

# 2023

## BURLINGAME CITY HALL

### HOLIDAY SCHEDULE

<b>DATE</b>	<b>DAY</b>	<b>HOLIDAY</b>
January 2	Monday	New Year's Day (holiday observed)
January 16	Monday	Martin Luther King Jr. Day
February 20	Monday	Presidents' Day
May 29	Monday	Memorial Day
July 4	Tuesday	Independence Day
September 4	Monday	Labor Day
October 09	Monday	Indigenous Peoples' Day
November 10	Friday	Veterans Day (holiday observed)
November 23	Thursday	Thanksgiving Day
November 24	Friday	Day after Thanksgiving
December 22	Friday (1/2 day)	Christmas Eve (holiday observed)
December 25	Monday	Christmas Day
December 29	Friday (1/2 day)	New Year's Day Eve (holiday observed)

# 2023

## BURLINGAME LIBRARY

### HOLIDAY SCHEDULE

<b>DATE</b>	<b>DAY</b>	<b>HOLIDAY</b>
January 2	Monday	New Year's Day (holiday observed)
January 16	Monday	Martin Luther King Jr. Day
February 20	Monday	Presidents' Day
May 29	Monday	Memorial Day
July 4	Tuesday	Independence Day
September 4	Monday	Labor Day
November 10	Friday	Veterans Day (holiday observed)
November 23	Thursday	Thanksgiving Day
November 24	Friday	Day after Thanksgiving
December 22	Friday	Christmas Eve (holiday observed)
December 25	Monday	Christmas Day
December 29	Friday	New Year's Day Eve (holiday observed)

**2023**  
**BURLINGAME CORP YARD & PARKS**  
**HOLIDAY SCHEDULE**

<b>DATE</b>	<b>DAY</b>	<b>HOLIDAY</b>
January 2	Monday	New Year's Day (holiday observed)
January 16	Monday	Martin Luther King Jr. Day
February 20	Monday	Presidents' Day
May 29	Monday	Memorial Day
July 4	Tuesday	Independence Day
September 4	Monday	Labor Day
September 8	Friday	Admission Day (holiday observed)
October 9	Monday	Indigenous Peoples' Day
November 10	Friday	Veterans Day (holiday observed)
November 23	Thursday	Thanksgiving Day
November 24	Friday	Day after Thanksgiving
December 25	Monday	Christmas Day

### January 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### February 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

### March 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### April 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

### May 2023

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### June 2023

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

### July 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### August 2023

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### September 2023

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### October 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### November 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### December 2023

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1					

**PPE DATE**    **SEND DIRECT DEPOSIT**    **PAY DAY**    **HOLIDAY**

2023 TIME CARD SCHEDULE			QTR ENDS BY PAYDATE	PERS PERIOD BY PPE DATE	Dental/Vision	Time Cards Due in	Last Day to Submit
Yearly pp #	BEGIN	END	PAY DAY	PERS		Payroll by 10 a.m.	Changes From H.R.
2023	1	12/19/22	01/01/23	01/06/23	01/23 3	^12/30/22^	12/29/22
	2	01/02/23	01/15/23	01/20/23	01/23 4	^01/13/23^	01/12/23
	3	01/16/23	01/29/23	02/03/23	02/23 5	01/30/23	01/26/23
	4	01/30/23	02/12/23	02/17/23	02/23 3	02/13/23	02/09/23
	5	02/13/23	02/26/23	03/03/23	03/23 4	02/27/23	02/23/23
	6	02/27/23	03/12/23	03/17/23	03/23 3	03/13/23	03/09/23
1st Qtr Ends-	7	03/13/23	03/26/23	03/31/23	03/23 4	03/27/23	03/23/23
	8	03/27/23	04/09/23	04/14/23	04/23 3	04/10/23	04/06/23
	9	04/10/23	04/23/23	04/28/23	04/23 4	04/24/23	04/20/23
	10	04/24/23	05/07/23	05/12/23	05/23 3	05/08/23	05/04/23
	11	05/08/23	05/21/23	05/26/23	05/23 4	05/22/23	05/18/23
	12	05/22/23	06/04/23	06/09/23	06/23 3	06/05/23	06/01/23
2nd Qtr Ends-	13	06/05/23	06/18/23	06/23/23	06/23 4	06/19/23	06/15/23
New Fiscal Year	14	06/19/23	07/02/23	07/07/23	07/23 3	^06/30/23^	06/29/23
	15	07/03/23	07/16/23	07/21/23	07/23 4	07/17/23	07/13/23
	16	07/17/23	07/30/23	08/04/23	08/23 5	07/31/23	07/27/23
	17	07/31/23	08/13/23	08/18/23	08/23 3	08/14/23	08/10/23
	18	08/14/23	08/27/23	09/01/23	09/23 4	08/28/23	08/24/23
	19	08/28/23	09/10/23	09/15/23	09/23 3	09/11/23	09/07/23
3rd Qtr Ends-	20	09/11/23	09/24/23	09/29/23	09/23 4	09/25/23	09/21/23
	21	09/25/23	10/08/23	10/13/23	10/23 3	^10/06/23^	10/05/23
	22	10/09/23	10/22/23	10/27/23	10/23 4	10/23/23	10/19/23
	23	10/23/23	11/05/23	11/10/23	11/23 3	11/06/23	11/02/23
	24	11/06/23	11/19/23	11/24/23	11/23 4	^11/17/23^	11/16/23
	25	11/20/23	12/03/23	12/08/23	12/23 3	12/04/23	11/30/23
4th Qtr Ends-	26	12/04/23	12/17/23	12/22/23	12/23 4	12/18/23	12/14/23
2024	1	12/18/23	12/31/23	01/05/24	01/24 5	^12/29/23^	12/28/23

{ } - Day late due to Holiday

^ - Day Earlier due to Holiday ^

### 2023 HOLIDAYS

Monday, January 2, 2023	NEW YEAR DAY (OBSERVED)	Friday, November 10, 2023	VETERAN'S DAY
Monday, January 16, 2023	MLK JR. BIRTHDAY	Thursday, November 23, 2023	THANKSGIVING
Monday, February 20, 2023	PRESIDENTS DAY	Friday, November 24, 2023	DAY AFTER THANKSGIVING
Monday, May 29, 2023	MEMORIAL DAY	Friday, December 22, 2023	CHRISTMAS EVE - 1/2 DAY (OBSERV
Tuesday, July 4, 2023	INDEPENDENCE DAY	Monday, December 25, 2023	CHRISTMAS DAY (OBSERVED)
Monday, September 4, 2023	LABOR DAY	Friday, December 29, 2023	NEW YEAR'S EVE - 1/2 DAY (OBSERV
Monday, October 9, 2023	INDIGENOUS PEOPLE'S DAY	Monday, January 1, 2024	NEW YEAR'S DAY (OBSERVED)