

April 2, 2024

The Bremer County Board of Supervisors held a Public Hearing for FY25 Proposed Property Taxation on Tuesday, April 2, 2024, in the Courthouse, Waverly, Iowa, at 8:00 a.m. Minutes recorded by Shelley Wolf, Auditor.

The Bremer County Board of Supervisors as Drainage District Trustees in Bremer County, IA, met in session on Tuesday, April 2, 2024 in the Courthouse, Waverly, Iowa, at 8:30 a.m. Minutes recorded by Shelley Wolf, Auditor.

The Bremer County Board of Supervisors met in session on Tuesday, April 2, 2024, in the Courthouse, Waverly, Iowa, at 9:00 a.m. Cerwinske, Kammeyer present. Hildebrandt present by phone. Kassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at: https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by Chairman Cerwinske. Kammeyer moved/Hildebrandt second to approve the agenda after removing the Public Hearing for the First Reading of Ordinance #24-04, an ordinance amending Bremer County, IA Zoning Ordinance Title 5, Chapter 3, Articles 3.23 and 14.02. Darius P. Robinson, County Attorney & Adam Hoffman, Treasurer, present.

Cerwinske read a Proclamation recognizing April as National Child Abuse Prevention Month. Nicole Turner & Miranda Kracke present from Allen CPC. Hildebrandt moved/Kammeyer second to authorize the Board Chair to sign and post the National Child Abuse Prevention Month Proclamation.

Kammeyer moved/Hildebrandt second to approve the 3/26/24 minutes. Ayes: Cerwinske/Kammeyer. Abstain: Hildebrandt stating a lack of opportunity to review the minutes.

Kammeyer moved/Hildebrandt second to set the mileage reimbursement rate for 2nd quarter of calendar year 2024 at \$.60.

Kammeyer moved/Hildebrandt second to approve claims as listed below and authorize Auditor to issue checks.

Kammeyer moved/Hildebrandt second to approve a payroll addition for Rachel Wellman, Jailer, full time, \$41,500/yr. effective 4/3/24.

Hildebrandt moved/Kammeyer second to set the date for the Public Hearing on the FY25 Budget to be April 23, 2024, at 9:30 a.m.

Kammeyer moved/Hildebrandt second to Authorize Board Chair to sign the Certification of Cost Allocation Plan for the fiscal year ended June 30, 2023 prepared by Cost Advisory Services, Inc.

Hildebrandt moved/Kammeyer second to amend the motion made on 2/6/24 setting FY25 county contribution and employee contribution for health insurance to read: Kammeyer moved/Hildebrandt second to set FY25 budget for health insurance at a 12% increase for the county contribution and a 12% increase to the employee contribution.

Board/Committee updates: Cerwinske attended Emergency Mgmt. Commission meeting; Kammeyer attended INRCOG Housing board meeting; Hildebrandt attended Secondary Road Advisory Board meeting.

Braeden Goding, Auditor's Office AP/PY Clerk, met with the board to propose a process for electronic submission of claims from department heads and elected officials. IT, the outside independent auditor and Co. Attorney have been consulted. Dan Pickett, Sheriff, Adam Hoffman, Treasurer, Darius P. Robinson, County Attorney, present. Board consensus is to proceed with the process of submitting claims for payment electronically.

Adam Hoffman, Treasurer, presented a 28E Agreement between Bremer County and the City of Janesville to collect delinquent parking tickets on behalf of the City in conjunction with the renewal of motor vehicle registrations pursuant to Iowa Code 321.40(7) and 321.236. Dan Pickett, Sheriff & Darius P. Robinson, County Attorney, present. Discussion was held in regard to the cost to the county to provide the service. No action taken. Hoffman was directed to survey the other municipalities to gauge interest and draft a county wide 28E agreement for board consideration.

Public comment: Hoffman suggested the county's investment policy be reviewed and shared that he is looking at opening the Driver's License station through the lunch hour.

Board met with Landon Moore, County Engineer, for a weekly department update and to review the IDOT budget. Duane Wester & Kevin Kehe present. Kammeyer moved/Hildebrandt second to adopt the IDOT Bremer County Secondary Road Budget for FY25. A Work Session was held to review IDOT Bremer County Secondary Roads Construction 5 Year Program. No action taken on the IDOT Bremer County Secondary Roads Construction 5 Year Program for FY 2025-2029.

