

AGENDA

Regular Meeting of the Bradbury City Council To be held on Tuesday, July 20, 2021 at the Bradbury Civic Center 600 Winston Avenue, Bradbury, CA 91008

Pursuant to Governor Newsom's Executive Order N-25-20, the City is allowing Council Members, Staff and the public to participate in this City Council meeting by means of a Zoom video or telephone call. You will be able to hear the entire proceedings (other than the Closed Session) and to speak during Public Comment, Public Hearing, and other authorized times. Members of the public must maintain silence and mute their microphones and telephones except during those times. The Zoom information is: <https://us02web.zoom.us/j/89500255943>, One tap mobile +16699009128,89500255943#, or dial (66)9 900 9128 and enter code 895 0025 5943#.

OPEN SESSION 7:00 PM

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "For Information" or "For Discussion" may also be subject of an "action" taken by the Board or a Committee at the same meeting.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Bruny, Mayor Pro-Tem Lathrop, Councilmembers Barakat, Hale and Lewis

APPROVAL OF THE AGENDA: Majority vote of City Council to proceed with City Business

DISCLOSURE OF ITEMS REQUIRED BY GOVERNMENT CODE SECTION 1090 & 81000 ET. SEQ.

PUBLIC COMMENT

Anyone wishing to address the City Council on any matter that is not on the agenda for a public hearing may do so at this time. Please state your name and address clearly for the record and limit your remarks to five minutes.

Please note that while the City Council values your comments, the City Council cannot respond nor take action until such time as the matter may appear on a forthcoming agenda.

Routine requests for action should be referred to City staff during normal business hours, 8:30 am - 5:00 pm, Monday through Friday, at (626) 358-3218.

The City of Bradbury will gladly accommodate disabled persons wishing to communicate at a City public meeting. If you require special assistance to participate in this meeting, please call the City Manager's Office at (626) 358-3218 at least 48 hours prior to the scheduled meeting.

ACTION ITEMS*

1. CONSENT CALENDAR

All items on the Consent Calendar are considered by the City Council to be routine and will be enacted by one motion unless a Council Member request otherwise, in which case the item will be removed and considered by separate action. All Resolutions and Ordinances for Second Reading on the Consent Calendar, the motion will be deemed to be "to waive the reading and adopt."

- A. Minutes: Regular Meeting of June 15, 2021
- B. Resolution No. 21-14: Demands and Warrants for July 2021
- C. Monthly Investment Report for the month of June 2021
- D. Resolution No. 21-15: Approve Project Funded by SB1: The Road Repair and Accountability Act

2. Bradbury Road/Wild Rose Avenue Street Widening

It is recommended that the City Council 1) accept the Easement Deed for public road purposes and 2) authorize Staff to proceed with the preparation of final plans and documents. It is also recommended that the City Council discuss project funding.

3. Discussion on Redistricting

While the process of redistricting may seem simple for a small City like Bradbury, the overall process is guided by a myriad of State and Federal laws and regulations. It is recommended that the City Council direct Staff to release an RFP to solicit services for a demographer.

4. Matters from the City Manager

5. Matters from the City Attorney

6. Matters from the City Council

Mayor Bruny

Duarte Community Education Council (CEC)

Mayor Pro-Tem Lathrop

*League of California Cities
Duarte Education Foundation*

Councilmember Barakat

*LA County Sanitation Districts
San Gabriel Valley Council of Governments (SGVCOG)
San Gabriel Valley Mosquito & Vector Control District
Foothill Transit*

Councilmember Hale

Councilmember Lewis

*California JPIA
Director of Bradbury Disaster Committee
Area "D" Office of Disaster Management*

7. Items for Future Agendas

ADJOURNMENT

The City Council will adjourn to a Regular Meeting at the Bradbury Civic Center, 600 Winston Ave., Bradbury, CA 91008 on Tuesday, August 17, 2021 at 7:00 p.m.

* **ACTION ITEMS** Regardless of a staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject or continue such item. Further information on each item may be procured from City Hall.

"I, Claudia Saldana, City Clerk, hereby certify that I caused this agenda to be posted at the Bradbury City Hall entrance gate on Friday, July 16, 2021 at 5:00 p.m."

Claudia Saldana
CITY CLERK - CITY OF BRADBURY

**MINUTES OF A REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF BRADBURY
HELD ON TUESDAY, JUNE 15, 2021**

EXECUTIVE ORDER NO. 25-20:

Pursuant to Governor Newsom's Executive Order N-25-20, the City is allowing Council Members, Staff and the public to participate in this City Council meeting by means of a Zoom video or telephone call. Participants will be able to hear the entire proceedings (other than the Closed Session) and be able to speak during Public Comment, Public Hearing, and other authorized times. Members of the public must maintain silence and mute their microphones and telephones except during those times.

MEETING CALLED TO ORDER:

The Regular Meeting of the City Council of the City of Bradbury was called to order by Mayor Lewis at 7:00 p.m. followed by the Pledge of Allegiance.

ROLL CALL:

PRESENT: Mayor Lewis, Mayor Pro-Tem Bruny, Councilmembers Lathrop, Barakat and Hale

ABSENT: None

STAFF: City Manager Kearney, City Attorney Reisman, City Planner Kasama, City Clerk Saldana and Management Analyst Musa

CITY COUNCIL REORGANIZATION:

According to Bradbury Municipal Code Section 2.01.060 every year in June the City Council shall reorganize and select one of its members as Mayor, and one as Mayor Pro-Tem. Candidates for Mayor Pro-Tem shall self-nominate by writing a statement of intent. City Manager Kearney stated that Councilmember Lathrop has submitted a statement of intent.

APPOINTMENT OF MAYOR:

Councilmember Hale made a motion to appoint Mayor Pro-Tem Bruny to the position of Mayor. Councilmember Barakat seconded the motion which carried unanimously.

APPOINTMENT OF MAYOR PRO-TEM:

Councilmember Lewis made a motion to appoint Councilmember Lathrop to the position of Mayor Pro-Tem. Mayor Bruny seconded the motion which carried unanimously.

NEW ROLL CALL:

Mayor Bruny, Mayor Pro-Tem Lathrop, Councilmembers Barakat, Hale and Lewis

APPROVAL OF AGENDA:

Councilmember Lewis made a motion to approve the agenda to proceed with City business. Councilmember Barakat seconded the motion which carried unanimously.

**DISCLOSURE OF ITEMS REQUIRED BY
GOV. CODE SECTION 1090 & 81000
ET SEQ.:**

In compliance with the California Political Reform Act, each City Councilmember has the responsibility to disclose direct or indirect potential for a personal financial impact as a result of participation in the decision-making process concerning agenda items.

City Attorney Reisman stated he was aware of none.

PUBLIC COMMENT:

None

CONSENT CALENDAR:

All items on the Consent Calendar are considered by the City Council to be routine and will be enacted by one motion unless a Councilmember requests otherwise, in which case the item will be removed and considered by separate action. All Resolutions and Ordinances for Second Reading on the Consent Calendar are deemed to “waive further reading and adopt.”

- A. Minutes: Regular Meeting of May 18, 2021
- B. Resolution No. 21-08: Demands & Warrants for June 2021
- C. Financial Statement for the month of May 2021
- D. Resolution No. 21-09: Approval of Gann Appropriations Limit for Fiscal Year 2021-2022
- E. Resolution No. 21-10: Authorizing the Signatures for Accounts in the Name of “City of Bradbury”
- F. Appointment of Public Safety Committee Members for a two-year term, ending June 2023

**MOTION TO APPROVE
CONSENT CALENDAR:**

Councilmember Hale made a motion to approve the Consent Calendar as presented. Councilmember Barakat seconded the motion, which was carried by the following roll call vote:

APPROVED:

AYES: Mayor Bruny, Mayor Pro-Tem Lathrop,
Councilmembers Barakat, Hale and Lewis

NOES: None

ABSENT: None

Motion passed 5:0

**ADOPTION OF PROPOSED BUDGET FOR
FISCAL YEAR 2021-2022 (RESOLUTION
NO. 21-11) AND ALLOCATING THE CITY
OF BRADBURY’S CITIZENS OPTION FOR
PUBLIC SAFETY (COPS) FUNDS
(RESOLUTION NO. 21-12):**

City Manager Kearney stated that at the May 28 meeting, the City Council reviewed the Budget Forecast for Fiscal Year 2021-2022 and directed staff to incorporate Council’s input.

City Manager Kearney reported that the City Council approved Cost of Living Adjustments for the City Manager (5.6%), Management Analyst (1.1%) and the Finance Director (2.2%), and a salary adjustment for the City Clerk to \$67,000/annual. The City Council allocated \$15,000 for Redistricting and \$6,000 for street signs.

City Manager Kearney stated that Finance Director Lisa Bailey was on call in case the City Council had any further questions.

RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 21-11 approving the City of Bradbury’s Annual Budget for Fiscal Year 2021-2022 and Resolution No. 21-12 approving the expenditure plan for grant funds pursuant to Citizens’ Option for Public Safety (COPS/Supplemental Law Enforcement Services Fund).

DISCUSSION:

The City Council discussed the pros and cons of hiring a consultant for the Redistricting. City Manager Kearney stated that he needs to learn more about the Redistricting process and will report back to the City Council at a later time.

Councilmember Hale wanted to know if the City Council is committed to spending \$50,000 on additional Bradbury Patrol. City Manager Kearney replied no.

MOTION:

Councilmember Hale made a motion to adopt Resolution No. 21-11 approving the City of Bradbury's Annual Budget for Fiscal Year 2021-2022 and Resolution No. 21-12 approving the expenditure plan for grant funds pursuant to Citizens' Option for Public Safety (COPS) Fund). Councilmember Lewis seconded the motion, which was carried by the following roll call vote:

APPROVED:

AYES: Mayor Bruny, Mayor Pro-Tem Lathrop, Councilmembers Barakat, Hale and Lewis

NOES: None

ABSENT: None

Motion passed 5:0

DISCUSSION OF DEVELOPMENT STANDARDS FOR RECREATIONAL AND OVERSIZED VEHICLE PARKING AND STORAGE:

City Planner Kasama stated that the City Council directed staff to examine where and how recreational vehicles (RVs) should be allowed to be parked or stored, and to have the Planning Commission discuss the matter for potential new regulations. Staff began its research by having the Community Services Officer canvass the City and take photos of RVs and oversized vehicles parked or stored at properties in the City.

The Planning Commission began a discussion at its February 24, 2021 meeting and asked staff to research the regulations of other cities. Staff found regulations of six cities that address the parking or storing of RVs and oversized vehicles on private property: Azusa, Claremont, Duarte, Glendora, La Verne and San Dimas. The Commission reviewed these regulations and decided that the City's current regulations should be amended and continued the discussion to the March 24, 2021 meeting.

At the March 24th meeting, the Planning Commission stated that RVs should not be stored in front of a house, and if stored in a side yard it needs to be screened from view and that RVs should not completely occupy a side yard resulting in access to the backyard being blocked. In cases of large RVs and oversized vehicles, where it would be impractical to completely screen them from view, those vehicles should be stored farther from the street or beyond the back of the house.

The Commission found that the regulations of the cities of Claremont, Glendora and San Dimas have provisions that address the above issues, and found the lot diagrams in the City of San Dimas regulations to be helpful. The Commission stated that the process of adopting new regulations would need to have input from the City Council before a draft ordinance should be considered, and that because any new regulations would significantly affect those residents who have RVs, the adoption process should be publicized. The Commission directed staff to draft potential regulations for the City of Bradbury and continued the discussion to the April 28, 2021 regular meeting.

**PLANNING COMMISSION
DIRECTION TO STAFF:**

At the conclusion of the Planning Commission discussion on April 28, the Commission determined that the potential draft regulations are ready to be presented to the City Council for their consideration and comment and directed staff to have the draft regulations placed on the City Council Agenda.

RECOMMENDATION:

It is recommended that the City Council review the potential draft regulations and provide comments and suggestions, which staff will utilize to draft an Ordinance for the Planning Commission to consider at a public hearing.

DISCUSSION:

Councilmember Hale inquired if the RVs would be screened only from the street or from the neighbors too. City Planner Kasama stated RVs will be screened from view from the front and side yard.

Councilmember Barakat stated that the City ruled out canopies about 20 years ago.

Mayor Pro-Tem Lathrop stated that the size of the vehicle matters. City Planer Kasama stated that the Ordinance includes dimensions.

Mayor Pro-Tem Lathrop inquired if this is going back to the Planning Commission. City Planner Kasama replied yes, the Ordinance will require a public hearing before the Planning Commission.

Councilmember Barakat commended City Planner Kasama for having done an excellent job putting this information together.

DIRECTION TO STAFF:

The City Council directed staff to draft an Ordinance for the Planning Commission to consider at a public hearing.

**DISCUSSION ON THE PROCESS FOR
PLANNING COMMISSION APPEALS
TO THE CITY COUNCIL:**

City Manager Kearney stated that at the request of (former) Mayor Lewis, the City Council will review the process of Planning Commission appeals to the City Council. It is recommended that the City Council direct staff on how to proceed.

**BRADBURY MUNICIPAL CODE/
DEVELOPMENT CODE:**

The Bradbury Municipal Code details appeals in Chapter 16 of the Development Code. The Code currently states that decisions of the Planning Commission may be appealed to the City Council within ten (10) days from the final decision of the Planning Commission. Essentially, any person, corporation, public entity, other legal entity, Councilmembers, or the applicant is able to appeal. Absent of a timely appeal, the decision shall become final.

When Planning Commission items are appealed to the City Council, the Code is silent on having Planning Commission representation during a City Council appeal hearing. When considering crafting a policy/regulation on such representation, it is important to consider a number of questions to ensure that conflicts do not arise, such as:

- Who is to represent the Commission during an appeal?
- Is the Chair the representative?
- What if the vote is split and the Chair is in the Minority?
- Is a representative from the Minority vote also present?
- If so, how is that individual selected?
- If the Chair is sent solo, is the Chair expected to convey the Majority vote even though he/she dissented?

**PLANNING COMMISSION
RESOLUTIONS:**

City Manager Kearney stated that it should be noted that appeals stem from a final Planning Commission decision. The Planning Commission decision is approved and adopted by Resolution which incorporates the conditions of approval.

DISCUSSION:

Mayor Bruny asked Councilmember Lewis what prompted this discussion. Councilmember Lewis replied that it was the appeal regarding the project at 734 Braewood Drive. Councilmember Lewis stated that the City Council did not understand the reasons as to why the Planning Commission denied the application, and therefore having a Planning Commission viewpoint would be helpful. Councilmember Barakat added that he brought up the issue to former Mayor Lewis, because he felt that a lot of information about this project was not given to the City Council.

Councilmember Hale disagreed, stating that the Planning Commission decision was split 3:2, and that the City Council was provided with the City Planner's Reports, Planning Commission Resolution and Minutes.

Mayor Pro-Tem Lathrop stated that the lower body (Planning Commission) does not get to give its opinion to the higher body (City Council) at a De Novo Hearing. Mayor Pro-Tem Lathrop also stated that the applicant has a higher stake in the appeal process.

Councilmember Hale inquired if a Notice was mailed out to the neighbors. City Planner Kasama replied yes, stating that public hearings requires that every property owner within a 500-foot radius be sent a public hearing notice.

City Attorney Reisman added that Planning Commissioners are not prohibited from speaking during the appeal hearing.

Councilmember Lathrop stated that the most recent Planning Commission Minutes had not been approved before the appeal hearing and that is a problem. Could the Planning Commission hold a Special Meeting before an appeal to approve the minutes? City Planner Kasama stated that minutes should be approved at the regular meeting. One option would be to make the appellant wait another month.

CITY COUNCIL ACTION:

There was no motion and the City Council took no further action at this time.

**PROFESSIONAL SERVICE AGREEMENT
FOR ANIMAL SHELTER AND ANIMAL
CONTROL SERVICES WITH THE
PASADENA HUMANE SOCIETY:**

City Manager Kearney stated that at the August 2019 meeting, the City Council adopted a contract for animal control services with the Pasadena Humane Society & SPCA. The yearly cost for Bradbury was set at \$15,873.60 per year. PHS later performed a rate and operations study and discovered that the operational services provided to cities were being supported by other areas in the organization. As a result, PHS was seeking to increase their rates for all cities' services to cover the operational costs to provide animal care and control services. The City of Bradbury was one of the first cities to undergo the rate change.

**NEGOTIATIONS WITH PHS AND
OTHER ANIMAL CONTROL SERVICE
OPTIONS:**

Since the City's adoption of the contract, PHS has had discussions with the remaining cities on the contract increases. Similar to Bradbury, there was significant pushback on the rate spikes, and negotiations ensued between the cities' staff and PHS. What ultimately transpired were temporary rate freezes and/or rate decreases while the cities explored all animal control service options. The options included a long-term contract with PHS, a change in service provider from PHA to the County, or the formation of a Joint Powers Authority (PJA) with local cities seeking animal control services. During these negotiations, the cities negotiated rates with PHS, which led to an Amendment No. 1 with the City of Bradbury for a yearly service rate of \$12,971 for fiscal years 2019-2020 and 2020-2021. This resulted in savings of \$5,805.20 over the course of the two fiscal years.

PROPOSED AMENDMENT WITH PHS:

The proposed contract, which includes the Scope of Services, is being proposed jointly by PHS and each of the contract cities. The new contract provides standard terms and language to make administration easier for PHS while also creating uniform terms of service for each city under contract. If approved, the City of Bradbury would enter into a 5-year agreement with PHS for animal shelter and control services. The annual amount of the contract would be \$11,450, with proposed 3% increases for each of the additional four proceeding years. This amount is lower than the original contract amount of \$15,873.60 per year.

