

**MINUTES OF AN ADJOURNED MEETING OF THE
CITY COUNCIL OF THE CITY OF BRADBURY
HELD ON MONDAY, FEBRUARY 1, 2021**

EXECUTIVE ORDER NO. 25-20:

Pursuant to Governor Newsom's Executive Order N-25-20, the City is allowing Council Members, Staff and the public to participate in this City Council meeting by means of a Zoom video or telephone call. Participants will be able to hear the entire proceedings (other than the Closed Session) and be able to speak during Public Comment, Public Hearing, and other authorized times. Members of the public must maintain silence and mute their microphones and telephones except during those times.

MEETING CALLED TO ORDER:

The Adjourned Meeting of the City Council of the City of Bradbury was called to order by Mayor Lewis at 6:00 p.m.

ROLL CALL:

PRESENT: Mayor Lewis, Mayor Pro-Tem Bruny, Councilmembers Lathrop, Barakat and Hale

ABSENT: None

STAFF: City Manager Kearney and City Attorney Reisman

PUBLIC COMMENT:

None

**APPROVAL OF SERVICES WITH
JHD PLANNING, LCC FOR
COMPLETION OF BRADBURY'S
6TH CYCLE HOUSING ELEMENT:**

City Manager Kearney stated the City underwent two (2) Requests for Proposal (RFP) in 2020 for the City's Housing Element Update. The first RFP resulted in zero bids. Staff released a second RFP that resulted in a bid from Kimley-Horn in the amount of \$194,150. At the December meeting, the City Council deemed Kimley-Horn's bid too high for the scope of work and rejected the bid. The City Council then directed staff to seek any competent professional to perform the necessary services to timely adopt the Housing Element Update. After conversing with consultants, staff received a proposal from JHD Planning, LLLC for \$63,000.

Staff feels that JHD Planning, LLC is qualified to perform such services, as they have prepared approximately 100 certified housing elements since the 1980s. Additionally, the consultant has experience preparing Housing Elements for smaller cities like Hidden Hills, La Habra Heights, Rolling Hills Estates, Palos Verdes Estates and Villa Park.

City Manager Kearney added that Karen Warner Associates, who prepared the City's previous Housing Element Update, was too busy and did not submit a proposal.

GRANT:

City Manager Kearney stated that the City has applied for a non-competitive grant in the amount of \$65,000 to cover the cost of the Housing Element Update.

RECOMMENDATION:

It is recommended that the City Council approve the proposal from JHD Planning, LLC in the amount of \$63,000 and approve the Professional Services Agreement with JHD Planning, LLC to update the City's 6th Cycle Housing Element. It is also recommended that the City Council amend the FY 2020-2021 budget to include an additional appropriation of \$63,000 to account number 101-20-7245.

DISCUSSION:

Councilmember Lathrop had a comment regarding Section 6.7 (Indemnification and Hold Harmless) of the Agreement. Councilmember Lathrop questioned why the City should indemnify the contractor. City Attorney Reisman stated that it is not unreasonable and a standard clause to indemnify each other. The City is getting a tremendous price and willingness by the contractor to get it done in time and there is no reason that the City Council should not approve the contract.

MOTION:

Councilmember Barakat made a motion to approve the proposal from JHD Planning, LLC in the amount of \$63,000, approve the Professional Services Agreement with JHD Planning, LLC to update the City's 6th Cycle Housing Element, and an amendment to the FY 2020-2021 budget to include an additional appropriation of \$63,000 to account 101-20-7245. Councilmember Hale seconded the motion, which was carried by the following roll vote:

APPROVED:

AYES: Mayor Lewis, Mayor Pro-Tem Bruny, Councilmembers Lathrop, Barakat and Hale


NOES: None

ABSENT: None

Motion passed 5:0

ADJOURNMENT:

At 6:13 pm Mayor Lewis adjourned the meeting to a Regular Meeting on Tuesday, February 16, 2021 at 7:00 p.m.



MAYOR – CITY OF BRADBURY

ATTEST:



CITY CLERK – CITY OF BRADBURY