

The Board of Supervisors of Calhoun County met with the following members present: Jacobs, Becker and Legore.

Bruce Musgrave, EMS Director was present. Kristi Johnson, HR Director was present.

Everyone present stood and said the Pledge of Allegiance.

Agenda additions: No changes or additions were made to the agenda.

Motion by Becker seconded by Legore to approve the agenda as is with no changes or additions. Ayes all. Motion carried.

The minutes of the last meeting were read. It was moved by Legore and seconded by Becker to approve the minutes. Ayes all. Motion carried.

Public comments: No one was present for public comments.

Nick Buse, Calhoun/Sac County Engineer presented department updates. Mike Moeller, Assistant to the Engineer, Safety Officer/Zoning and Flood Plain Administrator and BJ Musselman Maintenance Supervisor were also present.

Motion by Legore seconded by Becker to approve gravel contract with Mohr Sand Gravel & Construction LLC at the Smith Pit for 20,000 tons. Ayes all. Motion carried.

Motion by Legore seconded by Becker to review the claims (checks 75401-75517), bank drafts (DFT0003625-DFT0003643) and stamped warrants (505705-505708) and were allowed as endorsed. Ayes all. Motion carried.

Motion by Becker seconded by Legore to approve drainage claims as presented. Full minutes are available for review upon request in the Auditor's office. Ayes all. Motion carried.

Motion by Legore seconded by Becker to approve payment for expenses related to the Opportunity Living Housing Rehab CDBG Project to Peterson Construction for construction through October 27, 2023 in the amount of \$41,156.00 and to Allers Associates Architects for expenses through October 31, 2023 in the amount of \$536.03. Ayes all. Motion carried.

Don Brown and Michael Clancy from RenoDry presented to the Board the results of their study that shows the possible damage that could result from moisture and salt residue eroding the Courthouse foundation. They estimated it would cost \$23,550 to fix the issue. No decisions were made at this time. Dewey Snyder, Director of Facilities was also present for the discussion.

Kristi Johnson, HR Director and Ben Smith, Sac/Calhoun County Attorney presented changes that need to be made to the outdated wording in the Employee Handbook. The changes made were removal of all sections referring to Conservation Maintenance Technician, Section 2.2 Employment Classifications were updated, Section 2.9 Resignation wording was changed from an exit interview will be completed "around time of separation" to "before separation", Section 4.2 Addition of Vision insurance. Removal of 'Payable to Calhoun County Self-Funding', Section 5.1 Addition of EMS to departments, deletion of sell back, deletion of paid time off transfer policy, Section 7.1 Grievance and Appeal Replacement of he/she and his/her language, replacement of 3 working days to "within a reasonable amount of time". Motion by Legore seconded by Becker to approve the changes as presented effective immediately and retroactive to any complaints already filed. Ayes all. Motion carried.

Ben Smith, Sac/Calhoun County Attorney presented a request for purchasing a laptop for the Assistant County Attorney. The Board was in favor of asking IT to make the laptop purchase.

Bruce Musgrave, EMS Director presented department updates and discussed the need for additional computers for the Lake City and Manson stations.

Motion by Legore seconded by Becker to adjourn until Tuesday, December 5, 2023 at 9:00 A.M. for their next regularly scheduled meeting. Ayes all. Motion carried.

Scott Jacobs, Chairman

Scott Becker, Vice Chairman

Carl Legore, Member

Robin D. Batz, County Auditor

A STITCH ABOVE THE REST	UNIFORMS MAINTENANCE	\$610.00
ADAM WILSON	SFTY/CLOTHING ALLOWANCE	\$50.00
ALADTEC, INC.	2024 TIME CLOCK & ANNUAL SUBSCRIPTION EMS	\$3,735.00
ALLERS ASSOCIATES ARCHITECTS, PC	OPP LIVING PROJECT THRU 10.31.23	\$536.03
AMANDA JOHNSON	MILEAGE OCT 2023	\$210.00
ANN GEMBERLING	POLL WORKER CITY SCHOOL 2023	\$351.00
ANNE BRETTHAUER	POLL WORKER CITY SCHOOL 2023	\$114.00
B & S TILING & EXCAVATION LLC	DD 48 C-11-2023 REPAIR	\$1,050.00
BARB RILEY	MILEAGE OCT 2023	\$49.00

