

June 27, 2023

The Bremer County Board of Supervisors met in session on Tuesday, June 27, 2023 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Kammeyer, Cerwinski, Hildebrandt present. Cassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at:

https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by Chairman Kammeyer. Hildebrandt moved/Cerwinski second to approve the agenda.

Hildebrandt moved/Cerwinski second to approve claims as listed below and authorize Auditor to issue checks.

Board met with several representatives of the emergency response agencies in Bremer County to discuss pros and cons and cost of the options for upgrading their radio system. Upgrading has become necessary due to lack of interoperability between agencies and bordering counties. Chad Gappa, Motorola Solutions, presented/represented the Iowa Statewide Interoperable Communications System (ISICS). The board will explore funding sources and asked the group to take the lead on informing the public.

Hildebrandt moved/Cerwinski second to approve the 6/20/23 minutes.

Hildebrandt moved/Cerwinski second to approve payroll changes for Susi LaRue, from Election Deputy \$28.82/hr. to Engineer’s Office Mgr., \$25.48/hr. & \$27.01/hr. FY24, transfer effective 6/23/23 and a payroll addition for Samantha Amundson, Jailer, full time, \$41,500/yr., effective 7/5/23.

Board reviewed and discussed the first draft of a proposed courthouse addition & renovation with Scott LaRue, GIS/Maintenance, Aaron Betts, Assessor, Adam Hoffman, Treasurer, Barbara Meeker, Human Resource Mgr., Darius Robinson, County Attorney.

Hildebrandt moved/Cerwinski second to adopt RESOLUTION #23-51 Fund Transfers. WHEREAS, Section 331.432 of the Code of Iowa requires the Board of Supervisors of Bremer County Iowa to authorize the transfer of funds by resolution; BE IT RESOLVED, that the Board of Supervisors authorizes the following transfers per FY23 Budget: From General Basic to Co. Conservation Land Acquisition \$32,500.00. Transferring camp receipts to land acquisition fund. So passed and adopted this 27th day of June 2023.

Cerwinski moved/Hildebrandt second to adopt RESOLUTION #23-52. Fund Transfers. WHEREAS, Section 331.432 of the Code of Iowa requires the Board of Supervisors of Bremer County Iowa to authorize the transfer of funds by resolution; BE IT RESOLVED, that the Board of Supervisors authorizes the following transfer: From General Basic to Debt Service Fund \$1,424.50. So passed and adopted this 27th day of June 2023.

Board met with Landon Moore, Engineer, for a weekly department update. Adam Hoffman, Treasurer, present.

Jamie Buhr was present to appeal the Engineer’s ruling of denial on a driveway application. Buhr volunteered to remove the plastic pipe he installed under a driveway as he was unaware of material requirements.

Hildebrandt moved/Cerwinske second to over rule the Engineer’s denial on two driveways in Section 23 T92N, R11W in Dayton Twp. and allow the variance with the understanding that the maintenance of the driveways are the responsibility of the land owner and every succeeding landowner and that the flow of water shall not be restricted.

Hildebrandt moved/Cerwinske second to adopt RESOLUTION 23-53. Whereas, under the laws of the State of Iowa, the Bremer County Board of Supervisors is charged with the duty and responsibility of construction and maintaining the Secondary Roads of Bremer County. Whereas, the Bremer County Board of Supervisors has the responsibility to assure safe passage of vehicles on the Secondary Road System, and Whereas, the Bremer County Board of Supervisors under Section 321.474 of the 2023 Code of Iowa may, by resolution, impose load limits on Secondary Roads, and Whereas, it has been determined that the following bridges are not structurally adequate to carry legal loads:

County Bridge No.	Kind	Location	Existing Posting
04-06	Timber	93-11-07	11, 18, 19 & All Vehicles
07-06	Steel I-Beam	92-12-18	08 Ton & All Vehicles
11-11	Timber	91-12-21	None

Now Therefore Be It Resolved By The Bremer County Board Of Supervisors:

1. It is our judgment that the weight shown below (by including the weight of the vehicle and load) are maximum limits that this bridge is capable of safety supporting,
2. That we hereby close this bridge to any vehicle which together with its load, weights more than the weight shown herein:

County Bridge No.	Straight Truck	Semi-Trailer	Full Trailer
04-06	06 Ton & All Vehicles		
07-06	03 Ton & All Vehicles		
11-11	28, 40, 40 Tons & All Vehicles		

1. That signs be erected to advise the public of the maximum safe weight of the vehicles that may pass over the bridge. So passed and adopted this 27th day of June 2023.

