

NOTICE AND CALL OF PUBLIC MEETING

Governmental Body: The Board of Supervisors of Bremer County, State of Iowa

Date of Meeting: January 3, 2023

Time of Meeting: 9:00 a.m.

Place of Meeting: Courthouse – Supervisors’ Office – Lower Level

PUBLIC NOTICE IS HEREBY GIVEN that the above-mentioned governmental body will meet at the date, time, and place above. The tentative agenda for said meeting is as follows:

AGENDA

Pledge of Allegiance

9:00 a.m. Call meeting to order, approve agenda, public input

- Members of the public are invited to address items not on the agenda. Please limit comments to two minutes. Official action cannot be taken by the Board at that time, but may be placed on a future agenda or referred to the appropriate department.

Administrative Matters

- Approve minutes from December 28, 2022
- Act on Personnel Additions and Changes
- Set mileage reimbursement rate for 1st quarter of calendar year 2023
- Authorize Board Chair to sign the 2023 County Weed Commissioner Certification Form
- Discuss/Act on submitting a written petition to Judge Jim Drew to allow concealed carry in all allowable designated areas of the Bremer County Courthouse
- Board/Committee Updates

9:00 a.m. Board of Supervisors

- Election of Chair to Bremer County Board of Supervisors
- Election of Vice-Chair to Bremer County Board of Supervisors
- Motion to set the official meeting day(s) to conduct Bremer County business. Other days may be reserved for committee and administrative matters.
- Adopt **Resolution #23-01**: Meeting Attendance - WHEREAS, there are certain pertinent meetings held and deemed necessary for the county officers and employees to attend during the year in order to better carry out their duties of county government; NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors that approval of authorized county personnel be granted for attendance at all meetings that may be deemed necessary.
- Adopt **Resolution #23-02**: Official Newspapers - WHEREAS, the Bremer County Board of Supervisors received four written applications for official newspaper status; NOW, THEREFORE, BE IT RESOLVED that in accordance with the Code of Iowa, Chapter 349, the Waverly Newspapers, Denver Forum, Sumner Gazette and Tripoli Leader are designated as official Bremer County, Iowa, newspapers.
- Adopt **Resolution #23-03**: County Engineer/Farm to Market Projects - BE IT RESOLVED by the Board of Supervisors of Bremer County, Iowa, that Landon Moore, the County Engineer of Bremer County, be and is hereby designated, authorized and empowered on behalf of the Board of Supervisors of said

County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications thereof in connection with all Farm to Market and Federal or State aid construction projects in this county.

- Adopt **Resolution #23-04**: County Engineer/Road Closures - WHEREAS, Section 306.41 of the Code of Iowa provides that “The agency having jurisdiction and control over any highway in the State, or the chief engineer of said agency when delegated by such agency, may temporarily close sections of a highway by formal resolution entered upon the minutes of such agency when reasonable and necessary because of construction, and shall cause to be erected ROAD CLOSED signs and partial or total barricades in the roadway at each end of the closed highway section and on the closed highway where that highway is intersected by other highways if such intersection remains open. Any numbered road closed for over forty-eight hours shall have a designated detour route. The agency having jurisdiction over a section of highway closed in accordance with the provisions of this section, or persons or contractors employed to carry out the construction, reconstruction, or maintenance of the closed section of highway, shall not be liable for any damages to any vehicle that enters the closed section of the highway unless the damages are caused by gross negligence of the agency or subcontractor”. NOW, THEREFORE, BE IT RESOLVED, by the Bremer County Board of Supervisors that the County Engineer be authorized to close Bremer County Secondary Roads as necessary with the actual dates of closure to be determined by the County Engineer as follows: 1. For construction: Any project as described in the approved Bremer County Secondary Road Construction Program for the current fiscal year and any approved supplement thereto. 2. For Emergency Closure of any road for maintenance purposes. Any route deemed necessary by the County Engineer.
- Adopt **Resolution #23-05**: Economic Development - IT IS HEREBY RESOLVED by the Board of Supervisors of Bremer County, that: 1. The State of Iowa generally and Bremer County, Iowa, have in the past, experienced adverse economic effects, including the loss of businesses and erosion of tax base and out-migration of population. 2. It is therefore, in the best interest of the citizens of Bremer County, Iowa, to take steps reasonably calculated to lead to diversified economic development efforts. 3. Other cities and counties in Iowa are engaging in economic development efforts. 4. Therefore, Bremer County, Iowa, finds it is in the best interest of its citizens to cooperate with the cities in Bremer County, Iowa, as well as other organizations which may arise in order to promote diversified economic development in Bremer County, Iowa. THEREFORE, BE IT RESOLVED that Bremer County, Iowa, has and will continue to support its efforts to enhance economic development in Bremer County, Iowa, by its financial contribution to such efforts as Bremer County Revolving Loan Fund.
- Adopt **Resolution #23-06**: Construction Evaluation – WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2023 and January 31, 2024 and submit an adopted recommendation regarding that application to the DNR; and WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix; NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF BREMER COUNTY