BECKY HILDRETH	MILEAGE OCT 2023	\$193.50
BRUCE MUSGRAVE	RENEW-ACLS,PALS,BLS 11.16.23/11.2025	\$253.65
BUENA VISTA CO AUDITOR	SW505708 JTDD 59-7 OCT 2023 DIST WATCH SERV	\$5,700.00
CALHOUN CO ECONOMIC DEV	BUSINESS PARK RISE 8	\$10,714.71
CALHOUN CO ELECTRIC	SECURITY LIGHT S CAMPSITE	\$1,258.96
CALHOUN CO REMINDER	CONS CAMPING ENVELOPES	\$773.00
CALHOUN CO SHERIFF	WARRANT FEE AMCR506682	\$587.36
CANON FINANCIAL SERVICES INC	RECORDER COPIER11/1/23-11/30/23	\$75.00
CARD SERVICE CENTER	HR/EMS/REC/CONS	\$4,277.91
CARDMEMBER SERVICE	PH 10112023-11082023	\$1,908.69
CARLA HOLT	POLL WORKER CITY SCHOOL 2023	\$115.00
CARLSON AUTO BODY & REPAIR	CONS OIL FILTERS & OIL	\$92.08
CENTRAL IA JUVENILE DETENTION	MEDICATION COSTS OCT 2023	\$53.31
CHANGE HEALTHCARE	PH CLAIMS OCT 23	\$117.55
CINDY WESTON-PETERS	POLL WORKER CITY SCHOOL 2023	\$367.50
CITY OF ROCKWELL CITY	CONSERVATION ROOM RENTAL 12/1/23	\$55.00
COTT SYSTEMS	AUDITOR/RECORDER MONTHLY HOSTING FEE	\$165.00
DELL MARKETING L.P.	2 RUGGED LAPTOPS - SHERIFF	\$5,091.00
DENISE SIEFKEN	POLL WORKER CITY SCHOOL 2023	\$312.50
DIANE FRIEDERICKS	POLL WORKER CITY SCHOOL 2023	\$239.00
DIANE SCHEFFLER	POLL WORKER CITY SCHOOL 2023	\$322.50
DIEBOLD NIXDORF INC	TREAS 2024 SAFE CONTRACT	\$379.93
DR JAMES CHARLES COMSTOCK	MEI FEE JUL-NOV 2023	\$1,100.00
FARNHAMVILLE AMBULANCE SERVICE	FY 23 QTRLY PAYMENTS - ALL 4 QTRS	\$13,210.00
GENTRY HARDWARE	POST DRIVER	\$361.91
GEORGE MITCHELL	POLL WORKER CITY SCHOOL 2023	\$292.50
GRAY SANITATION	GARAGE REMOVAL TREMAN PARK OCT 23	\$43.00
HUNZELMAN PUTZIER & CO.	FY23 AUDIT PREP 10.17.23-11.15.23	\$6,848.75
IA DEPT PUBLIC SAFETY	ANNUAL FEE 2023-24 IA SYSTEM	\$5,112.00
IMWCA ADMINISTRATIVE SERVICES	INSTALL 5 FY23/24 WORK COMP GEN SUPP	\$3,029.37
IOWA CO ATTORNEYS ASSN INC	FALL CONF REG. J.HEILIGER	\$370.00
IOWA DEPT OF NATURAL RESOURCES	WELL CLOSURE PERMITS - 4 PERMITS (\$25 EA)	\$100.00
IOWA EPOXY	FEATHERSTONE BATHROOM	\$9,184.50
IOWA PRISON INDUSTRIES	SIGN SPLY	\$176.00
ISAC HEALTH PREMIUMS	DEC 2023 INSURANCE PREMIUMS	\$141,244.53
JACQUELINE JEPSON	POLL WORKER CITY SCHOOL 2023	\$246.00
JAMES HEILIGER	HOTEL MEAL CO ATTY CONF	\$662.47
JAMES HEPP	RUNNER CITY SCHOOL 2023	\$40.50
JAMIE WALLER	MILEAGE OCT 2023	\$475.66
JCL SOLUTIONS-JANITOR'S CLOSET	CUSTODIAL SUPPLIES	\$68.50
JEANNINE KOPECKY	POLL WORKER CITY SCHOOL 2023	\$255.00
JOAN WAGNER	MILEAGE NOV 2023	\$629.25
JOE'S TIRE & AUTO INC	13-4 OIL CHANGE	\$46.45
JOLEEN SCHMIT	MILEAGE OCT 2023	\$252.00
JUDITH MCKENNEY	POLL WORKER CITY SCHOOL 2023	\$210.50
KAREN M BRUNS	POLL WORKER CITY SCHOOL 2023	\$376.25
KAREN SOENEN	POLL WORKER CITY SCHOOL 2023	\$70.00
KELLY LUMBER CO	CONS SCREWS	\$23.86
KRISTI MCKENNA-RABE	MILEAGE OCT 2023	\$249.50
KRISTIN VOGEL	MILEAGE OCT 2023	\$247.50
LAURENE JO BARRETT	POLL WORKER City School 2023	\$337.00
LAWSON PRODUCTS INC	CONS HARDFLEX RECIP. BLADE	\$67.20
LEO POPPEN	POLL WORKER CITY SCHOOL 2023	\$257.00
LINDA ELLIS	POLL WORKER CITY SCHOOL 2023	\$245.00
LINDA ILER	POLL WORKER CITY SCHOOL 2023	\$379.00
LOFFLER	QTRLY MAINT/LANIER MPC2503	\$307.29
LYNDIE SEDLACEK	TRAVEL TO POLLS- ASSISTING CITY SCHOOL 2023	\$19.65
MAIL SERVICES	DEC 2023 RENEWALS	\$615.06
MAURINE THIESZEN	POLL WORKER CITY SCHOOL 2023	\$389.00
MERCK SHARP & DOHME CORP.	VACCINES MMR	\$906.89
MIDAMERICAN ENERGY	ELEC/GAS/LIGHTING SRV-RC	\$808.21
NANCY BRUNS	POLL WORKER CITY SCHOOL 2023	\$235.00
NAPA AUTO PARTS	CONS BATTERY TESTER	\$29.99
NATIONAL PEN CO. LLC	OFFICE PENS	\$226.34
NEW CENTURY FS	DEPUTY FUEL OCT 2023	\$5,083.46
NICHOLAS KOZAL	RUNNER CITY SCHOOL 2023	\$22.55
NORENE BAUMAN	POLL WORKER CITY SCHOOL 2023	\$237.00
OFFICE ELEMENTS	ADMIN SPLY/ENG	\$26.06
PALMER & SWANK FUNERAL HOME	TRANSPORTATION TO STATE ME LAB	\$595.00
PAM STEINBERG	POLL WORKER CITY SCHOOL 2023	\$387.50
PETERSON CONSTRUCTION	OPP LIVING PROJECT THRU 10.27.23	\$41,156.00
PHYSICIANS CLAIMS COMPANY	JULY 23 BILL FEES	\$2,289.17
PRINSCO INC	TILE SPLY	\$8,948.06
RAE MILLER	POLL WORKER CITY SCHOOL 2023	\$244.00
RICHARD SHINN	IACCVSO FALL SCHOOL REIMBURSEMENT	\$117.00
RITA MCLAUGHLIN	POLL WORKER CITY SCHOOL 2023	\$232.00
ROCKWELL CITY ROTARY CLUB	QTRLY DUES PH OCT-DEC2023	\$125.00
ROGNES BROS. EXCAVATING	LFM-JA0170--7X-13/3% RETAINAGE	\$12,272.40
SANDY JONES	POLL WORKER CITY SCHOOL 2023	\$274.00
SAVANA DETTMANN	OCT MILEAGE	\$15.00
SECURE SHRED SOLUTIONS LLC	INFO PROTECTION	\$164.00
SGS LLC	CONS WASTE REMOVAL OCT 23	\$657.80
SHELLY SCHOSSOW	MILEAGE OCT 2023	\$323.50
SHELLY TEAGUE	MILEAGE OCT 2023	\$61.00
SNAP-ON TOOLS	TRAINING/PRIEBE	\$125.00
STEPHANIE FELDHANS	RUNNER CITY SCHOOL 2023	\$50.50
STEVEN GERDES	SFTY/STEEL TOED BOOTS	\$150.00
STEWART MEMORIAL COMM HOSP	EMS MEDICAL SUPPLIES	\$405.34

