

APPLICATION FOR EMPLOYMENT

County of _____, Iowa _____

Identification Number

An
Equal Opportunity Employer

INSTRUCTIONS: Print in ink or type all answers. Use a separate sheet of paper for additional information or explanation.

PERSONAL DATA	
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1. NAME _____
Last First Middle

2. CURRENT ADDRESS _____
Street and Number, or RFD City State Zip Code

3. PERMANENT ADDRESS _____
Street and Number, or RFD City State Zip Code

4. TELEPHONE NO. () _____
Area Code

5. ARE YOU A MILITARY VETERAN? () YES () NO
IF SO, PLEASE PROVIDE A COPY OF YOUR DD214

6. BLANK

7. ARE YOU ABLE TO PERFORM THE REQUIREMENTS OF THE JOB WITH OR WITHOUT REASONABLE ACCOMMODATION?
() YES () NO

EDUCATION AND TRAINING			
	No. Years Completed	Dates Attended	Did You Graduate?
ELEMENTARY			
HIGH SCHOOL			
COLLEGE			
POST GRADUATE			

9. LIST ANY SPECIAL TRAINING (VOCATIONAL SCHOOLS, SHORT COURSES, WORKSHOPS, ETC.) THAT YOU MIGHT HAVE THAT WOULD AID IN THE PERFORMANCE OF THE POSITION(S) FOR WHICH YOU ARE APPLYING;

10. IF THE JOB ANNOUNCEMENT REQUIRES COMPLETION OF SPECIFIC COURSES OR TRAINING, INDICATE THAT WHICH YOU HAVE COMPLETED;

11. IF THE JOB ANNOUNCEMENT REQUIRES THE OPERATION OF SPECIFIC MACHINERY OR SPECIAL SKILLS, LIST THOSE AT WHICH YOU ARE COMPETENT;

REFERENCES	List the name, title, and address of three persons with knowledge of your character, experience and ability. Do not list relatives.
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12.	_____	_____
	(Name)	(Title)
	_____	_____
	(Address)	(Telephone)
13.	_____	_____
	(Name)	(Title)
	_____	_____
	(Address)	(Telephone)
14.	_____	_____
	(Name)	(Title)
	_____	_____
	(Address)	(Telephone)

EMPLOYMENT RECORD	Begin with present or most recent employer and continue for the past fifteen years. Attach additional sheets if necessary.
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15.	_____	_____
	Dates employed	Description of duties
	_____	_____
	Position held	_____
	_____	_____
	Starting salary _____ Final salary _____	_____
	(monthly) (monthly)	_____
	_____	_____
	Name and address of employer	_____
	_____	_____
	Immediate supervisor _____ Title _____	_____
	_____	_____
16.	_____	_____
	Dates employed	Description of duties
	_____	_____
	Position held	_____
	_____	_____
	Starting salary _____ Final salary _____	_____
	(monthly) (monthly)	_____
	_____	_____
	Name and address of employer	_____
	_____	_____
	Immediate supervisor _____ Title _____	_____
	_____	_____
17.	_____	_____
	Dates employed	Description of duties
	_____	_____
	Position held	_____
	_____	_____
	Starting salary _____ Final salary _____	_____
	(monthly) (monthly)	_____
	_____	_____
	Name and address of employer	_____
	_____	_____
	Immediate supervisor _____ Title _____	_____
	_____	_____
18.	_____	_____
	Dates employed	Description of duties
	_____	_____
	Position held	_____
	_____	_____
	Starting salary _____ Final salary _____	_____
	(monthly) (monthly)	_____
	_____	_____
	Name and address of employer	_____
	_____	_____
	Immediate supervisor _____ Title _____	_____
	_____	_____

CERTIFICATION OF APPLICANT	READ CAREFULLY.
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I HEREBY CERTIFY that this application contains no misrepresentations or falsifications and that the information given by me is true and complete to the best of my knowledge and belief. I am aware that should investigation at any time disclose any such misrepresentation or falsification, my application will be rejected, I will be dismissed from the service, and I will be disqualified from applying in the future for any positions with the County of _____. I further authorize the County of _____ to make all necessary and appropriate investigations to verify the information contained herein.

DATE _____ SIGNATURE OF APPLICANT _____