

April 16, 2024

Board met as the Community Based Housing Board for a regular quarterly meeting at 8:45 a.m. in the Board Room in the Courthouse Waverly, Iowa. Minutes recorded by Kassandra Johansen, Recording Secretary.

The Bremer County Board of Supervisors met in session on Tuesday, April 16, 2024, in the Courthouse, Waverly, Iowa, at 9:00 a.m. Cerwinske, Kammeyer, Hildebrandt present. Kassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at:

https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by Chairman Cerwinske. Kammeyer moved/Hildebrandt second to approve the agenda. Pam Egli present to observe for the duration of the meeting.

Hildebrandt moved/Kammeyer second to approve the 4/9/24 minutes.

Kammeyer moved/Hildebrandt second to approve claims as listed below and authorize the Auditor to issue checks.

Kammeyer moved/Hildebrandt second to adopt RESOLUTION #24-25 Fund Transfer. WHEREAS, Section 331.432 of the Code of Iowa requires the Board of Supervisors of Bremer County Iowa to authorize the transfer of funds by resolution; BE IT RESOLVED, that the Board of Supervisors authorizes the following transfer per FY24 Budget: From General Basic Fund to Health Department Fund \$81,400. So passed and adopted this 16th day of April, 2024.

Hildebrandt moved/Kammeyer second to adopt RESOLUTION #24-26: 911 Communications Project Debt Service Fund (2010). WHEREAS, Bremer County issued General Obligation Emergency Communications Bonds, Series 2023 (the Bonds) on December 5, 2023; and WHEREAS, the Bonds are payable from ad valorem taxes levied against all taxable property with the County which will be collected in a Debt Service Fund; THEREFORE, BE IT RESOLVED that the Board of Supervisors of Bremer County hereby authorizes the set-up of a dedicated Debt Service Fund for payment of the Bonds. So passed and adopted this 16th day of April, 2024.

Board/Committee updates: Hildebrandt attended Together 4 Families Board meeting.

Public comment: Board conversed about the sampling of policies collected from other counties regarding employees who reside outside Bremer County driving a county vehicle home.

Finance Director Johansen presented FY24 Budget Amendment proposals.

Kammeyer moved/Hildebrandt second to set the date for the Public Hearing on the proposed FY24 budget amendment to be at 9:15 a.m., May 7, 2024.

Board met with Lindley Sharp, Public Health Dept., for a department and opioid update.

Board met with Landon Moore, County Engineer, for a weekly department update. Kammeyer moved/Hildebrandt second to authorize the Board Chair & Bremer County Engineer to sign the July 1, 2024 through June 30, 2025 union contract between Bremer County and International Union Painters and Allied Trades Union Local 2003. Barbara Meeker, HR Mgr., present.

Board met with Adam Hoffman, Treasurer, to consider an updated Bremer County Investment Policy. Hoffman will distribute a revised draft of the policy to be considered at the next regular board meeting.

Board met with Lindsey Koehler, B & Z Admin. Hildebrandt moved/Kammeyer second to open the Public Hearing for the Second Reading of Ordinance #24-04, an ordinance amending Bremer County, IA Zoning Ordinance Title 5, Chapter 3, Articles 3.23 and 14.02. No one present from the public, no comments received. Kammeyer moved/Hildebrandt second to close the Public Hearing. Kammeyer moved/Hildebrandt second to concur with the Planning & Zoning Commission and approve the Second Reading of Ordinance #24-04 and waive the Third Reading. Hildebrandt suggested a Third Reading be held due to the nature of the Ordinance. Kammeyer moved/Hildebrandt second to amend the motion and concur with the P & Z Commission and approve the Second Reading of Ordinance #24-04 and set the date for the Third Reading for April 23, 2024 at 11:00 a.m.

Board continued meeting with Koehler to review a minor plat. Chad Driscoll present. Hildebrandt moved/Kammeyer second to approve the division of land and adopt RESOLUTION NO. 24-27 APPROVING THE MINOR SUBDIVISION PLAT OF Jeanette Driscoll: Parcel E: In the SW $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Sec 29, T93N, R14W of the 5th P.M., Bremer County, IA, and more particularly described as beginning at the SW corner of said section; thence N00°37'49" W645.00' along the West line of said $\frac{1}{4}$ - $\frac{1}{4}$ section; thence N86°36'32" E274.91' to the West railroad ROW line; thence S09°24'02" E665.00' along said West line to the South line of said $\frac{1}{4}$ - $\frac{1}{4}$ section; thence S89°12'53" W375.98' along said South line to the point of beginning. Containing 4.87 acre(s), including 1.31 acre(s) of Old US Hwy 218 (Badger Ave) and 150th St ROW, subject to any easements recorded or unrecorded. WHEREAS, ON THE 16th DAY OF April, 2024 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of Jeanette Driscoll: Parcel E: (previously described) has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 16th DAY OF April, 2024.

