presented or modified by the City Council.

**PUBLIC HEARING OPENED
AND CLOSED:**

Mayor Hale opened the public hearing and asked those wishing to speak in favor or opposition to come forward and be heard. There being no public testimony, Mayor Hale declared the public hearing closed.

DISCUSSION:

Mayor Pro-Tem Lewis had a question for the owner's representative. Is the reason for the extension economical or is it the utility issue with Edison? The representative stated that it is both. Three Edison power poles have to be relocated for the pathway improvements. The owner of the property wants to get the map approved to sell off the individual parcels.

Councilmember Lathrop stated that the current chain link fence is unsightly and asked if the owner would consider replacing it with a horse fence.

Mayor Hale suggested to revisit the fence proposal 60 days after the power poles have been relocated by Edison.

Councilmember Barakat proposed a 6-month extension and stated that he wants to see some progress.

MOTION:

Councilmember Barakat made a motion to adopt Resolution No. 20-03 granting a 6-month extension of the conditional approval of Tentative Parcel Map No 73673. Mayor Pro-Tem Lewis seconded the motion, which was carried by the following roll call vote:

APPROVED:

AYES: Mayor Hale, Mayor Pro-Tem Lewis,
Councilmembers Bruny, Lathrop and Barakat
NOES: None
ABSENT: None

Motion passed 5:0

**COUNCILMEMBER LATHROP
RECUSED:**

Councilmember Lathrop, who resides within 500 feet of the Mount Olive Sewer Project, recused himself from the decision-making process regarding the Mount Olive Lane Sewer Project and left the room.

**MOUNT OLIVE LANE SEWER
REIMBURSEMENT PROJECT
UPDATE:**

City Manager Kearney stated that this item provides an update to the Mount Olive Lane Sewer Reimbursement Project. Initial estimates for the project were anticipated at \$595,177, which would have resulted in a reimbursement cost of \$54,016 per resident. Due to changes in the project, the anticipated cost is now \$1,027,114, with a reimbursement cost of \$93,374 per resident. To date, the City has spent approximately \$75,000 in preparation, legal fees and construction plans.

RECOMMENDATION:

It is recommended that the City Council hear the City Engineer's report and review the anticipated construction schedule and updated anticipated construction costs, and direct staff on how to proceed with the project.

PROJECT ANALYSIS:

Deputy City Engineer John Leveillee (RKA) stated that on November 15, 2016 the City Council authorized the development of the construction plans and documents for extending the public sewer on Mount Olive Lane and creating a sewer reimbursement district for said sewer. The proposed project was to serve eleven (11) properties along Mount Olive Lane. Due to the topography in the area, the residences along the south side of Mount Olive Lane will have to be served by a sewer line located at the rear of their property. Since this sewer line will be maintained by the County's Maintenance Division, the new sewer line will have to be located within a sewer easement and also be accessible to the County's maintenance crews.

**COORDINATION WITH ROYAL OAKS
ELEMENTARY SCHOOL AND
COUNTY MAINTENANCE DIVISION:**

A review of the existing conditions at the rear of the properties on the south side of Mount Olive Lane revealed steep slopes and existing improvements (such as pools and small structures) which would preclude access by the County's maintenance personnel. The only available alignment for the new sewer line was through the grounds of the Royal Oaks Elementary School. In order to secure such easement through the school's property, RKA staff met with representative of the school district and with representatives from the County's Maintenance Division to establish an alignment acceptable to both parties. During this process, there was a change in the Duarte Unified School District's Superintendent's office resulting insignificant delays. RKA staff continued to coordinate with both parties, and after dozens of meetings with various personnel from both parties, an alignment was selected which was agreeable to both the School District and the County.

COUNTY PLAN CHECK:

The construction plans have been through the first plan check with the County and the second submittal will occur within the next week. Should the majority of the property owners desire to continue with the project pending notification of the updated project costs, it is anticipated that the project can be constructed in June/July of 2020. This schedule is meant to coincide with summer break for the school, thus reducing the impact on the school's operations.

FINANCIAL REVIEW:

Deputy City Engineer Leveillee stated that when this item was originally brought before the City Council, the anticipated total cost for the project as \$594,177. Dividing the cost between the eleven (11) property owners resulted in a reimbursement cost of \$54,016 per residence. During the negotiations for the sewer easement, the County's Maintenance Division has several conditions upon which they would accept the maintenance of this line.

Chief amongst these is the construction of an all-weather paved access road across school property from which they can access all manholes along the sewer line. Specialized pipe materials, seals and "smart" manhole covers, and other unique construction processes are also being required by the County to ensure there is no possibility of sewer overflows on school property. The requirements have substantially increased the anticipated cost of the project.

**OPTION TO SUBSIDIZE COSTS
TO LOWER CONNECTION RATES
TO RESIDENTS:**

Given the changes to the project, the current anticipated cost has increased to \$1,027,114, which would result in a reimbursement cost of \$93,374 per residence. This rate is significantly higher than other sewer reimbursement costs throughout the City, which typically range somewhere in the \$50,000 to \$60,000 range. Given the cost differentials, an option available to the City Council would be to subsidize costs to offer lower connection rates to residents.

SEPTIC TANK REPLACEMENT:

Over the years, state requirements for septic tank replacement have changed and continue to change. In a quick review of the Mount Olive Lane properties, it is possible that a failed septic tank could lead to difficulties in replacing the tank given the properties' slope and need for additional undeveloped area for tank replacement. Since a septic tank replacement cannot be located in the same location, it may be possible that some of the properties on the street could encounter significant obstacles in replacing failed septic tanks in the future.

PROPERTY OWNER NOTIFICATION:

Deputy City Engineer Leveillee stated that all eleven property owners will be contacted by certified mail and provided an updated project cost estimate along with their estimated reimbursement cost. The property owners will be asked to respond by completing the response letter in order to determine the exact number of property owners who are still in favor of the project.

It is important to remember that the property owners will still be responsible for the cost to abandon their existing septic system and for extending their onsite sewer lateral to the new sewer line.

DISCUSSION:

Councilmember Barakat inquired about the trigger for a homeowner to have to connect to the public sewer. Deputy City Engineer Leveillee stated that the trigger is new construction, remodel or a major addition that is located within 200 feet from the property line to the existing sewer line.

Councilmember Barakat asked about the lifespan of a septic tank. Mr. Leveillee replied that the lifespan of a septic system is approximately 20 years.

Councilmember Barakat stated that at this point in time he did not favor the City to subsidize costs.

DIRECTION TO STAFF:

Mayor Pro-Tem Lewis made a motion for RKA to go ahead and send letters to the eleven property owners on Mount Olive Lane. The motion carried unanimously.

**COUNCILMEMBER LATROP
RECUSED:**

Councilmember Lathrop recused himself from the discussion and decision-making process regarding Ordinance No. 371.

ORDINANCE NO. 371:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY AMENDING THE BRADBURY MUNICIPAL CODE REGARDING PARKING PROHIBITIONS ON DESIGNATED STREETS

City Manager Kearney stated that at the December 2019 meeting, the City Council directed staff to draft an ordinance regulating overnight parking on Lemon Avenue, Braewood Drive, Gardi Street (West) and Fairlee Avenue. Staff was also directed to send out another mailer to the residents of Spring Point Drive and Oak Shade Road to solicit additional feedback since their response rate was low.

**SURVEY RESULTS FOR
SPRING POINT DRIVE
AND OAK SHADE ROAD**

City Manager Kearney stated that the survey results for Spring Point Drive and Oaks Shade Road were as follows:

Spring Point Drive:

In Favor of Restricting – 5
Not in Favor of Restricting – 1
Total Households Surveyed – 6

Oak Shade Road:

In Favor of Restricting – 5
Not in Favor of Restricting – 1
Total Households Surveyed – 9

FINANCIAL ANALYSIS:

Ordinance No. 371 regulates parking on certain streets, and signage will be needed to advise motorists of the new restrictions. Materials and installation for the signage is estimated to be \$4,500.

RECOMMENDATION:

It is recommended that the City Council introduce for first reading, by title only, Ordinance No. 371:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY AMENDING THE BRADBURY MUNICIPAL CODE REGARDING PARKING PROHIBITIONS ON DESIGNATED STREETS

DISCUSSION:

City Attorney Reisman suggested to draft a new ordinance to include Spring Point Drive and Oak Shade Road to restrict overnight parking and bring back the new ordinance at the March meeting.

MOTION:

Mayor Pro-Tem Lewis made a motion to direct the City Attorney to draft a new ordinance to be presented at the March City Council meeting. Councilmember Bruny seconded the motion, which carried by the following roll call vote:

APPROVED:

AYES: Mayor Hale, Mayor Pro-Tem Lewis, Councilmembers Bruny and Barakat

NOES: None

ABSENT: None

ABSTAIN: Councilmember Lathrop

Motion passed 4:0

**COUNCILMEMBER LATHROP
REJOINS MEETING:**

Following the conclusion of agenda items #4 and #5, Councilmember Lathrop rejoined the meeting.

**DISCUSSION ON COMMUNITY
SUPPORT FUNDS:**

Management Analyst Santos Leon stated that as a result of the Los Angeles Civil Grand Jury findings for the City of Bradbury, the City donated \$3,000 in Fiscal Year 2016-2017 to support organizations that provide housing and shelter to those in need. Although this was a mandatory one-time donation during the 2016 El Nino period, the City Council decided to budget and allocate \$3,000 to Union Station Homes Services, Foothill Unity Center, and Friends in Deed every year since then.

RECOMMENDATION:

The City Council budgeted \$4,000 this fiscal year to support community homelessness. It is recommended that the City Council direct staff on how to expend the budgeted \$4,000 which has been set aside for a charitable donation.

**ADDITIONAL DONATION
SUGGESTION:**

Councilmember Lathrop suggested a fourth donation to Rebuilding Together, an organization that assists residents in need with code enforcement clean-up.

DIRECTION TO STAFF:

The City Council decided to hold off on the additional donation to Rebuilding Together for now and put \$1,000 aside and directed staff to issue checks in the amount of \$1,000 each to Union Station Homes Services, Foothill Unity Center, and Friends in Deed.

**DISCUSSION ON ANNUAL
APPRECIATION EVENT:**

Management Analyst Santos Leon stated that in May 2019 the City Council hosted an Appreciation Event for Staff and Volunteers at 38 Degrees in Monrovia. The City Council budgeted \$1,200 this fiscal year for the annual Appreciation Event.

RECOMMENDATION:	It is recommended that the City Council provide direction to Staff on how to move forward with the coordination of this year's event, including date, time and location.
DISCUSSION:	Councilmember Barakat stated that he liked last year's location (38 Degrees). Councilmember Lathrop agreed. Mayor Hale suggested staff talk to a couple of places in Monrovia.
DIRECTION TO STAFF:	The City Council directed staff to set a date for the event preferable on a Wednesday) at 38 Degrees and report back to the City Council.
DISCUSSION ON GENERAL LAW ENFORCEMENT SERVICES:	City Manager Kearney reported that Mayor Hale requested this agenda item to discuss recent occurrences of crime within the City and current law enforcement services.
FINANCIAL ANALYSIS:	<p>The City annually receives \$100,000 is COPS funds from the state for additional local law enforcement purposes. The City currently has a surplus of approximately \$150,000 from previous years.</p> <p>Last year, the City utilized funding for a contracted Monrovia Community Services Officer (CSO), administrative supplies (such as parking citations) and Duarte daytime patrol. The City Council this year elected to forgo the Duarte daytime patrol and allocate funding for additional Bradbury patrol instead.</p>
DISCUSSION:	<p>Mayor Hale stated that he was concerned about recent burglaries inside the Bradbury Estates. Mayor Hale also stated that the HOA is monitoring Sheriff patrols in the area. In January the Sheriff's Department patrolled the Bradbury Estates on only 6 days out of 31.</p> <p>Councilmember Barakat suggested the HOA hire a private security patrol service as the recent burglaries appear to be "inside jobs."</p> <p>Lt. Frank Ruiz, LASD, stated that there has not been an increase in burglaries Bradbury. Lt. Ruiz also stated that Bradbury gets 15 minutes a shift per car. City Manager Kearney stated that the City can increase patrol services, and we can use COPS funds for this purpose.</p>
DIRECTION TO STAFF:	Mayor Hale directed staff to prepare a matrix of what is in our current contract for the City Council to review. Mayor Pro-Tem Lewis asked to see the current law enforcement contract with the Sheriff's Department at the March meeting.
MATTERS FROM THE CITY MANAGER:	Nothing to report
MATTERS FROM THE CITY ATTORNEY:	Nothing to report
MATTERS FROM THE CITY COUNCIL:	
MAYOR HALE:	Nothing to report
MAYOR PRO-TEM LEWIS:	Nothing to report

COUNCILMEMBER BRUNY:	Nothing to report
COUNCILMEMBER LATHROP:	Nothing to report
COUNCILMEMBER BARAKAT:	Nothing to report
ITEMS FOR FUTURE AGENDAS:	<p>Councilmember Lathrop stated that the City of Pasadena is considering suing the state regarding the new accessory dwelling unit laws and asked staff to follow the developments. City Manager Kearney stated that so far no one has seen any information on this potential lawsuit.</p> <p>Councilmember Lathrop also stated that the City Council should discuss contamination at the Cal-Am water well.</p>
CLOSED SESSION	
ROLL CALL:	Mayor Hale, Mayor Pro-Tem Lewis, Councilmembers Bruny, Lathrop, Barakat, City Manager Kearney, and City Attorney Reisman
PUBLIC COMMENT REGARDING CLOSED SESSION ONLY:	None
RECESS TO CLOSED SESSION:	<p>A. Pending Litigation Pending Litigation pursuant to Government Code Section 54956.9 (d)(3) (Based on existing facts and circumstances, the legislative body of the local agency is meeting only to decide whether a closed session is authorized pursuant to paragraph (d) (2). (1 potential case)</p> <p>B. Pending Litigation Pending Litigation pursuant to Government Code Section 54956.9 (d)(2) (A point has been reached where, in the opinion of the legislative body of the local agency on the advice of its legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the local agency. (1 potential case)</p>
RECONVENE TO OPEN SESSION AND ANNOUNCE ANY ACTION TAKEN:	City Attorney Reisman reported that the City Council met in Closed Session to discuss pending litigation. The discussion was informational only and no formal votes were taken.
ADJOURNMENT:	At 8:18 p.m. Mayor Hale adjourned the meeting to Tuesday, March 17, 2020 at 7:00 p.m.

MAYOR – CITY OF BRADBURY

ATTEST:

CITY CLERK – CITY OF BRADBURY

RESOLUTION NO. 20-04

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF BRADBURY, CALIFORNIA,
APPROVING DEMANDS AND WARRANTS NO. 15867 THROUGH NO. 15884
(PRE-RELEASED CHECKS)
AND DEMANDS AND WARRANTS NO. 15884 THROUGH NO. 15915
(REGULAR CHECKS)**

The City Council of the City of Bradbury does hereby resolve as follows:

Section 1. That the demands as set forth hereinafter are approved and warrants authorized to be drawn for payment from said demands in the amount of \$54,374.13 (pre-released Checks) and \$219,165.87 at March 17, 2020 from the General Checking Account.