RECOMMENDATION:

It is recommended that the City Council adopt the 5-year Professional Services Agreement for Animal Shelter and Control Services with the Pasadena Humane Society in the amount of \$11,450 for Fiscal Year 2021-2022, with 3% increases for the proceeding four years of the Agreement.

MOTION:

Councilmember Barakat made a motion to adopt the 5-year Professional Services Agreement for Animal Shelter and Control Services with the Pasadena Humane Society in the amount of \$11,450 for Fiscal Year 2021-2022, with 3% increases for the proceeding four years of the Agreement. Councilmember Lewis seconded the motion, which was carried by the following roll call vote:

APPROVED:

AYES: Mayor Bruny, Mayor Pro-Tem Lathrop,
Councilmembers Barakat, Hale and Lewis

NOES: None

ABSENT: None

Motion passed 5:0

**CITY COUNCIL LIAISONS FOR
FISCAL YEAR 2021-2022 AND
RESOLUTION NO. 21-13 PERTAINING
TO THE APPOINTMENTS TO THE
SAN GABRIEL VALLEY
COUNCIL OF GOVERNMENTS:**

City Manager Kearney stated that when the City Council reorganizes, part of the annual reorganization is to review the organization and association assignments. The appointment to the San Gabriel Valley Council of Governments (COG) requires authorization by Resolution. It is recommended that the City Council designate City Councilmembers to organizations and associations and adopt Resolution No. 21-13.

California Contract Cities Association (CCCA)

Representative: vacant

Alternate: vacant

League of California Cities

Representative: Mayor Pro-Tem Lathrop

Alternate: vacant

LA County City Selection Committee (should be Mayor)

Representative: Mayor Bruny

Alternate: vacant

LA County Sanitation Districts (must be Mayor)

Representative: Mayor Bruny

Alternate: Councilmember Barakat

Southern California Joint Powers Insurance Authority

Representative: Councilmember Lewis

Alternate: City Manager Kearney

Southern California Association of Governments

Representative: vacant

Alternate: vacant

Foothill Transit

Representative: Mayor Bruny

Alternate: Councilmember Barakat

SGV Mosquito & Vector Control District

Representative: Councilmember Barakat (term expires 12/21/21)

Alternate: vacant

Duarte Community Education Council

Representative: Mayor Bruny

Alternate: Mayor Pro-Tem Lathrop

Duarte Education Foundation

Representative: Mayor Pro-Tem Lathrop

Alternate: Mayor Bruny

Area D Emergency Services and Director of the Bradbury Disaster Committee

Representative: Councilmember Lewis

Alternate: Councilmember Lathrop

LASD Temple Station Booster Club

Representative: vacant

Alternate: vacant

San Gabriel Valley Council of Governments

Representative: Councilmember Barakat

Alternate: Councilmember Lewis

**MOTION TO ADOPT
RESOLUTION NO. 21-13:**

Councilmember Lewis made a motion to adopt Resolution No. 21-13: Appointing the Governing Board Member and Alternate Governing Board Member to the San Gabriel Valley Council of Governments. Mayor Pro-Tem Lathrop seconded the motion, which was carried by the following roll call vote:

APPROVED:

AYES: Mayor Bruny, Mayor Pro-Tem Lathrop,
Councilmembers Barakat, Hale and Lewis

NOES: None

ABSENT: None

Motion passed 5:0

**DISCUSSION ON FUTURE IN-PERSON
CITY MEETINGS:**

City Manager Kearney stated that with the easing of COVID-19 restrictions, the City Council should discuss virtual vs in-person meetings. The majority of the City Council favors in-person meetings, but a hybrid version will be available, starting with the July 20 City Council meeting.

MATTERS FROM THE CITY MANAGER:

City Manager Kearney stated that the June 23, 2021 Planning Commission Meeting has been cancelled due to a lack of agenda items.

MATTERS FROM THE CITY ATTORNEY:

City Attorney Reisman stated his report will be during Closed Session.

MATTERS FROM THE CITY COUNCIL:

MAYOR :

Nothing to report

MAYOR PRO-TEM LATHROP:

Nothing to report

COUNCILMEMBER BARAKAT:

Nothing to report

COUNCILMEMBER HALE:

Nothing to report

COUNCILMEMBER LEWIS:

Nothing to report

ITEMS FOR FUTURE AGENDAS:

None

CLOSED SESSION

PUBLIC COMMENT REGARDING CLOSED SESSION ONLY:

None

RECESS TO CLOSED SESSION:

At 8:15, the City Council adjourned to a Closed Session to discuss the following:

A. Pending Litigation

Pending Litigation pursuant to Government Code Section 54956.9(d)(1)
City of Bradbury v. Zhongying USA Capitals Inc.
Los Angeles Superior Court Case No. 19GDCP00356

B. Conference with Labor Negotiator

Agency Negotiator: Cary S. Reisman, City Attorney
Unrepresented Employees: City Manager, City Clerk, and
Management Analyst
Authority: Government Code Section 54957

REPORT FROM CLOSED SESSION:

- A. City Attorney Reisman reported to the City Council regarding the latest developments in the referenced Case Number. No formal votes were requested or taken.
- B. Agency Negotiator Reisman reported to the City Council regarding the final status of negotiations. The City Council discussed granting one-time payments to the City Manager and City Clerk, who did not receive a cost-of-living adjustment in fiscal year 2020-2021 due to uncertainty surrounding Covid-19 revenues.

Following the Closed Session, a motion was made by Councilmember Hale, seconded by Mayor Bruny, to provide 3.4% one-time payments to City Manager Kevin Kearney and City Clerk Claudia Saldana from the FY 2020-2021 budget funds. Motion passed 3-1-1 with Councilmember Barakat voting no and Councilmember Lewis abstaining.

ADJOURNMENT:

Mayor Bruny adjourned the meeting to a Regular Meeting on Tuesday, July 20, 2021 at 7:00 p.m.

MAYOR – CITY OF BRADBURY

ATTEST:

CITY CLERK – CITY OF BRADBURY

RESOLUTION NO. 21-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADBURY, CALIFORNIA, APPROVING DEMANDS AND WARRANTS NO. 16505 THROUGH NO. 16523 (PRE-RELEASED CHECKS) AND DEMANDS AND WARRANTS NO. 16524 THROUGH NO. 16550 (REGULAR CHECKS)

The City Council of the City of Bradbury does hereby resolve as follows:

Section 1. That the demands as set forth hereinafter are approved and warrants authorized to be drawn for payment from said demands in the amount of \$72,043.29 pre-released Checks) and \$76,447.15 at July 20, 2021 from the General Checking Account

PRE-RELEASED CHECKS (due before City Council Meeting):

<u>Check</u>	<u>Name and (Due Date)</u>	<u>Description</u>	<u>Amount</u>
16505	U.S. Bank (5/31/21)	Custody Charges for May 2021 Safekeeping Fees <i>Acct. 101-14-7010</i>	\$29.75
16506	California American Water (6/30/21)	<u>Service Address:</u> 1775 Woodlyn Lane (Royal Oaks Trail) <i>Acct. 200-48-6400</i>	\$826.45
16507	California American Water (6/30 & 7/6/21)	<u>Service Address:</u> 600 Winston Ave (City Hall) \$406.06 <i>Acct. 101-16-6400</i> 301 Mt Olive Drive Irrigation \$155.97 2410 Mt Olive Lane Irrigation \$64.82 2256 Gardi Street <u>\$60.76</u> <i>Acct. 200-48-6400</i>	\$687.61
16508	DUDEK (6/11/21)	Community Wildlife Protection Plan <i>Acct. 219-21-7761</i>	\$112.50
16509	Molly Maid (6/29/21)	09-June-2021 Cleaning \$105.00 16-June-2021 Cleaning \$105.00 23-June-2021 Cleaning \$105.00 29-June-2021 Cleaning <u>\$105.00</u> <i>Acct. 101-16-6460</i>	\$420.00
16510	Western Fence Company (6/29/21)	Replaced 7 white vinyl rails and 1 end post Replaced 288 feet of existing rail fence <i>Acct. 101-21-7025 (\$3,750.00)</i> <i>Acct. 101-21-7035 (\$3,750.00)</i>	\$7,500.00

<u>Check</u>	<u>Name and (Due Date)</u>	<u>Description</u>	<u>Amount</u>
16511	Spectrum (7/10/21)	Business Internet <i>Acct. 101-16-6230</i>	\$149.98
16512	Southern California Edison (7/13/21)	Street Lights for Mt. Olive/Gardi <i>Acct. 200-48-6400</i>	\$32.06
16513	Southern California Edison (7/13/21)	City Hall Utilities <i>Acct. 101-16-6400</i>	\$287.83
16514	The Gas Company (7/15/21)	City Hall Utilities <i>Acct. 101-16-6400</i>	\$15.78
16515	Staples Credit Plan (7/15/21)	Technology Expense (cable) <i>Acct. 113-20-8120</i>	\$6.35
		Filing Cabinets (2) <i>Acct. 101-20-6210</i>	\$179.19
		Office Supplies <i>Acct. 101-16-6200</i>	\$119.23
		Emergency Supplies (bottled water) <i>Acct. 101-24-6470</i>	<u>\$127.50</u>
			\$432.27
16516	Southern California Edison (7/21/21)	Street Lights <i>Acct. 200-48-6410</i>	\$941.92
16517	Delta Dental (7/1/21)	<u>Dental Insurance:</u> City Manager (family) <i>Acct. 101-12-5100</i>	\$131.43
		City Clerk <i>Acct. 101-13-5100</i>	\$42.88
		Management Analyst <i>Acct. 101-16-5100</i>	<u>\$42.88</u>
			\$217.19
16518	Vision Service Plan (7/1/21)	<u>Vision Insurance:</u> City Manager (family) <i>Acct. 101-12-5100</i>	\$61.07
		City Clerk <i>Acct. 101-13-5100</i>	\$23.66
		Management Analyst <i>Acct. 101-13-5100</i>	<u>\$23.66</u>
			\$108.39
16519	The Standard (7/1/21)	<u>Basic Life and AD&D:</u> City Manager <i>Acct. 101-12-5100</i>	\$9.25
		City Clerk <i>Acct.#101-13-5100</i>	\$9.25
		Management Analyst <i>Acct. 101-13-5100</i>	<u>\$9.25</u>
			\$27.75

16520	City of Beverly Hills (FY 2020-21)	Assignment Agreement with Beverly Hills for Proposition A Local Return Fund Exchange <i>Acct. 203-00-7600 (Prop A)</i>	\$60,000.00
16521	DENRAM Graphics & Printing (6/22/21)	Box of 1000 #10 Window Envelopes <i>Acct. 101-16-6200</i>	\$210.26
16522	Division of the State Architect (6/30/21)	DSA 786 – Disability Access & Education Fee Quarterly Report for Apr-Jun 2021 <i>Acct. 101-00-4350</i>	\$13.80
16523	U.S. Bank (6/30/21)	Custody Charges for June 2021 Safekeeping Fees <i>Acct. 101-14-7010</i>	\$29.75
Total Pre-Released Checks			\$72,043.29

REGULAR CHECKS:

16524	Best Best &Krieger (6/24 & 7/12/21)	Rio Hondo-San Gabriel Watershed Advocacy May & June 2021 Professional Services <i>Acct. 102-42-7630 (UUT)</i>	\$1,887.18
16525	Burrtec Waste Services (6/30/21)	Street Sweeping for June 2021 <i>Acct. 200-48-7290</i>	\$313.14
16526	California American Water (7/9/21)	<u>Service Address:</u> 600 Winston Ave (City Hall) \$424.60 <i>Acct. 101-16-6400</i> 1775 Woodlyn Lane (Royal Oaks Trail) <u>\$956.96</u> \$1,381.56 <i>Acct. 200-48-6400</i>	
16527	Cary S. Reisman (7/9/21)	Reimbursement for League of California City Attorney Spring Conference <i>Acct. 101-15-7080</i>	\$250.00
16528	California Contract Cities (6/29/21)	Annual Membership Dues for FY 21-22 <i>Acct. 101-30-6030</i>	\$1,500.00
16529	Jones & Mayer (6/30/21)	<u>City Attorney:</u> June Retainer \$2,650.00 <i>Acct. 101-15-7020</i> 1901 Royal Oaks \$910.00 <i>Acct. 101-15-7020</i> 243 Barranca Receivership \$805.20 <i>Acct. 101-15-7070</i> Chadwick Ranch <u>\$6,922.50</u> \$11,287.70 <i>Acct. 103-00-2039</i>	

<u>Check</u>	<u>Name and (Due Date)</u>	<u>Description</u>	<u>Amount</u>
16530	Kevin Kearney (7/13/21)	Reimbursement for Camera Tripod For Remote City Council Meetings <i>Acct. 113-20-8120</i>	\$72.26
16531	Kevin Kearney (July 2021)	Monthly Cell Phone Allowance <i>Acct. 101-12-6440</i>	\$75.00
16532	LA County Auditor-Controller (6/25/21)	Local Agency Formation Commission LAFCO Charges for FY 21-22 <i>Acct. 101-30-6030</i>	\$52.53
16533	City of Monrovia (7/1/21)	Transportation Services for July 2021 <i>Acct. 204-40-7325 (Prop C)</i>	\$704.07
16534	Petty Cash (6/2/21)	CM Parking (5/11 & 6/21) <i>Acct. 101-12-6025</i>	\$25.00
		The Home Depot (padlock)	\$20.91
		Dollar Tree Store (oven mitts)	\$2.21
		The Cookie Plug (PSC meeting) <i>Acct. 101-16-6450</i>	<u>\$20.00</u>
			\$68.12
16535	Pasadena Humane Society (6/30/21)	Animal Control Services for June 2021 <i>Acct. 101-25-7000</i>	\$948.29
16536	Post Alarm Systems (7/6/21)	City Hall Monitoring for Aug 2021 Fire & Intrusion Systems <i>Acct. 101-23-7420</i>	\$122.34
16537	Priority (6/15/21)	Repair of 1" Backflow Device <i>Acct. 101-21-7025</i>	\$845.00
16538	Priority (6/17/21)	Trimmed 2 large oak trees at the North End of Lemon Trail <i>Acct. 101-21-7045</i>	\$1,350.00
16539	Priority (6/30/21)	Planted 30 Rock Roses Planted 22 Morreas Planted 14 Cianathus Planted 18 Day Lilies Planted 33 Black Sages Planted 12 Red Yuccas Planted 7 Butterfly Bushes Planted 6 Santa Barbara Daisies <i>Acct. 101-21-7025</i>	\$420.00 \$308.00 \$196.00 \$252.00 \$308.00 \$168.00 \$98.00 <u>\$84.00</u>
			\$1,834.00

<u>Check</u>	<u>Name and (Due Date)</u>	<u>Description</u>		<u>Amount</u>
16540	Priority (6/1/21)	<u>June 2021 Landscape Services:</u> Bradbury Civic Center <i>Acct. 101-21-7020</i>	\$204.12	
		Royal Oaks Drive North <i>Acct. 101-21-7015</i>	\$402.40	
		Lemon Trail <i>Acct. 101-21-7045</i>	\$134.14	
		Mt. Olive Drive Entryway & Trail <i>Acct. 101-21-7035</i>	<u>\$542.38</u>	\$1,283.04
16541	Revize LLC (7/13/21)	Website Design (balance) Annual Fee, incl. Tech Support <i>Acct. 113-20-7730</i>	\$4,100.00 <u>\$1,800.00</u>	\$5,900.00
16542	RKA Consulting Group (6/16/21)	City Engineering Services <i>Acct. 101-19-7230</i>	\$949.75	
		Development Projects <i>Acct. 101-19-7230</i>	<u>\$2,152.50</u>	\$3,102.25
16543	LA County Sheriff's Dept. (6/19/21)	May 2021 Law Enforcement Services <i>Acct. 101-23-7410</i>		\$10,426.74
16544	LA County Sheriff's Dept. (7/7/21)	June 2021 Law Enforcement Services <i>Acct. 101-23-7410</i>		\$10,426.74
16545	TeamLogic IT (7/1/21)	Computer Services <i>Acct. 113-20-8120</i>		\$595.00
16546	U.S. Bank Corporate Payment Systems (6/22/21)	<u>Kevin Kearney Visa Card:</u> Water Jel Technologies (First Aid) <i>Acct. 101-24-6470</i>	\$389.69	
		EmergencyKits.com (First Aid) <i>Acct. 101-24-6470</i>	\$182.49	
		EmergencyKits.com (30 waterproof ponchos) <i>Acct. 101-24-6470</i>	\$72.66	
		Target.com (First Aid) <i>Acct. 101-24-6470</i>	\$57.75	
		Traffic Safety Store (15 cones) <i>Acct. 101-24-6470</i>	\$418.15	
		Fire Supply Depot (First Aid) <i>Acct. 101-24-6470</i>	\$46.75	
		Amazon.com (36 packs energy bars) <i>Acct. 101-23-7450</i>	<u>\$58.93</u> <u>\$1,226.42</u>	

