

January 24, 2022

Board met as the Community Based Housing Board for a quarterly meeting at 8:30 a.m. in the board room in the Courthouse Waverly, Iowa. Minutes recorded by Kassandra Johansen, Recording Secretary.

The Bremer County Board of Supervisors met in session on Monday, January 24, 2022, in the Courthouse, Waverly, Iowa, at 9:00 a.m. Kammeyer, Neil, Hildebrandt present. Kassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Resolutions and Ordinances herein are summary descriptions, full text is available for viewing M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office and online at: https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php

Meeting was called to order by Chairman Hildebrandt. Neil moved/Kammeyer second to approve the agenda.

Board met with Bret Bienemann, Customer Convenience Center Mgr., for a FY23 Budget work session.

Board called Shelley Wolf, Auditor, and discussed setting a date for a public hearing on Bremer County Supervisor Districts and will discuss/set date at next week’s board meeting.

Kammeyer moved/Neil second to approve the 1/17/22 minutes.

Kammeyer moved/Neil second to approve a payroll addition for Alissa Walton, Building & Zoning Clerk, full time, \$18.00/hr. effective 1/24/22.

Neil moved/Kammeyer second to approve claims as listed below and authorize Auditor to issue checks.

No action taken on the OWNER/OPERATOR OF AGRICULTURAL PROPERTY appointment to the COMPENSATION COMMISSION ON EMINENT DOMAIN PROCEEDINGS.

Kammeyer moved/Neil second to authorize Chair to sign a Compliance Services Agreement with HLW Engineering Group to provide engineering services to the closed Bremer County Sanitary Landfill.

Board met with Andy Hockenson, Conservation Director, for a FY23 Budget work session. Larry Pavelec, Bremer County Conservation Board, present.

Neil exited meeting for a phone call.

Board met with Landon Moore, Engineer, for weekly update and FY23 Budget work session. Kammeyer moved/Hildebrandt second to approve a Utility Permit for Butler County REC for installation of underground electric across Lilac Ave. in Douglas Township. Neil re-entered meeting.

Kammeyer moved/Neil second to adopt RESOLUTION NO. 22-16 - A RESOLUTION ADOPTING DOCUMENTS PERTAINING TO BREMER COUNTY'S COMPLIANCE WITH TITLE VI PROVISIONS OF THE CIVIL RIGHTS ACT OF 1964.

WHEREAS, Bremer County has been a recipient of federal financial assistance from the U.S. Department of Transportation; and WHEREAS, in receiving such financial assistance Bremer County is mandated to comply with the provisions of Title VI of the Civil Rights Act of 1964; and WHEREAS, the Iowa Department of Transportation has directed Bremer County to adopt certain documents and put certain programs into place in order to comply with Title VI of the Civil Rights Act of 1964; and WHEREAS, in order to continue receiving federal financial assistance from the U.S. Department of Transportation the adoption of certain documents and establishment of certain programs is necessary. NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Bremer County that:

1. The Bremer County Auditor is hereby designated the Title VI Coordinator for Bremer County.
2. The Bremer County Auditor is hereby designated the Title VI ADA Coordinator for Bremer County.
3. The *Bremer County Title VI Agreement* is hereby adopted and that the Chairman of the Board of Supervisors and Title VI Coordinator are authorized to sign said plan where required.
4. The *Standard DOT Title VI Assurances* are hereby adopted and that the Chairman of the Board of Supervisors is authorized to sign said document where required.
5. The *Title VI Notice to the Public* is hereby adopted and shall be posted where other public notices are displayed in the Bremer County Courthouse and County Engineer's Office. Furthermore, said notice shall be placed on the County's official website.
6. The Title VI Coordinator is authorized to take any other actions necessary and/or recommended by the Iowa Department of Transportation, U.S. Department of Transportation, or other designated authority to comply with the provisions of Title VI of the Civil Rights Act of 1964.

Passed and approved this 24th day of January, 2022.

Kammeyer moved/Neil second to approve Organizational Chart illustrating the level and placement of the Title VI Coordinator.

Kammeyer moved/Neil second to authorize Board Chair to sign the Certification of Cost Allocation Plan for the fiscal year ended June 30, 2021, prepared by Cost Advisory Services, Inc.

