

October 3, 2023

The Bremer County Board of Supervisors as Drainage District Trustees in Bremer County, IA, met in session on Tuesday, October 3, 2023 in the Courthouse, Waverly, Iowa, at 8:15 a.m. Minutes recorded by Shelley Wolf, Auditor.

The Bremer County Board of Supervisors met in session on Tuesday, October 3, 2023 in the Courthouse, Waverly, Iowa, at 9:40 a.m. Kammeyer, Cerwinske, Hildebrandt present. Kassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at:

https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by Chairman Kammeyer. Hildebrandt moved/Cerwinske second to approve the agenda.

Hildebrandt moved/Cerwinske second to approve a liquor license for Paha Cider, LC at 2392 Hilton Ave, Waverly. Mark Westbrook, Paha Cider, present.

Board met with Lindsey Lambert, Building & Zoning Admin. to consider a minor subdivision request. Susan Buhr present in support. Hildebrandt moved/Cerwinske second to approve division of land and adopt RESOLUTION NO. 23-80 APPROVING THE MINOR SUBDIVISION PLAT OF Judy M. Buhr: Parcel G in the NW¼ of the NE¼ of Sec 34, T92N, R11 West of the 5th P.M., Bremer County, IA, and more particularly described as beginning at the NE corner of the said ¼-¼ section; thence S00°38’36” E475.00’ along the East line of said ¼-¼ section, also being the West line of Parcel A, as recorded in Doc. #1994-4686, on file in the Bremer County Recorder’s office, Waverly, IA; thence N43°11’29” W628.24’ to the North line of said ¼-¼ section; thence N87°43’00” E425.00’ along the North line of said ¼-¼ section to the NW corner of said Parcel A, also being the point of beginning. Containing 2.32 acre(s), including 0.31 acre(s) of 210th St ROW, subject to any easements recorded or unrecorded. WHEREAS, ON THE 3rd DAY OF October, 2023 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of Judy M. Buhr: Parcel G (previously described) has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 3rd day of October, 2023.

Cerwinske moved/Hildebrandt second to open the Public Hearing for the FY24 budget amendment. No comments received for or against. Hildebrandt moved/Cerwinske second to close the Public Hearing.

Cerwinske moved/Hildebrandt second to adopt RESOLUTION NO. 23-81: FY24 Budget Amendment. WHEREAS the FY24 Budget originally adopted April 10, 2023 requires an increase in revenues for the departments of County Attorney and Non-Departmental and an increase in expenditures for the departments of County Attorney, Landfill Closure, and Non-Departmental, and WHEREAS a public hearing concerning the proposed amendment was held

on October 3, 2023, THEREFORE, BE IT RESOLVED by the Board of Supervisors to amend the FY24 Budget as published and in accordance with Iowa Code Section 331.435. So Passed and Adopted this 3rd Day of October, 2023.

Hildebrandt moved/Cerwinske second to adopt RESOLUTION NO. 23-82: FY24 Budget Amendment Appropriation. WHEREAS the FY24 Budget was amended to account for increases in expenditures adopted in the original published budget: BE IT RESOLVED by the Board of Supervisors of Bremer County, Iowa that the following appropriation changes are made to the respective department for fiscal year ending June 30, 2024, as presented in the following table:

Department Name	Appropriated	Change	New Appropriation
04 County Attorney	\$531,112	\$4,500	\$535,612
26 Landfill Closure	\$89,885	\$26,300	\$116,185
99 Non Departmental	\$4,623,189	\$5,147,104	\$9,770,293

So Passed and Adopted this 3rd Day of October, 2023.

Hildebrandt moved/Cerwinske second to approve payroll changes for: Jon Gerholdt, Customer Convenience Center Operator, from \$24.97/hr. to \$26.22/hr. step increase effective 10/18/23; and for a change approved 9/26/23 for Kaleb Grimm, CBS Direct Care Staff, correcting the wage sheet to change Grimm's wage from \$17/hr., \$10.35/hr. sleep time to \$17.25/hr., \$10.50/hr. sleep time, remainder of FY24 increase, effective 10/01/23.

Hildebrandt moved/Cerwinske second to approve claims as listed below and authorize Auditor to issue checks.

Hildebrandt moved/Cerwinske second to set the mileage reimbursement rate for 4th quarter of calendar year 2023 at \$0.65 per mile.

Board met with Landon Moore, Engineer, for a weekly department update.

Hildebrandt moved/Cerwinske second to authorize signatures on the Waverly Shed Expansion Project.

Cerwinske moved/Hildebrandt second to Set the Date for bid letting of the Waverly Shed Expansion Project to be 10/31/23.

Hildebrandt moved/Cerwinske second to approve a request for vacation carryover for Rebecca Fiser, CBS, to be used by 12/31/23.