PRE-RELEASED CHECKS (due before City Council Meeting):

<u>Check</u>	<u>Name and (Due Date)</u>	<u>Description</u>	<u>Amount</u>
15867	Division of the State Architect (3/1/20)	Disability Access and Education Fund Annual Report for 2019 Acct. #101-00-4350	\$83.20
15868	Data Ticket (3/17/20)	Daily Citation Processing (Jan 2020) Acct. #101-23-6120	\$1.48
15869	Molly Maid (2/24/20)	Feb 21, 2020 City Hall Cleaning Acct. #101-16-6460	\$105.00
15870	Delta Dental (3/1/20)	<u>Dental Insurance:</u> City Manager (family) Acct. #101-12-5100 City Clerk Acct. #101-13-5100 Management Analyst Acct. #101-16-5100	 \$131.43 \$42.88 <u>\$42.88</u> \$217.19
15871	Vision Service Plan (3/1/20)	<u>Vision Insurance:</u> City Manager (family) Acct. #101-12-5100 City Clerk Acct. #101-13-5100 Management Analyst Acct. #101-16-5100	 \$61.07 \$23.66 <u>\$23.66</u> \$108.39
15872	The Standard (3/1/20)	<u>Basic Life and AD&D:</u> City Manager Acct. #101-12-5100 City Clerk Acct. #101-13-5100 Management Analyst Acct. #101-16-5100	 \$9.25 \$9.25 <u>\$9.25</u> \$27.75

<u>Check</u>	<u>Name and (Due Date)</u>	<u>Description</u>	<u>Amount</u>
15873	California American Water (3/5/20)	<u>Water Service for:</u> 301 Mt Olive Dr Irrigation \$83.97 2410 Mt Olive Ln Irrigation \$56.49 2256 Gardi Street \$16.46 Acct. #200-48-6400	\$156.92
15874	Time Warner Cable (3/11/20)	Spectrum Business Internet Acct. #101-16-6230	\$149.98
15875	Southern California Edison (3/16/20)	Street Lights for Mt. Olive/Gardi Acct. #200-48-6400	\$30.45
15876	Southern California Edison (3/16/20)	City Hall Utilities Acct. #101-16-6400	\$169.27
15877	The Gas Company (3/16/20)	City Hall Utilities Acct. #101-16-6400	\$34.52
15878	Staples Credit Plan (3/15/20)	Tax Forms for 2019 \$37.20 Acct. #101-14-6210 Office Supplies (envelopes) \$34.92 Office Supplies (copy paper & labels) \$68.14 Acct. #101-16-6200	\$140.26
15879	Frontier Communications (3/17/20)	Telephone Service (fire alarm line) Acct. #101-23-7420	\$119.72
15880	Temple Station (n/a)	COPS Allocation (FY 19/20) for Additional Bradbury Patrol (Resolution No. 19-17) Acct. #215-23-7410	\$50,000.00
15881	Union Station (2/18/20)	Community Support - Homeless Services Acct. #101-11-6500	\$1,000.00
15882	Foothill Unity Center (2/18/20)	Community Support - Homeless Services Acct. #101-11-6500	\$1,000.00
15883	Friends in Deed (2/18/20)	Community Support - Homeless Services Acct. #101-11-6500	\$1,000.00
15884	San Gabriel Valley City Managers' Assoc. (3/16/20)	March 18, 2020 Meeting Acct. #101-12-6020	\$30.00

Total Pre-Released Checks **\$54,374.13**

REGULAR CHECKS:

15885	Area D (3/1/20)	Annual Dues for FY 2019/2020 Acct. #101-24-6030	\$360.00
15886	DUDEK (2/27/20)	Chadwick Ranch Estates Fire Protection Plan Acct. #103-00-2039	\$1,560.00
15887	File Keepers (2/26/20)	Permit Digitizing Period: Jan 27 to Feb 26, 2020 Acct. #113-20-4500	\$8,600.00
15888	Jones & Mayer (2/29/20)	<u>City Attorney:</u> February Retainer \$2,650.00 Acct. #101-15-7020 Chadwick Ranch \$4,745.00 Acct. #103-00-2039 Zoning/General Plan <u>\$300.00</u> Acct. #101-20-7245	\$7,695.00
15889	Kevin Kearney (2/5 to 2/7/20)	<u>Reimbursement:</u> Meritage Resort for League Conf. \$599.58 Airport Parking (3 days) <u>\$41.40</u> Acct. #101-12-6020	\$640.98
15890	Kevin Kearney (Mar 2020)	Monthly Cell Phone Allowance Acct. #101-12-6440	\$75.00
15891	MCA Direct (3/3/20)	Resolution Book (Maroon Leather) Acct. #101-13-6210	\$157.26
15892	Michael Baker International (1/31/19)	Oak View Estates Project (close out) Acct. #103-00-2038	\$15,184.72
15893	Michael Baker International (1/31/19)	Chadwick Ranch Estates Project Acct. #103-00-2039	\$7,995.00
15894	Molly Maid (2/9/20)	March 4, 2020 City Hall Cleaning Acct. #101-16-6460	\$105.00
15895	VOID	VOID	\$0.00
15896	Pasadena Humane Society (2/29/20)	Animal Control Services for Feb 2020 Acct. #101-25-7000	\$1,683.22

15897	Post Alarm Systems (3/5/20)	City Hall Monitoring for April 2020 Fire & Intrusion Systems Acct. #101-23-7420		\$122.34
15898	Priority Landscape Services, LLC Invoice #6992 (2/13/20)	Planted 40 Yarrows, 30 Yellow Lantanas, 40 Silver Carpets, 50 Santa Barbara Daisies, 18 Orchid Roses, 7 White Lantanas, and installed 200 feet of drip irrigation line at Bradbury City Center Acct. #101-21-7020		\$2,330.00
15899	Priority Landscape Services, LLC Invoice #7084 (3/1/20)	<u>March 2020 Landscape Services:</u> Bradbury Civic Center Acct. #101-21-7020 Royal Oaks Drive North Acct. #101-21-7015 Lemon Trail Acct. #101-21-7045 Mt. Olive Drive Entryway and Trail Acct. #101-21-7035	\$189.00 \$372.60 \$124.20 <u>\$502.20</u>	 \$1,188.00
15900	Priority Landscape Services, LLC Invoice #7157 (3/4/20)	Replaced 60 feet of bender board at 195 Mt. Olive Drive (to be reimbursed by property owner) Acct. #101-00-4900		\$180.74
15901	Priority Landscape Services, LLC Invoice #7161 (3/6/20)	Replaced 4 Rain Bird Sprinklers Acct. #101-21-7020 (City Hall) Replaced 1 Rain Bird Sprinkler Acct. #101-21-7015 (Royal Oaks)	\$96.00 <u>\$24.00</u>	 \$120.00
15902	The Pun Group (2/21/20)	Progress Billing #1 Audit for the Year ended June 30, 2019 Acct. #101-14-7020		\$15,300.00
15903	Ramona Inc. (3/10/20)	Winston Avenue Sewer Project Outstanding Final Invoice Acct. #206-50-7606		\$95,234.09
15904	RKA Consulting Group (2/18/20)	119 Furlong Slope Abatement Acct. #101-19-7230 Chadwick Ranch Estates Acct. #103-00-2039 City Engineering Services Acct. #101-19-7230 Development Projects Acct. #101-19-7230 Mt Olive Lane Sewer Project Acct. #206-50-7601	\$420.00 \$310.00 \$1,470.00 \$4,231.50 <u>\$140.00</u>	 \$6,571.50

<u>Check</u>	<u>Name and (Due Date)</u>	<u>Description</u>	<u>Amount</u>
15905	Scarlett Santos Leon (Mar 2020)	Mileage Reimbursement Acct. #101-16-6050	\$99.36
15906	Southern Calif. Edison (3/3/20)	Street Lights Acct. #200-48-6410	\$766.01
15907	LA County Sheriff's Dept. (2/11/20)	Dec 2019 Law Enforcement Services Acct. #101-23-7410	\$9,876.78
15908	TeamLogic IT (3/1/20)	Computer Services Acct. #101-16-6230	\$590.00
15909	UltraSystems Environmental (2/28/20)	Preparation of an EIR Chadwick Estates Ranch Project Acct. #103-00-2039	\$18,623.40
15910	Urban Graffiti Enterprises (2/14/20)	Graffiti Removal at 729 Winston Acct. #101-21-7025	\$235.00
15911	U.S. Bank (2/29/20)	Custody Charges for Feb 2020 Safekeeping Fees Acct. #101-14-7010	\$33.00
15912	U.S. Bank Corporate Payment Systems (2/24/20)	<u>Kevin Kearney Visa Card:</u> United (baggage) \$30.00 Acct. 101-12-6025 Amazon.com (emergency supplies) \$33.80 Amazon.com (emergency supplies) \$72.22 Amazon.com (emergency supplies) \$610.79 Amazon.com (emergency supplies) \$110.57 Acct. # 101-24-6740 Hyatt Regency Sacramento \$715.68 Acct. #101-12-6020 United (credit) (157.40) Acct. #101-12-6025 Duarte Chamber of Commerce <u>\$12.00</u> Acct. #101-12-6020	\$1,427.66

<u>Check</u>	<u>Name and (Due Date)</u>	<u>Description</u>	<u>Amount</u>
15913	U.S. Bank Corporate Payment Systems (2/24/20)	<u>Claudia Saldana Visa Card:</u> My Fax (Jan & Feb) \$40.00 Acct. 101-16-6230 USPS (Certified Mail) \$8.20 USPS (Certified Mail) \$12.30 Acct. 101-23-7450 USPS (stamps) \$110.00 USPS (stamps) \$110.00 Acct. 101-20-6120 USPS (office supplies) \$4.98 Acct. 101-16-6200 Big Lots (City Hall supplies) \$19.66 Acct. #101-16-6450	\$305.14
15914	U.S. Bank Corporate Payment Systems (2/24/20)	<u>Scarlett Santos Leon Visa Card:</u> Amazon.com (emergency supplies) \$23.55 Amazon.com (emergency supplies) \$229.94 Amazon.com (emergency supplies) \$14.72 Amazon.com (emergency supplies) \$34.94 Acct. # 101-24-6740 Home Depot (emergency supplies) \$53.60 Home Depot (emergency supplies) \$22.39 Home Depot (emergency supplies) \$22.50 Acct. # 101-24-6740 ICMA Membership \$200.00 Acct. # 101-30-6030 ICMA Conference (cancelled) \$150.00 Acct. # 101-16-6020 Broadvoice \$173.14 Acct. #101-12-6440 Uncle Jim's Worm Farm \$36.45 Acct. #101-21-7020 (CH compost)	\$961.23
15915	VCA Code Group (2/14/20)	<u>Jan 2020 Professional Services:</u> City Planner (Retainer) \$3,900.00 Acct. #101-20-7210 City Planner (Hourly) \$1,402.50 Acct. #101-20-7210	
	(2/19/20)	Plan Check Services \$15,842.94 Acct. #101-20-7220	\$21,145.44
Total Regular Checks			<u>\$219,165.87</u>

MARCH 2020 PAYROLL:

ACH	Kevin Kearney (Mar 2020)	Salary: City Manager Acct. #101-12-5010	\$10,000.00	
		Withholdings Acct. #101-00-2011	<u>(2,221.99)</u>	\$7,778.01
ACH	Claudia Saldana (Mar 2020)	Salary: City Clerk Acct. #101-13-5010	\$5,118.67	
		Withholdings Acct. #101-00-2011	<u>(1,276.49)</u>	\$3,842.18
ACH	Scarlett Santos Leon (Mar 2020)	Salary: Management Analyst Acct. #101-16-5010	\$4,025.67	
		Withholdings Acct. #101-00-2011	(861.32)	
		PERS Employee Share Acct. #101-16-5010	<u>(271.73)</u>	\$2,892.62
ACH	Lisa Bailey (Mar 2020)	Finance Director (Feb 2020) 6.08 x \$82.94/hour Acct. #101-14-5010	\$504.55	
		Withholdings Acct. #101-00-2011	<u>(43.65)</u>	\$460.90

Total February 2020 Payroll **\$14,973.71**

ELECTRONIC FUND TRANSFER (EFT) PAYMENTS for March 2020:

EFT	Aetna (Mar 2020)	<u>Health Insurance for Mar 2020:</u> City Manager Acct. #101-12-5100	\$1,510.63	
		City Clerk Acct. #101-13-5100	\$894.03	
		Management Analyst Acct. #101-16-5100	<u>\$401.60</u>	\$2,806.26
EFT	EDD (MAR 2020)	State Tax Withholdings SDI Acct. #101-00-2011	\$726.71 <u>\$196.50</u>	\$923.21
EFT	Dept. of Treasury Internal Revenue Service (Mar 2020)	Federal Tax Withholdings Social Security Medicare (Employee's portion of Social Security and Medicare is matched by the City) Acct. #101-00-2011	\$1,977.10 \$2,436.46 <u>\$569.82</u>	\$4,983.38

EFT	California PERS (Mar 2020)	City Manager Acct. #101-12-5100	\$1,498.77	
		City Clerk Acct. #101-13-5100	\$762.61	
		Management Analyst Acct. #101-16-5100	<u>\$552.92</u>	\$2,814.30
EFT	California PERS (Feb 2020)	Unfunded Accrued Liability		
		UAL Payment (Classic)	\$309.78	
		UAL Payment (PEPRA)	<u>\$41.81</u>	\$351.59
		Acct. #101-16-6240		

MAYOR – CITY OF BRADBURY

ATTEST:

CITY CLERK – CITY OF BRADBURY

"I, Claudia Saldana, City Clerk, hereby certify that the foregoing Resolution, being Resolution No. 20-04, was duly adopted by the City Council of the City of Bradbury, California, at an adjourned regular meeting held on the 17th day of March 2020 by the following roll call vote:"

AYES:
NOES:
ABSENT:

CITY CLERK – CITY OF BRADBURY



More Account

Remit payment and make checks payable to:
STAPLES CREDIT PLAN
DEPT. 11 - 0005337241
PO BOX 9001036
LOUISVILLE, KY 40290-1036

INVOICE DETAIL

BILL TO:
Acct: 6011 1000 5337 241
CITY OF BRADBURY

SHIP TO:
CLAUDIA SALDANA
CITY OF BRADBURY
600 WINSTON ST
BRADBURY CA 91008

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
\$37.20	01/21/20	03/15/20	2427711091
PO:		Store: 100088887, WESTBORO, MA	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
ADAMS 2019 W2 LASER TAX F	24403224	1.0000 EA	\$16.99	\$16.99
ADAMS 2019 1099MISC KIT L	24403222	1.0000 EA	\$16.99	\$16.99
Purchased by: CLAUDIA SALDANA				SUBTOTAL
Order #: 9807850738				TAX
				TOTAL
				\$33.98
				\$3.22
				\$37.20

BILL TO:
Acct: 6011 1000 5337 241
CITY OF BRADBURY

SHIP TO:
CLAUDIA SALDANA
CITY OF BRADBURY
600 WINSTON ST
BRADBURY CA 91008

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
\$34.92	01/22/20	03/15/20	2428320881
PO:		Store: 100088887, WESTBORO, MA	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
STAPLES EASYCLOSE SECURIT	787385	1.0000 EA	\$42.49	\$42.49
COUPONDISCOUNT	558100	1.0000 ST	-\$10.60	-\$10.60
Purchased by: CLAUDIA SALDANA				SUBTOTAL
Order #: 9807850738				TAX
				TOTAL
				\$31.89
				\$3.03
				\$34.92

BILL TO:
Acct: 6011 1000 5337 241
CITY OF BRADBURY

SHIP TO:
CLAUDIA SALDANA
CITY OF BRADBURY
600 WINSTON ST
BRADBURY CA 91008

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
\$68.14	02/05/20	03/15/20	2436704141
PO:		Store: 100088887, WESTBORO, MA	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
AVERY EASY PEEL LASER ADD	209882	2.0000 EA	\$31.49	\$62.98
HAMMERMILL COPY PLUS 85 X	122374	1.0000 EA	\$63.99	\$63.99
COUPONDISCOUNT	558100	1.0000 ST	-\$9.18	-\$9.18
COUPONDISCOUNT	558100	1.0000 ST	-\$15.74	-\$15.74
COUPONDISCOUNT	558100	1.0000 ST	-\$5.82	-\$5.82
COUPONDISCOUNT	558100	1.0000 ST	-\$34.00	-\$34.00
Purchased by: CLAUDIA SALDANA				SUBTOTAL
Order #: 9808464143				TAX
				TOTAL
				\$62.23
				\$5.91
				\$68.14

see Check # 15878



401101



P.O. BOX 6343
FARGO ND 58125-6343



000000477 01 SP 0.560 106481145800161 P

CITY OF BRADBURY
ATTN CLAUDIA SALDANA
600 WINSTON AVE.
BRADBURY CA 91008-1123

ACCOUNT NUMBER 4246 0445 5575 6224
STATEMENT DATE 02-24-2020
AMOUNT DUE \$2,677.65
NEW BALANCE \$2,677.65
PAYMENT DUE ON RECEIPT

