

July 25, 2023

Board met as the Community Based Housing Board for a quarterly meeting at 8:30 a.m. in the Board Room in the Courthouse Waverly, Iowa. Minutes recorded by Cassandra Johansen, Recording Secretary.

The Bremer County Board of Supervisors met in session on Tuesday, July 25, 2023 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Kammeyer, Hildebrandt present. Cerwinski absent. Cassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at:

https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by Chairman Kammeyer. Hildebrandt moved/Kammeyer second to approve the agenda after changing EMA/Public Health building to an action item.

Board met with Nate Koehler, MIS, for a department update.

Kammeyer moved/Hildebrandt second to approve 7/18/23 minutes.

Hildebrandt moved/Kammeyer second to approve claims as listed below and authorize Auditor to issue checks.

Hildebrandt moved/Kammeyer second to approve payroll changes for Jeffrey Beam, Jailer, from \$45,448/yr. to \$48,536/yr., orientation over effective 7/23/23; Nick Bright, from Bridge Crew 95% \$26.44/hr. to Bridge Crew 100% \$27.83/hr., union scale increase effective 7/25/23.

Board/Committee updates: Hildebrandt attended an INRCOG board meeting.

Board met with Scott LaRue, GIS/Maintenance, for a department update.

Hildebrandt moved/Kammeyer second to request a contract from Martin Gardner for schematic design work to construct a EMA/Public Health Building.

Lindsey Lambert, B & Z Admin., presented a minor sub for consideration. Darrel Mixdorf present. Hildebrandt moved/Kammeyer second to approve division of land and adopt RESOLUTION NO. 23-56 APPROVING THE MINOR SUBDIVISION PLAT OF Darrel L. Mixdorf: Parcel C being the W556’ of the S430’ of the SE¼ of the SW¼ of Sec 29, T92N, R12W of the 5th P.M., further described as beginning at the SE corner of the SW¼ of Sec 29; thence S89°54’16” W556.00’ along the South line of the SW¼ of Sec 29; thence N01°03’38” W430.00’ parallel with the East line of the SW¼ of Sec 29; N89°54’16” E556.00’ to the East line of the SW¼ of Sec 29; thence S01°03’38” E430.00’ to the point of beginning, containing 5.49 acres, including 0.42 acres in county road easement (210th St). WHEREAS, ON THE 25th DAY OF July, 2023 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of Darrel L. Mixdorf: Parcel C (previously described) has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the

Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 25th day of July, 2023.

Board spoke with John Danos, Partner & Amy Bjork, Senior Attorney, with Dorsey & Whitney, LLP, by phone to discuss options for responding to a request to receive a Tax abatement incentive for building storage units on a new development site east of Janesville.

Board met with Barb Meeker, Human Resource Mgr., for a department update.

Board met with Landon Moore, Engineer, for a weekly department update.
Hildebrandt moved/Kammeyer second to approve vacation carryover for David Schluter.
Hildebrandt moved/Kammeyer second to adopt RESOLUTON NO. 23-57: 2024 County Five Year Program Resolution 0.1. Bremer County Secondary Roads. Unforeseen circumstances have arisen since adoption of the approved Secondary Road Five Year Program and previous revisions, requiring changes to the sequence, funding, and timing of the proposed work plan. The Board of Supervisors of Bremer County, Iowa, in accordance with Iowa Code Section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2024), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

The following projects shall be ADDED to the Program's Accomplishment year:
Bridge 1-10 (125th St over Stream) \$105,000 and HMA paving project - Timmerman Dr. from Midway Ave. W 0.1 mile \$90,000.

Hildebrandt moved/Kammeyer second to adjourn at 11:18 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the July 25, 2023 meeting of the Bremer County Board of Supervisors.

Ken Kammeyer, Chairman

Attest: _____
Shelley Wolf, Auditor

Claims Publication Summary 7/25/23:

| | | | |
|--------------------------------|---------------------------|------------|----|
| Agco Finance - AgcoPlus | Parts | 264.84 | |
| Alliant Energy - IP&L | Utilities | 184.86 | 2 |
| Black Hawk Co Sheriff | Service of Notice | 48.60 | |
| BMC Aggregates LC | Road Rock | 191,774.22 | 12 |
| Bremer Co Highway Dept | Fuel/ Vehicle Maintenance | 5,579.85 | 10 |
| Bremer Co Sheriff | Service of Notice | 1,221.62 | |
| Butler Co Rec | Utilities | 483.79 | 3 |
| Capital Sanitary Supply Co Inc | Jail Supplies | 237.00 | |
| Carolina Software Inc | Software Agreement | 400.00 | |
| Cedar Valley Reporting, LLC | Court Transcript | 290.00 | |
| Central Iowa APA | Training Fees | 150.00 | |