Kammeyer moved/Neil second to adopt RESOLUTION NO. 22-17 - Resolution in support of Local Option Sales and Services Tax Election. WHEREAS, Chapter 423B of the Code of Iowa authorizes County Boards of Supervisors to impose a local option sales and services tax (the "Local Option Tax") within incorporated cities and the unincorporated area of counties, following an election at which the registered voters in various jurisdictions vote in favor of such tax; and WHEREAS, pursuant to Section 423B(4)(b) of the Code of Iowa, the question of imposing a Local Option Tax shall be submitted to eligible registered voters upon receipt by the County Commissioner of Elections of the motion or motions requesting such submission adopted by the governing body or bodies representing at least one half of the population of the County; and WHEREAS, Bremer County, Iowa (the "County") desires to impose a new, one-cent Local

Option Tax (the “New Tax”), in the unincorporated portions of the county, such tax to replace the current local option tax already in effect and to take effect on July 1, 2023, or as soon thereafter as is possible; and WHEREAS, the County intends to submit a motion to the Bremer County Commissioner of Elections requesting that the question of imposing the New Tax in the unincorporated County be submitted to eligible registered voters, and it is now necessary for the County to consider such a motion; NOW, THEREFORE, be it moved and resolved by the Board of Supervisors of Bremer County, Iowa, as follows: Section 1. This Board of Supervisors hereby expresses its support for the calling of an election in the unincorporated County on September 13, 2022, or as soon thereafter as is possible on the question of the imposition of the New Tax. Section 2. The County shall submit this motion and resolution to the Bremer County Commissioner of Elections in satisfaction of the requirements of Section 423B(4)(b) of the Code of Iowa, requesting that the question of imposing a Local Option Tax in the unincorporated County be submitted to eligible registered voters. Section 3. All resolutions and orders or parts thereof in conflict with the provisions of this resolution, to the extent of such conflict, are hereby repealed. Passed and approved January 24, 2022.

Board discussed Local Option Sales and Services Tax ballot language.

Board met with Dan Pickett, Sheriff, for a FY23 Budget work session.

Board discussed Emergency Medical Services System Advisory Council and possibly having a work session with the Sheriff & EMA.

Board/Committee Updates: Neil attended ISAC University, ISAC Supervisors Executive Board meeting via phone conference, and NE IA Community Action board meeting. Kammeyer attended a North Iowa Juvenile Detention board meeting and was elected Chair. Hildebrandt had East Central Region Mental Health & Disabilities board agenda setting meeting and INRCOG Executive Board Meeting.

Board reviewed a new FY23 Budget request from Bremer County Community Partners requesting \$5,000. The last time the county gave them money was back in FY19.

Board met with Nate Koehler, MIS, for a FY23 Budget work session.

Board met with Lindsey Lambert, Building & Zoning Admin., and Alissa Walton, B & Z Clerk, to consider two subdivision requests. Mark Bockholt present. Kammeyer moved/Neil second to approve division of land and adopt RESOLUTION NO. 22-18 APPROVING THE MINOR SUBDIVISION PLAT OF Marta Bockholt: Parcel C in the W½ of the NE¼ of Sec 27, T91N, R11W of the 5th P.M., Bremer County, IA, and more particularly described as commencing at the N¼ corner of said section; thence S00°54’33” E1190.00’ along the West line of the NE¼ of said section to the point of beginning; thence N89°05’27” E485.00’; thence S00°54’33” E495.00’; thence S89°05’27” W485.00’ to the said West line; thence N00°54’33” W495.00’ along said West line to the point of beginning. Containing 5.51 acre(s), including 0.57 acre(s) of County Road V56 (Vine Ave) ROW, subject to any easements recorded or unrecorded. WHEREAS, ON THE 24TH DAY OF JANUARY, 2022 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of Marta Bockholt:

Parcel C has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 24th day of January 2022.