Hildebrandt moved/Cerwinske second to adopt RESOLUTION 23-54 Accepting Timmerman Drive into Bremer County Secondary Road System. WHEREAS, Calvin Brody as owner in fee simple of land designated as Timmerman Drive laid out on the Street Plan and Profile for Willow View II Subdivision, Bremer County, Iowa, a copy of which is attached hereto, desires to have Timmerman Drive accepted into the Bremer County Secondary Road System, and WHEREAS, the road will be brought up to standards outlined in the County Subdivision Ordinance by way of

a Secondary Road Assessment District as outlined in Chapter 311 of the Iowa Code, and WHEREAS, a dedication has been prepared and executed by Calvin Brody conveying Timmerman Drive, Willow View II Subdivision, Bremer County, Iowa, to Bremer County, State of Iowa. NOW THEREFORE BE IT RESOLVED by the Bremer County Board of Supervisors that Timmerman Drive is hereby accepted into the Bremer County Secondary Road System and such action is approved by the Bremer County Boards of Supervisors. The Chairman and Auditor are hereby directed to affix to the dedication a Certificate of Approval under the official seal of Bremer County, Iowa. Passed this 27th day of June, 2023.

Hildebrandt moved/Cerwinski second to accept the Engineer's report and set the date for a Public Hearing in accordance with Iowa Code Chapter 311 to be held July 18, 2023, for establishment of a Secondary Road Assessment District per Bremer County Resolution 23-54 for bringing Timmerman Drive up to standards.

Cerwinski moved/Hildebrandt second to approve a utility permit for Butler County REC for installation of underground electric along Casper Ave and 120th St in Polk Twp.

Hildebrandt moved/Cerwinski second to approve a utility permit for Interstate Power & Light for installation of overhead electric along 220th St in Jefferson Twp.

Cerwinski moved/Hildebrandt second to approve a utility permit for Readlyn Telephone Company for installation of fiber optic cable that will be placed along Reed Ave in Fremont Twp. Moore exited.

Public comment: Hoffman informed the board that software likely won't be ready to provide for County Treasurers to collect a \$10 fee for issuing Driver's Licenses to non-Bremer County residents which will be allowed by the adoption of Iowa's 90th General Assembly House File 718 effective 7/1/23. Hoffman shared that he is contemplating delaying collection of the fee until the software is configured.

Board met with Daniel Bonzer, Veterans Affairs Director, Kailey Heidemann, VA Assistant Director & Sara Jennerman, Veteran's Affairs Commissioner. Hildebrandt moved/Cerwinski second to re-appoint Sara Jennerman to the Veterans Affairs Commission for a 3-year term.

Cerwinski moved/Hildebrandt second to authorize Board Chair to sign an engagement letter from EideBailly CPAs & Business Advisors for FY23 CBS cost report services.

Board discussed Iowa Department of Natural Resources response to the Environmental Covenant Process. Consensus of the board is to direct HLW Engineering to proceed with IDNR's requirements as they understand them to be.

Board/Committee updates: Hildebrandt attended East Central Region MH & DD Services Board meeting; Kammeyer attended INRCOG Housing Board; Cerwinski attended Second Judicial Dist. & Northeast Iowa Community Action board meetings.

Cerwinske moved/Hildebrandt second to approve amended claims as listed below and authorize Auditor to issue check.

Hildebrandt moved Cerwinske second to adjourn at 11:09 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the June 27, 2023 meeting of the Bremer County Board of Supervisors.

Ken Kammeyer, Chairman

Attest: _____
Shelley Wolf, Auditor

Claims Publication Summary 6/27/23:

Air Services Inc	Annual Maintenance Agreement	7,821.89	2
Alliant Energy - IP&L	Utilities	428.50	3
Amazon Capital Services	Office Supplies	1,139.70	5
Amy Picray	Mileage Reimbursement	107.40	
Aspro Inc	Construction Materials	59.85	
AutoPlus Auto Parts	Vehicle Parts	393.86	
Barbara Meeker	Supplies/Phone Reimbursement	257.09	2
Black Hawk Co Sheriff	Service Of Notice	48.60	
Blackhawk Environmental Testing, Inc.	Well Sampling	19,929.97	
BMC Aggregates LC	Road Rock	90,944.26	5
Bob Barker Co Inc	Jail Supplies	1,184.00	
Bremer Co Highway Dept	Fuel/ Equipment Repairs	13,269.82	16
Bremer Co Roadside Veg Mgmt	Hydro Seed Water	10.00	
Bremer Co Sheriff	Service Of Notice	1,518.22	3
Bremer Co Treasurer	Well Plugging	500.00	
Bridget Steere-Bollman	Mileage Reimbursement	18.40	
Butler Co Auditor	Cost Allocation	341.54	
Capital Sanitary Supply Co Inc	Jail Supplies	456.98	
Cedar Valley Auto Glass Inc	Equipment Maintenance	1,310.00	5
Cedar Valley Dental Assoc	Inmate Dentistry	648.00	
Central Iowa Distributing Inc	Custodial Supplies	1,038.00	
Century Link	Phone Service	83.08	
Charm-Tex Inc	Jail Supplies	1,283.90	
Christie Door Co	Door Replacement	15,500.00	
Cintas	Service	232.28	3
City of Janesville	Utilities	88.93	
City of Tripoli	Utilities	220.69	2
City of Waverly	Building Permits	3,906.08	
Cooley Sanitation LLC	Restroom Rental	95.00	
Corey Cerwinske	Mileage Reimbursement	85.90	
Courier Communications	Publications	554.00	
Crawford Supply Co	Commissary Supplies	594.12	

