



# **TOWN OF CARBONDALE, COLORADO**

## **2025 MUNICIPAL BUDGET**

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# **CARBONDALE, COLORADO 2025 MUNICIPAL BUDGET**

## **MAYOR**

Ben Bohmfalk

## **TRUSTEES**

Erica Sparhawk  
Chris Hassig  
Jess Robison  
Colin Laird  
Christina Montemayor  
Ross Kribbs





## **TOWN OF CARBONDALE YEAR 2025 BUDGET MESSAGE**

The Town of Carbondale Municipal Budget is hereby submitted in accordance with the “Local Government Budget Law” of the State of Colorado. This budget sets forth projections of Town expenditures and revenues for the period of January 1, 2025 through December 31, 2025.

The Town’s Municipal Budget establishes expenditure limits for all Town departments and operations during fiscal year 2025. It is more than a compilation of revenue and expenditure projections; it also reflects the goals, priorities, and policies established by the Board of Trustees for Carbondale during 2025.

The General Fund budget is balanced after adjusting for one-time expenditures. Additionally, the 2025 salary and benefit adjustments ensure the Town remains competitive with other employers in the area. The continuation of a few multi-year projects are also included, the most notable being the Carbondale Aquatics Center, Highway 133 Pedestrian Crossings/ Roundabout, and Water & Wastewater Capital improvements/replacements.

### **General Fund**

#### *Change in Fund Balance and One-time Expenditures*

The 2025 Budget includes a Use of Fund Balance totaling (\$2,059,916). As shown below, the Use of Fund Balance is for one-time costs and projects only.

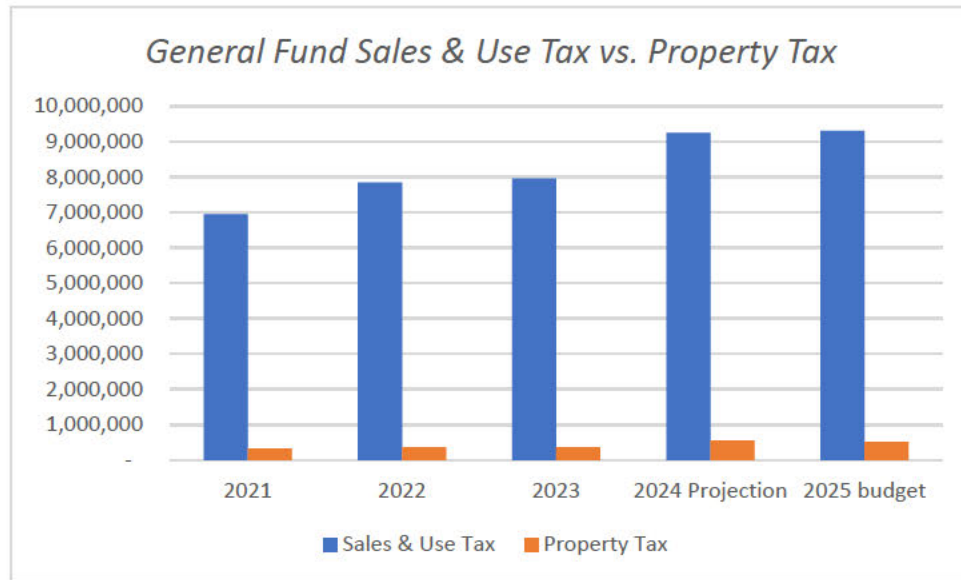
Revenues	\$13,520,923
Expenditures	<u>\$15,580,839</u>
Use of Fund balance	(\$ 2,059,916)
One-time expenses	\$ 3,120,507

A summary of the 2025 Proposed Budget one-time expenses, including whether they are carried over from 2024, is included below. Please note that some of the one-time expenses below are using fund balance restricted for those purposes.

Account Number	Description	Amount	Carryover, Prior Year
01-4191-3574	Code Updates	25,000	Carryover
01-4192-9421	IT Server Replacement	26,500	Carryover
01-4194-3575	Building Department Capital Needs Study	65,000	Carryover
01-4194-3662	Thompson House Porch Replacement	30,000	One-time cost
01-4194-9200	Town Hall Building Improvements	25,000	One-time cost
01-4194-9201	Thompson House Contribution - Restricted	100,000	One-time cost
01-4194-9410	Boardroom Technology	75,000	One-time cost
01-4310-3682	Hendrick Ranch LED Upgrades	50,000	One-time cost
74-4337-7205	Highway 133 Roundabout - Design	150,000	Carryover
74-4337-7205	Highway 133 Roundabout - Easement	400,000	One-time cost
74-4337-7206	8th Street Multi-Modal Improv. Phase 2	100,000	Carryover
74-4337-7207	Police Town Hall Charging Stations	75,000	One-time cost
74-4337-7209	Chacos Infrastructure	200,000	One-time cost
74-4337-7209	Thompson Park Improvements- Irrigation	60,000	One-time cost
74-4337-7209	ADA Water Fountain Improvement	20,000	One-time cost
74-4337-7210	Building Electrification Town Hall	250,000	Carryover
74-4337-7210	Front Door/ADA Town Hall	50,000	Carryover
74-4337-7210	Renovation of New Office Space	280,000	One-time cost
74-4337-7210	Replace Fencing at Public Works Shop	40,000	One-time cost
74-4337-7210	Paint Shop Floor at Public Works Shop	12,000	One-time cost
74-4337-7210	Launchpad HVAC	150,000	One-Time
74-7337-7207	Electric Sander	20,000	One-Time
74-7337-9440	2025 Fleet Replacements	917,007	One-time cost
Total One -Time		3,120,507	

### *General Fund Revenue*

Sales Tax and Property Tax - The 2025 budget projects a 1.0% increase in sales tax compared to 2024 Projection. For informational purposes, the following chart shows the five-year trend for sales and use tax versus property tax in the General Fund:



Other Revenues: Building Permit fees in 2025 are anticipated to be \$180,000. The 2024 General Fund received \$217,848 in Mineral Leasing and Mineral Severance Tax funds, and the 2025 Budget conservatively anticipates revenues of \$204,000 due to the volatile nature of this revenue source.

Community support grants for 2025, which assist not-for-profit entities, total \$121,000, plus \$42,250 from the Recreation Department. The General Fund at year-end 2025 will have sufficient reserves estimated at \$14.0 Million, or 91%, of General Fund annual operational costs.

### *General Fund Expenses*

Expenditure distribution in the 2025 General Fund budget, including one-time expenditures of \$2.55 Million, is as follows:

Personnel.....	43%
Operation and Maintenance.....	32%
Capital.....	24%

The Town of Carbondale, along with the rest of the Roaring Fork Valley, is experiencing challenges with employee recruitment and retention, mostly driven by the local cost of housing. The Town has continued to improve upon its salary and benefits for 2025. The 2025 Budget includes a salary study performed by Graves Consulting that will grant employees with an average wage increase of 12%. Additionally, the life insurance coverage policy was increased from \$150,000 per employee to \$200,000 for employees who earn <=\$100,000/year. Medical insurance premiums increased 13.5% for 2025, which the Town will pay 100% of that amount for employee-only plans and 75% of the difference between the employee-only premium and the plan premiums that include

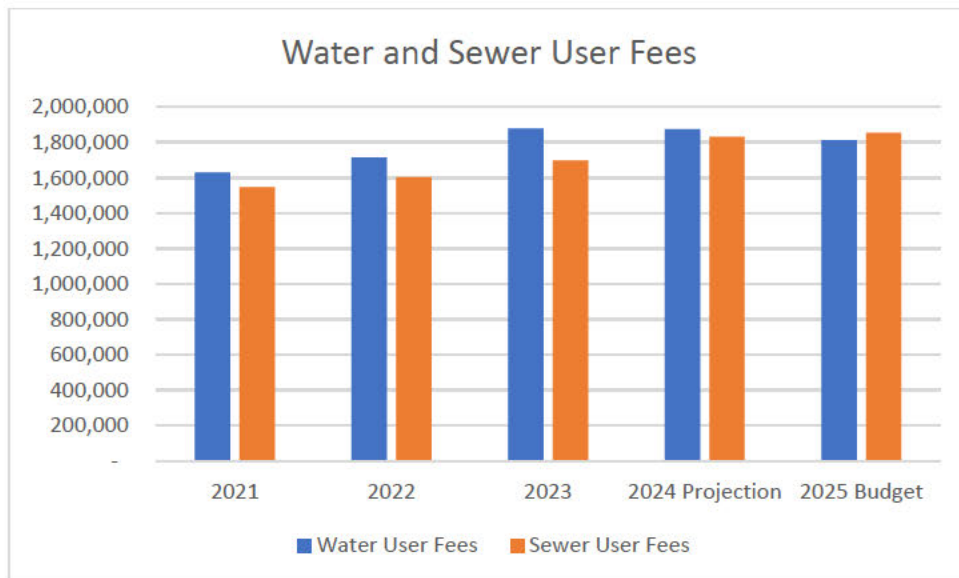


spouses and/or dependents. Town paid retirement for the base employee wages remains at 5%.

The Town continues to carefully monitor and manage energy use as part of an effort to control operating costs, work toward meeting energy reduction goals, and work toward 2017 Climate and Energy Action Plan goals.

### Water Fund and Wastewater Fund Revenues

2025 budgeted water tap fees are \$95,000, and 2025 budgeted wastewater tap fees are \$100,000. Wastewater will see a 5% service fee increase. Water will see a 5% increase in water usage fees, and a 5.0% increase in the base fee. The following chart shows actual and projected user fees collected for water and wastewater:



### Water and Wastewater Reserves

The Board of Trustees has a goal of \$1 Million as a minimum reserve balance for each of these funds. Projected Water and Wastewater fund reserve balances at the end of 2025 are \$ 3,074,183 and \$ 4,924,002 respectively.

### Water Expenditures

Expenditures include the following highlights for the 2025 budget:

1. \$100,000 for SCADA and telemetry maintenance/upgrade;
2. A total of \$26,200 for continued and increased safety training and safety equipment for employees;
3. An increase in administrative fees to the general fund totaling 7.5%, or an additional \$10,462 compared to 2024 budget;

4. The following \$1,585,000 in capital projects are included in the Water Fund for 2025:
  - a. \$430,000 – Water Tank Maintenance
  - b. \$100,000 – Nettle Creek Line Maintenance & Upgrades
  - c. \$50,000 – RVR Pump Station Upgrades
  - d. \$100,000 – Distribution Maintenance & Upgrades
  - e. \$500,000 – Meters and Meter Equipment
  - f. \$35,000 – Building Maintenance
  - g. \$100,000- Roaring Fork Well #4
  - h. \$100,000 – Roaring Fork – Memcor Filters
  - i. \$75,000 – Ditches
  - j. \$50,000 – Nettle Creek Plant Maintenance & Upgrades
  - k. \$45,000 – Nettle Creek Lab Equipment

## **Wastewater Expenditures**

Expenditures include the following highlights for the 2025 budget:

1. \$100,000 for SCADA and telemetry maintenance/upgrade;
2. \$80,000 for headworks gas detector repair and corrosion, as well as other plant maintenance;
3. A total of \$31,500 for continued and increased safety training and safety equipment for employees;
4. An increase in administrative fees to the general fund totaling 7.5%, or an additional \$16,421 compared to 2024 budget;
5. The following \$1,700,000 in capital projects are included in the Wastewater Fund for 2025:
  - a. \$400,000 – Nutrient Treatment Upgrades
  - b. \$450,000 – Screw Press Permitting and Installation
  - c. \$100,000 – Building Maintenance
  - d. \$750,000 – Sewer Main Replacements

## **Trash Fund:**

Mountain Waste fees will be increasing 2.2% compared to 2024. Expenditures from the Trash Fund include payments to Mountain Waste for residential trash and recycling services. They also include personnel costs, utility billing costs and costs associated with the seasonal yard waste collection. For reference, since 2021, personnel costs have increased approximately 31%, contract services (payments to Mountain Waste and EverGreen ZeroWaste) have increased approximately 15.5%, and merchant fees (fees paid by the town associated with on-line and credit card payments) have increased approximately 24%. During this time, the amount the town charges our customers has increased by approximately 15.5%.

At the end of 2023, the Trash Fund had an ending balance of negative \$124,323. The balance at the end of 2024 is projected to be negative \$120,603. While we have made positive progress on the negative fund balance, if this progress continues at the same



annual rate, it will take an additional 26 years to eliminate the negative fund balance. Due to the lingering negative balance in this fund, the board approved a 7.5% increase to our rates for 2025 to generate additional funding that will likely eliminate the negative fund balance within the next three to four years.

## **Recreation Sales & Use Tax Fund**

Revenue highlights for the 2025 Budget for this fund are as follows:

1. Includes a sales tax increase anticipated to be 1.0% over the 2024 Projection;
2. The pool will not be open for the 2025 season, so there is no swimming pool revenue.
3. \$400,000 is included for the 2025 Make-a Splash Campaign Donations.
4. Two Grants totaling \$848,000 are included in the 2025 budget for FMLD (Federal Mineral Lease District) and Electrification.

Expenditure highlights for the 2025 budget for the Recreation Sales & Use Tax Fund are as follows:

1. \$10,921,781 anticipated to be spent for the new pool during 2025.
2. \$50,000 of the Crystal River Restoration costs were carried over to 2025 Budget to finish the interpretive signage at the park.

Fund Balance highlights for the 2025 budget for the Recreation Sales & Use Tax Fund are as follows:

1. The Ending Fund Balance for 2025 budget totals \$ 1,964,846 after the pool project is complete, which is in line with where the fund balance has been in previous years.

## **Basis of Budgetary Accounting**

All Town funds are accounted for using the modified accrual basis of accounting. Revenues are recognized and accounted for when they become available and measurable as net current assets. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this rule include principal and interest on long-term debt, which is recognized when due. Proprietary or Enterprise funds are accounted for using the accrual basis of accounting, and their revenues and expenditures are recognized when incurred. Services provided, but not yet billed, are recorded as receivables due at the end of the year.

## Summary

For the 2025 Budget, combined expenses for all funds total \$41,786,171 and the estimated fund balance for all funds is \$30,073,166.

In summary, the Board of Trustees continue to address the Town's financial needs in a prudent and fiscally responsible manner, while investing in the Town's infrastructure needs and priorities. Trustee assistance and guidance in preparation of this document is appreciated.

It is a pleasure to work for the Town of Carbondale, and I look forward to continuing my work with its residents, the Board of Trustees, and staff. The Town is entering 2025 in a strong financial position.

Respectfully submitted,

A handwritten signature in cursive script, reading "Lauren S. Gister".

Lauren S. Gister  
Town Manager



## 2025 Budget Calendar

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May 22, 2024	Department Head review of budget calendar
July - August	Board of Trustees and Town Manager review goals & priorities
July 23	Board of Trustees presentation/discussion <ul style="list-style-type: none"><li>• 2<sup>nd</sup> Quarter Financial Report</li><li>• Review 2025 Budget Calendar</li></ul>
July 10 – August 6	Department Heads create a draft budget and request information from their staff as needed for budget inclusion. Finance Director prepares revenue estimates.
July 24	Department Head budget questions meeting <ul style="list-style-type: none"><li>• Review current financial projections;</li><li>• Discuss budget process and get feedback;</li><li>• Discuss process for budgeting for the Capital Improvement Plan;</li></ul>
July 31	Community Grant request information available on the Town's website
August 7	Town Manager reviews department budgets with Finance Director
Late August – Sept.	Boards, Commissions, and Third-Party Vendors' presentation of budget requests and financial reporting to Board of Trustees
August 26 – 30	Town Manager and Interim/New Finance Director meet with all Department Heads regarding their budgets
October 1	1st Draft Budget due to Town Manager from Finance
October 1	Budget Notice sent for publication
October 8	2025 Draft Budget Session – Board of Trustees (Charter & State law require 1 <sup>st</sup> review of the budget by October 15)
October 14	Community Grant requests due
October 15	Presentation of Department Budget Information to Board of Trustees – Public Works, Utilities, and Administration Departments

October 22	Presentation of Department Budget Information to Board of Trustees – Police and Recreation Departments
October 24	2 <sup>nd</sup> Draft budget due to Town Manager from Finance
November 12	Board of Trustees worksession: <ul style="list-style-type: none"><li>• 2<sup>nd</sup> Review of Budget</li><li>• Review/Approve Community Grant Requests</li></ul>
December 10	Public Hearing to Appropriate 2025 Budget and set the mill levy rate for 2025 property tax collections
December 13	Mill Levy Certifications due to Garfield County
January 31, 2025	2025 Budget and Budget Message due to State of Colorado

**2025 Budget**  
**Projected Ending Fund Balance for 2024**  
**Dated 12/12/24**

<b>Fund</b>	<b>2024 Beginning Fund Balance</b>	<b>2024 Estimated Revenue</b>	<b>Total Available Revenue</b>	<b>2024 Estimated Expenditures</b>	<b>Estimated Ending Fund Balance</b>
<b>General Fund</b>	\$ 15,363,190	\$ 13,980,887	\$ 29,344,077	\$ 12,566,247	\$ 16,777,830
<b>Conservation Trust Fund</b>	192,411	93,000	285,411	69,132	216,279
<b>Victims Assistance Fund</b>	13,117	16,000	29,117	5,500	23,617
<b>Lodging Tax Fund</b>	15,462	205,000	220,462	205,000	15,462
<b>Disposable Bag Fund</b>	80,285	35,060	115,345	25,000	90,345
<b>Arts Fund</b>	31,603	10,000	41,603	6,000	35,603
<b>Energy Efficient Bldg Fund</b>	78,043	16,000	94,043	-	94,043
<b>Wastewater Fund</b>	6,496,122	2,241,932	8,738,053	2,324,220	6,413,833
<b>Water Fund</b>	4,301,418	2,667,478	6,968,896	2,254,924	4,713,972
<b>Trash Fund</b>	(124,343)	790,084	665,741	786,344	(120,603)
<b>Housing Fund</b>	1,074,947	504,050	1,578,997	162,890	1,416,107
<b>Development Fund</b>	849,525	82,500	932,025	-	932,025
<b>Streetscape Fund</b>	684,565	421,039	1,105,604	72,311	1,033,293
<b>Capital Construction Fund</b>	619,556	2,314,238	2,933,794	1,503,762	1,430,032
<b>Recreation Tax Fund</b>	11,578,286	3,997,101	15,575,388	3,898,742	11,676,646
<b>Community Enhance. Fund</b>	66,180	7,500	73,680	-	73,680
<b>Sales &amp; Use Tax Fund</b>	-	-	-	-	-
<b>Bond Fund</b>	5,550	605,656	611,206	605,656	5,550
<b>Total</b>	<b>\$ 41,325,918</b>	<b>\$ 27,987,524</b>	<b>\$ 69,313,442</b>	<b>\$ 24,485,728</b>	<b>\$ 44,827,715</b>



**Town of Carbondale**  
**2025 Budget by Fund**  
**Dated 12/12/24**

Fund	2025 Projected Beginning Balances	Projected Revenues	Transfers in	Total Revenues & Transfers	Budgeted Expenses	Transfers Out	Total Budgeted Expenses	2025 Budgeted Ending Balances	% of Fund Balance to Budget	Balance Change
General Fund	\$ 16,777,830	\$ 12,968,245	\$ 552,678	\$ 13,520,923	\$ 12,186,832	\$ 3,394,007	\$ 15,580,839	\$ 14,717,914	94%	\$ (2,059,916)
Conservation Trust Fund	216,279	92,500		92,500	85,807		85,807	222,972	260%	6,693
Victims Assistance Fund	23,617	16,000		16,000	7,000		7,000	32,617	466%	9,000
Lodging Tax Fund	15,462	205,000		205,000	220,000		220,000	462	0%	(15,000)
Disposable Bag Fund	90,345	35,000		35,000	50,000	5,375	55,375	69,970	126%	(20,375)
Arts Fund	35,603	2,000		2,000	10,000		10,000	27,603	276%	(8,000)
Energy Efficient Bldg Fund	94,043	25,000		25,000	-		-	119,043	NA	25,000
Wastewater Fund	6,413,833	2,008,179		2,008,179	3,262,654	235,356	3,498,010	4,924,002	141%	(1,489,831)
Water Fund	4,713,972	2,134,130		2,134,130	3,537,965	235,954	3,773,919	3,074,183	81%	(1,639,789)
Trash Fund	(120,603)	829,500		829,500	800,683	13,498	814,181	(105,284)	-13%	15,319
Housing Fund	1,416,107	481,200	200,000	681,200	525,900		525,900	1,571,407	299%	155,300
Development Fund	932,025	50,000		50,000	-		-	982,025	NA	50,000
Streetscape Fund	1,033,293	397,600		397,600	507,250		507,250	923,643	182%	(109,650)
Capital Construction Fund	1,430,032	31,000	3,194,007	3,225,007	3,194,007		3,194,007	1,461,032	46%	31,000
Recreation Tax Fund	11,676,646	3,212,459		3,212,459	12,861,763	62,495	12,924,258	1,964,846	15%	(9,711,799)
Community Enhance. Fund	73,680	7,500		7,500	-		-	81,180	NA	7,500
Bond Fund	5,550	589,625		589,625	589,625		589,625	5,550	1%	-
<b>Total</b>	<b>\$ 44,827,715</b>	<b>\$ 23,084,937</b>	<b>\$ 3,946,685</b>	<b>\$ 27,031,622</b>	<b>\$ 37,839,486</b>	<b>\$ 3,946,685</b>	<b>\$ 41,786,171</b>	<b>\$ 30,073,166</b>	<b>72%</b>	<b>\$ (14,754,549)</b>

**General Fund, One-time expenses:**

Account Number	Description	Amount	Carryover, Prior Year
01-4191-3574	Code Updates	25,000	Carryover
01-4192-9421	IT Server Replacement	26,500	Carryover
01-4194-3575	Building Department Capital Needs Study	65,000	Carryover
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74-7337-7207	Electric Sander	20,000	One-Time
74-7337-9440	2025 Fleet Replacements	917,007	One-time cost
<b>Total One -Time</b>		<b>3,120,507</b>	

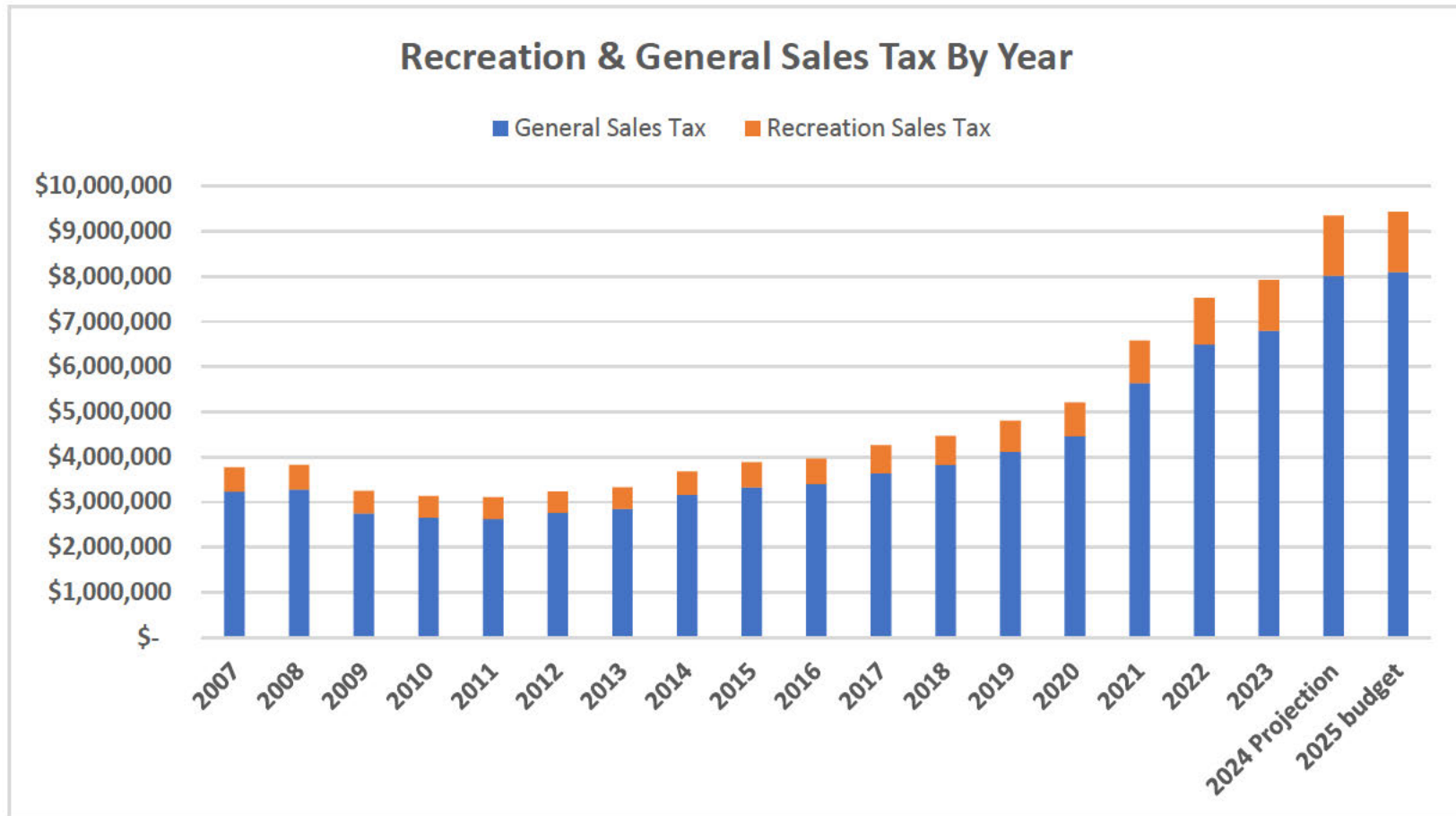
**2025 Budget  
Revenues and Expenditures  
All Funds  
12/12/2024**

	<b>Actual 2020</b>	<b>Actual 2021</b>	<b>Actual 2022</b>	<b>Actual 2023</b>	<b>Projected Actual 2024</b>	<b>Proposed Budget 2025</b>
<b>General Fund</b>						
Revenues	\$ 9,230,679	\$ 10,305,237	\$ 11,699,624	\$ 12,611,040	\$ 13,980,887	\$ 13,520,923
Expenditures	7,467,331	6,441,445	7,557,627	8,318,499	10,210,125	12,186,832
Transfers	650,000	1,266,905	2,500,000	1,725,000	2,356,122	3,394,007
<i>Change in Fund Balance</i>	<i>1,113,348</i>	<i>2,596,887</i>	<i>1,641,997</i>	<i>2,567,541</i>	<i>1,414,639</i>	<i>(2,059,916)</i>
<b>Conservation Trust Fund</b>						
Revenues	71,196	83,755	283,285	94,324	93,000	92,500
Expenditures	49,239	66,764	261,447	71,025	69,132	85,807
<i>Change in Fund Balance</i>	<i>21,957</i>	<i>16,991</i>	<i>21,837</i>	<i>23,299</i>	<i>23,868</i>	<i>6,693</i>
<b>Victims Assistance Fund</b>						
Revenues	7,740	9,127	13,056	16,011	16,000	16,000
Expenditures	13,051	5,707	5,895	7,606	5,500	7,000
<i>Change in Fund Balance</i>	<i>(5,311)</i>	<i>3,420</i>	<i>7,161</i>	<i>8,405</i>	<i>10,500</i>	<i>9,000</i>
<b>Lodging Tax Fund</b>						
Revenues	114,805	165,139	199,697	194,595	205,000	205,000
Expenditures	105,155	159,432	200,176	194,595	205,000	220,000
<i>Change in Fund Balance</i>	<i>9,650</i>	<i>5,707</i>	<i>(479)</i>	<i>-</i>	<i>-</i>	<i>(15,000)</i>
<b>Disposable Bag Fund</b>						
Revenues	7,793	38,957	43,674	70,359	35,060	35,000
Expenditures	28,651	24,249	19,885	24,214	25,000	55,375
<i>Change in Fund Balance</i>	<i>(20,858)</i>	<i>14,708</i>	<i>23,789</i>	<i>46,145</i>	<i>10,060</i>	<i>(20,375)</i>
<b>Arts Fund</b>						
Revenues	-	8,600	9,600	15,725	10,000	2,000
Expenditures	-	6,450	7,125	8,400	6,000	10,000
<i>Change in Fund Balance</i>	<i>-</i>	<i>2,150</i>	<i>2,475</i>	<i>7,325</i>	<i>4,000</i>	<i>(8,000)</i>
<b>Energy Efficient Bldg Fund</b>						
Revenues	-	-	24,199	31,826	16,000	25,000
Expenditures	2,000	-	-	-	-	-
<i>Change in Fund Balance</i>	<i>(2,000)</i>	<i>-</i>	<i>24,199</i>	<i>31,826</i>	<i>16,000</i>	<i>25,000</i>
<b>Wastewater Fund</b>						
Revenues	1,963,456	2,063,934	2,110,689	3,150,664	2,241,932	2,008,179
Expenditures	2,842,242	2,110,589	1,539,648	2,611,926	2,324,220	3,498,010
<i>Change in Fund Balance</i>	<i>(878,786)</i>	<i>(46,655)</i>	<i>571,041</i>	<i>538,738</i>	<i>(82,288)</i>	<i>(1,489,831)</i>
<b>Water Fund</b>						
Revenues	2,465,237	2,493,967	2,384,803	2,632,733	2,667,478	2,134,130
Expenditures	2,105,507	1,824,851	1,596,405	2,463,705	2,254,924	3,773,919
<i>Change in Fund Balance</i>	<i>359,730</i>	<i>669,116</i>	<i>788,398</i>	<i>169,028</i>	<i>412,554</i>	<i>(1,639,789)</i>
<b>Trash Fund</b>						
Revenues	552,788	646,697	657,668	753,118	790,084	829,500
Expenditures	592,627	693,866	653,766	750,188	786,344	814,181
<i>Change in Fund Balance</i>	<i>(39,839)</i>	<i>(47,169)</i>	<i>3,902</i>	<i>2,930</i>	<i>3,740</i>	<i>15,319</i>
<b>Housing Fund</b>						
Revenues	147,734	209,972	316,663	633,237	504,050	681,200
Expenditures	5,141	52,487	52,161	437,226	162,890	525,900
<i>Change in Fund Balance</i>	<i>142,593</i>	<i>157,485</i>	<i>264,502</i>	<i>196,010</i>	<i>341,160</i>	<i>155,300</i>

**2025 Budget  
Revenues and Expenditures  
All Funds  
12/12/2024**

	<b>Actual 2020</b>	<b>Actual 2021</b>	<b>Actual 2022</b>	<b>Actual 2023</b>	<b>Projected Actual 2024</b>	<b>Proposed Budget 2025</b>
<b>Development Fund</b>						
Revenues	118,026	132,638	74,637	94,186	82,500	50,000
Expenditures	-	25,000	-	-	-	-
<i>Change in Fund Balance</i>	<i>118,026</i>	<i>107,638</i>	<i>74,637</i>	<i>94,186</i>	<i>82,500</i>	<i>50,000</i>
<b>Streetscape Fund</b>						
Revenues	251,752	249,692	301,987	326,341	421,039	397,600
Expenditures	4,621	4,656	5,302	40,946	72,311	507,250
<i>Change in Fund Balance</i>	<i>247,131</i>	<i>245,036</i>	<i>296,684</i>	<i>285,396</i>	<i>348,728</i>	<i>(109,650)</i>
<b>Capital Construction Fund</b>						
Revenues	633,245	730,902	2,219,543	1,680,826	2,314,238	3,225,007
Expenditures	779,357	740,049	2,067,791	1,380,982	1,503,762	3,194,007
<i>Change in Fund Balance</i>	<i>(146,112)</i>	<i>(9,147)</i>	<i>151,753</i>	<i>299,844</i>	<i>810,476</i>	<i>31,000</i>
<b>Recreation Tax Fund</b>						
Revenues	1,060,021	1,421,363	10,286,377	3,904,819	3,997,101	3,212,459
Expenditures	1,082,573	1,073,679	1,514,271	3,334,007	3,898,742	12,924,258
<i>Change in Fund Balance</i>	<i>(22,552)</i>	<i>347,684</i>	<i>8,772,107</i>	<i>570,812</i>	<i>98,360</i>	<i>(9,711,799)</i>
<b>Community Enhancement Fund</b>						
Revenues	7,470	7,470	7,300	15,556	7,500	7,500
Expenditures	-	-	-	-	-	-
<i>Change in Fund Balance</i>	<i>7,470</i>	<i>7,470</i>	<i>7,300</i>	<i>15,556</i>	<i>7,500</i>	<i>7,500</i>
<b>Sales &amp; Use Tax Fund</b>						
Revenues	5,389,846	6,946,070	7,842,580	7,952,225	-	-
Expenditures	5,252,153	6,845,157	7,842,590	7,952,225	-	-
<i>Change in Fund Balance</i>	<i>137,693</i>	<i>100,913</i>	<i>(10)</i>	<i>-</i>	<i>-</i>	<i>-</i>
<b>Bond Fund</b>						
Revenues	207,550	205,415	276,643	606,008	605,656	589,625
Expenditures	206,725	206,503	276,867	604,390	605,656	589,625
<i>Change in Fund Balance</i>	<i>825</i>	<i>(1,088)</i>	<i>(223)</i>	<i>1,618</i>	<i>-</i>	<i>-</i>
<b>TOTAL REVENUES</b>	<b>\$ 22,229,338</b>	<b>\$ 25,718,935</b>	<b>\$ 38,752,024</b>	<b>\$ 34,783,593</b>	<b>\$ 27,987,524</b>	<b>\$ 27,031,622</b>
<b>TOTAL EXPENSES/TSFRS.</b>	<b>\$ 21,186,373</b>	<b>\$ 21,547,789</b>	<b>\$ 26,100,956</b>	<b>\$ 29,924,933</b>	<b>\$ 24,485,728</b>	<b>\$ 41,786,171</b>
<b>TOTAL CHNG. IN FUND BAL.</b>	<b>\$ 1,042,965</b>	<b>\$ 4,171,146</b>	<b>\$ 12,651,068</b>	<b>\$ 4,858,660</b>	<b>\$ 3,501,797</b>	<b>\$ (14,754,549)</b>