AMOUNT ENCLOSED

\$

Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEM
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

4246044555756224 000267765 000267765

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY

CITY OF BRADBURY 4246 0445 5575 6224	Previous Balance	Purchases And Other + Charges	Cash Advances +	Cash Advance Fees +	Late Payment Charges	- Credits	- Payments	New = Balance
Company Total	\$2,662.47	\$3,549.49	\$0.00	\$0.00	\$0.00	\$855.46	\$2,678.85	\$2,677.65

CORPORATE ACCOUNT ACTIVITY

CITY OF BRADBURY
4246-0445-5575-6224

TOTAL CORPORATE ACTIVITY
\$2,678.85 CR

MAR 02 2020

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-31	01-27	74798260031000000001366	PAYMENT - THANK YOU 00000 C	1,050.66 PY
02-24	02-21	74798260055000000000286	PAYMENT - THANK YOU 00000 C	1,628.19 PY

NEW ACTIVITY

CLAUDIA A SALDANA
4246-0400-8040-6665

CREDITS
\$0.00

PURCHASES
\$305.14

CASH ADV
\$0.00

TOTAL ACTIVITY
\$305.14

CR# 15913

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-23	01-23	24692160023100656833510	MYFAX *PROTUS IP SOLN 866-563-9212 CA	20.00
01-31	01-30	24137460031001204611993	USPS PO 0522740820 DUARTE CA	8.20
02-04	02-03	24137460035001135683984	USPS PO 0522740820 DUARTE CA	114.98
02-10	02-07	24137460039001203848473	USPS PO 0522740820 DUARTE CA	110.00

CUSTOMER SERVICE CALL

800-344-5696

ACCOUNT NUMBER

4246-0445-5575-6224

STATEMENT DATE

02/24/20

DISPUTED AMOUNT

.00

AMOUNT DUE

2,677.65

ACCOUNT SUMMARY

PREVIOUS BALANCE	2,662.47
PURCHASES & OTHER CHARGES	3,549.49
CASH ADVANCES	.00
CASH ADVANCE FEES	.00
LATE PAYMENT CHARGES	.00
CREDITS	855.46
PAYMENTS	2,678.85
ACCOUNT BALANCE	2,677.65

SEND BILLING INQUIRIES TO:

U.S. Bank National Association

C/O U.S. Bancorp Purchasing Card Program
P.O. Box 6335
Fargo, ND 58125-6335



Company Name: CITY OF BRADBURY
Corporate Account Number: 4246 0445 5575 6224
Statement Date: 02-24-2020

NEW ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02-17	02-14	24137460046001508344062	USPS PO 0522740820 DUARTE CA	12.30
02-19	02-18	24137460049300545720756	BIG LOTS STORES - #4170 DUARTE CA	19.66
02-24	02-23	24692160054100591248768	MYFAX *PROTUS IP SOLN 866-563-9212 CA	20.00

KEVIN KEARNEY
4246-0446-0277-2711

CREDITS
\$812.40

PURCHASES
\$2,240.06

CASH ADV
\$0.00

TOTAL ACTIVITY
\$1,427.66

CR# 15912

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02-06	02-05	24692160036100175135590	AMZN MKTP US*873WN65P3 AMZN.COM/BILL WA	33.80
02-06	02-04	24692160036100210353745	UNITED 0161564722074 800-932-2732 TX KEARNEY /FIRST CHE 0-0-0	30.00
02-06	02-06	24692160037100708890777	AMZN MKTP US*792G97JO3 AMZN.COM/BILL WA	72.22
02-07	02-06	24431060037083311394684	AMZN MKTP US*YG4W42J13 AM AMZN.COM/BILL WA	610.79
02-07	02-07	24431060038083340006365	AMZN MKTP US*3N9KT93Z3 AM AMZN.COM/BILL WA	110.57
02-10	02-07	24431060038722749308548	HYATT REGENCY SACRAMENTO 8885884384 CA 318750928885884384 ARRIVAL: 03-04-20	715.68
02-10	02-09	24692160040100800696499	UNITED 0161565579779 800-932-2732 TX KEARNEY /FIRST CHE 0-0-0	30.00
02-10	02-06	24707800038030039832508	THE LEAGUE OF CALIFORNIA 916-658-8200 CA	625.00
02-13	02-11	74692160043100674798084	UNITED 0161565579779 800-932-2732 TX	30.00 CR
02-13	02-11	74692160043100674798092	UNITED 0162494601208 800-932-2732 TX	157.40 CR
02-14	02-12	74707800044030039196455	THE LEAGUE OF CALIFORNIA 916-658-8200 CA	625.00 CR
02-20	02-19	24492150050740263520726	SQ *DUARTE CHAMBER DUARTE CA	12.00

SCARLETT L SANTOS LEON
4246-0446-2235-1074

CREDITS
\$43.06

PURCHASES
\$1,004.29

CASH ADV
\$0.00

TOTAL ACTIVITY
\$961.23

CR# 15914

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-30	01-29	24692160029100593077126	AMZN MKTP US*ES9DS1BU3 AMZN.COM/BILL WA	23.55
01-30	01-29	24692160029100656678331	AMZN MKTP US*ZD4DX55M3 AMZN.COM/BILL WA	229.94
01-30	01-29	24692160029100865293732	AMZN MKTP US*YF7VF6PV3 AMZN.COM/BILL WA	14.72
01-31	01-29	74610430030010179661078	THE HOME DEPOT #0674 SAN DIEGO CA	43.06 CR
01-31	01-30	24492150031852015237014	INTERNATION 202-289-4262 DC	200.00
01-31	01-29	24610430030010178059998	THE HOME DEPOT #0121 ATLANTA GA	53.60
01-31	01-29	24610430030010179661040	THE HOME DEPOT #0674 SAN DIEGO CA	43.06
01-31	01-29	24610430030010186570341	HOMEDEPOT.COM 800-430-3376 GA	22.39
01-31	01-29	24610430030010186659052	HOMEDEPOT.COM 800-430-3376 GA	22.50
01-31	01-30	24692160030100369560492	AMZN MKTP US*8W1H61273 AMZN.COM/BILL WA	34.94
02-11	02-10	24492150041852466492959	INTERNATION 202-289-4262 DC	150.00
02-17	02-15	24453510047017058124826	BROADVOICE 888-325-5875 CA	173.14
02-20	02-19	24492150050852828119637	UNCLE JIMS WORM FAR 800-373-0555 PA	36.45

Department: 00000 Total:
Division: 00000 Total:

\$2,694.03
\$2,694.03

City of Bradbury Monthly Investment Report for the month of February 2020

CASH ON DEPOSIT BY ACCOUNT

Bank Accounts:

Wells Fargo Bank - General Checking

Amount	Maturity	Interest Rate
\$ 811,871.74	n/a	0%

Investments:

Local Agency Investment Fund (LAIF)

\$ 3,410,219.69	n/a	1.91%
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American Express Centurion CD

\$ 247,000.00	12/7/2020	2.10%
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Citibank NA CD

\$ 246,000.00	6/7/2021	3.00%
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Discover Bank CD

\$ 246,000.00	9/7/2021	3.00%
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Ally Bank CD

\$ 247,000.00	9/26/2022	1.95%
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CASH & INVESTMENTS ON DEPOSIT BY FUND

Funds

General Fund (101)

\$3,307,727.06

Utility Users Tax Fund (102)

\$755,373.26

Deposits Fund (103)

\$52,712.15

Long Term Planning Fee Fund (112)

\$19,722.60

Technology Fee Fund (113)

\$48,390.25

Gas Tax Fund (200)

\$12,106.01

SB 1 Gas Tax Fund (201)

\$13,428.37

Prop A Fund (203)

\$26,943.60

Prop C Fund (204)

\$13,997.72

TDA Fund (205)

\$413.00

Sewer Fund (206)

\$560,597.28

STPL Fund (208)

\$1,015.28

Recycling Grant Fund (209)

\$5,056.00

Measure R Fund (210)

\$45,900.14

Measure M Fund (212)

\$26,269.04

COPS Fund (215)

\$299,440.14

County Park Grant Fund (217)

\$8,137.21

CWPP Grant Fund (219)

\$10,862.32

Total

\$ 5,208,091.43

Total

\$ 5,208,091.43

I hereby certify that there are sufficient funds available to meet the City's obligations for the next three (3) months.

This report is prepared in accordance with the guidelines established in the Statement of Investment Policy adopted November 21, 2017

Submitted By:



Reviewed By:

Kevin Kearney
City Manager

Laurie Stiver
City Treasurer

Revenues

Acct. Number	Account Description	2017-18 Actual	2018-19 YTD 6/30/19	2019-20 Budget	2019-20 YTD @ 02/29/20	
General Fund:						
101-00-4010	Property Tax-Current Secured	438,658	471,209	495,000	258,214	52%
101-00-4030	Property Tax-Current Unsecured	3,941	18,096	18,500	16,407	89%
101-00-4050	Property Tax Prior Year	-			(62)	#DIV/0!
101-00-4060	Public Safety Augmentation F	10,323	11,680	12,000	6,490	54%
101-00-4070	Delinquent Taxes	6,624	6,401	7,500	6,462	86%
101-00-4100	Sales & Use Tax	4,114	1,962	1,500	891	59%
101-00-4110	Franchise Fee-Cable TV	18,708	22,476	23,000	19,402	84%
101-00-4120	Franchise Fee-SC Edison	17,722	18,739	19,000	-	0%
101-00-4130	Franchise Fee-SC Refuse	33,402	37,159	37,000	18,878	51%
101-00-4140	Franchise Fee-SC Gas Co.	2,574	2,539	2,600	-	0%
101-00-4150	Franchise Fee-Cal Am Water	31,388	37,557	38,000	-	0%
101-00-4160	AB939 Refuse Admin. Fee	17,952	18,652	18,000	-	0%
101-00-4190	Real Property Transfer Tax	31,081	22,709	14,000	12,209	87%
101-00-4200	Motor Vehicle In-Lieu	130,646	137,540	140,000	70,243	50%
101-00-4210	Dist & Bail Forfeiture	2,867	1,116	1,500	1,315	88%
101-00-4220	Fines-City	21,906	21,732	2,000	258	13%
101-00-4350	Business License	44,063	40,611	40,700	24,107	59%
101-00-4360	Movie & TV Permits	3,030	-	-	30,900	#DIV/0!
101-00-4370	Bedroom License Fee	10,301	14,420	15,000		0%
101-00-4410	Variances & CUPs	1,635	1,635	1,600	1,635	102%
101-00-4420	Lot Line Adjustment/Zone Changes	3,805	-	-		#DIV/0!
101-00-4440	Subdivisions/Lot Splits	4,844	4,844	5,000		0%
101-00-4460	Planning Dept. Review	50,073	25,382	25,000	67,299	269%
101-00-4470	Building Construction Permit	179,175	236,173	250,000	47,718	19%
101-00-4480	Building Plan Check Fees	260,790	159,454	250,000	70,537	28%
101-00-4485	Landscape Plan Check Permit	10,627	7,433	5,500	2,793	51%
101-00-4490	Green Code Compliance	26,871	29,086	27,000	4,024	15%
101-00-4500	Civic Center Rental Fee	1,050	-	1,050	900	86%
101-00-4530	Environmental & Other Fees	8,612	371	1,000	1,112	111%
101-00-4540	City Engineering Plan Check	140,793	127,680	135,000	46,453	34%
101-00-4600	Interest Income	20,081	70,777	77,712	44,473	57%
101-00-4700	Sales of Maps & Publications	317	352	400		0%
101-00-4800	Other Revenue	-	148	200		0%
101-00-4850	Cal-Am Loan Repayment	-	-	4,820		0%
101-00-4900	Reimbursements	65	5,783	3,000	551	18%
101-00-4920	Sale of Prop. A Funds	56,000		-		#DIV/0!
101-23-4950	Vacant Property Registry Fee	50	100	100	100	100%
101-24-4610	Donations		500	-	500	#DIV/0!
Total General Fund Revenues		1,594,088	1,554,316	1,672,682	753,809	45%
Utility Users Tax Fund:						
102-00-4600	Interest	7,099	16,097	18,810		
102-00-4810	Water	47,920				
102-00-4820	Trash	22,991				
102-00-4830	Electric	108,595	36			
102-00-4840	Natural Gas	14,930				
102-00-4850	UUT - Cable	21,642				
102-00-4855	Telecom-Minors	12,990				
102-00-4856	Telecom-AT&T	434				
102-00-4857	Telecom-Verizon	5,235				
102-00-4858	Telecom-Sprint Nextel	991				

Revenues

Acct. Number	Account Description	2017-18 Actual	2018-19 YTD 6/30/19	2019-20 Budget	2019-20 YTD @ 02/29/20	
102-00-4900	Reimbursements	364				
		243,191	16,133	18,810	-	
Long Term Planning Fee Fund:						
112-00-4490	Long-Term Planning Fee	10,647	7,027	8,000	2,762	35%
112-00-4600	LTP Fee Interest Income	143	411	400		0%
		10,790	7,438	8,400	2,762	33%
Technology Fee Fund:						
113-00-4520	Technology Fee	14,646	18,864	18,500	4,295	23%
113-00-4600	Technology Fee Interest Income	498	894	1,000		0%
		15,144	19,758	19,500	4,295	22%
Gas Tax Fund:						
200-00-4000	Transfers In					
200-00-4200	TCRA Funds	1,258	1,206	-	1,211	#DIV/0!
200-00-4600	Gas Tax Interest	1,045	2,313	-		#DIV/0!
200-48-4260	Gas Tax	34,031	26,111	25,000	18,786	75%
		36,334	29,630	25,000	19,997	80%
SB1 Gas Tax Fund:						
201-00-4000	Transfers In		6,623	-		#DIV/0!
201-48-4260	Gas Tax		19,604	15,000	8,493	57%
201-00-4600	Gas Tax Interest		331	-		#DIV/0!
			26,558	15,000	8,493	57%
Prop. A Fund:						
203-40-4260	Prop. A Transit Funds	20,948	22,224	23,000	15,188	66%
203-40-4600	Prop. A Transit Interest	95	291	308		0%
		21,043	22,515	23,308	15,188	65%
Prop. C Fund:						
204-48-4260	Prop. C Funds	17,532	18,434	19,000	12,598	66%
204-48-4600	Prop. C Interest	524	1,447	-		#DIV/0!
		18,056	19,881	19,000	12,598	66%
Transportation Development Act Fund:						
205-48-4260	TDA Funds	7,362	22,637	5,000		0%
205-48-4600	TDA Interest	(2)	-			#DIV/0!
		7,360	22,637	5,000	-	0%
Sewer Fund:						
206-00-4000	Transfers In	1,100,000		600,000		0%
206-50-4600	Sewer Fund Interest	9,700	13,901	885		0%
206-50-4605	Lemon Ave. Assessment					#DIV/0!
206-50-4606	Winston Ave. Assessment					#DIV/0!
206-50-4730	Mount Olive Drive Assessment	43,140				#DIV/0!
		1,152,840	13,901	600,885	-	0%
STPL Fund:						
208-00-4260	STPL Funds	-				
208-00-4600	STPL Interest	316	703	-		#DIV/0!
		316	703	-	-	#DIV/0!