Croell Inc	Concrete	3,582.00	3
Culligan Water Conditioning	Water	23.25	
Dakota Supply Group	Parts/ Tools	1,244.13	
Darius Robinson	Lodging/ Mileage Reimb.	1,181.20	2
Dave Leonhart	Mileage Reimbursement	13.20	
David Thompson	Mileage Reimbursement	211.20	
Deike Implement Co	Equipment Purchases	53,430.00	2
Dell Marketing Lp	Replacement PC/ Monitors	28,390.15	
Dick's Petroleum Co	Fuel Tank Maintenance	4,993.25	
Dorsey & Whitney LLP	Legal Services	2,773.00	2
Dr. Anthony Tatman	Employment Examination	120.00	
Duane Hildebrandt	Mileage Reimbursement	582.75	
Dumont Implement Co	Parts	286.41	
East-Central Iowa Rec	Utilities	47.42	
Elizabeth A Fagerlind	Sundry	650.00	
Elsamiller Electric Co	Services	123.63	
Erik Schmitz	Well Plugging	500.00	
Farmers' Cooperative Co	Seed & Water	380.22	
Fillenwarth Beach LLC	Training Conference	970.88	
Floyd Co Auditor	DHS Shared Cost	1,957.82	
Force America Distributing LLC	Parts	654.33	
Friends Of The Family	Community Services	3,108.57	
Galls LLC	Uniforms	3,250.84	
Garry's Tire Service Inc	Vehicle Parts/ Repairs	1,031.02	2
GFC Leasing - Wi	Copier Lease	512.50	4
Goodyear Tire & Rubber Co	Tires/ Vehicle Parts	4,860.94	4
Gordon Flesch Co Inc	Copier Lease	72.00	
Gordon Flesch Co Inc	Copier Lease	1,921.24	
Government Forms & Supplies	Office Supplies	780.00	
Grainger	Supplies	36.56	
Hands Up Communications	Court Interpreter	123.00	
Hawkeye Alarm & Signal Co	Annual Inspection	600.00	
Helping Services For Youth/Fam	Community Services	1,000.00	
Henry M Adkins & Son Inc	Election Supplies	201.31	
IA County Attorneys Assoc	Training Conference	740.00	
IA Dept Of Transportation	Printer Paper	217.44	
Inclusion Solutions, LLC	Voting Equipment	2,435.80	
Iowa Law Enforcement Academy	School/ Examination	550.00	
ISAC	Training Conference	1,765.00	7
Jeff Kelm	Work Boots Reimbursement	145.52	
Jerico Services Inc	Chloride	31,242.00	2
Jerry Dove	Mileage	39.10	
Jerry Roling Mts Inc	Vehicle Maintenance	76.95	
John Deere Financial	Parts	169.28	4
Josh & Jill Ohrt	Well Plugging	500.00	
Judisch TK, LLC	Rent Assistance	650.00	

