

September 5, 2023

The Bremer County Board of Supervisors met in session on Tuesday, September 5, 2023 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Kammeyer, Cerwinske, Hildebrandt present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at: https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by Chairman Kammeyer. Hildebrandt moved/Cerwinske second to approve the agenda.

Public comment: Chad Gappa, Motorola Solutions, representing the Iowa Statewide Interoperable Communications System (ISICS), inquired about the timeline for funding the 911 Communications Project and asked if the board had any questions for him.

Public comment: Cerwinske asked the board whether or not there is a desire to put a discussion on the board’s agenda to consider the fees & restrictions in the County’s Ordinance on Home Industry Permits. Darius P. Robinson, County Attorney, at the request of Cerwinske, present to share legalities of the proposition.

Board met with Tim Meeker, Customer Convenience Center Mgr., to review the Regional Collection Center Grant Program for construction of a scale/household hazardous waste building, to discuss months of operation for accepting household hazardous waste, to review Regional Collection Center license renewal process (for collecting household hazardous waste) and consider quotes for roofing the scale building. Grant money is available for a new scale house/household hazardous waste processing building. Placement of the building will be explored for feasibility. Meeker was asked to research square footage needs and to draft a rough design of the building. Months of operation for accepting household hazardous waste is required by the IDNR to be year-round, therefore no action was taken. Due to the possibility for constructing a new scale house, no action was taken on quotes for roofing.

Board met with Nate Koehler, MIS Director, for a department update.

Hildebrandt moved/Cerwinske second to authorize Board Chair to sign a MOU with the Iowa OCIO Security Operations Center for Endpoint Detection & Response (EDR) software on computers used by election staff.

Hildebrandt moved/Cerwinske second to approve claims as listed below and authorize Auditor to issue checks.

Hildebrandt moved/Cerwinske second to approve the 8/29/23 minutes.

Cerwinske moved/Hildebrandt second to approve a payroll change for Brittaney Kammeyer, Dispatcher, from \$23.72/hr. to \$25.36/hr., orientation over, effective 8/27/23. Ayes: Hildebrandt, Cerwinske; Abstain: Kammeyer.

Board met with Landon Moore, Engineer, for a weekly department update.

Cerwinske moved/Hildebrandt second to approve a utility permit for Iowa Regional Utilities Association for installation of an underground water line along Joplin Ave in Jefferson Twp. Hildebrandt moved/Cerwinske second to approve a Right of Way (ROW) Permanent Easement Contract and Temporary Easement Contract with Gary & Betty Matthias for BROS-CO09(94)—8J-09 to purchase permanent and temporary ROW for construction of Bridge 11-15.

Cerwinske moved/Hildebrandt second to approve a Right of Way (ROW) Permanent Easement Contract and Temporary Easement Contract with Osborn Farms, Inc. for BROS-CO09(94)—8J-09 to purchase permanent and temporary ROW for construction of Bridge 11-15.

Hildebrandt moved/Cerwinske second to approve a Right of Way (ROW) Permanent Easement Contract and Temporary Easement Contract with Thurm Brothers, LLC for BROS-CO09(93)—60-09 to purchase permanent and temporary ROW for construction of Bridge 11-14.

Hildebrandt moved/Cerwinske second to approve a Right of Way (ROW) Permanent Easement Contract and Temporary Easement Contract with Roger Zars for BROS-CO09(93)—60-09 to purchase permanent and temporary ROW for construction of Bridge 11-14.

Cerwinske moved/Hildebrandt second to approve a Right of Way (ROW) Permanent Easement Contract and Temporary Easement Contract with Raymond Meyer, Jr. for BROS-CO09(93)—60-09 to purchase permanent and temporary ROW for construction of Bridge 11-14.

Board/Committee updates: Hildebrandt attended East Central Region Mental Health & Disability Services Board meeting.

Board recessed to meet as Trustees of the Bremer County Drainage Districts at 10:30 a.m. in the Courthouse, 1st floor meeting room. Minutes recorded by Shelley Wolf, Auditor.

