

January 2, 2024

The Bremer County Board of Supervisors met in session on Tuesday, January 2, 2024 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Kammeyer, Hildebrandt, Cerwinske present. Cassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at:

https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by 2023 Chairman Kammeyer. Hildebrandt moved/Cerwinske second to approve the agenda. Darius P. Robison, County Attorney, present.

Public comment: Robinson shared a safety concern with the board that the stair door opens on first floor where the public forms a line at the Treasurer’s Office. Roping an area off to protect people from being hit by the door was suggested.

Kammeyer moved/Hildebrandt second to elect Corey Cerwinske as Chair of the Board of Supervisors for 2024. Cerwinske presided over the remainder of the meeting.

Kammeyer moved/ Cerwinske second to elect Hildebrandt as Vice-Chair of the Board of Supervisors for 2024.

Hildebrandt moved/Kammeyer second to establish Tuesdays as the official meeting day and any other days as needed to conduct Bremer County business. Other days may be reserved for committee and administrative matters.

Kammeyer moved/Hildebrandt second to adopt Resolution No. 24-01 Meeting Attendance - WHEREAS, there are certain pertinent meetings held and deemed necessary for the county officers and employees to attend during the year in order to better carry out their duties of county government; NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors that approval of authorized county personnel be granted for attendance at all meetings that may be deemed necessary. Adopted January 2, 2024.

Hildebrandt moved/Kammeyer second to adopt Resolution No. 24-02 designating official Bremer County newspapers in accordance with the Code of Iowa, Chapter 349 to be Waverly Newspapers, Denver Forum, Sumner Gazette and Tripoli Leader. Adopted January 2, 2024.

Kammeyer moved/Hildebrandt second to adopt Resolution No. 24-03 County Engineer/Farm to Market Projects. BE IT RESOLVED by the Board of Supervisors of Bremer County, Iowa, that Landon Moore, the County Engineer of Bremer County, be and is hereby designated, authorized and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications thereof in connection with all Farm to Market and Federal or State aid construction projects in this county. Adopted January 2, 2024.

Hildebrandt moved/Kammeyer second to adopt Resolution No. 24-04 for County Engineer/Road Closures. WHEREAS, Section 306.41 of the Code of Iowa provides that “The agency having jurisdiction and control over any highway in the State, or the chief engineer of said agency when delegated by such agency, may temporarily close sections of a highway by formal resolution entered upon the minutes of such agency when reasonable and necessary because of construction, and shall cause to be erected ROAD CLOSED signs and partial or total barricades in the roadway at each end of the closed highway section and on the closed highway where that highway is intersected by other highways if such intersection remains open. Any numbered road closed for over forty-eight hours shall have a designated detour route. The agency having jurisdiction over a section of highway closed in accordance with the provisions of this section, or persons or contractors employed to carry out the construction, reconstruction, or maintenance of the closed section of highway, shall not be liable for any damages to any vehicle that enters the closed section of the highway unless the damages are caused by gross negligence of the agency or subcontractor.” NOW, THEREFORE, BE IT RESOLVED, by the Bremer County Board of Supervisors that the County Engineer be authorized to close Bremer County Secondary Roads as necessary with the actual dates of closure to be determined by the County Engineer as follows: 1. For construction: Any project as described in the approved Bremer County Secondary Road Construction Program for the current fiscal year and any approved supplement thereto. 2. For Emergency Closure of any road for maintenance purposes: Any route deemed necessary by the County Engineer. Adopted January 2, 2024.

Kammeyer moved/Hildebrandt second to adopt Resolution No. 24-05 Economic Development. IT IS HEREBY RESOLVED by the Board of Supervisors of Bremer County, that: 1. The State of Iowa generally and Bremer County, Iowa, have in the past, experienced adverse economic effects, including the loss of businesses and erosion of tax base and out-migration of population. 2. It is therefore, in the best interest of the citizens of Bremer County, Iowa, to take steps reasonably calculated to lead to diversified economic development efforts. 3. Other cities and counties in Iowa are engaging in economic development efforts. 4. Therefore, Bremer County, Iowa, finds it is in the best interest of its citizens to cooperate with the cities in Bremer County, Iowa, as well as other organizations which may arise in order to promote diversified economic development in Bremer County, Iowa. THEREFORE, BE IT RESOLVED that Bremer County, Iowa, has and will continue to support its efforts to enhance economic development in Bremer County, Iowa, by its financial contribution to such efforts as Bremer County Revolving Loan Fund. Adopted January 2, 2024.

Hildebrandt moved/Kammeyer second to adopt Resolution No. 24-06: CONSTRUCTION EVALUATION RESOLUTION. WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding

operation structure received by the board of supervisors between February 1, 2024 and January 31, 2025 and submit an adopted recommendation regarding that application to the DNR; and WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix; NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF BREMER COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3). Adopted January 2, 2024.

