

May 29, 2019

The Bremer County Board of Supervisors met in session on Wednesday, May 29, 2019 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Neil, Kammeyer and Hildebrandt present. Finance Director, Kassandra Johansen also present. Unless otherwise noted, all actions were approved unanimously. Complete copies of adopted resolutions and ordinances are available for viewing at the Courthouse in the Auditor's office, County Recorder's office and on online: [http://www.co.bremer.ia.us/government/resolutions\\_and\\_ordinances.php#](http://www.co.bremer.ia.us/government/resolutions_and_ordinances.php#)

Meeting was called to order by Chairman Neil, Hildebrandt moved/Kammeyer second to approve the agenda after removing the AFLAC applications for Life, AD&D, Long-Term Disability, Accident and Critical Illness insurance.

Board met with Scott LaRue, GIS/Maintenance, for a department update. Hildebrandt moved/Kammeyer second to authorize Board Chair to sign a proposal for design services from ISG Architects for converting the Law Library into 3 separate offices.

Minutes of the previous meeting were read and approved.

Board met with David Lehman, Roadside Vegetation Mgr., to review grant applications. Hildebrandt moved/Kammeyer second to approve for submittal the FY20 Living Roadway Trust Fund grant applications for a Brush Chipper and Winch Attachment Brush Chipper.

Hildebrandt moved/Kammeyer second to approve CBS step increase payroll changes for Katherine Crane from \$11.25/hr.\$8/hr. sleep time to \$11.37/hr.\$8.12/hr. sleep time, effective 5/21/19; Taylor Nolan from \$10/hr.\$7.50/hr. sleep time to \$10.12/hr.\$7.62/hr. sleep time, effective 5/26/19; Shana Marquand, from \$12.75/hr.\$8.50/hr. sleep time to \$12.87/hr.\$8.62/hr. sleep time, effective 5/28/19.

Hildebrandt moved/Kammeyer second to approve the request from Brent Buls to convert sick leave hours for payment of county health insurance per Bremer County Handbook #5.14 Early Retirement Policy.

Kammeyer moved/Hildebrandt second to adopt RESOLUTION #19-44 authorizing the transfer of funds from General Basic to Debt Service Fund per Bremer County Resolution #19-42 adopted 5/20/19 which authorized an internal loan advance of \$24,250 to fund urban renewal projects costs.

Kammeyer moved/Hildebrandt second to approve claims and authorize Auditor to issue checks for the following: \$2,101.46 to Advanced Systems Inc for copier lease, \$30 to Secretary of State for Notary Renewal and \$846.56 to Mail Services LLC for renewals/postage.

Hildebrandt moved/Kammeyer second to authorize Board Chair to sign a contract between Bremer County Community Based Services and the Iowa Northland Regional Council of Governments for transportation services.

Kammeyer moved/Hildebrandt second to authorize Board Chair to sign the AFLAC Enrollment Gap Assessment form.

Board met with Todd Fonkert and Landon Moore, Engineer's office, for a weekly update.

Kammeyer moved/Hildebrandt second to approve a Utility Permit for Butler County REC for underground electric cable to be placed from a point 330' N of the SE corner of Section 18, T92N, R11W to a point 120' E of the SW and SE corner of Section 17 and 18 T92N, R11W on 190<sup>th</sup> St. (C-33) and Tahoe Ave in Dayton Twp.

Discussion was held on transitioning to the Bremer County Handbook, Secondary Roads employees who are under the Union Contract which expires June 30, 2019.

Board met with Randy McKenzie, B & Z Admin., to consider updating the permit fees. 5% increase proposed, fees last increased 7 years ago.

Kammeyer moved/Neil second to adopt RESOLUTION # 19-45, setting a 5% increase for the schedule of fees allowed under Section 4 of Ordinance #19-04, 2018 International Building Codes to offset the cost of administering the ordinance. Ayes: Kammeyer/Neil. Nay: Hildebrandt.

Board/Committee updates: Hildebrandt reported attending East Central Region Mental Health Board meeting.

Doug Luzbetak, HLW Engineering Group, met with the board by phone conference to review Bids received for re-capping the closed landfill. Kammeyer moved/Hildebrandt second to award the contract for the Bremer County Landfill Cap Improvement Project to JB Holland for \$89,515.40.

Hildebrandt moved/Kammeyer second to adjourn at 11:06 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the May 29, 2019 meeting of the Bremer County Board of Supervisors.

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Tim Neil, Chairman

Attest: \_\_\_\_\_  
Shelley Wolf, Auditor