STRATFORD GRAVEL INC	100,010 TONS GRAVEL/OTTO PIT	\$587,058.70
SUE M. AHO	POLL WORKER CITY SCHOOL 2023	\$471.25
SWANSON HARDWARE (MANSON)	CONS ANTIFREEZE	\$119.76
TERESA VOTE	POLL WORKER CITY SCHOOL 2023	\$372.00
THERESA SELL	POLL WORKER CITY SCHOOL 2023	\$348.00
TINA METH-FARRINGTON	DEC BLDG RENT	\$500.00
TWIN LAKES UTILITIES	FEATHERSTONE WATER 10/9-11/8	\$653.45
TYLER TECHNOLOGIES INC	PROPERTY TRAX MGMT SOFTWARE 2024	\$44,141.11
U S CELLULAR	PH PHONE 11/2-12/1	\$139.41
UNITED BANK OF IOWA	TREAS DEPOSIT TICKETS	\$63.79
UNITYPOINT HEALTH	BIO MEDICALWORK	\$243.24
UNITYPOINT OCC MED FT DODGE	PRE-EMPLY DRUG SCREEN/PCE: EMS	\$308.00
VERIZON WIRELESS	DATA SRV/ENG&RC SHOP	\$60.04
VINCENT WILSON	POLL WORKER CITY SCHOOL 2023	\$228.50
VIRGINIA SHEFFIELD	POLL WORKER CITY SCHOOL 2023	\$427.50
VISUAL EDGE IT, INC	COPIER MAINTENANCE 101523-111423	\$35.63
WIESTON AG SERVICE INC	SW505706 DD 107 C-14-2023	\$3,000.00
WINDSTREAM	CONS PHONE/INTERNET 10/28-11/27	\$438.66
ZOLL MEDICAL CORPORATION	PREVENTATIVE MAINTENANCE 110123-103124	\$2,480.00