

October 17, 2023

The Bremer County Board of Supervisors as Drainage District Trustees in Bremer County, IA, met in session on Tuesday, October 17, 2023 in the Courthouse, Waverly, Iowa, at 8:30 a.m. Minutes recorded by Shelley Wolf, Auditor.

Board met as the Community Based Housing Board for a regular quarterly meeting at 8:45 a.m. in the Board Room in the Courthouse Waverly, Iowa. Minutes recorded by Cassandra Johansen, Recording Secretary.

The Bremer County Board of Supervisors met in session on Tuesday, October 17, 2023 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Kammeyer, Cerwinske, Hildebrandt present. Cassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at:

https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by Chairman Kammeyer. Hildebrandt moved/Cerwinske second to approve the agenda after adding a discussion for clarification about the Bremer County Employee Handbook Vacation 5.2 policy that was recently updated. Norman Poppe, Philip Moore, Moore Land Services, L.L.C., Jack Moulds present.

Cerwinske moved/Hildebrandt second to approve the 10/10/23 minutes.

Board met with Lindsey Lambert, Building & Zoning Admin. to consider a minor subdivision request. Hildebrandt moved/Cerwinske second to approve division of land and adopt RESOLUTION NO. 23-85 APPROVING THE MINOR SUBDIVISION PLAT OF Betty Schwartz Rev Tr: Note: This plat of survey includes a portion of the property described by a warranty deed recorded 11/21/2016 as Doc #20164884, on file in the Bremer County Recorder’s office, Waverly, IA. For this survey description the Bremer County Auditor has designated this parcel as Parcel D n the W½ of the NW¼ of Sec 24, T92N, R12W of the 5th P.M., Bremer County, IA, and more particularly described as commencing at the NW corner of said section; thence S00°29’18” West (assumed bearing), 956.87’ along the West line of said section to the point of beginning; thence S89°30’42” E344.09’; thence S00°29’18” W376.06’; thence N89°30’42” W344.09’ to said West line; thence N00°29’18” E376.06’ along said West line to the point of beginning. Containing 2.971 acres, including 0.432 acre of county road ROW, subject to easements and restrictions of record. WHEREAS, ON THE 17TH DAY OF October, 2023 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of Betty Schwartz Rev Tr: (previously described) has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 17TH DAY OF October, 2023. Moore exited.

Hildebrandt moved/Cerwinski second to approve division of land and adopt RESOLUTION NO. 23-86 APPROVING THE MINOR SUBDIVISION PLAT OF Jack Moulds: Parcel D being a portion of the SW¹/₄ of the SW¹/₄ of Sec 35, T91N, R11W of the 5th P.M., Bremer County, IA, further described as: Beginning at a point on the West line of the SW¹/₄ that is N00°59'06" W560.00' from the SW corner of Sec 35; thence N00°59'06" W400.00' along said West line; thence N89°00'54" E490.00'; thence S00°59'06" E400.00'; thence S89°00'54" W490.00' to the point of beginning, containing 4.50 acres, including 0.41 acres in county road (Whitetail Ave). WHEREAS, ON THE 17TH DAY OF October, 2023 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of Jack Moulds: Parcel D: (previously described) has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 17TH DAY OF October, 2023. Moulds & Lambert exited.

Hildebrandt moved/Cerwinski second to approve a payroll changes for Jodi Proffitt, CBS Direct Care Staff part time, from \$17.25/hr./\$10.40/hr. sleep time to \$17.50/hr./\$10.50/hr. sleep time, step increase, effective 10/24/23; Dispatchers: Sandra Velador, from \$23.72/hr. to \$25.36/hr., step increase effective 10/24/23; Kiley Lang, from \$25.36/hr. to \$26.72/hr., step increase effective 10/27/23.

Cerwinski moved/Hildebrandt second to approve a Cellular Phone Reimbursement Authorization for Bruce Tierney, Sheriff's Deputy.

Public comment: Norman Poppe questioned why a bridge on 150th near Horton that has been posted with a three-ton weight limit for quite some time hasn't been replaced yet while a less important bridge is being built. Board responded that the bridge that is currently being built on 125th is constructed by County employee labor, the bridge on 150th is a larger contract bridge that's in line for being replaced. Poppe also suggested removing the gravel off the bridge so the weight limit can be raised by that much.

Hildebrandt moved/Cerwinski second to accept and authorize the FY23 Annual Urban Renewal Report to be submitted to the Iowa Department of Management.

Cerwinski moved/Hildebrandt second to donate \$600 to the Upper Wapsipinicon River Water Management Authority in addition to the FY25 contribution to help fund a coordinator position.