16546	U.S. Bank Corporate Payment Systems (6/22/21)	<u>Claudia Saldana Visa Card:</u> USPS (clear packaging tape) <i>Acct. 101-16-6200</i>	<u>\$7.98</u> \$7.98	
16546	U.S. Bank Corporate Payment Systems (6/22/21)	<u>Sophia Musa Visa Card:</u> Home Depot (storage bins, flares) <i>Acct. 101-24-6470</i> Broadvoice (City Hall Telephone) <i>Acct.#101-16-6440</i> R & L Electronics (ham radios) <i>Acct. 101-24-6470</i> Target.com (band aids, gauze pads) <i>Acct. 101-24-6470</i> Amazon.com (KN95 Face Masks) <i>Acct. 101-16-6200</i>	\$214.21 \$170.69 \$207.55 \$42.51 <u>\$65.67</u> \$700.63	\$1,935.03
16547	VCA Code Group (6/10/21) (6/14/21)	<u>May 2021 Professional Services:</u> City Planner (Retainer) <i>Acct. #101-20-7210</i> City Planner (Hourly Services) <i>Acct. #101-20-7240</i> Plan Check Services <i>Acct. 101-20-7720</i>	\$3,900.00 \$1,155.00 <u>\$5,581.83</u>	\$10,636.83
16548	Veronica Tam And Associates (7/4/21)	Bradbury Housing Element Update <i>Acct. 101-20-7245</i>		\$9,432.00
16549	Dept. of Conservation (6/30/21)	Fee Report: Strong Motion Instrumentation and Seismic Hazard Mapping Fee For the Quarter Apr-June 2021 <i>Acct. 101-20-7220</i>		\$12.93
16550	California Building Standards Commission (6/30/21)	SB1473 Fee Report Form Building Standards Administration Special Revolving Fund For the Quarter Apr-Jun 2021 <i>Acct. 101-20-7220</i>		\$5.40
Total Regular Checks				\$76,447.15

JULY 2021 PAYROLL:

ACH	Kevin Kearney (July 2021)	Salary: City Manager <i>Acct. #101-12-5010</i>	\$10,560.00	
		Withholdings <i>Acct. #101-00-2011</i>	<u>(2,464.90)</u>	\$8,095.10
ACH	Claudia Saldana (July 2021)	Salary: City Clerk <i>Acct. #101-13-5010</i>	\$5,583.33	
		Withholdings <i>Acct. #101-00-2011</i>	<u>(1,476.09)</u>	\$4,107.24
ACH	Sophia Freyre (July 2021)	Salary: Management Analyst <i>Acct. #101-16-5010</i>	\$4,633.75	
		Withholdings <i>Acct. #101-00-2011</i>	(890.87)	
		PERS Employee Share <i>Acct. #101-16-5100</i>	<u>(312.78)</u>	\$3,430.10
ACH	Lisa Bailey (July 2021)	Finance Director (June 2021) 12.58 x \$82.94/hour <i>Acct. #101-14-5010</i>	\$1,333.96	
		Withholdings <i>Acct. #101-00-2011</i>	<u>(160.59)</u>	\$1,173.37
Total June Payroll				\$16,805.81

ELECTRONIC FUND TRANSFER (EFT) PAYMENTS FOR JULY 2021:

EFT	Aetna (July 2021)	<u>Health Insurance for July 2021:</u>		
		City Manager <i>Acct. 101-12-5100</i>	\$1,565.52	
		City Clerk <i>Acct. 101-13-5100</i>	\$961.98	
		Management Analyst <i>Acct. 101-16-5100</i>	<u>\$396.32</u>	\$2,983.82
EFT	EDD (July 2021)	State Tax Withholdings SDI <i>Acct. 101-00-2011</i>	\$884.75 <u>\$265.34</u>	\$1,150.09
EFT	Dept. of Treasury Internal Revenue Service (July 2021)	Federal Tax Withholdings Social Security Medicare (Employee's portion of Social Security and Medicare is matched by the City) <i>Acct. 101-00-2011</i>	\$2,150.86 \$2,741.78 <u>\$641.22</u>	\$5,533.86

EFT	California PERS (July 2021)	City Manager <i>Acct. 101-12-5100</i>	\$1,643.31	
		City Clerk <i>Acct. 101-13-5100</i>	\$864.46	
		Management Analyst <i>Acct. 101-16-5100</i>	<u>\$664.48</u>	\$3,172.25
EFT	California PERS (July 2021)	Unfunded Accrued Liability		
		UAL Payment (Classic)	\$783.75	
		UAL Payment (PEPRA) <i>Acct. 101-16-6240</i>	<u>\$16.08</u>	\$799.83

MAYOR – CITY OF BRADBURY

ATTEST:

CITY CLERK – CITY OF BRADBURY

"I, Claudia Saldana, City Clerk, hereby certify that the foregoing Resolution, being Resolution No. 21-14, was duly adopted by the City Council of the City of Bradbury, California, at a regular meeting held on the 20th day of July, 2021 by the following roll call vote:"

AYES:
NOES:
ABSENT:

CITY CLERK – CITY OF BRADBURY



Remit payment and make checks payable to:
STAPLES CREDIT PLAN
DEPT. 11 - 0005337241
PO BOX 9001036
LOUISVILLE, KY 40290-1036

INVOICE DETAIL

see Check # 16515

BILL TO:
Acct: 6011 1000 5337 241
CITY OF BRADBURY

SHIP TO:
CLAUDIA SALDANA
CITY OF BRADBURY
600 WINSTON ST
BRADBURY CA 91008

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
\$6.35	05/26/21	07/15/21	2849726521
PO:		Store: 100088887, WESTBORO, MA	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
C2G USB 20 A MALE TO A FE	2418447	1.0000 EA	\$6.49	\$6.49
COUPONDISCOUNT	558100	1.0000 ST	-\$0.69	-\$0.69

Purchased by: CLAUDIA SALDANA
Order #: 9832522132

SUBTOTAL	\$5.80
TAX	\$0.55
TOTAL	\$6.35

BILL TO:
Acct: 6011 1000 5337 241
CITY OF BRADBURY

SHIP TO:
CLAUDIA SALDANA
CITY OF BRADBURY
600 WINSTON ST
BRADBURY CA 91008

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
\$179.19	05/26/21	07/15/21	2850115521
PO:		Store: 100088887, WESTBORO, MA	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
STAPLES 2DRAWER LIGHT DUT	2806665	2.0000 EA	\$113.99	\$227.98
TRU RED REINFORCED BOX BO	884240	2.0000 EA	\$22.99	\$45.98
COUPONDISCOUNT	558100	1.0000 ST	-\$14.78	-\$14.78
COUPONDISCOUNT	558100	1.0000 ST	-\$88.00	-\$88.00
COUPONDISCOUNT	558100	1.0000 ST	-\$3.00	-\$3.00
COUPONDISCOUNT	558100	1.0000 ST	-\$4.53	-\$4.53

Purchased by: CLAUDIA SALDANA
Order #: 9832522132

SUBTOTAL	\$163.65
TAX	\$15.54
TOTAL	\$179.19

BILL TO:
Acct: 6011 1000 5337 241
CITY OF BRADBURY

SHIP TO:
CLAUDIA SALDANA
CITY OF BRADBURY
600 WINSTON ST
BRADBURY CA 91008

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
\$20.78	06/01/21	07/15/21	2852870251
PO:		Store: 100088887, WESTBORO, MA	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
SOUTHWORTH 25 COTTON BUSI	619289	1.0000 EA	\$18.99	\$18.99

Purchased by: CLAUDIA SALDANA
Order #: 9832751712

SUBTOTAL	\$18.99
TAX	\$1.79
TOTAL	\$20.78

BILL TO:
Acct: 6011 1000 5337 241
CITY OF BRADBURY

SHIP TO:
CLAUDIA SALDANA
CITY OF BRADBURY
600 WINSTON ST
BRADBURY CA 91008

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
\$61.83	06/02/21	07/15/21	2854022981
PO:		Store: 100088887, WESTBORO, MA	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
STAPLES MULTIUSE COPY PAP	1149611	1.0000 EA	\$57.59	\$57.59
QUALITY PARK JUMBO OPEN E	650000	1.0000 EA	\$28.49	\$28.49
COUPONDISCOUNT	558100	1.0000 ST	-\$29.60	-\$29.60

Purchased by: CLAUDIA SALDANA
Order #: 9832751712

SUBTOTAL	\$56.48
TAX	\$5.35
TOTAL	\$61.83

h0Tt22





Remit payment and make checks payable to:
STAPLES CREDIT PLAN
DEPT. 11 - 0005337241
PO BOX 9001036
LOUISVILLE, KY 40290-1036

INVOICE DETAIL

see Check #16515

BILL TO:
Acct: 6011 1000 5337 241
CITY OF BRADBURY

SHIP TO:
CLAUDIA SALDANA
CITY OF BRADBURY
600 WINSTON ST
BRADBURY CA 91008

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
\$28.99	06/08/21	07/15/21	2858097921
PO:		Store: 100088887, WESTBORO, MA	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
BROTHER TZE TZEFX231CS LA	330073	1.0000 EA	\$26.49	\$26.49

Purchased by: CLAUDIA SALDANA
Order #: 9833000498

SUBTOTAL	\$26.49
TAX	\$2.50
TOTAL	\$28.99

BILL TO:
Acct: 6011 1000 5337 241
CITY OF BRADBURY

SHIP TO:
CLAUDIA SALDANA
CITY OF BRADBURY
600 WINSTON ST
BRADBURY CA 91008

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
\$7.63	06/09/21	07/15/21	2858730781
PO:		Store: 100088887, WESTBORO, MA	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
SCOTCH HEAVY DUTY SHIPPIN	824235	2.0000 EA	\$3.49	\$6.98

Purchased by: CLAUDIA SALDANA
Order #: 9833000498

SUBTOTAL	\$6.98
TAX	\$0.65
TOTAL	\$7.63

BILL TO:
Acct: 6011 1000 5337 241
CITY OF BRADBURY

SHIP TO:
CLAUDIA SALDANA
CITY OF BRADBURY
600 WINSTON ST
BRADBURY CA 91008

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
\$75.00	06/11/21	07/15/21	2860444251
PO:		Store: 100088887, WESTBORO, MA	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
NESTLE PURE LIFE PURIFIED	571863	10.0000 EA	\$9.99	\$99.90
COUPONDISCOUNT	558100	1.0000 ST	-\$24.90	-\$24.90

Purchased by: CLAUDIA SALDANA
Order #: 9833101829

SUBTOTAL	\$75.00
TAX	\$0.00
TOTAL	\$75.00

BILL TO:
Acct: 6011 1000 5337 241
CITY OF BRADBURY

SHIP TO:
CLAUDIA SALDANA
CITY OF BRADBURY
600 WINSTON ST
BRADBURY CA 91008

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
\$52.50	06/11/21	07/15/21	2860446071
PO:		Store: 100088887, WESTBORO, MA	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
NESTLE PURE LIFE PURIFIED	571863	7.0000 EA	\$9.99	\$69.93
COUPONDISCOUNT	558100	1.0000 ST	-\$17.43	-\$17.43

Purchased by: CLAUDIA SALDANA
Order #: 9833101902

SUBTOTAL	\$52.50
TAX	\$0.00
TOTAL	\$52.50

507422





U.S. BANCORP SERVICE CENTER
P. O. Box 6343
Fargo, ND 58125-6343

CITY OF BRADBURY

ACCOUNT NUMBER 4246-0446-0277-2711
STATEMENT DATE 06-22-21
TOTAL ACTIVITY \$ 1,226.42



000001825 01 SP 0.560 106481357061774 P

KEVIN KEARNEY
CITY OF BRADBURY
600
WINSTON AVENUE
BRADBURY CA 91008-1123

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

JUL 06 2021

see Check # 16546

NEW ACCOUNT ACTIVITY

POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
06-15	06-15	WATER JEL TECHNOLOGIES 201-806-3031 NJ PUR ID: 80800002 TAX: 24.22	24055231166200808000021	5047	389.69
06-15	06-15	EMERGENCYKITS.COM 180-027-0288 CA PUR ID: 93806768 TAX: 0.00	24492151166715938067682	5999	182.49
06-15	06-15	EMERGENCYKITS.COM 180-027-0288 CA PUR ID: 93532826 TAX: 0.00	24492151166719935328261	5999	72.66
06-16	06-15	TARGET.COM * 800-591-3869 MN PUR ID: 10682324943940180 TAX: 0.00	24431061166083040698588	5310	57.75
06-16	06-15	TRAFFICSAFETYSTORE.COM 610-701-0844 PA PUR ID: 99968182 TAX: 0.00	24492151166743999681829	8999	418.15
06-16	06-15	FIRE SUPPLY DEPOT LLC BILL@WESTECHG AZ PUR ID: 28300013 TAX: 0.00	24493981167091283000134	5085	46.75
06-18	06-17	AMAZON.COM*2X05E5YK2 AMZN AMZN.COM/BILL@CITY PUR ID: 113-3297101-38362 TAX: 0.00	24431061168083321922903	5942	58.93

Default Accounting Code:

CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER 4246-0446-0277-2711		ACCOUNT SUMMARY	
	STATEMENT DATE	DISPUTED AMOUNT		
SEND BILLING INQUIRIES TO: C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION P.O. BOX 6335 FARGO, ND 58125-6335	06-22-21	\$.00	PREVIOUS BALANCE	\$.00
			PURCHASES & OTHER CHARGES	\$1,226.42
			CASH ADVANCES	\$.00
			CASH ADVANCE FEE	\$.00
			CREDITS	\$.00
		AMOUNT DUE \$ 0.00 DO NOT REMIT	TOTAL ACTIVITY	\$1,226.42



U.S. BANCORP SERVICE CENTER
P. O. Box 6343
Fargo, ND 58125-6343

CITY OF BRADBURY

ACCOUNT NUMBER 4246-0470-0126-4883

STATEMENT DATE 06-22-21

TOTAL ACTIVITY \$ 7.98



000001827 01 SP 0.560 106481357061776 P

CLAUDIA A SALDANA
CITY OF BRADBURY
600 WINSTON AVENUE
BRADBURY CA 91008-1123

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

JUN 28 2021

see Check #16546

NEW ACCOUNT ACTIVITY

POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
06-15	06-14	USPS PO 0522740820 DUARTE CA PUR ID: None TAX: 0.00	24137461166001168849907	9402	7.98

Default Accounting Code:

CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER 4246-0470-0126-4883		ACCOUNT SUMMARY	
	STATEMENT DATE 06-22-21	DISPUTED AMOUNT \$.00	PREVIOUS BALANCE	\$.00
SEND BILLING INQUIRIES TO: C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION P.O. BOX 6335 FARGO, ND 58125-6335	AMOUNT DUE \$ 0.00 DO NOT REMIT		PURCHASES & OTHER CHARGES	\$7.98
			CASH ADVANCES	\$.00
			CASH ADVANCE FEE	\$.00
			CREDITS	\$.00
			TOTAL ACTIVITY	



U.S. BANCORP SERVICE CENTER
P. O. Box 6343
Fargo, ND 58125-6343

CITY OF BRADBURY

ACCOUNT NUMBER 4246-0446-5320-2600
STATEMENT DATE 06-22-21
TOTAL ACTIVITY \$ 700.63

000001826 01 SP 0.560 106481357061775 P

SOPHIA MUSA
CITY OF BRADBURY
600 WINSTON AVENUE
BRADBURY CA 91008-1123

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

JUN 28 2021

see Check #16546

NEW ACCOUNT ACTIVITY

POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
06-14	06-10	THE HOME DEPOT #6629 MONROVIA CA PUR ID: WA95523540 TAX: 18.59	24943011162010184143519	5200	214.21
06-15	06-14	BROADVOICE 888-325-5875 CA PUR ID: 3090733544 TAX: 0.00	24453511165017045915884	4814	170.69
06-17	06-16	R & L ELECTRONICS HAMILTON OH PUR ID: PO 167579238168 TAX: 8.30	24801971167726792381685	5732	207.55
06-18	06-17	TARGET.COM * 800-591-3869 MN PUR ID: 10682324956580180 TAX: 0.00	24431061168083069049760	5310	42.51
06-21	06-20	AMZN MKTP US*212067THO AMZN.COM/BILL WA PUR ID: 113-6975498-18602 TAX: 5.70	24692161171100265521892	5942	65.67

Default Accounting Code:

CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER 4246-0446-5320-2600		ACCOUNT SUMMARY	
	STATEMENT DATE	DISPUTED AMOUNT	PREVIOUS BALANCE	\$.00
SEND BILLING INQUIRIES TO: C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION P.O. BOX 6335 FARGO, ND 58125-6335	06-22-21	\$.00	PURCHASES & OTHER CHARGES	\$700.63
	AMOUNT DUE \$ 0.00 DO NOT REMIT		CASH ADVANCES	\$.00
			CASH ADVANCE FEE	\$.00
			CREDITS	\$.00
			TOTAL ACTIVITY	\$700.63

City of Bradbury Monthly Investment Report for the month of June 2021

CASH ON DEPOSIT BY ACCOUNT

Bank Accounts:

Wells Fargo Bank - General Checking

Amount	Maturity	Interest Rate
\$ 1,138,346.08	n/a	0%

Investments:

Local Agency Investment Fund (LAIF)

\$ 3,356,036.82	n/a	0.26%
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Discover Bank CD

Ally Bank CD

\$ 246,000.00	9/7/2021	3.00%
\$ 247,000.00	9/26/2022	1.95%

CASH & INVESTMENTS ON DEPOSIT BY FUND

Funds

General Fund (101)	\$3,136,090.95
Utility Users Tax Fund (102)	\$602,670.01
Deposits Fund (103)	\$3,882.46
Long Term Planning Fee Fund (112)	\$1,534.37
Technology Fee Fund (113)	\$35,291.38
Gas Tax Fund (200)	\$14,524.47
SB 1 Gas Tax Fund (201)	\$39,951.01
Prop A Fund (203)	\$60,603.25
Prop C Fund (204)	\$19,645.67
TDA Fund (205)	\$995.79
Sewer Fund (206)	\$664,475.89
STPL Fund (208)	\$1,043.00
Recycling Grant Fund (209)	\$6,246.65
Measure R Fund (210)	\$65,903.11
Measure M Fund (212)	\$41,657.56
Measure W Fund (213)	(\$0.23)
COPS Fund (215)	\$289,899.29
County Park Grant Fund (217)	\$9,146.80
CWPP Grant Fund (219)	(\$6,178.76)
Cares Act Fund (220)	\$0.23

Total \$ 4,987,382.90

Total \$ 4,987,382.90

I hereby certify that there are sufficient funds available to meet the City's obligations for the next three (3) months.

