

May 30, 2023

The Bremer County Board of Supervisors met in session on Tuesday, May 30, 2023 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Kammeyer, Cerwinske, Hildebrandt present. Kassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at:

[https://www.bremercounty.iowa.gov/government/resolutions\\_and\\_ordinances.php](https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php) and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by Chairman Kammeyer. Hildebrandt moved/Cerwinske second to approve the agenda striking Veteran’s Affairs dept. update & military equipment display discussion. Adam Hoffman, Treasurer, present.

Hildebrandt moved/Cerwinske second to approve claims as listed below and authorize Auditor to issue checks.

Public comment: Hoffman shared his intent to discontinue offering appointments for the Driver’s License service in the Treasurer’s Office, informed the board that beginning 7/1/23 out of county residents will be assessed an additional \$10 fee & shared the avg. issuance rate by day of the week concluding Monday is the busiest and Thursday is the lowest rate.

Hildebrandt moved/Cerwinske second to approve the 5/23/23 minutes.

Hildebrandt moved/Cerwinske second to approve payroll additions for Katherine Cerwinske, Treasurer’s Office Clerk, full time \$17.50/hr. effective 5/31/23; Brittaney Kammeyer, Dispatcher, occasional, \$22/hr. effective 6/1/23; payroll changes for Gina Miller, Dispatcher from \$24.97/hr. to \$26.28/hr. step increase effective 6/16/23; Jacob Baughman, Jailer from \$43,120/yr. to \$46,126/yr. step increase effective 6/22/23.

Cerwinske moved/Hildebrandt second to approve a request for vacation carryover for Barb Meeker, Human Resource Mgr., to be used by 9/1/23.

Hildebrandt moved/Cerwinske second to approve a request for vacation carryover for Jennifer Schmitt, Treasurer’s Office, to be used by 9/6/23.

Hildebrandt moved/Cerwinske second to authorize Supervisors to sign FY24 Bremer County employee wage sheets.

Hildebrandt moved/Cerwinske second to adopt RESOLUTION #23-39 Fund Transfer. WHEREAS, Section 331.432 of the Code of Iowa requires the Board of Supervisors of Bremer County, Iowa, to authorize the transfer of funds by resolution; BE IT RESOLVED, that the Board of Supervisors authorizes the following transfers per FY23 Budget: From General Basic Fund to General Supplemental \$450,000.00. So passed and adopted this 30<sup>th</sup> day of May, 2023.

Cerwinske moved/Hildebrandt second to adopt RESOLUTION #23-40 Fund Transfer. WHEREAS, Section 331.432 of the Code of Iowa requires the Board of Supervisors of Bremer County, Iowa, to authorize the transfer of funds by resolution; BE IT RESOLVED, that the

Board of Supervisors authorizes the following transfers per FY23 Budget: From Rural Basic Fund to Secondary Roads Fund \$1,006,369. So passed and adopted this 30<sup>th</sup> day of May, 2023.

Hildebrandt moved/Cerwinske second to adopt RESOLUTION 23-41. WHEREAS, Cedar Valley Friends of the Family’s mission is to provide safe shelter, confidential services, and housing assistance to individuals in crisis due to homelessness, domestic violence, sexual assault, and human trafficking. Cedar Valley Friends of the Family envisions a future where everyone has a home. WHEREAS Bremer County wishes to assist Cedar Valley Friends of the Family in providing client assistance and case management services to assist individuals, families, and survivors of violence from Bremer County that are experiencing homelessness through a funding commitment of \$8000 for FY24. NOW, THEREFORE, BE IT RESOLVED that Bremer County approves and authorizes the Chair to sign the attached Letter of Agreement between Bremer County, Iowa, and Cedar Valley Friends of the Family to provide rental assistance and case management services to assist individuals, families, and survivors of violence from Bremer County that are experiencing homelessness. So passed and adopted this 30<sup>th</sup> day of May, 2023.

