

September 19, 2023

The Bremer County Board of Supervisors met in session on Tuesday, September 19, 2023 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Cerwinske, Hildebrandt present. Kassandra Johansen, Finance Director, also present. Kammeyer absent to attend Iowa Workforce Development meeting. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at: https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by Vice-Chairman Cerwinske. Hildebrandt moved/Cerwinske second to approve the agenda. Phillip Moore, P.L.S., Alvin Wagner & John Kleitsch present.

Board met with Lindsey Lambert, B & Z Admin., for a department update and to consider minor subdivision requests. Hildebrandt moved/Cerwinske second to approve division of land and adopt RESOLUTION NO. 23-71 APPROVING THE MINOR SUBDIVISION PLAT OF William L. & Dixie L. Ganske: Parcel A: In the SE¼ NE¼ of Sec 11, T92N, R11W of the 5th P.M., Bremer County, IA, and more particularly described as commencing at the E¼ corner of said Sec 11; thence N00°23’08” East (assumed bearing), 249.16’ along East line of said section and centerline of Yukon Ave to the point of beginning; thence S89°17’11” W466.09’; thence N00°23’08” E496.13’; thence N89°17’11” E466.09’ to the said East line and said centerline; thence S00°23’08” W496.13’ along said East line and said centerline to the point of beginning; containing 5.308 acres, including 0.569 acre of Yukon Ave ROW, subject to easements and restrictions of record. Reference is hereby made to a warranty deed recorded 11/03/1969 in Book 183, Pg 349, on file in the Bremer County Recorder’s office, Waverly, IA. WHEREAS, ON THE 19th DAY OF September, 2023 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of William L. & Dixie L. Ganske: Parcel A (previously described) has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 19th day of September, 2023. Hildebrandt moved/Cerwinske second to approve division of land and adopt RESOLUTION NO. 23-72 APPROVING THE MINOR SUBDIVISION PLAT OF John O. & Nancy J. Kleitch: Parcel F: In the NW¼ NE¼ of Sec 7, T91N, R12W of the 5th P.M., Bremer County, IA, and more particularly described as commencing at the N¼ corner of said section; thence N89°16’53” E390.00’ along the North line of said ¼-¼ section; thence S03°14’29” E60.06’ to the South ROW line of IA Hwy 3 (230th St) also being the point of beginning; thence N89°16’53” E270.00’ along said South ROW line; thence S04°41’36” W475.00’; thence S12°08’11” E70.00’; thence S32°30’21” E310.00’ to the East line of Parcel C, as recorded in Doc. #1999-2261, and also being the East line of a deed description, as recorded in Doc. #2023-1446, both on file in the Bremer County Recorder’s office, Waverly, IA; thence S00°43’07” E305.00’ along said East lines; thence N87°19’05” W355.00’; thence N03°14’29” W1090.00’ to the point of beginning. Containing 7.10 acre(s), subject to any easements recorded or unrecorded. WHEREAS, ON THE 19th DAY OF September, 2023 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of John O. & Nancy J. Kleitch: Parcel F (previously described) has been considered and should be approved.

NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 19th day of September, 2023. John Kleitsch present in support.

Hildebrandt moved/Cerwinske second to approve division of land and adopt RESOLUTION NO. 23-73 APPROVING THE MINOR SUBDIVISION PLAT OF Alvin H. Wagner: Parcel E: In the NW $\frac{1}{4}$ NE $\frac{1}{4}$ of Sec 33, T91N, R14W of the 5th P.M., Bremer County, IA, and more particularly described as commencing at the N $\frac{1}{4}$ corner of said section; thence N89°03'06" E475.44' along the North line of said $\frac{1}{4}$ - $\frac{1}{4}$ section to the NE corner of Parcel A, as recorded in Doc. #1995-1158, on file in the Bremer County Recorder's office, Waverly, IA, also being the point of beginning; thence continuing N89°03'06" E109.56' along said North line; thence S00°44'24" E750.00'; thence N77°35'46" W200.00'; thence S54°28'06" W250.00'; thence N89°10'44" W185.00' to the West line of said $\frac{1}{4}$ - $\frac{1}{4}$ section; thence N00°44'24" W614.00' along said West line to the Southwesterly corner of said Parcel A; thence S48°08'26" E394.81' along the Westerly line of said Parcel A to a corner thereof; thence N89°03'06" E184.81' along the South line of said Parcel A to the SE corner thereof; thence N00°44'24" W494.30' along the East line of said Parcel A to the point of beginning. Containing 5.98 acre(s), including 0.08 acre(s) of 270th St ROW, subject to any easements recorded or unrecorded. WHEREAS, ON THE 19th DAY OF September, 2023 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of Alvin H. Wagner: Parcel E (previously described) has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 19th day of September, 2023. Alvin Wagner present in support.