Miron Construction Co., Inc. representatives Jonathan Daniels, Taylor Rhode & Tom Zahalka presented CMaR cost estimates with 3 options. Kammeyer moved/Hildebrandt second to sign the Standard Form of Agreement between Bremer County, Owner, and Miron Construction Co., Inc., Construction Mgr. as Constructor including the CMaR Cost Proposal Summary with option 2 selected for the Bremer County Courthouse Addition and Renovation.

Nathan Compton, ISG, Inc. Architect, presented a Service Proposal for Furniture for the Bremer County Courthouse Addition and Renovation. Kammeyer moved/Hildebrandt second to accept the Professional Services Proposal for Bremer County Courthouse Addition Furniture. Scott LaRue, GIS/Maintenance, Darius P. Robinson, County Attorney & Adam Hoffman, Treasurer, present.

Board met with Lindsey Koehler, B & Z Admin. Kammeyer moved/Hildebrandt second to open the Public Hearing for the First Reading of Ordinance #24-02, an ordinance providing for a

change in zoning for Rene M. & Nichole J. Valverde (present) from A-1 to A-2 on the following described property: Commencing at a point on the North line of the NW¼ of Sec 26, T91N, R13W of the 5th P.M. that is 1084.8' West of the NE corner of said NW¼, assuming the North line of said NW¼ to bear S87°55'30" West; thence bear S3°56' East a distance of 145.75'; thence bear S86°2' East a distance of 109.11', thence bear S18°52'30" East a distance of 196.57'; thence bear S7°10'30" East a distance of 418.89'; thence bear S88°5'30" West a distance of 298.85'; thence bear S1°56' East a distance of 254.13'; thence bear S88°22'30" West a distance of 245.14'; thence bear S2°18' East a distance of 303.94' to South line of N½ of said NW¼, thence bear N88°23' East to a point on a line which is 40 rods West of and parallel to the East line of said NW¼, thence Northerly along a line parallel to and 40 rods West of the East line of said NW¼ to the North line of said NW¼, thence Westerly along the North line of said NW¼ a distance of 424.80' to the point of beginning; subject to public highways. Except Parcel S as recorded in Doc #2019-3457 in the office of the Bremer County Recorder. No comments received in opposition. Kammeyer moved/Hildebrandt second to close the Public Hearing. Kammeyer moved/Hildebrandt second to concur with P & Z Commission, approve the First Reading of **Ordinance #24-02** and set the date for the second reading to be April 9, 2024 at 11:00 a.m.

Kammeyer moved/Hildebrandt second to authorize Board Chair to sign an engagement letter with Ahlers & Cooney, P.C. for representation in the matter of hazardous liquid pipeline permits and regulations.

Cerwinske presented Iowa State Association of Counties Years of Service certificates to Dan Pickett, Sheriff – 40 years; Scott LaRue, GIS/Maintenance & Missy Thurm, Recorder – 25 years; Kip Ladage, EMA/Safety & Risk Mgr. – 20 years. Barbara Meeker, HR Mgr., Robert Whitney, Chief Deputy Sheriff, Landon Moore, County Engineer, present.

Board held a discussion with Co. Attorney Darius Robinson, Dan Pickett, Sheriff, Kip Ladage, EMA/Safety & Risk Mgr., Barbara Meeker, HR Mgr., Robert Whitney, Chief Deputy Sheriff, Landon Moore, County Engineer, Andy Hockenson, Conservation Director & Braeden Goding, Auditor's Office AP/PY Clerk, to consider establishing a policy for employees who drive a county vehicle to their home residence.

Board met with Darius P. Robinson, County Attorney. Kammeyer moved/Hildebrandt second to go into Closed Session in accordance with Iowa Code 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent. Kammeyer moved/Hildebrandt second to end the Closed Session at Noon.

Board met with Nate Koehler, MIS, Sheriff Pickett & Chief Deputy Whitney, to discuss a new requirement for multi-factor authentication for accessing criminal justice records.

Hildebrandt moved/Kammeyer second to adjourn at 12:16 p.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the Tuesday, April 2, 2024, meeting of the Bremer County Board of Supervisors.