This report is prepared in accordance with the guidelines established in the Statement of Investment Policy adopted November 21, 2017

Submitted By:

Reviewed By:

Kevin Kearney
City Manager

Laurie Stiver
City Treasurer

Revenues

Acct. Number	Account Description	2019-20 Budget	2019-20 YTD @ 06/30/20		2020-21 Budget	2020-21 YTD @ 6/30/21	
General Fund:							
101-00-4000	Operating Transfers In				-	44,815	
101-00-4010	Property Tax-Current Secured	495,000	466,415	94%	430,000	460,910	107%
101-00-4030	Property Tax-Current Unsecured	18,500	17,859	97%	14,000	17,713	127%
101-00-4050	Property Tax Prior Year		(62)	#DIV/0!	-	-	#DIV/0!
101-00-4060	Public Safety Augmentation F	12,000	10,674	89%	10,000	10,245	102%
101-00-4070	Delinquent Taxes	7,500	6,945	93%	6,000	10,080	168%
101-00-4100	Sales & Use Tax	1,500	1,075	72%	1,200	6,305	525%
101-00-4110	Franchise Fee-Cable TV	23,000	25,750	112%	26,000	23,316	90%
101-00-4120	Franchise Fee-SC Edison	19,000	18,321	96%	20,000	19,077	95%
101-00-4130	Franchise Fee-SC Refuse	37,000	38,058	103%	38,000	29,339	77%
101-00-4140	Franchise Fee-SC Gas Co.	2,600	3,213	124%	3,000	3,503	117%
101-00-4150	Franchise Fee-Cal Am Water	38,000	40,285	106%	40,000	47,376	118%
101-00-4160	AB939 Refuse Admin. Fee	18,000	19,267	107%	18,000	19,634	109%
101-00-4190	Real Property Transfer Tax	14,000	19,714	141%	20,000	23,346	117%
101-00-4200	Motor Vehicle In-Lieu	140,000	141,339	101%	140,000	144,160	103%
101-00-4210	Dist & Bail Forfeiture	1,500	2,257	150%	2,000	613	31%
101-00-4220	Fines-City	2,000	1,866	93%	1,000	4,901	490%
101-00-4350	Business License	40,700	35,412	87%	40,000	32,094	80%
101-00-4360	Movie & TV Permits	-	30,900	#DIV/0!	-	34,060	#DIV/0!
101-00-4370	Bedroom License Fee	15,000		0%	10,000	6,180	62%
101-00-4410	Variances & CUPs	1,600	1,635	102%	1,500	1,635	109%
101-00-4420	Lot Line Adjustment/Zone Changes	-		#DIV/0!	-	14,578	#DIV/0!
101-00-4440	Subdivisions/Lot Splits	5,000		0%	-	4,844	#DIV/0!
101-00-4460	Planning Dept. Review	25,000	73,112	292%	70,000	73,539	105%
101-00-4470	Building Construction Permit	250,000	88,887	36%	85,000	103,845	122%
101-00-4480	Building Plan Check Fees	250,000	91,735	37%	90,000	51,245	57%
101-00-4485	Landscape Plan Check Permit	5,500	2,793	51%	3,500	9,913	283%
101-00-4490	Green Code Compliance	27,000	9,084	34%	6,500	7,989	123%
101-00-4500	Civic Center Rental Fee	1,050	900	86%	900	-	0%
101-00-4530	Environmental & Other Fees	1,000	1,112	111%	1,300	3,240	249%
101-00-4540	City Engineering Plan Check	135,000	53,417	40%	50,000	98,084	196%
101-00-4600	Interest Income	77,712	68,873	89%	50,000	24,125	48%
101-00-4700	Sales of Maps & Publications	400	125	31%	200	15	8%
101-00-4800	Other Revenue	200		0%	-		#DIV/0!
101-00-4850	Cal-Am Loan Repayment	4,820	4,820	100%	4,820	4,820	100%
101-00-4900	Reimbursements	3,000	1,231	41%	500	50,424	10085%
101-00-4920	Sale of Prop. A Funds	-		#DIV/0!	-		#DIV/0!
101-23-4950	Vacant Property Registry Fee	100	100	100%	100		0%
101-24-4610	Donations	-	500	#DIV/0!	-		#DIV/0!
Total General Fund Revenues		1,672,682	1,277,612	76%	1,183,520	1,385,963	117%
Utility Users Tax Fund:							
102-00-4600	Interest	18,810	14,859	79%	10,000	5,099	51%
102-00-4830	Electric					2	
		18,810	14,859	79%	10,000	5,101	51%
Deposits Fund:							
103-00-2039	Chadwick Ranch Development		252,530		244,209	78,209	
		-	252,530		244,209	78,209	32%
Long Term Planning Fee Fund:							
112-00-4490	Long-Term Planning Fee	8,000	3,490	44%	3,000	2,724	91%
112-00-4600	LTP Fee Interest Income	400	367	92%	300	63	21%
		8,400	3,857	46%	3,300	2,787	84%

Revenues

Acct. Number	Account Description	2019-20 Budget	2019-20 YTD @ 06/30/20	2020-21 Budget	2020-21 YTD @ 6/30/21	
Technology Fee Fund:						
113-00-4520	Technology Fee	18,500	7,094 38%	7,000	10,182	145%
113-00-4600	Technology Fee Interest Income	1,000	913 91%	800	292	37%
		19,500	8,007 41%	7,800	10,474	134%
Gas Tax Fund:						
200-00-4200	TCRA Funds	-	1,211 #DIV/0!	1,200		0%
200-00-4600	Gas Tax Interest	-	191 #DIV/0!	-	106	#DIV/0!
200-00-4260	Gas Tax	25,000	28,773 115%	22,500	25,865	115%
		25,000	30,175 121%	23,700	25,971	110%
SB1 Gas Tax Fund:						
201-00-4000	Transfers In	-	#DIV/0!			#DIV/0!
201-00-4260	Gas Tax	15,000	18,653 124%	13,500	15,815	117%
201-00-4600	Gas Tax Interest	-	213 #DIV/0!	-	201	#DIV/0!
		15,000	18,866 126%	13,500	16,016	119%
Prop. A Fund:						
203-40-4260	Prop. A Transit Funds	23,000	20,741 90%	25,094	21,669	86%
203-40-4600	Prop. A Transit Interest	308	480 156%	300	325	108%
		23,308	21,221 91%	25,394	21,994	87%
Prop. C Fund:						
204-48-4260	Prop. C Funds	19,000	17,204 91%	20,813	17,974	86%
204-48-4600	Prop. C Interest	-	210 #DIV/0!	-	133	#DIV/0!
		19,000	17,414 92%	20,813	18,107	87%
Transportation Development Act Fund:						
205-48-4260	TDA Funds	5,000	5,000 100%	5,000	4,587	92%
205-48-4600	TDA Interest		13 #DIV/0!	-	6	#DIV/0!
		5,000	5,013 100%	5,000	4,593	92%
Sewer Fund:						
206-00-4000	Transfers In	600,000	600,000 100%	240,000	240,000	100%
206-50-4600	Sewer Fund Interest	885	10,551 1192%	11,000	4,935	45%
206-50-4605	Lemon Ave. Assessment		#DIV/0!			#DIV/0!
206-50-4606	Winston Ave. Assessment		#DIV/0!		67,433	#DIV/0!
206-50-4730	Mount Olive Drive Assessment		#DIV/0!			#DIV/0!
	Transfers In		#DIV/0!			#DIV/0!
	Mount Olive Lane Assessment		#DIV/0!			#DIV/0!
		600,885	610,551 102%	251,000	312,368	124%
STPL Fund:						
208-00-4260	STPL Funds			-		#DIV/0!
208-00-4600	STPL Interest	-	20 #DIV/0!	-	8	#DIV/0!
		-	20 #DIV/0!	-	8	#DIV/0!
Recycling Grant Fund:						
209-00-4260	Recycling Grant Funds	5,000	3,182 64%	5,000		0%
209-00-4600	Recycling Grant Interest		187 #DIV/0!	50	86	172%
		5,000	3,369 67%	5,050	86	2%
Measure R Fund:						
210-48-4260	Measure R Funds	15,000	12,885 86%	15,572	13,929	89%
210-48-4600	Measure R Interest	-	1,019 #DIV/0!	800	430	54%
		15,000	13,904 93%	16,372	14,359	88%

Measure M Fund

Revenues

Acct. Number	Account Description	2019-20 Budget	2019-20 YTD @ 06/30/20		2020-21 Budget	2020-21 YTD @ 6/30/21	
212-48-4260	Measure M Funds	16,500	14,483	88%	16,005	15,295	96%
212-48-4600	Measure M Interest	-	462	#DIV/0!	300	254	85%
		16,500	14,945	91%	16,305	15,549	95%
Measure W Fund							
213-48-4260	Measure W Funds	60,000	-		60,000	50,506	84%
213-48-4600	Measure W Interest			#DIV/0!	-	-	#DIV/0!
		60,000	-	0%	60,000	50,506	84%
Citizen's Option for Public Safety (COPS) Fund:							
215-23-4260	COPs Funds	100,000	152,399	152%	100,000	156,727	157%
215-23-4600	COPs Interest	982	4,573	466%	3,000	1,611	54%
		100,982	156,972	155%	103,000	158,338	154%
County Park Grant:							
217-00-4210	County Park Grant					324	
217-00-4600	Grant Fund Interest Income	180	165	92%	100	521	521%
		180	165	92%	100	845	845%
Fire Safe Grant:							
219-00-4260	Community Wildfire Protection Plan	45,000	-		45,000	20,148	45%
219-00-4600	Fire Safe Grant Interest Income	215	208	97%	150	50	33%
		45,215	208	0%	45,150	20,198	45%
Covid-19 Fund:							
220-00-4215	COVID 19 Revenues					50,000	#DIV/0!
220-00-4600	Interest Income					38	
						50,038	
Total Revenues		2,650,462	2,449,688	92%	2,034,213	2,191,509	108%

Expenditures

Account Description		2019-20 Budget	2019-20 YTD @ 06/30/20		2020-21 Budget	2020-21 YTD @ 6/30/21	
General Fund:							
101-00-5000	Transfers Out	600,000	600,000	100%	240,000	240,000	100%
City Council Division:							
101-11-6500	Community Support (homelessness)	4,000	3,000	75%	4,000	3,000	75%
101-11-6100	Events and awards	6,000	6,451	108%	-		#DIV/0!
101-11-6110	City Newsletter	-	475	#DIV/0!	300	245	82%
		10,000	9,926	99%	4,300	3,245	75%
City Manager Division:							
101-12-5010	Salaries	109,268	120,000	110%	120,000	124,080	103%
101-12-5100	Benefits	46,174	48,193	104%	49,455	48,929	99%
101-12-6020	Meetings & Conferences	3,500	4,853	139%	3,500	295	8%
101-12-6025	Expense Account	1,500	1,233	82%	1,250	759	61%
101-12-6050	Mileage	1,200	910	76%	1,000	418	42%
101-12-6440	Cell Phone	1,000	900	90%	1,000	825	83%
		162,642	176,089	108%	176,205	175,306	99%
City Clerk Division:							
101-13-5010	Salaries	61,424	56,305	92%	61,424	58,394	95%
101-13-5100	Benefits	24,702	29,978	121%	26,126	31,543	121%
101-13-6020	Meetings & Conferences	-	12	#DIV/0!	-		#DIV/0!
101-13-6050	Mileage	50	122	244%	115	55	48%
101-13-6210	Special Department Supplies	275	157	57%	275		0%
101-13-6220	Election Supplies	500	314	63%	500		0%
101-13-6225	Codification	7,000	3,063	44%	5,000	2,197	44%
101-13-7000	Contract Election Services	12,000		0%	-		#DIV/0!
		105,951	89,951	85%	93,440	92,189	99%
Finance Division:							
101-14-5010	Salaries	15,449	13,160	85%	14,000	13,561	97%
101-14-5100	Benefits	1,371	1,172	85%	1,357	1,304	96%
101-14-6210	Special Department Supplies	600	37	6%	50	394	788%
101-14-6230	Contracted Computer Services	500	1,231	246%	1,000	1,231	123%
101-14-7010	Contracted Banking Services	4,000	4,317	108%	4,500	5,705	127%
101-14-7020	Contracted Audit Services	18,000	15,300	85%	18,500		0%
101-14-7040	GASB Reports	725	700	97%	725	700	97%
		40,645	35,917	88%	40,132	22,895	57%
City Attorney Division:							
101-15-7020	City Attorney Retainer	31,800	31,800	100%	31,800	33,570	106%
101-15-7070	City Attorney Special Service	5,000	4,190	84%	2,500	22,545	902%
101-15-7075	Development Code Update					2,150	
101-15-7080	Seminars & Training	1,100		0%	1,100	500	45%
		37,900	35,990	95%	35,400	58,765	166%
General Government Division:							
101-16-5010	Salaries	48,308	45,810	95%	48,308	49,334	102%
101-16-5100	Benefits	13,107	15,436	118%	15,488	8,736	56%
101-16-6010	Seminars & Training	1,000		0%	1,000	225	23%
101-16-6020	Meetings & Conferences	200	150	75%	200	149	75%
101-16-6040	Transportation & Lodging	1,000		0%	500		0%
101-16-6050	Mileage	300	151	50%	300		0%
101-16-6120	Postage	300	690	230%	700	201	29%
101-16-6200	Office Supplies	2,500	814	33%	1,000	2,746	275%
101-16-6210	Special Departmental Supplies	500		0%	-		#DIV/0!
101-16-6230	Computer & Website Services	15,000	9,383	63%	10,000	4,475	45%
101-16-6240	PERS UAL Payment	3,717	4,219	114%	4,500	6,291	140%
101-16-6241	PERS Replacement Benefit Contributor	3,000	2,557	85%	2,500	2,566	103%

Expenditures

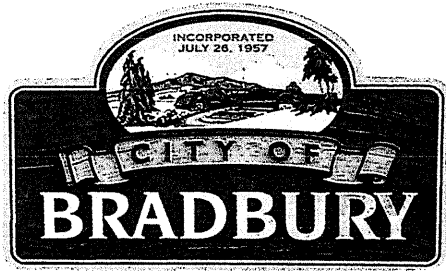
Account Description		2019-20 Budget	2019-20 YTD @ 06/30/20		2020-21 Budget	2020-21 YTD @ 6/30/21	
101-16-6242	PERS SSA 218 Annual Fee		200		200	200	100%
101-16-6250	Copier & Duplications	5,000	903	18%	1,200		0%
101-16-6300	Insurance	56,000	19,811	35%	35,000	36,352	104%
101-16-6400	Utilities	4,500	3,606	80%	3,200	6,301	197%
101-16-6440	Telephone	6,000	2,087	35%	2,300	1,972	86%
101-16-6450	Building Operations	4,000	3,601	90%	1,200	1,153	96%
101-16-6460	Building & Cleaning Service	3,000	3,695	123%	3,200	4,840	151%
101-16-6470	Maintenance & Supplies	400	13	3%	500	4,387	877%
101-16-7600	Operating Contingency	-	#DIV/0!			#DIV/0!	
		167,832	113,126	67%	131,296	129,928	99%
Engineering Division:							
101-19-7230	Contracted Engineering Services	130,000	80,950	62%	75,000	62,719	84%
		130,000	80,950	62%	75,000	62,719	84%
Planning, Zoning & Development Division:							
101-20-6020	Meetings & Conferences		#DIV/0!			#DIV/0!	
101-20-6120	Postage	1,000	427	43%	500	317	63%
101-20-6210	Special Department Supplies	500		0%	500		0%
101-20-6240	Environmental Filing Fees	500		0%	500		0%
101-20-7210	City Planner Retainer	46,800	46,800	100%	46,800	39,000	83%
101-20-7220	Contracted Building & Safety	250,000	114,219	46%	90,000	75,371	84%
101-20-7240	City Planner Special Service	15,000	13,530	90%	15,000	19,305	129%
101-20-7245	General Plan update	-	4,150	#DIV/0!	134,460	5,534	4%
101-20-7075	Development Code Update	26,000	-	0%	-	1,935	#DIV/0!
		339,800	179,126	53%	287,760	141,462	49%
Parks & Landscape Maintenance Division:							
101-21-7015	Royal Oaks Trail Maintenance	10,000	7,515	75%	10,000	6,637	66%
101-21-7020	City Hall Grounds Maintenance	7,000	3,723	53%	7,000	4,239	61%
101-21-7025	Trail Maintenance	10,000	4,356	44%	10,000	9,445	94%
101-21-7035	Mt.Olive Entrance & Trail	12,000	6,681	56%	12,000	9,803	82%
101-21-7045	Lemon/RO Horse Trail	43,000	1,417	3%	7,000	1,946	28%
101-21-7060	Street Tree Trimming	-	-	#DIV/0!	-	560	#DIV/0!
		82,000	23,692	29%	46,000	32,630	71%
Public Safety Division:							
101-23-6210	Special Departmental Services	-	74	#DIV/0!	-	11	#DIV/0!
101-23-7410	Contract Services Sheriff	118,522	118,521	100%	125,121	104,267	83%
101-23-7420	City Hall Security	3,500	2,887	82%	3,000	3,060	102%
101-23-7450	Code Enforcement	6,000	17,308	288%	12,000	19,578	163%
101-23-7757	AED Purchase	-	#DIV/0!			#DIV/0!	
		128,022	138,790	108%	140,121	126,916	91%
Emergency Preparedness Division:							
101-24-6010	Seminars & Training				100	185	185%
101-24-6020	Meetings & Conferences	100	67	67%	100	495	495%
101-24-6030	Memberships & Dues	375	360	96%	375	360	96%
101-24-6100	Events & Awards	500		0%	200		0%
101-24-6470	Maintenance & Supplies	5,500	4,856	88%	5,500	2,647	48%
101-24-6480	Civic Center Generator	-	857	#DIV/0!	1,000	944	94%
101-55-7030	Hazard Mitigation Plan	-	8	#DIV/0!	-		#DIV/0!
101-24-7245	Hazard Mitigation Plan	5,000		0%	-		#DIV/0!
		11,475	6,148	54%	7,275	4,631	64%
Animal & Pest Control Division:							
101-25-7000	Animal Control Services	18,085	17,653	98%	12,971	4,869	38%
101-25-7010	Pest Control Services	300		0%	300		0%
		18,385	17,653	96%	13,271	4,869	37%