Board reviewed example request for proposals (RFP) for architect services to use as a basis to put out RFP’s for a proposed EMA/Public Health building to be built with ARPA grant funds. Hoffman exited.

Board/Committee updates: Hildebrandt attended East Central Region Mental Health & Disability Services & IA Co. Engineers Service Bureau board meetings.

Scott LaRue, GIS/Maintenance, presented a report of the results of an air quality test performed on 3<sup>rd</sup> floor of the Courthouse.

Board met with Landon Moore, Engineer, for a weekly Secondary Roads department update.

Hildebrandt moved/Cerwinske second to adjourn at 10:11 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the May 30, 2023 meeting of the Bremer County Board of Supervisors.

\_\_\_\_\_  
Ken Kammeyer, Chairman

Attest: \_\_\_\_\_  
Shelley Wolf, Auditor

Claims Publication Summary 5/30/23:

Alcopro Inc	Supplies	157.50	
Alliant Energy - IP&L	Utilities	572.52	3
Amazon Capital Services	GIS Computer Station/ Office Supplies	445.84	2
Aspro Inc	HMA	148,429.74	
Axon Enterprise Inc	Training Supplies	1,912.84	
Blackhawk Environmental Testing, Inc	Sample Testing	19,123.80	
BMC Aggregates LC	Road Rock	78,901.60	4

Bremer Co Highway Dept	Fuel	143.45	2
Bremer Co Sheriff	Service of Notice	1,821.89	4
Bully Fabrication	Materials	2,124.50	
Capital Sanitary Supply Co Inc	Jail Supplies	341.22	
Carlisle Ryan Digital Print	Printing Service	181.17	
Central Iowa Distributing Inc	Jail Supplies	120.00	
Chickasaw Co Sheriff	Service of Notice	84.89	
Cintas	Safety Supplies/ Sundry	210.21	3
City of Janesville	Utilities	88.93	
City of Tripoli	Utilities	213.74	2
Community Digital Wireless	Utilities	59.95	
Crawford Supply Co	Commissary Supplies	1,019.12	
Crystal Heating & Plumbing Inc	Septic Pumping	140.00	
Culligan Water Conditioning	Water Bottles	15.50	
Dale Howard Auto Center	Vehicle Supplies	180.00	
Dell Marketing LP	Desktop Computer	3,220.91	
Don's Truck Sales Inc	Parts	20.90	
East-Central Iowa Rec	Utilities	47.81	
Ecosource, LLC	Inspection	2,405.00	
Elsamiller Electric Co	Office Maintenance	108.92	
Farmers Cooperative Co	Seed	231.32	
Fayette County Treasurer	Training Fees	15.00	
Geocomm Inc	Support Fee	4,746.00	
GFC Leasing - Wi	Copier Lease	447.06	3
Gordon Flesch Co Inc	Annual Support/ Copier Lease	3,421.55	2
Grainger	Parts	68.60	
Grant Walvatne	Cell Phone Reimbursement	120.00	
Harris Local Government Sidwell	Support Fee	1,934.16	
Hoksey Native Seeds	Seed	1,720.00	
I & S Group Inc	Architect Fee	10,000.00	
IA Dept Of Transportation	Office Supplies	233.28	
ICIT Treasurer	Membership Dues	50.00	
Interstate All Battery Center	Batteries	85.60	
Iowa Law Enforcement Academy	Employment Evaluation	150.00	
Iowa Prison Industries	Signs	161.30	
Iowa State University	Registration Fee	375.00	
Jerry Roling Mts Inc	Vehicle Maintenance/ Parts	130.88	2
John Deere Financial	Materials/ Parts	52.00	3
Judisch TK, LLC	Rent Assistance	650.00	
Kaiser Corson Funeral Home Inc	Autopsy	1,370.00	
KC Auto Body Ltd	Vehicle Repairs	350.00	
Keefe Supply Co	Commissary Supplies	3,285.16	
Kelly Rustad	Postage Reimbursement	13.65	
Laura R Fulton Csr Rpr	Court Transcript	12.50	
Leonard J Schmidt	Collector Fees	306.60	
Lessin Supply Co	Parts	4.48	
Liddle's Ecowater Systems	Water Cooler Rental/ Water	82.75	2
Lindley Sharp	Mileage Reimbursement	24.00	
Linn Co Sheriff	Service of Notice	41.36	
Mail Services LLC	Postage	1,060.58	

