

December 26, 2023

The Bremer County Board of Supervisors met in session on Tuesday, December 26, 2023 in the Courthouse, Waverly, Iowa, at 9:30 a.m. Kammeyer, Cerwinske, Hildebrandt present. Cassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at:

https://www.bremerscounty.iowa.gov/government/resolutions_and_ordinances.php and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by Chairman Kammeyer. Hildebrandt moved/Cerwinske second to approve the agenda. Darius P. Robinson, County Attorney & Brad Trees present.

Hildebrandt moved/Cerwinske second to approve claims as listed below and authorize Auditor to issue checks.

Cerwinske moved/Hildebrandt second to approve a request for vacation carryover from Kelly Rustad, County Attorney’s Office Admin. Assist. Robinson exited.

Board met with Lindsey Koehler, Building & Zoning Admin, to consider a preliminary major subdivision plat for CBBT Properties, LLP, Ville Business Park – Phase One at the following described location: The E1650’ of the N½ of the SW¼ of Sec 36, T91N, R14W of the 5th P.M., Bremer County, IA, subject to public highways, except lands deeded to the State of Iowa in Warranty Deed, Doc #20110867 recorded in the office of the Recorder of Bremer County, IA. Board conceded. Trees exited.

Board reviewed a minor subdivision request. Hildebrandt moved/Cerwinske second to approve division of land and adopt RESOLUTION NO. 23-108: APPROVING THE MINOR SUBDIVISION PLAT OF Eugene V. & Garylee R. Thurm, Sr.: Parcel B in the SE¼ of the NE¼ of Sec 17, T91N, R12W of the 5th P.M., Bremer County, IA, and more particularly described as commencing at the E¼ corner of said section; thence N00°25’38” W195.00’ along the East line of said ¼ section to the point of beginning; thence S89°34’22” W410.00’; thence N00°25’38” W305.00’; thence N89°34’22” E410.00’ to the East line of said ¼ section; thence S00°25’38” E305.00’ along the East line of said ¼ section to the point of beginning. Containing 2.87 acre(s), including 0.23 acre(s) of Oakland Ave ROW, subject to any easements recorded or unrecorded. WHEREAS, ON THE 26th DAY OF December, 2023 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of Eugene V. & Garylee R. Thurm, Sr. Parcel B (previously described) has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 26th DAY OF December, 2023. Lambert exited.

Cerwinske moved/Hildebrandt second to approve the 12/19/23 minutes.

Hildebrandt moved/Cerwinski second to approve Assessor's Office payroll changes effective 1/1/2024 for Thomas Bovy, from Appraiser I \$48,400/yr. to Appraiser II \$50,300/yr.; Heather Moe, Assessor's Assist./Credit & Exemption Coordinator, from \$54,800/yr. to \$56,600/yr.

Hildebrandt moved/Cerwinski second to approve a liquor license renewal for Cliff's Place, 1404 Easton Ave., Horton.

Hildebrandt moved/Cerwinski second to approve a liquor license renewal for Maple Hills Country Club, 2568 170th St. Tripoli.

Hildebrandt moved/Cerwinski second to appoint Kammeyer to the Central Iowa Juvenile Detention Service Commission and Hildebrandt as the alternate.

Cerwinski moved/Hildebrandt second to adopt new fees for tire disposal at the Bremer County Customer Convenience Center.

Hildebrandt moved/Cerwinski second to authorize Board Chair to sign Community Based Services HCBS 2023 Provider Quality Management Self-Assessment.

No action taken on optional ICAP liability insurance coverage.

Board discussed 2024 appointments to boards and commissions.

Board/Committee updates: Kammeyer attended Central IA Detention Commission and an interior finish planning meeting for the Courthouse addition & renovation; Hildebrandt attended INRCOG board, Exec. board, Regional Transportation Authority Policy & Technical Committee and Regional Transit Commission Advisory board meetings.

Board met with Landon Moore, Engineer, for a weekly department update.

Cerwinski moved/Hildebrandt second to open the Public Hearing for the Second Reading of Ordinance #23-08, setting requirements for location, installation, and compensation for standing corn snow fences in Bremer County, IA. No comments received since the First Reading was held. Cerwinski moved/Hildebrandt second to close the Public Hearing. Hildebrandt moved/Cerwinski second to approve the Second Reading, waive the Third Reading and adopt Ordinance #23-08.

Hildebrandt moved/Cerwinski second to adopt RESOLUTION NO. 23-109 hereby designating, authorizing, and empowering on behalf of the Board of Supervisors of Bremer County, Iowa, Landon Moore, the County Engineer for Bremer County, Iowa, to execute the contracts in connection with Bridge Project 11-14: 260th St over Crane Creek construction project let through the DOT for this county, including but not limited to, the contractor's bond and certificate of insurance.

