

The Board of Supervisors of Calhoun County met with the following members present: Legore, Jacobs and Becker.

Everyone present stood and said the Pledge of Allegiance.

Agenda additions: Barb Riley, Public Health Director will not be present at 9:20 A.M.

Motion by Becker seconded by Jacobs to approve the agenda as is with the above change. Ayes all. Motion carried.

The minutes of the last meeting were read. It was moved by Becker and seconded by Jacobs to approve the minutes. Ayes all. Motion carried.

Public comments: No one from the public was present for comments.

Motion by Becker seconded by Jacobs to approve drainage claims as presented. Full minutes are available for review upon request in the Auditor's office. Ayes all. Motion carried.

Motion by Becker seconded by Jacobs to approve Transfer Resolution 2024-04 and 2024-05. Ayes all. Motion carried.

TRANSFER RESOLUTION 2024-04

NOW THEREFORE, Be it resolved by the Board of Supervisors of Calhoun County, Iowa, that on this 30th day of January, 2024, that transfer # 681 in the amount of \$407,268.36, be transferred from Rural Services Basic Fund 0011-99-0300-000-81200 to the Secondary Roads Fund 0020-0-99-0311-902000, a budgetary procedure for the months of October-\$352,830.32, November-\$16,921.17 and December-\$37,516.87 of FY 23/24.

TRANSFER RESOLUTION 2024-05

NOW THEREFORE, Be it resolved by the Board of Supervisors of Calhoun County, Iowa, that on this 30th day of January, 2024, that transfer # 682 in the amount of \$120,499.50 be transferred from General Basic Fund to the Secondary Roads Fund, a budgetary procedure for 75% of asking for FY 23/24.

Nick Buse, Calhoun/Sac County Engineer presented department updates. Mike Moeller, Assistant to the Engineer, Safety Officer/Zoning and Flood Plain Administrator was also present.

Motion by Becker seconded by Jacobs to approve Underground Construction Permit 1-2024 to Mark Harms for installation of ½" gas service to new house at 7113 Twin Lakes Road. Ayes all. Motion carried.

Mickie Shubin, Community and Family Resources Prevention Supervisor presented annual update and FY 24/25 budget request.

Discussion and changes were reviewed on the 9th draft of the County Dock Management Area Ordinance. There are a few final changes to be made and will be put on the agenda for First Reading of Ordinance.

At 10:36 A.M. motion by Becker seconded by Jacobs to go into closed session per Iowa Code 21.5(g) to avoid disclosure of specific law enforcement matters, such as current or proposed investigations or inspection or auditing techniques or schedules, which if disclosed would enable law violaters to avoid detection. Ayes: Becker, Jacobs, Legore. Nays: None. Motion carried.

AT 10:57 A.M. motion by Jacobs seconded by Becker to come out of closed session. Ayes: Becker, Jacobs, Legore. Nays: None. Motion carried.

Motion by Becker seconded by Jacobs to approve the low bid of CSI Communications with a 10 year contract for security at the EMS Building. Ayes all. Motion carried.

Bruce Musgrave, EMS Director presented department updates. 7 gradutes have completed the United First Aid Pilot Program and there is a possibility of 9 more. The Lieutenant Governor attended the CPR Training on January 29th and received his CPR Certificate from Calhoun County.

Motion by Jacobs seconded by Becker due to a discovery that the previous EMS handbook PTO accruals were not matching the Calhoun County Employee handbook, the HR Director and EMS Director have the authority to proceed with correcting the discrepancies. Ayes all. Motion carried.

Motion by Becker seconded by Jacobs to approve the Bylaws of Calhoun County Emergency Medical Services Association. Ays all. Motion carried.

Motion by Jacobs seconded by Becker to approve EMS Affiliate Agreement with Lohrville and Farnhamville Ambulance Service. Ayes all. Motion carried.

Dewey Snyder, Director of Facilities, presented department updates. He is waiting on a quote for Annex I remodel. Discussed the need to change security procedures in Department of Health Building. The Incident Reporting Policy is still under review. He has hired Shelby Swartzendruber for part time custodial duties.

Motion by Jacobs seconded by Becker to approve Clerk of Courts Monthly Report for month ending December 2023; Historical Society Quarterly ending 12/31/23; Sheriff's Department quarterly ending 12/31/23; and review time sheets for Kristi Johnson, HR Director from 12/18/23 to 01/12/24; Steven Heinlen, IT Director from 12/17/23 to 01/13/24; Dewey Snyder, Director of Facilities from 12/17/23 to 01/13/24; Bruce Musgrave, EMS Director from 12/17/23 to 01/13/24 and John Werden, Assistant County Attorney from 12/17/23 to 01/13/24. Ayes all. Motion carried.

The Snow Day with pay policy was discussed and will be brought back to the meeting on February 6, 2024.

Motion by Jacobs seconded by Legore to adjourn until Tuesday, February 6, 2024 at 9:00 A.M. for their next regularly scheduled meeting. Ayes all. Motion carried.

Carl Legore, Chairman

Scott Jacobs, Vice Chairman

Scott Becker, Member

Robin D. Batz, County Auditor