Revenues

Acct. Number	Account Description	2017-18 Actual	2018-19 YTD 6/30/19	2019-20 Budget	2019-20 YTD @ 02/29/20	
Recycling Grant Fund:						
209-00-4260	Recycling Grant Funds	5,000	10,000	5,000		0%
209-00-4600	Recycling Grant Interest	90	201			#DIV/0!
		5,090	10,201	5,000	-	0%
Measure R Fund:						
210-48-4260	Measure R Funds	13,014	13,830	15,000	9,770	65%
210-48-4600	Measure R Interest	692	1,767	-		#DIV/0!
		13,706	15,597	15,000	9,770	65%
Measure M Fund						
212-48-4260	Measure M Funds	11,795	15,596	16,500	15,106	92%
212-48-4600	Measure M Interest	69	284	-		#DIV/0!
		11,864	15,880	16,500	15,106	92%
Measure W Fund						
213-48-4260	Measure W Funds			60,000	-	
213-48-4600	Measure W Interest		-			#DIV/0!
		-	-	60,000	-	0%
Citizen's Option for Public Safety (COPS) Fund:						
215-23-4260	COPs Funds	143,168	148,747	100,000	155,948	156%
215-23-4600	COPs Interest	1,383	3,679	982		0%
		144,551	152,426	100,982	155,948	154%
County Park Grant:						
217-00-4210	County Park Grant					
217-00-4600	Grant Fund Interest Income	85	190	180		0%
		85	190	180	-	0%
Fire Safe Grant:						
219-00-4260	Community Wildfire Protection Plan			45,000		
219-00-4270	HOA Contribution					
219-00-4600	Fire Safe Grant Interest Income	101	226	215		0%
		101	226	45,215	-	0%
Total Revenues		3,274,560	1,927,989	2,650,462	997,966	38%

Expenditures

Account Description		2017-18 Actual	Amended 2018-19 Budget	2018-19 YTD 6/30/19	2019-20 Budget	2019-20 YTD @ 02/29/20	
General Fund:							
101-00-5000	Transfers Out	1,100,000			600,000	-	0%
City Council Division:							
101-11-6500	Community Support (homelessness)	3,000	3,000	3,000	4,000	3,000	75%
101-11-6100	Events and awards	7,662	4,700	6,490	6,000	6,451	108%
101-11-6110	City Newsletter	225	-	1,257	-	235	#DIV/0!
		10,887	7,700	10,747	10,000	9,686	97%
City Manager Division:							
101-12-5010	Salaries	102,500	106,395	106,395	109,268	80,000	73%
101-12-5100	Benefits	41,806	42,300	44,100	46,174	32,491	70%
101-12-6020	Meetings & Conferences	2,027	2,500	3,373	3,500	3,484	100%
101-12-6025	Expense Account	1,130	1,500	317	1,500	1,325	88%
101-12-6050	Mileage	1,023	1,200	1,104	1,200	910	76%
101-12-6440	Cell Phone	900	900	900	1,000	600	60%
		149,386	154,795	156,189	162,642	118,810	73%
City Clerk Division:							
101-13-5010	Salaries	60,741	59,809	59,809	61,424	35,831	58%
101-13-5100	Benefits	24,294	24,100	24,706	24,702	21,609	87%
101-13-6020	Meetings & Conferences		100	-	-	12	#DIV/0!
101-13-6040	Transportation & Lodging		100	-	-		#DIV/0!
101-13-6050	Mileage	142	150	47	50	114	228%
101-13-6210	Special Department Supplies		250	122	275		0%
101-13-6220	Election Supplies	473	500	-	500	314	63%
101-13-6225	Codification	2,317	1,500	7,064	7,000	1,228	18%
101-13-7000	Contract Election Services	-	12,000	-	15,000		0%
		87,967	98,509	91,748	108,951	59,108	54%
Finance Division:							
101-14-5010	Salaries	14,230	15,043	15,100	15,449	9,234	60%
101-14-5100	Benefits	1,299	1,250	1,116	1,371	937	68%
101-14-6210	Special Department Supplies	94	350	575	600	37	6%
101-14-6230	Contracted Computer Services	1,459	2,000	1,141	500	400	80%
101-14-7010	Contracted Banking Services	4,726	4,600	4,254	4,000	3,379	84%
101-14-7020	Contracted Audit Services	18,523	14,700	17,466	18,000		0%
101-14-7040	GASB Reports	350	350	700	725	700	97%
		40,681	38,293	40,352	40,645	14,687	36%
City Attorney Division:							
101-15-7020	City Attorney Retainer	29,400	29,400	29,400	31,800	18,550	58%
101-15-7070	City Attorney Special Service	2,702	6,000	1,331	5,000	415	8%
101-15-7075	Development Code Update				26,000		
101-15-7080	Seminars & Training	1,211	1,000	1,100	1,100		0%
		33,313	36,400	31,831	63,900	18,965	30%
General Government Division:							
101-16-5010	Salaries	37,219	47,038	47,038	48,308	30,251	63%
101-16-5100	Benefits	9,524	12,700	12,695	13,107	10,703	82%
101-16-6010	Seminars & Training	375	500		1,000		0%
101-16-6020	Meetings & Conferences	195	150	60	200	35	18%
101-16-6040	Transportation & Lodging	-	500	388	1,000		0%
101-16-6050	Mileage	215	500	261	300	52	17%
101-16-6120	Postage	267	500	856	300	634	211%
101-16-6200	Office Supplies	1,324	2,500	2,061	2,500	487	19%

Expenditures

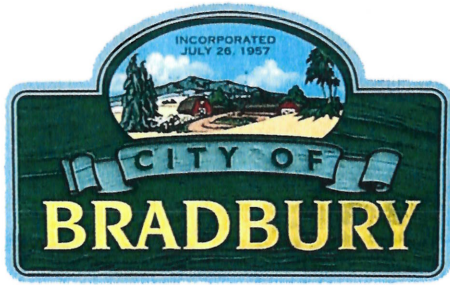
Account Description		2017-18 Actual	Amended 2018-19 Budget	2018-19 YTD 6/30/19	2019-20 Budget	2019-20 YTD @ 02/29/20	
101-16-6210	Special Departmental Supplies	1,622	1,622	397	500		0%
101-16-6230	Computer & Website Services	7,232	18,000	10,929	15,000	5,883	39%
101-16-6240	PERS UAL Payment	2,259	2,068	2,068	3,717	2,813	76%
101-16-6242	PERS SSA 218 Annual Fee					200	
101-16-6241	PERS Replacement Benefit Contribution			2,535	3,000	2,444	81%
101-16-6250	Copier & Duplications	2,216	2,216	6,740	5,000	903	18%
101-16-6300	Insurance	54,738	47,201	55,553	56,000	19,811	35%
101-16-6400	Utilities	2,953	5,000	4,114	4,500	1,677	37%
101-16-6440	Telephone	6,714	7,000	4,163	6,000	1,225	20%
101-16-6450	Building Operations	1,132	1,000	603	1,000	202	20%
101-16-6460	Building & Cleaning Service	2,795	2,500	2,825	3,000	2,750	92%
101-16-6470	Maintenance & Supplies	-	500	328	400	13	3%
		130,780	151,495	153,614	164,832	80,083	49%
Engineering Division:							
101-19-7230	Contracted Engineering Services	138,463	125,000	100,399	130,000	41,439	32%
101-19-7238	Annexation	59,350	-				#DIV/0!
		197,813	125,000	100,399	130,000	41,439	32%
Planning, Zoning & Development Division:							
101-20-6020	Meetings & Conferences			38			#DIV/0!
101-20-6120	Postage	332	300	727	1,000	44	4%
101-20-6210	Special Department Supplies	210	500	430	500		0%
101-20-6240	Environmental Filing Fees	-	500		500		0%
101-20-7210	City Planner Retainer	46,800	46,800	46,843	46,800	23,400	50%
101-20-7220	Contracted Building & Safety	232,115	290,000	199,684	250,000	63,349	25%
101-20-7240	City Planner Special Service	15,592	10,000	18,191	15,000	12,127	81%
101-20-7245	General Plan update	406	406	2,160	-	2,250	#DIV/0!
101-20-7075	Development Code Update				26,000	-	0%
		295,455	348,506	268,073	339,800	101,170	30%
Parks & Landscape Maintenance Division:							
101-21-7015	Royal Oaks Trail Maintenance	7,305	10,000	13,724	10,000	4,215	42%
101-21-7020	City Hall Grounds Maintenance	2,670	19,830	10,780	7,000	4,488	64%
101-21-7025	Trail Maintenance	1,777	7,000	11,311	10,000	4,121	41%
101-21-7035	Mt.Olive Entrance & Trail	7,349	5,500	7,343	12,000	6,692	56%
101-21-7045	Lemon/RO Horse Trail	1,380	27,500	29,197	43,000	920	2%
101-21-7060	Street Tree Trimming	11,098	10,000	10,857	-	-	#DIV/0!
		31,579	79,830	83,212	82,000	20,436	25%
Public Safety Division:							
101-23-6210	Special Departmental Services		20,000	20,336	-	3	#DIV/0!
101-23-7410	Contract Services Sheriff	117,875	113,315	112,465	118,522	59,261	50%
101-23-7420	City Hall Security	2,582	2,600	3,282	3,500	2,039	58%
101-23-7450	Code Enforcement	4,499	5,600	11,241	6,000	15,056	251%
101-23-7757	AED Purchase		3,278	2,863	-		#DIV/0!
		124,956	144,793	150,187	128,022	76,359	60%
Emergency Preparedness Division:							
101-24-6010	Seminars & Training	-					
101-24-6020	Meetings & Conferences	55	50	133	100	67	67%
101-24-6030	Memberships & Dues	360	360	360	375		0%
101-24-6100	Events & Awards				500		0%
101-24-6470	Maintenance & Supplies	869	2,500	2,406	5,500		0%
101-24-6480	Civic Center Generator	-	-	1,191	-	857	#DIV/0!
101-55-7030	Hazard Mitigation Plan	16	15,000	5,063	-	8	#DIV/0!
101-24-7245	Hazard Mitigation Plan				5,000		0%

Expenditures

Account Description	2017-18 Actual	Amended 2018-19 Budget	2018-19 YTD 6/30/19	2019-20 Budget	2019-20 YTD @ 02/29/20	
	1,300	17,910	9,153	11,475	932	8%
Animal & Pest Control Division:						
101-25-7000 Animal Control Services	2,745	4,777	3,330	18,085	11,017	61%
101-25-7010 Pest Control Services	175	300	200	300		0%
	2,920	5,077	3,530	18,385	11,017	60%
Intergovernmental Relations Division:						
101-30-6030 Memberships & Dues	8,610	8,700	4,072	9,200	10,259	112%
General Fund Totals	2,215,647	1,217,008	1,103,107	1,869,852	562,951	30%
Utility Users Tax Fund:						
101-15-7075 NPDES Stormwater Compliance	36,081	100,000	32,802	26,000	8,555	33%
Long Term Planning Fee Fund:	1,350		8,645			#DIV/0!
Technology Fee Fund:						
113-20-4500 Permit Digitizing	8,631	16,677	17,495	10,000	4,677	47%
113-20-7730 Website	-	8,000	-	20,000		0%
113-20-8120 Capital Equipment-Server & Copier	7,470		1,188			#DIV/0!
	16,101	24,677	18,683	30,000	4,677	16%
Gas Tax Fund:						
200-48-5000 Transfers Out			6,623	-		
200-48-6400 Utilities-Select System	11,272	12,000	9,394	9,000	5,982	66%
200-48-6410 Street Lights	9,293	9,000	8,073	8,000	5,283	66%
200-48-7000 PW Contract Services	1,474	2,000	2,126	3,000	440	15%
200-48-7290 Street Sweeping	4,071	4,000	3,131	4,000	1,879	47%
200-48-7755 City Wide Slurry Seal		108,399	110,394			#DIV/0!
	26,110	135,399	139,741	24,000	13,584	57%
SB1 Gas Tax Fund:						
201-48-7745 Royal Oaks North Curb Extension				19,000		0%
201-48-7755 City Wide Slurry Seal		21,623	21,623	-		#DIV/0!
		21,623	21,623	19,000	-	0%
Prop. A Fund:						
203-00-7600 Sale of Prop. A Funds	80,000					
203-40-7625 Transit Services		9,000	7,745	9,000	5,633	63%
	80,000	9,000	7,745	9,000	5,633	63%
Prop. C Fund:						
204-20-6030 Memberships & Dues	642		833	900		0%
204-40-7325 Transit Services	8,449	-	-	-		#DIV/0!
204-48-7745 Royal Oaks North Curb Extension				19,000		0%
204-48-7755 City Wide Slurry Seal		73,867	73,867			#DIV/0!
	9,091	73,867	74,700	19,900	-	0%
Transportation Development Act Fund:						
205-48-7720 Lemon/RO Horse Trail Project	7,142	30,000	22,636			#DIV/0!
205-48-7735 Royal Oaks & Mt. Olive Trail Rehab.						
205-00-7760 Return of Funds	220					#DIV/0!
	7,362	30,000	22,636	-	-	#DIV/0!
Sewer Fund:						
206-50-7600 Mt. Olive Drive Sewer Project	-	9,760	9,760	-	2,619	#DIV/0!

Expenditures

Account Description		2017-18 Actual	Amended 2018-19 Budget	2018-19 YTD 6/30/19	2019-20 Budget	2019-20 YTD @ 02/29/20	
206-50-7601	Mt. Olive Lane Sewer Project	13,695	537,807	6,271	65,000	21,325	33%
206-50-7605	Lemon Ave. Project	103,816	-	-	580,000		0%
206-50-7606	Winston Ave Project	25,813	492,582	587,816	-	5,152	#DIV/0!
		143,324	1,040,149	603,847	645,000	29,096	5%
STPL Fund:							
208-48-7745	Royal Oaks North Curb Extension		-				
208-48-6555	Citywide Slurry Seal		32,774	32,774			#DIV/0!
			32,774	32,774	-	-	#DIV/0!
Recycling Grant Fund:							
209-35-7300	Recycling Education	4,500		5,801	5,000	6,300	126%
Measure R Fund:							
210-48-7755	City Wide Slurry Seal		88,763	49,950	-		#DIV/0!
210-48-7745	Royal Oaks North Curb Extension				14,000		0%
210-00-7760	Return of Funds			3,990			#DIV/0!
		-	88,763	53,940	14,000	-	0%
Measure M Fund							
212-48-7755	Citywide Slurry Seal	-	4,514	4,514		1,610	#DIV/0!
212-48-7745	Royal Oaks North Curb Extension				27,000		0%
212-48-7756	Bridge Repair		18,900	12,066			#DIV/0!
		-	23,414	16,580	27,000	1,610	6%
Measure W Fund							
213-42-7630	NPDES Stormwater Compliance				60,000		
Citizen's Option for Public Safety (COPS) Fund:							
215-23-7410	Contract Services Sheriff	145,020	95,500	73,198	100,000	100,000	100%
215-23-7411	Contract CSO Services & Supplies				55,000		0%
		145,020	95,500	73,198	155,000	100,000	65%
		-					
County Park Grant:							
217-21-7650	Civic Center Park	-	-	-	-	1,000	-
Fire Safe Grant 14-USFS-SFA-0053:							
219-21-7761	Community Wildfire Protection Plan	-					
Total Expenditures							
		2,684,586	2,892,174	2,215,822	2,903,752	733,406	25%



Richard T. Hale, Jr., Mayor (District 1)
D. Montgomery Lewis, Mayor Pro-Tem (District 2)
Richard Barakat, Council Member (District 3)
Elizabeth Bruny, Council Member (District 5)
Bruce Lathrop, Council Member (District 4)

City of Bradbury City Council Agenda Report

TO: Honorable Mayor and Council Members

FROM: Kevin Kearney, City Manager
By: Jim Kasama, City Planner

DATE: March 17, 2020

SUBJECT: ORDINANCE NO. 370 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY AMENDING THE DEVELOPMENT CODE REGULATIONS REGARDING THE R-7,500 SINGLE FAMILY RESIDENTIAL ZONING DISTRICT IN THE CITY OF BRADBURY AND BY ADDING NEW DEFINITIONS

ATTACHMENT: Ordinance No. 370

SUMMARY

At the February 18, 2020 regular meeting, the City Council reviewed and introduced Ordinance No. 370 to amend the Development Code regulations of the R-7,500 zoning district to address two-story developments. It is recommended that the City Council adopt, waive the reading in full, and authorize the reading by title only of Ordinance No. 370:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY AMENDING THE DEVELOPMENT CODE REGULATIONS REGARDING THE R-7,500 SINGLE FAMILY RESIDENTIAL ZONING DISTRICT IN THE CITY OF BRADBURY AND BY ADDING NEW DEFINITIONS

BACKGROUND

In January 2018, a homeowner applied for a two-story addition at 2331 Freeborn Street. The proposal raised considerable controversy, including that many of the homeowners were under the impression that two story houses are not allowed, which is not the case. The regulations do not specifically address two stories or a second floor but will readily accommodate a two-story development. The Planning Commission continued the hearing on the two-story proposal, but the applicant withdrew the proposal.

