

August 8, 2023

Hildebrandt & Cerwinske met as part of the Bremer-Waverly Law Board in the Law Center at 9:00 a.m. Minutes recorded by Dan Pickett, Sheriff.

The Bremer County Board of Supervisors met in session on Tuesday, August 8, 2023 in the Courthouse, Waverly, Iowa, at 10:00 a.m. Kammeyer, Cerwinske, Hildebrandt present. Kassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at:

[https://www.bremercounty.iowa.gov/government/resolutions\\_and\\_ordinances.php](https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php) and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by Chairman Kammeyer. Hildebrandt moved/Cerwinske second to approve the agenda after removing The Hidden Acre liquor license renewal action item.

Public comment: Roger & Sharon Heiser present to follow up with their concern for flood water backing up on their property which was addressed during a Public Hearing for a zoning change on 3/14/22. A culvert was to have been placed by developer Brad Trees but hasn’t been installed yet. Landon Moore, Engineer, present.

Board met with Landon Moore, Engineer, for a weekly department update.

Cerwinske moved/Hildebrandt second to adopt RESOLUTION NO. 23-60 ESTABLISH SPECIAL ASSESSMENT DISTRICT FOR TIMMERMAN DRIVE. WHEREAS, the owners of 100% of the properties adjoining “Timmerman Dr” have petitioned Bremer County to form a Special Assessment District, and WHEREAS, the requested purpose of the Special Assessment District is to finance road improvements above and beyond current County maintenance costs, and WHEREAS, Section 311.11 of the Code of Iowa requires that a public hearing be held to examine the proposed District, and WHEREAS, said public hearing was held at the request of the owners of seven properties on July 18, 2023, WHEREAS, a dedication has been prepared and executed by Calvin Brody conveying *Timmerman Drive, Willow View II Subdivision, Bremer County, Iowa*, to Bremer County, State of Iowa. NOW THEREFORE BE IT RESOLVED by the Bremer County Board of Supervisors that does hereby establish a Special Assessment District for the purpose of funding HMA Paving on the County road commonly referred to as “Timmerman Dr”, 450 feet in length, located in Section 24 Maxfield Township.

Land descriptions, ownership and assessment apportionments are as follows:

Aaron & Kristie Phelps, 102 Timmerman Dr - Parcel ID 1024477015; Charles & Jill Nuss, 104 Timmerman Dr - Parcel ID 1024476026; Duane & Gina Wester, 105 Timmerman Dr - Parcel ID 1024477016; Mark & Charlene Ott, 106 Timmerman Dr - Parcel ID 1024476003; David & Marva Wolter, 108 Timmerman Dr - Parcel ID 1024476021; John Paul & Michelle Sager, 110 Timmerman Dr - Parcel ID 1024476022; Kyle & Holly Mathias, 112 Timmerman Dr - Parcel ID 1024476023.

Each of the above land owners shall be assessed \$10,171.43 plus 5% interest compounded annually. Payments shall be made in equal installments of \$1317.25 over 10 years, payable with the September tax bill. Landowners may elect to pay off the balance of the principle at any time and avoid further interest. Passed this 8<sup>th</sup> day of August, 2023.

Lindsey Lambert, B & Z Admin., presented minor subdivisions for consideration. Hildebrandt moved/Cerwinske second to approve division of land and adopt RESOLUTION NO. 23-61 APPROVING THE MINOR SUBDIVISION PLAT OF Brent D. & Laura Buls: Parcel A in the SW<sup>1</sup>/<sub>4</sub> of the FrNE<sup>1</sup>/<sub>4</sub> of Sec 1, T92N, R12W of the 5<sup>th</sup> P.M., Bremer County, IA, and more particularly described as follows: Beginning at the SE corner of said <sup>1</sup>/<sub>4</sub>-<sup>1</sup>/<sub>4</sub> section; thence S88°47'37" W744.00' along the South line of said <sup>1</sup>/<sub>4</sub>-<sup>1</sup>/<sub>4</sub> section; thence N00°55'03" W413.00'; thence N88°47'37" E344.00'; thence S00°55'03" E25.00'; thence N88°47'37" E400.00' to the East line of said <sup>1</sup>/<sub>4</sub>-<sup>1</sup>/<sub>4</sub> section; thence S00°55'03" E388.00' along said East line to the point of beginning. Containing 6.82 acre(s), including 0.60 acre(s) of 165<sup>th</sup> St ROW, subject to any easements recorded or unrecorded. WHEREAS, the minor subdivision plat of Brent D. Buls and Laura Buls: (previously described) has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 8<sup>th</sup> DAY OF August, 2023.

