

**MINUTES OF A REGULAR MEETING OF THE  
CITY COUNCIL OF THE CITY OF BRADBURY  
HELD ON TUESDAY, MARCH 17, 2020**

**EXECUTIVE ORDER  
N-25-20:**

Pursuant to Governor Newsom's Executive Order N-25-20, the City is allowing Councilmembers, staff and the public to participate in this City Council meeting by means of a conference telephone call.

**MEETING CALLED TO ORDER:**

The Regular Meeting of the City Council of the City of Bradbury was called to order by Mayor Hale at 7:00 p.m. followed by the Pledge of Allegiance.

**ROLL CALL:**

PRESENT: Mayor Hale, Mayor Pro-Tem Lewis (remote), Councilmembers Lathrop and Barakat (remote)

ABSENT: Councilmember Bruny

STAFF: City Manager Kearney, City Attorney Reisman (remote) and City Clerk Saldana

**APPROVAL OF AGENDA:**

At the advice of the City Manager, the City Council voted to postpone agenda item #3 (Discussion of Annual Appreciation Event), agenda item #4 (Discussion on General Law Enforcement Services) and the Closed Session (Public Employee Performance Evaluation for RKA – City Engineer). Councilmember Lathrop made a motion to approve the agenda to proceed with City business, as amended. Mayor Hale seconded the motion which carried unanimously.

**DISCLOSURE OF ITEMS REQUIRED BY  
GOV. CODE SECTION 1090 & 81000  
ET SEQ.:**

In compliance with the California Political Reform Act, each City Councilmember has the responsibility to disclose direct or indirect potential for a personal financial impact as a result of participation in the decision-making process concerning agenda items.

City Attorney Reisman stated he was aware of none.

**PUBLIC COMMENT:**

None

**CONSENT CALENDAR:**

All items on the Consent Calendar are considered by the City Council to be routine and will be enacted by one motion unless a Councilmember requests otherwise, in which case the item will be removed and considered by separate action. All Resolutions and Ordinances for Second Reading on the Consent Calendar are deemed to "waive further reading and adopt."

- A. Minutes – Regular Meeting of February 18, 2020
- B. Resolution No. 20-04: Demands & Warrants for March 2020
- C. Monthly Investment Report for the month of February 2020
- D. Second Reading and Adoption of Ordinance No. 270:  
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF  
BRADBURY AMENDING THE DEVELOPMENT CODE  
REGULATIONS REGARDING THE R-7,500 SINGLE FAMILY  
RESIDENTIAL ZONING DISTRICT AND ADDING NEW  
DEFINITIONS

**MOTION TO APPROVE  
CONSENT CALENDAR:**

Councilmember Lathrop made a motion to approve the Consent Calendar as presented. Mayor Hale seconded the motion, which was carried by the following roll call vote:

**APPROVED:**

AYES: Mayor Hale, Mayor Pro-Tem Lewis,  
Councilmembers Lathrop and Barakat

NOES: None

ABSENT: Councilmember Bruny

Motion passed 4:0

**PUBLIC HEARING FOR  
ORDINANCE NO. 371:**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY AMENDING THE BRADBURY MUNICIPAL CODE REGARDING PARKING PROHIBITIONS ON DESIGNATED STREETS

**CITY MANAGER REPORT:**

City Manager Kearney stated that the City Council first discussed regulating overnight parking during its October 2019 meeting. Since then, letters have been sent out to all residents whose properties are located on the potentially affected streets to solicit their input regarding overnight parking regulations. In response to City Council and resident feedback, staff has drafted Ordinance No. 371, which would restrict overnight parking on Lemon Ave, Braewood Drive, Gardi Street (West), Fairlee Ave, Spring Point Drive and Oak Shade Road.

**FINANCIAL ANALYSIS:**

Ordinance No. 371 regulates parking on the streets listed above and signage will be required to advise motorists of the new restrictions. Materials and installation for the signage is approximately \$5,000.

