

CALHOUN COUNTY BOARD OF HEALTH MINUTES

1. The meeting was called to order by Cindy Carstens, Chairperson on April 16, 2015 at 12 Noon in the Public Health Conference room. Those present were: BJ Ukena, Cindy Carstens, Gary Nicholson, Jane Condon, Joyce Lewis, and Heather Bombei.
2. There were no Public Forum requests.
3. Motion by Nicholson, second by Ukena, all ayes to accept the agenda as distributed.
4. Motion by Nicholson, second by Ukena, all ayes to approve the minutes of the March 19, 2015 meeting.
5. Carstens provided an update on the contact of a physician for replacement of Dr. Frate in July. No confirmation of willingness to serve until further notice.
6. Administrator time sheets were signed by Carstens.
7. The group continued their Strategic Planning process by participating in an environmental scan of the fiscal environment, market forces, stakeholder analysis (to include Community Health Needs Assessment and Health Improvement Plan results in fall of 2015), technology, internal capability and legal and regulatory factors from both inside and outside the current structure of Calhoun County Public Health. Members were looking to define the "big picture" of local governmental public health that may have long term impact on the organization's role in the local health care system. Condon will summarize the discussion and present to members for verification at May 21 meeting. Members reviewed the Next Steps of their Strategic Planning process.
8. Motion by Ukena, second by Nicholson, all ayes to approve Service Policies and Procedures following thorough reviews, revisions and recommendations by Program Managers.
9. Motion by Nicholson, second by Lewis, all ayes to approve authorizations for staff as Iowa Dept of Public Health Signatory and Designation of Administrator and Acting Administrators.
10. Carstens adjourned the meeting at 3:45 PM.

*Jane Condon*

Recorder

*5-21-15*