Hildebrandt moved/Cerwinske second to approve division of land and adopt RESOLUTION NO. 23-62 APPROVING THE MINOR SUBDIVISION PLAT OF Kelly J. Meyer: Parcel H: Being the Easterly 667.5' of Parcel F of the Northerly part of Sec 13, T91N, R11W of the 5<sup>th</sup> P.M., Bremer County, IA, as recorded in Doc. 2016-2631, containing 40.50 acres, including 0.50 acres of county road easement (240<sup>th</sup> St). WHEREAS, ON THE 8<sup>th</sup> DAY OF August, 2023 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of Kelly J. Meyer: Parcel H (previously described) has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 8<sup>th</sup> DAY OF August, 2023.

Discussion was held with Lambert & Darius P. Robinson, County Attorney, in regard to the public comment received from Heiser's. The developer won't be granted any permits until the culvert has been installed on the site SE of the roundabout/east of Janesville that is proposed to be developed. Discussion also included the possibility the City of Janesville annexing that area. Hildebrandt asked Robinson to compare the County's ATV ordinance to State Law in that regard to determined differences between the two.

Robinson presented his review of the Agreement for Services between Bremer County and Martin Gardner Architecture, P.C. for construction of the EMA/Public Health bldg.

Nathan Compton, ISG, Inc. Architect, John Trickel, Mechanical Engineer, Erik Pingel, Project Mgr., Max Eller, Civil Engineer, presented a schematic design, a model and cost estimates of a proposed Courthouse addition. Scott LaRue, GIS/Maintenance, Darius P. Robinson, County Attorney, Adam Hoffman, Treasurer, present. Board will explore financing options.

Board met with Barb Meeker, Human Resources Mgr., to review potential amendments to Bremer County Handbook policy 3.1 Exempt Employees, Non-Exempt Employees and Overtime

and policy 5.2 Vacation. Aaron Betts, Assessor, Adam Hoffman, Treasurer, present. No action taken.

Hildebrandt moved/Cerwinske second to approve claims as listed below and authorize Auditor to issue checks.

Board met with Adam Hoffman, Treasurer. Aaron Betts, Assessor, present. Hildebrandt moved/Cerwinske second to adopt RESOLUTION NO. 23-63 ABATEMENT OF TAXES. WHEREAS, Section 427A.1 (7) of the Code of Iowa requires the Board of Supervisors of Bremer County Iowa to authorize the Treasurer to strike from the tax books all taxes regular, interest, and costs for properties defined as a “transmission property”; WHEREAS, Parcels 0815200008, 0422100005, 0932300021, and 1031400007 have been determined to meet this definition; THEREFORE, the Bremer County Board of Supervisors directs the Treasurer to strike from the tax books and abate all taxes regular, interest and costs per the following schedule:

Parcel	Tax Year	Tax District	Tax	Interest	Fees	Total
0815200008	2019	1002	\$ 1,408.00	\$ 633.00	\$ 4.00	\$ 2,045.00
	2020	1002	\$ 836.00	\$ 226.00	\$ 4.00	\$ 1,066.00
	2021	1002	\$ 752.00	\$ 68.00	\$ 4.00	\$ 824.00
			<b>Total</b>	\$ 2,996.00	\$ 927.00	\$ 12.00
0422100005	2019	29001	\$ 550.00	\$ 247.00	\$ 4.00	\$ 801.00
	2020	29001	\$ 324.00	\$ 87.00	\$ 4.00	\$ 415.00
	2021	29001	\$ 290.00	\$ 27.00	\$ 4.00	\$ 321.00
			<b>Total</b>	\$ 1,164.00	\$ 361.00	\$ 12.00
0932300021	2021	14001	\$ 1,276.00	\$ 115.00	\$ 4.00	\$ 1,395.00
			<b>Total</b>	\$ 1,276.00	\$ 115.00	\$ 4.00
1031400007	2021	15001	\$ 1,396.00	\$ 125.00	\$ 4.00	\$ 1,525.00
			<b>Total</b>	\$ 1,396.00	\$ 125.00	\$ 4.00

	\$	\$	\$	\$
<b>Grand Total</b>	6,832.00	1,528.00	32.00	8,392.00

So passed and adopted this 8<sup>th</sup> day of August, 2023.