Public comment: Cerwinske shared an update on the status of the Swift Current/Flood Mitigation Assistance program authorized by the board February 6, 2024, for acquisition of properties in Bremer County that are repetitively flooded or substantially damaged by high water events.

Hildebrandt moved/Kammeyer second to adjourn at 11:07 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the Tuesday, April 16, 2024, meeting of the Bremer County Board of Supervisors.

 Corey Cerwinske, Chairman

Attest: _____
 Shelley Wolf, Auditor

Claims Publication Summary 4/16/24:

| | | | |
|--------------------------------|-------------------------------|------------|----|
| Alliant Energy - IP&L | Utilities | 400.82 | 4 |
| Amazon Capital Services | Office Equipment | 262.57 | |
| Anchor Frame & Axel | Parts/Service | 6,138.53 | |
| AT&T Mobility | Mobile Data | 8.33 | |
| Barbara Meeker | Mileage Reimbursement | 25.20 | |
| Becker-Milnes Funeral Svc Inc | Autopsy Transport | 2,400.00 | |
| Black Hawk Co Landfill | Tipping Fees | 4,136.60 | |
| Black Hills Energy | Utilities | 692.02 | 3 |
| BMC Aggregates LC | Rock | 113,867.52 | 6 |
| Bremer Co Emergency Mgt | Budget Allocation | 92,459.00 | |
| Bremer Co Highway Dept | Fuel/ Repairs | 6,240.25 | 12 |
| Bremer Co Sheriff | Service Of Notice | 402.25 | |
| Butler Co Rec | Utilities | 481.28 | 2 |
| Butler-Bremer Communications | Phone/ Internet/ Utilities | 228.30 | 3 |
| Capital Sanitary Supply Co Inc | Jail Supplies | 107.34 | |
| Carolina Software Inc | Software Support | 400.00 | |
| Central Iowa Distributing Inc | Jail Supplies | 172.00 | |
| Century Link | Trunking Expense | 33.95 | |
| City Of Denver | Library Allocation | 14,975.02 | |
| City Of Janesville | Utility Assistance | 167.03 | |
| City Of Readlyn | Library Allocation | 9,339.95 | |
| City Of Sumner | Library Allocation | 11,003.05 | |
| City Of Tripoli | Library Allocation/ Utilities | 8,749.78 | 2 |
| City Of Waverly | Building Permit Fee | 1,144.97 | |
| Construction Materials Inc | Materials | 3,457.00 | |
| Cooley Sanitation LLC | Restroom Rental | 95.00 | |
| Crawford Supply Co | Commissary Supplies | 66.24 | |
| Dales Service Inc | Vehicle Towing | 220.00 | |
| Daria T Shahriari Rpr Csr | Court Transcripts | 489.00 | |
| DLT Solutions LLC | Software License | 8,174.81 | |
| Duane Hildebrandt | Mileage Reimbursement | 565.00 | |
| Elsamiller Electric Co | Electrical Repairs | 322.21 | |
| Ems Learning Resources Center | CPR/ AED Cards | 115.00 | |
| Farmers' Cooperative Co | Seed | 254.08 | |

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| Farmers Win Coop | LP Gas | 247.36 | |
| Fastenal Co | Supplies | 14.98 | |
| Galls LLC | Jailer Uniforms | 461.61 | |
| GFC Leasing - WI | Copier Lease | 130.64 | |
| Gordon Flesch Co Inc | Copier Lease | 35.87 | |
| Hall Roberts Son Inc | Seed | 340.00 | |
| Heather Gamm | Meal/ Fuel Reimbursement | 138.53 | |
| Hildebrand Rentals | Rental Assistance | 250.00 | |
| HLW Engineering Group | Financial Assurance Reporting | 852.00 | |
| Horizon Publishing Co | Publications | 704.97 | 3 |
| IA Co Recorders Assoc | Conference/ Education Fees | 170.00 | 2 |
| Iowa Law Enforcement Academy | Pre-Employment Exam | 150.00 | |
| Iowa State University | Registration Fee | 60.00 | |
| ISACA | Membership Dues | 250.00 | |
| Janesville Public Library | Library Allocation | 9,092.06 | |
| John Deere Financial | Business Expense | 1,166.58 | |
| Kahn Tile Supply LLC | Materials | 581.10 | |
| Kaiser Corson Funeral Home Inc | Autopsy Transport | 1,045.00 | |
| Keefe Supply Co | Commissary Supplies | 3,764.58 | |
| Keltek Inc | Vehicle Outfitting | 2,842.47 | |
| Kimley-Horn and Associates, Inc | Services | 15,825.76 | |
| Kip Ladage | Medical Examiner | 175.00 | |
| Liddle's Ecowater Systems | Water Bottles | 32.00 | |
| Mansfield Oil Co Of Gainesville | Diesel | 20,722.20 | |
| McCloud Services | Monthly Pest Control | 187.50 | |
| MercyOne Waverly | Medical Examiner | 283.75 | |
| Meyer Construction Inc | Building Materials | 50,000.00 | |
| MHC Kenworth | Parts/ Filters | 4,471.42 | 10 |
| MidAmerican Energy Co | Utilities/ Outdoor Warning | 878.34 | 3 |
| Miller Hardware | Custodial Supplies | 92.54 | |
| Napa Auto Parts | Parts/ Filters | 1,131.93 | 9 |
| Nelson & Toenjes | Legal Fees | 167.90 | |
| Nutrien Ag Solutions Inc | Herbicides | 3,353.26 | |
| Oden Enterprises Inc | Steel | 42,484.40 | |
| Office Express | Office Supplies | 68.84 | |
| O'Reilly Automotive Inc | Parts | 89.62 | 3 |
| Pitney Bowes Bank Inc | Postage | 2,132.97 | 2 |
| Plainfield Public Library | Library Allocation | 8,936.93 | |
| Rasmusson Towing Inc | Parts | 1,760.00 | 2 |
| Relx Inc | Subscription Dues | 436.00 | |
| Riley's Inc | Office Supplies | 25.44 | |
| Rodney Diercks | Medical Examiner | 232.50 | |
| Roling Ford LLC | Vehicle Maintenance | 32.95 | |

