

January 30, 2024

The Bremer County Board of Supervisors as Drainage District Trustees in Bremer County, IA, met in session on Tuesday, January 30, 2024 in the Courthouse, Waverly, Iowa, at 8:15 a.m. Minutes recorded by Shelley Wolf, Auditor.

Board met as the Community Based Housing Board for a regular quarterly meeting at 8:30 a.m. in the Board Room in the Courthouse Waverly, Iowa. Minutes recorded by Kassandra Johansen, Recording Secretary.

The Bremer County Board of Supervisors met in session on Tuesday, January 30, 2024 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Cerwinske, Kammeyer, Hildebrandt present. Kassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at:

https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by Chairman Cerwinske. Hildebrandt moved/Kammeyer second to approve the agenda.

Hildebrandt moved/Kammeyer second to open the Public Hearing on a proposal to enter into a General Obligation Urban Renewal Loan Agreement for the purpose of paying the costs, to that extent, of undertaking the County Facilities Renovation and Improvement Project. No one present. Cerwinske reported receiving comments from one resident in regard to a large number of projects and dollars being proposed to be spent. Kammeyer moved/Hildebrandt second to close the Public Hearing Hildebrandt moved/Kammeyer second to adopt RESOLUTION NO. 24-16: Resolution taking additional action on proposal to enter into a General Obligation Urban Renewal Loan Agreement. WHEREAS, the Board of Supervisors (the “Board”) of Bremer County, Iowa (the “County”), has established the 2023 Bremer County/Waverly Urban Renewal Area; and WHEREAS, the County heretofore proposed to enter into a General Obligation Urban Renewal Loan Agreement (the “Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$7,500,000 pursuant to the provisions of Section 331.402 and Section 331.441(2)(b)(14) of the Code of Iowa for the purpose of paying the costs, to that extent, of undertaking the County Facilities Renovation and Improvement Project, an urban renewal project of the County authorized by action of the Board of Supervisors on December 12, 2023, and in lieu of calling an election upon such proposal, has published notice of the proposed action and has held a hearing thereon, and as of January 30, 2024, no petition had been filed with the County asking that the question of entering into the Loan Agreement be submitted to the registered voters of the County; and WHEREAS, it is necessary at this time to take additional action to enter into the Loan Agreement; NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Bremer County, as follows: Section 1. The Board of Supervisors hereby determines to enter into the Loan Agreement in the future and orders that General Obligation Urban Renewal Bonds be issued at such time, in evidence thereof. The Board further declares that this resolution constitutes the “additional action” required by Section 331.443(2) of the Code of Iowa. Section 2. All resolutions or parts thereof in conflict herewith are hereby repealed to the

extent of such conflict. Section 3. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law. Passed and approved January 30, 2024.

Hildebrandt moved/Kammeyer second to approve the 1/23/24 minutes.

Hildebrandt moved/Kammeyer second to approve a payroll addition for Keona Leroux, Dispatcher, part time, \$23.75/hr. effective 2/1/24 and a payroll change for Megan Brandt, CBS Direct Care Staff, from \$16.68/hr. - \$10.50/hr. sleep time to \$17.23/hr. - \$10.50/hr. sleep time, step increase effective retro to 7/23/23.

Board met with Erik Pingel, ISG Project Mgr., by phone and Scott LaRue, GIS/Maintenance, to discuss a schedule for interviewing the Construction Managers at Risk (CMaR) who responded to the Request for Proposals. Hildebrandt moved/Kammeyer second to set the date and time for the interviews to be held 2/21/24 beginning at 10:00 a.m.

Hildebrandt moved/Kammeyer second to approve a request from Kip Ladage, EMA/Safety & Risk Mgr., under Bremer County Handbook #5.14 Early Retirement Policy to convert sick leave hours for payment of county health insurance.

Hildebrandt moved/Kammeyer second to appoint Mandy Heinemann to the COMPENSATION COMMISSION ON EMINENT DOMAIN PROCEEDINGS-REALTOR for calendar year 2024.

Board/Committee updates: Kammeyer attended Central Iowa Juvenile Detention & IA Workforce Development board meetings; Cerwinske attended Emergency Mgmt. Commission meeting; Hildebrandt attended MHI Advisory & East Central Region Mental Health & Disability Services board meetings.

Kammeyer moved/Hildebrandt second to open the Public Hearing for the FY24 budget amendment. No one present, no comments received. Kammeyer moved/Hildebrandt second to close the Public Hearing.

Hildebrandt moved/Kammeyer second to adopt RESOLUTION NO. 24-17 FY24 Budget Amendment. WHEREAS the FY24 Budget originally adopted April 10, 2023 and amended on October 3, 2023 requires an increase in expenditures for the departments of Auditor, Sheriff, Court & Juvenile Justice, Landfill Closure, Customer Convenience Center and Non-Departmental, and WHEREAS a public hearing concerning the proposed amendment was held on January 30, 2024, THEREFORE, BE IT RESOLVED by the Board of Supervisors to amend the FY24 Budget as published and in accordance with Iowa Code Section 331.435. So Passed and Adopted this 30th Day of January, 2024.