Hildebrandt moved/Cerwinske second to approve division of land and adopt RESOLUTION NO. 23-74 APPROVING THE MINOR SUBDIVISION PLAT OF Esther Bast: Parcel J: Note - This Plat of Survey is a portion of the property described by an affidavit of surviving joint tenant for change of title to real estate recorded 11/24/2008, as Doc. #20085357, on file in the Bremer County Recorder's office, Waverly, IA. For this survey description the Bremer County Auditor has designated this parcel as Parcel J: In the NW $\frac{1}{4}$ NW $\frac{1}{4}$ of Sec 15, T91N, R11W of the 5th P.M., Bremer County, IA, and more particularly described as commencing at the NW corner of said section; thence S00°04'29" West (assumed bearing), 123.50' along the West line of said section to the point of beginning; thence continuing S00°04'29" W392.43' along said West line; thence N89°55'34" E605.00'; thence N00°04'29" E392.43' to the South ROW line of the former railroad in said $\frac{1}{4}$ - $\frac{1}{4}$ section; thence S89°55'34" W605.00' to the point of beginning; containing 5.450 acres, including 0.450 acre of county road ROW, subject to easements and restrictions of record. Reference is hereby made to a corner stone survey made by Isaiah M. Reicks, recorded 7/06/2015, as Doc. #20152798, on file in the Bremer County Recorder's office, Waverly, IA. WHEREAS, ON THE 19th DAY OF September, 2023 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of Esther Bast: Parcel J (previously described) has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their

signatures to said Resolution. PASSED AND ADOPTED THIS 19th day of September, 2023.
Phillip Moore, P.L.S., present.

Hildebrandt moved/Cerwinski second to approve claims as listed below and authorize Auditor to issue checks.

Hildebrandt moved/Cerwinski second to approve the 9/12/23 minutes.

Hildebrandt moved/Cerwinski second to approve payroll changes for Tasha Dontje, CBS, from Residential Specialist II, Restricted \$19.16/hr./\$11.91/hr. sleep time to Residential Specialist II \$19.66/hr./\$12.41/hr. sleep time, re-evaluation of duties, effective 9/19/23 and Sheriff Deputies Shane Buchholz and Jackson Schmidt, from \$69,978/yr. to \$72,774/yr., step increases, effective 9/24/23 & 9/17/23 respectively.

Hildebrandt moved/Cerwinski second to appoint Cerwinski to the Bremer County Opioid Task Force. The position will rotate annually with the Board's Vice-Chair position being appointed.

Board set October 3rd & October 10th, 2023 for Bremer County facilities site visit days.

Board/Committee updates: Hildebrandt attended Board of Health & Together for Families.

Public comments: Johansen advised she received an e-mail from Maggie Berger, Speer Financial, requesting a Supervisor to join a Moody's rating call for the 911 project bond issue on October 5, 2023. Hildebrandt, Cerwinski & Kammeyer have all received e-mails requesting they support the 911 Infrastructure Bond Issue.

Board met with Scott LaRue, GIS/Maintenance, for a department update. Darius Robinson, County Attorney, present.

Hildebrandt moved/Cerwinski second to approve Board Vice-Chair to sign ISG Professional Services Proposal for a courthouse addition.

Board met with Landon Moore, Engineer, for a weekly department update. Hildebrandt moved/Cerwinski second to adopt RESOLUTION NO. 23-75: WHEREAS, Section 321.345 of the Code of Iowa authorizes the Board of Supervisors to designate through highways and designate any intersection or specified entrance as a stop intersection. NOW THEREFORE BE IT RESOLVED by the Bremer County Board of Supervisors that in Sec. 24 T91N/R13 W 5th PM all traffic entering Midway Avenue from Timmerman Drive shall stop, and BE IT FURTHER RESOLVED that the Bremer County Highway Department shall erect the appropriate signs in accordance with the Manual On Uniform Traffic Control Devices For Streets And Highways.

Board met with Tim Meeker, Customer Convenience Center Mgr., for follow-up discussion on household hazardous waste storage, removal of concrete building and new scale/household hazardous waste building. Darius Robinson, County Attorney, present.

Board met with Darius Robinson, County Attorney Robinson to review the Service Agreement between Bremer County and Heim Excavating for removal of a concrete building along with land clearing & grading at the Customer Convenience Center.

Robinson reviewed the Motorola Solutions, Inc. Communications System and Services Agreement. Chad Gappa, Motorola, Dan Picket, Sheriff & Meeker present.

