

May 16, 2023

The Bremer County Board of Supervisors met in session on Tuesday, May 16, 2023 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Cerwinske, Hildebrandt present. Kammeyer absent to attend an INRCOG board meeting. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at:

[https://www.bremercounty.iowa.gov/government/resolutions\\_and\\_ordinances.php](https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php) and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by Vice-Chair Cerwinske. Hildebrandt moved/Cerwinske second to approve the agenda.

Hildebrandt moved/Cerwinske second to open the Public Hearing on the Proposal to Incur Non-current Debt. No public present, no comments received for or against.

Hildebrandt moved/Cerwinske second to close the Public Hearing.

Hildebrandt moved/Cerwinske second to adopt RESOLUTION NO 23-35 Authorizing Internal Advance to Fund Urban Renewal Project Costs. WHEREAS, the Board of Supervisors of Bremer County, Iowa (the “County”), has established the Wartburg College Urban Renewal Area (the “Urban Renewal Area”) and has established the Wartburg College Urban Renewal Area Tax Increment Revenue Fund (the “Tax Increment Fund”) in connection therewith; and WHEREAS, the County has undertaken a certain urban renewal project in the Urban Renewal Area, consisting of funding an economic development grant (the “Grant”) to Birdworks, LLC, a subsidiary of Cardinal Construction, related to the construction of student housing at Wartburg College; and WHEREAS, it has been proposed that the County facilitate an internal advance of funds in the amount of \$51,619 (the “Advance”) in order to refinance a portion of the costs of funding the Grant, and, pursuant to Section 331.479 of the Code of Iowa, the County has published notice and has held a public hearing on such proposal on May 16, 2023, and WHEREAS, the County desires to make the Advance eligible to be repaid from future incremental property tax revenues to be derived from the Urban Renewal Area; NOW, THEREFORE, IT IS RESOLVED by the Board of Supervisors, as follows: Section 1. It is hereby directed that the Advance in the amount of Fifty-one Thousand Six Hundred Nineteen Dollars (\$51,619) be advanced in order to refinance a portion of the costs of funding of the Grant from the General Fund (the “Source Fund”). The Advance shall be repaid to the Source Fund, with interest at the per annum rate of 5.5%, out of incremental property tax revenues received with respect to the Urban Renewal Area. Interest shall be calculated from June 1, 2023 and shall be computed on the basis of the actual 365-day calendar year. It is intended that the Advance, plus accrued interest thereon, shall be repaid to the Source Fund on or before June 1 2027, provided however that repayment of the Advance is subject to the determination of the Board of Supervisors that there are incremental property tax revenues available for such purpose which have been allocated to or accrued in the Tax Increment Fund relative to the Advance, and the Board of Supervisors reserves the right to appropriate funds, or to withhold such appropriation, at its discretion. All payments made will be applied first to accrued interest and then to the Advance. Section 2. A copy of this Resolution shall be filed in the office of the County Auditor of Bremer County to evidence the Advance. Pursuant to Section 403.19 of the Code of Iowa, the County Auditor is hereby directed to certify, no later than December 1, 2023, the original amount of the Advance. Section 3. All resolutions or parts thereof in conflict herewith, are hereby repealed, to the extent of such conflict. PASSED AND APPROVED this 16<sup>th</sup> day of May, 2023.

Board met with Lindsey Lambert, B & Z Admin., to analyze notification practices for parcel rezoning and minor plats to insure public notice is sufficient. Discussion included increasing the radius used in determining notifications to parcel owners, population density considerations & types of notification. The Planning & Zoning Commission will be asked for a recommendation of parameters for notifications.

Hildebrandt moved/Cerwinski second to approve the 5/9/23 minutes.

Hildebrandt moved/Cerwinski second to approve claims as listed below and authorize Auditor to issue checks.

Hildebrandt moved/Cerwinski second to approve a payroll addition & changes: Chase Miller, Conservation Seasonal, \$12/hr. effective 5/22/23; Kari Neuhaus, Sheriff's Office Records Clerk, from \$24.54/hr. to \$25.04/hr., step increase effective 5/4/23; Jodi Proffitt, CBS Direct Care Staff, change from full time to part time, \$17/hr., \$10.30/hr. sleep time effective 5/14/23; Dale Busch, transfer from Operator I/Sign Man \$25.90/hr. to Operator II, \$26.09/hr. effective 5/15/23; Rebecca Elsamiller, Treasurer's Office Clerk, from \$17.50/hr. to \$18.25/hr., 90 day increase effective 5/22/23.

Hildebrandt moved/Cerwinski second to authorize Board Vice-Chair to sign the audit engagement letter with Anderson, Larkin & CO. P.C. for FY23 audit services.

Board compiled a list of companies to contact to inquire about planning, design/engineering the proposed Emergency Management/Public Health Building.