Hildebrandt moved/Cerwinski second to approve the 8/1/23 minutes.

Cerwinski moved/Hildebrandt second to approve a payroll addition for Joseph Craft, Jailer, full time, \$41,500/yr., effective 8/14/23.

Darius P. Robinson, County Attorney, presented lease termination notices. Hildebrandt moved/Cerwinski second to approve county farmland lease termination notices and authorize delivery to farm tenants.

Robinson continued presentation of his review of the Agreement for Services between Bremer County and Martin Gardner Architecture, P.C. Hildebrandt moved/Cerwinski second to authorize Board Chair to sign the Agreement for Services between Bremer County and Martin Gardner Architecture, P.C. for construction of the EMA/Public Health bldg.

Criteria presented at the previous board meeting by Greg Reisz & Jared Moser, E4 Crop Intelligence, was considered and discussed to determine what to include in the next County Farm land tenant lease. Robinson will draft leases for the board to begin with.

Hildebrandt presented a request from Readlyn Telephone Co. and a Letter of Support he drafted for Little Wapsie Communication's application to the Empower Rural Broadband Grant Program. Hildebrandt moved/Cerwinski second to authorize Board Chair to sign the Letter of Support.

Cerwinski moved/ Hildebrandt second to adjourn at 12:14 p.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the August 8, 2023 meeting of the Bremer County Board of Supervisors.

\_\_\_\_\_  
Ken Kammeyer, Chairman

Attest: \_\_\_\_\_  
Shelley Wolf, Auditor

Claims Publication Summary 8/8/23:

Ahlers & Cooney PC	Services	392.00	
Alliant Energy - IP&L	Utilities	1,222.68	4
Amazon Capital Services	Safety Gear	142.90	2
B & F Fastener Supply	Supplies	1,030.67	
Black Hawk Co Sheriff	Service Of Notice	48.60	
Black Hills Energy	Utilities	106.99	3
BMC Aggregates LC	Rock	139,711.53	15
Bremer Co Health Ins Fund	Retiree Insurance	1,880.38	
Bremer Co Sheriff	Service Of Notice	345.88	3
Br-Waverly Law Enforcement Brd	Budget Allocation	17,519.83	

Butler Co Sheriff	Service Of Notice	53.50	
Butler-Bremer Communications	Phone/Internet	168.30	2
Calhoun-Burns & Assoc Inc	Services	34,621.70	5
Cedar Valley Dental Assoc	Inmate Dentistry	679.00	
Central Iowa Distributing Inc	Jail Supplies	120.00	
Century Link	Phone	80.55	
Community Digital Wireless	Internet	59.95	
Community Memorial Hospital	Employee Wellness	1,300.00	
Cottingham & Butler Ins Svcs	Services	1,083.33	
Crawdaddy Outdoors LLC	Supplies	37.95	
Crawford Supply Co	Commissary Supplies	281.16	
Crystal Heating & Plumbing Inc	Grounds Maintenance	560.00	
Cummins Sales and Service	Equipment Maintenance	1,108.08	
Farmers Win Coop	Fuel	1,826.73	
Garry's Tire Service Inc	Parts/Service	403.14	
Geocomm Inc	Services	5,426.85	
GFC Leasing - WI	Copier Lease	337.38	
Gordon Flesch Co Inc	Copier Lease	97.84	2
Hands Up Communications	Court Interpreter	123.00	
Heartland Asphalt Inc	Resurfacing	351,703.25	2
Horizon Publishing Co	Publication	808.21	
IA County Conservation System	Conference Registration	205.00	
IA Dept Of Transportation	Training	480.00	
ICAP	Insurance	448.00	
ICEOO	Training	250.00	
ILLOWA Culvert And Supply	Pipe Culverts	4,784.00	
IMWCA	Work Comp Premium	7,022.00	
Iowa Regional Utilities Assoc	Utilities	210.60	
ISACA	Education	30.00	
Jacobson-Westergard & Associates	Services	130.00	
Jed Rock & Sand, LLC	Rock	430.29	
Jerry Roling Mts Inc	Auto Maintenance	76.95	
John Deere Financial	Parts/Supplies/Repair	861.75	
Joseph Knecht	Safety Boots	164.99	
Kahn Tile Supply LLC	Supplies	126.92	
Kaiser Corson Funeral Home Inc	Services	1,200.00	
KC Auto Body Ltd	Auto Body Repair	350.00	
Keefe Supply Co	Commissary Supplies	2,496.45	
Kip Ladage	Medical Examiner	400.00	2
Koch Office Group	Copier Lease	447.09	3
Law Office Of David Baumgartner	Services	103.40	
Leonard J Schmidt	Camp Fee Collector	327.30	
Liddle's Ecowater Systems	Water Bottles	14.70	
Mail Services LLC	Postage	991.25	
Mansfield Oil Co of Gainesville	Fuel	47,897.97	2
Matt Construction Inc	Bike Trail Repair	27,925.00	

