

**MINUTES OF A REGULAR MEETING OF THE  
CITY COUNCIL OF THE CITY OF BRADBURY  
HELD ON TUESDAY, MAY 17, 2022**

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**EXECUTIVE ORDER NO. 25-20:**

*Pursuant to Governor Newsom's Executive Order N-25-20, the City is allowing Council Members, Staff and the public to participate in this City Council meeting by means of a Zoom video or telephone call. Participants will be able to hear the entire proceedings (other than the Closed Session) and be able to speak during Public Comment, Public Hearing, and other authorized times. Members of the public must maintain silence and mute their microphones and telephones except during those times.*

**MEETING CALLED TO ORDER:**

The Regular Meeting of the City Council of the City of Bradbury was called to order by Mayor Bruny at 7:00 p.m. followed by the Pledge of Allegiance.

**ROLL CALL:**

PRESENT: Mayor Bruny, Mayor Pro-Tem Lathrop (remote), Councilmembers Barakat, Hale and Lewis

ABSENT: None

STAFF: City Manager Kearney, City Attorney Reisman, City Clerk Saldana and Management Analyst Musa

**APPROVAL OF AGENDA:**

Councilmember Barakat made a motion to approve the agenda to proceed with City business. Councilmember Lewis seconded the motion, which carried unanimously.

**DISCLOSURE OF ITEMS REQUIRED BY  
GOV. CODE SECTION 1090 & 81000  
ET SEQ.:**

In compliance with the California Political Reform Act, each City Councilmember has the responsibility to disclose direct or indirect potential for a personal financial impact as a result of participation in the decision-making process concerning agenda items.

City Attorney Reisman stated that he was not aware of any conflicts of interest.

**PUBLIC COMMENT:**

None

**CONSENT CALENDAR:**

All items on the Consent Calendar are considered by the City Council to be routine and will be enacted by one motion unless a Councilmember requests otherwise, in which case the item will be removed and considered by separate action. All Resolutions and Ordinances for Second Reading on the Consent Calendar are deemed to "waive further reading and adopt."

- A. Minutes: Regular Meeting of April 19, 2022
- B. Minutes: Special Meeting of May 3, 2022
- C. Resolution No. 22-11: Demands & Warrants for May 2022
- D. Monthly Investment Report for the month of April 2022
- E. Approval of a First Amendment to Professional Services Agreement for Housing Element Update

**ITEM #C – DEMANDS & WARRANTS  
PULLED FROM CONSENT CALENDAR:**

City Manager Kearney pulled item #C – Demands & Warrants for May 2022 – from the Consent Calendar. Mr. Kearney stated that it is expected that the City Council will approve the Extension of the City Manager’s Agreement (Agenda Item #4) tonight. Per Amendment No. 1 of the Employment Agreement, the City Manager shall receive an annual salary of \$150,000 (\$12,500/month) starting May 1, 2022. Staff revised Resolution No. 22-011 to reflect the City Manager’s new salary, which also affects the contribution to PERS, and payroll taxes paid to the IRS and EDD.

**MOTION TO APPROVE  
DEMANDS & WARRANTS:**

Councilmember Barakat made a motion to approve Resolution No. 22-011: Demands & Warrants for May 2022, as amended. Councilmember Hale seconded the motion, which was carried by the following roll call vote:

**APPROVED:**

AYES: Mayor Bruny, Mayor Pro-Tem Lathrop,  
Councilmembers Barakat, Hale and Lewis  
NOES: None  
ABSENT: None

Motion passed 5:0

**MOTION TO APPROVE  
CONSENT CALENDAR:**

Councilmember Barakat made a motion to approve Consent Calendar Items A, B, D and E, as presented. Councilmember Hale seconded the motion, which was carried by the following roll call vote:

**APPROVED:**

AYES: Mayor Bruny, Mayor Pro-Tem Lathrop,  
Councilmembers Barakat, Hale and Lewis  
NOES: None  
ABSENT: None