Expenditures

Account Description		2019-20 Budget	2019-20 YTD @ 06/30/20		2020-21 Budget	2020-21 YTD @ 6/30/21	
Intergovernmental Relations Division:							
101-30-6030	Memberships & Dues	9,200	10,459	114%	10,500	10,463	100%
General Fund Totals		1,843,852	1,517,817	82%	1,300,700	1,106,018	85%
Utility Users Tax Fund:							
102-15-7075	NPDES Stormwater Compliance	26,000	91,920	354%	-	-	#DIV/0!
102-42-7630	NPDES Stormwater Compliance				73,431	89,299	122%
		26,000	91,920	354%	73,431	89,299	122%
Deposits Fund:							
103-00-2039	Chadwick Ranch Development		252,530		166,000	78,765	
			252,530		166,000	78,765	47%
Long Term Planning Fee Fund:							
112-20-7245	General Plan Expense		2,800	#DIV/0!	20,000	19,270	96%
Technology Fee Fund:							
113-20-4500	Permit Digitizing	10,000	14,748	147%	-	865	#DIV/0!
113-20-7730	Website	20,000	576	3%	2,000	4,300	215%
113-20-8120	Capital Equipment-Server & Copier		1,257	#DIV/0!	10,000	10,216	1%
	Misc. Technology Expenses				2,000		0%
		30,000	16,581	55%	14,000	15,381	110%
Gas Tax Fund:							
200-48-5000	Transfers Out	-					
200-48-6400	Utilities-Select System	9,000	9,370	104%	9,000	11,366	126%
200-48-6410	Street Lights	8,000	9,691	121%	8,000	9,564	120%
200-48-7000	PW Contract Services	3,000	588	20%	1,000		0%
200-48-7290	Street Sweeping	4,000	4,384	110%	4,000	2,818	70%
200-48-7750	Wild Rose Project			#DIV/0!	5,000	2,250	45%
200-48-7755	City Wide Slurry Seal		(2,904)	#DIV/0!	-		#DIV/0!
		24,000	21,129	88%	27,000	25,998	96%
SB1 Gas Tax Fund:							
201-48-7745	Royal Oaks North Curb Extension	19,000		0%	-		#DIV/0!
201-48-7755	City Wide Slurry Seal	-	-	#DIV/0!	-		#DIV/0!
		19,000	-	0%	-	-	#DIV/0!
Prop. A Fund:							
203-00-7600	Sale of Prop. A Funds				-		
203-40-7625	Transit Services	9,000	-	0%	-	-	#DIV/0!
		9,000	-	0%	-	-	#DIV/0!
Prop. C Fund:							
204-20-6030	Memberships & Dues	900		0%	900	378	42%
204-40-7325	Transit Services	-	8,449	#DIV/0!	9,000	8,448	94%
204-48-7745	Royal Oaks North Curb Extension	19,000		0%	-		#DIV/0!
204-48-7755	City Wide Slurry Seal			#DIV/0!			#DIV/0!
		19,900	8,449	42%	9,900	8,826	89%
Transportation Development Act Fund:							
205-48-7720	Lemon/RO Horse Trail Project			#DIV/0!	-		#DIV/0!
205-48-7735	Royal Oaks & Mt. Olive Trail Rehab.	5,000	4,768	95%	5,000	4,014	80%
205-00-7760	Return of Funds			#DIV/0!	-		#DIV/0!
		5,000	4,768	95%	5,000	4,014	80%

Expenditures

Account Description		2019-20 Budget	2019-20 YTD @ 06/30/20		2020-21 Budget	2020-21 YTD @ 6/30/21	
Sewer Fund:							
206-50-7600	Mt. Olive Drive Sewer Project	2,619	2,619	100%			#DIV/0!
206-50-7601	Mt. Olive Lane Sewer Project	705,087	404,275	57%	673,396	253,946	38%
206-50-7602	DUSD Message Board				40,000	35,160	88%
206-50-7605	Lemon Ave. Project	580,000	-	0%			#DIV/0!
206-50-7606	Winston Ave Project	5,125	5,152	101%	40,000	51,750	129%
		1,292,831	412,046	32%	753,396	340,856	45%
Recycling Grant Fund:							
209-35-7300	Recycling Education	5,000	3,182	64%	5,000	7,200	144%
Measure R Fund:							
210-48-7755	City Wide Slurry Seal	-	-	#DIV/0!			#DIV/0!
210-48-7745	Royal Oaks North Curb Extension	14,000		0%			#DIV/0!
210-00-7760	Return of Funds			#DIV/0!			#DIV/0!
		14,000	-	0%	-	-	#DIV/0!
Measure M Fund							
212-48-7755	Citywide Slurry Seal	-	-	#DIV/0!			#DIV/0!
212-48-7745	Royal Oaks North Curb Extension	27,000		0%			#DIV/0!
212-48-7756	Bridge Repair			#DIV/0!			#DIV/0!
		27,000	-	0%	-	-	#DIV/0!
Measure W Fund							
213-42-7630	NPDES Stormwater Compliance	60,000			60,000	50,506	
Citizen's Option for Public Safety (COPS) Fund:							
215-23-7410	Contract Services Sheriff	100,000	100,000	100%	50,000		0%
215-23-7411	Contract CSO Services & Supplies	55,000	52,399	95%	53,500	70,053	131%
		155,000	152,399	98%	103,500	70,053	68%
County Park Grant:							
217-21-7650	Civic Center Park	1,000	1,000	-	1,000		0%
Fire Safe Grant 14-USFS-SFA-0053:							
219-21-7761	Community Wildfire Protection Plan	72,000	4,546		50,000	32,901	66%
Covid-19 Fund:							
220-00-5000	Operating Transfers Out					44,815	
220-00-6215	COVID 19 Expenses					5,223	
					-	50,038	
Total Expenditures		3,603,583	2,489,167	69%	2,588,927	1,899,125	73%



Liz Bruny, Mayor (District 5)
Bruce Lathrop, Mayor Pro-Tem (District 4)
Monte Lewis, Council Member (District 2)
Richard Hale, Council Member (District 1)
Richard Barakat, Council Member (District 3)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Kevin Kearney, City Manager

DATE: July 20, 2021

SUBJECT: **RESOLUTION NO. 21-15: APPROVE PROJECT FUNDED BY SB1:
THE ROAD REPAIR AND ACCOUNTABILITY ACT**

ATTACHMENTS: 1. Resolution No. 21-15

SUMMARY

The City must identify a project for the utilization of the Road Repair and Accountability Act funds (SB1 Gas Tax funds). On June 22, 2021, the City approved the 2021-22 Fiscal Year Budget which includes SB1 Gas Tax funds of \$81,615 for the Bradbury Road/Wild Rose Avenue Widening Project.

As a result, Staff recommends the adoption of Resolution No.21-15, which recognizes SB1's funding allocation and identifies these funds to be used toward the Bradbury Road/Wild Rose Avenue Widening Project.

DISCUSSION

The City of Bradbury will receive approximately \$30,000 in FY 2021-22 to improve local streets, roads and increase mobility options through walking, biking and transit infrastructure.

The City currently has \$51,315 from prior years. With the funds received from SB1 this year, Staff is recommending that they be used toward the Bradbury Road/Wild Rose Avenue Widening Project.

FINANCIAL ANALYSIS

There is no significant financial impact to the City's general fund by adopting Resolution No. 21-15.

STAFF RECOMMENDATION

It is recommended that City Council review this report and adopt Resolution No. 21-15, which recognizes SB1's funding allocation of \$81,615 to the City of Bradbury and allocates these funds toward the Bradbury Road/Wild Rose Avenue Widening Project.

ATTACHMENT #1

RESOLUTION NO. 21-15

RESOLUTION TO INCORPORATE A LIST OF PROJECTS FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City of Bradbury are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City of Bradbury must include a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, in the City of Bradbury budget, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City of Bradbury, will receive and estimated \$30,000 in RMRA funding in Fiscal Year 2021-22 from SB 1; and

WHEREAS, the City of Bradbury, currently has \$51,315 in RMRA from prior fiscal years; and

WHEREAS, the City of Bradbury has undergone a robust public process to ensure public input into our community's transportation priorities/the project list; and

WHEREAS, the City of Bradbury used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities' priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City of Bradbury maintain and rehabilitate the City's public streets/roads, bridge, add active transportation infrastructure throughout the City of Bradbury this year and other of similar projects into the future; and

WHEREAS, the 2018 California Statewide Local Streets and Roads Needs Assessment found that the City of Bradbury streets and roads are in an "good" condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a "excellent" condition; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets

infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of the City of Bradbury, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The following newly proposed projects will be funded in part with fiscal year 2021-22 Road Maintenance and Rehabilitation Account revenues:

***Bradbury Road/Wild Rose Avenue Widening Project** would widen a currently narrow curvilinear two-lane roadway, which has limited shoulder areas due to the presence of large hedges, severe slopes, and a steep hillside. The current roadway width presents hazards and challenges to large moving trucks, horse trailers, and construction vehicles. The widening of the roadway provides a safer means of access for all vehicles utilizing Bradbury Road. The existing curb-to-curb street width is approximately 23 feet and would be increased to a proposed uniform curb-to-curb street width of 36 feet. The proposed road has an estimated useful life of 100 years, and project construction would be completed during the 2022-23 fiscal year.*

PASSED AND ADOPTED by the City Council of the City of Bradbury, State of California this 20th day of July, 2021, by the following vote:

MAYOR – CITY OF BRADBURY

ATTEST:

CITY CLERK – CITY OF BRADBURY

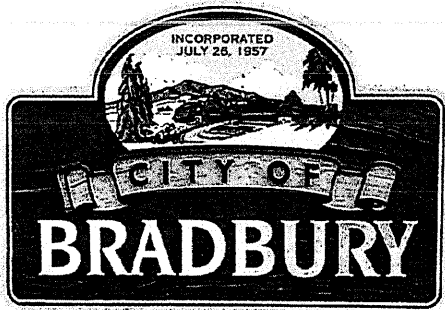
"I, Claudia Saldana, City Clerk, hereby certify that the foregoing Resolution, being Resolution No. 21-15, was duly adopted by the City Council of the City of Bradbury, California, at a regular meeting held on the 20th day of July, 2021 by the following roll call vote:"

AYES:

NOES:

ABSENT:

CITY CLERK – CITY OF BRADBURY



Liz Bruny, Mayor (District 5)
Bruce Lathrop, Mayor Pro Tem (District 4)
Richard Hale, Council Member (District 1)
Monte Lewis, Mayor (District 2)
Richard Barakat, Council Member (District 3)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Kevin Kearney, City Manager

INITIATED BY: David Gilbertson, City Engineer

DATE: July 20, 2021

SUBJECT: **Bradbury Road/Wild Rose Avenue Street Widening**

ATTACHMENTS: 1. Easement Deed
2. Preliminary Street Plan
3. Cost Estimate
4. RKA Proposal

SUMMARY

It is recommended that the City Council; 1) accept the Easement Deed for public road purposes for 150 Deodar Lane (APN 8527-026-025), and 2) authorize staff to proceed with the preparation of final plans and documents for the widening of Bradbury Road/Wild Rose Avenue between Winding Oak Lane to the main entrance to the Bradbury Estates.

ANALYSIS

The centerline of Bradbury Road/Wild Rose Avenue is the jurisdictional boundary between Monrovia and Bradbury after an annexation was processed through LAFCO in January of 2018. The City of Bradbury desires to improve the segment of Bradbury Road/Wild Rose Avenue between Winding Oak Lane and the main entrance to the Bradbury Estates. This segment of Bradbury Road is a narrow curvilinear two-lane roadway with limited shoulder areas due to the presence of large hedges, severe slopes, mature trees, and a steep hillside. The current roadway width presents hazards and challenges to large moving trucks, horse trailers, and construction vehicles entering and exiting the Estates main entrance. This situation has been exacerbated due to the prohibition of large vehicles using the narrow Wild Rose bridge in Monrovia

westerly of the main entrance. The widening of the roadway will provide a safer means of access for all vehicles using the main Bradbury Estates entrance.

The existing curb-to-curb street width of approximately 23 feet will be increased to a proposed uniform curb-to-curb street width of 36 feet. Due to the steep slope along the Bradbury side of the street, this widening will require the construction of a large retaining wall (up to a maximum height of 13 feet) along the 150 Deodar property frontage. There are numerous options for the type of retaining wall that can be constructed such as a decorative concrete block wall matching the Estates entrance features, poured-in-place concrete wall, or a decorative soil nail wall.

There are seven (7) mature Oak trees in conflict with the proposed roadway widening that will require removal as part of the project. In addition, a row of ten (10) Avocado trees and a large hedge in front of 302 Bradbury Road is in conflict with the proposed widening and will also require removal. Monrovia recently completed a street resurfacing project on Bradbury Road/Wild Rose Avenue last year and these improvements will join the current existing edge of pavement.

In order to accommodate the additional roadway width, 1,919 square feet of property needed to be acquired from 150 Deodar Lane to be utilized as street right-of-way. The Easement Deed has been executed by the property owner and requires the City Council to formally accept the dedication prior to recordation with Los Angeles County.

FINANCIAL ANALYSIS

The total project cost is anticipated to be \$525,000. A breakdown of the project costs is as follows:

Final Plan Preparation (Plans, Specifications, Cost Estimates, Survey, and Soils Investigation)	\$36,172
Environmental Determination (CEQA) and Biological Assessment	\$60,328
CM, Inspection, Materials Testing, and Grant Fund Administration	\$38,500
Construction (including 10% contingency)	\$390,000
TOTAL COST	\$525,000

The chart below identifies the available restricted funds in the current FY 2021/22 and next FY 2022/23 that could be utilized for the project:

	<u>FY 21/22</u>	<u>FY22/23</u>
Fund 200 – Gas Tax Fund	\$ 25,430	\$ 50,000
Fund 201 – SB1 Fund	\$ 80,801	\$112,101
Fund 204 – Prop C Fund	\$ 36,570	\$ 60,020
Fund 208 – STPL Fund	\$ 1,036	\$ 1,046
Fund 210 – Measure R Fund	\$ 86,718	\$104,600
Fund 212 – Measure M Fund	\$ 58,719	\$ 75,619
TOTAL	\$291,274	\$403,386

The City receives approximately \$100,000 in restricted funds each year; yet, there still remains a shortfall of restricted funding this FY 2021/22 and next FY 2022/23. If the City Council elects to proceed with this project, Staff would finalize the plans and specifications this FY 2021/22. The question remains about when construction should start with the restricted funding shortfall. The City Council may elect to use general funds to cover the remaining amount this FY 2021/22 or to proceed with the project next FY 2022/23 by utilizing general funds to cover a smaller shortfall. The City Council may also elect to try and wait another year or two after until additional restricted funding becomes available; however, Staff will need to check on the audit requirements for holding such funds for extended years. Staff could also come back at a later time to have a more in-depth discussion on funding the project if the City Council is still deciding to move forward.

ALTERNATIVES

1. The City Council can elect not to move forward with the preparation of final plans and documents for the project and leave the roadway as is.
2. The City Council may request additional information or studies regarding this item.

STAFF RECOMMENDATION

It is recommended that the City Council:

1. Accept the Easement Deed for public road purposes for 150 Deodar Lane (APN 8527-026-025), and
2. Authorize staff to proceed with the preparation of final plans and documents for the widening of Bradbury Road/Wild Rose Avenue between Winding Oak Lane to the main entrance to the Bradbury Estates.