**Town of Carbondale  
2025 Budget**



*NOTE: NOTE: 2024 projection estimates a 18% increase over 2023. Year-to-date October is tracking at 18%. 2025 Budget includes a 1% increase. The 2025 Budgeted increase is in line with what other municipal governments are anticipating in the Roaring Fork Valley.*

**Expenditure Analysis**  
**2023 and 2024 Budget vs. 2025 Budget by Department**

<b>General Fund:</b>					<b>Other Funds:</b>				
	<b>2023</b>	<b>Budget 2024</b>	<b>Proposed 2025</b>	<b>2024 Prop. +/- 2023 Budget</b>		<b>2023</b>	<b>Budget 2024</b>	<b>Proposed 2025</b>	<b>2024 Prop. +/- 2023 Budget</b>
Attorney	\$ 106,076	\$ 120,000	\$ 125,000	\$ 5,000	<b>Conservation Trust</b>	\$ 71,025	\$ 82,069	\$ 85,807	\$ 3,738
Municipal Elections	1,046	22,000	8,000	(14,000)	<b>Victims Assistance</b>	7,606	7,000	7,000	-
Board of Trustees	122,237	172,117	168,138	(3,979)	<b>Lodging Tax</b>	194,595	205,000	220,000	15,000
Town Manager	495,073	605,947	827,053	221,106	<b>Disposable Bag Fee</b>	24,214	35,000	55,375	20,375
Community Requests & ARPA	208,216	416,000	888,000	472,000	<b>1% For The Arts</b>	8,400	10,000	10,000	-
<b>Total Administration</b>	<b>932,648</b>	<b>1,336,064</b>	<b>2,016,191</b>	<b>680,127</b>	<b>Energy Efficient Building</b>	-	-	-	-
Administrative Services	707,594	841,800	847,245	5,445	<b>Total Wastewater Fund</b>	<b>2,611,926</b>	<b>2,987,770</b>	<b>3,498,010</b>	<b>510,240</b>
Finance	515,126	554,287	577,129	22,842	Wastewater	2,608,546	2,927,770	3,438,010	510,240
Sales Tax Administration	17,874	30,700	29,200	(1,500)	Storm Water	3,380	60,000	60,000	-
Information Technology	166,474	297,428	373,867	76,439	<b>Total Water Fund</b>	<b>2,463,705</b>	<b>3,416,640</b>	<b>3,773,919</b>	<b>357,279</b>
Building Operations	115,043	339,709	459,743	120,035	Total Administration	1,345,847	2,195,823	2,434,611	238,789
Communications	36,223	57,000	32,500	(24,500)	Total Capital Outlay	735,136	1,062,355	1,090,855	28,500
Affordable Housing	130,048	130,000	240,000	110,000	Total Ditch System	382,721	158,463	248,453	89,990
Municipal Court	47,769	47,291	50,129	2,838	<b>Trash Fund</b>	<b>750,188</b>	<b>767,854</b>	<b>814,181</b>	<b>46,327</b>
<b>Total Administrative Services</b>	<b>1,736,151</b>	<b>2,298,214</b>	<b>2,609,813</b>	<b>311,599</b>	<b>Carbondale Housing Fund</b>	<b>437,226</b>	<b>429,400</b>	<b>525,900</b>	<b>96,500</b>
Planning	381,428	494,462	618,221	123,759	<b>Development Dedication</b>	-	-	-	-
Building Inspection	397,981	562,573	575,716	13,142	<b>Streetscape</b>	<b>40,946</b>	<b>45,300</b>	<b>507,250</b>	<b>461,950</b>
Economic Development	52,000	70,000	70,000	-	<b>Capital Construction</b>	<b>1,380,982</b>	<b>3,056,122</b>	<b>3,194,007</b>	<b>137,885</b>
<b>Total Community Developmen</b>	<b>831,409</b>	<b>1,127,036</b>	<b>1,263,937</b>	<b>136,901</b>	<b>Total Recreation Sales &amp; Use Tax</b>	<b>3,334,007</b>	<b>7,152,485</b>	<b>12,924,258</b>	<b>5,771,773</b>
Police	2,009,067	2,382,159	2,586,729	204,570	Total Recreation Center	646,769	725,376	957,450	232,074
Ordinance Control	28,298	127,169	108,683	(18,486)	Total Swimming Pool	445,223	5,208,240	11,160,204	5,951,964
<b>Total Public Safety</b>	<b>2,037,365</b>	<b>2,509,328</b>	<b>2,695,412</b>	<b>186,084</b>	Total Recreation Facilities	2,242,015	1,218,870	806,604	(412,265)
Environmental Health	52,685	140,900	186,000	45,100	<b>Community Enhancement</b>	-	-	-	-
Motor Pool	326,177	390,943	368,319	(22,625)	<b>Sales &amp; Use Tax</b>	<b>7,952,225</b>	-	-	-
Streets	975,424	1,299,863	1,411,723	111,860	<b>Loan/Bond, Interest &amp; Reserve</b>	<b>604,390</b>	<b>605,937</b>	<b>589,625</b>	<b>(16,312)</b>
Public Works Administration	311,765	319,670	343,517	23,847					
Gateway River Park RV Park	50,540	71,865	94,865	23,000					
Gateway River Park Boat Ramp	11,808	12,000	15,000	3,000					
<b>Total Public Works</b>	<b>1,728,397</b>	<b>2,235,242</b>	<b>2,419,424</b>	<b>184,183</b>					
Recreation	504,536	573,534	621,756	48,222					
Parks & Cemeteries	647,992	703,742	760,298	56,556					
<b>Total Recreation</b>	<b>1,152,529</b>	<b>1,277,276</b>	<b>1,382,054</b>	<b>104,778</b>					
<b>Subtotal Budget</b>	<b>8,418,499</b>	<b>10,783,159</b>	<b>12,386,832</b>	<b>1,603,673</b>					
Capital Reserve Transfer	1,625,000	3,056,122	3,194,007	137,885					
<b>Total General Fund</b>	<b>\$ 10,043,499</b>	<b>\$ 13,839,281</b>	<b>\$ 15,580,839</b>	<b>\$ 1,741,558</b>					

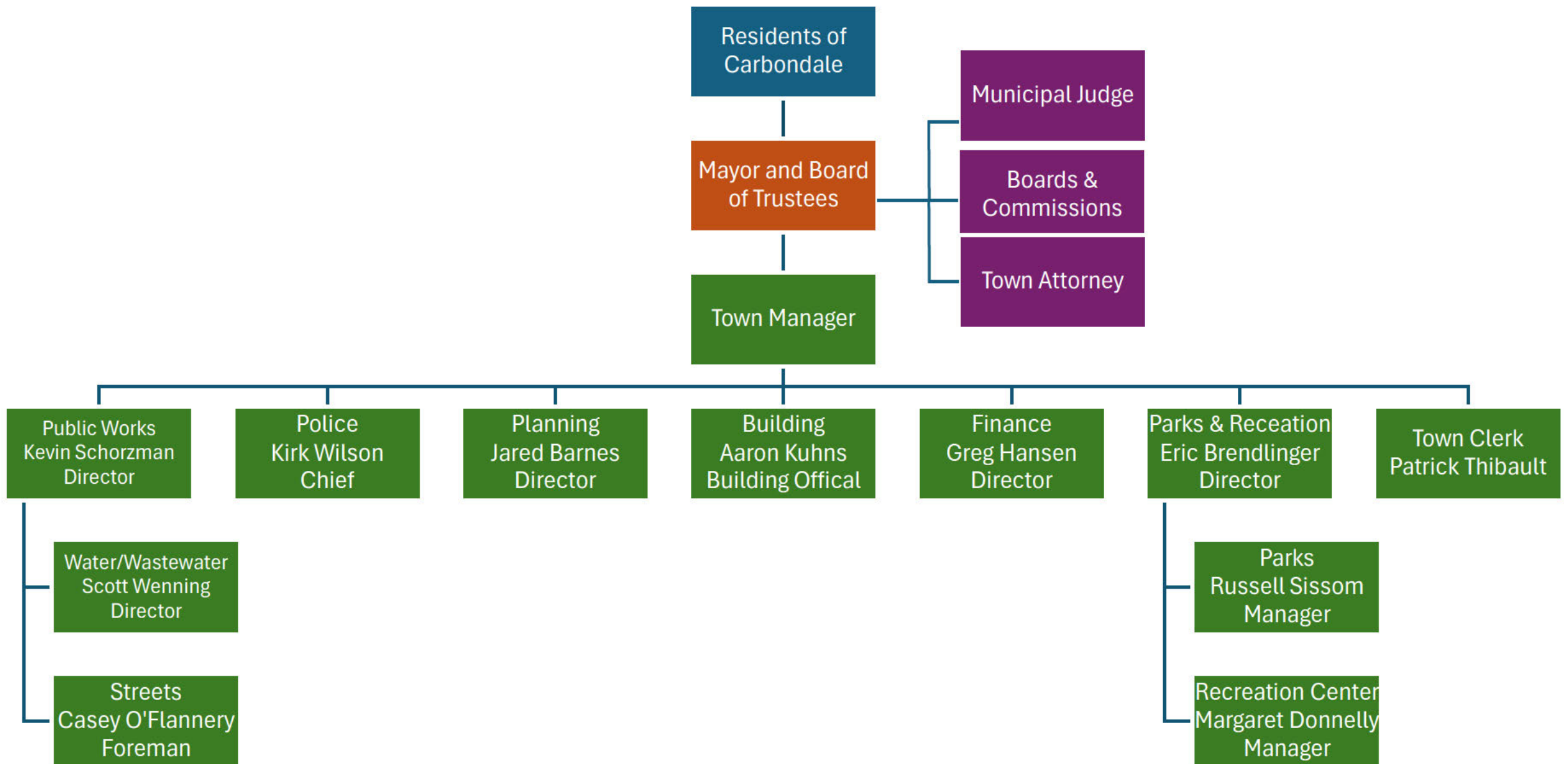


**Town of Carbondale**  
**2025 Budgeted Energy Efficiency and Environmental Expenditures**  
**Dated 12/12/24**

<b>Description</b>	<b>Department or Number</b>	<b>2025 Budget</b>
8th Street Bike/Ped Improvements ( <b>NOTE A</b> )	74-4337-7206	\$ 100,000
Town buildings assessment ( <b>NOTE A</b> )	01-4194-3575	65,000
Town Hall HVAC/ Mechanical Improvements/Electrification	74-4337-7210	250,000
Launchpad HVAC	74-4337-7210	150,000
Hendrick Ranch LED Upgrades	01-4310-3682	50,000
Recreation - Skylights	75-4500-9411	12,000
Purchase 3 Police EV Vehicles	74-4337-9440	247,335
2 F-150 Lightning EV	74-4337-9440	116,000
Yard waste	Public Works	14,000
Leaf collection	Public Works	15,000
E-waste collection	Public Works	19,000
WeCycle/Downtowner Contracts	01-4900-7300	767,000
CLEER Contract/Garfield County Energy Plan	01-4717-7200	152,000
E Board Expenses	01-4717-2400	7,000
Trash/Recycling for Town Hall	01-4717	12,000
Aquatics Center Electrification	75-4513-9430	477,000
Aquatics Center Solar	75-4513-9430	435,000
noxious weed management - parks	Parks	23,000
Community Requests - Environmental	Board of Trustees	9,000
Tree Maintenance/Purchases	01-4520-9362	16,100
 TOTAL		 <u><u>\$ 2,936,435</u></u>

**NOTE: Does not include personnel costs to accomplish the above.**

**NOTE A: The project supports Green Energy improvements.**



**TOWN OF CARBONDALE  
2025 MUNICIPAL BUDGET  
FULL-TIME PERSONNEL SCHEDULE**

<b>Department</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>
Town Manager, Including PIO/IT	3	3	2	2	2	2	3.0	4.0
Police	17	17	17	17	17	17	17	17
Finance	4	4	4	3.5	3.5	3.5	3.5	3.5
Community Development	4	4	4	4	5	5	6	7
Public Works & Streets	12	8	9	9	9	9	9.6	9.6
Sales Tax Administration	0.5	0.5	0	0.5	0.0	0.0	0.0	0.0
Building Operations	0.5	0.5	0.5	0.5	0.5	0.5	0.5	1.5
Recreation & Parks	6.5	10.5	11	11	11	11	11	11
Utilities	12	12	12	12	13.5	13.5	13.5	13.5
<b>TOTAL</b>	<b>59.5</b>	<b>59.5</b>	<b>58.5</b>	<b>59.5</b>	<b>61.5</b>	<b>61.5</b>	<b>64.0</b>	<b>67.0</b>



## **GENERAL FUND**

This fund is used to account for the revenues and expenditures associated with providing all general government type services to the public. These services include administrative, police protection, street and traffic services, community development and parks and recreation activities. These services are funded primarily through property and sales taxes, intergovernmental revenue, fines, and licenses and permits.

## 2025 Budget General Fund Revenue Analysis

**SALES AND USE TAXES:** Sales and Use Tax accounts for 78.3% of General Fund Revenue. Sales and Use Tax is now accounted for in the General Fund as of 1/1/2024. Additionally, the Town's sales tax began being State-collected beginning 1/1/2024. The 2025 Budget anticipates a 1% increase over 2024 Projection in Sales Tax.

**TAXES:** The Town of Carbondale collects 9.6% of its General Fund Revenue through property taxes, specific ownership taxes, franchise taxes, excise taxes and tobacco tax. The general operating property tax is assessed at 2.094 mills. (An additional 1.5 mills is collected and reflected in the Streetscape budget.) The Town's total levy of 3.594 constitutes approximately 5% of the average citizen's property tax bill. Franchise fees are collected and paid by local electric, gas, and cable companies for the use of Town streets and rights of way to furnish, sell and distribute goods and services to the Town and its residents.

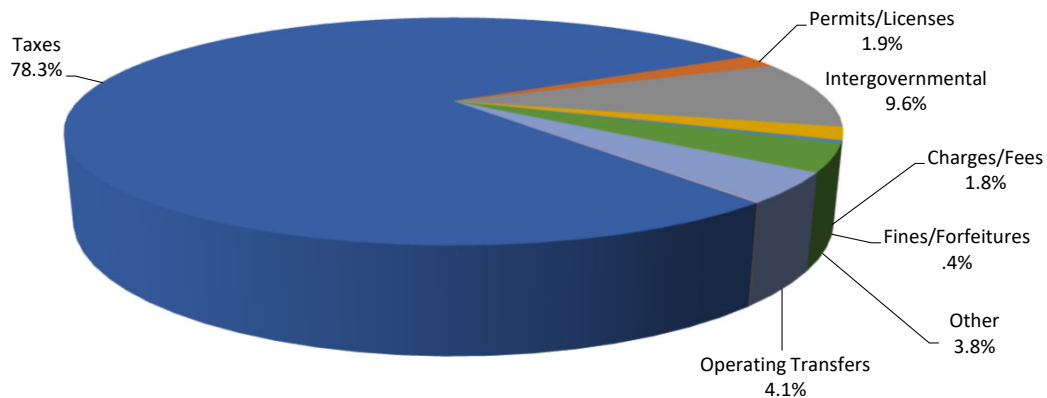
**LICENSES & PERMITS:** Licenses and permits are required for building and construction-related activities, in addition to liquor licenses and sales tax licenses for retail sales vendors.

**INTERGOVERNMENTAL:** Represents other types of taxes collected by the State and County and then shared with local governments, such as Highway User and Severance Tax/Mineral Lease Revenues, as well as a share of the County's Sales tax and a portion of the Road and Bridge mill levy.

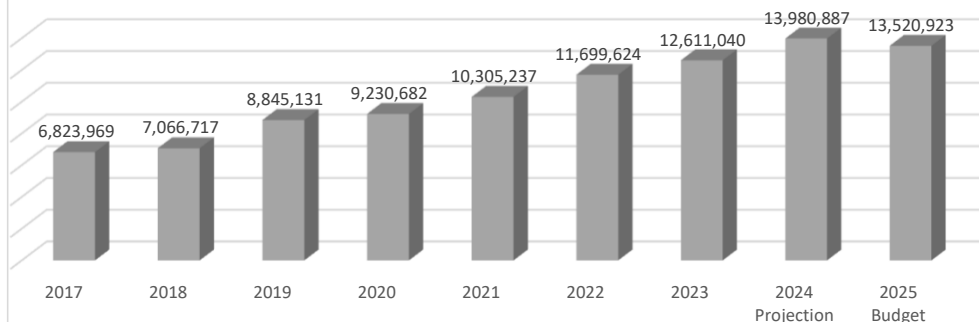
**CHARGES AND FEES:** These user fees provide revenue to operate and maintain the Town's recreation facilities, cemeteries and community development department.

**OPERATING TRANSFERS:** Represents the transfers-in from the Wastewater, Water, Trash, Recreation Sales & Use Tax, and Bag Fee Funds. These transfers in represent the estimated administrative costs associated with those funds from the General Fund.

**2025 General Fund Revenue Percentages by Category**



**General Fund Revenue 2017-2025**





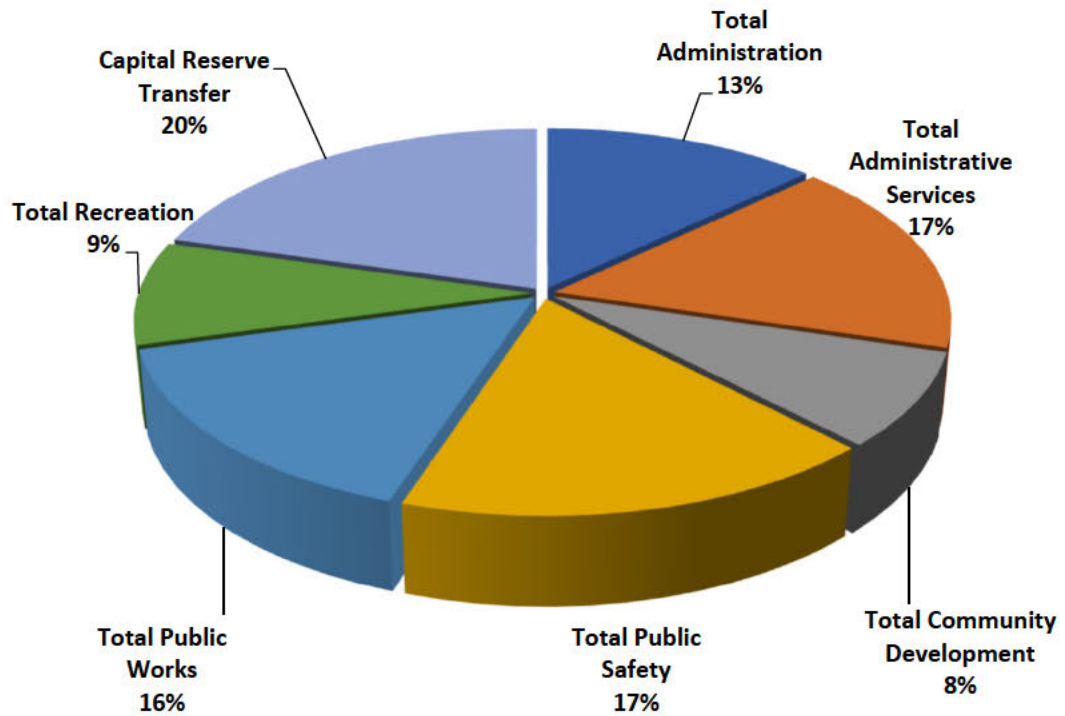
**Town of Carbondale**  
**2025 Budget Detail by Account**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024	Year-to-Date 11/30/2024	Projected	2025	2024 Bud.
			Original Budget		Year End 2024	Original Budget	vs. 2025
01-31-10	PROPERTY TAX	371,320	500,225	545,965	549,447	513,566	13,341
01-31-20	SPECIFIC OWNERSHIP TAX	24,225	24,000	21,403	28,666	28,000	4,000
01-31-30	SALES TAX REVENUE	-	6,745,852	5,855,510	8,016,509	8,096,674	1,350,822
01-31-31	USE TAX - BUILDING PERMITS	-	300,000	543,111	549,312	500,000	200,000
01-31-32	GARCO VEHICLE USE TAX REVENUE	-	450,000	566,910	670,000	700,000	250,000
01-31-60	FRANCHISE TAX	367,453	330,000	160,090	368,000	368,000	38,000
01-31-70	TOBACCO TAX	335,843	300,000	236,553	260,000	225,000	(75,000)
01-31-92	INTEREST ON DELINQUENT TAX	924	150	518	550	-	(150)
01-31-50	Excise & Sales Tax Retail Marijuana	161,197	150,000	147,133	150,000	150,000	-
	<b>TOTAL TAXES</b>	<b>1,260,963</b>	<b>8,800,227</b>	<b>8,077,195</b>	<b>10,592,485</b>	<b>10,581,240</b>	<b>1,781,013</b>
01-32-11	LIQUOR LICENSES	11,802	12,500	8,268	11,000	11,000	(1,500)
01-32-12	LIQUOR LICENSE EDUCATION	1,225	1,250	950	1,250	1,250	-
01-32-13	TOBACCO LICENSES	250	500	200	250	250	(250)
01-32-14	SALES TAX LICENSES	1,285	-	-	-	-	-
01-32-16	CONTRACTOR LICENSES	19,625	17,000	25,926	26,226	20,000	3,000
01-32-17	MEDICAL MARIJUANA LICENSING	3,250	1,000	-	1,000	1,000	-
01-32-18	MEDICAL MARIJUANA EDUCATION	750	1,500	-	750	750	(750)
01-32-23	RETAIL MARIJUANA LICENSING	13,150	20,000	11,500	15,000	20,000	-
01-32-21	BUILDING PERMIT FEES	234,883	200,000	186,286	205,000	180,000	(20,000)
01-32-27	DOG LICENSES	245	300	160	300	300	-
01-32-28	EXCAVATION PERMITS	1,895	2,000	2,645	2,600	2,000	-
01-32-29	TRASH HAULER PERMIT	-	200	-	-	-	(200)
01-32-30	STR LICENSES	1,750	20,000	15,075	20,000	20,000	-
	<b>TOTAL PERMITS AND LICENSES</b>	<b>290,110</b>	<b>276,250</b>	<b>251,010</b>	<b>283,376</b>	<b>256,550</b>	<b>(19,700)</b>
01-33-29	GRANTS	2,569	-	10,597	11,036	336,713	336,713
01-33-40	GRANTS - TREES	1,735	-	-	-	-	-
01-33-41	GRANTS - STATE OF COLORADO	96,492	49,000	204,439	204,440	252,000	203,000
01-33-51	MOTOR VEHICLE SPEC ACCESS	24,552	25,500	19,526	25,500	25,500	-
01-33-52	HIGHWAY USERS TAX	197,730	195,078	174,042	195,078	191,342	(3,736)
01-33-58	MINERAL LEASING	421,261	150,000	155,743	160,000	150,000	-
01-33-59	MINERAL SEVERANCE TAX	129,819	54,000	57,848	57,848	54,000	-
01-33-71	ROAD & BRIDGE	8,342	7,500	11,780	11,787	7,500	-
01-33-72	GARFIELD SALES TAX	284,927	275,000	212,239	285,000	285,000	10,000
	<b>TOTAL INTERGOVERNMENTAL</b>	<b>1,167,427</b>	<b>756,078</b>	<b>846,214</b>	<b>950,689</b>	<b>1,302,055</b>	<b>545,977</b>
01-34-10	CONSTRUCTION INSPECTION FEES	1,400	1,000	2,500	2,600	1,000	-
01-34-13	ZONING, VARIANCE, SUBDIV	10,975	7,500	9,565	9,820	7,500	-
01-34-14	PLAN CHECK FEES	139,067	110,000	121,833	140,000	120,000	10,000
01-34-42	AR INTEREST PENALTY	96	-	91	69	-	-
01-34-60	CEMETERY FEES	22,250	20,000	15,050	20,000	20,000	-
01-34-73	RECREATION FEES	95,761	85,000	71,575	85,000	85,000	-
01-34-75	POLICE SERVICE FEES	10,914	11,000	10,580	10,800	10,000	(1,000)
	<b>TOTAL CHARGES AND FEES</b>	<b>280,463</b>	<b>234,500</b>	<b>231,193</b>	<b>268,289</b>	<b>243,500</b>	<b>9,000</b>
01-35-10	COURT FINES	60,952	55,000	44,568	55,000	55,000	-
	<b>TOTAL FINES AND FORFEITURES</b>	<b>60,952</b>	<b>55,000</b>	<b>44,568</b>	<b>55,000</b>	<b>55,000</b>	<b>-</b>
01-36-10	INTEREST INCOME	812,345	467,065	836,499	850,000	300,000	(167,065)
01-36-12	REVOLVING INTEREST/PENALTIES	97	-	4,020	4,155	1,000	1,000
01-36-20	LEASING INCOME	11,850	15,500	14,761	15,500	15,500	-
01-36-21	TRAILER SPACE LEASE	915	-	-	-	-	-

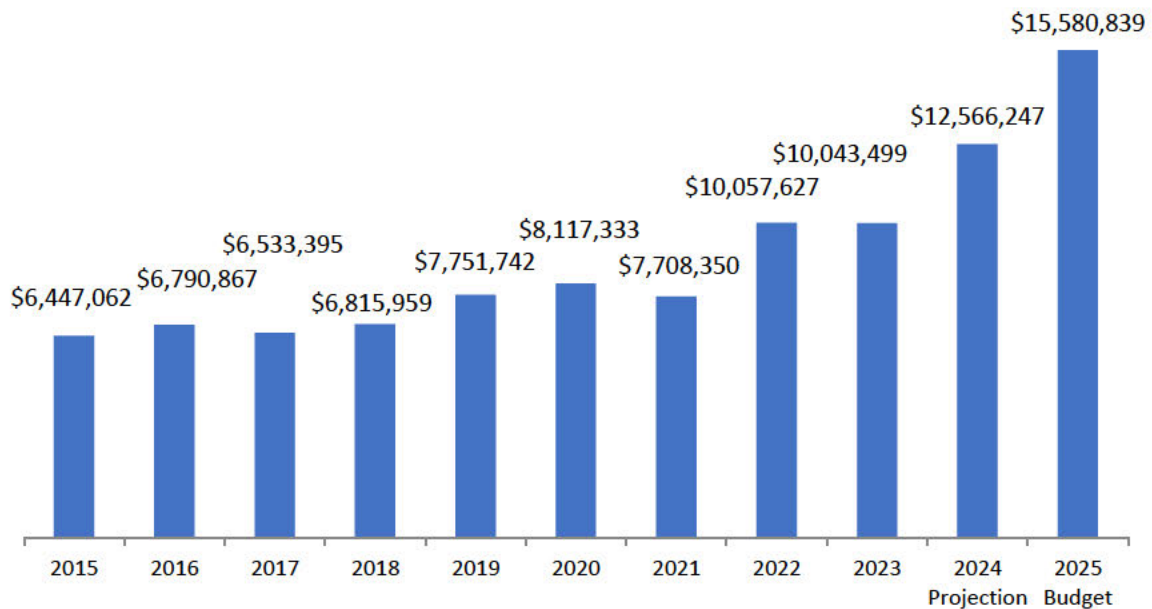
**Town of Carbondale**  
**2025 Budget Detail by Account**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024	Year-to-Date 11/30/2024	Projected Year End 2024	2025	2024 Bud.
			Original Budget			Original Budget	vs. 2025
01-36-22	RV PARK FEES	108,740	100,000	117,781	120,185	100,000	-
01-36-42	REFUND OF EXPENDITURES	103,306	50,000	117,462	150,000	50,000	-
01-36-43	DEVELOPER REIMBURSEMENT	26,101	22,000	67,037	67,102	22,000	-
01-36-51	CASH DONATIONS (TREES)	300	-	-	-	-	-
01-36-52	DONATIONS	23,941	-	9,055	9,055	-	-
01-36-53	SHOP WITH A COP DONATIONS	9,743	4,400	3,500	4,400	4,400	-
01-36-80	OTHER REVENUES	18,370	20,000	25,373	25,450	20,000	-
01-36-82	FACILITY RENTAL	1,885	-	1,420	1,500	-	-
01-36-84	PARKS/GAZEBO USER FEES	5,107	7,000	3,725	7,000	7,000	-
01-36-91	SALES TAX PENALTIES	-	2,500	1,455	1,750	-	(2,500)
01-36-92	INTEREST ON DELINQUENT TAX	-	1,000	765	1,000	-	(1,000)
	<b>TOTAL OTHER</b>	<b>1,122,700</b>	<b>689,465</b>	<b>1,202,853</b>	<b>1,257,097</b>	<b>519,900</b>	<b>(169,565)</b>
01-37-40	Sales Tax OPERATING TRANSFER	7,939,801	-	-	-	-	-
01-37-41	ADM SVC FEE - WATER	209,040	219,492	182,910	219,492	235,954	16,462
01-37-42	ADM SVC FEE - TRASH	12,190	12,556	10,463	12,556	13,498	942
01-37-45	ADM SVC FEE - WASTEWATER	208,510	218,936	182,447	218,936	235,356	16,421
01-37-43	ADM SVC FEE - BAG FUND	750	5,000	4,167	5,000	5,375	375
01-37-47	ADMIN FEE-RECREATION S&U TAX	58,135	58,135	48,446	58,986	62,495	4,360
	<b>TOTAL OPERATING TRANSFERS</b>	<b>8,428,426</b>	<b>514,118</b>	<b>428,433</b>	<b>514,970</b>	<b>552,678</b>	<b>38,560</b>
01-39-11	SALE OF FIXED ASSETS	-	10,000	58,981	58,981	10,000	-
	<b>TOTAL</b>	<b>-</b>	<b>10,000</b>	<b>58,981</b>	<b>58,981</b>	<b>10,000</b>	<b>-</b>
	<b>TOTAL REVENUE/TRANSFERS</b>	<b>12,611,040</b>	<b>11,335,639</b>	<b>11,140,447</b>	<b>13,980,887</b>	<b>13,520,923</b>	<b>2,185,285</b>
	<b>PRIOR YEAR CARRY OVER</b>	<b>12,795,649</b>	<b>14,757,641</b>	<b>15,363,190</b>	<b>15,363,190</b>	<b>16,777,830</b>	
	<b>TOTAL AVAILABLE REVENUE</b>	<b>25,406,689</b>	<b>26,093,280</b>	<b>26,503,637</b>	<b>29,344,077</b>	<b>30,298,753</b>	
	<b>LESS EXPENDITURES/TRANSFERS</b>	<b>10,043,499</b>	<b>13,877,846</b>	<b>11,820,243</b>	<b>12,566,247</b>	<b>15,580,839</b>	<b>1,702,994</b>
	<b>BALANCE DECEMBER 31</b>	<b>15,363,190</b>	<b>12,215,434</b>	<b>14,683,394</b>	<b>16,777,830</b>	<b>14,717,914</b>	