Board met with Darius P. Robinson, County Attorney, Steve Vorthmann, Mike LaCoste, Curt & Deb Junker, Chris Holthaus, Dan Pickett, Sheriff, Kip Ladage, EMA/Safety & Risk Mgr., Chad Gappa, Motorola, present. Robinson presented addendums to the Motorola Solutions, Inc.

Communications System and Services Agreement for the 911 Communications upgrade project that was signed by the board on 9/26/23. It was determined that the full contractual documentation package required to operate these services was not initially presented.

Cerwinske moved/Hildebrandt second to accept the two addendums to the Motorola Solutions, Inc. Communications System and Services Agreement signed on 9/26/23: Subscription Services Agreement (SSA) which governs the APX NEXT cloud applications such as Aware, SmartConnect, SmartLocate, etc. and the AT&T Carrier FlowDowns which governs the use of an AT&T SIM card on the device.

Board addressed questions posed by county farm land tenant-to-be, Nathan Kremer, asking when the field could be accessed and whether or not the corn stalks will be removed by the current tenant. Robinson advised that per the contract, the current tenant has rights to the field until 3/1/24 and that corn stalks cannot be removed.

Robinson presented a legal opinion in regard to the process that was used to impose a Burn Ban and in response to a freedom of information request for documentation of the process. Cerwinski responded with his view on the process and shared discontentment with how his inquiries were handled. Consensus of the board is for Cerwinski to draft and present a policy to establish a process for imposing burn bans. Cerwinski will also contact legislators to review and consider Iowa law on that topic.

Hildebrandt moved/Cerwinski second to approve the 9/26/23 minutes.

Hildebrandt moved/Cerwinski second to authorize Board Chair to sign an Agreement between Bremer County and Pathways Behavioral Services, Inc. for Pathways to provide the services of substance abuse prevention and intervention for Bremer County.

Board/Committee updates: Hildebrandt attended East Central Region Mental Health & Disability Services board meeting; Kammeyer attended an INRCOG board meeting.

Board toured various Bremer County Secondary Roads and Conservation sites with Landon Moore, Engineer.

Hildebrandt moved/Cerwinski second to adjourn at 1:13 p.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the October 3, 2023 meeting of the Bremer County Board of Supervisors.

Ken Kammeyer, Chairman

Attest: _____
Shelley Wolf, Auditor

Claims Publication Summary 10/3/23:

Alliant Energy - IP&L	Utilities/ Intersection Lighting	1,245.48	4
Andrew Hockenson	Cell Phone Reimbursement	105.00	
Angela Auel	Cell Phone Reimbursement	60.00	
Black Hawk Co Sheriff	Service of Notice	130.98	
Blackhawk Environmental Testing, Inc.	Testing	14,617.69	
BMC Aggregates LC	Rock	103,607.48	12
Bremer Co Roadside Veg Mgmt	Grounds Maintenance	898.91	
Bremer Co Sheriff	Service of Notice	1,282.21	2
Bremer County Fair Assoc	Bremer Co Fair Maint/ Ops.	12,500.00	
Br-Waverly Law Enforcement Brd	Law Board Allocation	218,415.83	2
Calhoun-Burns & Assoc Inc	Services	10,668.25	4
Capital Sanitary Supply Co Inc	Jail Supplies	237.00	
Central Iowa Detention	Juvenile Detention	38.84	

