

June 13, 2023

Cerwinski & Kammeyer met as part of the Bremer-Waverly Law Board in the Law Center at 9:00 a.m. Minutes recorded by Dan Pickett, Sheriff.

The Bremer County Board of Supervisors met in session on Tuesday, June 13, 2023 in the Courthouse, Waverly, Iowa, at 10:00 a.m. Kammeyer, Cerwinski present. Hildebrandt absent. Kassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by Chairman Kammeyer. Cerwinski moved/Kammeyer second to approve the agenda after adding consideration of a change order for software conversion with Tyler Technologies. Adam Hoffman, Treasurer & Bob Brunkhorst present.

Cerwinski moved/Kammeyer second to approve claims as listed below and authorize Auditor to issue checks.

Board met with Lindley Sharp, Public Health Director, for a department update.

Cerwinski moved/Kammeyer second to approve the 6/6/2023 minutes.

Cerwinski moved/Kammeyer second to approve a request for vacation carryover from Sue Lahr, CBS Director, to be used by 12/31/23.

Cerwinski moved/Kammeyer second to approve a request from Lori Walther under Bremer County Handbook #5.14 Early Retirement Policy to convert sick leave hours for payment of county health insurance.

Cerwinski moved/Kammeyer second to approve Cellular Phone reimbursement for FY23 for Shane Buchholz, Sheriff Deputy.

Cerwinski moved/Kammeyer second to adopt RESOLUTION #23-45 Fund Transfer. WHEREAS, Section 331.432 of the Code of Iowa requires the Board of Supervisors of Bremer County, Iowa, to authorize the transfer of funds by resolution; BE IT RESOLVED, that the Board of Supervisors authorizes the following transfer per FY23 Budget: From General Basic Fund to Health Department Fund \$35,000. So passed and adopted this 13th day of June, 2023.

Cerwinski moved/Kammeyer second to provide interim law enforcement coverage for the City of Sumner effective 6/1/23.

Cerwinski moved/Kammeyer second to approve a change order for the financial software conversion from Eden to ERP PRO for up to 8 additional hours of assistance from Tyler Technologies. Hoffman exited.

Board met with Scott LaRue, GIS/Maintenance, to discuss removal of dying tree from front courthouse lawn. Consensus of the board is to remove the tree. Replacing the tree and overall landscaping will be further addressed during the proposed Courthouse addition project.

Cerwinske moved/Kammeyer second to authorize the Board Chair to sign a maintenance agreement and purchase agreement with Gordon Flesch Company, Inc. for a new phone system at the Drexler Building which houses Human Resources, Community Based Services & Public Health.

Board/Committee updates: Kammeyer & Cerwinske attended Drainage District Public Hearings; Kammeyer attended Iowa Works CEO board meeting.

Public comment: Johansen informed the board the Waverly Library is seeking a letter in support to coincide with the funds approved in the FY24 County budget for their CAT Grant application.

Board met with Lindsey Lambert, B & Z Admin.