Robert Steffen and Kyle Helland, Helland Engineering & Surveying, LTD, present. Neil moved/Kammeyer second to approve division of land and adopt RESOLUTION NO. 22-19 APPROVING THE MINOR SUBDIVISION PLAT OF Robert J. Steffen and Mary C. Creech: Parcel G being that part of the SE $\frac{1}{4}$ in Sec. No. 21, T91N, R14W of the 5th P.M., Bremer County, IA, described as beginning at the SE corner of said SE $\frac{1}{4}$, point being a found $\frac{1}{2}$ " rebar; thence along the South line of said SE $\frac{1}{4}$ S89°29' West a distance of 910.65' to the Southerly extension of the centerline of Cottage Ave., point being a set $\frac{1}{2}$ " rebar with license #23212; thence along said Southerly extension and the centerline of Cottage Ave. N00°46 $\frac{1}{4}$ ' West a distance of 993.4' to a set $\frac{1}{2}$ " rebar with license #23212; thence Northwesterly 244.99' along said centerline being a curve concave Southwesterly having a radius of 1,010.0', a central angle of 13°54 $\frac{1}{4}$ ' and a long chord of N07°43 $\frac{1}{4}$ ' W244.5' to a set $\frac{1}{2}$ " rebar with license #23212; thence along said centerline N14°40 $\frac{1}{2}$ ' West a distance of 562.2' to a set $\frac{1}{2}$ " rebar with license #23212; thence Northwesterly 161.28' along said centerline being a curve concave Southwesterly having a radius of 250.0', a central angle of 37°12 $\frac{3}{4}$ ' and a long chord of N33°16 $\frac{3}{4}$ ' W159.55' to the North line of parcel described in Warranty Deed dated 04/17/2019 recorded in instrument #20191118 in the office of the Bremer County Recorder, also being the South line of Lot No. 4 in "R.H. Sewell's Irregular Subdivision of part of Sections 21 and 22", point being a set $\frac{1}{2}$ " rebar with license #23212; thence along said North line S89°44' East a distance of 1,167.1' to the East line of said SE $\frac{1}{4}$, point being a set $\frac{1}{2}$ " rebar with license #23212; thence along said East line S00°35 $\frac{1}{2}$ ' East a distance of 577.5' to the NE corner of said SE $\frac{1}{4}$ of the SE $\frac{1}{4}$, point being a found limestone; thence continuing along said East line S00°35 $\frac{1}{2}$ ' East a distance of 1,321.8' to the point of beginning. Containing 41.83 acres including 2.20 acres of ROW. Subject to restrictions, easements, covenants, ordinances, and limited access provisions of record and not of record. Note: The East line of said SE $\frac{1}{4}$ of the SE $\frac{1}{4}$ is assumed to bear S00°35 $\frac{1}{2}$ ' East for this description. WHEREAS, ON THE 24th DAY OF January, 2022 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of Robert J. Steffen and Mary C. Creech: Parcel G has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 24th day of January, 2022.

Ganske exited meeting. Johansen attested for remainder of meeting.

Board met with Kip Ladage, Emergency Management, and Lindley Sharp, Health Dept. Administrator, for a work session on the ARPA approved project: EMA/Public Health Building.

Neil moved/Kammeyer second to adjourn at 1:53 p.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the January 24, 2022, meeting of the Bremer County Board of Supervisors.

 Ken Kammeyer, Chairman

Attest: _____
 Lori Ganske, Deputy Auditor
 Kassandra Johansen, Finance Director

Claims Publication Summary 1/24/22:

Access Systems	Lease	93.13	
ACES	Edu	510.00	
AgVantage FS Inc	LP Gas	468.26	
Air Services Inc	Services	245.00	
Alliant Energy - IP&L	Utilities	458.21	4
Amazon Capital Services	IT Equip/Supplies	718.33	3
Beam, Jeffrey	Reimb Employee Exp	87.45	
Black Hawk Co Sheriff	Svc of Notice	89.42	2
Br Co Finance	Workmens Comp Ins	689.00	
Br Co Highway Dept	Fuel	134.86	2
Br Co Sheriff	Svc of Notice	1,400.62	
Buchanan Co Sheriff	Svc of Notice	12.20	
Burrier Plbg & Spas Inc	Part	51.73	
Butler Co REC	Utilities/Warning Sys	592.04	3
Butler-Bremer Communications	Utilities	44.95	
C J Moyna & Sons LLC	Construction	36,196.03	
Capital Sanitary Supply Co Inc	Supplies	186.00	
Cedar Valley SHRM	Membership	80.00	
Central Iowa Distributing Inc	Supplies	315.00	
Cintas	Services	141.49	2
City of Janesville	Utilities	75.73	
City of Tripoli	Utilities	219.68	2
City of Waverly	Permit Fee	543.97	
Cost Advisory Services Inc	Services	4,125.00	
Crawford Supply Co	Commissary Supplies	118.88	
Dana, Deb	Services	300.00	
East-Central Iowa REC	Utilities	46.34	
Eggers, Travis	Reimb Employee Exp	153.84	
EMS Learning Resources Center	Edu	69.00	
Farmers Cooperative Co	Lease	1,200.00	
Farmers Win Coop	Utilities	632.94	
Fertilizer Dealer Supply	Parts	409.20	
Fillenwarth Beach LLC	Lodging Deposit	318.00	
Force America Distributing LLC	Parts	201.03	
GFC Leasing - WI	Lease	427.56	3
Gordon Flesch Co Inc	Lease	158.47	3
Hawkeye Fire & Safety Co	Services	379.20	