**Town of Carbondale**  
**2025 Budgeted General Fund Expenditures by Service**  
**\$15,580,839 Total**



**General Fund Expenditures 2015 - 2025**



**Town of Carbondale**  
**2025 Budget Detail by Account**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024 Original Budget	Year-to-Date 11/30/2024	Projected Year End 2024	2025 Original Budget	2024 Bud. vs. 2025
	<b>ATTORNEY</b>						
01-4012-3520	ATTORNEY FEES	94,669	95,000	78,433	78,438	100,000	5,000
01-4012-3521	ATTORNEY REIMBURSEABLE	11,408	25,000	9,638	10,000	25,000	-
	<i>TOTAL ATTORNEY</i>	<i>106,076</i>	<i>120,000</i>	<i>88,071</i>	<i>88,438</i>	<i>125,000</i>	<i>5,000</i>
	<b>ELECTIONS</b>						
01-4025-2110	ELECTION SUPPLIES	86	-	-	-		-
01-4025-3310	ADVERTISING	960	2,000	640	640	500	(1,500)
01-4025-3770	ELECTION EXPENSE	-	20,000	9,866	15,000	7,500	(12,500)
	<i>TOTAL ELECTIONS</i>	<i>1,046</i>	<i>22,000</i>	<i>10,506</i>	<i>15,640</i>	<i>8,000</i>	<i>(14,000)</i>
	<b>BOARD OF TRUSTEES</b>						
01-4111-1120	SALARIES & WAGES	82,800	91,200	82,200	82,800	94,600	3,400
01-4111-1440	FICA	6,383	6,977	6,374	6,434	7,237	260
	TOTAL PERSONNEL SERVICES	89,183	98,177	88,574	89,234	101,837	3,660
01-4111-2100	POSTAGE & OFFICE SUPPLIES	16	-	-			-
01-4111-2400	MISCELLANEOUS EXPENSE	1,058	3,500	1,368	1500	3,000	(500)
01-4111-2401	BROADCAST SERVICES	3,166	2,040	2,811	3,015	3,600	1,560
01-4111-2403	REGIONAL COLLABORATION	12,420	41,500	40,787	41,500	28,776	(12,724)
01-4111-3300	DUES AND PUBLICATIONS	11,325	7,900	8,034	8,034	10,425	2,525
01-4111-3541	OTHER PROFESSIONAL SERVICES	4,367	12,000	4,981	5,000	14,500	2,500
01-4111-3700	TRAVEL AND CONFERENCE	702	6,000	1,272	5,000	6,000	-
	TOTAL O & M	33,054	72,940	59,253	64,049	66,301	(6,639)
01-4111-9420	COMPUTER EQUIP/SOFTWARE	-	1,000	-			(1,000)
	TOTAL CAPITAL PURCHASES	-	1,000	-	-	-	(1,000)
	<i>TOTAL BOARD OF TRUSTEES</i>	<i>122,237</i>	<i>172,117</i>	<i>147,827</i>	<i>153,283</i>	<i>168,138</i>	<i>(3,979)</i>
	<b>MUNICIPAL COURT</b>						
01-4121-1110	COURT FULL TIME WAGES	12,437	7,207	8,281	8,924	8,158	951
01-4121-1430	OTHER EXPENSE (INSURANCE)	1,835	2,322	2,209	2,453	3,689	1,367
01-4121-1440	FICA	880	551	589	618	624	73
01-4121-1460	RETIREMENT	622	360	414	451	408	48
	TOTAL PERSONNEL SERVICES	15,773	10,441	11,493	12,446	12,879	2,438
01-4121-2100	POSTAGE	36	-	-			-
01-4121-3300	DUES AND SUBSCRIPTIONS	50	50	50	50	50	-
01-4121-3700	TRAVEL AND CONFERENCE	196	300	-		700	400
01-4121-3940	JURY TRIAL COSTS	-	500	-		500	-
01-4121-3942	INTERPRETER	1,566	3,000	955	1,005	3,000	-
01-4121-3980	CONTRACT LABOR	29,648	32,000	24,284	24,579	32,000	-
01-4121-3981	ALTERNATE JUDGE	500	1,000	500	500	1,000	-
	TOTAL O & M	31,996	36,850	25,790	26,134	37,250	400
	<i>TOTAL COURT</i>	<i>47,769</i>	<i>47,291</i>	<i>37,283</i>	<i>38,580</i>	<i>50,129</i>	<i>2,838</i>
	<b>TOWN MANAGER</b>						
01-4132-1110	MANAGER FULL TIME WAGES	373,423	392,651	340,491	373,953	467,386	74,735
01-4132-1120	PART TIME WAGES	1,097	20,591	-	4,600	-	(20,591)
01-4132-1210	OVERTIME WAGES	1,689	-	2,160	2,200		-
01-4132-1430	OTHER EXPENSE (INSURANCE)	57,554	72,061	74,267	77,645	141,848	69,787
01-4132-1440	FICA	24,088	31,613	22,380	28,959		(31,613)

**Town of Carbondale**  
**2025 Budget Detail by Account**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024 Original Budget	Year-to-Date 11/30/2024	Projected Year End 2024	2025 Original Budget	2024 Bud. vs. 2025
01-4132-1460	RETIREMENT	17,982	19,633	5,928	18,698	23,369	3,737
	TOTAL PERSONNEL SERVICES	475,834	536,547	445,225	506,055	632,603	96,056
01-4132-2100	POSTAGE	46	-	-			-
01-4132-2110	OFFICE SUPPLIES	90	-	-			-
01-4132-2400	MISCELLANEOUS EXPENSE	429	6,300	2,344	2,500	9,000	2,700
01-4132-2402	COMMUNITY PARTNERSHIP	-	-	-		10,000	10,000
01-4132-2410	EMPLOYEE CONTRIBUTIONS	5,929	8,000	144	6,000	8,000	-
01-4132-3300	DUES AND PUBLICATIONS	3,709	2,500	1,787	2,000	2,650	150
01-4132-3541	OTHER PROFESSIONAL SERVICES	1,030	45,000	30,527	40,000	155,000	110,000
01-4132-3630	EQUIP MAINT AND REPAIR	-	500	-		-	(500)
01-4132-3700	TRAVEL AND CONFERENCE	3,331	7,100	6,668	7,000	9,800	2,700
	TOTAL O & M	14,564	69,400	41,470	57,500	194,450	125,050
01-4132-9420	COMPUTER EQUIP/SOFTWARE	1,533	-	-			-
01-4132-9470	OFFICE EQUIPMENT	3,143	-	-			-
	TOTAL CAPITAL PURCHASES	4,676	-	-	-	-	-
	<i>TOTAL TOWN MANAGER</i>	<i>495,073</i>	<i>605,947</i>	<i>486,695</i>	<i>563,555</i>	<i>827,053</i>	<i>221,106</i>
	<b>ADMINISTRATIVE SERVICES</b>						
01-4150-1410	UNEMPLOYMENT COSTS	2,605	10,000	2,085	3,000	8,000	(2,000)
01-4150-1420	WORKER'S COMPENSATION	64,543	79,963	109,702	110,000	117,000	37,037
01-4150-1421	WORKERS COMP DEDUCTIBLE	13,113	10,000	9,439	11,138	10,000	-
01-4150-2000	Wage, Benefit, & Salary Adjustments	-	31,915	20,658	25,000	38,915	7,000
01-4150-2050	Enforcement & Education Recreational	40,000	40,000	40,000	40,000		(40,000)
01-4150-2060	TOBACCO TAX EXPENDITURES	258,000	253,000	253,000	253,000	200,000	(53,000)
01-4150-2100	POSTAGE	143	5,150	1,997	3,423	4,150	(1,000)
01-4150-2110	OFFICE SUPPLIES	2,949	8,600	8,123	13,925	8,600	-
01-4150-2400	MISCELLANEOUS EXPENSE	11,492	1,500	328	563	1,500	-
01-4150-3300	DUES AND MEMBERSHIPS	7,700	11,200	10,340	11,000	11,000	(200)
01-4150-3310	ADVERTISING	1,425	2,100	1,090	1,869	2,100	-
01-4150-3311	RECRUITING EXPENSES	21,805	20,000	17,079	29,278	27,000	7,000
01-4150-3312	DOCUMENT RECORDING FEES	500	700	2,400	4,114	2,000	1,300
01-4150-3314	DOCUMENT MANAGEMENT	1,220	2,000	6,772	7,500	3,600	1,600
01-4150-3630	EQUIP MAINT AND REPAIR	9,125	-	-			-
01-4150-3980	CONTRACT LABOR	-	10,000	-		10,000	-
01-4150-5100	MUNICIPAL INSURANCE	247,567	336,872	344,169	345,369	385,080	48,208
01-4150-5140	DEDUCTIBLE EXPENSE	11,470	5,000	1,000	1,715	5,000	-
01-4150-5310	OFFICE EQUIPMENT RENTAL	11,132	10,500	9,704	16,645	10,500	-
01-4150-5320	MERCHANT FEE	2,804	2,800	2,242	3,844	2,800	-
	TOTAL O & M	707,594	841,300	840,129	881,382	847,245	5,945
01-4150-9470	OFFICE EQUIPMENT	-	500	-			(500)
	TOTAL CAPITAL PURCHASES	-	500	-	-	-	(500)
	<i>TOTAL ADMINISTRATIVE SERVICES</i>	<i>707,594</i>	<i>841,800</i>	<i>840,129</i>	<i>881,382</i>	<i>847,245</i>	<i>5,445</i>
	<b>FINANCE</b>						
01-4151-1110	FINANCE FULL TIME WAGES	364,474	374,568	358,434	366,731	389,240	14,671
01-4151-1120	FINANCE PART TIME WAGES	1,890	-	-	-		-
01-4151-1210	OVERTIME WAGES	8,112	7,000	7,710	28,000	7,000	-
01-4151-1430	OTHER EXPENSE (INSURANCE)	59,730	71,901	53,091	63,575	66,135	(5,766)
01-4151-1440	FICA	28,133	29,190	27,852	30,197	30,312	1,122



**Town of Carbondale**  
**2025 Budget Detail by Account**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024 Original Budget	Year-to-Date 11/30/2024	Projected Year End 2024	2025 Original Budget	2024 Bud. vs. 2025
01-4151-1450	FRINGE BENEFITS	-		(160)			-
01-4151-1460	RETIREMENT	(7,131)	19,078	9,559	19,737	19,812	734
	TOTAL PERSONNEL SERVICES	455,207	501,737	456,486	508,240	512,499	10,762
01-4151-2100	POSTAGE	1,661	-	-	-	-	-
01-4151-2110	OFFICE SUPPLIES	630	-	-	-	-	-
01-4151-2400	MISCELLANEOUS EXPENSE	3,197	750	113	750	750	-
01-4151-3100	TREASURER FEE	13,824	14,000	13,104	14,000	14,500	500
01-4151-3300	DUES AND PUBLICATIONS	170	400	139	400	500	100
01-4151-3540	AUDIT EXPENSE	32,635	32,500	39,765	41,767	43,480	10,980
01-4151-3630	EQUIP MAINT AND REPAIR	-	300	-	300	300	-
01-4151-3700	TRAVEL AND CONFERENCE	65	4,000	365	4,000	4,000	-
	TOTAL O & M	52,182	51,950	53,486	61,217	63,530	11,580
01-4151-9420	COMPUTER EQUIP/SOFTWARE	6,578	100	-	100	100	-
01-4151-9470	OFFICE EQUIPMENT	1,159	500	-	500	1,000	500
	TOTAL CAPITAL PURCHASES	7,737	600	-	600	1,100	500
	<i>TOTAL FINANCE</i>	<i>515,126</i>	<i>554,287</i>	<i>509,972</i>	<i>570,057</i>	<i>577,129</i>	<i>22,842</i>
	<b>SALES TAX COLLECTION</b>						
01-4152-2290	GENERAL SUPPLIES	-	100	-	-	-	(100)
01-4152-3300	DUES AND PUBLICATIONS	-	150	-	-	200	50
01-4152-3560	SOFTWARE SERVICES	17,874	25,000	11,387	15,000	17,000	(8,000)
01-4152-3700	TRAVEL & CONFERENCE	-	250	-	-	-	(250)
01-4152-5320	MERCHANT FEE - SALES TAX	-	5,000	5,689	11,000	12,000	7,000
	TOTAL O & M	17,874	30,500	17,076	26,000	29,200	(1,300)
01-4152-9470	OFFICE EQUIPMENT	-	200	-	-	-	(200)
	TOTAL CAPITAL PURCHASES	-	200	-	-	-	(200)
	<i>TOTAL SALES TAX COLLECTION</i>	<i>17,874</i>	<i>30,700</i>	<i>17,076</i>	<i>26,000</i>	<i>29,200</i>	<i>(1,500)</i>
	<b>PLANNING &amp; ZONING</b>						
01-4191-1110	PLANNING FULL TIME WAGES	232,669	284,069	214,793	270,542	402,049	117,980
01-4191-1210	OVERTIME WAGES	733	-	2,119	2,500	2,500	2,500
01-4191-1430	OTHER EXPENSE (INSURANCE)	37,641	50,509	43,956	44,660	97,263	46,754
01-4191-1440	FICA	17,884	21,731	16,554	20,696	30,757	9,025
01-4191-1460	RETIREMENT	11,634	14,203	10,640	13,527	20,102	5,899
	TOTAL PERSONNEL SERVICES	300,560	370,512	288,062	351,926	552,671	182,159
01-4191-2100	POSTAGE	68	-	-			-
01-4191-2110	OFFICE SUPPLIES	190	-	39	100		-
01-4191-2400	MISCELLANEOUS EXPENSE	538	450	215	250	450	-
01-4191-3210	PRINTING EXPENSE	-	3,000	-		3,000	-
01-4191-3300	DUES AND PUBLICATIONS	1,492	1,500	141	1,000	1,500	-
01-4191-3310	ADVERTISING	2,405	1,000	150	250	1,000	-
01-4191-3560	SOFTWARE SERVICES	8,519	4,000	9,349	10,000	10,100	6,100
01-4191-3570	CONSULTANT FEE	2,194	7,000	300	2,000	7,000	-
01-4191-3571	DEVELOPER REIMBURSABLE	(7)	10,000	109	6,500	10,000	-
01-4191-3572	CHPC	350	37,000	1,720	1,813	2,500	(34,500)
01-4191-3573	COMPREHENSIVE PLAN	2,525	-	-			-
01-4191-3574	LAND USE CODE	-	25,000	-		25,000	-
01-4191-3575	TRANSPORTATION MASTER PLAN	55,115	30,000	24,249	25,000	-	(30,000)

**Town of Carbondale**  
**2025 Budget Detail by Account**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024	Year-to-Date 11/30/2024	Projected Year End 2024	2025	2024 Bud.
			Original Budget			Original Budget	vs. 2025
01-4191-3700	TRAVEL AND CONFERENCE	1,316	3,000	1,392	1,505	5,000	2,000
01-4191-3980	CONTRACT LABOR	-	2,000	-			(2,000)
	TOTAL O & M	74,704	123,950	37,664	48,418	65,550	(58,400)
01-4191-9420	COMPUTER EQUIP/SOFTWARE	6,164	-	-			-
	TOTAL CAPITAL PURCHASES	6,164	-	-	-	-	-
	<i>TOTAL PLANNING &amp; ZONING</i>	<i>381,428</i>	<i>494,462</i>	<i>325,726</i>	<i>400,344</i>	<i>618,221</i>	<i>123,759</i>
	<b>INFORMATION TECHNOLOGY</b>						
01-4192-1110	IT FULL TIME WAGES	7,315	21,021	18,596	20,020	23,131	2,110
01-4192-1210	OVERTIME WAGES	563	-	720	800		-
01-4192-1430	OTHER EXPENSE (INSURANCE)	2,268	14,884	6,850	13,161	8,310	(6,574)
01-4192-1440	FICA	553	1,608	1,348	1,593	1,770	161
01-4192-1460	RETIREMENT	366	1,051	930	1,041	1,157	106
	TOTAL PERSONNEL SERVICES	11,065	38,564	28,444	36,614	34,367	(4,197)
01-4192-2100	POSTAGE	75	-	-			-
01-4192-3560	SOFTWARE SERVICES	42,892	95,000	72,006	84,500	110,000	15,000
01-4192-3561	TOWN NETWORK	19,332	27,040	19,006	23,000	33,000	5,960
01-4192-3630	COMPUTER MAINTENANCE	60,155	60,000	58,081	81,000	90,000	30,000
	TOTAL O & M	122,454	182,040	149,093	188,500	233,000	50,960
01-4192-9420	COMPUTER EQUIP/SOFTWARE	32,955	90,088	69,696	80,000	80,000	(10,088)
01-4192-9421	IT HARDWARE CIP OVER \$20k	-	25,300	-	-	26,500	1,200
	TOTAL CAPITAL PURCHASES	32,955	90,088	69,696	80,000	106,500	(8,888)
	<i>TOTAL INFORMATION TECHNOLOGY</i>	<i>166,474</i>	<i>297,428</i>	<i>247,233</i>	<i>305,114</i>	<i>373,867</i>	<i>37,875</i>
	<b>BUILDING OPERATIONS</b>						
01-4194-1110	SALARIES & WAGES	24,049	27,186	24,049	25,891	31,002	3,816
01-4194-1120	PART TIME WAGES	1,992	-	-	-		-
01-4194-1210	OVERTIME WAGES	-	-	157	250		-
01-4194-1430	OTHER EXPENSE (INSURANCE)	13,309	14,884	13,700	13,961	16,620	1,736
01-4194-1440	FICA	1,796	2,080	1,664	1,981	2,372	292
01-4194-1460	RETIREMENT	1,295	1,359	1,202	1,307	1,550	191
	TOTAL PERSONNEL SERVICES	42,440	45,509	40,773	43,390	51,543	6,035
01-4194-2290	GENERAL SUPPLIES	4,030	3,200	1,860	3,190	3,200	-
01-4194-3410	UTILITIES	52,910	65,000	27,079	40,000	65,000	-
01-4194-3631	MAINTENANCE CONTRACT	777	3,000	900	1,500	3,000	-
01-4194-3575	CAPITAL NEEDS STUDY	-	65,000	-		65,000	-
01-4194-3660	BLDG MAINTENANCE EXPENSE	10,434	20,000	36,851	45,000	30,000	10,000
01-4194-3661	RESTRICTED BLDG -LAUNCHPAD	3,016	12,000	-	40,000	12,000	-
01-4194-3662	BLDG MAINTENANCE - THOMPSON	1,435	10,000	867	899	30,000	20,000
	TOTAL O & M	72,603	178,200	67,558	130,589	208,200	30,000
01-4194-9200	BUILDING IMPROVEMENTS	-	5,000	9,099	9,200	25,000	20,000
01-4194-9201	THOMPSON HOUSE CAPITAL RESTRICTED	-	100,000	-		100,000	-
01-4194-9410	EQUIPMENT	-	11,000	10,480	11,000	75,000	64,000
	TOTAL CAPITAL PURCHASES	-	116,000	19,579	20,200	200,000	84,000
	<i>TOTAL BUILDING OPERATIONS</i>	<i>115,043</i>	<i>339,709</i>	<i>127,909</i>	<i>194,178</i>	<i>459,743</i>	<i>120,035</i>

**Town of Carbondale**  
**2025 Budget Detail by Account**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024 Original Budget	Year-to-Date 11/30/2024	Projected Year End 2024	2025 Original Budget	2024 Bud. vs. 2025
	<b>MOTOR POOL</b>						
01-4195-1110	MOTOR POOL FULL TIME WAGES	88,467	92,890	82,172	88,467	100,787	7,897
01-4195-1210	OVERTIME WAGES	-	525	67	500	525	-
01-4195-1430	OTHER EXPENSE (INSURANCE)	28,140	30,511	28,102	28,228	34,091	3,580
01-4195-1440	FICA	6,366	7,146	5,914	6,806	7,750	604
01-4195-1460	RETIREMENT	4,423	4,671	4,109	4,448	5,066	395
	<b>TOTAL PERSONNEL SERVICES</b>	<b>127,397</b>	<b>135,743</b>	<b>120,364</b>	<b>128,449</b>	<b>148,219</b>	<b>12,475</b>
01-4195-2200	DRUG & ALCOHOL TESTING	1,410	1,700	1,258	1,700	1,700	-
01-4195-2250	SAFETY EQUIPMENT	252	2,000	191	2,000	2,000	-
01-4195-2290	GENERAL SUPPLIES	3,757	3,000	3,014	3,700	3,700	700
01-4195-2292	CLOTHING ALLOWANCE	105	500	274	500	500	-
01-4195-2310	ADMINISTRATION FUEL	191	500	302	350	500	-
01-4195-2311	POLICE FUEL	20,917	45,000	25,574	28,000	32,000	(13,000)
01-4195-2312	ORDINANCE FUEL	487	2,500	1,228	1,250	2,500	-
01-4195-2313	BUILDING INSPECTION FUEL	253	300	568	600	1,000	700
01-4195-2314	STREETS FUEL	28,543	30,000	17,839	26,000	30,000	-
01-4195-2315	PARKS FUEL	13,116	15,000	9,659	12,000	12,000	(3,000)
01-4195-2316	RECREATION FUEL	3,624	4,900	3,633	4,900	4,900	-
01-4195-2317	PUBLIC WORKS ADMINISTRATN FUEL	1,257	500	244	300	500	-
01-4195-2320	ADMINISTRATION MAINTENANCE	1,396	750	-	200	750	-
01-4195-2321	POLICE MAINTENANCE	21,806	35,000	24,258	35,000	35,000	-
01-4195-2322	ORDINANCE MAINTENANCE	160	500	717	734	1,500	1,000
01-4195-2323	BUILDING INSPECTION MAINTENANCE	150	500	438	450	1,000	500
01-4195-2324	STREETS MAINTENANCE	66,131	86,500	36,485	72,000	67,000	(19,500)
01-4195-2325	PARKS MAINTENANCE	11,552	9,000	4,213	5,000	6,000	(3,000)
01-4195-2326	RECREATION MAINTENANCE	9,403	4,500	1,917	2,000	4,500	-
01-4195-2327	PUBLIC WORKS MAINTENANCE	4,585	750	219	500	750	-
01-4195-2330	TOOLS AND EQUIPMENT	1,676	1,100	759	1,100	1,100	-
01-4195-3630	PARKS PORT. EQUIPMENT MAINTENANCE	289	1,200	849	1,200	1,200	-
01-4195-3631	ST. PORT. EQUIPMENT MAINTENANC	935	1,000	1,617	1,700	1,000	-
01-4195-3700	TRAINING	-	500	-	200	500	-
	<b>TOTAL O &amp; M</b>	<b>191,995</b>	<b>247,200</b>	<b>135,258</b>	<b>201,384</b>	<b>211,600</b>	<b>(35,600)</b>
01-4195-9410	TOOLS AND EQUIPMENT	1,128	4,000	3,217	3,267	4,000	-
01-4195-9411	ST. PORT. EQUIPMENT	1,688	2,000	2,165	2,400	2,000	-
01-4195-9420	COMPUTER EQUIP/SOFTWARE	3,969	2,000	2,712	3,000	2,500	500
	<b>TOTAL CAPITAL PURCHASES</b>	<b>6,785</b>	<b>8,000</b>	<b>8,094</b>	<b>8,667</b>	<b>8,500</b>	<b>500</b>
	<b>TOTAL MOTOR POOL</b>	<b>326,177</b>	<b>390,943</b>	<b>263,715</b>	<b>338,500</b>	<b>368,319</b>	<b>(22,625)</b>
	<b>POLICE</b>						
01-4210-1110	POLICE FULL TIME WAGES	1,110,142	1,336,373	1,048,616	1,266,093	1,442,872	106,499
01-4210-1120	POLICE PART TIME WAGES	743	-	-	-	-	-
01-4210-1210	OVERTIME WAGES	106,760	66,000	100,610	100,800	66,000	-
01-4210-1211	HOLIDAY OVERTIME WAGES	-	-	1,894	2,000	-	-
01-4210-1430	OTHER EXPENSE (INSURANCE)	299,703	440,065	349,462	389,111	521,622	81,557
01-4210-1440	FICA	22,033	7,514	19,618	20,008	7,514	-
01-4210-1441	MEDICARE	-	20,334	-	-	21,879	1,544
01-4210-1460	RETIREMENT	48,203	70,119	52,431	68,445	75,444	5,325
01-4210-1461	PENSION/DISABILITY	90,953	102,679	90,681	100,278	111,199	8,520
	<b>TOTAL PERSONNEL SERVICES</b>	<b>1,678,537</b>	<b>2,043,085</b>	<b>1,663,312</b>	<b>1,946,735</b>	<b>2,246,529</b>	<b>203,444</b>
01-4210-2100	POSTAGE	1,236	1,500	117	500	500	(1,000)



**Town of Carbondale**  
**2025 Budget Detail by Account**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024	Year-to-Date 11/30/2024	Projected	2025	2024 Bud.
			Original Budget		Year End 2024	Original Budget	vs. 2025
01-4210-2110	OFFICE SUPPLIES	5,100	8,000	4,070	8,000	8,000	-
01-4210-2200	DRUG AND ALCOHOL TESTING	420	500	200	500	500	-
01-4210-2290	GENERAL SUPPLIES	890	1,200	321	1,200	1,200	-
01-4210-2291	INVESTIGATION EXPENSE	11,822	10,000	7,362	10,000	12,000	2,000
01-4210-2293	REGIONAL DETOX CENTER	10,000	10,000	10,000	10,000	10,000	-
01-4210-2292	CLOTHING ALLOWANCE	16,867	20,000	7,946	20,000	20,000	-
01-4210-2400	MISCELLANEOUS EXPENSE	2,745	2,200	226	2,200	2,000	(200)
01-4210-3300	DUES AND PUBLICATIONS	573	2,000	1,201	1,500	2,000	-
01-4210-3310	ADVERTISING	300	500	124	500	500	-
01-4210-3360	PUBLIC EDUCATION	8,552	10,000	5,451	10,000	10,000	-
01-4210-3630	EQUIP MAINT AND REPAIR	840	2,500	(6,148)	2,500	2,000	(500)
01-4210-3700	TRAVEL AND CONFERENCE	51,477	50,000	26,284	50,000	50,000	-
01-4210-3702	SHOP WITH A COP	3,481	7,174	650	1,500	-	(7,174)
01-4210-3920	PRISONER BOARD	-	500	-	500	500	-
01-4210-3980	OTHER SERVICES	123,347	132,000	116,034	132,000	132,000	-
01-4210-3981	TOWING	2,988	5,000	2,128	7,000	7,000	2,000
01-4210-3990	PHYSICAL WELLNESS	-	3,000	2,536	3,000	2,000	(1,000)
01-4210-8010	STATE AND LOCAL GRANTS POLICE	69,696	49,000	96	4,000	49,000	-
	TOTAL O & M	310,336	315,074	178,598	264,900	309,200	(5,874)
01-4210-9410	POLICE EQUIPMENT	18,805	20,000	7,231	20,000	28,000	8,000
01-4210-9420	COMPUTER EQUIP/SOFTWARE	264	1,000	359	1,000	1,000	-
01-4210-9470	OFFICE EQUIPMENT	1,125	3,000	2,577	3,000	2,000	(1,000)
	TOTAL CAPITAL PURCHASES	20,194	24,000	10,167	24,000	31,000	7,000
	<i>TOTAL POLICE</i>	<i>2,009,067</i>	<i>2,382,159</i>	<i>1,852,077</i>	<i>2,235,635</i>	<i>2,586,729</i>	<i>204,570</i>
	<b>COMMUNICATIONS</b>						
01-4215-3160	GARCO Communications	14,830	17,000	14,133	15,000		(17,000)
01-4215-3450	TELEPHONE COSTS	19,568	25,000	14,106	23,000	20,000	(5,000)
01-4215-3690	MAINTENANCE RADIOS	1,223	2,000	492	500		(2,000)
01-4215-3691	TELEPHONE MAINTENANCE	-	500	15	20	500	-
	TOTAL O & M	35,620	44,500	28,745	38,520	20,500	(24,000)
01-4215-9450	RADIO EQUIPMENT	-	10,000	17,078	20,000	10,000	-
01-4215-9460	PHONE EQUIPMENT	602	2,500	164	1,000	2,000	(500)
	TOTAL CAPITAL PURCHASES	602	12,500	17,242	21,000	12,000	(500)
	<i>TOTAL COMMUNICATIONS</i>	<i>36,223</i>	<i>57,000</i>	<i>45,987</i>	<i>59,520</i>	<i>32,500</i>	<i>(24,500)</i>
	<b>BUILDING INSPECTION</b>						
01-4242-1110	BLDG FULL TIME WAGES	136,471	295,063	258,230	281,012	325,912	30,849
01-4242-1210	OVERTIME WAGES	1,372	-	53	100		-
01-4242-1430	OTHER EXPENSE (INSURANCE)	36,771	82,685	59,536	73,111	93,126	10,441
01-4242-1440	FICA	10,049	22,572	19,156	21,505	24,932	2,360
01-4242-1460	RETIREMENT	6,613	14,753	12,912	14,056	16,296	1,542
	TOTAL PERSONNEL SERVICES	191,276	415,073	349,888	389,784	460,266	45,192
01-4242-2100	POSTAGE	71	-	-			-
01-4242-2110	OFFICE SUPPLIES	2,078	-	275	350		-
01-4242-2250	SAFETY EQUIPMENT	16	600	29	50	600	-
01-4242-2251	SAFETY COMMITTEE	1,083	-	-			-
01-4242-2292	CLOTHING ALLOWANCE	-	500	-		500	-
01-4242-2400	MISCELLANEOUS EXPENSE	15	200	768	800	1,000	800

**Town of Carbondale**  
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ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024	Year-to-Date 11/30/2024	Projected	2025	2024 Bud.
			Original Budget		Year End 2024	Original Budget	vs. 2025
01-4242-3210	PRINTING	373	10,000	806	1,612	10,000	-
01-4242-3300	DUES AND MEMBERSHIPS	160	200	232	232	500	300
01-4242-3560	SOFTWARE SERVICES	4,200	36,300	2,100	6,000	18,150	(18,150)
01-4242-3570	PLAN REVIEW CONSULTANT	-	30,000	64,243	110,194	30,000	-
01-4242-3572	REBP CONSULTANT	-	7,000	10,896	11,240	7,000	-
01-4242-3700	TRAVEL AND CONFERENCE	3,542	7,500	3,978	4,000	7,500	-
01-4242-3820	CODE BOOKS	1,907	4,000	1,365	1,365	4,000	-
01-4242-3980	OTHER CONSULTANTS	193,118	50,000	2,951	3,000	35,000	(15,000)
	TOTAL O & M	206,564	146,300	87,644	138,844	114,250	(32,050)
01-4242-9470	OFFICE EQUIPMENT	141	1,200	-	-	1,200	-
	TOTAL CAPITAL PURCHASES	141	1,200	-	-	1,200	-
	<i>TOTAL BUILDING INSPECTION</i>	<i>397,981</i>	<i>562,573</i>	<i>437,532</i>	<i>528,628</i>	<i>575,716</i>	<i>13,142</i>
	<b>ORDINANCE CONTROL</b>						
01-4298-1110	ORDINANCE FULL TIME WAGES	11,509	61,765	42,880	61,765	60,475	(1,290)
01-4298-1210	OVERTIME WAGES	-	2,100	3,950	4,158	2,100	-
01-4298-1430	OTHER EXPENSE (INSURANCE)	(252)	35,875	12,573	31,721	18,642	(17,233)
01-4298-1440	FICA	162	4,886	679	5,043	4,787	(99)
01-4298-1460	RETIREMENT	575	3,193	2,144	3,296	3,129	(65)
	TOTAL PERSONNEL SERVICES	11,994	107,819	62,226	105,983	89,133	(18,686)
01-4298-2100	POSTAGE	-	300	-	-	500	200
01-4298-2110	OFFICE SUPPLIES	-	500	55	500	500	-
01-4298-2290	GENERAL SUPPLIES	144	300	89	300	300	-
01-4298-2292	CLOTHING ALLOWANCE	-	3,000	608	3,000	2,000	(1,000)
01-4298-3310	ADVERTISING	-	750	-	750	750	-
01-4298-3700	TRAINING	-	2,000	83	2,000	2,000	-
01-4298-5310	DOG POUND BOARDING	16,160	12,000	8,919	12,000	12,000	-
01-4298-5311	CAT ORDINANCE ENFORCEMENT	-	500	-	500	500	-
01-4298-8000	SPRING CLEAN-UP	-	-	1,120	1,120	-	-
	TOTAL O & M	16,304	19,350	10,874	20,170	18,550	(800)
01-4298-9410	EQUIPMENT PURCHASE	-	-	-	-	1,000	1,000
	TOTAL CAPITAL PURCHASES	-	-	-	-	1,000	1,000
	<i>TOTAL ORDINANCE CONTROL</i>	<i>28,298</i>	<i>127,169</i>	<i>73,100</i>	<i>126,153</i>	<i>108,683</i>	<i>(18,486)</i>
	<b>STREETS</b>						
01-4310-1110	STREETS FULL TIME WAGES	452,385	475,683	414,283	453,031	513,718	38,036
01-4310-1120	PART TIME WAGES	-	10,500	-	10,000	10,500	-
01-4310-1210	OVERTIME WAGES	12,794	10,500	9,304	10,000	10,500	-
01-4310-1430	OTHER EXPENSE (INSURANCE)	120,569	134,715	122,895	123,117	150,788	16,073
01-4310-1440	FICA	34,678	37,996	31,575	36,187	40,906	2,910
01-4310-1460	RETIREMENT	22,617	24,309	20,691	23,152	26,211	1,902
	TOTAL PERSONNEL SERVICES	643,043	693,703	598,747	655,486	752,623	58,920
01-4310-2111	BIKE PED TRAILS COMMISSION	2,999	2,500	50	2,500	2,500	-
01-4310-2110	OFFICE SUPPLIES	162	110	616	616	200	90
01-4310-2250	SAFETY EQUIPMENT	1,897	2,500	1,283	2,500	2,500	-
01-4310-2290	GENERAL SUPPLIES	3,164	2,500	2,443	2,500	2,500	-
01-4310-2292	CLOTHING ALLOWANCE	3,655	3,250	3,347	3,350	3,500	250
01-4310-2420	SIGN PURCHASES	7,796	12,000	12,261	12,500	12,000	-