Corey Cerwinski, Chairman

Attest: _____
Shelley Wolf, Auditor

Claims Publication Summary 4/2/24:

Alliant Energy - IP&L	Intersection Lighting	554.47	4
Amazon Capital Services	Vehicle Parts/ Education Materials	373.21	2
Barbara Meeker	Parking Reimbursement	12.00	
Black Hawk Co Sheriff	Service Of Notice	74.40	2
Blackhawk Environmental Testing, Inc.	Fuel	11,882.26	
BMC Aggregates LC	Rock	43,398.96	3
Bremer Co Sheriff	Service Of Notice	945.80	2
Bremer Co Treasurer	Fee Reimbursement	70.00	
Br-Waverly Law Enforcement Brd	Budget Allocation	17,519.83	
Calhoun-Burns & Assoc Inc	Bridge Inspection	748.75	
Capital One	Office Supplies	14.25	
Cedar Valley Dental Assoc	Inmate Dentistry	428.00	
Central Iowa Distributing Inc	Jail Supplies	132.00	
Century Link	Phone Service	92.32	
Charm-Tex Inc	Inmate Supplies	822.10	
City Of Janesville	Utilities	90.57	
Community Digital Wireless	Internet Services	59.95	
Cooley Sanitation LLC	Restroom Rental	105.00	
Cost Advisory Services Inc	Cost Allocation Plan	4,450.00	
Culligan Water Conditioning	Bottled Water	31.00	
Daria T Shahriari Rpr Csr	Court Transcript	29.00	
Darrol Mohlis	Employee Reimbursement	200.00	
Dell Marketing LP	Technology Purchases	9,636.39	
Dick's Petroleum Co	Fuel	307.45	
Fastenal Co	Supplies	63.00	
GFC Leasing - WI	Copier Lease	655.73	3
Goodyear Tire & Rubber Co	Tires	490.56	
Grant Walvatne	Cell Phone Reimbursement	120.00	
Hawkeye Alarm & Signal Co	Annual Fire Alarm Testing	237.50	
Iowa County Attorneys Assoc	Membership Dues	680.00	
Iowa Emergency Mgmt Assoc	Membership Dues	225.00	
Iowa Law Enforcement Academy	Pre-Employment Exam	150.00	
Iowa Regional Utilities Assoc	Utilities	171.72	
Jerry Roling Mts Inc	Vehicle Maintenance	332.79	2
Jon Gerholdt	Mileage Reimbursement	89.40	
KC Auto Body Ltd	Vehicle Maintenance	105.00	
Keefe Supply Co	Commissary Supplies	1,732.14	
Keltek Inc	Vehicle Maintenance	1,278.90	
Mail Services LLC	Postage	1,026.64	

MCI	Phone Service	29.82	
MidAmerican Energy Co	Utilities	757.72	5
Miller Hardware	Supplies	80.00	
Napa Auto Parts	Vehicle Parts	68.59	
MercyOne Medical Group	Contract Nursing	2,181.00	4
Oden Enterprises Inc	Materials	60,537.00	
Pitney Bowes Global Fin Svcs	Postage Machine Lease	1,295.88	
Ramker Construction & Supply	Courthouse Maintenance	1,818.00	
Riley's Inc	Office Supplies	138.00	
Roling Ford LLC	Vehicle Maintenance	322.90	
RTC Communications	Utilities	61.44	
Seat Treasurer	Membership Dues	200.00	
Snap On Tools	Tools	28.25	
Stokes Welding	Parts	76.49	
Storey Kenworthy /Matt Parrott	Office Supplies	38.34	
Summit Food Service LLC	Inmate Meals	10,405.47	
Superior Welding Supply Co	Welding Supplies	365.46	2
The Printery	Office Supplies	258.90	
The Shredder	Document Shredding	144.00	2
Timothy Meeker	Mileage Reimbursement	89.40	
US Cellular Corp	Phone Service/ Mobile Data	515.18	3
Verizon Wireless	Phone Service/ Internet	160.25	2
Visa	Business Expense	7,720.66	16
Waverly Health Center	Occ. Health Services	35.00	
Waverly Newspapers	Publications	449.10	3
Waverly Utilities	Utilities/ Phone Service	4,210.16	8
	Total	191,323.10	
Assessors			
Leaf	Copier Lease	229.62	
Riley's Inc	Office Supplies	158.00	
US Cellular Corp	Phone Service	89.11	
Visa	Business Expense	371.76	
	Total	848.49	
CBS			
Jennifer Picken	Cell Phone Reimbursement	60.00	
MidAmerican Energy Co	Utilities	49.41	
Miller Hardware	Supplies	214.65	
Regional Transit Commission	Transportation	960.00	
Susan Lahr	Cell Phone Reimbursement	60.00	
US Cellular Corp	Phone Service	42.19	
Verizon Wireless	Phone Service	320.08	
Visa	Business Expense	1,375.00	
Waverly Utilities	Utilities/ Phone & Internet Service	2,565.77	

Total	5,647.10
Grand Total	197,818.69