Kailey Heidemann	Mileage Reimbursement	375.60	
Kathy Calease	Mileage	44.20	
Kc Auto Body Ltd	Vehicle Repairs	150.00	
Keefe Supply Co	Commissary Supplies	8,528.06	
Keltek Inc	Equip. Replacement/ Licensing	25,087.05	2
Ken Kammeyer	Mileage Reimbursement	40.60	
Kevin Korman	Mileage	72.60	
Kip Ladage	Cell Phone Reimbursement	540.00	
Larry Pavelec	Mileage	52.80	
Leonard J Schmidt	Camp Collector Fee	440.70	
Linn Co Sheriff	Service Of Notice	35.74	
Mandie Sanderman	Mileage	86.40	
Matthew Coonradt	Work Boots Reimbursement	200.00	
McCloud Services	Monthly Pest Service	187.50	2
Melissa Thurm	Mileage Reimbursement	225.60	
Michelle Wolf	Mileage Reimbursement	91.20	
MidAmerican Energy Co	Utilities	1,699.46	4
Milan & Mary Kirchhoff	Well Plugging	500.00	
Mitchell Co Sheriff	Service Of Notice	45.72	
NACVSO	Membership Dues	450.00	
National Fire Protection Association	Electrical Code Handbook	520.25	
Ne IA Community Action Corp	Community Services	1,119.23	
Northland Products Co	Vehicle Supplies	2,723.88	
MercyOne Medical Group Ne IA	Contract Nursing/ Occ. Health	2,808.00	5
Office Express	Custodial/ Office Supplies	703.36	2
O'Reilly Automotive Inc	Vehicle Parts	34.44	
P & K Midwest Inc	Equipment Purchase	2,800.00	
Pakor / Imaging Spectrum Inc	Office Supplies	293.59	
Pitney Bowes Bank Inc	Postage	1,530.07	3
Pitney Bowes Inc	Postage Supplies	962.74	
Quill LLC	Office Supplies	176.52	
RC Systems	Radio Package	952.45	2
Richard Harms	Mileage	13.20	
Richard L & Gloria B Thompsen	Well Shock	300.00	
Riley's Inc	Office/ Custodial Supplies	1,916.92	5
Riverview Center Inc	Community Services	1,000.00	
Roling Ford LLC	Vehicle Repairs/ Maintenance	1,144.18	2
RTC Communications	Phone Service	33.61	
Schumacher Elevator Co	Elevator Maintenance	271.69	
Scott Pharmacy Inc	Inmate Prescription	1,087.90	
Shield Technology Corp	Software License	4,650.00	
Sidwell, Harris Local Government	Software Support	3,160.00	
Snap On Tools	Tools	989.95	
Spahn & Rose Lumber Co	Bridge Supplies/ Parts	628.66	2
Stacey Snyder	Mileage	23.10	
State Hygienic Laboratory	Water Tests	460.00	

Stericycle Inc	Document Shredding	66.16	
Storey Kenworthy /Matt Parrott	Office Supplies	339.00	2
Summit Food Service LLC	Inmate Meals	9,279.71	
Tatroe Electric Inc	Building Maintenance	11,150.00	
The Printery	Office Supplies	81.90	
The Shredder	Shredding	90.00	
Thomas Grober	Well Plugging	500.00	
Thrifty White Pharmacy	Inmate Prescriptions	762.72	
Tiedt Nursery Ltd	Landscaping	618.03	
Truck Center Companies	Vehicle/ Equipment Parts	140.96	3
US Cellular Corp	Phone Service	519.41	4
VA Medical CTR	VA Van Donation	1,450.00	
Velda J Lillibridge	Camp Collector Fee	93.60	
Verizon Connect	Vehicle Tracking	398.95	
Verizon Wireless	Internet/ Phone & Data Service	426.28	5
Visa	Business Expense	12,605.68	18
Waste Management	Waste Service	87.44	
Waverly Health Center	Wellness Screening	3,995.00	2
Waverly Newspapers	Publications	516.16	4
Waverly Police Dept	Service of Notice	72.00	2
Waverly Tire Co	Vehicle Maintenance	1,314.00	
Waverly Utilities	Utilities/ Phone & Internet Svc	4,840.94	7
Wayne's Truck Equipment & Part	Vehicle Maintenance	80.00	
Wix Water Works	Cooler Rental	8.00	
Ziegler Inc	Parts	540.47	
	Total	441,347.35	

Assessor's

Bremer Co Highway Department	Fuel	34.47	
Leaf	Copier Lease	229.62	
Pitney Bowes Bank Inc	Postage	19.44	
Riley's Inc	Office Supplies	68.39	
Schneider Geospatial LLC	Software Agreement	1,825.00	
US Cellular Corp	Phone Service	87.82	
Vanguard Appraisals Inc	Reappraisal	30,560.75	
Visa	Business Expense	608.00	
	Total	33,433.49	

CBS

Bremer Co Highway Department	Fuel	518.23	
Craig Franzen	Document Shredding	7.25	
IA Northland Regional Transit	Transportation	1,152.00	
ICaremanager, LLC	Documentation Software	875.00	
Jennifer Picken	Cell Phone Reimbursement	60.00	
Miller Hardware	Maintenance Supplies	65.08	
Pitney Bowes Bank Inc	Postage	7.80	
Sarah Wefel	Employee Reimbursement	301.63	
Storey Kenworthy /Matt Parrott	Office Supplies	589.14	

Sue Lahr	Cell Phone Reimbursement	60.00
The Shredder	Document Shredding	48.00
Toyota of Des Moines	Vehicle Purchase	32,340.00
US Cellular Corp	Phone Service	41.50
Visa	Business Expense	150.00
Waverly Utilities	Utilities/Phone/Internet Service	2,527.93
	Total	38,743.56
	Grand Total	513,524.40