**Town of Carbondale**  
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			Original Budget		Year End 2024	Original Budget	vs. 2025
01-4310-3300	DUES AND PUBLICATIONS	246	600	288	400	600	-
01-4310-3360	PUBLIC EDUCATION	-	250	-	-	250	-
01-4310-3410	UTILITIES	86,521	120,000	82,220	110,000	120,000	-
01-4310-3550	TREE MAINTENANCE	49,293	56,000	29,474	30,000	38,000	(18,000)
01-4310-3580	MAPS/SURVEYING	-	5,000	-	2,000	5,000	-
01-4310-3581	LANDFILL FEES	11,301	10,000	4,467	7,500	10,000	-
01-4310-3680	DOWNTOWN ENHANCEMENTS	8,578	19,000	7,058	19,000	12,000	(7,000)
01-4310-3681	SNOW REMOVAL	34,880	75,000	19,933	40,000	75,000	-
01-4310-3682	STREET LIGHT MAINTENANCE	9,713	25,000	7,626	12,500	50,000	25,000
01-4310-3683	STREET MAINTENANCE	40,694	85,000	37,814	82,000	85,000	-
01-4310-3684	SIDEWALK MAINTENANCE	2,770	50,000	3,311	12,500	50,000	-
01-4310-3685	DRAINAGE MAINTENANCE	1,070	5,000	-	2,000	5,000	-
01-4310-3686	133 R.O.W. MAINTENANCE	415	8,000	1,795	4,000	8,000	-
01-4310-3700	TRAINING	5,213	6,000	4,194	4,199	6,000	-
01-4310-3820	BOOKS	-	200	-	200	200	-
01-4310-3982	TEMP SERVICES	-	2,000	-	500	2,000	-
01-4310-5310	MISCELLANEOUS RENTAL	1,335	7,000	-	1,000	7,000	-
01-4310-7262	PUBLIC ARTS PROGRAM CPAC	21,676	23,250	19,002	20,000	23,250	-
	TOTAL O & M	293,376	520,160	237,182	371,765	520,500	340
01-4310-9200	BUILDING IMPROVEMENTS	19,308	25,000	1,581	1,601	25,000	-
01-4310-9310	133 IMPROVEMENTS	1,115	-	-	-	-	-
01-4310-9360	BIKE AND PEDESTRIAN PATHS	-	50,000	-	-	100,000	50,000
01-4310-9362	TREE PURCHASE	-	5,000	1,151	5,000	7,600	2,600
01-4310-9410	TOOLS AND EQUIPMENT	18,581	6,000	2,466	6,000	6,000	-
	TOTAL CAPITAL PURCHASES	39,004	86,000	5,198	12,601	138,600	52,600
	<b>TOTAL STREETS</b>	<b>975,424</b>	<b>1,299,863</b>	<b>841,127</b>	<b>1,039,852</b>	<b>1,411,723</b>	<b>111,860</b>
	<b>PUBLIC WORKS ADMINISTRATION</b>						
01-4318-1110	PUBLIC WORKS FULL TIME WAGES	169,533	169,013	157,526	160,965	180,949	11,936
01-4318-1210	OVERTIME WAGES	408	2,100	-	2,000	2,100	-
01-4318-1430	OTHER EXPENSE (INSURANCE)	28,899	25,811	24,859	25,323	29,113	3,302
01-4318-1440	FICA	12,875	13,090	12,040	12,467	14,003	913
01-4318-1460	RETIREMENT	8,477	8,556	7,876	8,148	9,152	597
	TOTAL PERSONNEL SERVICES	220,192	218,570	202,301	208,903	235,317	16,747
01-4318-2100	POSTAGE	6	-	175	200	-	-
01-4318-2110	OFFICE SUPPLIES	-	700	-	400	700	-
01-4318-2290	GENERAL SUPPLIES	101	1,050	-	250	1,050	-
01-4318-2400	MISCELLANEOUS EXPENSE	12	50	-	50	50	-
01-4318-2252	SAFETY COMMITTEE	885	2,300	2,752	3,000	2,400	100
01-4318-3300	DUES AND PUBLICATIONS	101	1,500	397	500	1,500	-
01-4318-3310	ADVERTISING	375	1,500	-	200	1,500	-
01-4318-3400	RENTAL PROPERTY EXPENSE	9,344	9,000	8,567	9,350	9,500	500
01-4318-3560	SOFTWARE SERVICES	-	2,500	-	1,000	7,000	4,500
01-4318-3570	CONSULTANT FEE	3,449	6,000	724	2,500	6,000	-
01-4318-3571	SURVEYING & MAPPING	1,238	2,000	3,648	3,748	2,000	-
01-4318-3572	TREE BOARD	2,451	1,000	320	1,000	1,000	-
01-4318-3630	EQUIP MAINT AND REPAIR	327	2,000	-	500	2,000	-
01-4318-3660	BLDG MAINTENANCE EXPENSE	39,654	40,000	33,882	40,000	42,000	2,000
01-4318-3700	TRAVEL AND CONFERENCE	-	1,000	-	500	1,000	-
01-4318-8000	TOWN CLEANUP	33,630	30,000	19,149	20,000	30,000	-
	TOTAL O & M	91,573	100,600	69,613	83,198	107,700	7,100

**Town of Carbondale**  
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ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024 Original Budget	Year-to-Date 11/30/2024	Projected Year End 2024	2025 Original Budget	2024 Bud. vs. 2025
01-4318-9200	BUILDING IMPROVEMENTS	-	-	2,475	2,500		-
01-4318-9470	OFFICE EQUIPMENT	-	500	-	500	500	-
	TOTAL CAPITAL PURCHASES	-	500	2,475	3,000	500	-
	<i>TOTAL PUBLIC WORKS ADMINISTRATION</i>	<i>311,765</i>	<i>319,670</i>	<i>274,390</i>	<i>295,101</i>	<i>343,517</i>	<i>23,847</i>
	<b>RECREATION</b>						
01-4500-1110	REC FULL TIME WAGES	197,468	204,832	181,936	195,078	232,646	27,814
01-4500-1120	REC PART TIME WAGES	12,611	12,000	8,786	12,000	12,000	-
01-4500-1210	OVERTIME WAGES	287	525	185	500	525	-
01-4500-1430	OTHER EXPENSE (INSURANCE)	47,043	52,581	48,661	48,693	59,031	6,450
01-4500-1440	FICA	15,652	16,628	14,150	15,880	18,756	2,128
01-4500-1460	RETIREMENT	9,757	10,268	9,060	9,779	11,659	1,391
	TOTAL PERSONNEL SERVICES	282,819	296,834	262,777	281,930	334,616	37,782
01-4500-1921	UMPIRE EXPENSE	-	-	23	50		-
01-4500-2100	POSTAGE	48	-	11	20		-
01-4500-2110	OFFICE SUPPLIES	70	-	-			-
01-4500-2240	BALLFIELD EQUIPMENT	2,593	1,500	1,309	1,500	1,500	-
01-4500-2241	TROPHIES	880	1,200	486	1,200	1,200	-
01-4500-2243	UNIFORMS	362	4,000	8,912	9,000	9,000	5,000
01-4500-2244	PROGRAM SUPPLIES	9,429	14,000	4,063	10,000	10,000	(4,000)
01-4500-2250	SAFETY EQUIPMENT	473	300	243	300	300	-
01-4500-2290	GENERAL SUPPLIES	120	300	123	300	300	-
01-4500-2292	CLOTHING ALLOWANCE	249	650	121	650	650	-
01-4500-2400	MISCELLANEOUS EXPENSE	262	300	566	600	700	400
01-4500-3210	PRINTING EXPENSE	4,818	3,000	538	3,000	3,000	-
01-4500-3300	DUES AND MEMBERSHIPS	2,549	6,000	3,260	6,000	6,000	-
01-4500-3310	ADVERTISING	4,220	7,500	6,393	7,500	7,500	-
01-4500-3350	LEAGUE & TOURNEY FEES	70	50	70	70	70	20
01-4500-3410	UTILITIES	12,009	14,500	8,351	12,000	12,000	(2,500)
01-4500-3460	TOILET RENTAL	23,543	24,000	23,476	24,000	24,000	-
01-4500-3560	SOFTWARE SERVICES	130	3,000	1,290	3,000	3,000	-
01-4500-3630	EQUIP MAINT AND REPAIR	660	1,500	1,031	1,500	1,500	-
01-4500-3650	SKATEBOARD MAINTENANCE	380	14,000	244	14,000	7,000	(7,000)
01-4500-3651	RIDING ARENA MAINTENANCE	14,929	20,500	16,905	25,000	25,000	4,500
01-4500-3652	BBALL/SOCCER FIELD MAINTENANCE	15,617	14,000	558	14,000	14,000	-
01-4500-3653	TENNIS/PICKLEBALL MAINTENANCE	606	3,500	230	3,500	3,500	-
01-4500-3654	COMMUNITY GARDEN	2,698	2,400	2,240	2,400	2,400	-
01-4500-3655	BIKE PARK MAINTENANCE	9,295	20,000	18,138	20,000	20,000	-
01-4500-3660	BLDG MAINTENANCE EXPENSE	669	500	736	736	1,500	1,000
01-4500-3700	TRAVEL AND CONFERENCE	581	2,000	2,965	3,000	2,500	500
01-4500-3980	CONTRACT LABOR	13,231	9,000	5,435	9,000	9,000	-
01-4500-3982	TEMP SERVICES	4,544	8,000	17,549	20,000	20,000	12,000
01-4500-8000	SELF FUNDED SPECIAL EVENTS	37,682	50,000	30,943	50,000	50,000	-
01-4500-8200	SENIOR PROGRAMS	1,581	4,000	410	2,000	2,000	(2,000)
01-4500-8201	SPECIAL PROGRAMS	38,250	35,000	40,500	42,000	42,520	7,520
	TOTAL O & M	202,546	264,700	197,120	286,326	280,140	15,440
01-4500-9411	RECREATION FACILITIES/EQUIPMENT	16,611	12,000	-	8,000	7,000	(5,000)
01-4500-9420	COMPUTER EQUIP/SOFTWARE	2,560	-	-			
	TOTAL CAPITAL PURCHASES	19,171	12,000	-	8,000	7,000	(5,000)



**Town of Carbondale**  
**2025 Budget Detail by Account**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024 Original Budget	Year-to-Date 11/30/2024	Projected Year End 2024	2025 Original Budget	2024 Bud. vs. 2025
	<i>TOTAL RECREATION</i>	504,536	573,534	459,897	576,256	621,756	48,222
	<b>PARKS &amp; CEMETERIES</b>						
01-4520-1110	PARKS FULL TIME WAGES	296,299	271,076	294,853	297,185	290,197	19,121
01-4520-1120	PARKS PART TIME WAGES	45,252	70,762	21,048	67,392	70,762	-
01-4520-1210	OVERTIME WAGES	6,242	5,000	3,077	3,500	5,000	-
01-4520-1430	OTHER EXPENSE (INSURANCE)	72,109	80,592	67,313	71,261	90,184	9,592
01-4520-1440	FICA	25,743	26,533	23,788	28,158	27,996	1,463
01-4520-1460	RETIREMENT	12,805	13,804	11,114	15,034	14,760	956
	<b>TOTAL PERSONNEL SERVICES</b>	458,449	467,767	421,192	482,530	498,898	31,131
01-4520-2110	OFFICE SUPPLIES	338	-	29	50		-
01-4520-2250	SAFETY EQUIPMENT	1,011	2,000	518	2,000	2,000	-
01-4520-2292	CLOTHING ALLOWANCE	1,975	2,000	430	2,000	2,000	-
01-4520-2380	SPRINKLER SYSTEM MAINTENANCE	18,673	22,000	21,620	22,000	25,000	3,000
01-4520-2440	PARK MAINTENANCE SUPPLIES	8,848	15,000	11,237	15,000	15,000	-
01-4520-2441	CEMETERY MAINT & SUPPLIES	8,253	18,000	7,556	16,000	18,000	-
01-4520-3300	DUES AND PUBLICATIONS	187	300	-	300	300	-
01-4520-3410	UTILITIES	4,383	9,000	7,433	9,000	9,000	-
01-4520-3550	TREE MAINTENANCE	6,511	32,000	24,472	32,000	32,000	-
01-4520-3560	TREE MAINTENANCE	-	-	2,400	2,400		-
01-4520-3555	TURF MANAGEMENT	3,640	8,000	2,692	8,000	8,000	-
01-4520-3560	SOFTWARE SERVICES	131	3,000	2,400	3,000	3,000	-
01-4520-3600	PARKS MAINTENANCE	11,793	15,000	17,434	20,000	20,000	5,000
01-4520-3630	PLAYGROUND EQUIPMENT MAINT.	1,664	3,000	321	3,000	5,000	2,000
01-4520-3660	BLDG MAINTENANCE EXPENSE	9,299	6,000	3,967	6,000	6,000	-
01-4520-3670	ELECTRICAL WORK	892	1,000	6,522	6,522	1,000	-
01-4520-3671	PUMP MAINTENANCE	-	4,000	5,012	5,012	5,000	1,000
01-4520-3684	TRAILS MAINTENANCE	11,773	15,000	11,163	20,000	25,000	10,000
01-4520-3686	TREE REPLACEMENT	2,000	5,500	737	5,500	5,500	-
01-4520-3687	HIGHWAY 133 MAINTENANCE	931	2,600	396	2,600	2,600	-
01-4520-3685	LANDSCAPING	280	4,000	287	4,000	4,000	-
01-4520-3810	TRAINING	752	3,000	475	3,000	3,000	-
01-4520-3982	TEMP SERVICES	16,338	40,000	29,239	40,000	40,000	-
01-4520-5330	RENTALS	-	575	-	1,000	1,000	425
	<b>TOTAL O &amp; M</b>	109,670	210,975	156,341	228,384	232,400	21,425
01-4520-9360	PARK IMPROVEMENTS/EQUIPMENT	42,000	-	748	25,000		-
01-4520-9361	PLAYGROUND EQUIPMENT	-	8,000	5,064	6,000	12,000	4,000
01-4520-9362	TREE PURCHASE	1,039	5,000	320	5,000	5,000	-
01-4520-9370	CEMETERY IMPROVEMENT/MAINTENAN	17,730	6,000	800	6,000	6,000	-
01-4520-9410	TOOLS AND EQUIPMENT	18,904	6,000	9,451	9,500	6,000	-
01-4520-9420	COMPUTER EQUIP/SOFTWARE	201	-	-			-
	<b>TOTAL CAPITAL PURCHASES</b>	79,873	25,000	16,383	51,500	29,000	4,000
	<i>TOTAL PARKS &amp; CEMETERIES</i>	647,992	703,742	593,916	762,414	760,298	56,556
	<b>GATEWAY RIVER PARK</b>						
01-4525-2290	RV PARK GENERAL SUPPLIES	1,256	1,500	378	1,500	1,500	-
01-4525-2110	RV PARK OFFICE SUPPLIES	-	600	91	600	600	-
01-4525-2250	RV PARK SAFETY EQUIPMENT	95	165	-	165	165	-
01-4525-2440	RV PARK MAINTENANCE SUPPLIES	1,189	700	191	700	700	-
01-4525-3310	RV PARK ADVERTISING	5,328	5,500	4,757	5,500	5,500	-
01-4525-3410	RV PARK UTILITIES	19,028	18,400	15,376	18,400	18,400	-

**Town of Carbondale**  
**2025 Budget Detail by Account**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024	Year-to-Date 11/30/2024	Projected	2025	2024 Bud.
			Original Budget		Year End 2024	Original Budget	vs. 2025
01-4525-3600	RV PARK MAINTENANCE	3,670	5,000	3,031	5,000	5,000	-
01-4525-3660	RV PARK BLDG MAINTENANCE EXP	1,989	3,000	3,054	3,054	3,000	-
01-4525-3685	RV PARK LANDSCAPING	47	1,000	86	1,000	1,000	-
01-4525-3980	RV PARK CONTRACT LABOR	3,480	4,000	3,819	4,000	4,000	-
01-4525-3982	RV PARK TEMP SERVICES	225	2,000	2,488	3,000		(2,000)
	TOTAL O & M	36,307	41,865	33,271	42,919	39,865	(2,000)
01-4525-9360	RV PARK IMPROVEMENTS/EQUIPMENT	14,233	30,000	19,320	25,000	55,000	25,000
	TOTAL CAPITAL PURCHASES	14,233	30,000	19,320	25,000	55,000	25,000
	<i>TOTAL RV PARK</i>	<i>50,540</i>	<i>71,865</i>	<i>52,591</i>	<i>67,919</i>	<i>94,865</i>	<i>23,000</i>
	<b>GATEWAY RIVER PARK BOAT RAMP</b>						
01-4526-3410	BOAT RAMP UTILITIES	8,956	5,000	9,988	10,094	8,000	3,000
01-4526-3600	BOAT RAMP MAINTENANCE	2,738	4,000	-	4,000	4,000	-
	TOTAL O & M	11,694	9,000	9,988	14,094	12,000	3,000
01-4526-9360	BOAT RAMP IMPROVEMENTS/EQUIP	114	3,000	240	3,000	3,000	-
	TOTAL CAPITAL PURCHASES	114	3,000	240	3,000	3,000	-
	<i>TOTAL BOAT RAMP</i>	<i>11,808</i>	<i>12,000</i>	<i>10,227</i>	<i>17,094</i>	<i>15,000</i>	<i>3,000</i>
	<b>CARBONDALE AFFORDABLE HOUSING</b>						
01-4634-2500	REGIONAL HOUSING ADMINISTRATION	30,048	30,000	30,000	30,000	40,000	10,000
01-4634-9000	AFFORDABLE HOUSING ACQUISITION	100,000	100,000	100,000	100,000	200,000	100,000
	TOTAL O & M	130,048	130,000	130,000	130,000	240,000	110,000
	<i>TOTAL AFFORDABLE/ATTAINABLE HOUSING</i>	<i>130,048</i>	<i>130,000</i>	<i>130,000</i>	<i>130,000</i>	<i>240,000</i>	<i>110,000</i>
	<b>ECONOMIC DEVELOPMENT</b>						
01-4652-3571	BUSINESS DEVELOPMENT	40,000	55,000	40,000	40,000	40,000	(15,000)
01-4652-3704	ECONOMIC DEVELOPMENT FUNDING	12,000	15,000	30,000	30,000	30,000	15,000
	TOTAL O & M	52,000	70,000	70,000	70,000	70,000	-
	<i>TOTAL ECONOMIC DEVELOPMENT</i>	<i>52,000</i>	<i>70,000</i>	<i>70,000</i>	<i>70,000</i>	<i>70,000</i>	<i>-</i>
	<b>ENVIRONMENTAL HEALTH</b>						
01-4717-2400	ENVIRONMENTAL BOARD EXPENSE/DD	5,990	6,000	5,861	6,000	7,000	1,000
01-4717-3530	TRASH COLLECTION	2,193	3,200	2,010	2,050	7,000	3,800
01-4717-3540	FIRE MITIGATION	6,600	6,700	9,600	9,700	15,000	8,300
01-4717-3980	RECYCLING OPERATIONS	2,902	5,000	2,703	2,750	5,000	-
01-4717-7200	ENERGY PLAN	35,000	120,000	40,000	40,000	152,000	32,000
	TOTAL O & M	52,685	140,900	60,174	60,500	186,000	45,100
	<i>TOTAL ENVIRONMENTAL HEALTH</i>	<i>52,685</i>	<i>140,900</i>	<i>60,174</i>	<i>60,500</i>	<i>186,000</i>	<i>45,100</i>
	<b>COMMUNITY AFFAIRS</b>						
01-4900-1120	NEWCOMER RESPONSE SALARIES	-	-	15,731	15,731	-	-
01-4900-1440	NEWCOMER RESPONSE FICA	-	-	1,240	1,240	-	-
01-4900-1450	NEWCOMER RESPONSE FRINGE BENEF	-	-	160	160	-	-
	TOTAL PERSONNEL	-	-	17,131	17,131	-	-
01-4900-7300	TRANSPORTATION ISSUES	104,377	310,000	450,669	455,669	767,000	457,000
01-4900-7201	COMMUNITY REQUESTS	97,750	106,000	106,002	106,002	121,000	15,000

Town of Carbondale  
2025 Budget Detail by Account

ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024	Year-to-Date 11/30/2024	Projected Year End 2024	2025	2024 Bud.
			Original Budget			Original Budget	vs. 2025
01-4900-7202	NEWCOMERS RESPONSE	6,089	-	187,160	187,180	-	-
	TOTAL O & M	208,216	416,000	743,831	748,851	888,000	472,000
	<i>TOTAL COMMUNITY AFFAIRS</i>	<i>208,216</i>	<i>416,000</i>	<i>760,962</i>	<i>765,982</i>	<i>888,000</i>	<i>472,000</i>
	<b>GENERAL RESERVE</b>						
01-4910-2500	TRANSFER TO CAPITAL CONSTRUCTI	1,625,000	3,056,122	3,056,122	2,256,122	3,194,007	137,885
	TOTAL O & M	1,625,000	3,056,122	3,056,122	2,256,122	3,194,007	137,885
	<i>TOTAL CAP. CONSTR. TSFR.</i>	<i>1,625,000</i>	<i>3,056,122</i>	<i>3,056,122</i>	<i>2,256,122</i>	<i>3,194,007</i>	<i>137,885</i>
	<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>10,043,499</b>	<b>13,877,846</b>	<b>11,820,243</b>	<b>12,566,247</b>	<b>15,580,839</b>	<b>1,702,994</b>



## CONSERVATION TRUST FUND

This fund is used to account for the funds received from the State of Colorado Lottery distribution for use in the acquisition, development and maintenance of new conservation and recreation sites pursuant to Colorado Revised Statutes.



**Town of Carbondale**  
**2025 Budget Detail by Account**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024 Original Budget	Year-to-Date 11/30/2024	Projected Year End 2024	2025 Original Budget	2024 Bud. vs. 2025
	<b>CONSERVATION TRUST FUND</b>						
	REVENUE						
10-33-58	INTERGOVERNMENTAL REVENUE	91,580	80,000	60,966	90,000	90,000	10,000
10-36-10	INTEREST INCOME	2,745	2,300	2,504	3,000	2,500	200
	<b>TOTAL REVENUE/TRANSFERS</b>	<b>94,324</b>	<b>82,300</b>	<b>63,470</b>	<b>93,000</b>	<b>92,500</b>	<b>10,200</b>
	<b>PRIOR YEAR CARRY OVER</b>	<b>169,112</b>	<b>181,811</b>	<b>192,411</b>	<b>192,411</b>	<b>216,279</b>	
	<b>TOTAL AVAILABLE REVENUE</b>	<b>263,436</b>	<b>264,111</b>	<b>255,880</b>	<b>285,411</b>	<b>308,779</b>	
	<b>LESS EXPENDITURES/TRANSFERS</b>	<b>71,025</b>	<b>82,069</b>	<b>58,026</b>	<b>69,132</b>	<b>85,807</b>	<b>3,738</b>
	<b>BALANCE DECEMBER 31</b>	<b>192,411</b>	<b>182,042</b>	<b>197,855</b>	<b>216,279</b>	<b>222,972</b>	
	EXPENDITURES						
10-4800-1110	PARKS FULL TIME WAGES	37,707	39,592	35,024	37,707	42,010	2,418
10-4800-1120	PARKS PART TIME WAGES	-	10,000	-	6,739	10,000	-
10-4800-1210	OVERTIME WAGES	381	630	-	600	630	-
10-4800-1430	OTHER EXPENSE (INSURANCE)	7,473	8,353	7,722	7,886	9,368	1,015
10-4800-1440	FICA	2,926	3,842	2,692	3,446	4,027	185
10-4800-1460	RETIREMENT	1,885	2,011	1,751	1,915	2,132	121
	TOTAL PERSONNEL SERVICES	50,371	64,429	47,188	58,294	68,167	3,738
10-4800-3600	PARKS MAINTENANCE	-	5,000	-		5,000	-
10-4800-3601	Trash Maintenance	8,601	4,000	-		4,000	-
10-4800-3982	TEMP SERVICES	12,053	8,640	10,838	10,838	8,640	-
	TOTAL O & M	20,654	17,640	10,838	10,838	17,640	-
	TOTAL CAPITAL PURCHASES	-	-	-	-	-	-
	<b>TOTAL CONSERVATION TRUST</b>	<b>71,025</b>	<b>82,069</b>	<b>58,026</b>	<b>69,132</b>	<b>85,807</b>	<b>3,738</b>



## **VICTIMS ASSISTANCE FUND**

This fund is used to account for a surcharge assessed upon traffic tickets and fines. The funds are required to be used for assistance to victims of crime, crime prevention services and programs, and specific training programs.

Town of Carbondale  
2025 Budget Detail by Account

ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024 Original Budget	Year-to-Date 11/30/2024	Projected Year End 2024	2025 Original Budget	2024 Bud. vs. 2025
	VICTIMS ASSISTANCE FUND						
	REVENUE						
12-35-12	FINES SURCHARGE	16,011	14,500	10,137	16,000	16,000	1,500
	<b>TOTAL REVENUE/TRANSFERS</b>	<b>16,011</b>	<b>14,500</b>	<b>10,137</b>	<b>16,000</b>	<b>16,000</b>	<b>1,500</b>
	<b>PRIOR YEAR CARRY OVER</b>	<b>4,712</b>	<b>12,212</b>	<b>13,117</b>	<b>13,117</b>	<b>23,617</b>	
	<b>TOTAL AVAILABLE REVENUE</b>	<b>20,723</b>	<b>26,712</b>	<b>23,254</b>	<b>29,117</b>	<b>39,617</b>	
	<b>LESS EXPENDITURES/TRANSFERS</b>	<b>7,606</b>	<b>7,000</b>	<b>5,425</b>	<b>5,500</b>	<b>7,000</b>	<b>-</b>
	<b>BALANCE DECEMBER 31</b>	<b>13,117</b>	<b>19,712</b>	<b>17,829</b>	<b>23,617</b>	<b>32,617</b>	
	EXPENDITURES						
12-4210-3360	VICTIM'S ASSISTANCE	5,000	5,000	5,000	5,000	5,000	-
12-4210-3700	POLICE TRAINING	2,606	2,000	425	500	2,000	-
	TOTAL O & M	7,606	7,000	5,425	5,500	7,000	-
	<b>TOTAL FUND EXPENDITURES</b>	<b>7,606</b>	<b>7,000</b>	<b>5,425</b>	<b>5,500</b>	<b>7,000</b>	<b>-</b>



## **LODGING TAX FUND**

This fund accounts for a 2% tax on gross rents for lodging to be used for promotion, development and marketing of tourism in the Town of Carbondale.

Town of Carbondale  
2025 Budget Detail by Account

ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024 Original Budget	Year-to-Date 11/30/2024	Projected Year End 2024	2025 Original Budget	2024 Bud. vs. 2025
	LODGING TAX FUND						
	REVENUE						
14-31-34	LODGING TAX	194,595	205,000	157,716	205,000	205,000	-
	<b>TOTAL REVENUE/TRANSFERS</b>	<b>194,595</b>	<b>205,000</b>	<b>157,716</b>	<b>205,000</b>	<b>205,000</b>	<b>-</b>
	<b>PRIOR YEAR CARRY OVER</b>	<b>15,462</b>	<b>15,462</b>	<b>15,462</b>	<b>15,462</b>	<b>15,462</b>	
	<b>TOTAL AVAILABLE REVENUE</b>	<b>210,057</b>	<b>220,462</b>	<b>173,178</b>	<b>220,462</b>	<b>220,462</b>	
	<b>LESS EXPENDITURES/TRANSFERS</b>	<b>194,595</b>	<b>205,000</b>	<b>172,082</b>	<b>205,000</b>	<b>220,000</b>	<b>15,000</b>
	<b>BALANCE DECEMBER 31</b>	<b>15,462</b>	<b>15,462</b>	<b>1,096</b>	<b>15,462</b>	<b>462</b>	
	EXPENDITURES						
14-4800-7000	CHAMBER OF COMMERCE	194,595	205,000	172,082	205,000	220,000	15,000
	TOTAL O & M	194,595	205,000	172,082	205,000	220,000	15,000
	<b>TOTAL FUND EXPENDITURES</b>	<b>194,595</b>	<b>205,000</b>	<b>172,082</b>	<b>205,000</b>	<b>220,000</b>	<b>15,000</b>



## **DISPOSABLE BAG FEE FUND**

This fund accounts for resources which are collected through the sale of paper bags by the grocer and used to create public education programs to raise awareness about waste reduction and recycling, provide reusable bags to citizens, fund community cleanup events and maintain a public website focusing on waste reduction efforts.

Town of Carbondale  
2025 Budget Detail by Account

ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024	Year-to-Date 11/30/2024	Projected Year End 2024	2025	2024 Bud.
			Original Budget			Original Budget	vs. 2025
	<b>DISPOSABLE BAG FEE FUND</b>						
	REVENUE						
15-36-91	DISP. BAG FEE PENALTY	11	-	49	50	-	
15-36-92	DISP BAG FEE INTEREST	9	-	8	10	-	
15-34-61	DISPOSABLE BAG FEE	70,339	35,000	31,570	35,000	35,000	-
	<b>TOTAL REVENUE/TRANSFERS</b>	<b>70,359</b>	<b>35,000</b>	<b>31,627</b>	<b>35,060</b>	<b>35,000</b>	<b>-</b>
	<b>PRIOR YEAR CARRY OVER</b>	<b>34,140</b>	<b>65,763</b>	<b>80,285</b>	<b>80,285</b>	<b>90,345</b>	
	<b>TOTAL AVAILABLE REVENUE</b>	<b>104,499</b>	<b>100,763</b>	<b>111,912</b>	<b>115,345</b>	<b>125,345</b>	
	<b>LESS EXPENDITURES/TRANSFERS</b>	<b>24,214</b>	<b>35,000</b>	<b>21,883</b>	<b>25,000</b>	<b>55,375</b>	<b>20,375</b>
	<b>BALANCE DECEMBER 31</b>	<b>80,285</b>	<b>65,763</b>	<b>90,029</b>	<b>90,345</b>	<b>69,970</b>	
	EXPENDITURES						
15-4800-7500	ADMINISTRATION FEE	750	5,000	4,167	5,000	5,375	375
15-4800-2400	MISCELLANEOUS EXPENSE	23,464	30,000	17,716	20,000	50,000	20,000
	TOTAL O & M	24,214	35,000	21,883	25,000	55,375	20,375
	<b>TOTAL FUND EXPENDITURES</b>	<b>24,214</b>	<b>35,000</b>	<b>21,883</b>	<b>25,000</b>	<b>55,375</b>	<b>20,375</b>





## **1% FOR THE ARTS FUND**

This fund represents an allocation of funds for art in the construction of certain Town capital improvements projects. Revenues in this fund are derived from a 25% commission on Art sales and donations.

Town of Carbondale  
2025 Budget Detail by Account

ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024 Original Budget	Year-to-Date 11/30/2024	Projected Year End 2024	2025 Original Budget	2024 Bud. vs. 2025
	1% FOR THE ARTS FUND						
	REVENUE						
16-36-20	TRANSFER IN	-	81,000	-	-		(81,000)
16-36-52	DONATIONS	15,725	2,000	6,000	10,000	2,000	-
	<b>TOTAL REVENUE/TRANSFERS</b>	<b>15,725</b>	<b>83,000</b>	<b>6,000</b>	<b>10,000</b>	<b>2,000</b>	<b>(81,000)</b>
	<b>PRIOR YEAR CARRY OVER</b>	<b>24,278</b>	<b>29,003</b>	<b>31,603</b>	<b>31,603</b>	<b>35,603</b>	
	<b>TOTAL AVAILABLE REVENUE</b>	<b>40,003</b>	<b>112,003</b>	<b>37,603</b>	<b>41,603</b>	<b>37,603</b>	
	<b>LESS EXPENDITURES/TRANSFERS</b>	<b>8,400</b>	<b>10,000</b>	<b>5,068</b>	<b>6,000</b>	<b>10,000</b>	<b>-</b>
	<b>BALANCE DECEMBER 31</b>	<b>31,603</b>	<b>102,003</b>	<b>32,535</b>	<b>35,603</b>	<b>27,603</b>	
	EXPENDITURES						
16-4800-2400	MISCELLANEOUS EXPENSE	8,400	10,000	5,068	6,000	10,000	-
	TOTAL O & M	8,400	10,000	5,068	6,000	10,000	-
	TOTAL CAPITAL PURCHASES	-	-	-	-	-	-
	<b>TOTAL FUND EXPENDITURES</b>	<b>8,400</b>	<b>10,000</b>	<b>5,068</b>	<b>6,000</b>	<b>10,000</b>	<b>-</b>



## **ENERGY EFFICIENT BUILDING CODE FUND**

This fund, established in 2007 by Ordinance #12, Series of 2007, accounts for revenue and expenditures relating to the implementation of environmentally friendly construction methods and renewable energy technologies in the construction of residential units with efficient building practices including energy compliance for Chapter 15.09 of the International Energy Conservation Code. The funds generated will be used to assist existing structures or new projects to achieve improved energy efficiency or renewable power generation.

Town of Carbondale  
2025 Budget Detail by Account

ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024 Original Budget	Year-to-Date 11/30/2024	Projected Year End 2024	2025 Original Budget	2024 Bud. vs. 2025
	ENERGY EFFICIENT BLDG FUND						
	REVENUE						
18-32-21	BUILDING PERMIT FEES	31,826	25,000	15,648	16,000	25,000	-
	<b>TOTAL REVENUE/TRANSFERS</b>	<b>31,826</b>	<b>25,000</b>	<b>15,648</b>	<b>16,000</b>	<b>25,000</b>	<b>-</b>
	<b>PRIOR YEAR CARRY OVER</b>	<b>46,217</b>	<b>76,543</b>	<b>78,043</b>	<b>78,043</b>	<b>94,043</b>	
	<b>TOTAL AVAILABLE REVENUE</b>	<b>78,043</b>	<b>101,543</b>	<b>93,691</b>	<b>94,043</b>	<b>119,043</b>	
	<b>LESS EXPENDITURES/TRANSFERS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>BALANCE DECEMBER 31</b>	<b>78,043</b>	<b>101,543</b>	<b>93,691</b>	<b>94,043</b>	<b>119,043</b>	
	EXPENDITURES						
	TOTAL O & M	-	-	-	-	-	-
	<b>TOTAL FUND EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>



## **WASTEWATER FUND**

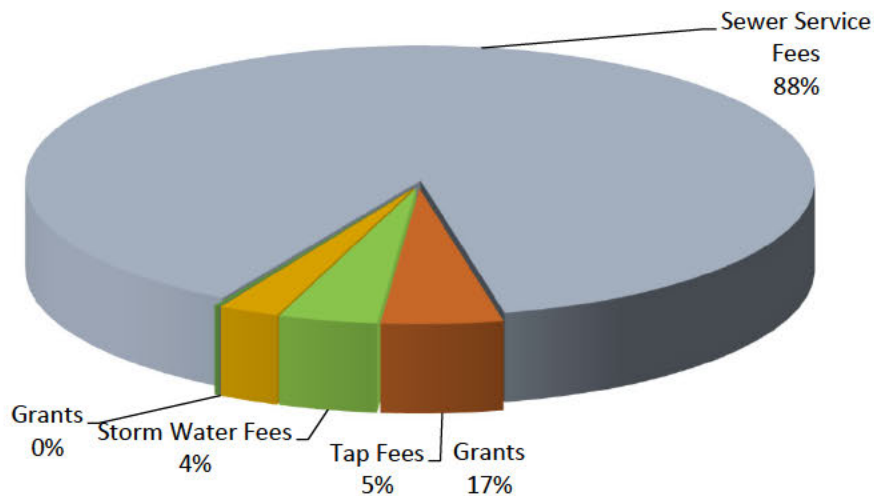
This fund accounts for the activities related to the sewage treatment facilities and sewage transmission lines. These services are funded through user charges.