Hildebrandt moved/Cerwinski second to adopt RESOLUTION NO. 23-110 hereby designating, authorizing, and empowering on behalf of the Board of Supervisors of Bremer County, Iowa, Landon Moore, the County Engineer for Bremer County, Iowa, to execute the contracts in connection with Bridge Project 11-15: 270th St over Crane Creek construction project let through the DOT for this county, including but not limited to, the contractor's bond and certificate of insurance.

Board met with Erik Pingel, ISG Project Mgr., by phone.
Hildebrandt moved/Cerwinske second to approve the CMAr Request for Qualifications for a Bremer County Courthouse addition & renovation project.
No action taken on a Service Proposal for Furniture: Plans, Specifications, and Bidding documents for the proposed Bremer County Courthouse project.

Board discussed the FY25 budget. Consensus of the board is to freeze non-wage & benefits portions of budgets in all offices/departments, to direct Elected Officials to submit wages at a maximum following the Compensation Board recommendations (Auditor, Recorder, Treasurer – 7%, County Attorney, Sheriff – 5%), to direct non-elected offices to submit wages at a maximum of 3.5% cost of living increase plus a potential proven & justified merit increase of an additional 3.5% (7% maximum) and to limit hiring to existing open positions only in all offices/departments. Darius P. Robinson, County Attorney, Dan Pickett, Sheriff, Adam Hoffman, Treasurer, Missy Thurm, Recorder, present.

Cerwinske moved/Hildebrandt second to adjourn at 11:41 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the December 26, 2023 meeting of the Bremer County Board of Supervisors.

Ken Kammeyer, Chairman

Attest: _____
Shelley Wolf, Auditor

Claims Publication Summary 12/26/23:

Alliant Energy - IP&L	Utilities	648.16	5
Alliant Insurance Services Inc	Liability Service	16,555.86	
Angela Miller	Mileage Reimbursement	16.90	
Barbara Meeker	Cell Phone Reimbursement	120.00	
Black Hawk Co Sheriff	Service Of Notice	85.65	
Blackhawk Environmental Testing, Inc.	Services	3,200.00	
Bremer Co Highway Dept	Fuel/ Vehicle Repairs	9,762.24	9
Bremer Co Sheriff	Service Of Notice	752.01	
Bruce Tierney	Cell Phone Reimbursement	60.00	
Bully Fabrication	Materials	111.00	
Butler Co Rec	Utilities	396.61	
Butler Co Sheriff	Service Of Notice	64.13	
Capital One Trade Credit	Supplies	69.96	
Central Iowa Distributing Inc	Jail Supplies	250.00	
Century Link	Phone Service	118.73	2
Chad Walderbach	Cell Phone Reimbursement	120.00	
Cintas	Sundry	149.66	2
City Of Janesville	Utilities	90.57	

City Of Tripoli	Utilities	230.13	2
Claudia Montgomery	Well Rehab	193.83	
Crawford Supply Co	Commissary Supplies	45.72	
Culligan Water Conditioning	Water Bottles	31.00	
Deike Implement Co	Parts	884.57	
Dell Marketing LP	Computer Monitor	1,722.82	
Derek & Hether Gustafson	Well Plugging	500.00	
Des Moines Stamp Mfg Co	Notary Stamp	33.00	
Dick's Petroleum Co	Services	228.25	
Don's Truck Sales Inc	Parts	344.79	
East-Central Iowa Rec	Intersection Lighting	49.34	
Elizabeth A Fagerlind	Services	650.00	
Elsamiller Electric Co	Light Bulbs	297.90	
ESRI	ARCGIS Online Storage	120.00	
Fastenal Co	Parts	58.70	
Force America Distributing LLC	Parts	185.62	
Gary Matthias	Easement Contract	1,304.98	
GFC Leasing - Wi	Copier Lease	214.45	2
Glen & Mary Rocca	Well Plugging	500.00	
Goodyear Tire & Rubber Co	Tires	3,987.50	5
Gordon Flesch Co Inc	Copier Lease	79.14	
Grainger	Parts	315.62	
Hawkeye Alarm & Signal Co	Fire Alarm Maintenance	142.50	
Hawkeye Fire & Safety Co	Annual Service	1,162.40	
Henry M Adkins & Son Inc	Annual Licensing/ Maintenance	12,410.00	
Horizon Publishing Co	Publications	1,062.33	2
I & S Group Inc	Architect Fees	30,000.00	
IA County Conservation System	Conference Fees	520.00	
IA Dept Of Transportation	Equipment Maintenance	289.00	2
IA Office State Med Examiner	Medical Examiner	2,102.00	
Intab, LLC	Election Supplies	124.29	
Iowa Prison Industries	Sign Refurbish	613.03	2
Jerry Roling Mts Inc	Vehicle Maintenance	153.04	
John Deere Financial	Parts/Materials	52.66	
John-Paul Gerard Sager	Training Expense Reimbursement	317.22	
Kahn Tile Supply LLC	Tile Line Materials	79.19	
Kaiser Corson Funeral Home Inc	Autopsy Transport	1,370.00	
Keefe Supply Co	Commissary Supplies	1,089.68	
Kevin Korman	Mileage Reimbursement	118.90	
Kyle Shores	Cell Phone Reimbursement	120.00	
Larry Pavelec	Mileage Reimbursement	76.90	
Leya Betz	Cell Phone Reimbursement	120.00	
Linn Co Sheriff	Service Of Notice	37.70	