Board met with Tim Meeker, Customer Convenience Ctr. Mgr., for a dept. update and to review a quote received for an automated tarping cover for roll offs.

Board met with Landon Moore, Engineer, for a weekly Secondary Roads department update. Hildebrandt moved/Cerwinski second to authorize Board Vice-Chair to sign final IDOT construction vouchers for: -BROS-SWAP-CO09(87)—SE09 Bridge 7-5 &-BROS-SWAP-CO09(53)—SE09 Bridge 10-18.

Hildebrandt moved/Cerwinski second to authorize purchase of a CAT 305 Mini Hydraulic Excavator for \$87,440.

Board met with David Lehman, Roadside Vegetation Mgr. for a department update.

Board met with Barb Meeker, Human Resource Mgr.

Hildebrandt moved/Cerwinski second to authorize Board Vice-Chair to sign the Avesis Vision Plan Renewal & Business Associates Agreement for FY23 coverage.

Hildebrandt moved/Cerwinski second to end the suspension of the 90 day waiting period for sick leave use for new hires in Bremer County Handbook Policy 5.4 that was due to the COVID 19 pandemic.

Hildebrandt moved/Cerwinski second to adjourn at 11:07 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the May 16, 2023 meeting of the Bremer County Board of Supervisors.

\_\_\_\_\_  
Corey Cerwinski, Vice-Chairman

Attest: \_\_\_\_\_  
Shelley Wolf, Auditor

Claims Publication Summary 5/16/23:

Access Systems	Copier Lease	101.95	
Ahlers & Cooney PC	Legal Fees	570.00	
Alliant Energy - IP&L	Utilities	273.81	3
Amanda Gesme	Mileage Reimbursement	15.40	
Barbara Meeker	Benefit Overpayment Reimbursement	8.40	
Benton Co Attorney	County Collection Service	11,597.40	2
Bergmann Bros Trucking & Excavation	Bridge Maintenance Supplies	240.00	
Black Hawk Co Landfill	Tipping Fees	6,966.24	
Black Hawk Co Sheriff	Service of Notice	73.60	2
Black Hills Energy	Utilities	511.54	3
BMC Aggregates LC	Road Rock	115,721.54	5
Bremer Co Highway Dept	Fuel/ Vehicle Repairs & Maintenance	11,441.27	13
Bremer Co Sheriff	Service of Notice	1,605.63	
Butler Co Rec	Utilities	460.89	2
Butler-Bremer Communications	Phone/ Internet Service/ Utilities	168.30	2
Cedar Falls Police	Service of Notice	96.11	
Central Iowa Distributing Inc	Jail Supplies	292.00	
Century Link	Phone Service	33.95	
Cintas	Sundry	152.16	2
Cottingham & Butler Ins Svcs	Legal Fees	1,083.33	
Croell Inc	L-7-109 Reed Ave Paving	30,000.00	
Crystal Heating & Plumbing Inc	Septic Pumping	140.00	
David Schluter	Safety Reimbursement	195.54	
Dell Marketing LP	Technology Upgrade	7,862.43	
Dr Courtney Bochmann	Mileage Reimbursement	2.20	
Duane Hildebrandt	Mileage Reimbursement	63.80	
Elizabeth A Fagerlind	Sundry	650.00	
Farmers Win Coop	Oil Tank Lease	20.00	
Galls LLC	Uniforms	3,934.01	
Goodyear Tire & Rubber Co	Supplies	665.00	
Gordon Flesch Co Inc	Copier Lease	123.19	3
Hands Up Communications	Court Interpreter Service	943.00	
Hawkeye Fire & Safety Co	Annual Inspection	99.60	2
Horizon Publishing Co	Publications	987.00	3
IA County Conservation System	Membership Dues	2,000.00	2
IA Dept of Transportation	Materials	5,664.64	
IA Office State Med Examiner	Autopsy	2,029.00	
IA Secretary of State	Postage/ Notary Fee	806.82	
IACCVSO	Membership Dues	50.00	
Iowa Law Enforcement Academy	Pre-Employment Exam	150.00	