ATTACHMENT #1

RECORDING REQUESTED BY:

City of Bradbury

WHEN RECORDED MAIL THIS DEED
AND TAX STATEMENTS TO:

City Clerk

City of Bradbury

600 Winston Avenue

Bradbury, CA 91008

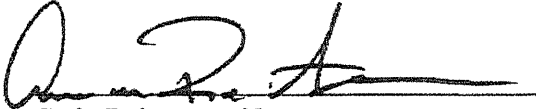
SPACE ABOVE THIS LINE FOR RECORDER'S USE

EASEMENT DEED

Portion of APN 8527-026-025
Wild Rose Avenue

For a valuable consideration, receipt of which is hereby acknowledged, **Craig Robertson, Trustee of the 150 Deodar Land Trust, dated March 28, 2007**, does hereby **GRANT** to the **CITY OF BRADBURY**, a municipal corporation, an easement for **PUBLIC ROAD PURPOSES** and all uses incident thereto, including the right to make connections with adjoining properties, in, over, under, upon and across that portion of real property in the City of Bradbury, County of Los Angeles, State of California more particularly described in Exhibit "A" (legal description) and shown on Exhibit "B" (plat).

By:

A handwritten signature in black ink, appearing to read 'Craig Robertson', is written over a horizontal line.

Craig Robertson, Trustee

<signature must be notarized>

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

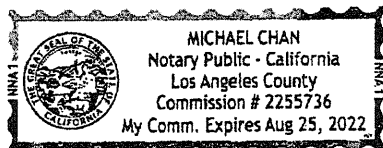
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
 County of Los Angeles)
 On 7th April 2021 before me, MICHAEL CHAN, Notary Public,
 Date Here Insert Name and Title of the Officer
 personally appeared CRAIG W. ROBERTSON
 Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature [Signature]
 Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: EASEMENT DEED
 Document Date: 04-07-2021 Number of Pages: —
 Signer(s) Other Than Named Above: —

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General
☒ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____
 Signer Is Representing: _____

Signer's Name: _____
☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____
 Signer Is Representing: _____

Exhibit "A"
Legal Description

Sheet 1 of 2

Portion of APN 8527-026-025

That portion of Lot 2 in Section 25, Township 1 North, Range 11 West, San Bernardino Meridian, of the subdivision of the Rancho Azusa de Duarte, in the City of Bradbury, County of Los Angeles, State of California, as per map recorded in Book 6, pages 80 to 82 inclusive, of Miscellaneous Records, in the Office of the County Recorder of said County, described as follows:

Beginning at the easterly terminus of a curve, concave southwesterly, on northerly line of Wild Rose Avenue shown on Record of Survey filed in Book 135, page 57, of Record of Survey, as " $R=80.00$ feet, $\Delta=18^{\circ}05'34''$, $L=25.26$ feet" and at which point a radial line to said curve bears $N21^{\circ}47'59''E$;

Said point also being an angle point on the land described as Parcel 1 in document recorded on 12/21/1992 as Instrument No. 92-2387948, Official Records;

thence westerly along said curve and said northerly line of Wild Rose Avenue through a central angle of $18^{\circ}05'34''$, an arc length of 25.26 feet;

thence continuing along said northerly line of Wild Rose Avenue, North $86^{\circ}17'35''$ West, 129.31 feet to the beginning of a tangent curve concave northeasterly and having a radius of 126.20 feet;

thence continuing along said northerly line of Wild Rose Avenue and northwesterly along said curve through a central angle of $44^{\circ}00'00''$, an arc distance of 96.92 feet;

thence continuing along said northerly line of Wild Rose Avenue, North $42^{\circ}17'35''$ West, 52.26 feet to a point on the westerly line of said Parcel 1;

thence along said westerly line, North $32^{\circ}16'59''$ East, 32.52 feet to the cusp of a tangent curve concave northeasterly and having a radius of 25.00 feet and at which point a radial line to said curve bears North $57^{\circ}43'01''$ West;

thence southeasterly along said curve through a central angle of $74^{\circ}34'34''$, an arc distance of 32.54 feet to a point of tangency with a line parallel with and 13 feet northerly (measured at right angles) from said northerly line of Wild Rose Avenue;

thence along said parallel line, South $42^{\circ}17'35''$ East, 60.58 feet to the beginning of a tangent curve concave northeasterly and having a radius of 90.00 feet;

thence southeasterly along said curve through a central angle of $44^{\circ}00'00''$, an arc distance of 69.12 feet to a point of tangency with a line parallel with and 3 feet northerly (measured at right angles) from said northerly line of Wild Rose Avenue;

thence along said parallel line, South $86^{\circ}17'35''$ East, 125.40 feet to a point on a tangent curve concave southwesterly having a radius of 83.00 feet;

thence southeasterly along said curve through a central angle of $20^{\circ}23'05''$, an arc distance of 29.53 feet to a point on the easterly line of said Parcel 1;

Said point also being a point on the curve shown on said Record of Survey as " $R=400.00$ feet, $\Delta=21^{\circ}16'34''$, $L=148.54$ feet" and at which point a radial line to said curve bears North $53^{\circ}06'39''$ West;

thence southwesterly along said Parcel 1 and said curve through a central angle of $0^{\circ}18'01''$, an arc distance of 2.10 feet to the **POINT OF BEGINNING**.

Contains approximately 1,919 square feet (0.044 acre).

Prepared by:



CONSULTING GROUP

398 SOUTH LEMON CREEK DRIVE, SUITE E
WALNUT, CALIFORNIA 91789

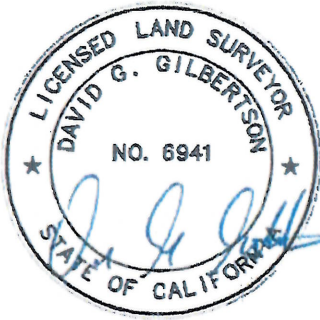
TEL (909) 594-9702 • FAX (909) 594-2658

David G. Gilbertson, LS 6941
Expires 09/30/2021



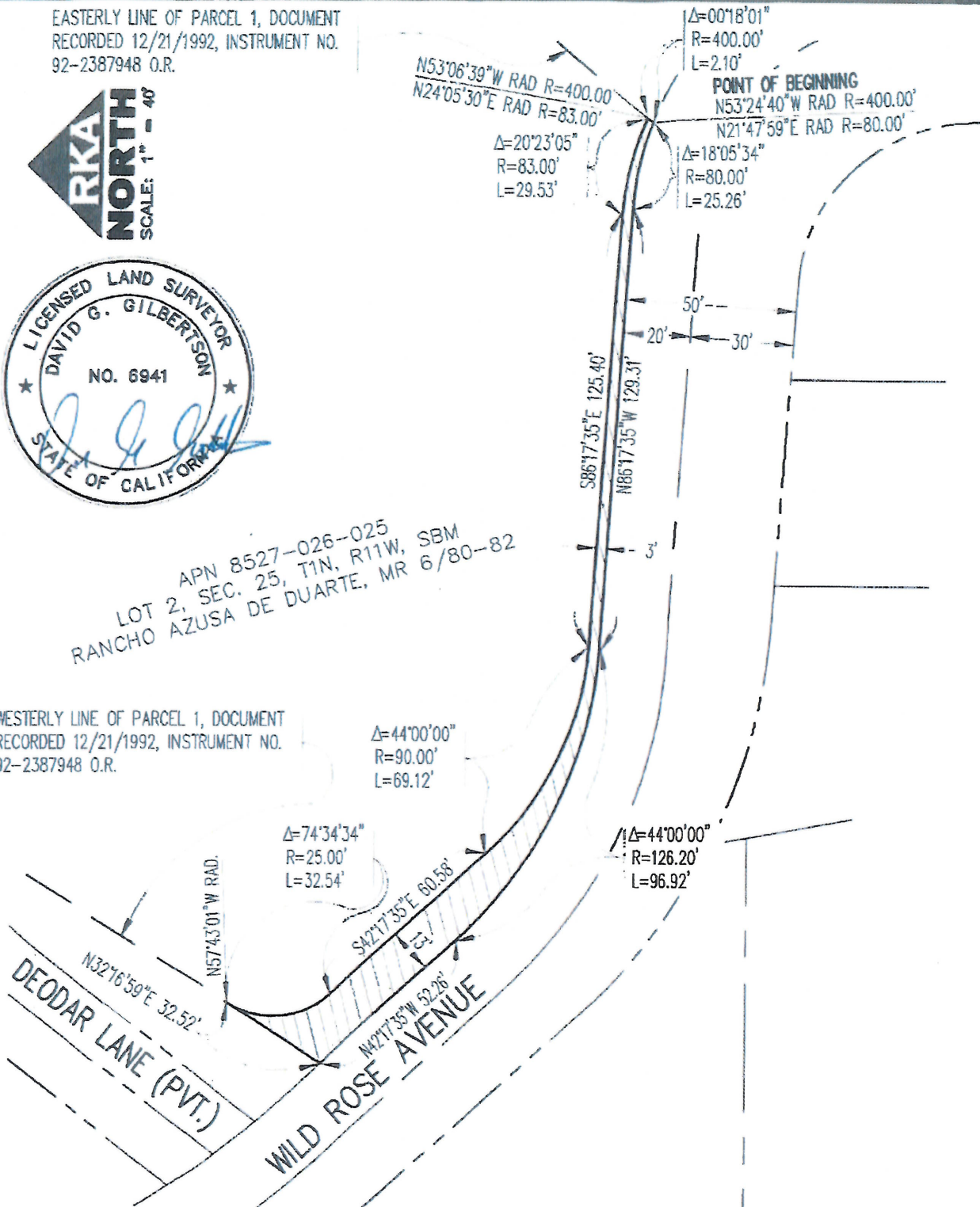
Revised 12/09/2020

EASTERLY LINE OF PARCEL 1, DOCUMENT
RECORDED 12/21/1992, INSTRUMENT NO.
92-2387948 O.R.



APN 8527-026-025
LOT 2, SEC. 25, T1N, R11W, SBM
RANCHO AZUSA DE DUARTE, MR 6/80-82

WESTERLY LINE OF PARCEL 1, DOCUMENT
RECORDED 12/21/1992, INSTRUMENT NO.
92-2387948 O.R.



LEGEND:



INDICATES PROPOSED EASEMENT

NOTE: THIS IS NOT A SURVEY. THE INFORMATION SHOWN
ON THIS EXHIBIT IS COMPILED FROM RECORD DATA.

EXHIBIT 'B'

PLAT
APN 8527-026-025

RWB 12/09/2020

ATTACHMENT #2

ATTACHMENT #3

COST ESTIMATE WORK SHEET

(909) 594-9702 · (626) 331-8323
Fax: (909) 594-2658

PROJ. NO. 393035		DATE 7/12/2021		SHEET 1 of 1	
PROJECT TITLE BRADBURY ROAD/ WILD ROSE AVENUE WIDENING					
LOCATION BRADBURY ROAD FROM WINDING OAK LANE TO OAKLEAF AVENUE					
OWNER CITY OF BRADBURY					
ESTIMATED BY DGG		CHECKED BY DGG		APPROVED BY DGG	
ITEM NO.	DESCRIPTION	TOTAL QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT
1	Clearing and Grubbing, Mobilization (BMP, SWPPP)	1	L.S.	\$10,000.00	\$ 10,000.00
2	Traffic Control	1	L.S.	\$10,000.00	\$ 10,000.00
3	Unclassified Excavation (export)	660	C.Y.	\$ 33.00	\$ 21,780.00
4	Cold Mill 4" AC Pavement	2,500	S.F.	\$ 0.50	\$ 1,250.00
5	Asphalt Concrete Pavement (4" thick)	200	TON	\$ 90.00	\$ 18,000.00
6	Class II Base (4" thick)	175	TON	\$ 40.00	\$ 7,000.00
7	Tree Removal	17	EA.	\$ 5,000.00	\$ 85,000.00
8	Retaining Wall Per SPPWC Std. Plan 613-3, Type 4	2,375	SF	\$ 50.00	\$118,750.00
9	Retaining Wall Reinforced Concrete Footing	95	C.Y.	\$ 450.00	\$ 42,750.00
10	Portland Cement Concrete Curb & Gutter(H=6")	1,100	L.F.	\$ 25.00	\$ 27,500.00
11	Signing & Striping	1	LS	\$ 5,000.00	\$ 5,000.00
12	Concrete V-Gutter	300	L.F.	\$ 25.00	\$ 7,500.00
SUB-TOTAL					\$ 354,530.00
10% CONTINGENCY					\$ 35,453.00
TOTAL					\$ 389,983.00

ATTACHMENT #4



July 8, 2021

Kevin Kearney
City Manager
City of Bradbury
600 Winston Avenue
Bradbury, CA 91008

**RE: PROFESSIONAL ENGINEERING SERVICES FOR BRADBURY ROAD/WILD ROSE AVENUE
STREET WIDENING**

Dear Mr. Kearney:

RKA Consulting Group is pleased to submit to you our proposal to provide professional engineering services for the aforementioned project. The proposal will provide specific details for the Scope of Work and a not-to-exceed Fee Proposal.

SCOPE OF WORK

The scope of work consists of professional engineering services for the design of the widening of Bradbury Road and Wildrose Avenue in the City of Bradbury. The widening will occur on the north side of Wildrose Avenue and the east side of Bradbury Road. The limits of the project will be Deodar Lane to the northwest and Winding Oak Lane to the south.

The following tasks will highlight the critical components necessary tasks to provide a complete and biddable project to also include Environmental Compliance Documents, Biological Assessment, Construction Management, Inspection, Materials Testing, and Grant Fund Administration.

FINAL PLAN PREPARATION

Task 1 - Utility Research and Investigation

RKA will identify and coordinate with the utility companies for verification of existing utilities, potential conflicts, utility upgrades, etc. A letter and maps identifying the project limits will be sent out to provide notice to utilities of the proposed work. These notices will also serve to inform the utilities in the affected area of the street cut moratorium that will be in place following the completion of the proposed pavement improvement work. In the event there are any planned upgrades, RKA will assist the City in coordinating the potential utility work prior to the start of the construction phase of the project.

Task 2 - Topographic Survey & Monumentation

In coordination with Kelsoe and Associates, field topographical survey will be performed to provide a basis for the project design phase. The centerline and right of way will be established in addition to profile grades along new join locations. Kelsoe and Associates will tie out existing centerline control and complete an inventory of the existing survey monuments that may be obliterated during construction. Shortly after the completion of the construction improvements, Kelsoe and Associates will reset impacted monuments, provide tie notes, corner records and record the applicable documents with the County of Los Angeles.

Task 3 – Soils Investigation

In coordination with Converse Consultants, professional geotechnical services will consist of soils investigation of the existing material to determine suitability of the proposed retaining wall design. The investigation will include the necessary resources to explore the site, conduct laboratory testing, geotechnical analyses, and prepare geological, geotechnical, and design/construction recommendations for the proposed improvements on a final report.

Task 4 – Preparation of Bid Documents (Plans, Specs, Estimate)

Upon compiling the data received from understanding the City's goals, completion of the field survey and pertinent utility investigations, RKA will prepare the street widening design. For the street improvements plans, RKA will provide plan and profile information on 1"=20' scale, full size 24"X36" plan sheets. In addition, structural design of the proposed retaining wall along the northerly limit of Wildrose Avenue will be provided as part of the plan set. There are numerous options for the type of retaining wall that can be constructed such as a decorative concrete block wall matching the Estates entrance features, poured-in-place concrete wall, or a decorative soil nail wall. The options will be further discussed in detail with the City during the design phase. RKA will furnish one (1) mylar and three (3) hard copies of signed and stamped proposed improvement plans for the City's use.

RKA will also develop project specifications to encompass the work proposed. The work quantified will be added into the City's boilerplate bid documents for use in advertising the project to request bids from qualified contractors. RKA will also develop an engineer's estimate in conjunction with the project specifications and plans to complete the bid document package.

Task 5 – Bid Support

During the bidding process, RKA will provide bid clarifications and addenda (if necessary), provide answers to contractor's questions, attend the bid opening, evaluate the bid results and perform the necessary research of references of the apparent lowest responsible and responsive bidder.

ENVIRONMENTAL DOCUMENTS AND BIOLOGICAL ASSESSMENT

Task 6 – CEQA Compliance Documents

RKA will partner with Environmental Planning Development Solutions, Inc. to complete the required environmental documentation for the proposed Bradbury Road/Wild Rose Avenue street widening project. It is understood that the City will require the preparation of an Initial Study/Mitigated Negative Declaration (IS/ MND) due to the removal of the oak trees and grading of a relatively steep hillside. This task will also include the state filing fee. However, dependent upon findings of the IS and direction of the City, it is important to note that if this project does not require mitigation measures, a CEQA Exemption could be processed upon City approval.

Task 7 – Biological Assessment

RKA will partner with Hernandez Environmental Services to conduct a Biological Resource Assessment for the proposed Bradbury Road/Wild Rose Avenue street widening project. Hernandez Environmental Services will review all technical reports and environmental documents associated with the proposed project and surrounding areas to present the findings and strategies, conduct a general biological assessment field visit, and will prepare a General Biological Assessment Letter Report for the recommendations to mitigate impacts to existing resources.

CONSTRUCTION MANAGEMENT, INSPECTION, MATERIALS TESTING, AND GRANT FUND ADMINISTRATION

Task 8 – Construction Management

RKA will provide engineering services to manage the project from award to final closeout. At the start of construction, RKA will assign a Construction Manager to coordinate a preconstruction meeting with the contractor to review the requirements of the project and start the coordination process required to complete the work. RKA will also review any RFIs, submittals, invoices, certified payroll reports and other related correspondence or documentation required of the project.