## Town of Carbondale 2025 Municipal Budget

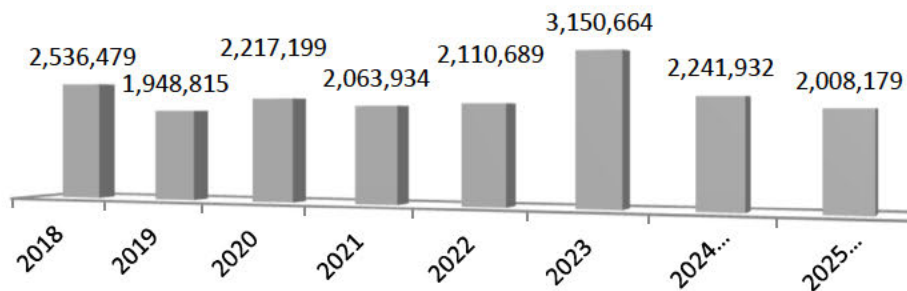
**Wastewater Service Fees:** Monthly fees charged for all customers utilizing the Town's wastewater system include a monthly base fee and a charge based on water usage per one thousand gallons or fraction thereof. There is a 5% increase in the base fee and rates for 2025. Wastewater use will be billed according to readings taken from the water meter.

**Tap Fees:** Tap fees or system improvement fees are charged for the privilege of tapping onto the Town's wastewater system. These fees are calculated in accordance with a fee table outlining the specific categories of use.

### Wastewater Fund Revenue 2025



### Wastewater Fund Revenue 2018-2025



Town of Carbondale  
2025 Budget Detail by Account

ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024	Year-to-Date 11/30/2024	Projected Year End 2024	2025	2024 Bud.
			Original Budget			Original Budget	vs. 2025
	<b>WASTEWATER FUND</b>						
	REVENUE						
31-33-39	GRANTS/ARPA	889,954	-	-			-
31-34-41	SEWER SERVICE FEES	1,632,233	1,688,000	1,608,111	1,748,590	1,772,400	84,400
31-34-43	TAP FEES	299,016	100,000	131,625	131,361	100,000	-
31-34-45	STORM WATER FEE	64,711	73,125	74,619	81,279	81,279	8,154
31-36-10	INTEREST ON INVESTMENTS	259,524	50,000	225,896	273,859	50,000	-
31-36-42	REFUND OF EXPENDITURES	576	2,000	2,693	2,743	2,000	-
31-36-80	OTHER REVENUES	4,650	2,500	4,000	4,100	2,500	-
	<b>TOTAL REVENUE/TRANSFERS</b>	<b>3,150,664</b>	<b>1,915,625</b>	<b>2,046,945</b>	<b>2,241,932</b>	<b>2,008,179</b>	<b>92,554</b>
	<b>PRIOR YEAR CARRY OVER</b>	<b>5,957,384</b>	<b>6,455,661</b>	<b>6,496,122</b>	<b>6,496,122</b>	<b>6,413,833</b>	
	<b>TOTAL AVAILABLE REVENUE</b>	<b>9,108,048</b>	<b>8,371,286</b>	<b>8,543,067</b>	<b>8,738,053</b>	<b>8,422,012</b>	
	<b>LESS EXPENDITURES/TRANSFERS</b>	<b>2,611,926</b>	<b>2,987,770</b>	<b>1,855,700</b>	<b>2,324,220</b>	<b>3,498,010</b>	<b>510,240</b>
	<b>BALANCE DECEMBER 31</b>	<b>6,496,122</b>	<b>5,383,516</b>	<b>6,687,366</b>	<b>6,413,833</b>	<b>4,924,002</b>	

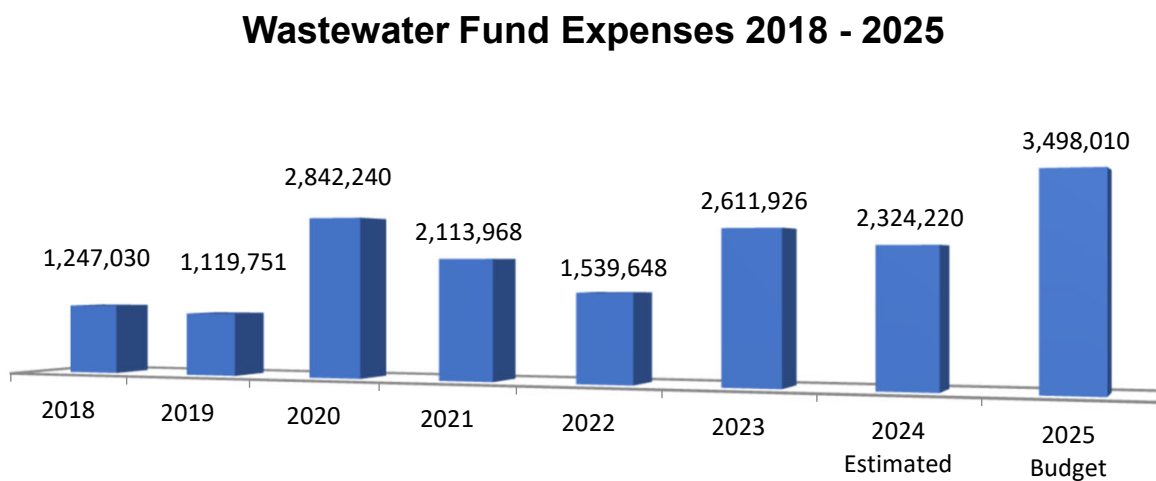
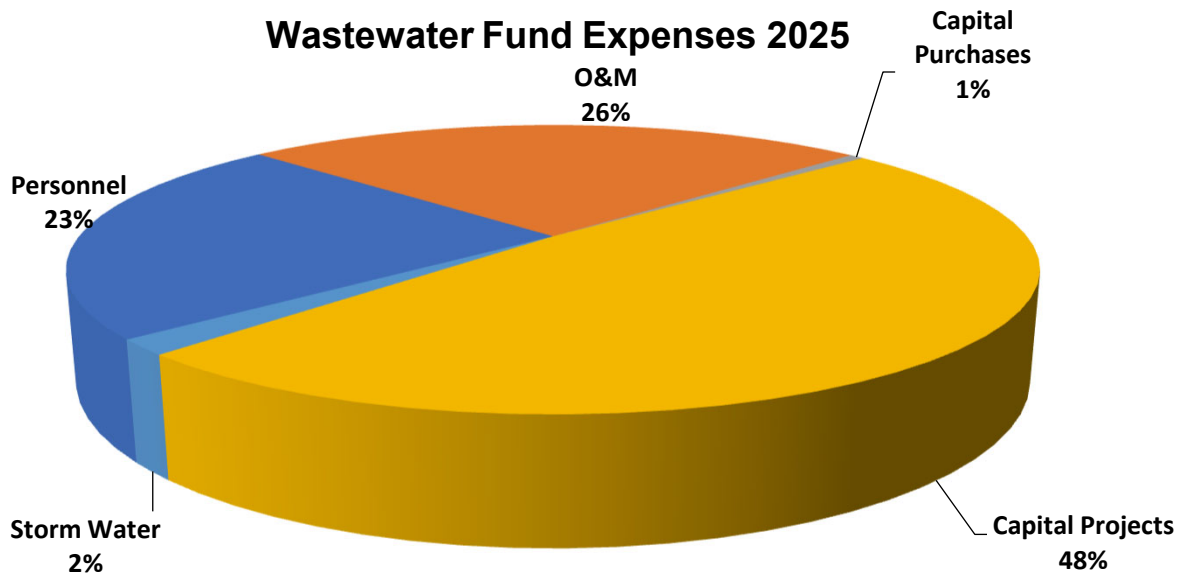


## Town of Carbondale 2025 Municipal Budget

**Personnel:** Wastewater personnel consists of 6 full-time employees, which includes employees that are split between Water and Wastewater.

**O&M:** Operations and maintenance of the Wastewater Treatment Facility is a 24/7 operation. Utilities, chemical and plant maintenance, vehicle maintenance, and an administrative transfer to the General Fund are included under O&M.

**Capital Projects:** \$1,700,000 is allocated to capital projects in 2025.



**Town of Carbondale**  
**2025 Budget Detail by Account**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024	Year-to-Date 11/30/2024	Projected	2025	2024 Bud.
			Original Budget		Year End 2024	Original Budget	vs. 2025
	EXPENSES						
31-4335-1110	WASTE WATER FULL TIME WAGES	579,526	554,112	510,231	525,228	588,168	34,056
31-4335-1210	OVERTIME WAGES	20,679	12,600	9,642	12,000	12,600	-
31-4335-1430	OTHER EXPENSE (INSURANCE)	121,240	114,169	114,389	116,352	138,551	24,382
31-4335-1440	FICA	44,911	43,353	38,560	41,098	45,959	2,605
31-4335-1460	RETIREMENT	27,351	28,336	24,490	26,861	30,038	1,703
31-4335-1470	ACCRUED VACATION	(16,707)	-	-			-
	TOTAL PERSONNEL SERVICES	776,999	752,570	697,311	721,540	815,316	62,746
31-4335-2100	POSTAGE	3,617	6,700	3,628	3,663	6,700	-
31-4335-2110	OFFICE SUPPLIES	1,602	1,575	707	940	1,575	-
31-4335-2111	LAB SUPPLIES	10,533	7,980	7,461	7,578	8,379	399
31-4335-2200	DRUG & ALCOHOL TESTING	1,054	1,500	23	45	1,500	-
31-4335-2210	CHEMICALS	25,851	24,990	26,301	26,303	26,240	1,250
31-4335-2250	SAFETY EQUIPMENT	4,842	16,100	1,127	1,492	5,000	(11,100)
31-4335-2251	IMMUNIZATION	678	1,000	490	500	750	(250)
31-4335-2290	GENERAL SUPPLIES	2,679	3,150	2,690	2,780	3,150	-
31-4335-2292	UNIFORMS	2,407	3,350	3,161	3,500	3,350	-
31-4335-2310	VEHICLE FUEL	15,534	17,000	10,538	11,076	17,000	-
31-4335-2320	VEHICLE MAINTENANCE	15,992	21,300	22,847	24,267	14,500	(6,800)
31-4335-2380	PLANT MAINTENANCE	38,261	50,000	79,480	84,353	50,000	-
31-4335-2381	SLUDGE DISPOSAL	18,024	25,000	18,121	18,845	25,000	-
31-4335-2383	COLLECTION SYSTEM MAINTENANCE	16,140	25,000	59,467	60,000	60,167	35,167
31-4335-2384	LAB EQUIPMENT MAINTENANCE	89	2,500	-	1,000	2,500	-
31-4335-2385	SCADA MAINTENANCE	9,261	100,000	9,997	10,455	100,000	-
31-4335-3300	DUES AND PUBLICATIONS	1,979	3,200	2,364	4,253	3,200	-
31-4335-3310	ADVERTISING	-	525	-	-	-	(525)
31-4335-3311	RECRUITING EXPENSES	3,481	3,150	1,004	1,032	3,150	-
31-4335-3410	UTILITIES	179,843	165,000	145,364	180,912	189,958	24,958
31-4335-3520	ATTORNEY FEES	-	2,100	-	1,000	2,100	-
31-4335-3560	SOFTWARE SERVICES	7,656	12,000	11,771	17,922	18,000	6,000
31-4335-3570	DESIGN ENGINEER CONSULTANT	407	50,000	724	1,448	25,000	(25,000)
31-4335-3575	UTILITY BILL OUTSOURCING	2,274	3,250	1,297	1,415	3,250	-
31-4335-3580	PERMIT AND LAB FEES	10,447	15,000	9,943	10,082	15,000	-
31-4335-3581	HAZARDOUS WASTE DAY	33,496	1,500	1,280	2,560	38,520	37,020
31-4335-3630	COMPUTER EQUIPMENT & MAINT.	2,474	4,270	2,613	4,749	4,270	-
31-4335-3632	OFFICE EQUIPMENT MAINTENANCE	-	200	-	200	-	(200)
31-4335-3660	BLDG MAINTENANCE EXPENSE	9,314	80,000	661	10,000	100,000	20,000
31-4335-3661	GENERAL MAINTENANCE & REPAIRS	-	1,600	69	1,600	-	(1,600)
31-4335-3810	TRAINING	3,957	15,000	5,196	6,425	15,000	-
31-4335-3982	TEMP SERVICES	1,025	5,000	-	1,000	5,000	-
31-4335-5310	OFFICE EQUIPMENT RENTAL	1,433	1,500	945	952	1,500	-
31-4335-5320	MERCHANT FEE	15,871	13,650	13,186	15,414	16,185	2,535
31-4335-7200	ENERGY PLAN	-	5,000	257	257		(5,000)
31-4335-7500	ADMINISTRATIVE FEES	208,510	218,936	182,447	218,936	235,356	16,421
	TOTAL O & M	648,733	908,026	625,156	736,955	1,001,299	93,274
31-4335-9350	MAPPING	16,419	7,000	-	1,000	7,000	-
31-4335-9360	LAB EQUIPMENT	-	3,000	-	3,000	3,000	-
31-4335-9410	TOOLS AND EQUIPMENT	5,635	6,780	411	6,780	5,000	(1,780)
31-4335-9420	COMPUTER EQUIP/SOFTWARE	1,030	3,830	80	3,830	5,330	1,500
31-4335-9440	VEHICLE PURCHASE	75,135	-	-			-
31-4335-9445	CAPITALIZED ASSETS	11,424	-	-			-
31-4335-9450	RADIO EQUIPMENT	-	1,000	-	500	500	(500)

Town of Carbondale  
2025 Budget Detail by Account

ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024	Year-to-Date 11/30/2024	Projected Year End 2024	2025	2024 Bud.
			Original Budget			Original Budget	vs. 2025
31-4335-9460	PHONE EQUIPMENT	-	275	-	275	275	-
31-4335-9470	OFFICE EQUIPMENT	-	290	-	290	290	-
	TOTAL CAPITAL PURCHASES	109,643	22,175	491	15,675	21,395	(780)
	<i>TOTAL ADMINISTRATION</i>	<i>1,535,375</i>	<i>1,682,770</i>	<i>1,322,959</i>	<i>1,474,169</i>	<i>1,838,010</i>	<i>155,240</i>
31-4337-3570	DESIGN ENGINEERING CONSULTANT	100,970	-	-			
31-4337-7200	PLANT EXPANSION	-	410,000	27,568	35,000	450,000	40,000
31-4337-7850	CYBERSECURITY	895,461	-	9,996	9,996	-	-
31-4337-9220	PLANT IMPROVEMENTS	76,740	435,000	469,222	750,000	400,000	(35,000)
31-4337-9341	MAIN REPLACEMENT	-	400,000	25,937	35,000	750,000	350,000
	<i>TOTAL CAPITAL OUTLAY</i>	<i>1,073,171</i>	<i>1,245,000</i>	<i>532,722</i>	<i>829,996</i>	<i>1,600,000</i>	<i>355,000</i>
	<b>STORM WATER</b>						
31-4339-3570	CONSULTANT	-	5,000	-	5,000	5,000	-
	TOTAL O & M	-	5,000	-	5,000	5,000	-
31-4339-7200	IMPROVEMENTS	3,380	55,000	(34)	15,000	55,000	
31-4339-9410	TOOLS & EQUIPMENT	-	-	54	55		-
	TOTAL CAPITAL PURCHASES	3,380	55,000	20	15,055	55,000	-
	<i>TOTAL STORM WATER</i>	<i>3,380</i>	<i>60,000</i>	<i>20</i>	<i>20,055</i>	<i>60,000</i>	<i>355,000</i>
	<b>TOTAL WASTEWATER EXPENSES</b>	<b>2,611,926</b>	<b>2,987,770</b>	<b>1,855,700</b>	<b>2,324,220</b>	<b>3,498,010</b>	<b>510,240</b>



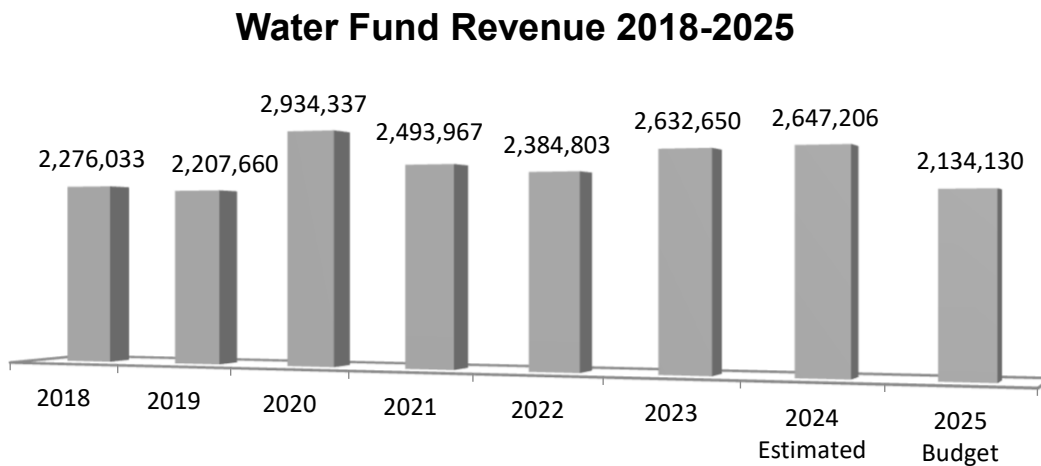
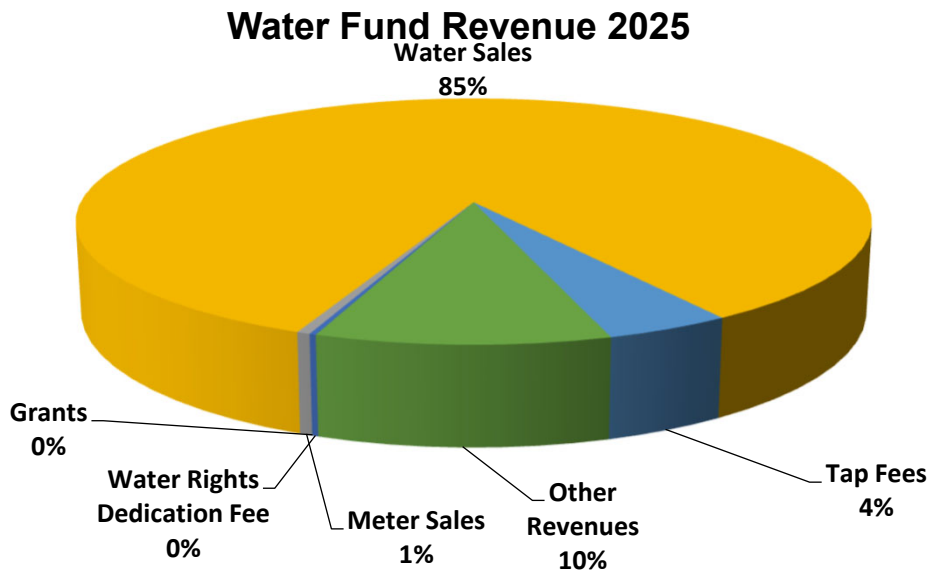
## **WATER FUND**

This fund accounts for the purchase and delivery of water to the citizens of the Town. The Water Fund also maintains the infrastructure needed to provide water service. These services are funded through user charges.

## Town of Carbondale 2025 Municipal Budget

**Water Service Fees:** Monthly fees charged for all users of water on the Town's water system includes a monthly base fee and a charge per one thousand gallons or fraction thereof. Water will be billed according to readings taken from the water meter. For 2025, there is an increase of 5% for usage fees and a 5% for the base rate.

**Tap Fees:** Tap fees or system improvement fees are charged for the privilege of tapping onto the Town's water system. These fees are calculated in accordance with a fee table outlining the specific categories of use. The fees were increased in 2017.



**Town of Carbondale**  
**2025 Budget Detail by Account**

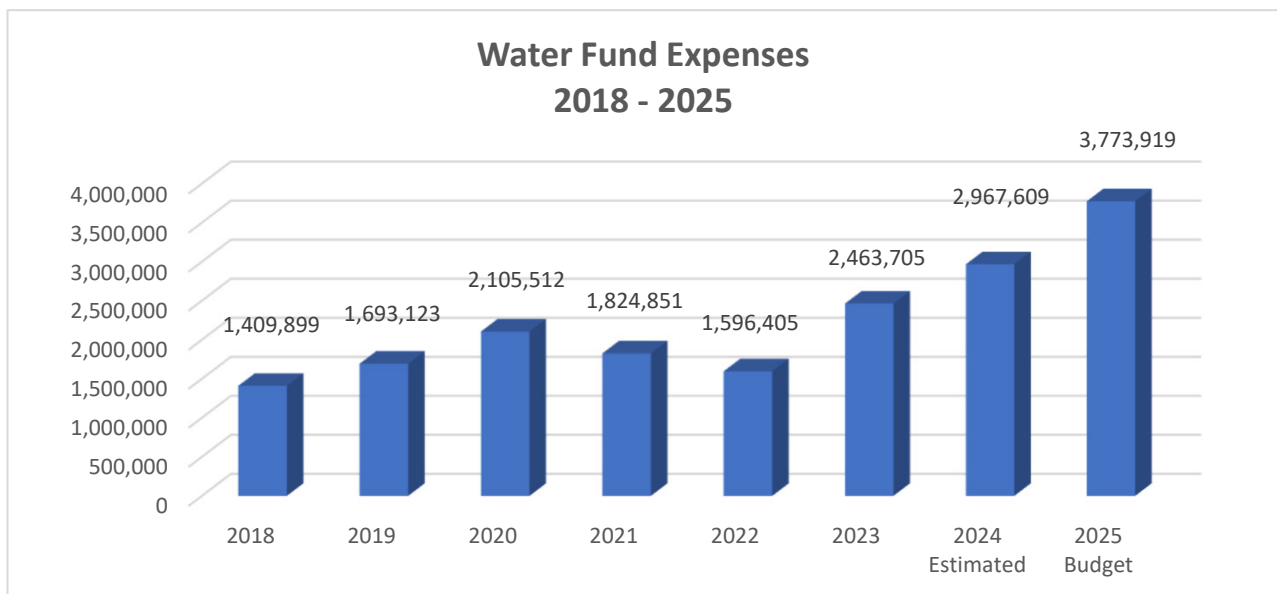
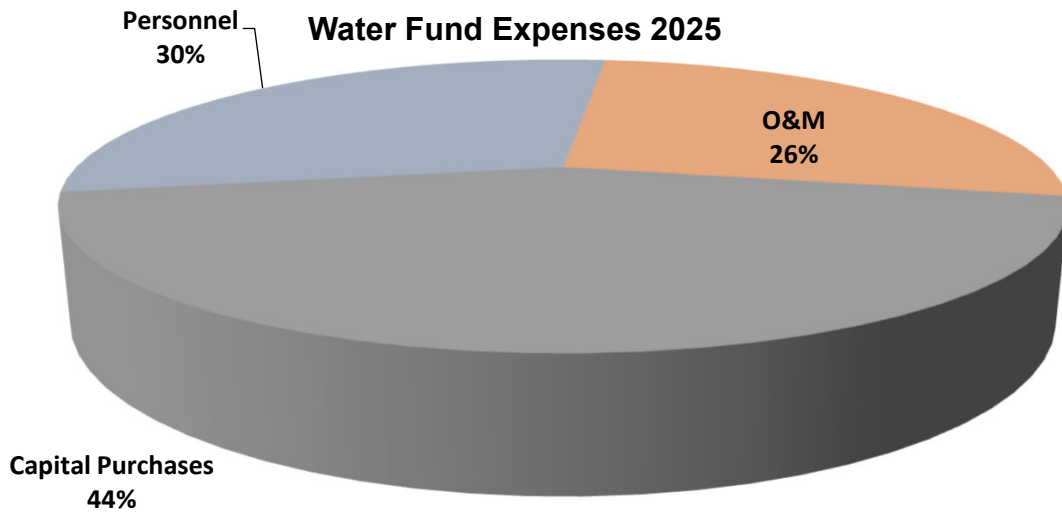
ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024 Original Budget	Year-to-Date 11/30/2024	Projected Year End 2024	2025 Original Budget	2024 Bud. vs. 2025
	<b>WATER FUND</b>						
	REVENUE						
41-33-39	GRANTS/ARPA	41,600	309,743	-	309,743	-	(309,743)
41-33-41	STATE GRANT	59,751	-	16,166	21,166	-	-
41-34-16	WATER RIGHTS DEDICATION FEE	10,264	5,000	24,107	24,107	5,000	-
41-34-19	METER SALES	30,079	10,000	21,278	22,000	10,000	-
41-34-41	WATER SALES	1,846,635	1,715,362	1,842,433	1,851,554	1,801,130	85,768
41-34-42	INTEREST PENALTY	4,353	2,000	3,457	3,468	2,000	-
41-34-43	TAP FEES	430,311	214,815	160,522	160,194	95,000	(119,815)
41-34-45	WATER STATION REVENUE	83	-	2,306	2,371	2,000	2,000
41-36-10	INTEREST INCOME	190,212	130,000	197,454	235,782	200,000	70,000
41-36-42	REFUND OF EXPENDITURES	(1,797)	-	84	167	-	-
41-36-71	DEVELOPER CONTRIBUTION	-	-	-	17,900	-	-
41-36-80	OTHER REVENUES	21,242	4,200	18,758	19,025	19,000	14,800
	<b>TOTAL REVENUE/TRANSFERS</b>	<b>2,632,733</b>	<b>2,391,120</b>	<b>2,286,563</b>	<b>2,667,478</b>	<b>2,134,130</b>	<b>(256,990)</b>
	<b>PRIOR YEAR CARRY OVER</b>	<b>4,132,390</b>	<b>3,444,883</b>	<b>4,301,418</b>	<b>4,301,418</b>	<b>4,713,972</b>	
	<b>TOTAL AVAILABLE REVENUE</b>	<b>6,765,123</b>	<b>5,836,003</b>	<b>6,587,981</b>	<b>6,968,896</b>	<b>6,848,102</b>	
	<b>LESS EXPENDITURES/TRANSFERS</b>	<b>2,463,705</b>	<b>3,416,640</b>	<b>1,710,830</b>	<b>2,254,924</b>	<b>3,773,919</b>	<b>357,279</b>
	<b>BALANCE DECEMBER 31</b>	<b>4,301,418</b>	<b>2,419,363</b>	<b>4,877,152</b>	<b>4,713,972</b>	<b>3,074,183</b>	

## Town of Carbondale 2025 Municipal Budget

**Personnel:** Water personnel consists of 7.73 full-time equivalent employees including employees split between Water and Wastewater Funds.

**O&M:** Operations and maintenance of all Water Facilities is a 24/7 operation. Primary expenses included utilities, chemicals, plant maintenance, distribution maintenance, permitting and lab fees and plant maintenance.

**Capital Costs:** 2025 Capital purchases total \$1,585,000 for the Water Fund.





**Town of Carbondale**  
**2025 Budget Detail by Account**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024	Year-to-Date 11/30/2024	Projected	2025	2024 Bud.
			Original Budget		Year End 2024	Original Budget	vs. 2025
	EXPENSES						
41-4336-1110	WATER FULL TIME WAGES	431,764	578,500	404,919	548,456	724,853	146,352
41-4336-1210	OVERTIME WAGES	13,920	10,500	10,391	10,400	10,500	-
41-4336-1430	OTHER EXPENSE (INSURANCE)	113,272	213,512	125,549	188,790	233,823	20,311
41-4336-1440	FICA	32,388	45,059	30,442	42,752	56,254	11,196
41-4336-1460	RETIREMENT	10,655	29,450	19,228	27,943	36,768	7,318
41-4336-1470	ACCRUED VACATION	(16,706)	-	-	-	-	-
	TOTAL PERSONNEL SERVICES	585,292	877,021	590,529	818,341	1,062,198	185,177
41-4336-2100	POSTAGE	3,582	7,200	3,691	3,716	7,200	-
41-4336-2110	OFFICE SUPPLIES	1,299	1,260	787	1,260	1,260	-
41-4336-2111	LAB SUPPLIES	9,180	7,980	7,702	8,155	8,600	620
41-4336-2200	DRUG & ALCOHOL TESTING	437	540	368	540	567	27
41-4336-2210	CHEMICALS	24,913	25,000	21,933	25,000	25,000	-
41-4336-2250	SAFETY EQUIPMENT	5,210	11,200	1,370	11,200	5,000	(6,200)
41-4336-2251	IMMUNIZATION	748	300	130	150	300	-
41-4336-2290	GENERAL SUPPLIES	2,742	2,100	2,513	2,531	2,100	-
41-4336-2292	UNIFORMS	3,630	3,100	4,694	4,750	3,100	-
41-4336-2310	VEHICLE FUEL	14,191	15,000	10,813	10,832	15,000	-
41-4336-2320	VEHICLE MAINTENANCE	12,000	8,500	5,478	8,500	9,000	500
41-4336-2380	PLANT & INTAKE MAINTENANCE	38,929	60,000	59,715	84,806	110,000	50,000
41-4336-2381	METER MAINTENANCE	13,668	1,800	545	1,800	1,800	-
41-4336-2382	HYDRANT MAINTENANCE	-	6,100	5,157	5,200	6,100	-
41-4336-2383	DISTRIBUTION MAINTENANCE	91,984	30,000	60,687	103,062	80,000	50,000
41-4336-2384	LAB EQUIPMENT MAINTENANCE	320	4,775	2,027	3,894	4,775	-
41-4336-2385	SCADA MAINTENANCE	5,913	100,000	25,636	25,776	100,000	-
41-4336-2386	WELL FIELD MAINTENANCE	6,566	40,000	11,627	40,000	10,000	(30,000)
41-4336-2400	MISCELLANEOUS EXPENSE	(24)	-	-	-	-	-
41-4336-3300	DUES AND PUBLICATIONS	1,979	4,330	2,814	5,153	4,330	-
41-4336-3310	ADVERTISING	-	1,000	695	1,389	2,000	1,000
41-4336-3311	RECRUITING EXPENSES	2,931	3,150	1,663	2,500	3,150	-
41-4336-3360	PUBLIC EDUCATION	-	1,000	13,436	13,504	1,000	-
41-4336-3410	UTILITIES	64,747	73,500	55,980	65,000	73,500	-
41-4336-3520	ATTORNEY FEES	7,538	25,000	4,805	5,000	25,000	-
41-4336-3560	SOFTWARE SERVICES	7,656	10,500	14,408	23,196	10,500	-
41-4336-3570	ENGINEERING/CONSULTING	29,745	31,500	22,882	43,484	46,263	14,763
41-4336-3571	MAPPING	656	3,060	-	-	5,000	1,940
41-4336-3575	UTILITY BILL OUTSOURCING	2,274	3,200	1,297	1,415	3,200	-
41-4336-3580	PERMIT AND LAB FEES	16,490	18,300	13,305	13,466	18,300	-
41-4336-3630	COMPUTER EQUIPMENT & MAINT.	5,398	5,000	2,350	3,961	5,000	-
41-4336-3632	OFFICE EQUIPMENT MAINTENANCE	-	200	-	-	200	-
41-4336-3660	BLDG MAINTENANCE EXPENSE	8,860	10,000	688	5,000	-	(10,000)
41-4336-3683	STREET MAINTENANCE	-	15,000	-	-	15,000	-
41-4336-3687	NETTLE CREEK ROAD/BRIDGE MAINT	60,225	11,000	33,000	40,000	11,000	-
41-4336-3690	MAINTENANCE RADIOS	-	1,050	-	-	1,050	-
41-4336-3810	TRAINING	5,375	15,000	8,074	8,842	15,000	-
41-4336-3982	TEMP SERVICES	1,025	10,000	-	-	1,000	(9,000)
41-4336-5310	OFFICE EQUIPMENT RENTAL	1,433	1,365	945	952	1,365	-
41-4336-5320	MERCHANT FEE	16,103	18,000	13,813	18,000	18,000	-
41-4336-7500	ADMINISTRATIVE FEES	209,040	219,492	182,910	219,492	235,954	16,462
	TOTAL O & M	676,762	805,502	597,936	811,527	885,614	80,112
41-4336-9340	CAPITAL IMPROVEMENTS	-	420,000	14,880	15,000	430,000	10,000
41-4336-9360	LAB EQUIPMENT	5,863	45,000	-	-	45,000	-



**Town of Carbondale**  
**2025 Budget Detail by Account**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024	Year-to-Date 11/30/2024	Projected	2025	2024 Bud.
			Original Budget		Year End 2024	Original Budget	vs. 2025
41-4336-9410	TOOLS AND EQUIPMENT	5,156	6,650	2,566	6,650	6,650	-
41-4336-9420	COMPUTER EQUIP/SOFTWARE	1,030	3,500	44	3,500	5,000	1,500
41-4336-9440	VEHICLE PURCHASE	60,320	38,000	34,055	34,080	-	(38,000)
41-4336-9445	CAPITALIZED ASSETS (ADJ TO GAAP)	11,424	-	-	-	-	-
41-4336-9470	OFFICE EQUIPMENT	-	150	-	-	150	-
	TOTAL CAPITAL PURCHASES	83,793	513,300	51,545	59,230	486,800	(26,500)
	<i>TOTAL ADMINISTRATION</i>	<i>1,345,847</i>	<i>2,195,823</i>	<i>1,240,010</i>	<i>1,689,098</i>	<i>2,434,611</i>	
41-4337-3520	WATER AUGMENTATION	3,612	5,000	2,262	4,524	5,000	-
41-4337-3521	PURCHASE WATER RIGHTS	-	15,000	745	1,490	15,000	-
41-4337-3570	DESIGN AND ENGINEERING	40,532	-	1,655	3,310	-	-
41-4337-7200	PLANT CONSTRUCTION	391,635	215,000	128,807	135,000	50,000	(165,000)
41-4337-7220	BUILDING CONSTRUCTION	1,500	90,000	1,378	2,756	35,000	(55,000)
41-4337-7850	CYBERSECURITY	36,092	370,000	231,644	270,000	100,000	(270,000)
41-4337-9340	MAIN CONSTRUCTION	-	110,000	-	-	100,000	(10,000)
41-4337-9341	MAIN REPLACEMENT	-	20,000	-	-	100,000	80,000
41-4337-9342	METERS	172,461	150,000	4,041	20,000	500,000	350,000
41-4337-9344	HYDRANTS	8,655	27,000	-	5,000	27,000	-
41-4337-9410	TOOLS & SHOP EQUIPMENT	-	10,000	-	5,000	3,500	(6,500)
41-4337-9430	WELL FIELD IMPROVEMENTS	-	10,000	-	-	100,000	90,000
41-4337-9440	EQUIPMENT PURCHASE	-	5,355	-	5,365	5,355	-
41-4337-9450	WATER CONSTRUCTION	80,650	35,000	-	-	50,000	15,000
	TOTAL CAPITAL OUTLAY	735,136	1,062,355	370,531	452,445	1,090,855	28,500
41-4338-2250	SAFETY EQUIPMENT	-	400	-	100	400	-
41-4338-2290	GENERAL SUPPLIES	-	100	-	100	100	-
41-4338-2310	VEHICLE FUEL	762	2,100	645	877	2,100	-
41-4338-2320	VEHICLE MAINTENANCE	398	750	996	1,200	750	-
41-4338-2380	DITCH MAINTENANCE	84,944	50,000	32,952	36,865	60,000	10,000
41-4338-2383	DITCH REHABILITATION	-	-	-	-	50,000	50,000
41-4338-3525	MOSQUITO ABATEMENT PROGRAM	8,200	8,610	8,600	8,600	9,000	390
41-4338-3550	DESIGN AND ENGINEERING	6,600	1,103	319	638	1,103	-
41-4338-3982	TEMP SERVICES	38,672	15,000	33,257	40,000	50,000	35,000
	TOTAL O & M	139,575	78,063	76,768	88,381	173,453	95,390
41-4338-7200	PIPED SYSTEM CONSTRUCTION	-	5,400	-	-	-	(5,400)
41-4338-9340	CAPITAL IMPROVEMENTS	242,975	75,000	23,521	25,000	75,000	-
41-4338-9410	EQUIPMENT & TOOLS	171	-	-	-	-	-
	TOTAL CAPITAL PURCHASES	243,146	80,400	23,521	25,000	75,000	(5,400)
	<i>TOTAL DITCH SYSTEM</i>	<i>382,721</i>	<i>158,463</i>	<i>100,289</i>	<i>113,381</i>	<i>248,453</i>	<i>89,990</i>
	TOTAL DEBT SERVICE		-			-	-
	<b>TOTAL WATER FUND EXPENSES</b>	<b>2,463,705</b>	<b>3,416,640</b>	<b>1,710,830</b>	<b>2,254,924</b>	<b>3,773,919</b>	<b>357,279</b>



## TRASH FUND

This fund accounts for the delivery of trash and recycle service to the citizens of the Town. The service is provided through the Town with a 3<sup>rd</sup> party vendor. The service is funded through user charges.