Mandie Sanderman	Mileage Reimbursement	80.00	
Mansfield Oil Co Of Gainesville	Diesel Fuel	37,909.13	2
Marian & Larry Noack	Land Acquisition	15,000.00	
Mary Lu Meyer	Well Rehab	1,000.00	
Matthew Tiedt	Cell Phone Reimbursement	120.00	
MercyOne Waverly	Medical Examiner	231.25	
MHC Kenworth	Parts	1,719.44	5
MidAmerican Energy Co	Intersection Lighting	290.76	5
Midwest Patch	Safety Gear	258.00	
NACO	Membership Dues	486.00	
National Elev Inspect Svcs Inc	Annual Elevator Inspection	88.00	
NE IA Community Action Corp	Crisis Assistance	10.20	
Nicholas Bergmann	Employee Reimbursement	125.00	
Nutrien Ag Solutions Inc	Herbicides	3,592.50	
MercyOne Medical Group	Services	869.00	
Office Express	Maintenance Supplies	341.35	
Paul & Patricia Homeister	Well Shock	300.00	
Pitney Bowes Global Fin Svcs	Postage Machine Lease	1,295.88	
Richard Harms	Mileage Reimbursement	38.40	
Riley's Inc	Custodial/ Office Supplies	148.32	2
Rodney Diercks	Medical Examiner	636.25	
Ronald Myers	Cell Phone Reimbursement	120.00	
Sadler Power Train Inc	Parts	814.07	
Schumacher Elevator Co	Elevator Maintenance	278.67	
Sean Hartman	Cell Phone Reimbursement	120.00	
Shane Buchholz	Cell Phone Reimbursement	120.00	
Snap On Tools	Supplies	55.65	
Speer Financial Inc	Financial Services	18,795.00	
Stacey Snyder	Mileage Reimbursement	22.05	
Stericycle Inc	Document Shredding	70.01	
Stokes Welding	Parts	80.29	
Storey Kenworthy /Matt Parrott	Office Supplies	193.65	
Stumme, Collins, Gritters & Epley, PLLC	Title Opinion	175.00	
Summit Food Service LLC	Inmate Meals	9,673.95	
Terracon Consultants Inc	Geotech Services	9,326.25	
Thompson Truck & Trailer Inc	Parts	503.52	
Thrifty White Pharmacy	Inmate Prescriptions	397.51	
TigerTough	Parts	1,328.00	2
Titan Machinery Inc	Case IH Tractor	111,281.00	
T-Mobile	Phone Service	77.16	
Travis Marvin	Cell Phone Reimbursement	120.00	
Truck Center Companies	Service/Parts	976.48	8
US Cellular Corp	Phone Service	493.77	2

Verizon Connect	Vehicle Tracking	52.35	
Verizon Wireless	Phone/ Internet Service	642.98	4
Visa	Business Expense	15.50	2
Waste Management	Dumpster Service	97.49	
Waverly Newspapers	Publications	476.73	3
Waverly Utilities	Utilities/ Phone Service	3,270.32	5
Whitney Reporting Services	Court Transcripts	157.50	
Ziegler Inc	Parts	17,172.18	
	Total	337,956.24	
Assessor's			
Aaron Betts	Mileage Reimbursement	157.30	
Bremer Co Highway Dept	Fuel	82.04	
IA Dept Of Revenue	Education	10.00	
Leaf	Copier Lease	229.62	
Thomas Bovy	Employee Reimbursement	551.85	
US Cellular Corp	Phone Service	88.15	
Visa	Business Expense	265.28	
	Total	1,384.24	
CBS			
Bremer Co Highway Dept	Fuel/ Vehicle Maintenance	473.47	
Miller Hardware	Maintenance Supplies	34.48	
Storey Kenworthy /Matt Parrott	Custodial Supplies	66.65	
Susan Lahr	Employee Reimbursement	64.00	
The Shredder	Document Shredding	48.00	
US Cellular Corp	Phone Service	41.68	
Waverly Utilities	Utilities/ Phone & Internet Service	2,392.98	
	Total	3,121.26	
	Grand Total	342,461.74	