Board met with Barb Meeker, Human Resource Mgr., to consider a handbook revision. Hildebrandt moved/Kammeyer second to amend policy 5.2 Vacation in the Bremer County Employee Handbook to help assist in recruiting employees. Ayes: Hildebrandt, Kammeyer; Abstain: Cerwinske.

Board met with Darius P. Robinson, County Attorney.

Cerwinske moved/Hildebrandt second to authorize Board Chair to sign a Service Agreement between E4 Crop Intelligence and Bremer County for county farm crop management and soil testing services.

Cerwinske moved/Hildebrandt second to establish the components in the County Farm land tenant leases for the next 3 crop years.

Board met with Lindsey Lambert, B & Z Admin., for a department update and to consider a minor subdivision request.

Hildebrandt moved/Cerwinske second to approve division of land and adopt RESOLUTION NO. 23-69 APPROVING THE MINOR SUBDIVISION PLAT OF Ranae & Kevin Carey: Parcel E in the NE $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Sec 11 and in the NW $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Sec 12, all in T93N, R13W of the 5th P.M., Bremer County, IA, and more particularly described as commencing at the SE corner of the NE $\frac{1}{4}$ of the NE $\frac{1}{4}$ of said Sec 11; thence N87°27'30" W30.03' along the South line of the NE $\frac{1}{4}$ of the NE $\frac{1}{4}$ of said Sec 11 to the former West ROW line of US Hwy 63; thence N00°09'00" E214.12' along said West line to the point of beginning; thence continuing N00°09'00" E725.00' along said West line to the NW corner of a deed description as described in a State Land Patent, as recorded in Doc #2023-1746 on file in the Bremer County Recorder's

office, Waverly, IA; (C3) thence Southeasterly 811.39' along a 1223.75' radius curve, concave Northeasterly (said curve having a long chord of S27°14'46" E796.61') along the Northerly line of said deed description and along the Northerly line of a deed description, as recorded in Doc #2022-2835, on file in the Bremer County Recorder's office, Waverly, IA; thence S36°11'27" W125.00'; thence S58°22'18" W85.00'; thence N24°38'12" W145.00'; thence S88°53'00" W160.00' to the point of beginning. Containing 2.62 acre(s), subject to any easements recorded or unrecorded. Parcel F in the E½ of the NE¼ of Sec 11, T93N, R13W and in the W½ of the NW¼ of Sec 12, T93N, R13W of the 5th P.M., Bremer County, IA, and more particularly described as commencing at the E¼ corner of said Sec 11; thence N0°09'00" E351.66' along the East line of the SE¼ of the NE¼ of said Sec 11 to the SW corner of a deed description, as recorded in Doc #2022-2835 and to the SE corner of a deed description as described in a State Land Patent, as recorded in Doc #2023-0358, both on file in the Bremer County Recorder's office, Waverly, IA, also being the point of beginning; thence S39°06'57" W63.61' along the Southerly line of the deed description, as recorded in Doc #2023-0358 to the SW corner thereof; thence N11°29'44" E50.83' along the Westerly line of said deed description to a corner thereof; thence N00°09'00" E1204.35' along the former West ROW line of US Hwy 63; thence N88°53'00" E160.00'; thence S24°38'12" E145.00'; thence N58°22'18" E85.00'; thence N36°11'27" E125.00' to the Northerly line of the deed description, as recorded in Doc #2022-2835, on file in the Bremer County Recorder's office, Waverly, IA; (C4) thence Southeasterly 120.05' along a 1223.75' radius curve, concave Northeasterly (said curve having a long chord of S49°03'03" E120.00') along said Northerly line to a corner thereof; thence S51°49'25" E75.96' along the Northerly line of said deed description to the NE corner thereof; thence S33°09'06" W369.22' along the Easterly line of said deed description to a corner thereof; thence S23°56'55" W471.00' along the Easterly line of said deed description to a corner thereof; thence S15°13'31" W369.38' along the Easterly line of said deed description to the point of beginning. Containing 6.61 acre(s), subject to any easements recorded or unrecorded. WHEREAS, ON THE 5th DAY OF September, 2023 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of Ranae & Kevin Carey: Parcel E (previously described) has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 5th DAY OF September, 2023.