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| Central Iowa Detention | Juvenile Detention | 2,750.00 | |
| Central Iowa Distributing Inc | Custodial Supplies | 191.00 | |
| Century Link | Utilities | 129.95 | 2 |
| Chris Dix | Mileage Reimbursement | 1.90 | |
| Cintas | Safety Supplies | 262.56 | |
| City Of Janesville | Utilities | 88.93 | |
| City Of Tripoli | Utilities | 227.00 | 2 |
| City Of Waverly | Building Permit Fee | 181.13 | |
| Cooley Sanitation LLC | Restroom Rental | 95.00 | |
| Croell Inc | Concrete | 1,980.00 | |
| Culligan Water Conditioning | Bottled Water | 15.50 | |
| Deanne Leistikow | Mileage Reimbursement | 2.80 | |
| East-Central Iowa Rec | Service | 46.90 | |
| Elizabeth A Fagerlind | Cleaning Service | 650.00 | |
| Elsamiller Electric Co | Building Maintenance | 745.13 | |
| Farmers Win Coop | Fuel | 1,125.45 | |
| Fastenal Co | Parts | 261.76 | |
| Force America Distributing LLC | Parts | 193.18 | |
| Foundation 2 | JV Shelter | 46.65 | |
| Galls LLC | Medical Supplies | 59.29 | |
| GFC Leasing - Wi | Copier Lease | 383.32 | 2 |
| Goodyear Tire & Rubber Co | Tires | 2,883.06 | 4 |
| Gordon Flesch Co Inc | Phone System/ Copier Lease | 32,272.56 | 5 |
| Grainger | Tools/ Parts & Sundry | 3,130.45 | 2 |
| Greg Thies | Mileage Reimbursement | 2.40 | |
| Hands Up Communications | Court Interpreter | 1,886.00 | 2 |
| Horizon Publishing Co | Publications | 827.81 | 3 |
| IA Workforce Development | Unemployment Claim | 1,322.35 | |
| IMWCA | Workers Comp Premium | 7,022.00 | |
| INRCOG | Membership Dues | 3,698.34 | |
| Iowa Law Enforcement Academy | Training Fees | 125.00 | |
| Iowa Prison Industries | Signs | 153.00 | |
| Iowa Water Well Association | Membership Dues | 75.00 | |
| Iowa County Conservation Sys | Conference Fee | 205.00 | |
| ISAC | Membership Dues/ Conf. Fees | 650.00 | 2 |
| ISCTA | Annual Dues | 250.00 | |
| John Deere Financial | Supplies | 49.97 | |
| Kaiser Corson Funeral Home Inc | Autopsy Transport | 2,415.00 | |
| Kelly Matt | Mileage Reimbursement | 5.50 | |
| Leonard J Schmidt | Camp Collector Fee | 634.70 | |
| Logan Martzahn | Fuel Reimbursement | 15.00 | |
| Mail Services LLC | Postage | 1,016.93 | |
| MercyOne Waverly | Medical Examiner | 1,335.00 | |
| MHC Kenworth | Parts/Services | 14,386.59 | 4 |
| Microbac Laboratories, Inc | Water Tests | 18.75 | |
| MidAmerican Energy Co | Utilities | 269.14 | 4 |
| Midwest Wheel Companies Inc | Parts | 1,873.63 | |
| Napa Auto Parts | Vehicle Supplies/ Parts | 695.20 | 7 |
| National Notary Association | Training Fees | 30.00 | |
| Nelson & Toenjjes | Legal Fees | 374.40 | |

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|--------------------------------|-----------------------------|------------|---|
| North Iowa Reporting | Court Transcripts | 177.50 | |
| Northland Products Co | Grease/Parts | 593.15 | 2 |
| Office Express | Office Supplies | 77.48 | 2 |
| Overhead Door Co Of Waterloo | Office Maintenance | 190.00 | |
| Phoenix Supply | Jail Supplies | 50.80 | |
| Pitney Bowes Bank Inc | Postage | 9.36 | |
| PMMIC Insurance | Insurance | 2,051.00 | |
| Reed Palo | Mileage Reimbursement | 160.80 | |
| Relx Inc | Subscription Dues | 436.00 | |
| Rodney Diercks | Medical Examiner | 358.75 | |
| RTC Communications | Utilities | 33.63 | |
| Sadler Power Train Inc | Parts | 912.97 | 2 |
| Schumacher Elevator Co | Elevator Maintenance | 271.69 | |
| Signs & Designs | Door Signs | 380.00 | |
| Spahn & Rose Lumber Co | Supplies/ Sundry | 55.93 | 2 |
| State Hygienic Laboratory | Water Tests | 298.00 | |
| Stericycle Inc | Document Shredding | 66.25 | |
| Stokes Welding | Welding Supplies | 42.01 | |
| Storey Kenworthy /Matt Parrott | Office Supplies | 53.85 | |
| Summit Food Service LLC | Inmate Meals | 9,450.10 | |
| The Accel Group LLC | Insurance Premium | 2,455.00 | |
| The Masters Touch LLC | Tax Postage | 6,750.00 | |
| Thrifty White Pharmacy | Inmate Prescriptions | 135.97 | |
| UnityPoint Health | EAP Services | 1,194.75 | |
| US Cellular Corp | Phone/Data Service | 276.19 | 2 |
| V21 Dust Control, LLC | Dust Control | 1,625.00 | |
| Velda J Lillibrige | Camp Collector Fees | 121.80 | |
| Verizon Wireless | Internet/ Phone & Data | 1,069.57 | 5 |
| Visa | Fuel | 54.53 | |
| Waste Management | Trash Service | 754.34 | 2 |
| Waverly Newspapers | Publications | 1,079.63 | 7 |
| Waverly Utilities | Utilities/ Phone & Internet | 6,292.00 | 7 |
| Weeds On Fire LLC | Grounds Maintenance | 658.25 | |
| Wix Water Works | Water Cooler | 34.00 | |
| Ziegler Inc | Parts/Filters | 2,456.13 | 2 |
| | TOTAL | 328,321.44 | |
| CBS | | | |
| Bremer Co Highway Dept | Fuel | 441.41 | |
| Bremer Co Maintenance Dept | Grounds Maintenance | 506.10 | |
| Craig Franzen | Document Shredding | 7.25 | |
| IA Northland Regional Transit | Transportation | 1,152.00 | |
| ICareManager, LLC | Documentation Software | 875.00 | |
| McCloud Services | Quarterly Inspection | 77.48 | |
| Miller Hardware | Maintenance Parts | 31.03 | |
| Waverly Utilities | Utilities/ Phone & Internet | 2,467.15 | |
| | TOTAL | 5,557.42 | |
| | GRAND TOTAL | 333,878.86 | |