The Construction Manager will coordinate with the Inspector, who will be responsible for observing the field operations of the Contractor. That includes ensuring the Contractor maintains a proper safety program and work progresses in line with the terms and expectations of the project specifications.

RKA will review all applications for payment and verify against the project schedule and cost schedule to ensure proper payment is made by the City. Potential change orders will be reviewed by the Construction Manager and Inspector for application to the project. If a change order is deemed necessary, RKA will inform the City and will conduct the appropriate negotiations to establish the scope of work, price and time of completion

Prior to the completion of the project, as work is nearing an end, the Construction Manager and Inspector will compile a punch list for distribution to the Contractor. Following the acceptable resolution to punch list items, RKA will coordinate the project close out process up to when the City issues retention payment. The Inspector is expected to ensure the Contractor is up to date on the as-built plans as part of the close out.

Task 9 – Inspection

Project inspection will be provided by RKA. A public works inspector will be assigned to the project to inspect the Contractor's work during the course of the project. The assigned inspector will review the Contractor's traffic control, BMP implementation, and construction of the proposed improvements.

Daily observation reports will be prepared by the City's Inspector and reviewed by the Construction Manager. The narrative of the report will identify the Contractor's work performed and document any significant directives or conditions encountered. Any change conditions in the field will need to be communicated by the City's Inspector in a timely manner to the Construction Manager, who will notify the City Staff of any cost implications and/or schedule delays. Quantity calculations will also be tracked and verified against the bid form through field measurements or other applicable measurable means to ensure the quantity of materials installed and constructed are in compliance with the contract documents.

Prior to the final acceptance of the project, the inspector will review the project areas of work to develop a punch list for the contractor to complete.

Task 10 – Materials Testing

In coordination with Converse Consultants, RKA will provide professional geotechnical services for providing field observation and compaction testing during subgrade preparation for pavement and retaining wall construction, laboratory testing of applicable and appropriate materials used during construction, daily inspection reports, and preparation of the final inspection report. A soils technician under the supervision of a registered Geotechnical Engineer will provide construction observation and testing for the project.

Task 11 – Grant Fund Administration

RKA will prepare the Local Agency Construction Contract Administration Award Package to be submitted to Caltrans Local Assistance. During the construction portion of the project, RKA will be responsible for submitting the progress invoices to Caltrans Local Assistance, once received from the Contractor and approved by the City. At the completion of the construction phase, RKA will prepare a final report of expenditures and invoice to Caltrans Local Assistance as required for the Final Project Completion. RKA will provide a complete project file based upon the suggestions listed in the Caltrans Local Assistance Procedures Manual (LAPM) and provide assistance in a Caltrans or FHWA project file audit within one (1) year of final project completion.

FEE PROPOSAL

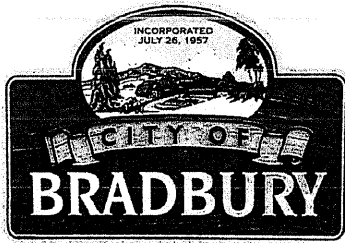
RKA Consulting Group proposes to provide the above-described services on a time and materials basis for a not-to-exceed fee of **\$135,000.00**.

We appreciate the opportunity to provide this proposal and look forward to working with you on this project. If you have any questions, please do not hesitate to contact me via email at chowing@rkagroup.com or by phone at (909) 594-9702.

Sincerely,



Cody Howing, P.E.
Director of Engineering



Elizabeth Bruny, Mayor (District 5)
Bruce Lathrop, Mayor Pro-Tem (District 4)
Richard Hale, Council Member (District 1)
Monte Lewis, Council Member (District 2)
Richard Barakat, Council Member (District 3)

City of Bradbury Agenda Memo

TO: Honorable Mayor and Members of the City Council

FROM: Kevin Kearney, City Manager

DATE: July 20, 2021

SUBJECT: Discussion on Redistricting

ATTACHMENT(s): 1. Redistricting 101: Institute for Local Government

SUMMARY

While the process of redistricting may seem simple for a small City like Bradbury, the overall process is guided by a myriad of State and Federal laws and regulations. Reliance on City Staff to conduct and certify a redistricting process that meets all laws and regulations could lead to pitfalls and future potential challenges, as opposed to certification from a specialized demographer that understands the legalities of such a process.

It is recommended that the City Council direct Staff to release an RFP to solicit services for a demographer to perform Bradbury's redistricting. It is expected that Staff will return with a recommended Award of Bid at the next City Council meeting on August 17th.

ANALYSIS

Every ten years, local governments use new census data to redraw their district lines to reflect how local populations have changed. Assembly Bill No. 849, adopted in 2019, requires cities to engage communities in the redistricting process by holding public hearings and/or workshops and doing public outreach, including to non-English-speaking areas/communities.

Districts must be redrawn every ten years so that each district is substantially equal in population. This process ensures that each city councilmember represents about the same number of constituents.

To the extent practicable, district lines shall be adopted using the following criteria: (1) geographically contiguous districts (each city council district should share a common boarder with the next), (2) the geographic integrity of local neighborhoods or communities shall be respected in a manner that minimizes its division, (3) geographic integrity of a city shall be respected in a manner that minimizes its division, (4) easily identifiable boundaries that follow natural or artificial barriers, and (5) lines shall be drawn to encourage geographic compactness. In addition, boundaries shall not be drawn for purposes of favoring or discriminating against a political party.

While the process of redistricting may seem simple for a small city like Bradbury, the overall process is guided by a myriad of State and Federal laws and regulations. This includes Elections Code § 21000 & 21600, Federal Voting Rights Act of 1965, AB 849 & AB 1276 (Fair Maps Act), SB 443, among others. Reliance on City Staff to conduct and certify a redistricting process that meets all laws and regulations could lead to pitfalls and future potential challenges, as opposed to certification from a specialized demographer that understands the legalities of such a process.

The timeline for redistricting is based on a municipality's election cycle. Since Bradbury's next election is on June 7, 2022, the deadline to complete the redistricting is December 15, 2021. The COVID-19 pandemic has caused some delays through. Normally, the U.S. Census data would be available for cities in March/April; however, it is estimated that the data will be released by September 30th. While the U.S. Census has experienced delays, it is still expected for municipalities to keep working toward redistricting while awaiting the U.S. Census data.

FINANCIAL ANALYSIS

The City has budgeted \$15,000 this Fiscal Year for redistricting. It is unknown at this time how much a demographer will cost.

STAFF RECOMMENDATION

It is recommended that the City Council direct Staff to release an RFP to solicit services for a demographer to perform Bradbury's redistricting. It is expected that Staff will return with a recommended Award of Bid at the next City Council meeting on August 17th.

ATTACHMENT #1

REDISTRICTING 101

Wednesday, June 30, 2021
10:00 – 11:30 AM



THANK YOU FOR JOINING

Webinar Host & Moderator

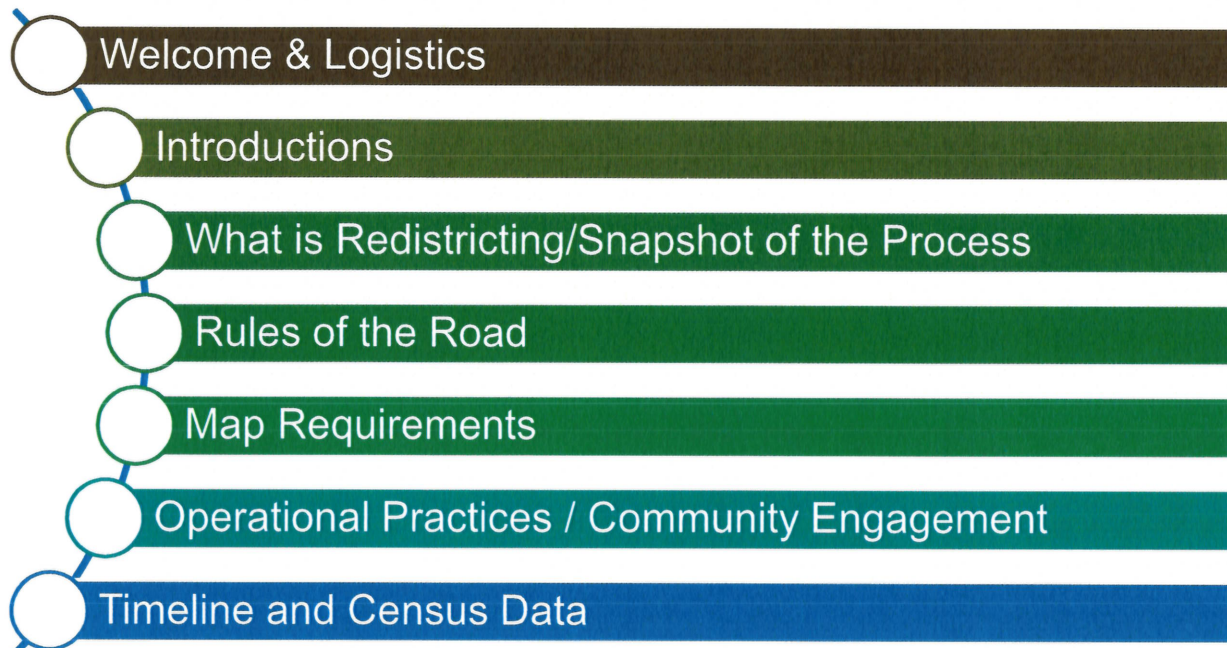
Melissa Kuehne
Senior Program Manager
Institute for Local Government



WEBINAR OVERVIEW

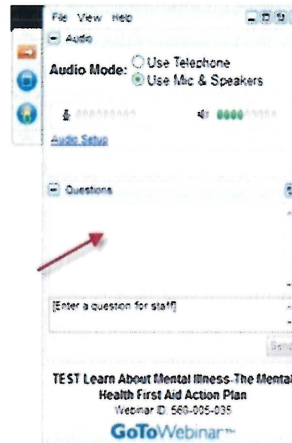
Local governments across the state are beginning the redistricting process. Because this process only happens once every decade, the stakes are high, especially for those doing it for the first time. This webinar will share the basics of the process, legal requirements and tips to navigate the process gracefully. Gain a better understanding of the roles of staff and elected officials and how to manage the timeline to create a successful redistricting process and plan.

TODAY'S AGENDA



HOW TO ASK A QUESTION

- All webinar participants will be on MUTE during the entire call.
- Please TYPE any questions into the question box at any time during the webinar.
- The moderator will read your questions during the question period at the end of the webinar.



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TODAY'S PRESENTERS

Matthew "Mal" Richardson
Partner
Best Best & Krieger



Stephanie Smith
Director of Election Services & Former City Clerk



Ken Strasma
CEO
HaystaqDNA



Thank you to our Partner Best Best & Krieger for making today's webinar possible!



BEST BEST & KRIEGER
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Why Redistricting is Important



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Why Redistricting is Important

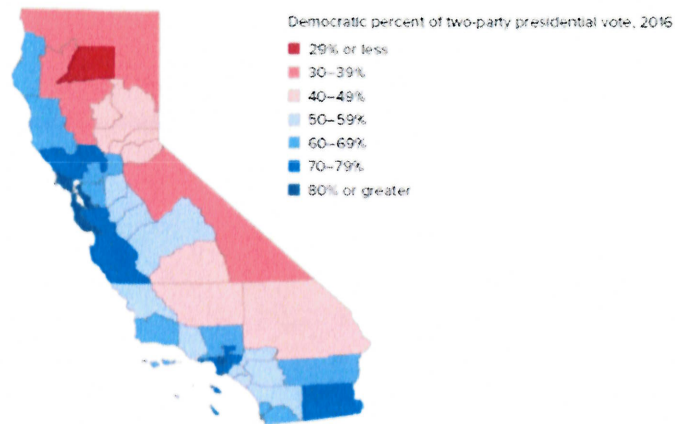
Area	2019 ACS Population	Percentage Change from 2010 ACS Estimates			
		Population	Hispanic	White	Some other race
City of Big Bear Lake	5,241	+1.4%	+37.7%	+18.5%	-86.2%
Census Tract 112.03	1,404	-7.3%	+253.0%	-9.5%	NA
Census Tract 112.04	1,685	+16.2%	+255.2%	+22.3%	-60.9%
Census Tract 112.05	1,163	-7.8%	-37.6%	+46.6%	-99.3%
Census Tract 112.06	951	-4.0%	-17.2%	+31.4%	-83.3%

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More than Just Mapping People

Figure 2. The land area of the state is evenly balanced between the two parties

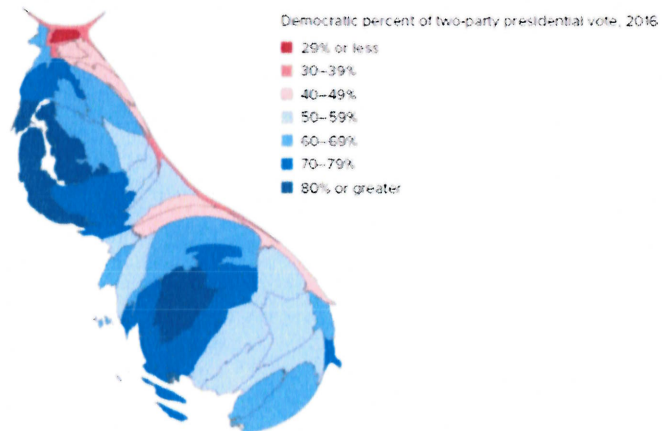


SOURCE: California Statewide Database (presidential vote by precinct).

NOTE: Shading reflects share of votes cast for Hillary Clinton in the 2016 presidential election (third parties excluded).

More than Just Mapping People

Figure 3. The state is more Democratic when distorted to reflect number of eligible residents

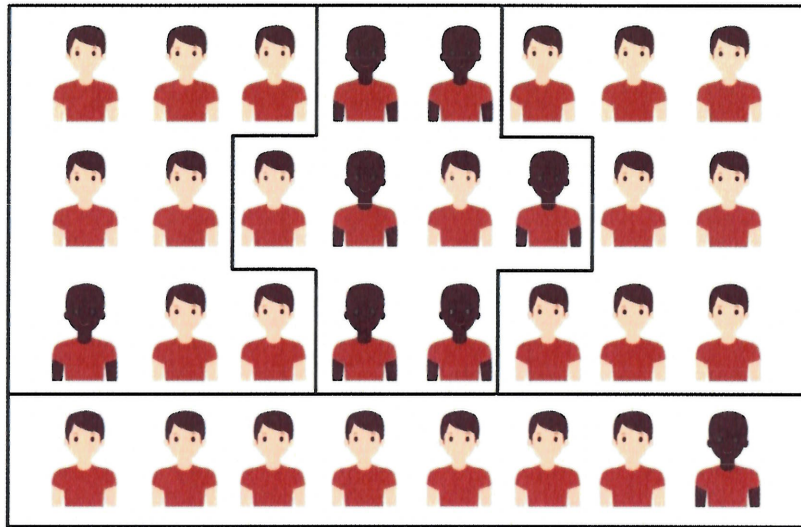


SOURCE: California Statewide Database (presidential vote by precinct).

NOTE: Shading reflects share of votes cast for Hillary Clinton in the 2016 presidential election (third parties excluded).

What is Redistricting

Redistricting can allow the community to elect the candidates of their choice.



Snapshot of the Process

General Provisions – Elections Code § 21000 et seq.

General Law Cities – Elections Code § 21600 et seq.

Charter Cities – Elections Code § 21620 et seq.

Special Districts – Elections Code § 22000 et seq.

Rules of the Road

Cities

- At least four public hearings:
 - One public hearing must be conducted before the Council draws a map
 - At least two public hearings after Council draws a map

Rules of the Road

Cities (continued)

- At least one hearing, or a workshop/community meeting, must be held on a Saturday or Sunday, or on a weekday after 6:00 p.m.
- Locations for all meetings must be accessible for people with disabilities
- Must be time specific

Rules of the Road

Special Districts

- At least two public hearings:
 - One hearing before the vote to adopt the map of proposed boundaries
 - One hearing where the legislative body votes to adopt the map of proposed boundaries

Rules of the Road – All Agencies

Advisory Commissions

- Hold meetings/workshops and take input that is provided to the legislative body. The legislative body holds the public hearings, and makes the final decision on the map

Independent Commissions

- Hold all the public hearings and make the final decision on the map. The legislative body has no approval authority.

Hybrid Commissions

- Hold some of the public hearings and make recommendations on one to two maps. The legislative body can only adopt one of the recommended maps.

Map Requirements – Criteria for All Cities

The council shall adopt council district boundaries that comply with the United States Constitution, the California Constitution, and the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10301 et seq.).

Map Requirements – Criteria for All Cities, Con't

The districts must be drawn so that they are “substantially equal in population” as required by the United States Constitution

- Based on the total population of residents of the city based on the census
- Does not include incarcerated persons unless the last known place of residence of the person is within your city

Map Requirements – Criteria for All Cities, Con't

The FAIR MAPS Act (AB 849) and its subsequent cleanup bill, AB 1276, provides the following required criteria, in order of priority:

1. Districts are geographically contiguous
2. The “geographic integrity” of local neighborhoods or “local communities of interest” shall be respected “in a manner that minimizes division”
3. Easily identifiable and understandable by residents
4. If practicable, and when not in conflict with prior criteria, districts shall be drawn to encourage geographical compactness in a manner that nearby areas of population are not bypassed in favor of more distant populations.
5. Districts shall not be drawn in favor or discriminate against a political party.