To address the controversy, the Planning Commission held several community meetings to see if there is a consensus among the homeowners as to whether two stories should or should not be allowed in the R-7,500 zone. After several meetings, it was clear that there is not a consensus, and that there are strong concerns about two-story development. The Planning Commission concluded the discussions at their December 11, 2019, regular meeting and directed staff to draft an ordinance that addresses two stories and the concerns related to two-story developments. At their regular meeting on January 22, 2020, the Planning Commission reviewed the draft ordinance and adopted Resolution No. PC 20-288 to recommend that the City Council approve the ordinance.

At the February 18, 2020 regular meeting, the City Council reviewed and introduced Ordinance No. 370 to amend the Development Code regulations of the R-7,500 zoning district to address two-story developments. It is recommended that the City Council adopt Ordinance No. 370.

ENVIRONMENTAL DOCUMENT

Ordinance No. 370 is exempt under the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the CEQA Guidelines, which states that a project is exempt from CEQA if:

The activity is covered by the common sense exemption that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.

Second floors and two-story developments are currently allowed in the R-7,500 zone. The adoption of regulations that will reduce the potential size and scale of second floors and two-story developments will not have an effect on the environment. Therefore, Ordinance No. 370 is exempt under the California Environmental Quality Act.

RECOMMENDATION AND CITY COUNCIL ACTION

It is recommended that the City Council adopt, waive the reading in full, and authorize the reading by title only of Ordinance No. 370:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY
AMENDING THE DEVELOPMENT CODE REGULATIONS REGARDING THE
R-7,500 SINGLE FAMILY RESIDENTIAL ZONING DISTRICT IN THE CITY OF
BRADBURY AND BY ADDING NEW DEFINITIONS

ATTACHMENT

Ordinance No. 370

ORDINANCE NO. 370

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY AMENDING THE DEVELOPMENT CODE REGULATIONS REGARDING THE R-7,500 SINGLE FAMILY RESIDENTIAL ZONING DISTRICT IN THE CITY OF BRADBURY AND BY ADDING NEW DEFINITIONS

THE CITY COUNCIL OF THE CITY OF BRADBURY DOES ORDAIN AS FOLLOWS:

Section 1. Sec. 9.25.020. – Definitions of specialized terms and phrases of the Bradbury Development Code is hereby amended to add definitions of the phrases “Floor Area,” “Floor Area Ratio” and “Lot Coverage” to the Code, leaving the remainder of the definitions in said section unchanged.

Sec. 9.25.020. – Purpose – Definitions of specialized terms and phrases.

As used in this development code, the following terms and phrases shall have the meaning ascribed to them in this section, unless the context in which they are used clearly requires otherwise.

Floor Area means the total gross dimensions (in square feet) of all the floors below the roof and within the outer surface of the walls of a building or structure.

Floor Area Ratio (“FAR”) means the numerical value obtained by dividing the above-ground floor area of any building(s) located on a lot by the net area of the lot.

Lot Coverage means that portion of a lot covered by a building, buildings or structures exclusive of the normal roof overhang.

Section 2. CHAPTER 61. – R-7,500 SINGLE-FAMILY RESIDENTIAL ZONING DISTRICT of the Bradbury Development Code is hereby amended in its entirety, to read as follows:

CHAPTER 61. – R-7,500 SINGLE-FAMILY RESIDENTIAL ZONING DISTRICT

Sec. 9.61.010. – Purpose of chapter.

In order to provide for the development of single-family residential areas and to maintain the integrity of existing single-family residential areas within the City, the regulations of this chapter shall be applicable to all properties classified in Zone R-7,500.

Sec. 9.61.020. – Permitted uses.

No person shall use, nor shall any property owner permit the use of any lot classified in any R-7,500 zone for any use, other than the following:

(1) *Principal uses.*

- a. One single-family dwelling.
- b. Open spaces.
- c. Small residential care facility (six or fewer residents).
- d. Supportive and transitional housing.

(2) *Accessory uses.*

- a. Accessory buildings or structures.
- b. Accessory living quarters as allowed by Chapter 85 of this title.
- c. Accessory dwelling units as allowed by Chapter 85 of this title.
- d. Nursery stock, orchards, vineyards, the raising of field crops, tree, berry and bush crops, or vegetable or flower gardening; provided that no roadside stands or sales offices shall be permitted, nor shall there be permitted any retail sale from the premises or advertising signs of any nature.
- e. The keeping of animals as specified in Chapter 124 of this title.
- f. The storage of building materials during the construction of any building or part thereof, and for a period of 30 days after construction is completed. The temporary use of portable prefabricated metal storage containers is permitted until construction is completed.
- g. Not to exceed one home occupation.
- h. Private garages and carports.
- i. Open spaces.
- j. Manufactured housing units to include mobile homes that comply with the State Housing Code and the City's design guidelines are permitted when installed on a permanent foundation.

(3) *Conditional uses.*

- a. Land reclamation.

Sec. 9.61.030. – Uses expressly prohibited.

- (1) No use shall be permitted on any R-7,500 zoned lot except as expressly authorized herein.
- (2) Permanent use of portable prefabricated metal storage containers.
- (3) Short term rentals.

Sec. 9.61.040. – Development standards.

All premises in the R-7,500 zone shall comply with the following standards of development:

- (1) *Required lot area.* Each lot in the R-7,500 zone shall have a minimum lot area of not less than 7,500 square feet.
- (2) *Lot width.* Each lot or parcel of land in the R-7500 zone shall have a minimum average width of not less than 60 feet with a minimum street frontage width of 45 feet.
- (3) *Yards.*
 - a. *Front yards.* Each lot in the R-7,500 zone shall maintain a front yard area of not less than 20 feet in depth. Second stories shall maintain a front yard setback of not less than 25 feet in depth.
 - b. *Side yards.* Each lot in the R-7,500 zone shall maintain side yards of not less than ten feet in depth. Second stories shall maintain side yard setbacks of not less than twenty feet in depth.
 - c. *Rear yards.* Each lot in the R-7,500 zone shall maintain a rear yard of not less than ten feet in depth. Second stories shall maintain a rear yard setback of not less than 30 feet in depth.
 - d. *Private streets.* Notwithstanding any other provision of this chapter, no building shall be located closer than 50 feet to any private street or vehicular easement serving more than two parcels of property.
- (4) *Dwelling size.* Each dwelling in the R-7,500 zone, exclusive of guest houses, pool houses, servants' quarters, or other permitted accessory dwellings, shall have a minimum size of 1,500 square feet. Such square footage shall be exclusive of porches and garages, or other accessory buildings attached to the dwelling. Two story dwellings shall not exceed a gross floor area ratio of 50% and a lot coverage area of 35% of the net lot area.
- (5) *Height limits.* No building, structure or improvement in the R-7,500 zone shall exceed the lesser of:

- a. The height approved by the Planning Commission pursuant to the ridgeline and view preservation regulations, Chapter 43 of this title, if applicable; or
- b. One story and 28 feet, except that the principal single-family dwelling may have two stories.

All measurements of height shall be made from the finished grade to the highest ridge beam and shall not include the chimneys. Chimneys shall not exceed the minimum height required by this Code or have a width larger than the minimum required for proper draft, plus a facing for the exterior of the flue.

- (6) *Off-street parking.* The owner and/or person in possession of each lot or parcel of land in the R-7,500 zone shall have and maintain off-street parking facilities as required by Chapter 103 of this title.
- (7) *Roof pitch.* Not more than 20 percent of the roof of any main building may have a pitch of less than 3½:12. Dwellings with two stories shall have hipped roofs all around with roof pitches of 4:12 or lower.

Sec. 9.61.050. – Placement of buildings or structures.

Placement of buildings on each R-7,500 lot shall conform to the following: No building or structure shall occupy any portion of a required yard or open space area, except as otherwise provided in this chapter.

Sec. 9.61.060. – Existing uses; exemption.

Notwithstanding any provision of this title to the contrary, any building and/or structure located on any R-7,500 zoned lot:

- (1) Which was in existence under a valid building permit or for which building permits have been issued as of the date of adoption of the ordinance from which this title is derived;
- (2) Which conformed to the development code regulations of the City in effect as of said date; and
- (3) Which would otherwise be rendered nonconforming solely by reason of the application thereto of this chapter, shall not be deemed to have acquired a nonconforming status, within the meaning given in Section 9.25.020, provided that:
 - a. Any new use, building or structure proposed to be located on such lot shall comply with all of the regulations contained in this title as to such proposed new use, building or structure; and
 - b. The exemption granted hereunder shall not apply to any building or structure which is damaged or destroyed, by any cause, to the extent that the cost of reconstruction or rehabilitation thereof would exceed an amount equal to the assessed value of such

building or structure, as estimated by the Building Official, for building permit purposes.

Sec. 9.61.070. – Additions to a nonconforming building or structure.

Additions may be made to a nonconforming building or structure which is not in violation of any provisions of this title and is nonconforming only because it does not meet the following standards of development as provided herein:

- (1) Yards, provided such addition or expansion is developed pursuant to the setback standards that were in existence at the time of the construction of the existing building or structure and providing that such addition or expansion does not expand the degree of nonconformity.
- (2) Access and paving width of access drives, provided such addition or expansion shall be developed pursuant to the vehicle parking standards of this title. Where the amount of parking provided prior to such addition is sufficient to comply with said provisions after such expansion, it shall be deemed to comply with this subsection.

Section 3. This Ordinance shall not be deemed to regulate any activities, the regulation of which is preempted by California or federal law.

Section 4. This ordinance is not subject to CEQA under the general rule set forth in Section 15061(b)(3) of the CEQA Guidelines that CEQA only applies to projects which have the potential for causing a significant effect on the environment.

Section 5. If any provision of this Ordinance is held to be unconstitutional, it is the intent of the City Council that such portion of this Ordinance be severable from the remainder and that the remainder be given full force and effect.

Section 6. The City Clerk shall certify to the adoption of this Ordinance.

PASSED, APPROVED and ADOPTED this ____ day of _____, 2020.

Richard T. Hale, Jr.
Mayor

ATTEST:

Claudia Saldana
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) §
CITY OF BRADBURY)

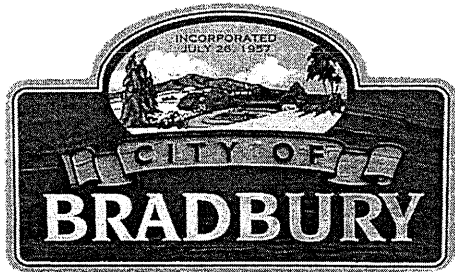
I, CLAUDIA SALDANA, City Clerk of the City of Bradbury, do hereby certify that the foregoing ordinance, being Ordinance No. 370, was passed by the City Council of the City of Bradbury, signed by the Mayor of said City, and attested to by the City Clerk, all at a regular meeting of the City Council held on the _____ day of _____, 2020, and that the same was passed and adopted by the following vote, to wit:

AYES:

NAYES:

ABSENT:

Claudia Saldana
City Clerk
City of Bradbury



Richard T. Hale, Jr., Mayor (District 1)
Monte Lewis, Mayor Pro Tem (District 2)
Richard Barakat, Council Member (District 3)
Bruce Lathrop, Council Member (District 4)
Elizabeth Bruny, Council Member (District 5)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Kevin Kearney, City Manager

DATE: March 17, 2020

SUBJECT: **ORDINANCE NO. 371: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY AMENDING THE BRADBURY MUNICIPAL CODE REGARDING PARKING PROHIBITIONS ON DESIGNATED STREETS**

ATTACHMENTS: 1) Ordinance No. 371
2) Bradbury Municipal Code Sec. 4.01.1000, – Stopping, Standing or Parking

SUMMARY

The City Council first discussed regulating overnight parking during their October 2019 meeting. Since this time, letters have been sent out to residents whose properties are located on the potentially affected streets to solicit their response to overnight parking regulations. In response to City Council and resident feedback, Staff has drafted Ordinance No. 371, which restricts overnight parking on the streets of Lemon Avenue, Braewood Drive, Gardi Street (West), Fairlee Avenue, Spring Point Drive, and Oak Shade Road.

It is recommended that the City Council review Ordinance No. 371 and direct Staff if any changes are needed. Specifically:

- Is the permit process acceptable?
- Is the 5-day maximum acceptable – with another 3-day extension?
- Is the 30-day reset period acceptable?
- Does the City Council desire a fee associated with the issuance of a permit?

Ordinance No. 371 regulates parking on the listed streets above, and signage will be needed to advise motorists of the new restrictions. Materials and installation for the signage is approximately \$5,700.

It is recommended that the City Council, introduce, waive reading in full, and authorize reading by title only of Ordinance No. 371, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY AMENDING THE BRADBURY MUNICIPAL CODE REGARDING PARKING PROHIBITIONS ON DESIGNATED STREETS."

DISCUSSION

The City currently has regulations on overnight parking for Mount Olive Drive and Mount Olive Lane. Pursuant to the B.M.C. 4.01.1000, there is no parking allowed on these two streets between the hours of 4:00 a.m. and 5:00 a.m. (ATTACHMENT #2).

The following is a list of public streets that allow parking but do not have overnight regulations:

1. Lemon Avenue, South Side of Street
2. Braewood Drive
3. Gardi Street, West
4. Fairlee Avenue
5. Spring Point Drive
6. Oak Shade Road
7. Gardi Street, East
8. Freeborn Street
9. Elda Street

During the October 2019 meeting, the City Council first discussed parking relations on the above streets. The City Council ultimately directed Staff to mail a letter to solicit feedback from residents on their opinions of regulating overnight parking. During the December 2019 meeting, the City Council further discussed this item and reviewed the feedback from the resident mailer. Ultimately, the City Council directed Staff to draft an ordinance to regulate overnight parking, except on the streets of Spring Point, Oak Shade, Gardi (East), Freeborn, and Elda Street. The City Council also directed Staff to send another mailer to the streets of Spring Point and Oak Shade to further solicit feedback from residents, due to their low response rates.

Overall from both surveys, the City received 55 responses from the total 115 households, which equates to a 48% response rate. Below is a breakdown by street on those *in favor* of restricting overnight parking and those *not in favor* of restricting (thus allowing) overnight parking on their streets:

Lemon Avenue	
<i>In Favor</i> of Restricting:	7
<i>Not in Favor</i> of Restricting:	0
Total Households Surveyed:	18
Braewood Drive	
<i>In Favor</i> of Restricting:	7
<i>Not in Favor</i> of Restricting:	0
Total Households Surveyed:	11
Gardi Street, West	
<i>In Favor</i> of Restricting:	8
<i>Not in Favor</i> of Restricting:	2
Total Households Surveyed:	27
Fairlee Avenue	
<i>In Favor</i> of Restricting:	2
<i>Not in Favor</i> of Restricting:	0
Total Households Surveyed:	6
Spring Point Drive	
<i>In Favor</i> of Restricting:	5
<i>Not in Favor</i> of Restricting:	1
Total Households Surveyed:	6
Oak Shade Road	
<i>In Favor</i> of Restricting:	5
<i>Not in Favor</i> of Restricting:	1
Total Households Surveyed:	9
Gardi Street, East	
<i>In Favor</i> of Restricting:	2
<i>Not in Favor</i> of Restricting:	3
Total Households Surveyed:	14
Freeborn Street	
<i>In Favor</i> of Restricting:	2
<i>Not in Favor</i> of Restricting:	5
Total Households Surveyed:	12
Elda Street	
<i>In Favor</i> of Restricting:	1
<i>Not in Favor</i> of Restricting:	3
Total Households Surveyed:	12

FINANCIAL ANALYSIS

Ordinance No. 371 regulates parking on certain streets, and signage will be needed to advise motorists of the overnight parking restrictions. Materials and installation for each sign is approximately \$300. The total costs are expended to total around \$5,700. This potentially includes three (3) signs on Lemon, eight (8) mounts to existing signs on Braewood, and two (2) signs on the streets of Gardi, Fairlee, Spring Point, and Oak

Shade. Staff has yet to do an in-dept analysis on the placement of signs and costs, so these are general estimates.