**Town of Carbondale**  
**2025 Budget Detail by Account**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024 Original Budget	Year-to-Date 11/30/2024	Projected Year End 2024	2025 Original Budget	2024 Bud. vs. 2025
	<b>TRASH FUND</b>						
	REVENUE						
51-34-41	TRASH SERVICE FEES	753,118	770,331	738,054	790,000	829,500	59,169
51-36-42	REFUND OF EXPENDITURES	-	-	84	84		
	<b>TOTAL REVENUE/TRANSFERS</b>	<b>753,118</b>	<b>770,331</b>	<b>738,137</b>	<b>790,084</b>	<b>829,500</b>	<b>59,169</b>
	<b>PRIOR YEAR CARRY OVER</b>	<b>(127,273)</b>	<b>(121,610)</b>	<b>(124,343)</b>	<b>(124,343)</b>	<b>(120,603)</b>	
	<b>TOTAL AVAILABLE REVENUE</b>	<b>625,845</b>	<b>648,721</b>	<b>613,795</b>	<b>665,741</b>	<b>708,897</b>	
	<b>LESS EXPENDITURES/TRANSFERS</b>	<b>750,188</b>	<b>767,854</b>	<b>661,150</b>	<b>786,344</b>	<b>814,181</b>	<b>46,327</b>
	<b>BALANCE DECEMBER 31</b>	<b>(124,343)</b>	<b>(119,133)</b>	<b>(47,355)</b>	<b>(120,603)</b>	<b>(105,284)</b>	
	<b>EXPENDITURES</b>						
51-4335-1110	FULL TIME WAGES	35,947	37,534	33,202	35,747	39,827	2,293
51-4335-1210	OVERTIME WAGES	2,731	-	1,922	2,205		
51-4335-1430	OTHER EXPENSE (INSURANCE)	7,473	8,353	7,722	7,886	9,368	1,015
51-4335-1440	FICA	2,959	2,871	2,687	2,903	3,047	175
51-4335-1460	RETIREMENT	1,783	1,877	1,660	1,898	1,991	115
	TOTAL PERSONNEL SERVICES	50,892	50,635	47,193	50,638	54,233	3,598
51-4335-2100	POSTAGE	3,014	4,500	3,002	3,500	4,500	-
51-4335-2110	OFFICE SUPPLIES	-	50	-	50	50	-
51-4335-2290	GENERAL SUPPLIES	-	500	-	200	250	(250)
51-4335-3310	ADVERTISING	-	2,000	-	1,000	2,000	-
51-4335-3560	SOFTWARE SERVICES	5,808	6,000	2,409	3,100	6,000	-
51-4335-3575	UTILITY BILL OUTSOURCING	1,588	2,000	1,297	1,600	2,000	-
51-4335-3630	COMPUTER EQUIPMENT & MAINT	-	200	-	200	200	-
51-4335-3980	Contract Services	660,656	673,913	583,600	698,000	715,450	41,537
51-4335-5320	MERCHANT FEE	16,041	15,500	13,186	15,500	16,000	500
51-4335-7500	ADMINISTRATION FEE	12,190	12,556	10,463	12,556	13,498	942
	<b>TOTAL TRASH FUND EXPENSES</b>	<b>750,188</b>	<b>767,854</b>	<b>661,150</b>	<b>786,344</b>	<b>814,181</b>	<b>46,327</b>

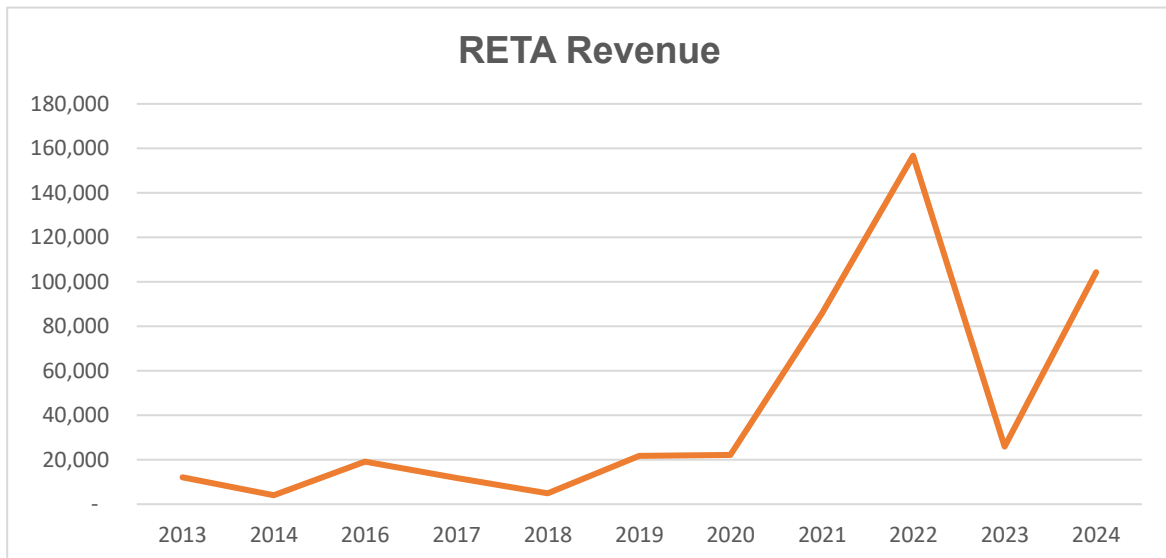
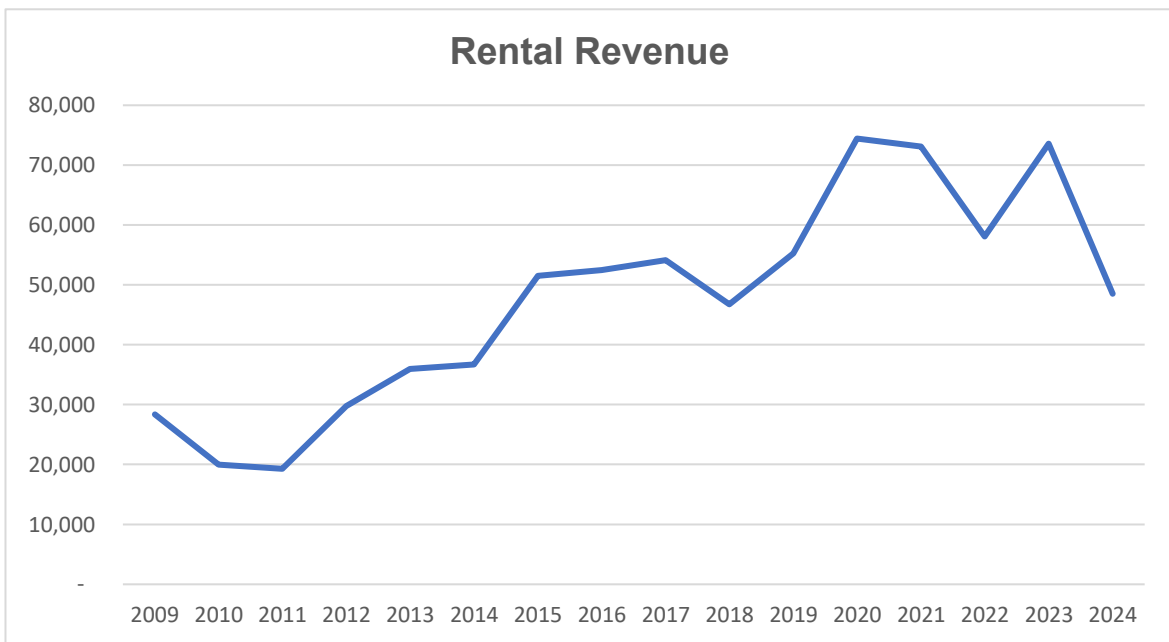


## **CARBONDALE HOUSING FUND**

This is a mortgage reserve fund used to purchase any affordable housing units from owners that default on their mortgages. This fund is also used to purchase properties the Town will own and use for employee housing. The management of the community affordable housing is paid from the General Fund. This fund also accounts for revenue and expenses related to Town owned residential units. The units purchased are required to be deed-restricted units. The Town has a few RETA's in place that are deposited into this fund. The proceeds of such assessment revenues shall be utilized by the Town in its discretion for open space, community affordable housing or transportation purposes to further mitigate project impacts upon Town resources.

## Town of Carbondale 2025 Municipal Budget

The Town has a few RETA's in place that are deposited into this fund. The Carbondale Housing Fund was originally from developed affordable housing run by the housing authority. The deed restricted affordable housing is managed by the Garfield Housing Authority and the management fee is paid by the General Fund. In 2007, the Town began town housing with trailers at the Wastewater plant area. Then the Gateway House was purchased with Gateway Park. It was extensively remodeled in 2019. In 2014, the Town purchased a Cleveland Place townhome. In 2019 a modular was purchased on North Eighth Street. The Town owns 7 affordable housing units rented to employees. Rental revenue is deposited in this Fund. The estimated fund balance for 2024 is \$1,416,107. The RETA funds are held for future community housing.



Town of Carbondale  
2025 Budget Detail by Account

ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024	Year-to-Date 11/30/2024	Projected	2025	2024 Bud.
			Original Budget		Year End 2024	Original Budget	vs. 2025
	CARBONDALE HOUSING FUND						
	REVENUE						
71-31-75	SHORT-TERM RENTAL TAX	219,891	215,000	140,285	150,000	175,000	(40,000)
71-33-29	HOUSING FUND GRANTS	208,000	250,000	-		200,000	(50,000)
71-34-19	Real Estate Transfer Assessment	25,810	5,000	104,350	104,350	5,000	-
71-36-20	LEASING INCOME	73,594	72,000	48,510	48,500	100,000	28,000
71-36-42	REFUND OF EXPENDITURES	-	-	100,000	100,000	-	-
71-36-80	OTHER REVENUES	5,430	-	-			-
71-36-91	SHORT-TERM RENTAL PENALTY	415	-	720	750	750	750
71-36-92	SHORT-TERM RENTAL INTEREST	96	-	406	450	450	450
71-36-30	Transfer from General Fund	100,000	100,000	100,000	100,000	200,000	100,000
	TOTAL REVENUE/TRANSFERS	633,237	642,000	494,270	504,050	681,200	39,200
	PRIOR YEAR CARRY OVER	878,937	1,150,478	1,074,947	1,074,947	1,416,107	
	TOTAL AVAILABLE REVENUE	1,512,174	1,792,478	1,569,218	1,578,997	2,097,307	
	LESS EXPENDITURES/TRANSFERS	437,226	429,400	160,191	162,890	525,900	96,500
	BALANCE DECEMBER 31	1,074,947	1,363,078	1,409,026	1,416,107	1,571,407	
	EXPENDITURES						
71-4500-5320	SHORT-TERM RENTAL REGULATION	12,000	18,000	12,840	12,840	14,500	(3,500)
71-4632-2400	MISCELLANEOUS EXPENSE	140	500	-		500	-
71-4632-3400	RENTAL PROPERTY EXPENSE	13,201	40,000	27,304	30,000	40,000	-
71-4632-3401	MASTER LEASE RENTAL EXPENSE	-	-	-	-	100,000	100,000
71-4632-3410	UTILITIES	423	900	47	50	900	-
71-4632-3420	HOUSING COALITION	10,000	120,000	120,000	120,000	120,000	-
71-4632-7201	ARTSPACE STUDY & REGIONAL HOUSING	401,463	250,000	-		250,000	-
	TOTAL FUND EXPENDITURES	437,226	429,400	160,191	162,890	525,900	96,500





## **DEVELOPMENT DEDICATION FEE FUND**

This fund accounts for revenue received from a surcharge to developers for certain new construction. It is based on a dollar value per square foot and assessed at time of building permit. This fee is negotiated at the time of the annexation. Also represented in this fund are revenues derived from park dedication fees associated with new development.

## Town of Carbondale

### 2025 Budget Detail by Account

ACCOUNT NO.	ACCOUNT DESCRIPTION		2024 Original Budget	Year-to-Date 11/30/2024	Projected Year End 2024	2025 Original Budget	2024 Bud. vs. 2025
	DEVELOPMENT DEDICATION FEE FUND REVENUE						
72-34-18	GENERAL DEVELOPMENT FEES	58,484	35,000	72,122	72,500	40,000	-
72-36-10	INTEREST INCOME	35,702	20,000	3,881	10,000	10,000	(10,000)
	TOTAL REVENUE/TRANSFERS	94,186	55,000	76,002	82,500	50,000	(10,000)
	PRIOR YEAR CARRY OVER	755,339	820,724	849,525	849,525	932,025	
	TOTAL AVAILABLE REVENUE	849,525	875,724	925,527	932,025	982,025	
	LESS EXPENDITURES/TRANSFERS	-	-	-	-	-	-
	BALANCE DECEMBER 31	849,525	875,724	925,527	932,025	982,025	
	EXPENDITURES	-	-	-	-	-	-
	TOTAL FUND EXPENDITURES	-	-	-	-	-	-



## **STREETSCAPE FUND**

This fund accounts for a 1.5 mill ad valorem tax restricted to construction of public streets, streetscape, and related improvements within the Town, including expanded downtown parking, pedestrian safety and streetlights and beautification.

Town of Carbondale  
2025 Budget Detail by Account

ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024	Year-to-Date 11/30/2024	Projected Year End 2024	2025	2024 Bud.
			Original Budget			Original Budget	vs. 2025
	<b>STREETSCAPE FUND</b>						
	REVENUE						
73-31-10	PROPERTY TAX	265,989	363,160	361,973	363,160	367,600	4,440
73-31-20	SPECIFIC OWNERSHIP TAX	17,353	10,000	15,332	17,500	10,000	-
73-31-92	INTEREST ON DELINQUENT TAX	666	150	371	379		(150)
73-31-93	ABATEMENT INTEREST	(4)	-	(0)			-
73-36-10	INTEREST INCOME	42,338	20,000	39,014	40,000	20,000	-
	<b>TOTAL REVENUE/TRANSFERS</b>	<b>326,341</b>	<b>393,310</b>	<b>416,690</b>	<b>421,039</b>	<b>397,600</b>	<b>4,290</b>
	<b>PRIOR YEAR CARRY OVER</b>	<b>399,169</b>	<b>659,705</b>	<b>684,565</b>	<b>684,565</b>	<b>1,033,293</b>	
	<b>TOTAL AVAILABLE REVENUE</b>	<b>725,510</b>	<b>1,053,015</b>	<b>1,101,255</b>	<b>1,105,604</b>	<b>1,430,893</b>	
	<b>LESS EXPENDITURES/TRANSFERS</b>	<b>40,946</b>	<b>45,300</b>	<b>69,359</b>	<b>72,311</b>	<b>507,250</b>	<b>461,950</b>
	<b>BALANCE DECEMBER 31</b>	<b>684,565</b>	<b>1,007,715</b>	<b>1,031,896</b>	<b>1,033,293</b>	<b>923,643</b>	
	EXPENDITURES						
73-4800-3100	TREASURER FEE	5,325	5,300	7,294	7,311	7,250	1,950
	TOTAL O & M	5,325	5,300	7,294	7,311	7,250	1,950
73-4800-7200	STREETSCAPE IMPROVEMENTS	35,621	40,000	62,065	65,000		(40,000)
73-4800-9362	CAPITAL IMPROVEMENTS	-	-	-		500,000	500,000
	TOTAL CAPITAL OUTLAY	35,621	40,000	62,065	65,000	500,000	460,000
	<b>TOTAL FUND EXPENDITURES</b>	<b>40,946</b>	<b>45,300</b>	<b>69,359</b>	<b>72,311</b>	<b>507,250</b>	<b>461,950</b>



## **CAPITAL CONSTRUCTION FUND**

This fund accounts for all capital construction costs associated with capital construction projects within the Town. The funding source is realized through an operating transfer from the General Fund Reserves.

Town of Carbondale  
2025 Budget Detail by Account

ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024 Original Budget	Year-to-Date 11/30/2024	Projected Year End 2024	2025 Original Budget	2024 Bud. vs. 2025
	<b>CAPITAL CONSTRUCTION FUND</b>						
	REVENUE						
74-36-10	INTEREST INCOME	42,482	20,000	47,659	48,000	20,000	-
74-36-20	TRANSFER IN	1,625,000	3,056,122	3,056,122	2,256,122	3,194,007	137,885
74-36-42	REFUND OF EXPENDITURES	13,344	11,000	10,116	10,116	11,000	-
	<b>TOTAL REVENUE/TRANSFERS</b>	<b>1,680,826</b>	<b>3,087,122</b>	<b>3,113,896</b>	<b>2,314,238</b>	<b>3,225,007</b>	<b>137,885</b>
	<b>PRIOR YEAR CARRY OVER</b>	<b>319,712</b>	<b>517,230</b>	<b>619,556</b>	<b>619,556</b>	<b>1,430,032</b>	
	<b>TOTAL AVAILABLE REVENUE</b>	<b>2,000,538</b>	<b>3,604,352</b>	<b>3,733,453</b>	<b>2,933,794</b>	<b>4,655,039</b>	
	<b>LESS EXPENDITURES/TRANSFERS</b>	<b>1,380,982</b>	<b>3,056,122</b>	<b>2,300,985</b>	<b>1,503,762</b>	<b>3,194,007</b>	<b>137,885</b>
	<b>BALANCE DECEMBER 31</b>	<b>619,556</b>	<b>548,230</b>	<b>1,432,467</b>	<b>1,430,032</b>	<b>1,461,032</b>	
	<b>TOTAL O &amp; M</b>		-			-	-
74-4337-7200	BUILDING/SITE CONSTRUCTION	400,000	1,600,000	1,600,000	800,339		(1,600,000)
74-4337-7202	ENERGY	65,244	-	61,461	63,486		-
74-4337-7203	STREET RESURFACING	226,081	325,000	220,065	220,065	470,000	145,000
74-4337-7205	HIGHWAY 133/ROUNDBOUT	59,634	205,000	7,139	7,139	550,000	345,000
74-4337-7206	SIDEWALK CONSTRUCTION	86,859	100,000	84,462	84,462	100,000	-
74-4337-7207	Equipment Purchases	-	-	-	-	95,000	95,000
74-4337-7209	RECREATION CAPITAL	-	76,000	39,276	39,488	280,000	204,000
74-4337-7210	FACILITY CAPITAL REPAIRS	-	350,000	35,619	35,819	782,000	432,000
74-4337-9440	VEHICLES	543,164	400,122	252,964	252,964	917,007	516,885
	<b>TOTAL CAPITAL OUTLAY</b>	<b>1,380,982</b>	<b>3,056,122</b>	<b>2,300,985</b>	<b>1,503,762</b>	<b>3,194,007</b>	<b>137,885</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>1,380,982</b>	<b>3,056,122</b>	<b>2,300,985</b>	<b>1,503,762</b>	<b>3,194,007</b>	<b>137,885</b>



**Town of Carbondale**  
**5-Year Capital Improvement Plan**  
**Summary Page - General Fund**  
**12/4/2024**

*NOTE: 2025 Expenditures are included in the budget. 2026 - 2029 are estimations only.*

Department	Project	Total 5 Yr. Cost 2025-2029	2025	2026	2027	2028	2029
Public Works	Admin and IT	\$ 51,800	\$ 26,500	\$ -	\$ 25,300	\$ -	\$ -
Public Works	Town Facilities (Except Recreation/Pool)	\$ 1,252,000	\$ 882,000	\$ 90,000	\$ 180,000	\$ 50,000	\$ 50,000
Police	Police	1,068,564	322,335	173,134	181,791	190,880	200,424
Recreation	Recreation/Parks - General Fund	3,290,000	280,000	1,050,000	1,450,000	310,000	200,000
Public Works	Public Works Fleet Replacement	1,613,672	669,672	143,000	140,000	205,000	456,000
Public Works	Streets	11,090,000	1,140,000	2,562,500	6,465,000	477,500	445,000
	<b>Total General Fund Capital Expenditures</b>	<b>\$ 18,366,036</b>	<b>\$ 3,320,507</b>	<b>\$ 4,018,634</b>	<b>\$ 8,442,091</b>	<b>\$ 1,233,380</b>	<b>\$ 1,351,424</b>

**GENERAL NOTE:** *Funding sources are listed in detailed spreadsheets for 2025.*

*The Town includes Capital Projects in this 5-year plan that are over \$20,000 that also have a useful life of over five years. Other items that are considered "Capital" by the auditors not meeting this definition are included in a separate budget.*

# Town of Carbondale

## 5-Year Capital Improvement Plan

*NOTE: 2025 Expenditures are included in the budget. 2026 - 2029 are estimations only.*

### Summary Page - Other Funds (General Fund Listed Separately)

12/4/2024

Department	Project	Total 5 Yr. Cost 2025-2029	2025	2026	2027	2028	2029
Recreation	Recreation Sales and Use Tax Fund	\$ 10,766,281	\$ 9,766,281	\$ 300,000	\$ 50,000	\$ 300,000	\$ 350,000
Public Works	Streetscape (HWY 133 Crossings)	900,000	500,000	400,000	-	-	-
Public Works	Wastewater	4,430,000	1,700,000	651,000	533,000	546,000	1,000,000
Public Works	Water	5,465,000	1,585,000	1,175,000	900,000	1,255,000	550,000
Planning	Affordable Housing	-	To Be Determined	To Be Determined	To Be Determined	To Be Determined	To Be Determined
	<b>Total Other Fund Capital Expenditures</b>	<b>\$ 21,561,281</b>	<b>\$ 13,551,281</b>	<b>\$ 2,526,000</b>	<b>\$ 1,483,000</b>	<b>\$ 2,101,000</b>	<b>\$ 1,900,000</b>

# Town of Carbondale Capital Plan

## 2025 Budget - Town-owned Facilities, Excl. Recreation/Pool, and Utilities

12/4/2024

NOTE: 2025 Expenditures are included in the budget. 2026 - 2029 are estimations only.

	Location	Project	Total 5 Yr. Cost 2025-2029	Source	GL Account	2025	2026	2027	2028	2029
1	PW Shop	Replace Fencing	80,000	General Fund	74-4337-7210	40,000	40,000	-	-	
2	PW Shop	Paint Shop Floor	12,000	General Fund	74-4337-7210	12,000	-	-	-	
3	Launchpad	New Roof	130,000	General Fund	74-4337-7210	-	-	130,000	-	
4	Launchpad	HVAC	150,000	General Fund	74-4337-7210	150,000	-	-	-	
4	Parks Shop	Roofing Improvements	-	General Fund	74-4337-7210			To be determined		
5	Town Hall	Door Improvements	50,000	General Fund	74-4337-7210	50,000	-	-	-	
6	Town Hall	HVAC/Mechanical Improvements/Town Hall Electrification	250,000	General Fund/Grants	74-4337-7210	250,000	-	-	-	
7	Thompson House	Thompson House - Savings for Grant Match	300,000	General Fund/Grants	01-4194-9201	100,000	50,000	50,000	50,000	50,000
8	Town Hall	Renovation of New Office Space (Placeholder)	280,000	General Fund	74-4337-7210	280,000				
<b>Total Yearly Capital Expenditures</b>			<b>\$ 1,252,000</b>			<b>\$ 882,000</b>	<b>\$ 90,000</b>	<b>\$ 180,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>

# Town of Carbondale -Capital Plan

## 2025 Budget - Police

NOTE: 2025 Expenditures are included in the budget. 2026 - 2029 are estimations only.

12/4/2024

Project		Total 5 Yr. Cost 2025-2029	Source	GL Account	2025	2026	2027	2028	2029
1	Vehicle Replacement Cycle (Converting to EV/ 3 vehicles on intial purchase 2025)	\$ 993,564	General Fund	74-4337-9440	\$ 247,335	\$ 173,134	\$ 181,791	\$ 190,880	\$ 200,424
2	Town Hall Charging Stations (8@PD / 2@Rec Center)	\$ 75,000	General Fund	74-4337-7207	75,000	-	-	-	-
<b>Total Yearly Capital Expenditures</b>		<b>\$ 1,068,564</b>			<b>\$ 322,335</b>	<b>\$ 173,134</b>	<b>\$ 181,791</b>	<b>\$ 190,880</b>	<b>\$ 200,424</b>

# Town of Carbondale - Capital Plan

## 2025 Budget - Recreation and Parks General Fund

12/4/2024

*NOTE: 2025 Expenditures are included in the budget. 2026 - 2029 are estimations only.*

Project		Total 5 Yr. Cost 2025-2029	Source	GL Account	2025	2026	2027	2028	2029
1	Chacos Park Master Plan and Implementation	\$ 1,870,000	General Fund/Grants	74-4337-7209	\$ 200,000	\$ 1,000,000	\$ 750,000	\$-	
2	ADA Water Fountain Improvement-Colorado Meadows, Miners, North Face	20,000	General Fund	74-4337-7209	20,000	-	-	-	
3	Playground Replacements / Improvements-Colorado Meadows & Sopris park	400,000	General Fund	74-4337-7209	-		200,000		200,000
4	Security Cameras in Parks	100,000	General Fund	74-4337-7209				100,000	
5	Bonnie Fisher Park Bread Oven Improvements	35,000	General Fund/Grants	74-4337-7209	-		35,000	-	
6	Nuche Park Improvements	125,000	General Fund/Grants	74-4337-7209	-	-	-	125,000	
7	Thompson Park Improvements- irrigation fix, ADA Trails and building buffer landscaping	110,000	General Fund/Grants	74-4337-7209	60,000	50,000	-		
8	Gateway RV Park -Irrigation System	130,000	General Fund	74-4337-7209	-		65,000	65,000	
9	LED retrofit of Bill Hanks Baseball/ Soccer Field	400,000	General Fund	74-4337-7209	-	-	400,000	-	
10	Highway 133 North Irrigation Pump -replacement cost 12.5 hp submersible	20,000	General Fund	74-4337-7209				20,000	
<b>Total Yearly Capital Expenditures</b>		<b>\$ 3,210,000</b>			<b>\$ 280,000</b>	<b>\$ 1,050,000</b>	<b>\$ 1,450,000</b>	<b>\$ 310,000</b>	<b>\$ 200,000</b>

# Town of Carbondale - Capital Plan

## 2025 Budget - Recreation - Fund 75 Sales and Use Tax

12/4/2024

*NOTE: 2025 Expenditures are included in the budget. 2026 - 2029 are estimations only.*

	Project	Total 5 Yr. Cost 2025-2029	Source	GL Account	2025	2026	2027	2028	2029
1	Aquatics Facility	10,921,781	Bonds/Fund Balance	75-4513-9430	10,921,781	-	-	-	
	Aquatics Facility Grants - \$500k Federal Mineral Lease District, \$348k Colorado Energy Office								
2	Electrification	(848,000)	Grants	75-33-41	(848,000)				
3	Pool Capital Campaign total goal \$1 million	(400,000)	Donations	75-36-51	(400,000)				
4	Park Bathroom Replacements/Improvements	600,000	Sales and Use Tax Fund	75-4800	-	300,000		300,000	
5	Crystal River Restoration Project - signage	50,000	Sales and Use Tax Fund/Grants	75-4800-9371	50,000	-	-	-	
6	Equipment replacement Rec Center	12,000	Sales and Use Tax Fund	75-4500-9410	12,000	-		-	
7	Skylights/ Building Systems Repairs	80,500	Sales and Use Tax Fund	75-4500-9411	30,500		50,000		
8	North Face Park-Pickleball Courts (3 new)	350,000	Sales and Use Tax Fund/Grants	75-4800-9365	-	-	-	-	350,000
<b>Total Yearly Capital Expenditures</b>		<b>\$ 10,766,281</b>			<b>\$ 9,766,281</b>	<b>\$ 300,000</b>	<b>\$ 50,000</b>	<b>\$ 300,000</b>	<b>\$ 350,000</b>



Town of Carbondale Capital Plan

2025 Budget - Administration/Other

12/4/2024

Capital Improvement Plan

NOTE: 2025 Expenditures are included in the budget. 2026 - 2029 are estimations only.

Project	Total 5 Yr. Cost 2025-2029	Source	GL Account	2025	2026	2027	2028	2029
1 Server replacement	\$ 51,800	General Fund	01-4192-9421	\$ 26,500	\$ -	\$ 25,300	\$ -	
Total Yearly Capital Expenditures	\$ 51,800			\$ 26,500	\$ -	\$ 25,300	\$ -	\$ -

# Town of Carbondale Capital Plan

## 2025 Budget - Public Works FLEET

### 12/4/2024

*NOTE: 2025 Expenditures are included in the budget. 2026 - 2029 are estimations only.*

	Project	Total 5 Yr. Cost 2025-2029	Source	GL Account	2025	2026	2027	2028	2029
1	Replace #202-2001 Chevy Van	61,672	General Fund	74-4337-9440	61,672				
2	Replace #312- 2005 F150 4x4	58,000	General Fund	74-4337-9440	58,000				
3	Replace #314-2000 Volvo Mortorgrader	400,000	General Fund	74-4337-9440	400,000				
4	Replace #414-2005 F150 4x4	58,000	General Fund	74-4337-9440	58,000				
5	Replace #415-2006 JD 1445 Mower	55,000	General Fund	74-4337-9440		55,000			
6	Replace #418-2006 JD HPX Gator	25,000	General Fund	74-4337-9440		25,000			
7	Replace #420-2001 Chevy 1/2 Ton	55,000	General Fund	74-4337-9440		55,000			
8	Replace ST2-2001 Haulmark Sign Trailer	8,000	General Fund	74-4337-9440		8,000			
9	Replace #201-2007 JD 110 4WD Tractor	80,000	General Fund	74-4337-9440			80,000		
10	Replace #401-2007 Chevy 2500 w/plow	60,000	General Fund	74-4337-9440			60,000		
11	Replace #416-2007 JD 1600 Turbo Mower	92,000	General Fund	74-4337-9440	92,000				
12	Replace #203-2006 GMC Savana	70,000	General Fund	74-4337-9440				70,000	
13	Replace #316-1993 Ford F350 4x4	60,000	General Fund	74-4337-9440				60,000	
14	Replace #403-2008 GMC Sierra 3/4 Ton	75,000	General Fund	74-4337-9440				75,000	
15	Replace #104 2015 Ford Fusion	55,000	General Fund	74-4337-9440					55,000
16	Replace #105 2011 Ford Escape	55,000	General Fund	74-4337-9440					55,000
17	Replace #313 2004 Ford F750 Water Truck	130,000	General Fund	74-4337-9440					130,000
18	Replace #323 2014 Fair Snowblower	140,000	General Fund	74-4337-9440					140,000
19	Replace #408 1999 John Deere 4300	70,000	General Fund	74-4337-9440					70,000
20	Replace #RT2 1999 Trailer	6,000	General Fund	74-4337-9440					6,000
<b>Total Yearly Capital Expenditures</b>		<b>\$ 1,613,672</b>			<b>\$ 669,672</b>	<b>\$ 143,000</b>	<b>\$ 140,000</b>	<b>\$ 205,000</b>	<b>\$ 456,000</b>

# Town of Carbondale Capital Plan

## 2025 Budget - Public Works Streets

### 12/4/2024

NOTE: 2025 Expenditures are included in the budget. 2026 - 2029 are estimations only.