Board met with Barb Meeker, Human Resource Mgr., to review Bremer County Handbook policy 3.1 Exempt Employees, Non-Exempt Employees and Overtime. Picket present. Hildebrandt moved/Cerwinske second to approve Bremer County Handbook policy 3.1 Exempt Employees, Non-Exempt Employees and Overtime - amending Deputy Sheriffs & Jailers overtime/compensatory time language.

Board met with Andy Hockenson, Conservation Director, for a department update and review of Bremer County Habitat Management Lease between Bremer County and David Rader. Robinson & Kammeyer present. Hildebrandt moved/Cerwinske second to approve Bremer County Habitat Management Lease between Bremer County and David Rader with the addition of conditional language regarding grazing.

Cerwinske moved/Hildebrandt second to adjourn at 11:26 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the September 19, 2023 meeting of the Bremer County Board of Supervisors.

Corey Cerwinske, Vice-Chairman

Attest: _____
Jennifer Bremner, Deputy Auditor

Claims Publication Summary 9/19/23:

Ables Funeral and Cremation Serv.	Funeral Fees	1,295.00	
Air Services Inc	Building Repairs	1,121.00	
Allegiant Technology	Cloud Fax Service	102.08	
Alliant Energy - IP&L	Utilities	572.05	6
Amanda Gesme	Mileage Reimbursement	16.80	
Black Hawk Co Landfill	Tipping Fees	4,995.31	
Black Hawk Co Sheriff	Service of Notice	74.10	2
Black Hawk Mitigation, LLC	Services	1,800.00	
Black Hawk Rental -Cedar Falls	Equipment Rental	219.35	
Blackhawk Environment Testing	Services	17,128.54	
BMC Aggregates LC	Rock	88,662.73	10
Bob Barker Co Inc	Jail Supplies	110.70	
Bremer Co Conservation Board	Postage/ Vehicle Maintenance	19.62	
Bremer Co Health Ins Fund	Early Retiree Insurance	2,253.75	
Bremer Co Highway Dept	Fuel/ Vehicle Maintenance	13,706.74	11
Bremer Co Sheriff	Service of Notice	432.54	
Bully Fabrication	Supplies	262.50	
Butler Co REC	Utilities	482.31	3
Butler-Bremer Communications	Phone/ Internet Service	168.30	2
Century Link	Trunking Expense	33.95	

Cintas	Supplies/ Sundry	326.09	3
City Of Tripoli	Utilities	177.74	2
CNH Industrial Retail Accounts	Parts	140.49	2
Continental Research Corp	Parts	495.62	
Cooley Sanitation LLC	Restroom Rental	95.00	
Crawford Supply Co	Commissary Supplies	97.92	
Croell Inc	Concrete	2,385.00	
Crystal Heating & Plumbing Inc	Grounds Maintenance	140.00	
Culligan Water Conditioning	Bottled Water	23.25	
Dr. Courtney Bochmann	Mileage Reimbursement	2.40	
Duane Hildebrandt	Mileage Reimbursement	69.60	
East-Central Iowa Rec	Intersection Lighting	47.51	
Farmers Win Coop	Fuel	766.32	2
Galls LLC	Uniforms	879.53	
GFC Leasing – WI	Copier Lease	232.61	
GlaxoSmithKline Pharmaceutical	Flu Vaccine	2,148.58	
Goodyear Tire & Rubber Co	Tires	6,785.66	5
Gordon Flesch Co Inc	Copier Lease	318.96	4
HLW Engineering Group	Consulting Fees	973.50	
Horizon Publishing Co	Publications	1,068.82	
I & S Group Inc	Architectural Fee	60,000.00	
IA Dept Of Transportation	Supplies	2,678.40	
IA Secretary of State	Software Maintenance	3,180.45	
IACCVSO	Training Fees	240.00	
IDALS	Licensing Fee	84.00	
IMWCA	Workers Comp Premium	7,022.00	
Iowa Law Enforcement Academy	Pre-Employment Exam	150.00	
Iowa's County Conservation Sys	Education Fees	75.00	
Jacobson-Westergard & Associates	Legal Fees	390.00	
Jerry Roling Mts Inc	Service/Parts	571.56	
Joe Sampson	Mileage Reimbursement	10.80	
John Deere Financial	Parts/ Materials/ Supplies	3,960.60	3
John L McCarter	Court Transcripts	134.23	
John-Paul Gerard Sager	Mileage Reimburse/Per Diem	128.80	
Kaiser Corson Funeral Home Inc	Autopsy	1,970.00	
Keefe Supply Co	Commissary Supplies	2,206.18	
Koch Office Group	Copier Lease	149.03	
Leonard J. Schmidt	Camp Collector Fees	237.00	
Lessin Supply Co	Parts	37.27	
Liberty Tire Services LLC	Recycling Service	6,609.34	2
Liddle's Ecowater Systems	Water Cooler Rental	59.75	
Lindley Sharp	Mileage Reimbursement	33.60	
Mansfield Oil Co of Gainesville	Fuel	24,977.16	
Martin Gardner Architecture P.C	Architectural Service	1,357.07	