Iowa Prison Industries	Signs	1,262.65	
Iowa Regional Utilities Assoc	Utilities	172.95	
Joe Sampson	Mileage Reimbursement	9.90	
John Deere Financial	Parts/ Supplies	510.63	6
Judisch Tk, LLC	Rent Assistance	650.00	
Kassandra Johansen	Benefit Overpayment Reimbursement	102.16	
Kayla Tucker	Benefit Overpayment Reimbursement	2.52	
Keefe Supply Co	Commissary Supplies	47.04	
Keltek Inc	Vehicle Maintenance	13,979.43	
Kieslers Police Supply Inc	Ammunition	1,797.82	
Kip Ladage	Medical Examiner	203.75	
Krivachek Janitorial Supply	Sundry	153.44	
Landon Moore	Benefit Overpayment Reimbursement	2.00	
Liddle's Ecowater Systems	Water Cooler Rental	23.00	
Mansfield Oil Co of Gainesville	Fuel	20,123.40	
MercyOne Waverly	Medical Examiner	603.13	2
MHC Kenworth	Supplies/ Parts	561.30	2
Microbac Laboratories, Inc	Well Sampling	2,380.02	
MidAmerican Energy Co	Utilities	141.36	3
Miller Hardware	Supplies/ Materials	291.13	2
Napa Auto Parts	Vehicle Parts/ Supplies	1,255.30	14
Nelson & Toenjes	Legal Fees	115.60	
Northland Products Co	Supplies	1,787.26	
Office Express	Office Supplies	25.50	
Patricia Freese	Benefit Overpayment Reimbursement	28.64	
Phoenix Supply	Jail Supplies	597.00	
Pitney Bowes Bank Inc	Postage	2,459.72	4
Plainfield Welding & Repair	Bridge/ Trail Supplies	5,199.00	3
Plumbing & Heating Shop	Well Repair	356.17	
Premiere Auto Wash	Vehicle/ Equipment Maintenance	29.80	
Readlyn Veterinary Assoc	Animal Care	140.20	
Relx Inc Dbx Lexisnexis	Monthly Subscription	426.00	
Riley's Inc	Custodial Supplies	550.93	
Roling Ford LLC	Parts/ Maintenance & Repairs	1,066.54	4
Sally Yungtum	Mileage Reimbursement	61.60	
Sandra Velador	Benefit Overpayment Reimbursement	13.50	
Schumacher Elevator Co	Elevator Maintenance	271.69	
Scott Pharmacy Inc	Inmate Prescriptions	2,031.41	
Shield Technology Corp	Equipment Setup	4,800.00	
Spahn & Rose Lumber Co	Supplies	39.97	
Stacey Kettwig	Benefit Overpayment Reimbursement	3.90	
Stan's Small Engine Repair Inc	Equipment Parts	7.48	
State Hygienic Laboratory	Water Tests	4,078.00	
Stericycle Inc	Document Shredding	66.67	
Stokes Welding	Custodial Equipment	578.08	
Storey Kenworthy /Matt Parrott	Office Supplies	34.33	
Stout Tree Care LLC	Grounds Maintenance	860.00	
Strotman Building Center	Supplies	52.99	
Summit Food Service LLC	Inmate Meals	10,355.48	
Sumner Municipal Utilities	Utilities	96.25	

Terminal Supply Co	Parts	511.73
Three Rivers Chapter IWLA	Membership Dues	345.00
Thrifty White Pharmacy	Inmate Prescriptions	599.82
Tiedt Nursery LTD	Grounds Maintenance	420.00
Truck Center Companies	Outside Service	4,227.32
Ubben Bldg Supply	Engineering Supplies	983.00
US Cellular Corp	Engineering Equipment	127.96
Vanguard Publishing Co LLC	Publications	1,725.72
Verizon Connect	Vehicle Tracking	52.35
Verizon Connect Nwf Inc	GPS	771.53
Verizon Wireless	Mobile Data	606.44
Visa	Training Fees	125.00
Waste Management	Utilities	88.20
Waverly Health Center	Randoms	271.01
Waverly Newspapers	Publications	567.14
Waverly Tire Co	Vehicle Repair	110.00
Waverly Utilities	Utilities	1,019.90
Wayne's Truck Equipment & Part	Parts	40.00
Westendorfs Auto	Vehicle Maintenance	129.35
Windstream Corp	Phone Service	207.46
Wix Water Works	Cooler Rental/ Water	34.00
Woodman Controls Co	Building Maintenance	600.00
Zanotti Armor	Record Safe	3,350.00
Ziegler Inc	Parts	437.30
	TOTAL	305,556.62
<u>Assessor's</u>		
Bremer Co Highway Dept	Fuel	49.31
Pitney Bowes Bank Inc	Postage	68.28
Vanguard Appraisals Inc	Reappraisal	41,523.85
	TOTAL	41,641.44
<u>CBS</u>		
Amazon Capital Services	Custodial Supplies	133.62
Bremer Co Highway Dept	Fuel/ Vehicle Maintenance	424.82
Bremer Co Maintenance Dept	Grounds Maintenance	421.75
Capital One	Custodial/ Office Supplies	24.70
Dale Howard Auto Center of Waverly	Vehicle Purchase	39,000.00
Gordon Flesch Co Inc	Copier Lease	96.46
Hawkeye Fire & Safety Co	Annual Inspection	96.20
MidAmerican Energy Co	Utilities	80.28
Murray Arends	Document Shredding	7.25
Pitney Bowes Bank Inc	Postage	5.40
The Shredder	Document Shredding	48.00
Waverly Utilities	Utilities/ Phone/ Internet	245.68
	TOTAL	40,584.16
	GRAND TOTAL	387,782.22