Cerwinske moved/Kammeyer second to open the Public Hearing for the Second Reading of Ordinance #23-05, an ordinance providing for a change in zoning for Gerald & Linda L. Bartling from A-1 to R-1 on Parcel L: That part of the NE $\frac{1}{4}$ of the NW $\frac{1}{4}$ and that part of the NW $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Sec 27, T91N, R13W of the 5th P.M., Bremer County IA, described as commencing at the NW corner of said NW $\frac{1}{4}$ of the NE $\frac{1}{4}$, point being a found "cotton gin spike" in ACC pavement; thence along the North line of said NW $\frac{1}{4}$ of the NE $\frac{1}{4}$ S89°38 $\frac{3}{4}$ ' East a distance of 75.6' to a set "Mag" nail in ACC pavement, also being the point of beginning; thence continuing along said North line S89°38 $\frac{3}{4}$ ' East a distance of 590.1' to the NE corner of the W $\frac{1}{2}$ of NW $\frac{1}{4}$ of the NE $\frac{1}{4}$, point being a set "Mag" nail in ACC pavement; thence along the East line of said W $\frac{1}{2}$ of the NW $\frac{1}{4}$ of the NE $\frac{1}{4}$ S00°23 $\frac{1}{4}$ ' West a distance of 1,324.8' to the SE corner of said W $\frac{1}{2}$ of the NW $\frac{1}{4}$ of the NE $\frac{1}{4}$, point being a found Corner Post; thence along the South line of said W $\frac{1}{2}$ of the NW $\frac{1}{4}$ of the NE $\frac{1}{4}$ N89°27 $\frac{1}{4}$ ' West a distance of 653.9' to the SE corner of said NE $\frac{1}{4}$ of the NW $\frac{1}{4}$, point being a found $\frac{1}{2}$ " rebar with license #16264; thence along the South line of said NW $\frac{1}{4}$ of the NE $\frac{1}{4}$ S89°46 $\frac{1}{4}$ ' West a distance of 660.95' to the SW corner of the E $\frac{1}{2}$ of the NE $\frac{1}{4}$ of the NW $\frac{1}{4}$, point being a found $\frac{1}{2}$ " rebar with a license #16264; thence along the West line of said E $\frac{1}{2}$ of the NE $\frac{1}{4}$ of the NW $\frac{1}{4}$ N00°20 $\frac{1}{2}$ ' East a distance of 401.95' to the SW corner of Parcel "H" per Plat of Survey dated 4/9/2010 and recorded in Document 201001793 in the office of the Bremer County Recorder, point being a found $\frac{1}{2}$ " rebar with license #16264; thence along the South line of said Parcel "H" S89°54' East a distance of 458.3' to the SE corner of said Parcel "H" point being a found $\frac{1}{2}$ " rebar with license #16264; thence along the East line of said Parcel "H" N00°39 $\frac{1}{2}$ ' East a distance of 706.4' to a set $\frac{1}{2}$ " rebar with license #16264; thence North 89°07' East a distance of 262.5' to a set $\frac{1}{2}$ " rebar with license #16264; thence N00°39 $\frac{1}{2}$ ' East a distance of 213.35' to the point of beginning. EXCEPT: Warranty deed dated 10/26/1968 and recorded in Book 176 Page 122 in the Office of the Bremer County Recorder. Containing 27.90 acres included 0.68 acres ROW. Subject to restrictions, easements, covenants, ordinances, and limited access provisions of record and not of record. Note: The North line of the NW $\frac{1}{4}$ is assumed to bear S89°47 $\frac{3}{4}$ ' East for this description. No comments received since the First Reading.

Cerwinske moved/Kammeyer second to close the Public Hearing for the Second Reading of Ordinance #23-05.

Cerwinske moved/Kammeyer second to concur with Planning & Zoning Commission to approve the Second Reading, waive the Third Reading & adopt Ordinance #23-05.

Cerwinske moved/Kammeyer second to open the Public Hearing for the Second Reading of Ordinance #23-07, an ordinance providing for a change in zoning for Darlene L. Oltrogge from A-1 to A-2 on Parcel G: Being part of the NW¼ of the NW¼ of Sec 1, T91N, R13W of the 5th P.M., in Bremer County, IA, also being a part of Doc. 1994-4320 of the County Recorder. Further described as: Beginning at a point on the North line of said section that is N89°34'49" E661.74' from the NW corner said Sec 1, also being the NE corner of Parcel F; thence continuing along the section line N89°34'49" E424.50' to the NE corner of said Doc. 1994-4320; thence S01°35'56" E373.00' along the Easterly line of said document; thence S89°34'49" W424.50', to the Easterly line of said Parcel F; thence N01°35'56" W373.00' to the point of beginning. Said parcel contains 3.63 acres, including 0.32 acres in county road easement (220th St). No comments received since the First Reading.

Cerwinske moved/Kammeyer second to close the Public Hearing for the Second Reading of Ordinance #23-07.

Cerwinske moved/Kammeyer second to concur with Planning & Zoning Commission to approve the Second Reading, waive the Third Reading & adopt Ordinance #23-07.

Board reviewed a minor subdivision request. Curt Atkins, Waverly Utilities Operations Director, present. Cerwinske moved/Kammeyer second to concur with Planning & Zoning to approve an amended division of land and adopt RESOLUTION NO. 23-46 (Correcting/Replacing Resolution 23-10) APPROVING THE MINOR SUBDIVISION PLAT OF Douglas L. Zelle: Parcel F: Being the W30' of the NE¼ except Parcel D and except the S1995' and also a part of the Southerly 1995' of the Westerly 525' of the NE¼ being in Sec 09, T91N, R14W of the 5th P.M., Bremer County, IA. Further described as beginning at a point on the West line of the NE¼ of Sec 09 that is S00°39'33" E395.57' from the NW corner of the NE¼ of Sec 09, also being the Southwesterly corner of said Parcel D; thence N89°17'22" E30.00' along the Southerly line of said Parcel D; thence S00°39'33" E258.03'; thence N89°13'56" E495.00'; thence S00°39'33" E1656.52' to a point 50' nominal distant from an existing gas main as located on 01/17/2023 over said NE¼ thence S07°56'04" W342.42' to the South line of the NE¼ of Sec 09; thence S89°13'56" W473.84' to the SW corner of the NE¼; thence N00°39'33" W2252.82'; to the point of beginning, containing 24.02 acres and subject to ingress/egress easement over the Westerly 30' of said Parcels E and F of the NE¼ lying North of the S1995' thereof. *5/24/2023 – Modified Parcel size and correction of typos* WHEREAS, ON THE 13th DAY OF June, 2023 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa, a minor subdivision plat of Douglas L. Zelle: Parcel F: (previously described) has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa, that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 13th DAY OF June, 2023.