Board approved the publication notice, bid form and bid procedure documents for seeking bids on the county farm crop land.

Cerwinske moved/Hildebrandt second to adjourn at 11:50 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the September 5, 2023 meeting of the Bremer County Board of Supervisors.

Ken Kammeyer, Chairman

Attest: _____
Shelley Wolf, Auditor

Claims Publication Summary 9/5/23:

| | | | |
|--------------------------------|-------------------------------------|------------|----|
| AgVantage FS Inc | Liquid Propane | 318.87 | |
| Ahlers & Cooney PC | Legal Services | 180.06 | |
| Air Services Inc | Building Maintenance | 595.16 | |
| Allegiant Technology | Cloud Fax Subscription | 46.74 | |
| Alliant Energy - IP&L | Utilities | 870.94 | 3 |
| Amazon Capital Services | Replacement Parts/ Name Plates | 556.11 | 2 |
| AP Air Inc | Parts | 276.24 | |
| Benton Co Attorney | County Atty Collection Svc | 10,209.91 | 2 |
| Black Hills Energy | Utilities | 178.59 | 3 |
| BMC Aggregates LC | Rock | 123,698.47 | 10 |
| Bremer Co Roadside Veg Mgmt | Seeding Service | 186.71 | |
| Bremer Co Sheriff | Service of Notice | 906.79 | 2 |
| Bremer Co Treasurer | Wire Transfer Fee | 10.00 | |
| Br-Waverly Law Enforcement Brd | Budget Allocation | 17,519.83 | |
| Bully Fabrication | Materials | 563.75 | |
| Butler Co Rec | Intersection Lighting | 145.00 | |
| Calhoun-Burns & Assoc Inc | Services | 23,439.05 | 3 |
| Capital One | Office Supplies | 51.62 | |
| Capital Sanitary Supply Co Inc | Jail Supplies | 177.55 | |
| Cedar Valley Dental Assoc | Inmate Dentistry | 318.00 | |
| Century Link | Phone Service | 80.56 | |
| Cintas | Sundry | 149.66 | 2 |
| City of Janesville | Utilities | 90.57 | |
| Community Digital Wireless | Internet | 59.95 | |
| Corey Cerwinski | Employee Reimbursement | 573.92 | |
| Cottingham & Butler Ins Svcs | Legal Services | 1,083.33 | |
| Crawford Supply Co | Commissary Supplies | 215.04 | |
| Crystal Heating & Plumbing Inc | Equipment Parts/ Septic Pumping | 351.42 | 2 |
| Dennis Krueger | Civil Service Mileage Reimbursement | 67.20 | |
| Don's Truck Sales Inc | Parts | 28.50 | |
| ElsaMiller Electric Co | Office Maintenance | 69.40 | |
| Galls LLC | Uniforms | 236.65 | |
| GFC Leasing - Wi | Copier Lease | 351.38 | |
| Gordon Flesch Co Inc | Copier Lease/ Maintenance | 333.94 | 2 |
| Grainger | Sundry | 170.08 | |
| Hall Roberts Son Inc | Seed | 2,427.50 | |
| Hands Up Communications | Court Interpreter SVC | 123.00 | |
| IA Secretary of State | Notary Fee | 30.00 | |
| Iowa Prison Industries | Park Signs | 262.57 | |
| Iowa Regional Utilities Assoc | Utilities | 226.57 | |
| ISAC | Conference Fee | 55.00 | |
| Janet Rieckenberg | Civil Service Mileage Reimbursement | 48.00 | |
| Jed Rock & Sand, LLC | Rock | 5,531.14 | |
| Keefe Supply Co | Commissary Supplies | 1,070.72 | |
| Kip Ladage | Medical Examiner | 225.00 | |
| Kyle Leistikow | Tile Reimbursement | 600.00 | |
| Leonard J Schmidt | Camp Collector Fees | 312.50 | |
| McCloud Services | Monthly Pest Service | 187.50 | |
| MCI | Phone Service | 23.63 | |