Motion passed 5:0

**PROPOSED BUDGET FORECAST  
FOR FISCAL YEAR 2022-2023:**

City Manager Kearney stated that the proposed draft budget for Fiscal Year 2022-2023 is a snapshot of next year’s budget forecast and it allows the City Council to discuss any priorities in the next fiscal year. The budget determines the City’s resource priorities and sets the course for years to come. The City Council does that by linking the most important, highest priority items for the City to accomplish over the next year with the necessary resources. This budget forecast represents an opportunity for the City Council to review the financial picture before final adoption in June. Following tonight’s meeting, Staff will incorporate any necessary changes and bring back the finalized budget for adoption by the City Council at the June meeting.

**RECOMMENDATION:**

It is recommended that the City Council review the proposed budget for Fiscal Year 2022-2023 and provide Staff with input and direction to prepare the final budget document. Once direction is received, Staff will present the finalized budget for adoption by the City Council at the June 21 meeting.

**POWER POINT PRESENTATION:**

The City Manager prepared a power point presentation, which included the following topics:

- FY 2022-2023 Work Plan
- FY 2022-2023 Project Fund Activity by Fund
- FY 2022-2023 Revenue Projections
- FY 2022-2023 Expenditure Projections
- Unreserved General Fund History

**DISCUSSION:**

The following topics were discussed:

- A snapshot of the Budget for FY 2022-2023
- Significant Projects Completed in FY 2021-2022
- Community Wildfire Protection Plan Finalization
- Recommended New Items Utilizing Restricted
- Recommended New Items Utilizing General Funds

**RECOMMENDED NEW ITEMS  
UTILIZING GENERAL FUNDS:**

Recommended New Items Utilizing General Funds include:

- Los Angeles Sheriff's Department Contract Increase
- City Attorney Retainer & Rates Increase
- City Engineering Rates Increase
- COLA Adjustments of 8.5% for Staff (City Clerk, Management Analyst and Finance Director)
- Bradbury Night Out & Volunteer Appreciation Events
- Replacement of Aging City Street Signage

City Manager Kearney stated that Bradbury is currently discussing expansion of the CSO Program (paid with restricted COPS/SLESF funds) to include another part-time CSO for Bradbury. Further details will be shared with the Council as they become available.

City Manager Kearney stated that the budget to replace street signs is \$10,000 to get the project started, but expects it will cost a lot more to complete the project. Councilmember Barakat stated he does not like the cheap mounting and brackets of the current street signs and recommended that staff check out street signs of neighboring cities.

Councilmember Barakat inquired if Bradbury paid off its unfunded liability with PERS. Staff confirmed that the City made a one-lump sum payment to PERS to pay off its unfunded liability a few years ago.

Councilmember Lewis stated like every year he is asking for a table for each sewer fund.

Mayor Pro-Tem Lathrop stated that he would like the City to implement the California Wildfire Protection Plan (CWPP). There are many actions to implement.

The City Council would like to find out more about undergrounding Edison utilities utilizing Rule 20A funds.

City Manager Kearney stated that Finance Director Suresh Malkani was present to answer any questions the Council may have.

Mayor Pro-Tem Lathrop asked Mr. Malkani if he had noticed anything “out of the ordinary” since he started working for the City last year. Mr. Malkani responded no.

**ACTION TAKEN:**

City Manager Kearney stated that he will incorporate Council’s input in the finalized budget to be adopted at the June meeting.

**DISCUSSION ON THE PREFERRED DISTRIBUTION METHOD OF AGENDA PACKETS:**

Management Analyst Musa stated that this item prompts a discussion on the preferred distribution method of City Council and Planning Commission agendas packets. The average City Council agenda packet is around 100 pages. Although it is difficult to determine actual costs, an example is based on Fed-Ex pricing, which would cost approximately \$105 to print one agenda packet per person per meeting. Additionally, due to SB 1083 provisions, the City is now required to purchase recycled copy paper, which amounts to a 30% cost increase over non-recycled copy paper. Lastly, the price of one black toner cartridge is currently around \$200 and the price of three (3) color toner cartridges (cyan, magenta and yellow) is more than \$1,500. Staff replaces the black toner cartridge every month and color cartridges about every other month.