Board discussed appointing a committee to determine interior finishes in the Courthouse addition. Kammeyer will assign committee members.

Board/Committee updates: Kammeyer attended a meeting with the City of Waverly to discuss a County Urban Renewal project within city limits.

Board met with Landon Moore, Engineer, for a weekly department update. Norman Poppe discussed his bridge concern with Moore then exited.

Cerwinski moved/Hildebrandt second to authorize Board Chair to sign final payment voucher for Project L-L-5-124-73-09 Shelby Ridge and Shiloh Subdivision.

Hildebrandt moved/Cerwinski second to authorize Board Chair to sign final payment voucher for Project L-L-9-125-73-09 Whitetail Subdivision.

Barb Meeker, Human Resource Mgr., entered at the request of the board to address the Bremer County Employee Handbook Vacation 5.2 policy that was updated 10/5/23. Hildebrandt reiterated the intent for revising the policy is for a recruiting tool and not intended to be implemented for current employees. Adam Hoffman, Treasurer, entered.

Board finalized content of the farm land leases with Darius P. Robinson, County Attorney. Hildebrandt moved/Cerwinski second to authorize Board Chair to sign the three-year farm land leases effective March 1, 2024.

Discussion was held with Robinson and Sheriff Dan Pickett in regard to a Juvenile Detention claim for shelter expense. Hildebrandt moved/Cerwinski second to approve claims as listed below and authorize Auditor to issue checks.

Cerwinski moved/Hildebrandt second to adjourn at 10:28 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the October 17, 2023 meeting of the Bremer County Board of Supervisors.

Ken Kammeyer, Chairman

Attest: _____
Shelley Wolf, Auditor

Claims Publication Summary 10/17/23:

Ahlers & Cooney PC	Legal Fees	1,178.03	
Allegiant Technology	Cloud Fax Subscription	49.63	
Alliant Energy - IP&L	Utilities	271.48	3
Amazon Capital Services	IT Supplies	635.20	
Angela Auel	Conference Exp Reimb.	10.00	
Black Hawk Co Landfill	Tipping Fees	5,222.35	
Black Hills Energy	Utilities	35.74	2
Blackhawk Auto Sprinklers Inc	Building Repairs	1,068.94	
BMC Aggregates LC	Rock	27,237.70	8
Bremer Co Health Ins Fund	Early Retiree Insurance	2,253.75	
Bremer Co Highway Dept	Fuel	8,728.55	8
Bremer Co Sheriff	Service of Notice	475.95	
Bremer County	Radio Programming	537,103.21	
Butler Co Rec	Utilities	443.73	3
Butler-Bremer Communications	Phone Service/Internet	258.97	
Campbell Supply Co	Tools	814.35	2
Capital Sanitary Supply Co Inc	Jail Supplies	112.64	
Carolina Software Inc	Software Agreement	400.00	
Century Link	Trunking Expense	33.95	

Cintas	Safety Supplies	234.92	3
City of Tripoli	Land Rent	25.00	
City of Waverly	Building Permit Fee	3,111.03	
Cooley Sanitation LLC	Restroom Rental	95.00	
Cottingham & Butler Ins Svcs	Consultant Fees	1,083.33	
Crawford Supply Co	Commissary Supplies	59.88	
Culligan Water Conditioning	Water Bottles	23.25	
Don's Truck Sales Inc	Parts	13.52	
E4 Crop Intelligence	Crop Management	1,770.60	
Elsamiller Electric Co	Electric Services	120.00	
Emerson Crane Rental Inc	New C. C, Tank	440.00	
Fertilizer Dealer Supply	New C. C. Tank	34,344.14	2
Galls LLC	Uniforms	332.98	
GFC Leasing - Wi	Copier Lease	130.64	
Goodyear Tire & Rubber Co	Tires	260.00	
Gordon Flesch Co Inc	Copier Lease	30.74	
Gordon Flesch Co Inc	Phone Maintenance	66.43	
HLW Engineering Group	Consultation Services	183.00	
Horizon Publishing Co	Publications	931.11	
I & S Group Inc	Architect Fees	30,000.00	
ICAP	Insurance	244.00	3
IMWCA	Workers Comp Premium	7,022.00	
International Code Council Inc	Education Materials	69.00	
Iowa State University	Education Fees	75.00	
Jennifer Bremner	Mileage Reimbursement	46.80	
Jerry Roling Mts Inc	Vehicle Maintenance	76.95	
John Deere Financial	Business Expense	1,306.09	
Kam Line Highway Markings	Pavement Markings	58,580.52	
Keefe Supply Co	Commissary Supplies	542.52	
Koch Office Group	Copier Lease	149.03	
Larry Pavelec	Conference Expense Reimbursement	316.80	
Linn Co Sheriff	Service of Notice	36.59	
Mansfield Oil Co of Gainesville	Diesel	47,395.20	2
Martin Gardner Architecture P.C	Architect Fees	3,087.55	
Meyer Pharmacy	Inmate Prescriptions	8.89	
Microbac Laboratories, Inc	Water Tests	63.50	
MidAmerican Energy Co	Electric	582.64	3
Miller Hardware	Maintenance Supplies	547.04	3
Mimecast North America Inc	Annual Dues	14,497.40	
Motorola Solutions Inc	Communications Project Payment	537,103.21	
Napa Auto Parts	Parts/Filters	617.12	8
NE IA Community Action Corp	Crisis Assistance	14.27	
Niehaus Welding Works	Parts	440.00	
MercyOne Medical Group	Contract Nursing	1,875.00	
Office Express	Office Supplies	325.83	2
Osborn Farms, Inc	Easement Contract	4,771.93	
Pakor / Imaging Spectrum Inc	Office Supplies	293.64	
Pitney Bowes Bank Inc	Postage	2,373.85	3
Pitney Bowes Global Fin Svcs	Postage Machine Lease	1,295.88	
Pomp's Tire Service Inc	Tires	6,024.96	
Premiere Auto Wash	Vehicle Maintenance	8.80	