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| Sadler Power Train Inc | Parts | 4,353.44 | 9 |
| Schumacher Elevator Co | Monthly Maintenance | 278.67 | |
| Scott Pharmacy Inc | Inmate Prescriptions | 898.13 | |
| Shooting Star Native Seeds | Seed | 363.00 | |
| Snap On Tools | Tools | 206.00 | 2 |
| State Hygienic Laboratory | Water Tests | 352.50 | |
| Steven E Bartlett | Safety Boots Reimb | 110.83 | |
| Summit Food Service LLC | Inmate Meals | 10,524.99 | |
| Superior Welding Supply Co | Supplies | 90.52 | |
| Susi Larue | Mileage | 61.20 | |
| TifCo Industries | Parts | 297.25 | |
| Timewell Drainage Products | Materials | 285.57 | |
| Truck Center Companies | Parts/Service | 1,806.07 | 13 |
| Us Cellular Corp | Survey Equipment | 127.96 | |
| Vanguard Publishing Co LLC | Publications | 1,274.64 | 3 |
| Verizon Connect | Radios/GPS | 520.20 | 2 |
| Verizon Wireless | Mobile Data/ Phone Service | 726.81 | 3 |
| Waste Management | Dumpster Service | 96.60 | |
| Waverly Health Center | Jail Supplies/ Services | 119.67 | 2 |
| Waverly Library | Library Allocation | 33,059.18 | |
| Waverly Newspapers | Publications | 424.11 | 3 |
| Waverly Newspapers | Subscription Dues | 109.00 | |
| Waverly Tire Co | Tire Repair | 32.00 | |
| Waverly Utilities | Phone/ Internet/ Utilities | 304.80 | 4 |
| Whitney Reporting Services | Court Transcripts | 332.50 | |
| Windstream Corp | Trunking Expense | 207.46 | |
| Wix Water Works | Cooler Rental/ Water | 34.00 | |
| Woodman Controls Co | Preventative Maintenance | 606.00 | |
| Zetron, Inc | Maintenance Contract | 15,654.32 | |
| Ziegler Inc | Parts/Service/ Equipment Rental | 12,294.10 | 11 |
| ZimCo Supply Co | Seed | 1,200.00 | |
| | Total | 550,164.62 | |
| Assessor's | | | |
| Bremer Co Highway Dept | Vehicle Maintenance | 42.41 | |
| Pitney Bowes Bank Inc | Postage | 10.24 | |
| The Masters Touch LLC | Mailing | 145.92 | |
| | Total | 198.57 | |
| CBS | | | |
| Bremer Co Highway Dept | Fuel/ Vehicle Repairs | 514.01 | |
| Bremer Co Maintenance Dept | Grounds Maintenance/ Remodel | 3,380.65 | |
| Burrier Plbg & Spas Inc | Heating/ Cooling Repairs | 2,824.21 | |
| Gordon Flesch Co Inc | Copier Lease | 154.43 | |
| Hawkeye Alarm & Signal Co | Quarterly Service | 120.00 | |

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| ICareManager, LLC | Documentation Software | 875.00 |
| Menards Inc | Building Remodel | 601.34 |
| MidAmerican Energy Co | Utilities | 115.76 |
| Napa Auto Parts | Vehicle Parts | 46.98 |
| Pitney Bowes Bank Inc | Postage | 7.68 |
| Spahn & Rose Lumber Co | Building Remodel Supplies | 18.81 |
| The Shredder | Document Shredding | 48.00 |
| Waverly Utilities | Phone/ Internet/ Utilities | 258.45 |
| | Total | 8,965.32 |
| | Grand Total | 559,328.51 |