

MINUTES
CITY OF CAMARILLO CITY COUNCIL
REGULAR MEETING
WEDNESDAY, MAY 26, 2021

CALL TO ORDER/ROLL CALL

Mayor Craven called the meeting to order at 4:30 p.m.

Councilmembers Present: Charlotte Craven, Mayor
Shawn Mulchay, Vice Mayor
Kevin Kildee, Councilmember
Susan Santangelo, Councilmember
Tony Trembley, Councilmember

Staff Present: Greg Ramirez, City Manager
Carmen Nichols, Assistant City Manager
Dave Klotzle, Public Works Director
Jeffrie Madland, City Clerk
Brian Pierik, City Attorney
Eric Tennesen, Police Department Commander
John Thomas, Assistant Administrative Services Director
Mark Uribe, Finance Director
Joe Vacca, Community Development Director

I. CLOSED SESSION

A. Conference with Labor Negotiators

Authority - Government Code Section 54957.6
Agency designated representatives - City Attorney
Unrepresented employee - City Manager

RECONVENE IN OPEN SESSION

The City Council reconvened at 5:11 p.m. with no action to report from Closed Session.

AMENDMENTS TO THE AGENDA – NONE

II. CONSENT CALENDAR

Councilmember Trembley moved, seconded by Vice Mayor Mulchay, to approve Consent Calendar Items A through T.

A. Minutes

Approved minutes of the Camarillo City Council meeting held May 12, 2021.

B. Disbursements

Adopted Resolution No. 2021-41 approving disbursements.

C. Investment Reports – April 2021

Informational only.

- D. Revenue & Expenditure Report - April 2021
Informational only.
- E. Campaign Contribution and Expenditure Limits
Adopted Resolution No. 2021-42 rescinding Resolution No. 1997-47 which established a voluntary expenditure ceiling.
- F. Record Storage and Destruction Services
Authorized the City Manager to execute Agreement No. 2017-60B with Access Information Management for an annual amount of \$20,000, for a total agreement amount not-to-exceed \$74,000 through FY 21/22.
- G. CalRecycle Used Oil Payment Program Cycle 12
Adopted Resolution No. 2021-43 authorizing the City Manager or designee to submit an application to secure Used Oil Payment Program funds and carry out the specified activities required by CalRecycle.
- H. Amendment to City Council Policy 7.09 - Inclusionary Housing
Adopted amended Policy 7.09, with the recommended changes.
- I. Custodial Services Contract - Award of Bid AS-2020-14
Awarded the contract to Omni Enterprise Inc. at a total three-year bid amount of \$670,560.
- J. HVAC Full-Service Maintenance and Remedial Repair Contract for City Hall, Corporation Yard, Police facility, Camarillo Public Library, Camarillo Ranch House, and the Camarillo Sanitary Plant - Award of Bid AS-2020-15
Awarded contract to ACCO Engineered Systems at the total three-year contract cost of \$167,544; authorized the City/District Manager to enter into a three-year Maintenance agreement with ACCO Engineered Systems for HVAC full maintenance services; and authorized remedial repair work at the not-to-exceed amount of \$87,000 for the three-year term of the contract for all facilities.
- K. Library Security Guard Services - Award of Bid AS-2020-16
Awarded the contract to American Global Security Inc. at a total three-year bid price of \$185,634.72 for nightly guard services and special event guard services.
- L. 2021-2026 Capital Improvement Program (CIP) General Plan Conformity and Coordination Review
Found the 27 proposed CIP projects are in conformance with the City of Camarillo General Plan and directed the City of Camarillo Public Works Department to coordinate on the 16 projects identified in the Review for Coordinated Program.
- M. Springville Interchange Landscape Retrofit ST-5059
Adopted Resolution No. 2021-44 exonerating warranty securities.

- N. Tract 5955/RPD-193 elacora Springville LLC
Adopted Resolution No. 2021-45 exonerating securities.
- O. IPD-385M(1) Zephyr Development
Adopted Resolution No. 2021-46 exonerating warranty security.
- P. Reclaimed Water Storage Reservoir WT-14-03
Adopted Resolution No. 2021-47 approving the Mitigated Negative Declaration and the Mitigation Monitoring Reporting Program.
- Q. Water Testing and Analyses
Authorized the City Manager to execute Professional Services Agreement No. 2021-111 with Weck Laboratories Inc. for water testing and analyses for an amount not-to-exceed \$235,917 and authorized future amendments to the Agreement for contingencies in an amount not-to-exceed \$27,000, for a total authorized expenditure of \$262,917.
- R. Water Meters
Authorized the City Manager to execute Pricing Agreement No. 2021-102 with Mueller Systems for supply and delivery of water meters for a one-year term, for a total amount not-to-exceed \$71,000 for Fiscal Year 2021/22.
- S. Emergency Generator Maintenance Services
Authorized the City Manager to execute Agreement No. 2021-104 with Quinn Power Systems for a three-year term, for the total amount not-to-exceed \$34,536 for emergency generator maintenance services.
- T. NEOGOV Agreement
Authorized the City Manager to execute Agreement No. 2021-113 with GovernmentJobs.com, Inc. dba NEOGOV for hosting and operations support services for a modern recruitment, selection, onboarding, and performance appraisal system for an amount not-to-exceed \$51,221.63.