STAFF RECOMMENDATION

It is recommended that the City Council review Ordinance No. 371 and direct Staff if any changes are needed. Specifically:

- Is the permit process acceptable?
- Is the 5-day maximum acceptable – with another 3-day extension?
- Is the 30-day reset period acceptable?
- Does the City Council desire a fee associated with the issuance of a permit?

It is recommended that the City Council, introduce, waive reading in full, and authorize reading by title only of Ordinance No. 371, entitled, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY AMENDING THE BRADBURY MUNICIPAL CODE REGARDING PARKING PROHIBITIONS ON DESIGNATED STREETS.”

ARTICLE VIII. - STOPPING, STANDING OR PARKING

Sec. 4.01.1000. - Stopping, standing or parking on city streets during certain hours.

- (a) No person shall park any motor vehicle or leave standing any motor vehicle for a period exceeding two hours between the hours of 7:00 a.m. and 6:00 p.m. on any day except Sunday on Braewood Drive.
- (b) No person shall park any motor vehicle or leave standing any motor vehicle between the hours of 4:00 a.m. and 5:00 a.m. on those certain public streets as set forth below:
 - (1) Mount Olive Drive.
 - (2) Mount Olive Lane.
- (c) Upon application to the City Manager on a form created for such purpose, any resident or homeowner's association may be granted authority to park on the streets or portions of streets described in subsections (a) or (b) for a limited period of time as required due to a special event.

(Prior Code, § 3202; Ord. No. 338, § 1(3202), 10-21-2014; Ord. No. 354, § 1, 3-20-2018)

ATTACHMENT #1

ORDINANCE NO. 371

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF BRADBURY AMENDING
THE BRADBURY MUNICIPAL CODE
REGARDING PARKING PROHIBITIONS ON
DESIGNATED STREETS**

**THE CITY COUNCIL OF THE CITY OF BRADBURY DOES ORDAIN AS
FOLLOWS:**

Section 1. Section 4.01.1000 of the Bradbury Municipal Code is hereby amended to read as follows:

Sec. 4.01.1000. – Stopping, standing or parking on city streets during certain hours.

- a. No person shall park any motor vehicle or leave standing any motor vehicle for a period exceeding two hours between the hours of 7:00 a.m. and 6:00 p.m. on any day except Sunday on Braewood Drive.
- b. No person shall park any motor vehicle or leave standing any motor vehicle between the hours of 4:00 a.m. and 5:00 a.m. on those certain public streets as set forth below:
 1. Mount Olive Drive.
 2. Mount Olive Lane.
 3. Lemon Avenue - south side.
 4. Fairlee Avenue.
 5. Gardi Street - west of Mount Olive Drive for entire duration.
 6. Braewood Drive
 7. Spring Point Road
 8. Oak Shade Road.
- c. Upon application to the City Manager, or designee, on a form created for such purpose, any resident may be granted authority to park on the streets or portions of streets described in subsections a or b adjacent to their property for the duration provided in this subsection to allow out-of-town visitors to park in front of the residence which they are visiting for a limited time period during the hours otherwise prohibited by subsections a or b.
 1. Parking passes shall be issued by the City Manager or designee.
 2. To obtain a parking pass, each applicant shall furnish their name and address, the license number of the vehicle, the date of issuance and the day the parking pass is valid. Such pass shall be placed in the interior of the vehicle in such a manner as to be clearly visible to traffic enforcement officers.

3. The vehicle parking pass shall be issued and shall include the identifying license number of the vehicle and the location at which the applicant desires to park the vehicle.
4. The parking pass shall be valid for a maximum of five days. Prior to expiration of a vehicle parking pass issued under this section, the applicant may apply for and be granted a new vehicle parking pass for three days if the applicant still qualifies under the conditions set forth herein. In no event shall more than two vehicle parking passes be issued to an applicant within a 30-day period.
5. The City Council shall, by resolution, establish a fee for issuance of a vehicle parking pass.

Section 2. If any provision of this Ordinance is held to be unconstitutional, it is the intent of the City Council that such portion of this Ordinance be severable from the remainder and that the remainder be given full force and effect.

Section 3. The City Clerk shall certify to the adoption of this Ordinance.

PASSED, APPROVED and ADOPTED this ____ day of _____, 2020.

Mayor

ATTEST:

Claudia Saldana
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF BRADBURY)

I, Claudia Saldana, City Clerk of the City of Bradbury, do hereby certify that the foregoing ordinance, being Ordinance No. _____, was duly passed by the City Council of the City of Bradbury, signed by the Mayor of said City, and attested by the City Clerk, all at a regular meeting of the City Council held on the ____ day of _____, 2020, that it was duly posted and that the same was passed and adopted by the following vote, to wit:

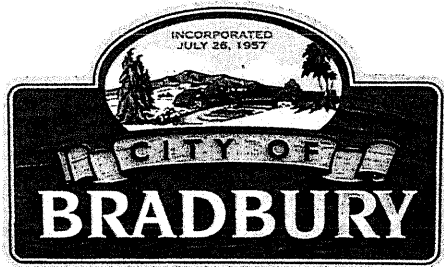
AYES:

NAYS:

ABSENT:

Claudia Saldana
City Clerk
City of Bradbury

ATTACHMENT #2



Richard Hale, Mayor (District 1)
Monte Lewis, Mayor Pro-Tem (District 2)
Richard Barakat, Councilmember (District 3)
Bruce Lathrop, Councilmember (District 4)
Elizabeth Bruny, Councilmember (District 5)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Scarlett Santos Leon, Management Analyst

DATE: March 17, 2020

SUBJECT: Selection of Annual Appreciation Event Date

SUMMARY

During the February meeting, the City Council selected 38 Degrees as the desired venue to host this year's Annual Appreciation Event and directed Staff to determine available dates and times.

Staff recommends that the City Council provide Staff direction on how to move forward with coordinating the date and time of the event.

DISCUSSION

In May 2019, the City Council held an Appreciation Event for Staff and volunteers at 38 Degrees in the City of Monrovia. 38 Degrees offered a shared indoor venue with a reserved section to accommodate event guests and served guests a variety of appetizers and drinks. The total cost of the event was \$1,257.12.

The City Council selected 38 Degrees as the desired venue for this year's event and directed staff to determine available dates. During the meeting, there was expressed interest to hold the event on a Wednesday. Staff reached out to the venue manager and was advised the following Wednesday dates are available:

May	June	July
May 6	June 3	July 1
May 13	June 10	July 8
		July 22

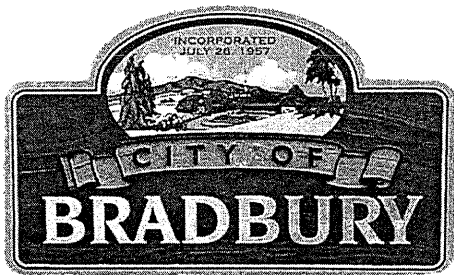
In previous years, the event start time has been set at 6:00 p.m. Should a different start time be desired, Staff can coordinate with the venue manager. Staff is seeking direction on how to move forward with the coordination of the date and time of the event.

FINANCIAL ANALYSIS

An amount of \$1,200 was budgeted toward the Annual Appreciation event. The selected venue falls within the budgeted amount.

STAFF RECOMMENDATION

Staff recommends that the City Council provide Staff direction on how to move forward with coordinating the date and time of the event.



Richard T. Hale, Jr., Mayor (District 1)
Monte Lewis, Mayor Pro Tem (District 2)
Richard Barakat, Council Member (District 3)
Bruce Lathrop, Council Member (District 4)
Elizabeth Bruny, Council Member (District 5)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Kevin Kearney, City Manager

DATE: March 17, 2020

SUBJECT: **DISCUSSION ON GENERAL LAW ENFORCEMENT SERVICES**

ATTACHMENTS: 1) Current Contract with LASD

SUMMARY

As a request by Mayor Hale, this item is a general discussion on recent occurrences of crime within the City and current law enforcement services.

DISCUSSION

During the February 2020 meeting, the City Council discussed general law enforcement services. Ultimately, the City Council requested to review the City's current agreement with the Los Angeles County Sheriffs Department (LASD). Attachment #1 contains the agreement between the City and LASD.

Breakdown of Current Service

As a point of reference: a Deputy Sheriff Service Unit (DSSU) is equal to a singular 56 hour deputy in a 8-hour work day, 7 days a week.

Bradbury currently purchases .25 of 1 DSSU. This amounts to 14 hours per week or 2 hours per day (56 x .25) of patrol services. The City currently pays \$106,776, plus \$11,745.36 liability (11%), for a total of \$118,521.36.

The following are estimates based on an approximate 5.5% increase in next year's contract and either a 11% or 11.5% liability cost –

Estimate for FY 20/21 for 1 – 56 hr. DSSU

Service level is at 56 hours per week or 8 hours per day.

- $\$427,104$ (current annual cost for 56-hour DSSU) $\times 5.5\% = \$23,490.72$ (5.5% increase estimate)
- $\$427,104 + \$23,490.72 = \mathbf{\$450,594.72}$ (FY 20/21 annual cost for 56 hour DSSU)

Liability

- $11\% - \$49,565.42 + \$450,594.72 = \$500,160.14$
- $11.5\% - \$51,818.39 + \$450,594.72 = \$502,413.11$

Estimate for FY 20/21 at Current Service Level (.25 DSSU)

Service level would remain at 14 hours per week or 2 hours per day.

- $\$450.594.72 \times .25 = \$112,648.68$

Liability

- $11\% - \$12,391.35 + \$112,648.68 = \$125,040.03$
- $11.5\% - \$12,954.60 + \$112,648.68 = \$125,603.28$

Estimate for FY 20/21 Increase to .40 DSSU Service Level

Service level is at 22.4 hours per week or 3.2 hours per day.

- $\$450.594.72 \times .40 = \$180,237.89$

Liability

- $11\% - \$19,826.17 + \$180,237.89 = \$200,064.06$
- $11.5\% - \$20,727.36 + \$180,237.89 = \$200,965.25$

Estimate for FY 20/21 Increase to .50 DSSU Service Level

Service level is at 28 hours per week or 4 hours per day.

- $\$450.594.72 \times .50 = \$225,297.36$

Liability

- $11\% - \$24,782.71 + \$225,297.36 = \$250,080.07$
- $11.5\% - \$25,909.20 + \$225,297.36 = \$251,206.56$

Estimate for FY 20/21 Increase to .75 DSSU Service Level

Service level is at 42 hours per week or 6 hours per day

- $\$450.594.72 \times .75 = \$337,946.04$

Liability

- $11\% - \$37,174.06 + \$337,946.04 = \$375,120.10$
- $11.5\% - \$38,863.79 + \$337,946.04 = \$376,809.83$

FINANCIAL ANALYSIS

The City currently receives \$100,000 in Citizens' Options for Public Safety (COPS) / Supplemental Law Enforcement Services Fund (SLESF) funding from the State for additional local law enforcement purposes each Fiscal Year. The City currently has approximately \$150,000 surplus from previous years. Last year, the City utilized funding for a contracted Monrovia CSO, administrative supplies (such as tickets) and Duarte daytime patrol. The City Council this year elected to forgo the Duarte daytime patrol and allocate funding for the additional Bradbury patrol.

ATTACHMENT #1

**MUNICIPAL LAW ENFORCEMENT SERVICES AGREEMENT
BY AND BETWEEN
COUNTY OF LOS ANGELES
AND CITY OF BRADBURY**

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**MUNICIPAL LAW ENFORCEMENT SERVICES AGREEMENT
BY AND BETWEEN
COUNTY OF LOS ANGELES
AND CITY OF BRADBURY**

This Municipal Law Enforcement Services Agreement ("Agreement") is made and entered into this 1st day of JULY, 2019 by and between the County of Los Angeles ("County") and the City of Bradbury ("City").

RECITALS

- A. Whereas, the City is desirous of contracting with the County for the performance of municipal law enforcement services by the Los Angeles County Sheriff's Department ("Sheriff's Department"); and
- B. Whereas, the County is agreeable to rendering such municipal law enforcement services on the terms and conditions set forth in this Agreement; and
- C. Whereas, this Agreement is authorized by Sections 56½ and 56¾ of the County Charter and California Government Code Section 51301.

NOW THEREFORE, in consideration of the mutual covenants contained herein, and for good and valuable consideration, the parties mutually agree as follows:

1.0 SCOPE OF SERVICES

- 1.1 The County, by and through the Sheriff's Department, agrees to provide general law enforcement services within the corporate limits of the City to the extent and in the manner hereinafter set forth in this Agreement.
- 1.2 Except as otherwise specifically set forth in this Agreement, such services shall only encompass duties and functions of the type coming within the jurisdiction of and customarily rendered by the Sheriff's Department under the County Charter, State of California statutes, and the City municipal codes.
- 1.3 General law enforcement services performed hereunder may include, if requested by the City, supplemental security support, supplemental sworn officer support, and supplemental professional civilian support staff.

2.0 ADMINISTRATION OF PERSONNEL

- 2.1 During the term of this Agreement, the Sheriff or his designee shall serve as the Chief of Police of the City and shall perform the functions of the Chief of Police at the direction of the City.
- 2.2 The rendition of the services performed by the Sheriff's Department, the standards of performance, the discipline of officers, and other matters incident to the performance of such services and the control of personnel so employed shall remain with the County. The City understands and agrees that, at the Sheriff's Department's sole discretion, the Sheriff's Department may redeploy personnel for mutual aid purposes pursuant to the California Emergency Services Act, codified at California Government Code Sections 8550-8668. Absent exigent circumstances, any sustained deployment of more than fifty percent (50%) of the City's contracted items requires consultation with the City manager or his/her designee.
- 2.3 In the event of a dispute between the parties to this Agreement as to the extent of the duties and functions to be rendered hereunder, or the minimum level or manner of performance of such service, the City shall be consulted and a mutual determination thereof shall be made by both the Sheriff's Department and the City. The City shall first consult with the Station Captain, Division Commander, and Division Chief, in an effort to reach a mutual determination. If a mutual determination cannot be realized at a subordinate level, then the matter will be elevated to a Sheriff's Department Assistant Sheriff or the Sheriff.
- 2.4 With regard to Paragraphs 2.2 and 2.3 above, the Sheriff's Department, in an unresolved dispute, shall have final and conclusive determination as between the parties hereto.
- 2.5 All City employees who work in conjunction with the Sheriff's Department pursuant to this Agreement shall remain employees of the City and shall not have any claim or right to employment, civil service protection, salary, or benefits or claims of any kind from the County based on this Agreement. No City employees as such shall become employees of the County unless by specific additional agreement in the form of a merger agreement which must be concurrently adopted

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by the City and the County. The Sheriff's Department will provide approved City employees with the required training necessary to access authorized County programs (i.e. CAD, MDC, etc.), so such City employees can perform the functions of their positions.