Readlyn Veterinary Assoc	Animal Care	180.78	
Relx Inc Dbx LexisNexis	Subscription Dues	436.00	
Riley's Inc	Office Supplies	390.00	
Roling Ford LLC	Vehicle Maintenance	296.47	
Schumacher Elevator Co	Elevator Maintenance	271.69	
Scott Pharmacy Inc	Inmate Prescriptions	1,558.38	
Shield Technology Corp	Software Maintenance	6,445.00	
Spahn & Rose Lumber Co	Materials/Tools	515.21	3
Stacey Snyder	Conferences Exp Reimburse	548.16	
State Hygienic Laboratory	Water Tests	1,590.00	
Stokes Welding	Vehicle Supplies	38.81	
Strottman Repair Shop LC	Vehicle Repairs	2,239.10	
Summit Food Service LLC	Inmate Meals	10,052.77	
Sumner Municipal Utilities	Utilities	212.94	
Susi LaRue	Mileage Reimbursement	194.35	
Thrifty White Pharmacy	Inmate Prescriptions	46.91	
Tifco Industries	Parts	413.59	
T-Mobile	Phone Service	66.92	
US Cellular Corp	Cell Phones	127.96	
Vanguard Publishing Co LLC	Publications	1,753.50	
Verizon Connect	Radios/GPS	518.70	2
Verizon Wireless	Mobile Data	652.84	2
W. S. Darley & Co.	New C. C. Tank	89.00	
Waste Management	Waste Service	713.13	2
Waverly Newspapers	Publications	135.31	
Waverly Tire Co	Vehicle Maintenance	56.00	
Waverly Utilities	Phone & Internet/ Utilities	306.51	5
Wellmark BCBS of IA	Health Insurance	112,485.80	
Witham Ford	Vehicle Maintenance	259.68	
Wix Water Works	Water Cooler Rental	42.00	
Woodman Controls Co	Courthouse Maintenance	600.00	
Ziegler Inc	Parts	753.79	2
	Total	1,493,373.05	
<u>Assessor's</u>			
Bremer Co Highway Dept	Fuel	68.35	
Jill Eckenrod	Mileage Reimbursement	191.10	
Pitney Bowes Bank Inc	Postage	13.29	
Vanguard Appraisals, Inc	Reappraisal	37,193.40	
	Total	37,466.14	
<u>CBS</u>			
Bremer Co Highway Dept	Fuel/Vehicle Maintenance	657.23	
Bremer Co Maintenance Dept	Grounds Maintenance	299.00	
Eide Bailly LLP	Cost Report	3,900.00	
Gordon Flesch Co Inc	Copier Lease/Phone Maintenance	532.84	
IACP	Annual Renewal Fee	1,950.00	
MidAmerican Energy Co	Utilities	42.76	
Miller Hardware	Maintenance Supplies	6.99	
Murray Arends	Document Shredding	7.25	
Pitney Bowes Bank Inc	Postage	7.56	
Storey Kenworthy /Matt Parrott	Office Supplies	324.31	
Verizon Wireless	Data Service	320.08	

Waverly Tire Co	Vehicle Maintenance	436.00
Waverly Utilities	Phone & Internet/Utilities	278.08
	Total	8,762.10
	Grand Total	1,539,601.29