Hildebrandt moved/Kammeyer second to adopt RESOLUTION NO. 24-18 FY24 Budget Amendment Appropriation. WHEREAS the FY24 Budget was amended to account for increases in expenditures adopted in the original published budget: BE IT RESOLVED by the Board of Supervisors of Bremer County, Iowa that the following appropriation changes are made to the respective department for fiscal year ending June 30, 2024, as presented in the following table:

Department Name	Appropriated	Change	New Appropriation
02 Auditor	\$277,867	\$10,000	\$287,867
05 Sheriff	\$3,665,287	\$20,000	\$3,685,287
31 Court & Juvenile Serv.	\$115,646	\$30,000	\$145,646

26 Landfill Closure	\$116,185	\$23,200	\$139,385
53 Cust. Convenience Center	\$303,581	\$39,718	\$343,299
99 Non Departmental	\$9,770,293	\$200,000	\$9,970,293

So Passed and Adopted this 30th Day of January, 2024.

Board reviewed FY25 budget requests.

Board met with Landon Moore, Engineer, for a weekly department update.

Board continued their review of the FY25 budget requests.

Board met with Lindsey Koehler, Building & Zoning Admin, to consider subdivision requests. Richard & Joyce Harms and Larry Steinbronn present.

Hildebrandt moved/Kammeyer second to approve division of land and adopt RESOLUTION NO. 24-19 APPROVING THE MINOR SUBDIVISION PLAT OF Richard A. Harms and Joyce Harms: Parcel A: Located in the NW¹/₄ of the NW¹/₄ of Sec 11, T92N, R12W of the 5th P.M., Bremer County, IA. Commencing at the W¹/₄ corner of said Sec 11; thence N00°00'00" E1325.19' along the West line of the NW¹/₄ to the SW corner of the NW¹/₄ of the NW¹/₄; thence continuing N00°00'00" E593.31' along said West line; thence N90°00'00" E236.32' to the point of beginning; thence N00°05'05" W302.74'; thence N89°59'51" E260.19'; thence S00°02'02" E302.70'; thence S89°59'51" W259.92' to the point of beginning. Together with an easement for ingress and egress being 33.00' in width, the centerline of which is described as follows: Commencing at the W¹/₄ corner of said Sec 11; thence N00°00'00" E2081.43' along the West line of said NW¹/₄ to the point of beginning; thence S79°50'09" E151.55'; thence S40°09'57" E135.03' to the point of termination. WHEREAS, ON THE 30th day of January, 2024 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of Richard A. Harms and Joyce Harms: Parcel A (previously described) has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 30th day of January, 2024.

Hildebrandt moved/Kammeyer second to approve division of land and adopt RESOLUTION NO. 24-20 APPROVING THE MINOR SUBDIVISION PLAT OF Larry W. & Janine L. Steinbronn and Kimberly & Mark Miller: (Kimberly Miller & Mark Miller): Parcel D in the SW¹/₄ of the SE¹/₄ of Sec 2, T91N, R13W of the 5th P.M., Bremer County, IA, and more particularly described as beginning at the NW corner of said 1/4-1/4 section; thence N89°04'32" E378.00' along the North line of said 1/4-1/4 section; thence (L1) S01°09'05" E92.50'; thence (L2) S55°12'19" E37.39'; thence S00°16'56" E545.00' to the South line of the N¹/₂ of said 1/4-1/4 section; thence S89°04'06" W400.00' along the South line said N¹/₂ to the SW corner thereof; thence N01°09'05" W659.35' along the West line of said 1/4-1/4 section to the point of beginning. Containing 6.06 acre(s), subject to any easements recorded or unrecorded. (Larry W. & Janine L. Steinbronn): Parcel E in the NW¹/₄ of the SE¹/₄ of Sec 2, T91N, R13W of the 5th P.M., Bremer County, IA, and more particularly described as beginning at the SE corner of said 1/4-1/4 section; thence S89°04'32" W952.00' along the South line of said 1/4-1/4 section; thence N01°09'05"

W277.05'; thence N89°04'32" E952.34' to the East line of said ¼-¼ section; thence S01°04'46" E277.05' along said East line to the point of beginning. Containing 6.06 acre(s), subject to any easements recorded or unrecorded. WHEREAS, ON THE 30th day of January, 2024 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of Larry W. & Janine L. Steinbronn Parcel E (previously described) and Kimberly & Mark Miller: Parcel D (previously described) has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 30th day of January, 2024.

Board continued reviewing the FY25 budget requests and discussed FY25 budgeted county contribution and employee contribution for health insurance.

Board reviewed FY24 2nd quarter county finances presented by Kassandra Johansen, Finance Director.

Hildebrandt moved/Kammeyer second to adjourn at 11:24 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the January 30, 2024 meeting of the Bremer County Board of Supervisors.

Corey Cerwinske, Chairman

Attest: _____
Shelley Wolf, Auditor