that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

- Adopt **Resolution #23-07**: Appointment of liaison between Bremer County and ICAP - IT IS HEREBY RESOLVED by the Board of Supervisors of Bremer County Iowa to hereby nominate and appoint - Kassandra Johansen, Finance Director and alternate Kip Ladage, Risk Management, to represent Bremer County (Member) with the Iowa Communities Assurance Pool (Pool). The individual and alternate shall act as liaison/proxy between Member and the Pool for the purposes of relating risk reduction and loss control information, and any other loss information or instructions concerning the obligations of the Member imposed by signing the Iowa Risk Management Agreement.
- Motion to approve the following appointments for calendar year 2023 unless otherwise stated:
 - BOARD OF ADJUSTMENTS (5 year term) – appoint 1
 - BOARD OF HEALTH (3 year term) – appoint 3
 - BREMER WAVERLY LAW ENFORCEMENT BOARD (1 year term) – appoint 2 and alternate
 - CONSERVATION BOARD (5 year term) – appoint 1
 - TOGETHER 4 FAMILIES (1 year term) – appoint 1 and alternate
 - E911 (1 year term) – appoint 1
 - EASTERN IOWA TOURISM (1 year term) – appoint 1 and alternate
 - WAVERLY AREA DEVELOPMENT FUND BOARD – appoint 1
 - COMPENSATION COMMISSION ON EMINENT DOMAIN PROCEEDINGS (1 year terms)
 - OWNER/OPERATOR OF AGRICULTURAL PROPERTY – appoint 7
 - OWNERS OF CITY PROPERTY – appoint 7
 - PEOPLE HAVING KNOWLEDGE OF PROPERTY VALUE BY REASON OF OCCUPATION – appoint 7
 - REALTORS – appoint 7
 - GENERAL RELIEF DIRECTOR (1 year term) – appoint 1
 - EAST CENTRAL MENTAL HEALTH REGION (1 year term) appoint 1 and alternate
 - INRCOG BOARD (1 year term) – appoint 1 and alternate
 - INRCOG ECONOMIC DEVELOPMENT (1 year term) – appoint 1 and alternate
 - INRCOG HOUSING COUNCIL (1 year term) – appoint 3
 - INRCOG COMPREHENSIVE SOLID WASTE MANAGEMENT PLAN (1 year term) – appoint 3
 - INRCOG REGIONAL TRANSPORTATION AUTHORITY – POLICY COMMITTEE (1 year term) – appoint 1
 - INRCOG REGIONAL TRANSPORTATION AUTHORITY – TECHNICAL COMMITTEE (1 year term) – appoint 1
 - IOWA NORTHLAND REGIONAL TRANSIT (1 year term) – appoint 1 and alternate
 - MEDICAL EXAMINER (1 year term) – appoint 1
 - COUNTY MEDICAL EXAMINER INVESTIGATORS (1 year term) – appoint 2 and alternates
 - NEICAC—COMMUNITY ACTION (1 year term) – appoint 1
 - NI JUVENILE DETENTION SERVICE COMMISSION (1 year term) – appoint 1 and alternate
 - NORTHEAST IOWA RESPONSE GROUP (1 year term) – appoint 1 and alternate
 - PATHWAYS – WAVERLY (1 year term) – appoint 1
 - PLANNING & ZONING COMMISSION (5 year term) – appoint 1
 - SECOND JUDICIAL DISTRICT (1 year term) – appoint 1 and alternate
 - UPPER CEDAR RIVER WATERSHED MANAGEMENT BOARD (3 year term) – appoint 1 alternate
 - UPPER WAPSIPINICON WATERSHED MANAGEMENT BOARD (3 year term) – appoint 1 alternate
 - WAVERLY CHAMBER OF COMMERCE BOARD OF DIRECTORS – appoint 1 and alternate
 - WEED COMMISSIONER (1 year term) – appoint 1
 - IOWA WORKS CEO BOARD (1 year term) – appoint 1
 - EMERGENCY MANAGEMENT COMMISSION (1 year term) – appoint 1 and alternate