Central Iowa Distributing Inc	Custodial/ Jail Supplies	1,369.00	2
Century Link	Phone Service	80.56	
Cerro Gordo Co Auditor	Juvenile Court Services	5,906.66	
Charm-Tex Inc	Jail Supplies	294.50	
Chickasaw Co Sheriff	Service of Notice	43.76	
Cintas	Sundry	149.66	2
City Of Janesville	Utilities	99.63	
Community Digital Wireless	Internet Service	59.95	
Crawford Supply Co	Commissary Supplies	41.40	
Crystal Heating & Plumbing Inc	Grounds Maintenance	280.00	
David Thompson	Mileage Reimbursement	133.20	
Des Moines Stamp Mfg Co	Notary Stamp	33.00	
Elizabeth A Fagerlind	Services	650.00	
Elsamiller Electric Co	Courthouse Maintenance	206.25	
Farm & Home Publishers Ltd	Plat Books	375.00	
Fayette Co Engineer	Materials	8,832.00	
Galls LLC	Uniforms	210.78	
GFC Leasing - Wi	Copier Lease	415.12	2
Goodyear Tire & Rubber Co	Tires	3,783.68	2
Gordon Flesch Co Inc	Phone System	730.14	
Grant Walvatne	Cell Phone Reimbursement	120.00	
Heartland Asphalt Inc	Resurfacing	127,088.07	
Hi-Way Products Inc	Materials	522.67	
Holiday Inn Des Moines Airport	Education Expense	1,159.20	
IA County Attorneys Assoc	Training Workshop	75.00	
IA Office State Med Examiner	Autopsy	4,691.70	
Iowa Law Enforcement Academy	Employment Exam	150.00	
Iowa Regional Utilities Assoc	Utilities	220.01	
IWORQ	Software Agreement	8,500.00	
J Robert Hopson Inc	509A Actuarial	650.00	
Jerry Roling Mts Inc	Vehicle Maintenance	76.95	
John Wehling	Meal Reimbursement	10.17	
Kahn Tile Supply LLC	Materials	74.80	
Kassandra Johansen	Mileage Reimbursement	157.20	
Keefe Supply Co	Commissary Supplies	2,001.46	
Leonard J Schmidt	Camp Collector Fees	475.40	
Lessin Supply Co	Parts	35.80	2
Liberty Tire Services LLC	Tire Recycling	1,003.41	
Lindley Sharp	Mileage Reimbursement	176.40	
Mail Services LLC	Postage	1,015.05	
McCloud Services	Monthly Pest Control	187.50	
MCI	Phone Service	26.01	
Meyer Construction Inc	Hardware	580.80	
MidAmerican Energy Co	Utilities/ Intersection Lighting	1,094.19	8
Miller Hardware	Parts	39.74	
Napa Auto Parts	Vehicle Parts	46.68	
NE IA Community Action Corp	Crisis Assistance	6,538.14	
North Iowa County Engineers	Meeting Fee	20.00	
Northland Products Co	Supplies/ Parts	1,812.31	2
MercyOne Medical Group	Occ. Health Services	980.00	2
Office Express	Office Supplies	8.36	

On Track Signs	Sign Expense	432.00	
O'Reilly Automotive Inc	Vehicle Parts	47.78	
Pitney Bowes Bank Inc	Postage	9.36	
Roling Ford LLC	Vehicle Maintenance	649.13	
Ronald E & Judith M Leistikow	Tile Reimbursement	800.00	
RTC Communications	Utilities	33.63	
Schaeffer Mfg Co	Supplies	1,355.70	
ServiceMaster Restoration	Courthouse Maintenance	5,703.60	
Stericycle Inc	Document Shredding	66.98	
Stokes Welding	Parts	7.94	
Summit Food Service LLC	Inmate Meals	10,017.25	
Sumner Municipal Utilities	Utility Assistance	170.00	
Terminal Supply Co	Parts	235.34	
The Printery	Office Supplies	70.20	
Thompson Truck & Trailer Inc	Parts	55.49	
Thurm Brothers, LLC	Easement Contract	2,862.77	
Universal Medical	Medication Equipment	4,257.00	
US Cellular Corp	Phone Service	496.65	3
Velda J Lillibridge	Camp Collector Fees	82.80	
Verizon Connect	Radio/GPS	556.92	
Verizon Wireless	Mobile Data	120.24	
Visa	Business Expense	4,348.89	17
Waverly Newspapers	Publications	660.72	2
Waverly Utilities	Utilities/ Phone Service	5,865.79	7
Wayne's Truck Equipment & Part	Parts	80.00	
Weeds On Fire Custom Appl LLC	Grounds Maintenance	247.27	
Windstream Corp	Trunking Expense	207.46	
Ziegler Inc	Equipment/ Parts/ Service	283,788.04	9
	Total	870,267.93	
<u>Assessor's</u>			
Leaf	Data Processing Equip.	229.62	
The Printery	Office Supplies	120.95	
US Cellular Corp	Phone Service	87.83	
Visa	Business Expense	1,211.84	
Watson And Ryan PLC	Legal Services	1,664.50	
	Total	3,314.74	
<u>CBS</u>			
Bremer County Highway Dept	Fuel/ Vehicle Maintenance	484.21	
Craig Franzen	Document Shredding	7.25	
Dell Marketing LP	Desktop Computers	3,112.10	
Gordon Flesch Co Inc	Phone System	4,380.86	
ICareManager, LLC	Documentation Software	875.00	
Jennifer Picken	Cell Phone Reimbursement	60.00	
Leslie Devore	Employee Reimbursement	128.00	
MidAmerican Energy Co	Utilities	4.56	
Regional Transit Commission	Transportation	1,296.00	
Storey Kenworthy	Office Supplies	154.16	
Susan Lahr	Cell Phone Reimbursement	60.00	
The Shredder	Document Shredding	48.00	
US Cellular Corp	Phone Service	41.51	
Visa	Business Expense	150.00	

Waverly Utilities

Utilities/ Phone & Internet
Total
Grand Total

2,820.58
13,622.23
887,204.90