Map Requirements – Criteria for Special Districts

Equal in population

United States Constitution, the California Constitution, and the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10301 et seq.).

May give consideration to the following:

- Topography, geography, cohesiveness, contiguity, integrity and compactness of territory, and communities of interest of the division.

Map Requirements – All agencies

Compliance with the Voting Rights Act

1. Substantially equal in population as required by the US Constitution

2. Compliance with the federal Voting Rights Act of 1965

Map Requirements – All agencies

Compliance with the Voting Rights Act

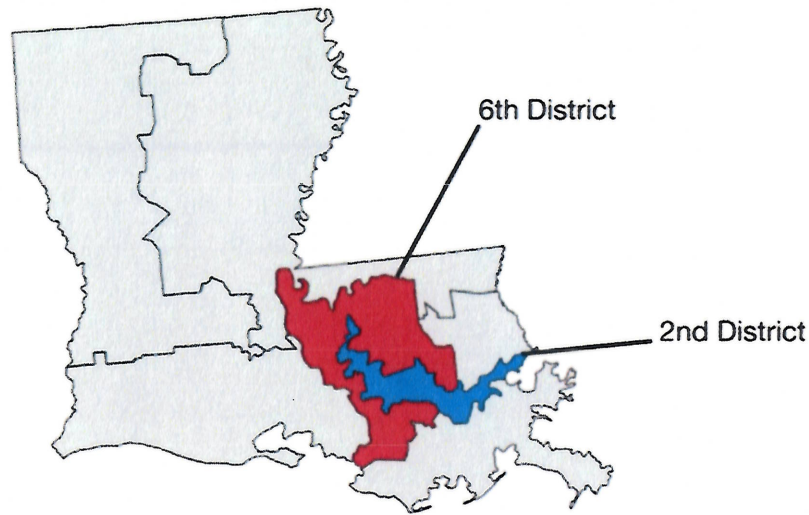
3. Consider adding verbiage to redistricting ordinance to ensure protection of minority voting rights

4. Section 2 (of the VRA): no local agency's redistricting map can deny or abridge the right to vote on account of race, color, or membership in a language minority group

5. Avoid "Cracking" and "Packing" minority votes

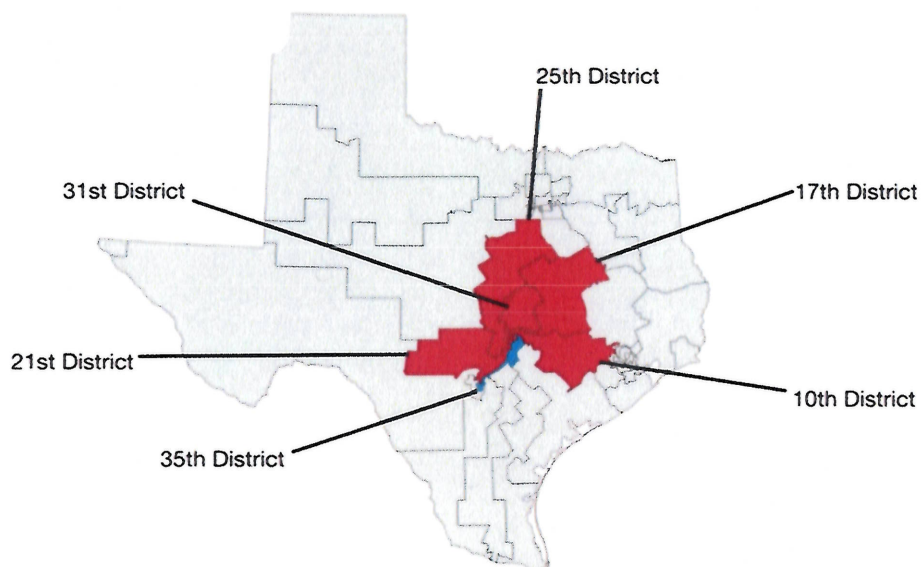
Map Requirements – All agencies

What Not to Draw



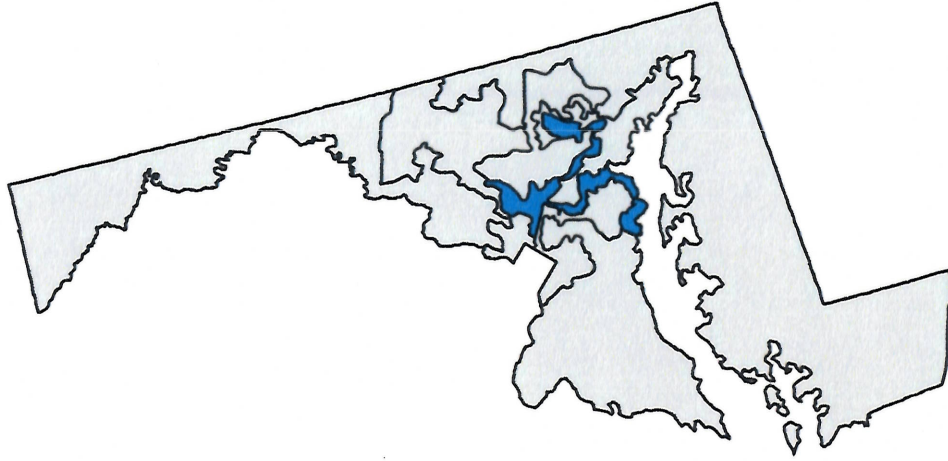
Map Requirements – All agencies

What Not to Draw



Map Requirements – All agencies

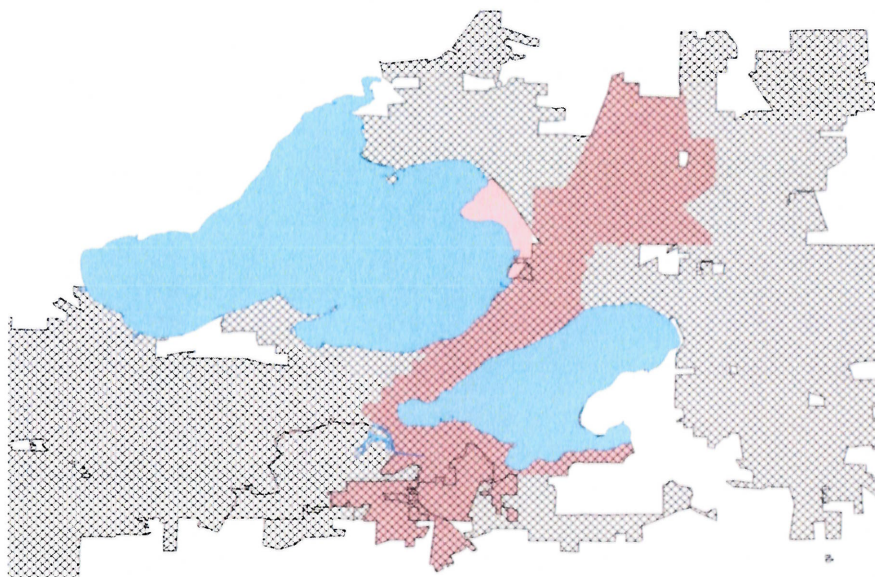
What Not to Draw



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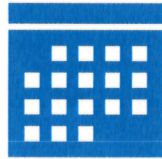
Map Requirements – Not Everything that Looks Weird is a Gerrymander



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Census Data



Due in part to COVID,
the release of Census
data will be later than
usual this year



The current target
release date is
September 30th

Census Data Total Population and Demographics

The Census provides total population counts at various levels of geography including:

- State
- County
- Tract
- Block Group
- Voting Tabulation District
- Block

Census Data

Total Population and Demographics

In addition to total population, the Census releases counts by six main racial categories:

- White
- African American
- Native American
- Asian
- Native Hawaiian and other Pacific Islander
- Other

Census Data

Total Population and Demographics

In addition to total population, the Census releases counts by six main racial categories.

Respondents can list anywhere from one through six different races. The Census releases counts by each racial category alone, and then separate counts for combinations of 2,3,4,5 and 6 races.

Census Data

Total Population and Demographics

In the Census, Hispanic is considered an origin rather than a race. For each of the racial categories, the Census releases Hispanic and non-Hispanic counts.

An individual could be non-Hispanic White, Hispanic White, non-Hispanic African-American, Hispanic African-American, etc.

Census Data

Total Population and Demographics

For each race and origin combination, the Census releases both total and voting age (18+) counts.

For purposes of district population equality, one uses total population.

Census Data

Total Population and Demographics

The Census also releases what they call a special tabulation of Citizen Voting Age Population.

This is individuals age 18+ who are U.S. Citizens.

Again, for district population equality, one uses total population, not Voting Age Population or Citizen Voting Age population.

Census Data

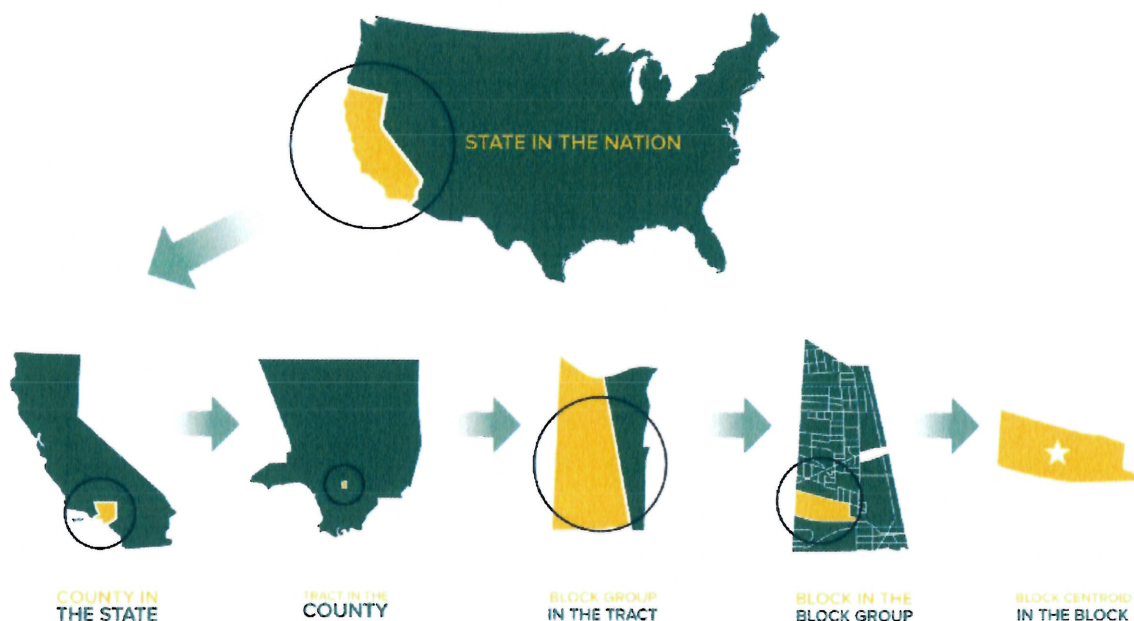
Total Population and Demographics

Although they are not used for district population equality, Voting Age Population and Citizen Voting Age Population can be useful for racial block voting analysis.

Census Data & Racial Block Voting Analysis

Racial Block Voting Analysis is the process of determining how cohesive a racial group is, which then helps to determine if a district is one in which a racial minority group has the ability to elect their candidate of choice.

Census Geography



Census Terminology

PL94-171:
Census
population
counts

STF3: More
detailed Census
demographics

VAP: Voting Age
Population

CVAP: Citizen
Voting Age
Population

VRA: Voting
Rights Act

TIGER: Census
geography line
files

Operational Practices / Community Engagement – Cities (generally)

Utilize all of your media outlets, including foreign language newspapers

Consider volunteering language translation or outreach at public meetings

Produce your materials in multiple languages

Don't forget American Sign Language

Make the process as transparent as possible

Invite the public to submit their own maps

Operational Practices / Community Engagement – Special Districts

Utilize all of your media outlets, including foreign language newspapers

Consider volunteering language translation or outreach at public meetings

Produce your materials in multiple languages

Don't forget American Sign Language

Operational Practices / Community Engagement – Special Districts

Make the process as transparent as possible

Avoid having in-house GIS staff draw maps, if possible

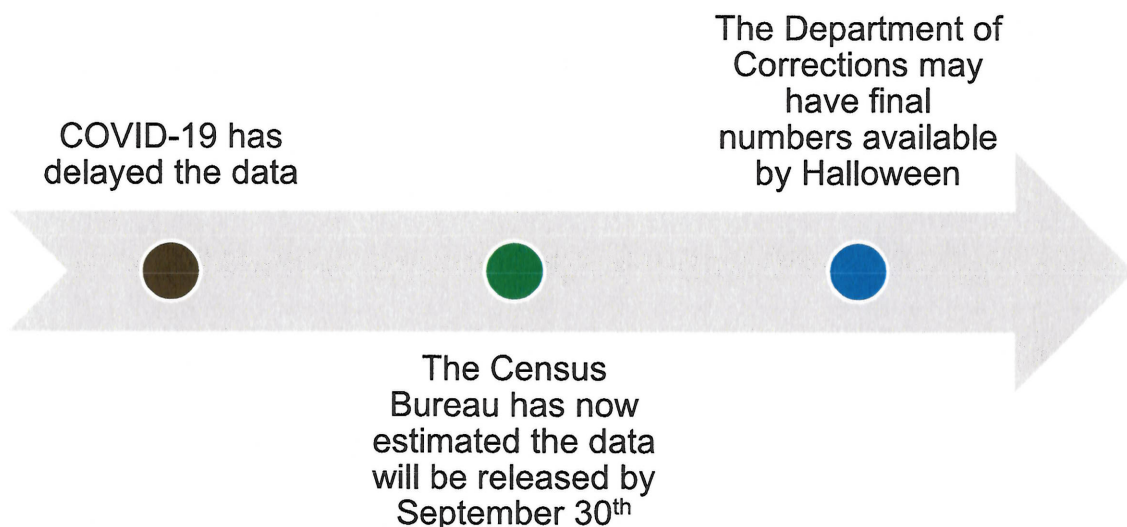
Invite the public to submit their own maps

Timeline

Date of Election	General Law City	Charter City	Special District
Jun 7, 2022	December 15, 2021	December 15, 2021*	December 9, 2021
Nov 8, 2022	April 17, 2022	April 17, 2022*	May 12, 2022

* A Charter City may adopt a different redistricting deadline by ordinance or in its city charter before October 1, 2021 and by October 1 of each year ending in the number one thereafter

Timeline



Timeline

If a City misses the deadline to draw the map, it shall “immediately” petition the superior court to draw the map*

If the City doesn’t file the petition within five days, a resident may file the petition (and recover fees)

Pitfalls and Potential Challenges

Not understanding the hierarchy of criteria

Using in-house staff versus demographer with specialized expertise

Section 2 (of the FVRA) Litigation Framework: Risk Analysis

Pitfalls and Potential Challenges

CVRA Litigation

Risk of Packing/Cracking

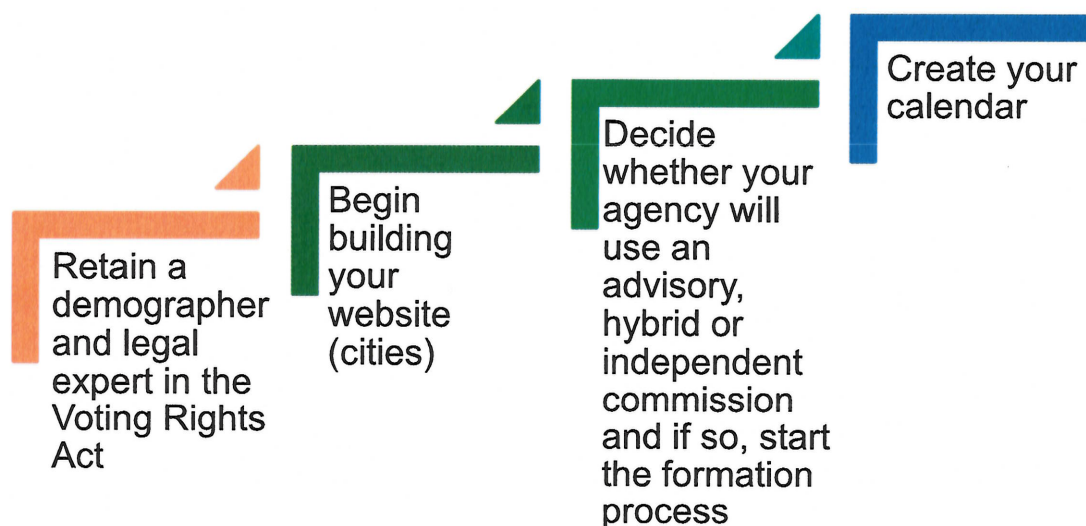
Racially Polarized Voting

Pitfalls and Potential Challenges

Potential for Conflict between the
FVRA and Communities of Interest

SB 443 (Newman)

Steps to Take Now



UPCOMING WEBINARS

FREE WEBINARS

REDISTRICTING INFO SESSIONS

WHAT CITIES & COMMUNITIES NEED TO KNOW

SESSION 1: WED, JUNE 30 | 10:00 AM - 11:30 AM
SESSION 2: TUES, JULY 20 | 11:30 AM - 12:30 PM

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THANK YOU!



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