

June 20, 2022

The Bremer County Board of Supervisors met in session on Monday, June 20, 2022 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Hildebrandt, Neil, Kammeyer present. Kassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office and online at: [https://www.bremercounty.iowa.gov/government/resolutions\\_and\\_ordinances.php](https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php)

Following the Pledge of Allegiance, the meeting was called to order by Chairman Hildebrandt. Kammeyer moved/Neil second to approve the agenda. Dusty Rolando, Heartland Asphalt Project Mgr./Estimator, present.

Stacie Schroeder, representing Sumner Daycare and Learning Center, met with the board to make a funding request for the child care center in Sumner. Board will place the matter on a future agenda. Schroeder also spoke as a Sumner City Council member, regarding SEMS need for assistance as well.

Kammeyer moved/Neil second to approve the 6/13/22 and 6/14/22 minutes.

Neil moved/Kammeyer second to approve claims as listed below and authorize Auditor to issue checks.

Kammeyer moved/Neil second to approve the FY23 wage sheet for Angela Miller, Health Department.

Kammeyer moved/Neil second to approve a FY22 budget amendment for grants received by CBS (nonbudgetary) resulting in a \$183,491 increase in revenue and a \$61,000 increase in expenses.

Neil moved/Kammeyer second to authorize Board Chair to sign a Client Service Agreement between NROLL TECH, L.L.C. and Bremer County to continue the AFLAC employee benefits portal on a month by month basis.

Neil moved/Kammeyer second to authorize Board Chair to sign a notice to SAM.gov designating Shelley Wolf as the Entity Administrator for County of Bremer, Iowa, for SAM.gov purposes.

Kammeyer moved/Neil second to accept and place on file, Riverview Center’s FY22 Report on services provided in Bremer County.

Board met with Landon Moore, Engineer, for a weekly department update.

Kammeyer moved/Neil second to add a bid letting for an Asphalt Resurfacing project for the subdivisions of Whitetail, Shelby Ridge and Shiloh to the agenda. Kip Ladage, EMA, Dusty Rolando, Heartland Asphalt & Jay LaForte present.

LaForte presented an appeal to the Engineer’s ruling denying a driveway application according to Bremer County’s driveway criteria. Neil moved/Kammeyer second to allow a 25’ driveway to accommodate a semi and trailer to be able to use the driveway.

Board opened the one bid received for .8 miles of subdivision paving in Whitetail, Shiloh & Shelby Ridge Additions. The bid received was exponentially higher than the estimate due to the large uptick in fuel cost. Kammeyer moved/Neil second to reject the bid and discuss the future letting at a later date.

Neil moved/Kammeyer second to approve a Utility Permit for Butler Bremer Communications for installation of fiber optic cable along various roads in LaFayette Township.

Board discussed receiving notice that Heartland Greenway Carbon Capture and Sequestration (CCS) project has proposed a CO2 Pipeline through Bremer County. Ryan Keller, CR3Connect, public affairs consultant on behalf of Navigator, present. Navigator CO2 Ventures is the company proposing to build the Heartland Greenway project (CO2 pipeline). Informational meetings and an Iowa Utilities Board Public Hearing will ensue.

Neil moved/Kammeyer second to adopt RESOLUTION NO. 22-57 to Set a Date for an Election on the Imposition of a Local Option Sales and Services Tax in the Unincorporated Area of Bremer County, Iowa. WHEREAS, Chapter 423B of the Code of Iowa authorizes County Boards of Supervisors to impose a local option sales and services tax within incorporated cities and the unincorporated area of counties, following an election at which the registered voters in various jurisdictions vote in favor of such tax; and WHEREAS, Bremer County, Iowa (the "County") desires to impose a new, one-cent Local Option Tax (the "New Tax"), in the unincorporated portions of the county, such tax to replace the current local option tax already in effect; and WHEREAS, the Board of Supervisors intends that the local option sales and services tax be re-imposed within the unincorporated area of the County, such tax to take effect on July 1, 2023; NOW, THEREFORE, IT IS RESOLVED by the Board of Supervisors of the Bremer County, Iowa, as follows: Section 1. November 8, 2022 is hereby set as the date for a special election within the unincorporated area of the County, for the purpose of presenting to the registered voters of such area the question of the imposition of a one-cent local option sales and services tax, such tax to take effect on July 1, 2023. Section 2. In accordance with Section 423B.1 of the Code of Iowa, the Board of Supervisors hereby requests that the ballot proposition state that 100% of the revenues from such local option sales and services tax will be used to fund Courthouse remodeling and construction project, including acquisition of equipment and capital improvements; construction, maintenance and repair of county buildings; repair and construction of secondary roads, bridges, culverts and related infrastructure projects; and any other lawful purpose of the county as determined from time to time by the Board of Supervisors in the unincorporated portions of the County, and 0% for direct property tax relief. A form of the ballot proposition is attached hereto as "Exhibit A." Section 3. The County Auditor is hereby directed to file a copy of this resolution with the Bremer County Commissioner of Elections. Section 4. The County Commissioner of Elections is hereby authorized and directed to cause notice of the ballot proposition, in substantially the form set forth as Exhibit B hereto, to be published in a legal newspaper of general circulation in the County, such notice to be published not less than sixty days prior to the date of the election. Section 5. All resolutions or parts thereof in conflict herewith are hereby repealed. Passed and approved June 20, 2022. **EXHIBIT A**  
**BALLOT PROPOSITION FORM. BREMER COUNTY PUBLIC MEASURE.**

SHALL THE FOLLOWING PUBLIC MEASURE BE ADOPTED?