Horizon Publishing Co	Publications	2,001.35	
IA Conservation Edu Coalition	Memberships	60.00	
ICAP	Insurance	210,126.51	8
IMWCA	Work Comp Premium	7,026.00	
INRCOG	Services	2,870.00	3
Iowa Emergency Mgmt Assoc	Membership	150.00	
Iowa Law Enforcement Academy	Edu	125.00	
Iowa Prison Industries	Signs	204.44	
ISAC	Edu	1,010.00	5
ISACA District II Auditors	Dues	20.00	
John Deere Financial	Parts/Tools/Supplies	423.86	6
Johnson Co Sheriff	Svc of Notice	32.24	
Keefe Supply Co	Commissary Supplies	4,690.24	
Koch, Amy	Mileage	58.00	
Ladage, Kip	Medical Examiner	175.00	
Lessin Supply Co	Parts	50.70	2
Liddle's Ecowater Systems	Bottled Water	18.00	
Lori L Nelson Attorney	Legal Services	45.50	
MCI	Phone	23.78	
MercyOne Waterloo Medical Ctr	Services	1,500.00	
MercyOne Waverly	Medical Examiner	75.00	
MidAmerican Energy Co	Utilities/Warning Sys	253.49	3
Mid-States Organized Crime	Membership	150.00	
National Elev Inspect Svcs Inc	Services	65.00	
North IA Juvenile Det Svcs	JV Detention	375.00	
Office Express	Supplies	222.29	
O'Hare, Robert	Per Diem/Mileage	152.10	
Plymouth Co Sheriff	Svc of Notice	51.38	
Quill LLC	Supplies	176.33	
RC Systems	Services	600.00	
Riley's Inc	Supplies	49.99	
RMC Imaging Inc	Software Support	745.00	
Schilling Supply Co	Parts	647.34	
Schumacher Elevator Co	Services	267.83	
Spahn & Rose Lumber Co	Materials	99.57	
Steere, Brent M	Per Diem/Mileage	208.00	
Stephens, Sara	Per Diem/Mileage	163.80	
Stokes Welding	Parts/Tools	540.41	2
Storey Kenworthy	Office Furniture/Supplies	5,174.55	2
Summit Food Service LLC	Inmates Meals	6,832.37	
Swisher & Cohrt PLC	Legal Services	6,785.77	
The Printery	Supplies	175.50	
Thrifty White Pharmacy	Inmates Prescriptions	201.72	
Truck Center Companies	Parts	512.74	3
US Cellular Corp	Phone	1,122.76	3
Verizon Connect NWF Inc	GPS	534.27	

Verizon Wireless	Phones/Internet	349.22	6
Visa	Business Exp	4,138.19	8
Waste Management	Utilities	298.09	
Waverly Newspapers	Publications/Ads	1,393.88	5
Waverly Tire Co	Service	20.00	
Waverly Utilities	Utilities	767.50	4
Webster Co Sheriff	Svc of Notice	35.00	
Wehling, Kelsie	Mileage	24.00	
Weinberg, Theresa	Court Transcripts	6.50	
Ziegler Inc	Parts	827.81	2
	TOTAL	316,545.58	
CBS CLAIMS			
Br Co Highway Dept	Fuel/Auto Maint	1,481.09	
Burrier Plbg & Spas Inc	Part	36.21	
Franzen, Craig	Shredding	7.25	
ICAP	Insurance	10,851.19	
Miller Hardware	Part	18.49	
Storey Kenworthy	Supplies	320.22	
Waverly Utilities	Utilities	2,681.94	3
	TOTAL	15,396.39	
	GRAND TOTAL	331,941.97	