Motion carried 5-0.

III. DISCUSSION ITEMS

A. Sheriff's New Transparency Dashboards

Commander Tennesen reviewed the Ventura County Sheriff Department's new Transparency Dashboards on their website.

IV. NEW BUSINESS – ORAL COMMUNICATIONS

A. City Manager – None

B. City Attorney – None

C. Members of City Council

The Councilmembers reported on attendance at outside agency and Council committee meetings.

Vice Mayor Mulchay was pleased to report EJ Harrison switched its blue can Recycle pick-up to weekly and Kip Turner, the Director of the Ventura County Department of Airports, announced a one year pause to their Camarillo Airport Master Plan process.

Mayor Craven announced Building & Safety Month and Public Works Week; she requested staff follow ACA 7 which would return local power back to cities; she requested the meeting be adjourned in memory of Suzanne Kitchens, a Pleasant Valley School District Trustee since 2000.

RECESS / RECONVENE AT 7:00 P.M.

V. PUBLIC COMMENTS

The following people addressed the City Council: Brandee Sisting, Dr. Hesu Whitten, Lorena Saruwatari, Carol Grove, Kevin Daly, Victoria Young, and Matt Lorimer

VI. PUBLIC HEARINGS

A. Camarillo Landscape Maintenance District Zones 1 through 10 - Resolution Ordering Levy and Collection of Assessments

Public Works Director Klotzle reviewed the annual assessments for the cost of operations within the Camarillo Landscape Maintenance District. No levy is required in Zone 1. Levied assessments for the remaining Zones 2 through 10 are proposed to continue with no increase to those assessment amounts for Fiscal Year 2021/22.

PUBLIC HEARING OPENED

Hearing no requests to speak, either for or against the item, the Mayor declared the PUBLIC HEARING CLOSED.

Councilmember Kildee moved, seconded by Councilmember Trembley, to adopt Resolution No. 2021-48 ordering the levy and collection of assessments for the Camarillo Landscape Maintenance District Zones 2 through 10, as shown in the Engineer's Report.

Motion carried 5-0.

B. Draft 2021-2029 Housing Element Update

Joe Power, Rincon Consultants, presented a PowerPoint reviewing the draft 2021-2029 Housing Element Update. Comments received will be incorporated into the draft, as appropriate, and submitted to the California Department of Housing and Community Development (HCD) for a 60-day preliminary review for compliance with the State housing law.

PUBLIC HEARING OPENED

The following people addressed the City Council: Linda Braunschweiger, Ventura County Housing Trust Fund, and Jennifer Coile (via Zoom).

Hearing no further requests to speak, either for or against the item, the Mayor

declared the PUBLIC HEARING CLOSED.

Councilmember Trembley and Vice Mayor Mulchay suggested staff investigate new public outreach formats to reach individuals that could use the housing programs.

Councilmember Kildee moved, seconded by Councilmember Santangelo, to direct staff to submit the draft 2021-2029 Housing Element Update to HCD for a 60-day preliminary review for compliance with the State housing law.

Motion carried 5-0.

C. Camarillo Area Transit - Fare Structure Modification

Transit Manager Nestved presented a PowerPoint reviewing the proposed modifications to the Camarillo Area Transit (CAT) fare structure to help offset the significant increases in the cost to provide transit services. The modifications include increasing the senior age requirement from 55 years of age to 65 years of age and modifying the transit fares by increasing the local Dial-A-Ride single ride fares for both General Purpose and Senior/ADA and maintaining the existing Fixed Route single ride fares.

PUBLIC HEARING OPENED

Matt Lorimer addressed the City Council.

Hearing no further requests to speak, either for or against the item, the Mayor declared the PUBLIC HEARING CLOSED.

Councilmember Trembley moved, seconded by Vice Mayor Mulchay, to adopt Resolution No. 2021-49 modifying Camarillo Area Transit Fares and increasing the senior age to 65.

Motion carried 5-0.

D. Camarillo Area Transit – Establishment of Trolley Fares

Mayor Craven and Councilmember Kildee recused themselves from discussion of the item due to conflicts of interest and left the dais.

Transit Manager Nestved presented a PowerPoint reviewing the proposed establishment of a Trolley fare to help offset a portion of the cost to provide the trolley service.

PUBLIC HEARING OPENED

Matt Lorimer addressed the City Council.

Hearing no further requests to speak, either for or against the item, the Mayor declared the PUBLIC HEARING CLOSED.

Councilmember Trembley moved, seconded by Vice Mayor Mulchay, to adopt Resolution No. 2021-50 establishing Trolley Fares.

Motion carried 3-0-2 (Craven and Kildee absent).

Mayor Craven and Councilmember Kildee rejoined the meeting.

In response to a question asked by Councilmember Kildee during the Successor Agency meeting, City Attorney Pierik explained the Successor Agency would remain in place as long as the City owned property designated in the Long-Range Property Management Plan.

ADJOURN

The meeting adjourned at 8:50 p.m. in the memory of Suzanne Kitchens.

ATTEST:

Charlotte Craven
Mayor

C. Weal Deputy
City Clerk