Mansfield Oil Co Of Gainesville	Diesel	19,768.77	
Mark Milder Law Firm	Legal Services	192.00	
MCI	Phone Service	39.04	
MHC Kenworth	Supplies/ Parts	692.32	3
Microbac Laboratories, Inc	Water Tests	80.50	
MidAmerican Energy Co	Utilities	489.96	5
NACVSO	Membership Dues	400.00	
Nelson & Toenjes	Legal Fees	874.00	
MercyOne Medical Group	Contract Nursing/ Occ. Health Services	2,230.00	3
Office Express	Custodial/ Office Supplies	579.35	2
Owens King Co	Office Supplies	380.00	
Pitney Bowes Bank Inc	Postage	44.40	2
Pmmic Insurance	Binder	500.00	
Riley's Inc	Office Supplies	416.53	3
RTC Communications	Utilities	33.61	
Sadler Power Train Inc	Parts	200.31	2
Smith Excavating Inc	County Farm Repairs	781.05	
Snap On Tools	Tools	282.61	
Storey Kenworthy /Matt Parrott	Office Supplies	237.02	
Summit Food Service LLC	Inmate Meals	10,135.93	
Superior Welding Supply Co	Supplies	103.18	
Tapco	Sign	1,942.43	
Taylor Construction Inc	Bros-Swap-C009(53)--Se-09	28,558.25	2
Terracon Consultants Inc	Air Testing	3,600.00	
The Printery	Printing Services	37.45	
Tripoli Plumbing & Heating	Equipment Maintenance	254.00	
Truck Center Companies	Outside Service/ Parts	13,358.75	14
US Cellular Corp	Phone Service	1,218.66	4
Velda J Lillibrige	Collector Fees	48.60	
Verizon Wireless	Phone/ Internet Service	246.61	4
Visa	Business Expense	7,307.25	19
Waverly Newspapers	Publications	588.62	4
Waverly Tire Co	Outside Service	6.00	
Waverly Utilities	Utilities & Phone/ Internet Service	3,610.23	7
Willems Construction LLC	Tower Maintenance	90.70	
Ziegler Inc	Supplies/ Parts	1,390.85	4
	<b>Total</b>	<b>393,953.76</b>	

Assessor's

Access Systems	Data Processing Equipment	233.77	
Leaf	Copier Lease	324.62	
Rack'em Up Promotions LLC	Supplies	302.00	
Riley's Inc	Office Supplies	28.70	
Us Cellular Corp	Phone Service	87.82	
Visa	Business Expense	61.18	
	<b>Total</b>	<b>1,038.09</b>	

CBS

Burrier Plbg & Spas Inc	Equipment Maintenance	796.01	
Craig Franzen	Document Shredding	7.25	
Hawkeye Alarm & Signal Co	Phone Repairs	95.00	
IA Northland Regional Transit	Transportation	1,056.00	

ICareManager, LLC	Documentation Software	875.00
Jacqueline Muscha	Employee Reimbursement	15.00
Jennifer Picken	Parking Reimbursement	6.00
Katie Schwartz	Medical Training	96.25
Kay Ellwanger	Employee Reimbursement	25.00
Miller Hardware	A/C Parts	53.34
MercyOne Medical Group	Occ. Health Services	416.00
Storey Kenworthy /Matt Parrott	Office Supplies	488.16
The Shredder	Document Shredding	48.00
US Cellular Corp	Phone Service	41.50
Visa	Business Expense	2,349.68
Waverly Utilities	Utilities/ Phone & Internet	2,268.09
	<b>Total</b>	8,636.28
	<b>Grand Total</b>	403,628.13