An alternate and potentially more long-term cost effective option would be to purchase tablets for City Councilmembers and Planning Commissioners for an approximate price of \$400 per device to receive and view agenda packets digitally.

**DISCUSSION:**

All of the City Councilmembers preferred to continue their agenda packets in paper format. City Manager Kearney inquired if the City Council still wishes to receive the Planning Commission agendas packets as well. Councilmember Hale stated that he would like to continue to get the Planning Commission agenda packets. The other Councilmembers stated that the Planning Agenda would suffice.

**DIRECTION TO STAFF:**

The City Council directed Staff to continue to distribute the City Council Agenda and Planning Commission Packets in paper format. Except for Councilmember Hale, the City Council will only receive a copy of the Planning Commission Agenda, not the entire agenda packet.

**EXTENSION OF CITY MANAGER EMPLOYMENT AGREEMENT:**

The City of Bradbury entered into an Employment Agreement with City Manager Kevin Kearney on April 18, 2017. The Agreement was in force and effect until April 30, 2022.

**FINANCIAL IMPACT:**

Per Amendment No. 1 of the Employment Agreement, the City Manager shall receive an annual salary of \$150,000.

**RECOMMENDATION:**

It is recommended that the City Council approve an Extension of the City Manager Employment Agreement (Amendment No. 1) for the next five (5) years with the same terms and conditions other than the annual salary.

**DISCUSSION:** Councilmember Barakat inquired if the City Manager was also going to receive a COLA increase on top of his substantial raise. City Manager Kearney replied no, only staff (City Clerk, Management Analyst and Finance Director) will receive a COLA increase in FY 2022-2023.

**MOTION:** Councilmember Hale made a motion to approve an Extension of the City Manager Employment Agreement (Amendment No. 1) for the next five (5) years with the same terms and conditions other than the annual salary. Councilmember Lewis seconded the motion, which was carried by the following roll call vote:

**APPROVED:** AYES: Mayor Bruny, Mayor Pro-Tem Lathrop, Councilmembers Barakat, Hale and Lewis  
NOES: None  
ABSENT: None

Motion passed 5:0

**MATTERS FROM THE CITY MANAGER:** City Manager Kearney stated that he will be on vacation from May 18-25, 2022 but can be reached on his cell phone.

**MATTERS FROM THE CITY ATTORNEY:** City Attorney Reisman stated that he has a report for the Closed Session.

**MATTERS FROM THE CITY COUNCIL:**

**MAYOR BRUNY:** Nothing to report

**MAYOR PRO-TEM LATHROP:** Nothing to report

**COUNCILMEMBER BARAKAT:** Nothing to report

**COUNCILMEMBER HALE:** Nothing to report

**COUNCILMEMBER LEWIS:** Nothing to report

**ITEMS FOR FUTURE AGENDAS:** Undergrounding of SCE utilities

**CLOSED SESSION**

**PUBLIC COMMENT REGARDING CLOSED SESSION ONLY:** None

**RECESS TO CLOSED SESSION:** The City Council adjourned to a Closed Session to discuss the following:

**A. Conference with Legal Counsel**

Existing Litigation: Government Code Section 54956.9 (d)(1)  
Case Name: CALIFORNIANS FOR HOMEOWNERSHIP, INC. V. CITY OF BRADBURY  
Case Number: Los Angeles Superior Court #22STCP01381

**REPORT FROM CLOSED SESSION:** City Attorney Reisman reported that City Council met in Closed Session to discuss existing litigation. The discussion was informational only and no formal votes were taken.

**ADJOURNMENT:**

At 8:00 p.m. Mayor Bruny adjourned the meeting to a regular meeting to be held on Tuesday, June 21, 2022 at 7:00 p.m.

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MAYOR – CITY OF BRADBURY

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**ATTEST:**

  
CITY CLERK – CITY OF BRADBURY

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