9:30 a.m. Lindsey Lambert, Building & Zoning

- **Public Hearing: Second Reading Ordinance #23-01**, an ordinance providing for a change in zoning for Douglas L. Zelle from A-1 to A-2 on the following described property: **Parcel F**: Being the W30' of

the NE¹/₄ except Parcel D and except the S1995' and also the S1995' of the W525' of the NE¹/₄ being in Sec 09, Twp 91N, Rge 14W of the 5th P.M., Bremer County, IA. Further described as: Beginning at a point on the West line of the NE¹/₄ of Sec 09 that is S00°39'33" E395.57' from the NW corner of the NE¹/₄ of Sec 09, also being the Southwesterly corner of said Parcel D; thence N89°17'22" E30.00' along the Southerly line of said Parcel D; thence S00°39'33" E258.03'; thence N89°13'56" E495.00'; thence S00°39'33" E1995.00' to the South line of the NE¹/₄ of Sec 09; thence S89°13'56" W525.00' to the SW corner of the NE¹/₄; thence N00°39'33" W2252.82'; to the point of beginning, containing 24.22 acres and subject to ingress/egress easement over the Westerly 30' of said Parcels E and F of the NE¹/₄ lying North of the S1995 thereof.

- Act on second reading and waive or set date of third reading of **Ordinance #23-01**
- Review /Adopt a **Resolution** of a minor plat for Kevin Foster at the following described location: **Parcel C:** In the SW¹/₄ of the SE¹/₄ of Sec 14, Twp 92N, Rge 14W of the 5th P.M., Bremer County, IA, and more particularly described as follows: Commencing at the S¹/₄ corner of said section; thence N00°21'14" W448.50' along the West line of said ¹/₄ section to the point of beginning; thence continuing N00°21'14" W361.00' along said West line; thence N89°09'41" E280.00'; thence S00°21'14" E101.00'; thence N89°09'41" E101.00'; thence S00°21'14" E260.00'; thence S89°09'41" W381.00' to the point of beginning. Containing 2.92 acre(s), including 0.81 acre(s) of County Road V14 (Euclid Ave) ROW, subject to any easements recorded or unrecorded.
- Act to accept Bremer County Planning & Zoning Commission Report for Hazardous Liquid Pipeline Ordinance and Set a date for Public Hearing on Ordinance

10:00 a.m. Landon Moore, Engineer, weekly update

- Appeal Engineer's ruling of denial on a driveway application – David Kirchoff
- Discuss/Act on appeal – Board of Supervisors
- Appeal Engineer's ruling of denial on a driveway application – Jack Moulds
- Discuss/Act on appeal – Board of Supervisors
- Review/Authorize Board Chair to sign final pay voucher for HSIP-SWAP-CO09(85)—FJ-09 Traffic Signs
- Review/Act on a Utility Permit for Waverly Utilities for installation of fiber optic along various roads in Bremer County

10:30 a.m. Andrew Bell and Jacob Bauer, Align Architecture & Planning

- Discuss continuation of architect services for possible courthouse addition

This notice is given at the direction of the Chairperson pursuant to Chapter 21, Code of Iowa, and the local rules of said governmental body.