

## CALHOUN COUNTY BOARD OF HEALTH MINUTES

1. The meeting was called to order by Cindy Carstens, Chairperson on May 18, 2016 at 12:30 PM in the Private Dining Room at Stewart Memorial Community Hospital. Others present were: BJ Ukena, Gary Nicholson, Susan Hornback, Shelly Schossow, Kerrie Hull, Sue Hammen, Jane Condon, Luke Winkelman, Sean O'Connor, Joleen Schmit, Kari Prescott and Leah Rosado.
2. There were no Public Forum requests.
3. Motion by Ukena, second by Nicholson, all ayes to accept the amended agenda.
4. Motion by Nicholson, second by Ukena, all ayes to approve the minutes of the March 16, 2016 meeting.
5. Motion by Ukena, second by Nicholson to approve Staff Appointments and Authorizations by Program. All ayes to approve the Staff Appointments and Authorization by Program.
6. Administrator and EMS Director time sheets were signed by Carstens.
7. Members reviewed Designated Program Assignments for staff and Roles and Responsibilities for Administration and Board related to agency functions.
8. Condon provided each member with FY16 PTO Sellback figures. Motion by Ukena, second by Nicholson to approve the Sellback from the FY16 budget; all ayes to approve.
9. FY17 Public Health and EMS salaries were distributed to each member. Motion by Nicholson, second by Hornback to approve the FY17 salaries; all ayes to approve.
10. Condon and Hull presented the Board with Y-T-D revenues and expenses for Public Health and EMS.
11. Condon informed members that Economic Development personnel plan to move their offices to Annex II beginning July 1, 2016.
12. Joleen Schmit presented the quarterly Tobacco Grant report.
13. Hull reported on the year-to-date EMS budget status. Motion by Nicholson, second by Hornback, all ayes to approve the union contract that was signed by Carstens, Board Chair and Luke Winkelman, Union President. Copies were notarized by Sue Hammen and provided to each organization for filing.
14. Hull and Hammen reported on unpaid Ambulance bills and collection activities. Hull provided members the Offset Balance report, the QuickBooks Collection report and the Billing Bridge Receivable report showing collections that are presently being worked with monthly statements/phone calls, etc.
15. Hull distributed copies of an EMS Ordinance draft which is recommended by Iowa's EMS Systems Standards. Hull asked that each member read it and be ready to discuss further at the July meeting. Hull also talked about risks of anti-kickback perceptions associated with the current SMCH partnership. Carstens agreed to request a review from SMCH legal counsel.
16. Schossow informed the Board about the Pool and Spa Agreement that has been finalized with Webster County. Motion by Ukena, second by Nicholson, all ayes to approve the Agreement.
17. Sean O'Connor from Community and Family Resources (CFR) presented an annual activity report to the Board. O'Connor agreed to participate in the Calhoun County Promote Healthy Living work group to promote CFR services in Calhoun County.
18. The Board heard a service report from Leah Rosado regarding Moms Offering Moms Support (MOMs) group. The Board of Health funded 33 weekly sessions in FY16 for \$9,105.05. Rosado would like to expand MOMs groups to Manson and Lake City sites. Rosado feels she could-sustain 33 weekly sessions in Rockwell City and 10-weekly sessions in Manson and Lake City for \$10,000 in FY17. Condon informed members support groups are recognized by the Calhoun County Health Improvement Planning / Prevent Injuries and Violence work group as an evidence-based response to reduce child abuse and neglect rates. The approved FY17 budget provides only \$6,000 for MOMs group expenses. Rosado was asked to draw up a budget and expansion plans for the July meeting.
19. Condon reported that Public Health received their Family Support Credentialing for the Family Foundation program.
20. Webster County Director Kari Prescott, WCHD, reported the grant application by Webster County Health Department for Maternal, Child and Adolescent Services RFP 58816024 (MCH), including Calhoun County

Public Health was submitted in May and that the IDPH decision should be received on June 6, 2016.

Prescott's report included information related to:

1. Calhoun County Medical Home is viewed as a model program.
2. The First Five program services
3. Care Coordination update
4. WCHD will offer partnerships for PHAB Accreditation and future WIC applications to the group of counties approved for their MCH grant.

21. The Board was provided minutes of Calhoun County HealthCare Coalition meetings in January and February 2016.

22. The Board requests Sue Hammen schedule three Health Improvement Plan workgroup/reports at the July meeting:

- Child Abuse and Neglect Rates – Leah Rosado (MOMs), Deb Gimer, Barb Riley
- Chronic Disease Prevention and Screening – Cindy Carstens, Joleen Schmit, Kristy Vogel
- Healthy Living Environment – Shelly Schossow

23. Members were provided a copy of the latest NALBOH Newsbrief.

24. There were no Board Concerns.

25. Motion by Ukena, second by Nicholson to adjourn the meeting at 3:15 PM. Next meeting will be July 20, 2016 at 12:30 PM in the Private Dining Room at Stewart Memorial Community Hospital.

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Recorder

Date approved