

April 10, 2023

Hildebrandt & Cerwinske met as part of the Bremer-Waverly Law Board in the Law Center at 9:00 a.m. Minutes recorded by Dan Pickett, Sheriff.

Board met as Trustees of the Bremer County Drainage Districts at 9:30 a.m. in the Courthouse, lower level, Supervisors' Office. Minutes recorded by Shelley Wolf, Auditor.

The Bremer County Board of Supervisors met in session on Monday, April 10, 2023 in the Courthouse, Waverly, Iowa, at 10:00 a.m. Kammeyer, Cerwinske, Hildebrandt, present. Kassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at:

https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor's office.

Following the Pledge of Allegiance, the meeting was called to order by Chairman Kammeyer. Hildebrandt moved/Cerwinske second to approve the agenda.

Hildebrandt moved/Cerwinske second to approve the 4/3/23 minutes.

Board reviewed the FY24 Budget with Kassandra Johansen, Finance Director. Adam Hoffman, Treasurer, entered.

Public comment: Kammeyer presented a letter received from Navigator CO2 Pipeline in response to the adoption of Ordinance 23-02 Amending Ordinance 22-07 to regulate the use of land for transport of a hazardous liquid. Kammeyer informed the board that a farm tenant reported a broken tile on the County Farm land.

Hildebrandt moved/Cerwinske second to approve payroll step increases effective 4/22/23 for Caleb Peshel, Jailer, from \$43,120/yr. to \$46,126/yr. & Brittany Froning, Dispatcher, from \$26.28/hr. to \$27.06/hr. & a payroll addition for Rajka Josavac, full time Jailer, \$43,120/yr., effective 4/11/23.

Hildebrandt moved/Cerwinske second to accept and place on file, quarterly reports from the Auditor, Recorder and Sheriff.

Kammeyer reported that Kip Ladage, EMA/Safety & Risk Mgr., will assist with grant application(s) resulting from the Iowa Department of Natural Resources site visit to the Bremer County Citizen Convenience Center/Regional Collection Center for solid waste.

Board discussed changing regular weekly board meetings to Tuesday's rather than Monday, expressing that it might work better for Department Heads & Elected Officials. Cerwinske moved/Hildebrandt second to establish Tuesdays as the official meeting day and any other days as needed to conduct Bremer County business beginning May 1, 2023. Other days may be reserved for committee and administrative matters.

Board considered a Facilities Use Agreement to rent office space in the county’s Annex Building to Northeast Iowa Area Agency on Aging, Inc. A revised agreement will be requested. Hildebrandt moved/Cerwinski second to open the Public Hearing for the FY24 Budget. Daniel Bonzer, VA Director, Kailey Heidemann, VA Assistant Director, Jan Heidemann, MHDD/GA/SA, Adam Hoffman, Treasurer, present. Kammeyer presented FY24 wage recommendations for the Elected Officials received from the Bremer County Compensation Commission. No comments received for or against. Hildebrandt moved/Cerwinski second to close the Public Hearing. Hildebrandt moved/Cerwinski second to adopt RESOLUTION NO. 23-27: WHEREAS, the Bremer County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and WHEREAS, the Bremer County Compensation Board met on November 14, 2022 and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2023:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Auditor	\$74,941	5.0%	\$78,688
County Attorney	\$127,036	3.0%	\$130,847
Recorder	\$74,941	3.0%	\$77,189
Sheriff	\$113,208	7.0%	\$121,133
Supervisors	\$40,257	3.0%	\$41,465
Supervisor Chair	\$40,257+\$1,000 stipend	3.0% +\$1,000 stipend	\$41,465 + \$1,000 stipend
Treasurer	\$74,941	3.0%	\$77,189

THEREFORE, BE IT RESOLVED that the Bremer County Board of Supervisors adopts the salary recommendations for elected officials for the fiscal year beginning July 1, 2023 as recommended by the Bremer County Compensation Board. Approved this 10th day of April, 2023.

Hildebrandt noted that the board can’t continue budgeting this way and that the FY25 budget process will be discussed with Department Heads & Elected Officials earlier than it was in the past to articulate an understanding to get on the same page and a better understanding of comparisons with other counties, the “whys” and what to expect going forward. Conversations will also be had with the Commissions who oversee departments to take a more detailed look at comparisons to other counties.