	Project	Total 5 Yr. Cost 2025-2029	Source	GL Account	2025	2026	2027	2028	2029
1	8th Street Multi-Modal Improvements Phase 2	\$ 200,000	General Fund	74-4337-7206	\$ 100,000	\$ 100,000	\$ -	\$ -	
2	Highway 133 Roundabout - Industry Place Design	\$ 150,000	General Fund	74-4337-7205	\$ 150,000				
3	Highway 133 Roundabout - Industry Place Easement	\$ 400,000	General Fund	74-4337-7205	\$ 400,000				
4	Highway 133 Roundabout - Industry Place Construction	\$ 6,000,000	General Fund	74-4337-7205		\$ 1,000,000	\$ 5,000,000		
5	Connection Industry Place to 8th Street	\$ -	General Fund	74-4337-7205			tbd	tbd	tbd
6	Village Road Mill and Overlay	\$ 1,000,000	General Fund	74-4337-7203	-	1,000,000	-	-	
7	Hendrick Drive Mill and Overlay	\$ 1,000,000	General Fund	74-4337-7203	-	-	1,000,000	-	
8	Electric Sander Replacement	\$ 20,000	General Fund	74-4337-7207	20,000				
9	Annual Street Light Replacement	\$ 145,000	General Fund	74-4337-7203	45,000	25,000	25,000	25,000	25,000
10	Annual Street Maintenance (Chip, Crack,Stripe)	\$ 1,560,000	General Fund	74-4337-7203	300,000	310,000	310,000	320,000	320,000
11	RVR Road Maintenance	\$ 250,000	General Fund	74-4337-7203	50,000	50,000	50,000	50,000	50,000
12	Annual Trail Maintenance	\$ 250,000	General Fund	74-4337-7203	50,000	50,000	50,000	50,000	50,000
13	Highway 133 Pedestrian Crossings (Nieslanik and Weant)	\$ 900,000	Streetscape Fund	73-4800-9362	500,000	400,000			
14	Stationary VMS Signs (Snowmass/Main, 133 by High School, 133 by RF Bridge, West Main)	\$ 115,000	General Fund	74-4337-7203	25,000	27,500	30,000	32,500	
<b>Total Yearly Capital Expenditures</b>		<b>\$ 11,990,000</b>			<b>\$ 1,640,000</b>	<b>\$ 2,962,500</b>	<b>\$ 6,465,000</b>	<b>\$ 477,500</b>	<b>\$ 445,000</b>

# Town of Carbondale Capital Plan

## 2025 Budget - Wastewater

12/4/2024

NOTE: 2025 Expenditures are included in the budget. 2026 - 2029 are estimations only.

Project	Total 5 Yr. Cost 2025-2029	Source	GL Account	2025	2026	2027	2028	2029
1 Nutrient Treatment Upgrades	800,000	Wastewater Fund	31-4337-9220	400,000	50,000	50,000	50,000	250,000
2 Screw Press Permitting and Installation	450,000	Wastewater Fund	31-4337-7200	450,000	-	-	-	
3 Building Maintenance	160,000	Wastewater Fund	31-4335-3660	100,000	30,000	20,000	10,000	
4 Sewer Main Replacements	2,140,000	Wastewater Fund	31-4337-9341	750,000	441,000	463,000	486,000	
5 Replace #605-1998 Ford E Super Duty	130,000	Wastewater Fund	31-4335-9440	-	130,000	-	-	
6 Replace #603-2007 Jet Truck	750,000	Wastewater Fund	31-4335-9440	-	-		-	750,000
<b>Total Yearly Capital Expenditures</b>	<b>\$ 4,430,000</b>			<b>\$ 1,700,000</b>	<b>\$ 651,000</b>	<b>\$ 533,000</b>	<b>\$ 546,000</b>	<b>\$ 1,000,000</b>

# Town of Carbondale Capital Plan

## 2025 Budget - Water

12/4/2024

NOTE: 2025 Expenditures are included in the budget. 2026 - 2029 are estimations only.

	Project	Total 5 Yr. Cost 2025-2029	Source	GL Account	2025	2026	2027	2028	2029
1	Water Tank Maintenance	\$ 430,000	Water Fund	41-4336-9340	\$ 430,000	\$ -	\$ -	\$ -	
2	Nettle Creek Line Maintenance & Upgrades	1,150,000	Water Fund	41-4337-9340	100,000	50,000	250,000	750,000	
3	RVR Pump Station Upgrades	50,000	Water Fund	41-4337-9450	50,000	-	-	-	
4	Distribution Maintenance and Upgrades	350,000	Water Fund	41-4337-9341	100,000	250,000	-	-	
5	Meters and Meter Equipment	1,550,000	Water Fund	41-4337-9342	500,000	400,000	400,000	250,000	
6	Water Facilities Building Maintenance	35,000	Water Fund	41-4337-7220	35,000	-	-	-	
7	Roaring Fork Well #4	700,000	Water Fund	41-4337-9430	100,000	400,000	200,000	-	
8	Roaring Fork-Memcore Filters	600,000	Water Fund	41-4337-7850	100,000	-	-	50,000	450,000
9	Ditches	250,000	Water Fund	41-4338-9340	75,000	75,000	50,000	50,000	
10	Nettle Creek Plant Maintenance & Upgrades	200,000	Water Fund	41-4337-7200	50,000		-	50,000	100,000
11	Nettle Creek Lab Equipment	45,000	Water Fund	41-4336-9360	45,000	-	-	-	
12	Replace #513-2016 F350 4x4	75,000	Water Fund	41-4336-9440	-	-	-	75,000	
13	Replace #515-2018 JD Gator 615 E	30,000	Water Fund	41-4338-9440	-	-	-	30,000	
<b>Total Yearly Capital Expenditures</b>		<b>\$ 5,465,000</b>			<b>\$ 1,585,000</b>	<b>\$ 1,175,000</b>	<b>\$ 900,000</b>	<b>\$ 1,255,000</b>	<b>\$ 550,000</b>

Town of Carbondale Capital Plan

2025 Budget - Affordable Housing

12/4/2024

NOTE: 2025 Expenditures are included in the budget. 2026 - 2029 are estimations only.

Category	Project	Total 5 Yr. Cost 2025-2029	Source	GL Account	2025	2026	2027	2028	2029
1	Artspace	\$ -	Carbondale Housing Fund	71-4632- 7201	To Be Determined	To Be Determined	To Be Determined	To Be Determined	To Be Determined
2	To Be Determined - Artspace units	\$ -							
Total Yearly Capital Expenditures		\$ -			\$ -	\$ -	\$ -	\$ -	\$ -



## **RECREATION SALES & USE TAX FUND**

This fund accounts for a .5% sales and use tax which is used exclusively for the acquisition of land and the development and implementation of parks and recreation facilities and programs for the Town of Carbondale. The operations of the Community Recreation Center and the Municipal Swimming Pool are funded through this revenue source.

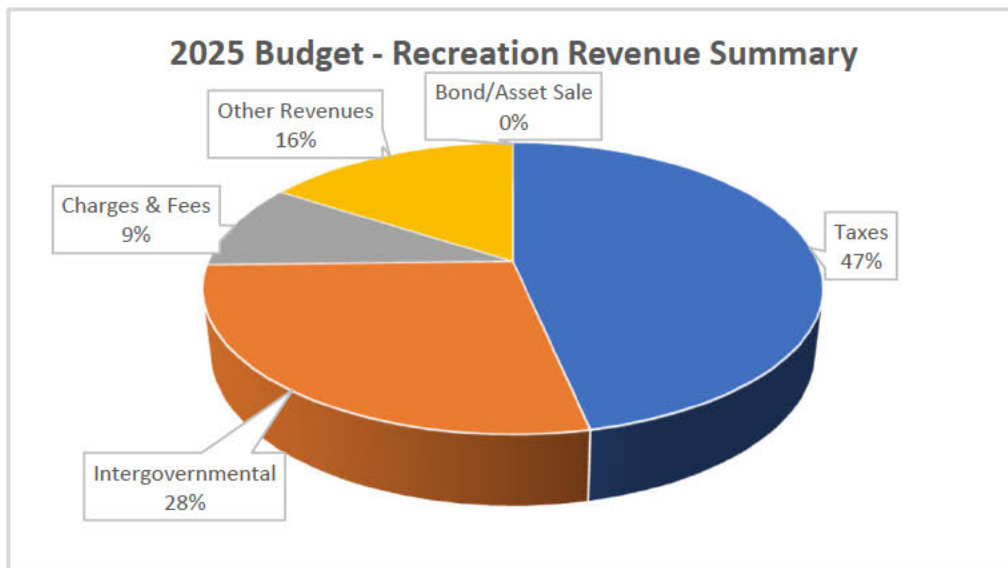


## Town of Carbondale 2025 Municipal Budget

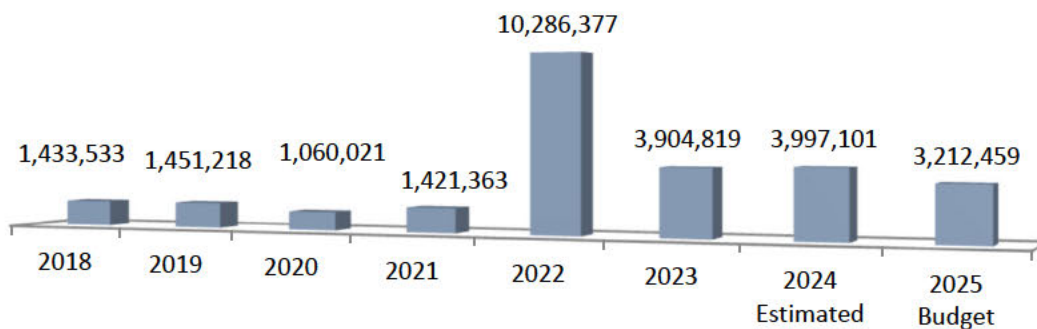
**Taxes:** The Town collects 3.5% sales and use tax, of which .5% goes to the Recreation Sales and Use Tax Fund. This includes sales tax on retail sales and use tax on building construction. Use tax on motor vehicles is collected by Garfield County and remitted to the Town on a monthly basis.

**Charges & Fees:** This is revenue generated through the Recreation Center and the swimming pool, and is used exclusively for the operation and maintenance of these facilities. The swimming pool will be closed due to construction during 2025.

**Other:** Interest income and other miscellaneous revenues are reflected in this category.



### Recreation Sales & Use Tax Fund Revenue 2018-2025



**Town of Carbondale**  
**2025 Budget Detail by Account**

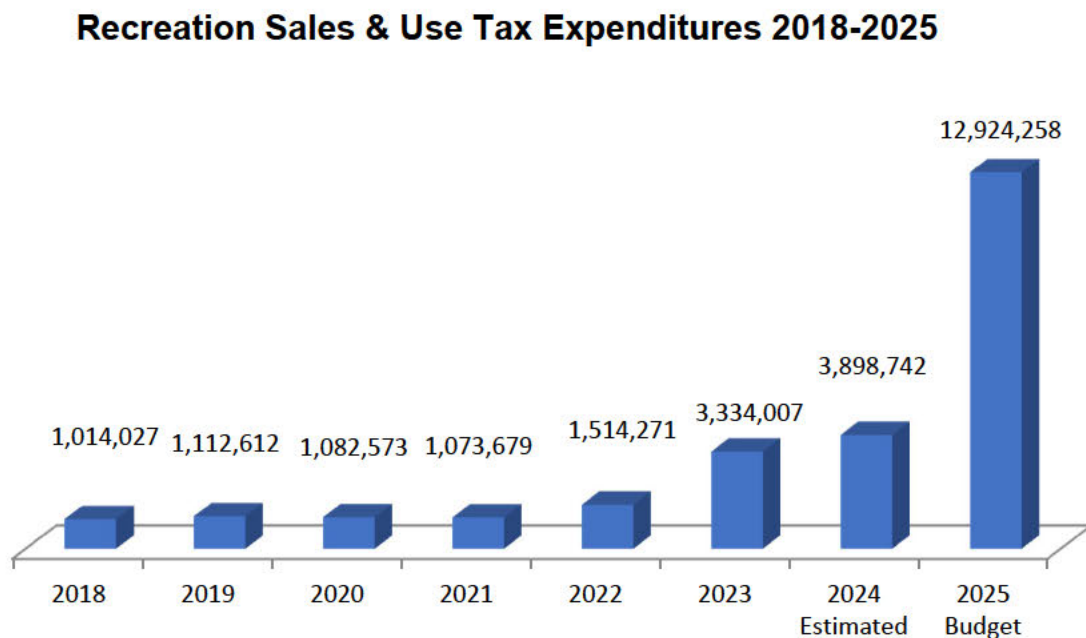
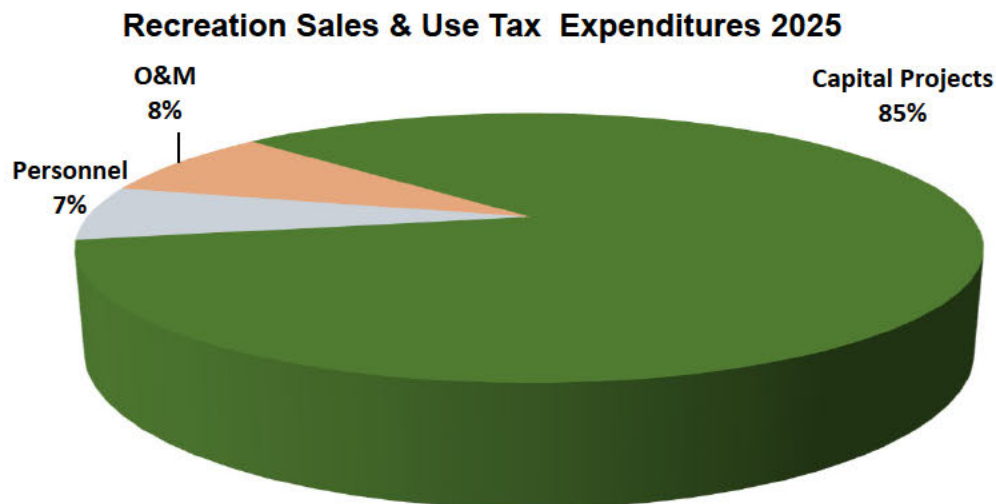
ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024	Year-to-Date 11/30/2024	Projected Year End 2024	2025	2024 Bud.
			Original Budget			Original Budget	vs. 2025
	<b>RECREATION SALES &amp; USE TAX FUND</b>						
	REVENUE						
75-31-30	SALES TAX REVENUE	1,123,644	1,129,187	975,933	1,325,900	1,339,159	209,972
75-31-31	USE TAX - BUILDING PERMITS	76,326	60,000	90,436	90,801	60,000	-
75-31-32	GARCO VEHICLE USE TAX REVENUE	111,391	70,000	94,485	110,000	100,000	30,000
75-33-29	GRANTS	-	-	12,223	12,248	-	-
75-33-41	GRANTS - STATE OF COLORADO	-	-	-		848,000	848,000
75-33-42	GRANTS - CRYSTAL RIVER FEDERAL	207,499	405,000	74,527	300,000	50,000	(355,000)
75-33-43	GRANTS - CRYSTAL RIVER STATE	738,280	-	145,026	145,026		-
75-33-44	GRANTS - CRYSTAL RIVER OTHER	782,899	-	25,258	25,258		-
75-33-59	GOCO GRANT	-	35,000	90,000	90,000		(35,000)
75-34-72	SWIMMING FEES	33,975	-	3,124	3,332		-
75-34-73	ENTRANCE FEES	296,218	275,000	270,679	275,000	275,000	-
75-34-74	CONCESSION FEES	19	-	202	300	300	300
75-34-75	OTHER RECREATION CTR REVENUE	31,563	20,000	20,092	30,000	30,000	10,000
75-36-10	INTEREST INCOME	76,394	40,000	74,486	75,519		(40,000)
75-36-15	INTEREST INCOME - POOL BONDS	381,314	165,880	391,100	175,000	75,000	(90,880)
75-36-20	TRANSFER IN	-		1,600,000	800,000		-
75-36-42	REFUND OF EXPENDITURES	9,358	3,000	7,821	20,000		(3,000)
75-36-51	MAKE A SPLASH CARBONDALE DONATIONS	-	-	426,755	476,755	400,000	400,000
75-36-52	OTHER DONATIONS	100	-	500	500		-
75-36-80	OTHER REVENUES	-	250	893	2,063		(250)
75-36-82	FACILITY RENTAL	31,866	35,000	38,847	39,000	35,000	-
75-36-91	SALES TAX PENALTIES	2,591	900	243	250		(900)
75-36-92	INTEREST ON DELINQUENT TAX	1,381	300	127	150		(300)
	<b>TOTAL REVENUE/TRANSFERS</b>	<b>3,904,819</b>	<b>2,239,517</b>	<b>4,342,756</b>	<b>3,997,101</b>	<b>3,212,459</b>	<b>972,942</b>
	<b>PRIOR YEAR CARRY OVER</b>	<b>11,007,474</b>	<b>8,085,558</b>	<b>11,578,286</b>	<b>11,578,286</b>	<b>11,676,646</b>	
	<b>TOTAL AVAILABLE REVENUE</b>	<b>14,912,293</b>	<b>10,325,075</b>	<b>15,921,042</b>	<b>15,575,388</b>	<b>14,889,105</b>	
	<b>LESS EXPENDITURES/TRANSFERS</b>	<b>3,334,007</b>	<b>7,152,485</b>	<b>3,305,823</b>	<b>3,898,742</b>	<b>12,924,258</b>	<b>5,771,773</b>
	<b>BALANCE DECEMBER 31</b>	<b>11,578,286</b>	<b>3,172,590</b>	<b>12,615,219</b>	<b>11,676,646</b>	<b>1,964,846</b>	

## Town of Carbondale 2025 Municipal Budget

**Personnel:** Recreation personnel consists of 4 full-time and approximately 30 part-time employees which staff the Recreation Center and the Municipal Pool. However, the Pool will be closed due to construction for 2025.

**O&M:** Operations and maintenance of the Town Recreation Center and Municipal Pool are reflected in this fund. Operations at the Center include a number of fitness and program instructors in addition to staff. Special Events and Programs have been moved to the General Fund. Debt service on the loan, which paid off the bonds that financed the Recreation Center, is reflected in the O & M, and were paid off in 2024. The debt service for an additional loan for the pool renovation is paid out of this fund also.

**Capital Projects:** 2025 Capital Projects include the Carbondale Aquatic Center Construction and completion of the Crystal River Restoration project.



**Town of Carbondale**  
**2025 Budget Detail by Account**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024 Original Budget	Year-to-Date 11/30/2024	Projected Year End 2024	2025 Original Budget	2024 Bud. vs. 2025
	EXPENDITURES						
75-4500-1110	RECREATION CTR FULL TIME WAGES	222,941	231,721	135,271	220,687	332,298	100,576
75-4500-1120	RECREATION CTR PART TIME WAGES	116,859	138,353	171,581	173,269	138,353	-
75-4500-1210	OVERTIME WAGES	2,164	-	2,044	2,100		-
75-4500-1430	OTHER EXPENSE (INSURANCE)	58,620	70,455	60,679	62,297	151,180	80,725
75-4500-1440	FICA	25,678	28,311	23,118	30,298	36,005	7,694
75-4500-1460	RETIREMENT	10,485	11,586	9,039	11,139	16,615	5,029
	TOTAL PERSONNEL SERVICES	436,747	480,426	401,732	499,791	674,450	194,024
75-4500-2100	PRINTING/POSTAGE	25	100	43	100	100	-
75-4500-2110	OFFICE SUPPLIES	1,272	1,800	774	1,800	1,800	-
75-4500-2244	PROGRAM SUPPLIES	4,758	6,500	2,531	6,500	6,500	-
75-4500-2290	GENERAL SUPPLIES	15,394	17,000	13,601	17,000	17,000	-
75-4500-2292	CLOTHING ALLOWANCE	970	700	254	700	700	-
75-4500-2400	MISCELLANEOUS EXPENSE	97		49	49		-
75-4500-2500	CONCESSION PURCHASES	83	250	514	550	400	150
75-4500-3210	PRINTING EXPENSE	104	1,100	-	500	500	(600)
75-4500-3300	DUES AND MEMBERSHIPS	300	1,000	455	1,000	1,000	-
75-4500-3310	ADVERTISING	3,756	7,500	890	7,500	7,500	-
75-4500-3311	RECRUITING EXPENSES	2,724	2,500	627	2,500	2,500	-
75-4500-3410	UTILITIES (ELECTRIC)	9,633	14,500	15,477	18,000	18,000	3,500
75-4500-3450	UTILITIES	13,021	16,000	7,192	14,000	14,000	(2,000)
75-4500-3530	EQUIP MAINTENANCE & REPAIR	11,856	13,500	3,258	13,500	13,500	-
75-4500-3560	SOFTWARE SERVICES	11,905	11,000	12,241	12,500	11,000	-
75-4500-3630	COMPUTER MAINT AND REPAIR	1,686	4,000	748	4,000	4,000	-
75-4500-3660	BLDG MAINTENANCE & GROUNDS	34,560	31,000	14,383	31,000	40,000	9,000
75-4500-3700	TRAINING & TRAVEL	927	3,000	924	3,000	3,000	-
75-4500-3980	CONTRACT LABOR	53,111	45,000	52,872	53,000	55,000	10,000
75-4500-5310	OFFICE EQUIPMENT RENTAL	3,708	4,000	3,093	4,000	4,000	-
75-4500-5320	MERCHANT FEE	23,384	21,000	17,630	25,000	25,000	4,000
	TOTAL O & M	193,274	201,450	147,554	216,199	225,500	24,050
75-4500-8000	PROGRAMS	11,964	5,000	11,365	11,500	10,000	5,000
75-4500-9410	REC FACILITIES/EQUIPMENT	4,784	20,000	37,030	40,000	12,000	(8,000)
75-4500-9411	RECREATION FACILITIES	-	12,000	21,970	21,970	30,500	18,500
75-4500-9420	COMPUTER EQUIP/SOFTWARE	-	6,500	2,862	3,000	5,000	(1,500)
	TOTAL CAPITAL PURCHASES	16,748	43,500	73,227	76,470	57,500	14,000
	<i>TOTAL RECREATION CENTER</i>	<i>646,769</i>	<i>725,376</i>	<i>622,514</i>	<i>792,460</i>	<i>957,450</i>	<i>232,074</i>
75-4512-1110	SALARIES & WAGES	25,442	37,800	19,468	36,000	41,715	3,915
75-4512-1120	POOL PART TIME WAGES	57,667	-	929	70,000		-
75-4512-1210	OVERTIME WAGES	758	-	68	1,000		-
75-4512-1430	OTHER EXPENSE (INSURANCE)	2,591	8,353	3,510	7,386	20,431	12,078
75-4512-1440	FICA	6,398	2,892	1,558	8,186	3,191	299
75-4512-1460	RETIREMENT	1,255	1,890	812	1,850	2,086	196
	TOTAL PERSONNEL SERVICES	94,110	50,935	26,344	124,422	67,423	16,488
75-4512-2110	OFFICE SUPPLIES	-	500	-			(500)
75-4512-2210	CHEMICALS	10,012	-	-			-
75-4512-2290	GENERAL SUPPLIES	1,272	1,500	-			(1,500)
75-4512-2292	GUARD UNIFORMS	325	-	-			-
75-4512-2400	MISCELLANEOUS EXPENSE	285	500	-			(500)
75-4512-2500	CONCESSION PURCHASES	115	-	-			-



**Town of Carbondale**  
**2025 Budget Detail by Account**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024 Original Budget	Year-to-Date 11/30/2024	Projected Year End 2024	2025 Original Budget	2024 Bud. vs. 2025
75-4512-3210	PRINTING EXPENSE	-	150	-			(150)
75-4512-3410	UTILITIES	12,436	5,000	2,759	3,000		(5,000)
75-4512-3560	SOFTWARE SERVICES	330	-	34	50		-
75-4512-3660	BLDG MAINTENANCE & GROUNDS	3,350	-	115	115		-
75-4512-3661	GENERAL MAINTENANCE & REPAIRS	358	-	-			-
75-4512-3700	TRAVEL AND CONFERENCE	678	-	321	350		-
75-4512-3810	RED CROSS CERTIFICATION	846	200	389	400		(200)
75-4512-3980	CONTRACT LABOR	4,763	-	-			-
75-4512-8000	SPECIAL EVENTS	1,499	-	-			-
	TOTAL O & M	36,267	7,850	3,618	3,915	-	(7,850)
75-4512-9360	POOL EQUIPMENT	26,662	95,000	-		95,000	-
75-4512-9361	SWIM LESSON EQUIPMENT	210	-	-			-
75-4512-9362	UMBRELLAS	68	-	-			-
75-4512-9420	COMPUTER EQUIP/SOFTWARE	-	1,500	-			(1,500)
	TOTAL CAPITAL PURCHASES	26,939	96,500	-	-	95,000	(1,500)
	<i>TOTAL SWIMMING POOL</i>	<i>157,317</i>	<i>155,285</i>	<i>29,962</i>	<i>128,337</i>	<i>162,423</i>	<i>7,138</i>
75-4513-9425	POOL CAPITAL CAMPAIGN	5,850	52,955	69,614	70,955	76,000	23,045
75-4513-9430	POOL REPLACEMENT	282,056	5,000,000	1,309,961	1,500,000	10,921,781	5,921,781
	TOTAL POOL BOND RESTORATION	287,906	5,052,955	1,379,575	1,570,955	10,997,781	5,944,826
75-4800-1110	RECREATION FULL TIME WAGES	67,709	70,653	62,886	67,289	76,120	5,467
75-4800-1210	OVERTIME WAGES	995	-	560	1,000		-
75-4800-1430	OTHER EXPENSE (INSURANCE)	14,945	16,706	15,444	15,522	18,735	2,029
75-4800-1440	FICA	5,291	5,405	4,878	5,224	5,823	418
75-4800-1460	RETIREMENT	2,410	3,533	3,125	3,414	3,806	273
	TOTAL PERSONNEL SERVICES	91,351	96,298	86,894	92,450	104,484	8,187
75-4800-2500	TRANSFER OUT	606,008	605,937	504,948	605,656	589,625	(16,312)
75-4800-3410	UTILITIES	462	-	436	500		-
75-4800-3530	EQUIPMENT MAINTENANCE	-	1,000	-			(1,000)
75-4800-7500	ADMINISTRATION FEE	58,135	58,135	48,446	58,135	62,495	4,360
	TOTAL O & M	664,605	665,072	553,829	664,291	652,120	(12,952)
75-4800-9360	PARK IMPROVEMENTS	51,779	35,000	35,000	35,000		(35,000)
75-4800-9362	TRAIL IMPROVEMENTS	-	15,000	12,563	15,000		(15,000)
75-4800-9366	RIDING ARENA	2,894	2,500	-			(2,500)
75-4800-9368	GATEWAY PARK	383	-	-			-
75-4800-9371	CRYSTAL RIVER RESTORATION	1,431,005	405,000	585,252	600,000	50,000	(355,000)
75-4800-9410	EQUIPMENT	-	-	236	250		-
	TOTAL CAPITAL OUTLAY	1,486,059	457,500	633,050	650,250	50,000	(407,500)
	<i>TOTAL RECREATION FACILITIES</i>	<i>2,242,015</i>	<i>1,218,870</i>	<i>1,273,773</i>	<i>1,406,991</i>	<i>806,604</i>	<i>(412,265)</i>
	<b>TOTAL FUND EXPENDITURES</b>	<b>3,334,007</b>	<b>7,152,485</b>	<b>3,305,823</b>	<b>3,898,742</b>	<b>12,924,258</b>	<b>5,771,773</b>



## **COMMUNITY ENHANCEMENT FUND**

This fund accounts for funds received from Holy Cross Electric Association restricted for beautification projects, energy conservation, equipment and technology upgrades for schools, scholarship funds, acquisition of open space and/or park land and development, undergrounding of overhead electric and other utility lines, and sponsorship of special community events. Funds in this fund can be spent only with the express written consent of the Company.

Town of Carbondale  
2025 Budget Detail by Account

ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024	Year-to-Date 11/30/2024	Projected Year End 2024	2025	2024 Bud.
			Original Budget			Original Budget	vs. 2025
	COMMUNITY ENHANCEMENT FUND REVENUE						
76-36-50	COMMUNITY ENHANCEMENT	15,556	7,500	-	7,500	7,500	-
	<b>TOTAL REVENUE/TRANSFERS</b>	<b>15,556</b>	<b>7,500</b>	<b>-</b>	<b>7,500</b>	<b>7,500</b>	<b>-</b>
	<b>PRIOR YEAR CARRY OVER</b>	<b>50,624</b>	<b>58,255</b>	<b>66,180</b>	<b>66,180</b>	<b>73,680</b>	
	<b>TOTAL AVAILABLE REVENUE</b>	<b>66,180</b>	<b>65,755</b>	<b>66,180</b>	<b>73,680</b>	<b>81,180</b>	
	<b>LESS EXPENDITURES/TRANSFERS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>BALANCE DECEMBER 31</b>	<b>66,180</b>	<b>65,755</b>	<b>66,180</b>	<b>73,680</b>	<b>81,180</b>	
	TOTAL O & M	-	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	-	-	-	-	-	-
	TOTAL FUND EXPENDITURES	-	-	-	-	-	-





## **SALES & USE TAX FUND**

This fund historically accounted for 3% sales and use tax. As of 1/1/2024 proceeds from this fund were transferred and now tracked within the General Fund due to switching to State Collected Sales Tax.

Town of Carbondale  
2025 Budget Detail by Account

ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024		Projected	2025	2024 Bud.
			Original Budget	Year-to-Date 11/30/2024	Year End 2024	Original Budget	vs. 2025
	SALES & USE TAX FUND - MOVED TO THE GENERAL FUND JANUARY 1, 2024						
	REVENUE						
77-31-30	SALES TAX REVENUE	6,793,652	-	-	-	-	-
77-31-31	USE TAX - BUILDING PERMITS	455,097	-	-	-	-	-
77-31-32	GARCO VEHICLE USE TAX REVENUE	668,344	-	-	-	-	-
77-36-10	INTEREST INCOME	11,296	-	-	-	-	-
77-36-91	SALES TAX PENALTIES	15,548	-	-	-	-	-
77-36-92	INTEREST ON DELINQUENT TAX	8,288	-	-	-	-	-
	TOTAL REVENUE/TRANSFERS	7,952,225	-	-	-	-	-
	PRIOR YEAR CARRY OVER	1,071,456	-	-	-	-	-
	TOTAL AVAILABLE REVENUE	9,023,681	-	-	-	-	-
	LESS EXPENDITURES/TRANSFERS	7,952,225	-	-	-	-	-
	BALANCE DECEMBER 31	1,071,456	-	-	-	-	-
	EXPENDITURES						
77-4500-5320	MERCHANT FEE	12,424	-	-	-	-	-
77-4700-2501	TRANSFER TO GENERAL FUND	7,939,801	-	-	-	-	-
	TOTAL TRANSFERS	7,952,225	-	-	-	-	-
	TOTAL FUND EXPENDITURES	7,952,225	-	-	-	-	-



## **BOND FUND**

This fund accounts for resources which are legally restricted for payment of the loan to ANB for the purchase of the 2004, 2006, and 2022 Recreation Bonds.