Section 1. YES

Section 2. NO

Summary: To authorize imposition of a **local sales and services tax** in the unincorporated area of Bremer County, Iowa at the rate of one percent (1%) to be effective on July 1, 2023.

A **local sales and services tax** shall be imposed in the unincorporated area of Bremer County, Iowa at the rate of one percent (1%) to be effective on July 1, 2023.

Revenues from the sales and services tax shall be allocated as follows:

**0% for property tax relief**

The specific purpose for which the revenues shall otherwise be expended is:

**100%**

for funding Courthouse remodeling and construction project, including acquisition of equipment and capital improvements; construction, maintenance and repair of county buildings; repair and construction of secondary roads, bridges, culverts and related infrastructure projects; and any other lawful purpose of the county as determined from time to time by the Board of Supervisors.

**EXHIBIT B**

**FORM OF NOTICE OF BALLOT PROPOSITION**

**NOTICE OF BALLOT PROPOSITION FOR IMPOSITION OF LOCAL OPTION SALES AND SERVICES TAX IN AND FOR BREMER COUNTY, IOWA**

Notice is hereby given that pursuant to Chapter 423B of the Code of Iowa, the Board of Supervisors of Bremer County, Iowa has initiated action to cause the conducting of an election on the question of imposing a one percent (1.0%) local option sales and services tax in the unincorporated area of Bremer County. This election is intended to be held in the unincorporated area of Bremer County, Iowa, on November 8, 2022. The ballot proposition to be voted upon at such election will read as follows: BREMER COUNTY. PUBLIC MEASURE. SHALL THE FOLLOWING PUBLIC MEASURE BE ADOPTED?

Section 3. YES

Section 4. NO

Summary: To authorize imposition of a **local sales and services tax** in the unincorporated area of Bremer County, Iowa at the rate of one percent (1%) to be effective on July 1, 2023.

A **local sales and services tax** shall be imposed in the unincorporated area of Bremer County, Iowa at the rate of one percent (1%) to be effective on July 1, 2023.

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By order of the Board of Supervisors of Bremer County, Iowa. Shelley Wolf, County Auditor.

Kammeyer moved/Neil second to adopt RESOLUTION NO. 22-58 APPROPRIATE FUNDS TO OPERATE COUNTY OFFICES AND DEPARTMENTS FOR FISCAL YEAR 2023.

WHEREAS, in accordance with Section 331.434(6) of the Code of Iowa which requires the Board of Supervisors of Bremer County, Iowa, to appropriate funds to operate all offices and departments of said county for Fiscal Year 2023. THEREFORE, BE IT RESOLVED, that the Board of Supervisors do hereby authorize the appropriations for Fiscal Year 2023 as follows:

SECTION 1: The amounts itemized by office and department on the following Schedule A are

hereby appropriated from the resources of each fund so itemized. SECTION 2: Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2022. SECTION 3: In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amount appropriated pursuant to this resolution. SECTION 4: If at any time during the budget year the Finance Director shall ascertain that the available resources of a fund for that year will be less than said funds total appropriations she shall immediately so inform the Board and recommend appropriate corrective action. SECTION 5: The Finance Director shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate on a report the status of such accounts to the applicable department monthly during the budget year. SECTION 6: All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2023.

SCHEDULE A

01 Board of Supervisors	\$ 206,656
02 Auditor	\$ 285,258
03 Treasurer	\$ 556,761
04 County Attorney	\$ 512,021
05 Sheriff	\$ 3,519,709
07 Recorder	\$ 273,928
08 Building and Zoning	\$ 305,364
09 Sanitarian	\$ 97,133
10 Elections	\$ 167,228
11 Custodian	\$ 290,407
12 Courthouse	\$ 116,914
13 County Farm Site	\$ 5,851
17 Local Option Sales Tax	\$ 2,000,000
19 Conservation Land Acquisition	\$ 175,000
20 County Engineer	\$ 7,435,782
21 Veterans Affairs	\$ 171,775
22 Conservation	\$ 684,482
23 Water/Well Grant Program	\$ 12,000
24 Roadside Vegetation Mgmt.	\$ 172,229
25 DHS Administration	\$ 14,776
26 Landfill Closure	\$ 49,200
28 Med Exam and Testing	\$ 76,038
31 Court and Juvenile Justice	\$ 120,595
33 Outside Agencies	\$ 313,000
34 Finance & Management	\$ 113,591
35 Human Resources	\$ 111,014
37 Public Safety	\$ 856,119
39 General Assistance	\$ 51,384
41 Capital Projects and Insurance	\$ 468,864
45 Substance Abuse	\$ 19,245