**DISCUSSION:**

City Manager Kearney stated that the City Council should review draft Ordinance No. 371 and direct staff if any changes are needed, specifically:

- Is the permit process acceptable?
- Is the 5-day maximum acceptable – with another 3-day extension?
- Is the 30-day reset period acceptable?
- Does the City Council desire a fee associated with the issuance of a permit?

The City Council opted not to impose a permit fee at this time.

**RECOMMENDATION:**

It is recommended that the City Council introduce for first reading, by title only, Ordinance No. 371: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADBURY AMENDING THE BRADBURY MUNICIPAL CODE REGARDING PARKING PROHIBITIONS ON DESIGNATED STREETS

**PUBLIC HEARING OPENED  
AND CLOSED:**

Mayor Hale opened the public hearing and asked those wishing to speak in favor or opposition to come forward and be heard. There being no public testimony, Mayor Hale declared the public hearing closed.

**MOTION:** Councilmember Lathrop made a motion to introduce for first reading, by title only, Ordinance No. 371, and schedule the second reading and adoption for the next regular meeting on April 21, 2020. Mayor Hale seconded the motion, which was carried by the following roll call vote:

**APPROVED:** AYES: Mayor Hale, Mayor Pro-Tem Lewis, Councilmembers Lathrop and Barakat  
NOES: None  
ABSENT: Councilmember Bruny

Motion passed 4:0

**MATTERS FROM THE CITY MANAGER:** City Manager Kearney stated that he is keeping up on updates regarding the Coronavirus (COVID-19) and also informed the Council that the Chadwick Ranch Estates Scoping Meeting, scheduled to be held on Wednesday, March 18, has been cancelled.

**MATTERS FROM THE CITY ATTORNEY:** City Attorney Reisman stated that he will be working from home.

**MATTERS FROM THE CITY COUNCIL:**

**MAYOR HALE:** Mayor Hale stated that the Sheriff's Department visited the Bradbury Estates (Districts 1 and 5) only four times since the February 18<sup>th</sup> City Council meeting.

**MAYOR PRO-TEM LEWIS:** Mayor Pro-Tem Lewis wanted to discuss staffing at City Hall during the Coronavirus outbreak.

City Attorney Reisman stated that since this is a discussion item not on the agenda, the City Council needs to take a roll call vote to add this to the agenda as an emergency item:

**ROLL CALL VOTE TO ADD EMERGENCY ITEM TO AGENDA:** AYES: Mayor Hale, Mayor Pro-Tem Lewis, Councilmembers Lathrop and Barakat  
NOES: None  
ABSENT: Councilmember Bruny

Motion passed 4:0

**DISCUSSION REGARDING STAFFING AT CITY HALL DURING CORONAVIRUS OUTBREAK:** Mayor Pro-Tem Lewis inquired if City Hall should stay open during the Coronavirus outbreak. City Manager Kearney replied that the situation changes by the hour, and staff is following the guidelines of the County Health Department and the State of California. That being said, staff is able to work from home if necessary. Mayor Pro-Tem Lewis directed the City Manager to devise a "separation" plan for staff. Councilmember Barakat agreed with Mayor Pro-Tem Lewis. City Manager Kearney stated that he will work on a plan and report back to the City Council.

**COUNCILMEMBER BRUNY:** Not present

**COUNCILMEMBER LATHROP:** Nothing to report

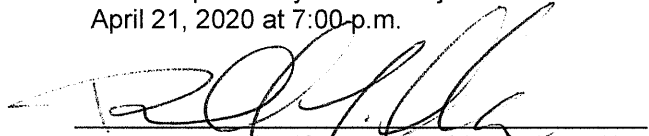
**COUNCILMEMBER BARAKAT:** Nothing to report

**ITEMS FOR FUTURE AGENDAS:**

None

**ADJOURNMENT:**

At 7:33 p.m. Mayor Hale adjourned the meeting to Tuesday, April 21, 2020 at 7:00-p.m.



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**MAYOR – CITY OF BRADBURY**

**ATTEST:**

Claudia Saldana  
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**CITY CLERK – CITY OF BRADBURY**