Kammeyer moved/Hildebrandt second to adopt Resolution No. 24-07 APPOINTMENT OF LIAISON BETWEEN BREMER COUNTY AND ICAP. IT IS HEREBY RESOLVED by the Board of Supervisors of Bremer County to hereby nominate and appoint Kassandra Johansen, Finance Director and alternate Kip Ladage, Risk Management, to represent Bremer County (Member) with the Iowa Communities Assurance Pool (Pool). The individual and alternate shall act as liaison/proxy between Member and the Pool for the purposes of relating risk reduction and loss control information, and any other loss information or instructions concerning the obligations of the Member imposed by signing the Iowa Risk Management Agreement. Adopted January 2, 2024. Robinson exited. Adam Hoffman, Treasurer, entered.

Board discussed 2024 appointments to boards and commissions.

Board met with Daniel Bonzer, Veterans Affairs Director, for a FY25 budget work session.

Hildebrandt moved/Kammeyer second to make the following appointments to Boards, Commissions and Committees for calendar year 2024:

BOARD OF HEALTH (3-year term)

1. Dewey Hildebrandt
 - a. Corey Cerwinske – Alternate
2. Amanda (Mandy) Gesme

BREMER WAVERLY LAW ENFORCEMENT BOARD (1-year term)

1. Dewey Hildebrandt
2. Corey Cerwinske
 - a. Ken Kammeyer- Alternate

CONSERVATION BOARD (5 year term)

1. Mandie Sanderman

TOGETHER 4 FAMILIES (1-year term)

1. Dewey Hildebrandt
 - a. Ken Kammeyer- Alternate

E911 (1-year term) – appoint 1

1. Sheriff Dan Pickett

EASTERN IOWA TOURISM (1-year term)

1. Andy Hockenson
 - a. Tiffany Schrage – Alternate

WAVERLY AREA DEVELOPMENT FUND BOARD (1-year term)

1. Ken Kammeyer

COMPENSATION COMMISSION ON EMINENT DOMAIN PROCEEDINGS (1 year terms)
OWNER/OPERATOR OF AGRICULTURAL PROPERTY

1. Jennifer Demuth
2. Brian Meyer
3. Daniel Weltner
4. Mark Mueller
5. Deb Schnadt

OWNERS OF CITY PROPERTY

1. Ron Meyer
2. Melissa Schmall
3. Terry Dehmlow
4. De Ann Lahmann
5. Steve Aiello

PEOPLE HAVING KNOWLEDGE OF PROPERTY VALUE BY REASON OF OCCUPATON

1. Clarine "Louie" Hartman
2. Lee Peters
3. Brenda Meyer
4. Duane Foelske
5. Bill Schwake
6. Ron Ihde
7. Scott Kaisand

REALTORS – appoint 7

1. Jim Hurley
2. Jennifer Steere
3. Krystal Liebau
4. Deb Metcalf
5. Ray Dietz
6. Wendy Mohlis

GENERAL RELIEF DIRECTOR (1-year term)

1. Jan Heidemann

EAST CENTRAL MENTAL HEALTH REGION (1-year term)

1. Dewey Hildebrandt
 - a. Corey Cerwinske - Alternate

INRCOG BOARD (1-year term)

1. Dewey Hildebrandt
 - a. Corey Cerwinske - Alternate

INRCOG ECONOMIC DEVELOPMENT (1-year term)

1. Ken Kammeyer
 - a. Corey Cerwinske - Alternate

INRCOG HOUSING COUNCIL (1-year term)

1. Ken Kammeyer
2. Donna Mohlis
3. Scott Kaisand

INRCOG COMPREHENSIVE SOLID WASTE MANAGEMENT PLAN (1-year term)