52 Data Processing	\$ 392,105
53 Customer Convenience Center (landfill)	\$ 257,425
55 Health Dept.	\$ 491,829
65 GIS Mapping	\$ 114,350
69 Solid Waste Fee Fund	\$ 1,224
70 Emergency Management	\$ 90,731 (GB only)
71 Safety and Risk Management	\$ 12,114
81 REAP - Land Acquisition	\$ 23,500
83 Mental Health	\$ 179,712
96 Readlyn Bike Trail Project (Rolling Prairie)	\$ 10,000
99 Non-Departmental	<u>\$ 5,681,185</u>
Total	\$26,436,499

The above and foregoing resolution was adopted by the Board of Supervisors of Bremer County, Iowa, on this 20<sup>th</sup> day of June, 2022.

Board acknowledged receipt of a letter from the Bremer County Fair Association accepting the letter of agreement for the County to purchase land at the new fairgrounds for constructing an EMA/Public Health Building. Hildebrandt will contact a surveyor to begin the process of acquiring the piece of land.

No discussion held on establishing an Emergency Medical Services System Advisory Council.

Board/Committee updates: Hildebrandt attended INRCOG Exec. Board, RTC and Policy & Tech Committee meetings.

Neil moved/Kammeyer second to adjourn at 11:16 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the June 20, 2022 meeting of the Bremer County Board of Supervisors.

\_\_\_\_\_  
Dewey Hildebrandt, Chairman

Attest: \_\_\_\_\_  
Shelley Wolf, Auditor

Claims Publication Summary 6/27/22:

Access Systems	Copier Lease	487.60	2
Amazon Capital Services	Office Supplies	79.11	
Bremer Co Highway Dept	Fuel/Labor	19,729.71	10
Bremer Co Sheriff	Service of Notice	72.00	
Bremner, Austin	Election Official	52.67	
Capital Sanitary Supply Co Inc	Jail Supplies	124.00	
Central Iowa Detention	JV Shelter	780.00	
Central Iowa Distributing Inc	Supplies	743.80	
Community Based Services	Allocation	50,000.00	
Community Memorial Hospital	Services	1,720.00	
Dietz, Mary	Election Official	75.10	
Elsamiller Electric Co	Services	93.88	
Floyd Co Auditor	DHS Shared Cost	1,691.53	
Galls LLC	Uniforms	530.72	

GFC Leasing - WI	Lease	224.61	
Gordon Flesch Co Inc	Annual Phone Support	3,104.00	
Hawkeye Alarm & Signal Co	Services	118.75	
Henry M Adkins & Son Inc	Supplies	60.50	
ICUBE	Dues	200.00	
IMWCA	Work Comp Premium	15,710.00	
INRCOG	Services	4,840.00	2
Iowa Drainage District Assoc	Edu	209.65	
ISAC	ISAC Conference	500.00	2
John Deere Financial	Parts	376.09	
Kammeyer, Ken	Phone/Mileage	81.45	
Keefe Supply Co	Commisary Supplies	826.12	
Keltek Inc	Vehicle Equipment	18,603.65	
L & R Manufacturing, LLC	Sign Expense	312.00	
Liberty Tire Services LLC	Tire Disposal	2,725.13	
Maifield, Nancy	Election Official	118.76	
Meeker, Barbara	Election Official	33.20	
MercyOne Waterloo Medical Ctr	Services	208.00	
MercyOne Waverly	Medical Examiner	50.00	
Miller Hardware	Supplies	4.32	
Napa Auto Parts	Parts	32.58	
NE IA Community Action Corp	Services	2,131.38	
Petersen, Sara	Election Official	180.90	
Riley's Inc	Supplies	1,253.66	2
Riverview Center Inc	Budget Allocation	1,000.00	
Roling Ford LLC	Maintenance	32.95	
Spahn & Rose Lumber Co	Tools	636.99	
Stivers Ford Lincoln	Vehicle	34,965.00	
Storey Kenworthy /Matt Parrott	Office Supplies	45.63	
US Cellular Corp	Cell Phone	127.68	
Verizon Wireless	Cell Phone/Internet	580.36	3
Visa	Supplies/Business Expense	330.47	
Waverly Health Center	Services	5,020.00	
Waverly Newspapers	Publication	264.48	
Waverly Utilities	Utilities	958.96	2
Weiford, Judy	Election Official	64.13	
Williams, Nicole	Election Official	44.20	
Wix Water Works	Lease	38.50	
	TOTAL	172,194.22	

**CBS Claims**

Amazon Capital Services	Supplies	749.97	
Dell Marketing LP	Computers	2,776.22	
Franzen, Craig	Shredding Services	7.25	
Hawkeye Alarm & Signal Co	Services	71.25	
Lahr, Susan	Reimb Phone	60.00	
Menards Inc	Remodel	782.25	
Miller Hardware	Supplies	100.87	
Muscha, Jacqueline	Reimb Employee Exp	15.00	
Picken, Jennifer	Reimb Phone	60.00	
	TOTAL	4,622.81	

GRAND TOTAL

176,817.03