Cerwinske moved/Kammeyer second to authorize Board Chair to sign the FY24 General Service Agreement between Bremer County and Riverview Center.

Cerwinske moved/Kammeyer second to adjourn at 10:36 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the June 13, 2023 meeting of the Bremer County Board of Supervisors.

Ken Kammeyer, Chairman

Attest: _____
Shelley Wolf, Auditor

Claims Publication Summary 6/13/23:

Access Systems	Copier Lease	46.11	
Adam Hoffman	Mileage Reimbursement	165.00	
Ahlers & Cooney PC	Legal Services	840.00	
Allegiant Technology	Cloud Fax	99.16	
Alliant Energy - IP&L	Utilities	310.03	3
Amazon Capital Services	Office Supplies	165.14	
American Resource Consultants	Election Supplies	165.12	
Amy Picray	Mileage Reimbursement	107.40	
Andrew Hockenson	Cell Phone Reimbursement	105.00	
Angela Auel	Cell Phone Reimbursement	60.00	
Bergmann Bros Trucking & Excav	Services	333.50	
Bergmann's Sandblasting & Pnt	Outside Service	347.50	
Black Hawk Co Sheriff	Service of Notice	43.60	
Black Hills Energy	Utilities	178.42	3
Bremer Co Historical Society	Operational Expense Allocation	2,500.00	
Bremer Co ISU Extension Office	Water Sampling	500.00	
Bremer Co Sheriff	Service of Notice	1,003.53	
Bremer County Fair Assoc	Infrastructure Grant	202,989.30	
Brenda Noteboom	Mileage Reimbursement	50.40	
Br-Waverly Law Enforcement Brd	Budget Allocations	17,775.12	
Butler Co Rec	Utilities	430.05	2
Butler-Bremer Communications	Utilities	168.30	2
Calhoun-Burns & Assoc Inc	Professional Services	15,903.22	2
Capital One	Office Supplies	59.69	
Central Iowa APA	Training	89.00	2
Central Iowa Distributing Inc	Sundry Materials	225.00	
Century Link	Phone Service	117.03	2
Chad Walderbach	Cell Phone Reimbursement	120.00	
Charm-Tex Inc	Commissary Supplies	897.90	
Chickasaw Co Sheriff	Service of Notice	58.58	
Cintas	Sundry Service/ Supplies	152.87	2
Community Based Services	FY23 Allocation	50,000.00	
Continental Research Corp	Parts	597.14	
Cooley Pumping LLC	Restroom Rental	95.00	
Cottingham & Butler Ins Svcs	Legal Fees	1,083.33	
CrawDaddy Outdoors LLC	Supplies	26.28	
Crawford Supply Co	Commissary Supplies	189.23	

Crystal Heating & Plumbing Inc	Septic Pumping	280.00	
Dick's Petroleum Co	Parts	164.82	
Don's Truck Sales Inc	Parts	4.22	
Dr. Anthony Tatman	Employment Evaluation	120.00	
Farmers Win Coop	Fuel Supplies	596.25	
Fertilizer Dealer Supply	Parts	566.57	
GFC Leasing - WI	Copier Lease	337.38	
Goodyear Tire & Rubber Co	Supplies	3,507.20	
Gordon Flesch Co Inc	Copier Lease	158.36	2
H&M Tinting	Window Tint	350.00	
HLW Engineering Group	Services	1,194.50	
Horizon Publishing Co	Publications	1,306.49	4
Howard Schmitz	Grounds Maintenance	155.00	
ICUBE	Membership Dues	200.00	
IMWCA	Work Comp Premium	16,385.00	
Iowa Prison Industries	Vehicle Maintenance	220.55	
Iowa Regional Utilities Assoc	Utilities	210.60	
ISAC	HIPAA Dues/ Training	2,015.00	3
ISACA	Training	100.00	
Jason Ellison	Employee Reimbursement	210.58	
Jerry Roling Mts Inc	Vehicle Maint/Repairs	1,076.26	
John Deere Financial	Uniforms/Parts/Supplies	713.16	7
John-Paul Gerard Sager	VA Commission Per Diem	126.40	
Judisch TK, LLC	Rent Assistance	650.00	
Karl Chevrolet	Vehicle Purchase	27,995.00	
Keefe Supply Co	Commissary Supplies	4,866.56	
Kossuth County Sheriff	Service Of Notice	32.00	
Kyle Shores	Cell Phone Reimbursement	120.00	
Laser Labs	Tint Meters	279.00	
Leaf	Copier Lease	3,978.68	
Leonard J Schmidt	Camp Fee Collection	535.70	
Lexipol LLC	Training	18,430.74	
Liddle's Ecowater Systems	Water Cooler	481.65	
Lindley Sharp	Mileage Reimbursement	163.20	
Mansfield Oil Co of Gainesville	Fuel	24,832.97	
Mark Milder Law Firm	Legal Services	654.50	
Matthew Schildroth	Safety Boot Reimbursement	200.00	
Matthew Tiedt	Cell Phone Reimbursement	120.00	
McCloud Services	Pest Service	187.50	
Michael Weidemann	Employee Reimbursement	161.50	
MidAmerican Energy Co	Utilities	480.59	6
Miller Hardware	Supplies/Rental	535.56	2
Napa Auto Parts	Supplies/ Parts	2,243.71	18
MercyOne Medical Group NE IA	Occ. Health Services	215.00	
Office Express	Janitorial/ Office Supplies	257.87	3
P & K Midwest Inc	Parts	94.68	
Pitney Bowes Bank Inc	Postage	2,622.09	3
Police Legal Sciences Inc	Training	2,280.00	
Pomp's Tire Service Inc	Supplies	2,088.00	
Premiere Auto Wash	Vehicle Maintenance	13.00	