MercyOne Waverly	Medical Examiner	275.00	
MHC Kenworth	Parts/Services	12,368.92	6
Michael Heineman	Services	1,272.73	
Michelle Wolf	Benefit Reimbursement	62.56	
MidAmerican Energy Co	Intersection Lighting/Utilities	248.31	2
Miller Hardware	Maintenance Supplies/Equipment	624.70	2
Miller Window Service	Window Cleaning	2,610.00	
Napa Auto Parts	Vehicle Parts	426.81	9
Office Express	Office Supplies/ Furniture	930.16	2
O'Reilly Automotive Inc	Parts	149.99	
P & K Midwest Inc	Parts	3.68	
Pitney Bowes Bank Inc	Postage	2,593.62	3
Premiere Auto Wash	Vehicle/ Equipment Maintenance	6.40	
Rasmusson Towing Inc	Service	7,125.00	
RC Systems	Radio Repair	139.00	
Relx Inc DbA LexisNexis	Subscription Fees	436.00	
Rich Miller	Mileage Reimburse/Per Diem	164.40	
Riley's Inc	Office Supplies	171.30	
Roling Ford LLC	Vehicle Maintenance	78.49	
Ryan Kumsher	Mileage Reimbursement	153.60	
Sadler Power Train Inc	Parts	961.52	
Sally Yungtum	Mileage Reimbursement	33.60	
Sara Jennerman	Mileage Reimburse/Per Diem	354.32	
Schumacher Elevator Co	Maintenance Service	271.69	
Spahn & Rose Lumber Co	Sundry/Materials	408.77	3
State Hygienic Laboratory	FY24 Water Tests	3,510.00	
Stokes Welding	Parts	82.60	
Storey Kenworthy/Matt Parrott	Office Supplies	237.70	
Summit Food Service LLC	Inmate Meals	10,145.03	
Sumner Municipal Utilities	Utilities	439.32	2
Taylor Construction Inc	Contract Services	45,099.20	
The Masters Touch LLC	Postage Mailing	3,099.88	
T-Mobile	Phone Service	26.02	
Truck Center Companies	Parts	83.18	
US Cellular Corp	Cell Phone	127.96	
Vanguard Publishing Co LLC	Publications/Subscription Dues	1,554.44	2
Velda J Lillibridge	Camp Collector Fees	175.80	
Verizon Connect	Radios/GPS	450.40	
Verizon Wireless	Phone/Internet Service	162.80	3
Waste Management	Garbage Service	593.85	2
Waverly Health Center	Random D/A	140.00	
Waverly Newspapers	Publications	838.95	
Waverly Police Dept	Service of Notice	35.00	
Waverly Utilities	Phone/Internet Service & Utilities	429.22	26

WBC Mechanical Inc	Maintenance Agreement	1,685.00	
Wellmark BCBS Of IA	Health Insurance	33,731.19	
Westendorfs Auto	Vehicle Maintenance	531.57	2
Wix Water Works	Water Cooler Rental	8.00	
Woodman Controls Co	Courthouse Maintenance	600.00	
Ziegler Inc	Equipment Supplies/Parts	17,184.84	4
	Total	419,736.73	
<u>Assessor's</u>			
Amazon Capital Services	Office/ Vehicle Supplies	57.26	
Bremer Co Highway Dept	Fuel	89.54	
Koch Office Group	Data Processing Equipment	73.41	
Pitney Bowes Bank Inc	Postage	20.98	
The Masters Touch LLC	Postage	613.66	
Vanguard Appraisals Inc	Reappraisal	56,944.80	
	Total	57,799.65	
<u>CBS</u>			
Bremer Co Maintenance Dept	Grounds Maintenance	531.75	
Capital One	Business Expense	126.80	
Gordon Flesch Co Inc	Copier Lease	96.46	
MidAmerican Energy Co	Utilities	38.13	
Murray Arends	Document Shredding	7.25	
Pitney Bowes Bank Inc	Postage	9.30	
Storey Kenworthy/Matt Parrott	Supplies	107.41	
Waverly Utilities	Phone/Internet & Utilities	260.14	
	Total	1,177.24	
	Grand Total	478,713.62	