McCloud Services	Pest Control Service	235.50	
MCI	Phone	48.41	
MediaCom	Service	1,177.93	
MercyOne Waverly	Medical Examiner	256.25	2
Microbac Laboratories, Inc	Water Tests	63.50	
MidAmerican Energy Co	Utilities	1,579.94	8
Northern Iowa Const Prod	Pipe Culverts	600.00	
MercyOne Medical Group NE IA	Services	2,443.00	4
Office Express	Office Supplies	145.99	
O'Reilly Automotive Inc	Parts	74.00	
P & K Midwest Inc	Garden Tractor	7,490.45	
Pitney Bowes Bank Inc	Postage	15.60	3
Pitney Bowes Inc	Supplies	25.49	
Premiere Auto Wash	Auto/Equip Maintenance	33.00	
RC Systems	Repairs	15.00	
Relx Inc DbA LexisNexis	Subscription	436.00	3
Riley's Inc	Office Supplies	392.28	
Rodney Diercks	Medical Examiner	190.00	
Roger Peters	Boots	101.64	
Roling Ford LLC	Auto Maintenance	893.05	
Sadler Power Train Inc	Parts	409.41	
Scott Pharmacy Inc	Inmate Prescriptions	566.06	
Speer Financial Inc	Annual Compliance Filing	400.00	
State Hygienic Laboratory	FY24 Water Tests	2,422.50	
Stokes Welding	Parts	319.21	
Summit Food Service LLC	Inmate Meals	9,270.10	
Sumner Municipal Utilities	Utilities	314.36	
Superior Welding Supply Co	Welding Supplies	130.68	
TifCo Industries	Parts/Sundry	604.31	
Truck Center Companies	Parts	5,692.67	9
US Cellular Corp	Cell Phones	358.42	4
Vanguard Publishing Co LLC	Publications	2,171.00	
Velda J Lillibridge	Camp Fee Collector	16.80	
Verizon Connect	GPS	502.75	2
Verizon Wireless	Mobile Data Service	620.49	4
Visa	Business Expense	2,017.33	12
Waverly Newspapers	Publication	330.13	4
Waverly Police Dept	Service Of Notice	107.00	3
Waverly Utilities	Utilities	4,182.47	7
Webster Co Auditor	Judicial Building Rent	1,782.04	
Westendorfs Auto	Auto Maintenance	81.95	
Whitney Reporting Services	Transcripts	140.00	
Windstream Corp	Trunking Expense	207.46	
Woodman Controls Co	Maintenance	600.00	
Yoder Construction NE IA LLC	Roofing	4,150.00	
Ziegler Inc	Parts	713.87	2

	Total	714,983.08
<u>ASSESSOR CLAIMS</u>		
Access Systems	Data Processing Equipment	233.77
Jill Eckenrod	Mileage Reimbursement	72.00
Leaf	Copier Lease	229.62
MercyOne Medical Group NE IA	Services	140.00
Riley's Inc	Office Supplies	45.33
US Cellular Corp	Cell Phones	87.83
Vanguard Appraisals Inc	Reappraisal	89,801.10
Visa	Business Expense	851.88
	Total	91,461.53
<u>CBS CLAIMS</u>		
Bremer Co Maintenance Dept	Maintenance/Mowing	562.54
MidAmerican Energy Co	Utilities	43.30
Murray Arends	Service	7.25
Setworks	Software	295.00
Storey Kenworthy /Matt Parrott	Supplies	13.33
The Shredder	Services	48.00
US Cellular Corp	Cell Phones	41.51
Verizon Wireless	Mobile Data Service	320.08
Visa	Business Expense	941.31
Waverly Tire Co	Auto Parts/Maintenance	370.00
	Total	2,642.32
	Grand Total	809,086.93