Hildebrandt moved/Cerwinski second to adopt RESOLUTION NO. 23-28: Adoption of Budget and Certificate of Taxes for the fiscal year 2023-2024. In accordance with Section 331.434(5) of the Code of Iowa, be it resolved by the Bremer County Board of Supervisors to hereby adopt the county budget as published and adopt the certificate of taxes for the fiscal year 2023-2024, and hereby direct the Auditor to properly certify and file the budget and certificate of taxes as adopted. Ayes: Hildebrandt/Kammeyer. Nay: Cerwinski. IT IS SO APPROVED AND EFFECTIVE THIS DATE: APRIL 10, 2023. Bonzer, Heidemanns’, Hoffman exited.

Hildebrandt moved/Cerwinski second to approve Cellular Phone Reimbursement Authorizations for FY24.

Board met with Landon Moore, Engineer, for a weekly department update. Discussion was held with Sharon Schrage, landowner and Kevin Adams, farm tenant, about the culvert crossing on

125th near Casper Ave. Consensus, after years of attempts to make culverts work, a bridge will be re-installed when feasible. Schrage & Adams exited.

Hildebrandt moved/Cerwinske second to adopt the IDOT Bremer County Secondary Road Budget for FY 2024.

Cerwinske moved/Hildebrandt second to adopt the IDOT Bremer County Secondary Roads Construction 5 Year Program for FY 2024.

Cerwinske moved/Hildebrandt second to authorize Board Chair to sign the following Performance Bonds: Aspro Inc for project L-L-10-123—73-09; Heartland Asphalt for project L-L-5-124—73-09; Heartland Asphalt for project L-L-9-125—73-09.

Hildebrandt moved/Cerwinske second to approve a Utility Permit for Butler County REC for installation of underground electric along 150th St in Leroy Twp.

Board met with Andy Hockenson, Conservation Director, for a department update.

Hildebrandt moved/Cerwinske second to accept and place on file the Bremer County Conservation Board Annual Report.

Board met with Lindsey Lambert, Building & Zoning Admin. to consider Minor Subdivision requests. Russ Cox, Mike & Jolene White, Stacy Huck, present. Hildebrandt moved/Cerwinske second to approve division of land and adopt RESOLUTION NO. 23-29 APPROVING THE MINOR SUBDIVISION PLAT OF Darrel F. Cox: Parcel I in the SW $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Sec 15, T91N, R11W of the 5th P.M., Bremer County, IA, and more particularly described as beginning at the SW corner of said section; thence N00°44'40" W750.00' along the West line of said $\frac{1}{4}$ - $\frac{1}{4}$ section; thence N89°11'50" E290.00'; thence S00°44'40" E750.00' to the South line of said $\frac{1}{4}$ - $\frac{1}{4}$ section; thence S89°11'50" W290.00' along said South line to the point of beginning. Containing 4.99 acre(s), including 0.86 acre(s) of County Road V56 (Viking Ave) ROW, subject to any easements recorded or unrecorded. WHEREAS, ON THE 10th DAY OF April, 2023, at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of Darrel F. Cox: Parcel I: (previously described) has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 10th day of April, 2023.

Hildebrandt moved/Cerwinske second to approve division of land and adopt RESOLUTION NO. 23-30 APPROVING THE MINOR SUBDIVISION PLAT OF Michael and Jolene White Revocable Trust: Parcel C in the SW $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Sec 16, T93N, R14W of the 5th P.M., Bremer County, IA, and more particularly described as beginning at the SE corner of the said $\frac{1}{4}$ - $\frac{1}{4}$ section; thence S89°14'12" W700.00' along the South line of said $\frac{1}{4}$ - $\frac{1}{4}$ section; thence N40°14'11" E400.00'; thence N89°28'59" E438.00' to the East line of said $\frac{1}{4}$ - $\frac{1}{4}$ section; thence S00°41'01" E300.00' along said East line to the point of beginning. Containing 3.93 acre(s), including 0.52 acre(s) of 130th St ROW, subject to any easements recorded or unrecorded. WHEREAS, ON THE 10th DAY OF April, 2023, at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of Michael and Jolene White Revocable Trust: Parcel C (previously described) has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of

Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 10th DAY OF April, 2023.

Hildebrandt moved/Cerwinske second adopt a Proclamation recognizing April as National Child Abuse Prevention Month.

Board/Committee updates: Hildebrandt, IA Co. Engineers Board of Directors meeting.

Cerwinske moved/Hildebrandt second to adjourn at 12:09 p.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the April 10, 2023 meeting of the Bremer County Board of Supervisors.

Ken Kammeyer, Chairman

Attest: _____
Shelley Wolf, Auditor