- 2.6 While performing law enforcement services and functions under this Agreement, every Sheriff's Department employee shall be authorized to enforce all City laws and regulations, including all City codes and ordinances.
- 2.7 The City shall not be called upon to assume any liability for the direct payment of any Sheriff's Department salaries, wages, or other compensation to any County personnel performing services hereunder for the City. Except as herein otherwise specified, the City shall not be liable for compensation or indemnity to any County employee or agent of the County for injury or sickness arising out of the performance of services under this Agreement.
- 2.8 As part of its compliance with all applicable laws and regulations relating to employee hiring, the County agrees that the County Civil Service Rules to which it is subject and which prohibit discrimination on the basis of non-merit factors, shall for purposes of this Agreement be read and understood to prohibit discrimination on the basis of sexual orientation.

3.0 DEPLOYMENT OF PERSONNEL

- 3.1 Services performed hereunder and specifically requested by the City shall be developed in conjunction with the Sheriff's Department and indicated on Attachment A, Los Angeles County Sheriff's Department Service Level Authorization (SH-AD 575) Form, of this Agreement.
- 3.2 The City, or its designated representative, shall meet with its respective Sheriff's Department Station Captain when requesting law enforcement services to be performed in the City, and provide direction to the Sheriff's Department Station Captain regarding the method of deployment for such services. The City and the Sheriff's Department shall also determine a minimum daily standard of staffing needs for services rendered to ensure an adequate personnel presence during station operation and patrol. The City and the Station Captain shall meet to discuss the minimum daily standard which is documented in Attachment A, Los Angeles

County Sheriff's Department Service Level Authorization (SH-AD 575) Form, of this Agreement. The Station Captain shall endeavor to meet this standard without increased cost to the City. The Sheriff's Department shall ensure that all services are delivered in a manner consistent with the priorities, annual performance objectives, and goals established by the City.

- 3.3 The Sheriff's Department shall make every attempt to avoid deployment deficiencies (i.e., "busting" of cars) by following the daily minimum standard of staffing, as stipulated in Attachment A, Los Angeles County Sheriff's Department Service Level Authorization (SH-AD 575) Form, of this Agreement. Should deployment deficiencies occur, the Sheriff's Department should make every effort to reallocate those resources to the shift where the deficiencies occurred. Should the Sheriff's Department determine that a temporary increase, decrease, and/or realignment in the deployment methodologies is necessary, the Sheriff's Department shall promptly notify the City of this change in advance. In the event that prior notice is not possible, the City shall be notified of the change within two (2) City business days. If monthly service compliance falls below ninety-eight percent (98%), then the Sheriff's Department Station Captain shall meet with the City to discuss compliance and identify a plan for resolution. If the quarterly and/or year-to-date (September 30th, December 31st, March 31st, and June 30th) service compliance falls below ninety-eight percent (98%), then the respective Sheriff's Department Division Chief shall meet with the Sheriff's Department Station Captain and the City to discuss compliance and identify a plan for resolution. If the City is dissatisfied with the outcome of either resolution process, the matter will be elevated to a Sheriff's Department Assistant Sheriff or the Sheriff until all City concerns are fully resolved. Resolution may include, but is not limited to, the use of overtime, staffing adjustments, and/or City-initiated service suspensions, at no additional cost to the City. If the City determines it is unnecessary, the City may waive either dispute resolution process discussed above.
- 3.4 A new Attachment A, Los Angeles County Sheriff's Department Service Level Authorization (SH-AD 575) Form, of this Agreement shall be authorized and signed annually by the City and the Sheriff or his designee effective each July 1,

and attached hereto as an Amendment to this Agreement.

- 3.5 Should the City request a change in the level of service other than pursuant to the annual July 1 readjustment, a revised Attachment A, Los Angeles County Sheriff's Department Service Level Authorization (SH-AD 575) Form, of this Agreement shall be signed and authorized by the City and the Sheriff or his designee and attached hereto as an Amendment to this Agreement.
- 3.6 The most recent dated and signed Attachment A, Los Angeles County Sheriff's Department Service Level Authorization (SH-AD 575) Form, of this Agreement shall be the staffing level in effect between the County and the City.
- 3.7 The City is not limited to the services indicated in Attachment A, Los Angeles County Sheriff's Department Service Level Authorization (SH-AD 575) Form, of this Agreement. The City may also request any other service or equipment in the field of public safety, law, or related fields within the legal power of the Sheriff's Department to provide. Such other services and equipment shall be reflected in a revised Attachment A, Los Angeles County Sheriff's Department Service Level Authorization (SH-AD 575) Form, of this Agreement under the procedures set forth in Paragraphs 3.4 and 3.5 above.
- 3.8 With regard to any public safety equipment requested by the City and set forth on Attachment A, Los Angeles County Sheriff's Department Service Level Authorization (SH-AD 575) Form, of this Agreement, the City shall adhere to the terms and conditions set forth in Attachment C, Public Safety Equipment Use Requirements, of this Agreement.

4.0 PERFORMANCE OF AGREEMENT

- 4.1 For the purpose of performing general law enforcement services under this Agreement, the County shall furnish and supply all necessary labor, supervision, equipment, communication facilities, and supplies necessary to maintain the agreed level of service to be rendered hereunder.
- 4.2 Notwithstanding the foregoing, the City may provide additional resources for the County to utilize in performance of the services.
- 4.3 When and if both parties to this Agreement concur as to the necessity of maintaining a law enforcement headquarters or Sheriff's Department substation

within the City which would not normally be provided by the Sheriff's Department, the City shall furnish at its own cost and expense all necessary office space, and the Sheriff's Department shall have authority to negotiate with the City regarding which entity shall pay for furniture and furnishings, office supplies, janitor service, telephone, light, water, and other utilities.

- 4.4 It is expressly further understood that in the event a local office or building is maintained in the City, such local office or building may be used by the Sheriff's Department in connection with the performance of its duties in territory outside of the City, provided, however, that the performance of such outside duties shall not be at any additional cost to the City.
- 4.5 Notwithstanding the foregoing, it is mutually agreed that in all instances where special supplies, stationery, notices, forms, and the like must be issued in the name of the City, the same shall be supplied by the City at its own cost and expense.

5.0 INDEMNIFICATION

- 5.1 The parties hereto have executed an Assumption of Liability Agreement approved by the County Board of Supervisors on December 27, 1977, and/or a Joint Indemnity Agreement approved by the County Board of Supervisors on October 8, 1991. Whichever of these documents the City has signed later in time is currently in effect and hereby made a part of and incorporated into this Agreement as if set out in full herein.
- 5.2 The parties hereto have also executed a County-City Special Indemnity Agreement approved by the County Board of Supervisors on August 25, 2009. This document is made a part of and incorporated into this Agreement as if set out in full herein.
- 5.3 In the event the County Board of Supervisors later approves a revised Joint Indemnity Agreement and the City executes the revised agreement, the subsequent agreement as of its effective date shall supersede the agreement previously in effect between the parties hereto.

6.0 TERM OF AGREEMENT

- 6.1 The term of this Agreement shall be from July 1, 2019 through June 30, 2024, unless sooner terminated or extended as provided for herein.
- 6.2 At the option of the County Board of Supervisors and with the consent of the City

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Council, this Agreement may be renewed or extended for successive periods not to exceed five (5) years each.

- 6.3 Nine (9) months prior to the expiration of this Agreement, the parties shall meet and confer in good faith to discuss the possible renewal or extension of this Agreement pursuant to Paragraph 6.2 above. The parties shall reach an agreement as to the terms of any renewal or extension period no later than six (6) months prior to the expiration of this Agreement. Absent mutual agreement by the parties within that time frame, this Agreement shall expire at the conclusion of the then-existing term.

7.0 RIGHT OF TERMINATION

- 7.1 Either party may terminate this Agreement as of the first day of July of any year upon notice in writing to the other party of not less than sixty (60) calendar days prior thereto.
- 7.2 Notwithstanding any provision herein to the contrary, the City may terminate this Agreement upon notice in writing to the County given within sixty (60) calendar days of receipt of written notice from the County of any increase in the rate for any service to be performed hereunder, and in such an event this Agreement shall terminate sixty (60) calendar days from the date of the City's notice to the County.
- 7.3 This Agreement may be terminated at any time, with or without cause, by either party upon written notice given to the other party at least one hundred eighty (180) calendar days before the date specified for such termination.
- 7.4 In the event of a termination, each party shall fully discharge all obligations owed to the other party accruing prior to the date of such termination, and, except as otherwise provided herein, each party shall be released from all obligations which would otherwise accrue subsequent to the date of termination.

8.0 BILLING RATES

- 8.1 The City shall pay the County for the services and equipment provided under the terms of this Agreement at the billing rates set forth on Attachment B, Contract City Law Enforcement Services and Equipment Master Rate Sheet, of this Agreement, as established by the County Auditor-Controller.
- 8.2 The billing rates set forth on Attachment B, Contract City Law Enforcement

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Services and Equipment Master Rate Sheet, of this Agreement shall be readjusted by the County Auditor-Controller annually effective July 1 of each year, published by the County, and attached hereto as an Amendment to this Agreement, to reflect the cost of such service in accordance with the policies and procedures for the determination of such rates as adopted by the County Board of Supervisors.

8.3 The City shall be billed at the current fiscal year's billing rates based on the service level provided within the parameters of Attachment A, Los Angeles County Sheriff's Department Service Level Authorization (SH-AD 575) Form, of this Agreement.

8.4 The billing rates for other services and equipment requested pursuant to Paragraph 3.7 of this Agreement and not set forth on Attachment B, Contract City Law Enforcement Services and Equipment Master Rate Sheet, of this Agreement shall be determined by the County Auditor-Controller in accordance with the policies and procedures established by the County Board of Supervisors and then set forth and published on a revised Attachment B, Contract City Law Enforcement Services and Equipment Master Rate Sheet, of this Agreement.

9.0 PAYMENT PROCEDURES

9.1 The County, through the Sheriff's Department, shall render to the City, after the close of each calendar month, a summarized invoice which covers all services performed during said month, and the City shall pay the County for all undisputed amounts within sixty (60) calendar days after date of the invoice.

9.2 If such payment is not delivered to the County office which is described on the invoice within sixty (60) calendar days after the date of the invoice, the County is entitled to recover interest thereon. For all disputed amounts, the City shall provide the County with written notice of the dispute including the invoice date, amount, and reasons for dispute within ten (10) calendar days after receipt of the invoice. The parties shall memorialize the resolution of the dispute in writing. For any disputed amounts, interest shall accrue if payment is not received within sixty (60) calendar days after the dispute resolution is memorialized.

9.3 Interest shall be at the rate of ten percent (10%) per annum or any portion thereof, calculated from the last day of the month in which the services were performed, or

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in the case of disputed amounts, calculated from the date the resolution is memorialized.

- 9.4 Notwithstanding the provisions of California Government Code Section 907, if such payment is not delivered to the County office which is described on said invoice within sixty (60) calendar days after the date of the invoice, or in the case of disputed amounts, from the date the resolution is memorialized, the County may satisfy such indebtedness, including interest thereon, from any funds of the City on deposit with the County without giving further notice to the City of the County's intention to do so.

10.0 NOTICES

- 10.1 Unless otherwise specified herein, all notices or demands required or permitted to be given or made under this Agreement shall be in writing and shall be hand delivered with signed receipt or mailed by first class registered or certified mail, postage prepaid, addressed to the parties at the following addresses and to the attention of the person named. Addresses and persons to be notified may be changed by either party by giving ten (10) calendar days prior written notice thereof to the other party.

- 10.2 Notices to the County shall be addressed as follows:

Los Angeles County Sheriff's Department
Contract Law Enforcement Bureau
Attn: Unit Commander
211 W. Temple Street. 7th Floor
Los Angeles, California 90012
Phone #: 213-229-1647

- 10.3 Notices to the City of shall be addressed as follows:

City of Bradbury
Attn: **CITY MANAGER**
Address: 600 Winston Avenue, Bradbury, CA 91008
Phone #: 626-358-3218

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11.0 AMENDMENTS

- 11.1 Except for changes pursuant to Paragraphs 8.2 and 8.4 of this Agreement, all changes, modifications, or amendments to this Agreement must be in the form of a written Amendment duly executed by the County Board of Supervisors and an

authorized representative of the City.

- 11.2 Notwithstanding Paragraph 11.1 above, the Sheriff or his designee is hereby authorized to execute, on behalf of the County, any Amendments and/or supplemental agreements referenced in Sections 3.0, 4.0, and 9.0 of this Agreement.
- 11.3 In accordance with Paragraphs 8.2 and 8.4 of this Agreement, the Sheriff or his designee is hereby authorized to publish, on behalf of the County, the annual revised Attachment B, Contract City Law Enforcement Services and Equipment Master Rate Sheet, of this Agreement. The revised Attachment B, Contract City Law Enforcement Services and Equipment Master Rate Sheet, of this Agreement shall serve as an Amendment to this Agreement, but shall not require the signature of either party.

12.0 AUTHORIZATION WARRANTY

- 12.1 The City represents and warrants that the person executing this Agreement for the City is an authorized agent who has actual authority to bind the City to each and every term, condition, and obligation of this Agreement and that all requirements of the City have been fulfilled to provide such actual authority.
- 12.2 The County represents and warrants that the person executing this Agreement for the County is an authorized agent who has actual authority to bind the County to each and every term, condition, and obligation of this Agreement and that all requirements of the County have been fulfilled to provide such actual authority.

13.0 ENTIRE AGREEMENT

This Agreement, including Attachment A, Attachment B, and Attachment C, and any Amendments hereto constitute the complete and exclusive statement of understanding of the parties which supersedes all previous agreements, written or oral, and all communications between the parties relating to the subject matter of this Agreement. No change to this Agreement shall be valid unless prepared pursuant to Section 11.0, Amendments, of this Agreement.

IN WITNESS WHEREOF, the County of Los Angeles, by order of its Board of Supervisors, has caused this Agreement to be executed by the Sheriff of Los Angeles County, and the City has caused this Agreement to be executed by its duly authorized representative, on the dates written below.

By Alex Villanueva
ALEX VILLANUEVA
Sheriff

CITY OF BRADBURY

By [Signature]

By Claudia Saldaña
City Clerk

By _____
Principal Deputy County Counsel

By Cary A. Krum



**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT
CONTRACT CITY LAW ENFORCEMENT SERVICES
SERVICE LEVEL AUTHORIZATION (SH-AD 575)**

ATTACHMENT A

CITY: Bradbury FISCAL YEAR: 2019-2020 EFFECTIVE DATE: 7/1/2019

DEPUTY SHERIFF SERVICE UNIT									
RANK	RELIEF FACTOR	SERVICE CODE	ANNUAL RATE	ESTIMATED TOTAL ANNUAL COST	LIABILITY 11%	TOTAL ANNUAL COST WITH LIABILITY	ANNUAL HOURS PER SERVICE UNIT	ANNUAL HOURS SCHEDULED	PERSONNEL REQUIRED
Deputy Sheriff	56-Hour Unit	307	0.25 0.00 0.00	\$ 427,104.00 \$ 106,776.00	\$ 11,745.36	\$ 118,521.36	2,920	730	0.408
								0	0.000

DEPUTY SHERIFF SERVICE UNIT (BONUS)									
RANK	RELIEF FACTOR	SERVICE CODE	ANNUAL RATE	ESTIMATED TOTAL ANNUAL COST	LIABILITY 11%	TOTAL ANNUAL COST WITH LIABILITY	ANNUAL HOURS PER SERVICE UNIT	ANNUAL HOURS SCHEDULED	PERSONNEL REQUIRED
			0.00 0.00			\$ -		0	0.000
			0.00 0.00			\$ -		0	0.000

GROWTH/GRANT DEPUTY UNIT									
RANK	RELIEF FACTOR	SERVICE CODE	ANNUAL RATE	ESTIMATED TOTAL ANNUAL COST	LIABILITY 11%	TOTAL ANNUAL COST WITH LIABILITY	ANNUAL HOURS PER SERVICE UNIT	ANNUAL HOURS SCHEDULED	PERSONNEL REQUIRED
			0.00 0.00			\$ -		0	0.000
			0.00 0.00			\$ -		0	0.000

SUPPLEMENTAL POSITIONS									
RANK	RELIEF FACTOR	SERVICE CODE	ANNUAL RATE	ESTIMATED TOTAL ANNUAL COST	LIABILITY 11%	TOTAL ANNUAL COST WITH LIABILITY	ANNUAL HOURS PER SERVICE UNIT	ANNUAL HOURS SCHEDULED	PERSONNEL REQUIRED
			0.00 0.00			\$ -		0	0.000
			0.00 0.00			\$ -		0	0.000

Estimated Cost for Service Units: \$ 106,776.00 Total Liability (11%): \$ 11,745.36 Estimated Subtotal: \$ 118,521.36
Public Safety Equipment Cost (See page 3): \$ Estimated Total Annual Cost: \$ 118,521.36

The terms of this Service Level Authorization (SH-AD 575) will remain in effect until a subsequent SH-AD 575 is signed and received by LASD. Notwithstanding, annual rates shall be revised annually per Sections 8.2 and 11.3 of the MLESA.