1. Corey Cerwinske
2. Tim Meeker

- 3. Angie Auel
INRCOG REGIONAL TRANSPORTATION AUTHORITY/POLICY COMMITTEE (1-year term)
 - 1. Dewey Hildebrandt
INRCOG REGIONAL TRANSPORTATION AUTHORITY – TECHNICAL COMMITTEE (1-year term)
 - 1. Landon Moore, County Engineer
IOWA NORTHLAND REGIONAL TRANSIT (1-year term)
 - 2. Dewey Hildebrandt
 - a. Corey Cerwinske – Alternate
- MAGISTRATE APPOINTING COMMITTEE
 - 1. Shane Hoff
MEDICAL EXAMINER (1-year term)
 - 1. Dr. Lee Fagre
COUNTY MEDICAL EXAMINER INVESTIGATORS (1-year term)
 - 1. Kip Ladage
 - 2. Rod Diercks
 - 3. Libby Uhlenhopp
 - a. Jennifer Becker, Tammy Fleshner - Alternates
- NEICAC—COMMUNITY ACTION (1-year term)
 - 1. Corey Cerwinske
NI JUVENILE DETENTION SERVICE COMMISSION (1-year term)
 - 1. Ken Kammeyer
 - a. Corey Cerwinske - Alternate
- NORTHEAST IOWA RESPONSE GROUP (1-year term)
 - 1. Corey Cerwinske
 - a. Kip Ladage – Alternate
- OPIOID TASK FORCE
 - 1. Dewey Hildebrandt
- PATHWAYS – WAVERLY (1-year term)
 - 1. Ken Kammeyer
- PLANNING & ZONING COMMISSION (5-year term)
 - 1. Mark Halbach
- SECOND JUDICIAL DISTRICT (1-year term)
 - 1. Corey Cerwinske
 - a. Dewey Hildebrandt – Alternate
- WAVERLY CHAMBER OF COMMERCE BOARD OF DIRECTORS
 - 1. Ken Kammeyer
 - a. Corey Cerwinske - Alternate
- WEED COMMISSIONER (1-year term)
 - 1. David Lehman, Roadside Vegetation Mgr.
- IOWA WORKS CEO BOARD (1-year term)
 - 1. Ken Kammeyer
- EMERGENCY MANAGEMENT COMMISSION (1-year term)
 - 1. Corey Cerwinske
 - a. Dewey Hildebrandt – Alternate

COUNTYWIDE BUILDING CODE BOARD OF APPEALS

1. Andrew Barber
2. Mike Meyer

Board met with Landon Moore, County Engineer, for a weekly department update.

Kammeyer moved/Hildebrandt second to approve the 12/26/23 minutes.

Kammeyer moved/Hildebrandt second to approve payroll changes for Jailers: Evan Nixon, Brett Wheeler, Jeffrey Beam, Bridget Irons, Stacey Johnson from \$48,536/yr. to \$51,638/yr., step increase effective 12/31/23; Dispatcher Brittaney Kammeyer, from part time to full time \$25.36/hr., effective 12/31/23.

Hildebrandt moved/Kammeyer second to set the mileage reimbursement rate for 1st quarter of calendar year 2024 at \$.60/mile.

Kammeyer moved/Hildebrandt second to authorize the Board Chair to sign the 2024 County Weed Commissioner Certification Form.

Hildebrandt moved/Kammeyer second to adopt RESOLUTION NO. 23-08 ADOPTING DOCUMENTS PERTAINING TO BREMER COUNTY'S COMPLIANCE WITH TITLE VI PROVISIONS OF THE CIVIL RIGHTS ACT OF 1964. WHEREAS, Bremer County has been a recipient of federal financial assistance from the U.S. Department of Transportation; and WHEREAS, in receiving such financial assistance Bremer County is mandated to comply with the provisions of Title VI of the Civil Rights Act of 1964; and WHEREAS, the Iowa Department of Transportation has directed Bremer County to adopt certain documents and put certain programs into place in order to comply with Title VI of the Civil Rights Act of 1964; and WHEREAS, in order to continue receiving federal financial assistance from the U.S. Department of Transportation the adoption of certain documents and establishment of certain programs is necessary. NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Bremer County that: 1. The Bremer County Auditor is hereby designated the Title VI Coordinator for Bremer County. 2. The Bremer County Auditor is hereby designated the Title VI ADA Coordinator for Bremer County. 3. The Bremer County Title VI Agreement is hereby adopted and that the Chairman of the Board of Supervisors and Title VI Coordinator are authorized to sign said plan where required. 4. The Standard DOT Title VI Assurances are hereby adopted and that the Chairman of the Board of Supervisors is authorized to sign said document where required. 4. The Title VI Notice to the Public is hereby adopted and shall be posted where other public notices are displayed in the Bremer County Courthouse and County Engineer's Office. Furthermore, said notice shall be placed on the County's official website. 5. The Title VI Coordinator is authorized to take any other actions necessary and/or recommended by the Iowa Department of Transportation, U.S. Department of Transportation, or other designated authority to comply with the provisions of Title VI of the Civil Rights Act of 1964. Passed and approved this 2nd day of January, 2024.

Board approved a response letter drafted by Bremer County's Landfill Closure Project Mgr., Todd Whipple, CPG, to the Iowa Department of Natural Resources in regard to a Bremer County Landfill Environmental Covenant Request.

Board discussed the FY25 budget. Hildebrandt presented a pay plan for wages to be considered. Hoffman exited.

Board developed a budget for their department.

Jon Elsamiller, Danny Buls, Roy Petersen, Josh Gilbert, representing the Bremer County Fair Association, met with the board to make a FY25 funding request.

Hildebrandt moved/Kammeyer second to adjourn at 11:42 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the January 2, 2024 meeting of the Bremer County Board of Supervisors.

Corey Cerwinske, Chairman

Attest: _____
Shelley Wolf, Auditor