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| Melissa Thurm | Mileage/ Meal Reimbursement | 189.70 | |
| MercyOne Waverly | Medical Examiner | 282.50 | |
| Microbac Laboratories, Inc | Water Tests | 63.50 | |
| MidAmerican Energy Co | Utilities | 1,188.03 | 6 |
| Miller Hardware | Postage | 9.37 | |
| Northland Products Co | Parts | 1,922.37 | 3 |
| MercyOne Medical Group | Contract Nursing | 1,125.00 | |
| Pitney Bowes Bank Inc | Postage | 9.36 | 2 |
| Quill LLC | Office Supplies | 133.72 | |
| Riley's Inc | Office Supplies | 58.42 | 2 |
| RTC Communications | Utilities | 33.63 | |
| Sadler Power Train Inc | Parts | 217.68 | 2 |
| Scott Pharmacy Inc | Inmate Prescriptions | 834.59 | |
| Spahn & Rose Lumber Co | Materials/ Supplies | 213.61 | 2 |
| Stanard & Associates Inc | Test Certificates | 20.00 | |
| Stokes Welding | Parts | 417.98 | |
| Storey Kenworthy /Matt Parrott | Office/ Custodial Supplies | 61.74 | |
| Summit Food Service LLC | Inmate Meals | 10,040.34 | |
| TifCo Industries | Parts | 268.32 | |
| Titan Machinery Inc | Equipment Rental | 2,558.00 | |
| Trent Law Firm, PLLC | Mileage Reimbursement | 2.00 | |
| Truck Center Companies | Parts | 70.84 | |
| US Cellular Corp | Phone Service | 387.25 | 2 |
| US Post Office - Tripoli | Postage | 132.00 | |
| V21 Dust Control, LLC | Dust Control | 1,625.00 | |
| Verizon Wireless | Mobile Data | 574.18 | 2 |
| Visa | Business Expense | 8,422.82 | 16 |
| Waverly Health Center | Jail Supplies | 127.01 | |
| Waverly Newspapers | Publications | 140.45 | 2 |
| Waverly Police Dept | Service of Notice | 36.00 | |
| Waverly Senior Center | Insurance Reimbursement | 3,500.00 | |
| Waverly Utilities | Utilities/ Phone Service | 5,217.59 | 5 |
| Windstream Corp | Trunking Expense | 207.46 | |
| Ziegler Inc | Parts/ Supplies | 593.82 | 2 |
| | Total | 235,918.40 | |
| <u>Assessor's</u> | | | |
| Access Systems | Data Processing Equip | 233.77 | |
| ISAA | Conference Fees | 650.00 | 2 |
| Jill Eckenrod | Mileage Reimbursement | 180.00 | |
| Leaf | Data Processing Equip | 229.62 | |
| US Cellular Corp | Phone Service | 87.83 | |
| Vanguard Appraisals Inc | Data Processing/ Reappraisal | 91,332.70 | |
| Visa | Business Expense | 10.21 | |
| | Total | 92,724.13 | |
| <u>CBS</u> | | | |
| Amazon Capital Services | Supplies | 224.30 | |
| Craig Franzen | Document Shredding | 7.25 | |
| MidAmerican Energy Co | Utilities | 4.55 | |
| Miller Hardware | Maintenance Supplies | 17.99 | |
| Regional Transit Commission | Transportation | 1,008.00 | |
| Storey Kenworthy /Matt Parrott | Office/ Custodial Supplies | 302.38 | |

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| US Cellular Corp | Phone Service | 41.51 |
| Verizon Wireless | Phone Service | 320.08 |
| Visa | Business Expense | 150.00 |
| | Total | 2,076.06 |
| | Grand Total | 330,718.59 |