LASD Approval By: David Flores UNIT COMMANDER NAME Report Prepared By: Rudy Sanchez SERGEANT DATE 5/21/2019
City Approval By: "I certify that I am authorized to make this commitment on behalf of the City" RUDY SANCHEZ SERGEANT DATE 6/27/19
CITY OFFICIAL NAME SIGNATURE DATE



**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT
CONTRACT CITY LAW ENFORCEMENT SERVICES
SERVICE LEVEL AUTHORIZATION (SH-AD 575)
DEPLOYMENT OF PERSONNEL**

City: Bradbury Fiscal Year: 2019-2020 Effective Date: 7/1/2019

SERVICE UNIT	TOTAL UNITS PURCHASED	GENERAL LAW			TRAFFIC LAW			MOTOR DEP	SAD	D.B.	TEAM LEADER	TOTAL UNITS ASSIGNED
		EM	AM	PM	EM	AM	PM					
DEPUTY SHERIFF												
Non-Relief	0.00											0
40-Hour Unit	0.00											0
56-Hour Unit	0.25	0.05	0.05	0.1				0.025	0.025			0.25
70-Hour Unit	0.00											0
Motor (Non-Relief)	0											0
DEPUTY BONUS												
Non-Relief	0											0
40-Hour Unit	0											0
56-Hour Unit	0											0
70-Hour Unit	0											0
GROWTH DEPUTY												
Deputy	0											0
SAD	0											0
Bonus I	0											0
Motor (Non-Relief)	0											0
GRANT DEPUTY												
Deputy	0											0
SAD	0											0
Bonus I	0											0
Motor (Non-Relief)	0											0
Routine City Helicopter Billing Agreement YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> License Detail - Business License & Renewal Applications YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> License Detail - Acts on Violations Observed within the City YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> S.T.A.R. Deputy Program YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> Other Supplemental Services YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>												

NOTE: License Detail is billed on an hourly basis and billed monthly as service is provided.

Sworn							Total
	Lieutenant	Sergeant	Bonus Deputy	Motor Deputy	Deputy	SAD	
Hours	0	0	0	0	730	0	730
Minutes	0	0	0	0	43,800	0	43,800
Personnel	0.000	0.000	0.000	0.000	0.408	0.000	0.408

Civilian				Total
	SSO	LET/CSA/CA/PCO	Clerical	
Hours	0	0	0	0
Minutes	0	0	0	0
Personnel	0.000	0.000	0.000	0.000

FOR CONTRACT LAW ENFORCEMENT BUREAU USE ONLY			
BILLING MEMO REQUIRED AND SUBMITTED:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	N/A <input type="checkbox"/>
(PERSONNEL TRANSACTION REQUEST) "PTR" REQUIRED AND SUBMITTED:	YES <input type="checkbox"/>	NO <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
ORGANIZATIONAL CHART REQUIRED AND SUBMITTED:	YES <input type="checkbox"/>	NO <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
DUTY STATEMENT REQUIRED AND SUBMITTED:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
SMS DEPLOYMENT CONTRACT UPDATED:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	N/A <input type="checkbox"/>
MINUTE PROGRAM IN RAPS UPDATED:	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	N/A <input type="checkbox"/>

Initials

City Official:

Unit Commander:



LOS ANGELES COUNTY SHERIFF'S DEPARTMENT
CONTRACT CITY LAW ENFORCEMENT SERVICES
SERVICE LEVEL AUTHORIZATION (SH-AD 575)
PUBLIC SAFETY EQUIPMENT

CITY: Bradbury FISCAL YEAR: 2019-2020

START-UP VEHICLE

VEHICLE TYPE	YEAR	SERVICE CODE	#	RATE	TOTAL COST

EQUIPMENT

MDC TYPE	YEAR	SERVICE CODE	#	RATE	TOTAL COST

ALPR WITH INSTALL	YEAR	SERVICE CODE	#	RATE	TOTAL COST

Total Public Safety Equipment Cost: \$ -

Initials

City Official: 

Unit Commander: 

CONTRACT CITY LAW ENFORCEMENT SERVICES AND EQUIPMENT MASTER RATE SHEET

Liability Rate: 11.0%

DSSU Rates

Rank	Relief Factor	Annual Rate	Service Code
Deputy Sheriff	Non-Relief	\$ 277,340	310
Deputy Sheriff	40-Hour Unit	\$ 305,074	306
Deputy Sheriff	56-Hour Unit	\$ 427,104	307
Deputy Sheriff	70-Hour Unit	\$ 533,880	308
Special Assignment Deputy	Non-Relief	\$ 277,340	310
Catalina Deputy	Non-Relief	\$ 251,447	324

DSSU Bonus I Rates

Rank	Relief Factor	Annual Rate	Service Code
Deputy Sheriff, Bonus I	Non-Relief	\$ 297,689	305
Deputy Sheriff, Bonus I	40-Hour Unit	\$ 327,458	301
Deputy Sheriff, Bonus I	56-Hour Unit	\$ 458,441	302
Deputy Sheriff, Bonus I	70-Hour Unit	\$ 573,051	303

Growth/Grant Deputy Rates

Rank	Relief Factor	Annual Rate	Service Code
Growth Deputy Generalist	Non-Relief	\$ 187,904	335
Growth Deputy Generalist	40-Hour Unit	\$ 219,096	NEW
Growth Deputy Generalist	56-Hour Unit	\$ 306,659	NEW
Growth Deputy Generalist	70-Hour Unit	\$ 383,324	NEW
Growth Special Assignment Deputy	Non-Relief	\$ 187,904	335
Growth Deputy Bonus I	Non-Relief	\$ 204,614	336
Growth Motor Deputy	Non-Relief	\$ 204,614	336
Grant Deputy Generalist	Non-Relief	\$ 187,904	386
Grant Special Assignment Deputy	Non-Relief	\$ 187,904	386
Grant Deputy Bonus I	Non-Relief	\$ 204,614	385
Grant Motor Deputy	Non-Relief	\$ 204,614	385

Supplemental Rates

Rank	Relief Factor	Annual Rate	Service Code
Captain	Non-Relief	\$ 372,948	321
Lieutenant	Non-Relief	\$ 292,903	342
Sergeant	Non-Relief	\$ 247,580	353
Motor Sergeant	Non-Relief	\$ 260,980	348
Motor Deputy	Non-Relief	\$ 297,689	305A
Watch Deputy	Non-Relief	\$ 197,964	354
Community Services Assistant (w/ veh)	Non-Relief	\$ 67,799	325
Community Services Assistant (w/out veh)	Non-Relief	\$ 67,262	327
Crime Analyst	Non-Relief	\$ 136,806	329
Custody Assistant	Non-Relief	\$ 110,950	331
Forensic ID Specialist II	Non-Relief	\$ 166,233	356
Information Systems Analyst I	Non-Relief	\$ 151,728	332
Intermediate Clerk	Non-Relief	\$ 75,027	338
Law Enforcement Technician (w/ veh)	Non-Relief	\$ 104,538	340
Law Enforcement Technician (w/out veh)	Non-Relief	\$ 100,525	339
Operations Assistant I	Non-Relief	\$ 99,045	343
Operations Assistant II	Non-Relief	\$ 123,045	344
Operations Assistant III	Non-Relief	\$ 140,907	345
Secretary V	Non-Relief	\$ 107,191	346
Security Assistant	Non-Relief	\$ 52,874	362
Security Officer	Non-Relief	\$ 83,761	347
Senior Information Systems Analyst	Non-Relief	\$ 198,501	334
Station Clerk II	Non-Relief	\$ 91,989	351
Skynight Observer	Non-Relief	\$ 297,689	349
Supervising Station Clerk	Non-Relief	\$ 111,223	352

CONTRACT CITY LAW ENFORCEMENT SERVICES AND EQUIPMENT MASTER RATE SHEET

Vehicle & Equipment Rates

Start-Up Vehicle	Year	Annual Rate	Service Code
B/W Patrol Vehicle	2019-2020	\$ 86,906.58	378
B/W Tahoe	2019-2020	\$ 85,155.98	399
B/W Motorcycle	2019-2020	\$ 44,988.18	381
Solid Patrol Vehicle	2019-2020	\$ 81,417.79	NEW
Solid Sedan	2019-2020	\$ 48,384.52	379
CSA/SSO Sedan	2019-2020	\$ 64,661.60	NEW
K-9 Vehicle	2019-2020	\$ 87,811.35	NEW

Equipment	Year	Annual Rate	Service Code
MDC New Purchase, Data & Maintenance	Year 1	\$ 13,142	NEW
MDC (CF-31/19) Only Initiated FY 18/19	Year 2	\$ 7,378	376D
MDC Data & Maintenance Only	Year 3+	\$ 1,685	NEW
ALPR New Install 1st Year (5yr Program)	Year 1	\$ 5,000	NEW
ALPR System 2nd Year	Year 2	\$ 4,650	NEW
ALPR System 3rd Year	Year 3	\$ 4,650	NEW
ALPR System 4th Year	Year 4	\$ 4,650	NEW
ALPR System 5th Year	Year 5	\$ 4,650	NEW

Annual revised rates shall be readjusted annually per Sections 8.2 and 11.3 of the MLESA.

PUBLIC SAFETY EQUIPMENT USE REQUIREMENTS

1.0 TRANSFER OF PUBLIC SAFETY EQUIPMENT

- 1.1 The County, through the Sheriff's Department, hereby transfers the public safety equipment set forth on Attachment A, Los Angeles County Sheriff's Department Service Level Authorization (SH-AD 575) Form, of this Agreement ("Equipment") for the exclusive use of the City during the term of the Agreement.

2.0 USE OF EQUIPMENT

- 2.1 The City may use the Equipment for any lawful purpose, including use in connection with public safety activities in all areas under the City's jurisdiction.
- 2.2 The City shall not use or operate the Equipment in violation of any federal, state, or local law, rule, regulation, or ordinance.
- 2.3 The Equipment shall not be used or operated as follows:
 - 2.3.1 In a manner subjecting the Equipment to depreciation above the normal depreciation associated with public safety use; and/or
 - 2.3.2 For an illegal purpose or by a person under the influence of alcohol or narcotics.

3.0 SAFEKEEPING AND MAINTENANCE

- 3.1 The City shall exercise due care for the safekeeping of the Equipment during the term of the Agreement.
- 3.2 The City shall ensure that the Equipment is kept in good working order and condition, shall ensure that the Equipment is scheduled and available to County for the performance of its regularly scheduled maintenance by the County, and shall comply in every respect with any manufacturer's/owner's manual that comes with the Equipment.
- 3.3 The County shall perform all maintenance and repairs required for the proper operation of the Equipment. Except as otherwise set forth herein, such maintenance and repairs are provided in exchange for the City's payment of the annual billing rates set forth on Attachment B, Contract City Law Enforcement Services and Equipment Master Rate Sheet, of the Agreement. The City has the right to inspect said Equipment prior to acceptance of the Equipment following maintenance and repairs by the County.
- 3.4 Maintenance and repairs provided by the County under the Agreement may be

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performed by the County, its third party vendors, and/or the manufacturer of the Equipment.

- 3.5 The County shall assume responsibility for ensuring that the Equipment has been inspected or otherwise tested in accordance with the laws of the State of California and the United States prior to use by the City.
- 3.6 The City shall inspect the Equipment upon initial delivery and return from County following maintenance and repair, and, by acceptance thereof, finds the Equipment in good working order and condition.
- 3.7 The Equipment shall be maintained and repaired solely by the County. The City and any of its third party vendors are prohibited from performing any maintenance and repairs on the Equipment.
- 3.8 All regularly scheduled maintenance shall be performed by the County, and the City shall timely present the Equipment to the County for the performance of regularly scheduled maintenance at the direction of, and in accordance with the policies and procedures of, the Sheriff's Department's Communications and Fleet Management Bureau. The Sheriff's Department shall make every effort to perform any maintenance in a timely manner.
- 3.9 Any Equipment requiring maintenance and repair by the County for any extended length of time, as determined by the Sheriff's Department's Communications and Fleet Management Bureau, may, at the sole discretion of the County, receive a temporary replacement piece of Equipment. All terms and conditions set forth herein shall apply to the City's use of any temporary replacement Equipment provided by the County. The County shall not be responsible for any damages or liability resulting from the City's loss of use of the Equipment during the performance of maintenance and repair services by the County.

4.0 INSPECTION BY COUNTY

- 4.1 The County shall have the right to inspect the Equipment, immediately upon request by the County, at any time during the term of the Agreement. The City shall provide the County with such operating, and other information, or copies of any such records maintained by the City with respect to the Equipment, as the County or any government agency may require from time to time.

5.0 TITLES

- 5.1 The County shall retain ownership of the Equipment used by the City during the term of the Agreement. Legal title to the Equipment is, and shall, at all times, remain in the name of the County. The Equipment shall not be transferred or delivered by the City to any persons other than the County without the County's prior written consent.

6.0 INDEMNIFICATION

- 6.1 The City agrees to indemnify, defend, and hold harmless the County from any and all liability, losses, or damages the County may suffer and from any claims, demands, costs, or judgments against the County arising out of City's use or operation of the Equipment. This indemnification does not extend to (1) any liability resulting from inherent defects or malfunctions in such Equipment related to manufacturer's acts or omissions, or (2) negligent or wrongful maintenance or repair of the Equipment provided by the County.

7. RISK OF LOSS

- 7.1 The City shall assume all risk of loss to the Equipment from the time it is delivered by the County to the City, and inspected and accepted by the City, until (1) the Equipment is returned to the County upon expiration or termination of the Agreement, or (2) the County regains temporary possession of the Equipment for purposes of providing maintenance and repair.
- 7.2 Upon inspection/acceptance of the Equipment, the City shall be responsible for any and all damage to the Equipment, except those damages resulting from (1) inherent defects or malfunctions in such Equipment related to manufacturer's acts or omissions, or (2) the negligent or wrongful maintenance or repair of the Equipment provided by the County.
- 7.3 In the event of damage to the Equipment or the Equipment is in need of repair, the City shall notify the County to that effect and follow such instructions that the County may provide with respect to repair or disposal of the Equipment. If the Equipment is lost, stolen, destroyed, or declared to be a total constructive loss (subject to the County's agreement as to such condition), the City shall properly notify the County thereof and hold any Equipment for disposal by the County. With respect to any loss, theft, or destruction of the Equipment, the County and the City shall negotiate the value for comparable equipment in a condition similar to the lost, stolen, or destroyed Equipment immediately prior to any such loss. The City shall reimburse the County for the value of the lost, stolen, or destroyed Equipment.

8.0 BILLING RATES

- 8.1 As further discussed in Section 8.0, Billing Rates, of the Agreement, the City shall pay the County for the use of the Equipment provided under the Agreement at the annual billing rates set forth on Attachment B, Contract City Law Enforcement Services and Equipment Master Rate Sheet, of the Agreement, as established by the County Auditor-Controller.