Rack'em Up Promotions LLC	Uniforms	426.00	
Relx Inc Dbx Lexisnexis	Subscription Fees	436.00	
Rich Miller	VA Commission Per Diem	113.20	
Riley's Inc	Office Supplies	57.37	2
Roling Ford LLC	Parts	515.12	
Ronald Myers	Cell Phone Reimbursement	120.00	
Sadler Power Train Inc	Parts	834.76	2
Sara Jennerman	VA Commissioner Per Diem	50.00	
Scott Pharmacy Inc	Inmate Prescriptions	791.18	
Sean Hartman	Cell Phone Reimbursement	120.00	
Seiler Instrument & Manufacturing Co. Inc.	Equipment Training	1,800.00	
Shane Buchholz	Cell Phone Reimbursement	120.00	
Spahn & Rose Lumber Co	Supplies/Equipment	303.99	
State Hygienic Laboratory	Water Tests	2,864.00	
Stokes Welding	Parts/Equipment	721.98	
Storey Kenworthy /Matt Parrott	Office Supplies	589.08	
Summit Food Service LLC	Inmate Meals	9,777.29	
Sumner Municipal Utilities	Utilities	155.06	
Superior Welding Supply Co	Supplies	26.00	
The Printery	Supplies	61.45	
Thrifty White Pharmacy	Inmate Prescriptions	762.72	
Travis Marvin	Cell Phone Reimbursement	120.00	
Truck Center Companies	Parts	282.31	3
Tyler Technologies Inc	Financials Maintenance/ Support	63,494.76	3
US Cellular Corp	Survey Eqpt	127.96	
Vanguard Publishing Co LLC	Publications	1,923.70	4
Velda J Lillibrige	Camp Fee Collection	169.80	
Verizon Connect	Vehicle Tracking	52.35	
Verizon Wireless	Mobile Data/ Phone & Internet Service	646.45	3
Wapsie Pines Lawncare	Repair/Ground Maintenance	597.31	
Waste Management	Dumpster Service	498.60	
Waverly Newspapers	Publications	1,202.29	5
Waverly Tire Co	Vehicle Repairs	55.00	
Waverly Utilities	Utilities/ Phone Service	922.06	7
Windstream Corp	Trunking Expense	207.46	
Woodman Controls Co	Maintenance	600.00	
Ziegler Inc	Parts	117.60	
	TOTAL	514,177.64	
<u>Assessor's</u>			
Donna McNulty	Mileage Reimbursement	57.60	
ISAC	Education	530.00	2
Louie Hartman	Mileage Reimbursement	196.20	
Pitney Bowes Bank Inc	Postage	70.58	2
Riley's Inc	Office Supplies	23.58	
Schneider Geospatial LLC	Support Fees	15,156.00	
Vanguard Appraisals Inc	Data Processing	3,040.00	
	TOTAL	19,073.96	
<u>CBS</u>			
Bremer County Maintenance Dept	Grounds Maintenance	707.65	
Gordon Flesch Co Inc	Copier Lease	96.46	

MidAmerican Energy Co
Miller Hardware
Murray Arends
Pitney Bowes Bank Inc
Setworks
Storey Kenworthy /Matt Parrott

Utilities	62.71
Tools	24.24
Shredding Fee	7.25
Postage	11.40
Documentation System	295.00
Office Supplies	456.11
TOTAL	1,660.82
GRAND TOTAL	534,912.42