Town of Carbondale  
2025 Budget Detail by Account

ACCOUNT NO.	ACCOUNT DESCRIPTION	2023 Actual	2024	Year-to-Date 11/30/2024	Projected	2025	2024 Bud.
			Original Budget		Year End 2024	Original Budget	vs. 2025
	BOND & INTEREST FUND						
	REVENUE						
78-36-20	TRANSFER IN	606,008	605,937	504,948	605,656	589,625	(16,312)
	TOTAL REVENUE/TRANSFERS	606,008	605,937	504,948	605,656	589,625	(16,312)
	PRIOR YEAR CARRY OVER	5,550	5,550	5,550	5,550	5,550	
	TOTAL AVAILABLE REVENUE	611,558	611,487	510,498	611,206	595,175	
	LESS EXPENDITURES/TRANSFERS	604,390	605,937	605,656	605,656	589,625	(16,312)
	BALANCE DECEMBER 31	7,168	5,550	(95,159)	5,550	5,550	
78-4700-6104	2022 BOND INTEREST	396,125	396,125	396,475	396,475	396,125	-
78-4700-6202	2022 BOND PRINCIPAL	-	-	-	-	190,000	190,000
78-4700-6205	2018 Loan Principal	195,400	200,700	200,700	200,700	-	(200,700)
78-4700-6206	2018 Loan Interest	11,015	5,612	5,581	5,581	-	(5,612)
78-4700-6400	AGENTS FEE	1,850	3,500	2,900	2,900	3,500	-
	TOTAL DEBT SERVICE	604,390	605,937	605,656	605,656	589,625	(16,312)
	TOTAL FUND EXPENDITURES	604,390	605,937	605,656	605,656	589,625	(16,312)

**ORDINANCE NO. 12  
SERIES 2024**

**AN ORDINANCE APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND  
SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH  
BELOW, FOR THE TOWN OF CARBONDALE, COLORADO, FOR THE 2025 BUDGET YEAR**

**WHEREAS**, the Board of Trustees has adopted the annual budget in accordance with the Local Government Budget Law, on December 12, 2024;

**WHEREAS**, the Board of Trustees has made provision therein for surplus carryovers and revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and,

**WHEREAS**, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, so as not to impair the operations of the Town.

**NOW THEREFORE**, be it ordained by the Board of Trustees of the Town of Carbondale, Colorado, as follows:

Section 1: That the following sums are hereby appropriated from the revenue of each fund, to each fund, for the purposes stated:

General Fund	\$15,580,839
Conservation Trust Fund	\$ 85,807
Victims Assistance Fund	\$ 7,000
Lodging Tax Fund	\$ 220,000
Disposable Bag Fund	\$ 55,375
1% For The Arts	\$ 10,000
Energy Efficient Building Code	\$ 0
Wastewater Fund	\$ 3,498,010
Water Fund	\$ 3,773,919
Trash Fund	\$ 814,181
Carbondale Housing Fund	\$ 525,900
Development Dedication Fees Fund	\$ 0
Streetscape Fund	\$ 507,250
Capital Construction Fund	\$ 3,194,007
Recreation Sales & Use Tax Fund	\$12,924,258
Community Enhancement Fund	\$ 0
Bond and Interest Fund	\$ 589,625

**INTRODUCED, READ AND PASSED** this 12th day of December, 2024.

**ATTEST**

  
\_\_\_\_\_  
Patrick Thibault, Town Clerk

**TOWN OF CARBONDALE**

  
\_\_\_\_\_  
Ben Bohmfalk, Mayor





**ORDINANCE NO. 13  
SERIES OF 2024**

**AN ORDINANCE APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY  
EXPENSES IN EXCESS OF AMOUNT BUDGETED FOR THE TRASH FUND AND THE  
STREETSCAPE FUND OF THE TOWN OF CARBONDALE, COLORADO**

**WHEREAS**, the Town of Carbondale has received surplus revenues not anticipated at the time of adoption of the 2024 Carbondale Budget, and it has been necessary to assume unforeseen expenditures, and

**WHEREAS**, such expenditures could not have been reasonably foreseen at the time of the adoption of the budget, and

**WHEREAS**, the funds to finance the unanticipated expenditures are available from surplus revenues and reserves.

**NOW, THEREFORE**, be it ordained by the Board of Trustees of the Town of Carbondale, Colorado:

**Section 1:** That the sum of \$18,491 is hereby allocated from the Trash Fund additional revenues to defray operating expenditures of the increased appropriation. This additional appropriation is to pay for additional Contracted Services expenditures due to changes in customer service level choices.

**Section 2:** That the sum of \$27,011 is hereby allocated to the Streetscape Fund for additional Streetscape Improvement expenditures due to Cowen Drive Pedestrian Crossings cost more than anticipated

**INTRODUCED, READ AND PASSED THIS** 12th day of December, 2024.

**TOWN OF CARBONDALE**

**ATTEST:**



Patrick Thibault, Town Clerk



Ben Bohmfalk, Mayor



**2024 Supplemental Budget  
Detail By Account - 12/12/2024**

Account Number	Description	Increase
<b><u>EXPENSES:</u></b>		
51-4335-3980	Increase Contract Services by \$18,491 due to normal fluctuations in customer service level choices, revenue is up an additional 40k over budgeted, which results in a net increase of about \$21,500 in fund balance.	18,491
73-4800-7200	Streetscape Improvements by \$27,011 due to Cowen Drive Pedestrian Crossings cost more than anticipated	27,011



**RESOLUTION NO. 13  
SERIES OF 2024**

**A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH  
FUND, AND ADOPTING A BUDGET FOR THE TOWN OF CARBONDALE,  
COLORADO FOR THE CALENDAR YEAR BEGINNING ON THE 1ST DAY OF  
JANUARY, 2025 AND ENDING ON THE LAST DAY OF DECEMBER, 2025**

**WHEREAS**, the Board of Trustees of the Town of Carbondale, Colorado, has appointed, Lauren Gister, Town Manager, to prepare and submit a proposed budget to said governing body at the proper time, and,

**WHEREAS**, upon due and proper notice, published in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was commenced on December 12, 2024, and interested taxpayers were given the opportunity to file or register any objection to said proposed budget, and,

**WHEREAS**, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

**NOW, THEREFORE**, be it resolved by the Board of Trustees of the Town of Carbondale, Colorado:

**Section 1:** That estimated expenditures and transfers for each fund are as follows:

General Fund	\$15,580,839
Conservation Trust Fund	\$ 85,807
Victims Assistance Fund	\$ 7,000
Lodging Tax Fund	\$ 220,000
Disposable Bag Fund	\$ 55,375
1% For The Arts	\$ 10,000
Energy Efficient Building Code	\$ 0
Wastewater Fund	\$ 3,498,010
Water Fund	\$ 3,773,919
Trash Fund	\$ 814,181
Carbondale Housing Fund	\$ 525,900
Development Dedication Fees Fund	\$ 0
Streetscape Fund	\$ 507,250
Capital Construction Fund	\$ 3,194,007
Recreation Sales & Use Tax Fund	\$12,924,258
Community Enhancement Fund	\$ 0
Bond and Interest Fund	\$ 589,625

**Section 2:** That the estimated revenue and transfers for each fund are as follows:

General Fund	\$13,520,923
Prior Year Surplus	\$16,777,830

Total	\$30,298,753
Conservation Trust Fund	\$ 92,500
Prior Year Surplus	\$ 216,279
Total	\$ 308,779
Victims Assistance Fund	\$ 16,000
Prior Year Surplus	\$ 23,617
Total	\$ 39,617
Lodging Tax Fund	\$ 205,000
Prior Year Surplus	\$ 15,462
Total	\$ 220,462
Disposable Bag Fund	\$ 35,000
Prior Year Surplus	\$ 90,345
Total	\$ 125,345
1% for the Arts	\$ 2,000
Prior Year Surplus	\$ 35,603
Total	\$ 37,603
Energy Efficient Building Code	\$ 25,000
Prior Year Surplus	\$ 94,043
Total	\$ 119,043
Wastewater Fund	\$ 2,008,179
Prior Year Surplus	\$ 6,413,833
Total	\$ 8,422,012
Water Fund	\$ 2,134,130
Prior Year Surplus	\$ 4,713,972
Total	\$ 6,848,102
Trash Fund	\$ 829,500
Prior Year Surplus	\$ (120,603)
Total	\$ 708,897
Carbondale Housing Fund	\$ 681,200
Prior Year Surplus	\$ 1,416,107
Total	\$ 2,097,307
Development Dedication Fees Fund	\$ 50,000
Prior Year Surplus	\$ 932,025
Total	\$ 982,025
Streetscape Fund	\$ 397,600
Prior Year Surplus	\$ 1,033,293
Total	\$ 1,430,893

Capital Construction Fund	\$ 3,225,007
Prior Year Surplus	\$ 1,430,032
Total	\$ 4,655,039
Recreation Sales & Use Tax Fund	\$ 3,212,459
Prior Year Surplus	\$11,676,646
Total	\$14,889,105
Community Enhancement Fund	\$ 7,500
Prior Year Surplus	\$ 73,680
Total	\$ 81,180
Bond & Interest Fund	\$ 589,625
Prior Year Surplus	\$ 5,550
Total	\$ 595,175

**Section 3:** That the budget as submitted, amended and herein above summarized by fund, be, and the same hereby is approved and adopted as the budget of the Town of Carbondale, Colorado for the year stated above.

**Section 4:** That the ordinance appropriating moneys in the budget is hereby approved and adopted, shall be signed by the Mayor and Town Clerk, and made a part of the public records of the Town of Carbondale, Colorado.

**INTRODUCED, READ AND PASSED** this 12th day of December, 2024.

**TOWN OF CARBONDALE**

  
Ben Bohmfalk, Mayor

ATTEST:

  
Patrick Foubault, Town Clerk



**RESOLUTION NO. 14  
SERIES OF 2024**

**A RESOLUTION LEVYING GENERAL FUND AND STREETScape FUND  
PROPERTY TAXES FOR THE YEAR 2024**

**WHEREAS**, the Board of Trustees of the Town of Carbondale, Colorado have reviewed the projected revenues for the 2025 budget year, and;

**WHEREAS**, the amount of General Fund property tax dollars necessary to meet the 2025 expenditures is \$519,974 and;

**WHEREAS**, the amount of Streetscape Fund property tax dollars approved for collection during 2025 based upon a mill levy of 1.5 mills, in accordance with Ordinance 1, Series of 2018 and approved by the voters at the April 3, 2018 General election, totals \$372,474 and;

**WHEREAS**, the assessed valuation certified by the Garfield County Assessor is \$248,316,310 for the Town of Carbondale.

**NOW, THEREFORE**, be it resolved by the Board of Trustees of the Town of Carbondale, Colorado:

1. That for the purposes of meeting a portion of general operating expenses of the Town of Carbondale, Colorado during the 2025 budget year, there is hereby levied a tax of 2.094 mills upon each dollar of the total valuation for assessment of all taxable property within the Town for the year 2024.
2. That for the purpose of Streetscape Expenditures in accordance with Ordinance 1, Series of 2018 and approved by the voters at the April 3, 2018 General Election, there is hereby levied a tax of 1.5 mills upon each dollar of the total valuation for assessment of all taxable property within the Town for the year 2024.
3. That the Finance Director is hereby authorized and directed to immediately certify to the County Commissioners of Garfield County, Colorado, the mill levy for the Town of Carbondale as herein above determined and set.

**INTRODUCED, READ AND PASSED this 12th day of December, 2024.**

**TOWN OF CARBONDALE**

  
Ben Bohmfalk, Mayor

**ATTEST:**

  
Patrick Thibault, Town Clerk



**CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments**TO: County Commissioners<sup>1</sup> of Garfield County, Colorado.On behalf of the Town of Carbondale,(taxing entity)<sup>A</sup>the Board of Trustees(governing body)<sup>B</sup>of the Town of Carbondale(local government)<sup>C</sup>

Hereby officially certifies the following mills  
to be levied against the taxing entity's GROSS  
assessed valuation of:

\$ 248,316,310(GROSS<sup>D</sup> assessed valuation, Line 2 of the Certification of Valuation Form DLG 57<sup>E</sup>)

**Note:** If the assessor certified a NET assessed valuation  
(AV) different than the GROSS AV due to a Tax  
Increment Financing (TIF) Area<sup>F</sup> the tax levies must be  
calculated using the NET AV. The taxing entity's total  
property tax revenue will be derived from the mill levy  
multiplied against the NET assessed valuation of:

\$ 248,316,310(NET<sup>G</sup> assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)

Submitted: 12/15/2024 for budget/fiscal year 2025  
(not later than Dec. 15) (mm/dd/yyyy) (yyyy)

**PURPOSE** (see end notes for definitions and examples)**LEVY<sup>2</sup>****REVENUE<sup>2</sup>**

1. General Operating Expenses <sup>H</sup>	<u>2.094</u> mills	<u>\$519,974</u>
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction <sup>I</sup>	< <u>          </u> > mills	\$ < <u>          </u> >
<b>SUBTOTAL FOR GENERAL OPERATING:</b>	<u>2.094</u> mills	<u>\$ 519,974</u>
3. General Obligation Bonds and Interest <sup>J</sup>	<u>          </u> mills	<u>\$</u>
4. Contractual Obligations <sup>K</sup>	<u>          </u> mills	<u>\$</u>
5. Capital Expenditures <sup>L</sup>	<u>          </u> mills	<u>\$</u>
6. Refunds/Abatements <sup>M</sup>	<u>          </u> mills	<u>\$</u>
7. Other <sup>N</sup> (specify): <u>Voter approved Streetscape</u>	<u>1.500</u> mills	<u>\$372,474</u>
<u>mill levy</u>	<u>          </u> mills	<u>\$</u>
<b>TOTAL:</b> [Sum of General Operating Subtotal and Lines 3 to 7]	<u>3.594</u> mills	<u>\$892,448</u>

Contact person:  
(print) Greg Hansen

Daytime  
phone: 970.510.1204

Signed:


Title: Finance Director

<sup>1</sup> If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.

<sup>2</sup> Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's final certification of valuation).



ORDINANCE NO. 16

Series of 2002

**AN ORDINANCE OF THE TOWN OF CARBONDALE, COLORADO, ESTABLISHING A VICTIM'S AND WITNESSES ASSISTANCE AND LAW ENFORCEMENT BOARD, LEAVING A SURCHARGE UPON CRIMINAL ACTIONS AND TRAFFIC OFFENSES, AND PROVIDING FOR THE DISBURSEMENT OF FUNDS RECEIVED THROUGH SAID SURCHARGE.**

WHEREAS, C.R.S. section 24-4.2-109, 1973 as amended expressly provides that municipalities such as the town of Carbondale may enact ordinances to provide funds for law enforcement agencies and victims and witnesses assistance programs as hereinafter provided.

NOW THEREFORE, THE BOARD OF TRUSTEES OF THE TOWN OF CARBONDALE, COLORADO, ORDAINS:

1. There is hereby established the Town of Carbondale's Victim's and Witnesses Assistance and Law Enforcement Board, hereinafter referred to as the "Vale Board." Title 9 of the Carbondale Municipal Code is hereby amended by the addition of a new Subsection 9.27 to read as follows:

**Chapter 9.27**

**Victim's and Witnesses Assistance and Law Enforcement Board.**

**9.27.010** The Victim's and Witnesses Assistance and Law Enforcement Board (the "VALE Board"). The VALE Board shall be formed and shall be composed of the following members. Such members shall be appointed by the Board of Trustees of the Town of Carbondale.

- A. Two (2) citizens (who are residents of the Town) who shall serve for a four year term.
- B. Two (2) members of the Town Board who shall serve for a term consistent with their term of office.
- C. The Town Manager.

**9.27.020** Powers and Duties of the Victim's and Witnesses Assistance and Law Enforcement Board.

- A. The Board shall designate one of its members as chairman, shall establish rules of procedure and order, and shall hold meetings as it might deem necessary.



- B. The Board is required to submit minutes of its meetings to the Board of Trustees at the next regular Council meeting following the Board's meeting.

9.27.030 Surcharge Imposed. A surcharge equal to thirty percent (30%) of the fine imposed for violation of all municipal ordinances, including ordinance violations under the Model Traffic Code, is hereby levied on each Municipal Court action resulting in a conviction, plea of guilty or no contest, or in a deferred judgment and sentence, which municipal ordinance violation is charged pursuant to Town of Carbondale ordinances. All calculated surcharge amounts resulting in dollars and cents shall be rounded to the nearest whole dollar. In the event a portion of the fine is suspended, the surcharge levied shall be computed based upon the original fine, regardless of whether a portion of said fine has been suspended. Said surcharges shall be paid to the Town by the Defendant, and said Town shall deposit the money so received in the fund hereinafter created.

9.27.040 Monies of the Fund. The Victim's and Witnesses Assistance and Law Enforcement Fund, hereinafter referred to as the "Fund" consist of all monies paid as a surcharge as provided in Section 2 above. All monies deposited in the Fund shall be deposited in an interest-bearing account, and all interest earned by monies in the Fund shall be credited to the Fund. The Town Administrator, by and through the Finance Director, shall be responsible for establishing a separate fund for purposes of accounting for the revenues and expenditures. At the conclusion of each fiscal year, all monies remaining in the Fund shall remain in the fund for allocation as hereinafter set forth.

9.27.050 Disbursement of Monies. The Board shall disburse monies from the Fund in the following manner and order:

- A. First, to the payment of all reasonable and necessary expenses and costs incurred by the Board in the performance of its duties, including, but not limited to, professional fees, office supplies, and meeting expenses.
- B. Second, not less than thirty-five percent (35%) of the monies remaining in the fund after the deduction of reasonable expenses and costs shall be allocated for the purchase of Victim's and Witnesses Services and Reimbursements and/or crime prevention services and programs, as hereinafter set forth.
- C. Third, any remaining monies may be allocated to the Town of Carbondale Police Department for the following purposes, including, but not limited to, purchase of equipment, training programs, and additional personnel. Such funds shall not be used by the Carbondale Police Department for defraying the costs of routine and ongoing operation expenses. No disbursement of more than two thousand dollars (\$2,000.00) within this category of

expenditures shall be made without the approval of the Town Board following a written recommendation by the Board.

9.27.060 Use of Monies. Disbursement of funds by the Board on behalf of Victim's and Witnesses Assistance Services may be used for the following purposes:

- A. Funding of crisis intervention services for crime prevention purposes;
- B. Provision of telephone lines for victims and witnesses assistance;
- C. Restitution and assistance programs for victims and their families;
- D. Education about the operation of the criminal justice system;
- E. Liaison services for the victim of the progress of the investigation, the defendant's arrest, subsequent bail determinations, and the status of the case;
- F. Assistance with the employment or creditors of victims or witnesses;
- G. Assistance to victims in arranging transportation to and from court;
- H. Provision of translator services;
- I. Provision of counseling, restorative justice and other assistance when appropriate;
- J. Protection from threats of harm and other forms of intimidation.

9.27.070 Application for Funds. The Board is authorized to accept and evaluate all applications for disbursement of funds, whether emanating from Victims, Witnesses, or Law Enforcement Agencies. Applications for disbursement shall be made upon forms prescribed by the Board, and made available by the Carbondale Municipal Court and the Carbondale Police Department. The Board shall establish its own criteria for evaluating applications for disbursement, and nothing herein contained shall obligate the Board to make disbursement of any funds available to it. Upon a finding by the Board that a disbursement shall be made from the Fund, the Board shall submit a written request for payment to the Carbondale Finance Department, who shall then remit payment in accordance with the request.

9.27.080 Imposition of Surcharge. Victim's and Witnesses Assistance. A surcharge equal to thirty percent (30%) of the fine imposed for violation of all municipal ordinances, including ordinance violations under the Model Traffic Code, shall be levied on each Municipal Court action resulting in a conviction, plea or guilty or no contest, or




in a deferred judgment and sentence. All calculated surcharge amounts resulting in dollars and cents shall be rounded to the nearest whole dollar. In the event a portion of the fine is suspended, the surcharge levied shall be computed based upon the original fine, regardless of whether a portion of said fine has been suspended. Said surcharge shall be paid to the Clerk of the Court by the Defendant, and said Clerk shall deposit the money so received in the Victim's and Witnesses Assistance Fund. Disbursement of funds shall be in accordance with the guidelines set forth in this Chapter.

INTRODUCED, READ ON FIRST READING PASSED AND ORDERED  
PUBLISHED IN FULL THIS 10th DAY OF September, 2002.

TOWN OF CARBONDA COLORADO

  
\_\_\_\_\_  
Michael Hassig, Mayor

ATTEST.

  
\_\_\_\_\_  
Suzanne Cerise, Town Clerk

**ORDINANCE NO.   1**  
**SERIES OF 2004**

**AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF CARBONDALE, COLORADO, AMENDING TITLE 3 OF THE CARBONDALE MUNICIPAL CODE, "REVENUE AND FINANCE," BY THE ADDITION OF A NEW CHAPTER 3.05 REGARDING IMPOSITION AND COLLECTION OF A LODGING TAX**

WHEREAS, on November 4, 2003, the voters of the Town of Carbondale approved a 2% lodging tax set forth in Ordinance No. 20, Series of 2003; and

WHEREAS, the Board of Trustees wishes to adopt an ordinance regarding the imposition, collection, and other matters relating to said tax; and

WHEREAS, the Board of Trustees has determined that it is appropriate to adopt an ordinance setting forth the rules, regulations, and procedures regarding said lodging tax;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF CARBONDALE, COLORADO, that Title 3 of the Carbondale Municipal Code is hereby amended by the addition of a new Chapter 3.05 to read as follows:

**"CHAPTER 3.05**

**Carbondale Lodging Tax**

Section 3.05.010 Purpose. The purpose of this chapter is to impose a two percent tax on the purchase price paid for short-term lodging.

Section 3.05.020 Definitions. A. For the purpose of this chapter, short-term lodging shall be lodging for a period of time less than thirty consecutive days.

B. For the purpose of this chapter, the term "lodging" shall include leasing or rental of any hotel room, motel room, lodging or inn room, motor hotel, guest house, mobile home, bed and breakfast, or any other place that furnishes sleeping accommodations.

Section 3.05.030 Two Percent Tax Imposed. There is imposed on all short-term lodging a tax equal to two percent of the purchase price paid for such lodging.

Section 3.05.040 Collection, Administration and Enforcement. The collection, administration and enforcement of this lodging tax shall be

performed by the Finance Director of the Town of Carbondale. The Finance Director is hereby authorized to adopt and promulgate rules and regulations to govern the collection, administration and enforcement of the lodging tax imposed by this chapter.

Section 3.05.050 Use of Revenues. The revenues derived from this lodging tax shall be used primarily for the promotion, development, and marketing of tourism in Carbondale and shall be limited to non-capital expenditures with the exception that funds derived from said lodging tax may be used for improvements or repairs to the existing visitors center building or for construction of a new visitors center.

Section 3.05.060 Confidentiality. The Finance Director and other employees of the Town shall use their best efforts to prevent the dissemination of confidential information regarding individual taxpayers to any person not an official or employee of the Town which identifies or permits the identification of the amount of lodging tax collected or paid by any individual taxpayer.

Section 3.05.070 Lien on Property. If any person fails to pay the lodging tax when due, in addition to any penalties, interest and late fees that may be imposed, the Town may issue a notice setting forth the name of the taxpayer, the amount of the lodging tax owed, the date of the accrual thereof, and that the Town claims a first and prior lien therefor on the real property of the taxpayer, except as to preexisting liens of a bona fide mortgagee, pledgee, judgment creditor, or purchaser, which right has attached prior to the filing of the notice as hereinafter provided. The notice shall be on forms prepared by the Town Finance Director, and when filed in the office of the clerk and recorder of any county in this state in which the taxpayer owns real property, such notice shall create a lien as aforesaid on such property in that county and constitute a notice thereof."

This ordinance is needed for the immediate preservation of public health, safety, and welfare, and shall become effective upon passage.


INTRODUCED, READ, AND PASSED this 13<sup>th</sup> day of January, 2004.

THE TOWN OF CARBONDALE

By:

  
Michael Hassig, Mayor

ATTEST:

  
Suzanne Cerise, Town Clerk

## **ORDINANCE NO. 2**

### **SERIES OF 2023**

#### **AN ORDINANCE OF THE TOWN OF CARBONDALE, COLORADO AMENDING ARTICLE 7 OF CHAPTER 7 OF THE CARBONDALE REVISED MUNICIPAL CODE REGARDING CARRYOUT BAG REGULATIONS.**

**WHEREAS**, the Carbondale Board of Trustees adopted Ordinance No. 12, Series of 2011 (“the 2012 Bag Ordinance”) which banned the use of plastic bags at grocers larger than 3,500 square feet and imposed a fee on single-use bags beginning May 1, 2012; and

**WHEREAS**, the 2012 Bag Ordinance and efforts to educate the public and supply reusable bags have dramatically reduced the use of disposable bags in Carbondale; and

**WHEREAS**, pursuant to HB 21-1162, the State of Colorado legislature recently adopted a statewide single-use carryout bag ban and fee that are similar to Carbondale’s, but which law contains differences in definitions, timing, and certain other requirements; and

**WHEREAS**, pursuant to the new state law, the Town retains authority to implement ordinances are more stringent than the state’s bag requirements; and

**WHEREAS**, the Town wishes to maintain in place its plastic bag ban and fees which apply to large markets for the remainder of 2023, and thereafter integrate the Town’s ordinance with the new state law; and

**WHEREAS**, the Town does not wish to impose local sales tax on retail delivery fees and carryout bag fees enacted by the Town or the State of Colorado that would otherwise be taxable under the Code; and

**WHEREAS**, the Town adopts this ordinance with the intent to exempt such fees from local sales and use tax; and

**WHEREAS**, the Board of Trustees finds that further limiting the use of disposable carryout bags in coordination with Colorado state laws will mitigate the harmful effects of such materials on our natural environment.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF  
CARBONDALE, COLORADO:**

SECTION 1. Article 7 of Chapter 7 of the Town of Carbondale Revised Municipal Code shall be repealed and replaced in its entirety, to read as follows:

## **ARTICLE 7. – Disposable Carryout Bag Regulations**

### **Sec. 7-7-10 – Definitions.**

- (a) The Town adopts and incorporates by reference the definitions contained in the Plastic Pollution Reduction Act, C.R.S. § 25-17-503, as such may be amended from time to time.
- (b) For the time period extending from January 1, 2023 through December 31, 2023, the Town shall apply the ban and fee on disposable carryout bags set forth below in Sec. 7-7-20 to “grocers” as defined below:

The term “grocer” means a retail establishment or business located within Carbondale Town Limits in a permanent building, operating year-round, that is a full line, self-service market and which sells a line of staple foodstuffs, meats, produce, household supplies, dairy products or other perishable items. Grocer does not mean:

- (1) A temporary vending establishment for fruits, vegetables, packaged meats and dairy;
- (2) A Vendor at farmer’s markets or other temporary events;
- (3) A location where food items are not the majority of sales for that business; or
- (4) A location where the facility is less than Three Thousand Five Hundred (3,500) square feet.

This definition of “grocer” shall sunset and be of no further force and effect after January 1, 2024, after which time Section 7-7-20(b) of this Code shall control.

### **Sec. 7-7-20. – Fees and Prohibitions on single-use carryout bags.**

- (a) Prior to January 1, 2024, the Town shall retain its plastic bag regulation of grocers in the following manner:

- (1) No grocer shall provide a disposable plastic bag to a customer at the point of sale.
- (2) A grocer may provide a customer with one or more recycled paper carryout bags at the point of sale only if the customer pays a carryout bag fee of twenty cents per recycled paper carryout bag. For each carryout bag fee collected pursuant to this subsection 7-7-20(a), the grocer shall:
  - (I) Remit 60% of the first ten cents of the fee and 100% of the remaining ten cent fee (for clarity, 80% of the total 20 cent fee) to the Town and the Town shall use the remitted fee to pay:
    - (A) Its administrative and enforcement costs incurred as a result of this section; and
    - (B) For any recycling, composting, or other waste diversion programs and related outreach and education activities.



(II) Retain 40% of the first ten cents of the fee (for clarity, 20% of the total 20 cent fee) which portion of the fee does not count as revenue for the purpose of calculating sales tax.

(II) Any grocer may choose to voluntarily remit 100% of the 20 cent fee to the Town.

(3) The carryout bag fee set forth in subsection (a)(2) of this section does not apply to a customer that provides evidence to the store that the customer is a participant in a federal or state food assistance program.

(4) This subsection 7-7-20 (a) shall sunset and be of no further force and effect after December 31, 2023, after which time sub-section 7-7-20(b) of this Code shall control.

(b) Prior to January 1, 2024, a store, including a small store, as defined under the state law (with the exception of grocers regulated above in sub-section 7-7-20(a) while that sub-section remains in effect) may provide a customer with one or more disposable plastic bags or recycled paper carryout bags at the point of sale only if the customer pays a carryout bag fee of twenty cents per disposable plastic bag or recycled paper carryout bag. On and after January 1, 2024, no store, including a small store, as defined under the state law, shall provide a disposable plastic bag to a customer at the point of sale. For each carryout bag fee collected pursuant to this subsection (b), a store, including a small store, shall:

(1) Remit 60% of the first ten cents of the fee and 100% of the remaining ten cent fee (for clarity, 80% of the total 20 cent fee) to the Town and the Town shall use the remitted fee to pay:

(A) Its administrative and enforcement costs incurred as a result of this section; and

(B) For any recycling, composting, or other waste diversion programs and related outreach and education activities.

(2) Retain 40% of the first ten cents of the fee (for clarity, 20% of the total 20 cent fee) which portion of the fee does not count as revenue for the purpose of calculating sales tax.

(3) Any store, including small store, may choose to voluntarily remit 100% of the 20 cent fee to the Town.

(4) The carryout bag fee set forth in this subsection (b) does not apply to a customer that provides evidence to the store that the customer is a participant in a federal or state food assistance program.

(c) A retail food establishment need not comply with this Article if the retail food establishment:

(1) Prepares or serves food in individual portions for immediate on- or off-premises consumption; and

(2) Is not a grocery store or convenience store.

**Sec. 7-7-30. – Provision of carryout and reusable bags.**

(a) In providing carryout bags for a fee pursuant under this Article, a grocer, store, or small store shall:

(1) For each customer provided a carryout bag for a fee, provide on the customer's transaction receipt a record of the number of carryout bags provided as part of the transaction and the total amount of fees charged for the carryout bags provided, itemized by type of carryout bag;

(2) Not refund to the customer any portion of the carryout bag fee, either directly or indirectly, or advertise or otherwise convey to customers that any portion of the carryout bag fee will be refunded;

(3) Conspicuously display a sign in a location inside or outside the store, which sign alerts customers about the carryout bag fee; and

(4) Beginning on April 20, 2023 for the first quarter of 2023, a market, grocer, store, or small store shall pay to the Town's Finance Department on a quarterly basis the total amount of carryout bag fees collected in the previous quarter. The Town shall provide the necessary forms for markets, grocers, stores or small stores to file individual returns with the Town, separate from the required Town sales tax forms, to demonstrate compliance with the provisions of this Article. Upon the approval of the Finance Director, a grocer, market, store or small store whose quarterly bag fees due to the Town are less than \$30.00 may file and pay these fees annually instead of quarterly.

(b) Nothing in this section shall preclude persons, markets, grocers, stores, or small stores from making reusable bags available for sale or for no cost to customers.

**Sec. 7-7-40. - Audits and violations.**

(a) Each market, grocer, store, or small store shall maintain accurate and complete records of the carryout bag fees collected, the number of carryout bags provided to customers, the form and recipients of any notice required pursuant to this chapter, and any underlying records, including any books, accounts, invoices, or other records necessary to verify the accuracy and completeness of such records. It shall be the duty of each market, grocer, store, or small store to keep and preserve all such documents and records, including any electronic information, for a period of three (3) years from the end of the calendar year of such records.

(b) If requested, each market, grocer, store, or small store shall make its records available for audit by the Town Manager during regular business hours in order for the Town to verify compliance with the provisions of this Article. All such information shall be treated as confidential commercial documents.

(c) Violation of any of the requirements of this Article shall subject a market, grocer, store, or small store to the penalties set forth in this section.

(1) If it is determined that a violation has occurred, the Town of Carbondale shall issue a warning notice to the market, store, or small store for the initial violation.

(2) If it is determined that an additional violation of this chapter has occurred within one year after a warning notice has been issued for an initial violation, the Town of Carbondale shall issue a notice of infraction and shall impose a penalty against the market, store, or small store.

(3) The penalty for each violation that occurs after the issuance of the warning notice shall be no more than:

(A) Fifty dollars (\$50.00) for the first offense;

(B) One hundred dollars (\$100.00) for the second offense;

(C) For the third and all subsequent offenses there shall be a mandatory court appearance and such penalty as may be determined by the court.

(4) No more than one (1) penalty shall be imposed upon a market, store, or small store within a seven (7) calendar day period.

(5) A market, store, or small store shall have fifteen (15) calendar days after the date that a notice of infraction is issued to pay the penalty.

(6) The penalty shall double after fifteen (15) calendars days if the market, store, or small store does not pay the penalty; or fails to respond to a notice of infraction by either denying or objecting in writing to the infraction or penalty.

(d) If payment of any amounts of the carryout bag fee to the Town is not received on or before the applicable due date, penalty and interest charges shall be added to the amount due in the amount of:

(1) A \$10.00 late fee.

(2) A penalty of ten (10) percent of total due.

(3) Interest charge of one and one half (1.5) percent of total penalty per month.

SECTION 2. The Board of Trustees hereby finds, determines, and declares that this ordinance is necessary for the immediate preservation of the public peace, health and safety.

SECTION 3. This Ordinance shall take effect on April 1, 2023 after posting and publication in accordance with the Carbondale Home Rule Charter.

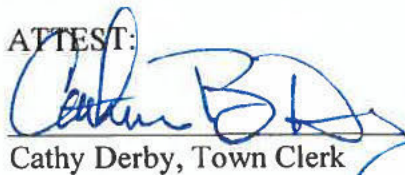
SECTION 4. All ordinances heretofore passed and adopted by the Board of Trustees of Carbondale, Colorado, are hereby repealed to the extent that said ordinances, or parts thereof, are in conflict herewith.

INTRODUCED, READ AND PASSED this 14th day of February, 2023 by a vote of 7 to 0.

THE TOWN OF CARBONDALE

  
Ben Bohmfalk, Mayor

ATTEST:

  
Cathy Derby, Town Clerk



RESOLUTION NO. 2005 - 14  
SERIES OF 2005

**A RESOLUTION CREATING A "1% FOR THE ARTS" PROGRAM,  
AUTHORIZING THE ALLOCATION OF FUNDS FOR ART IN THE  
CONSTRUCTION OF CERTAIN TOWN CAPITAL IMPROVEMENTS PROJECTS,  
ESTABLISHING A METHOD OF CALCULATING ART APPROPRIATIONS FOR  
TOWN CAPITAL PROJECTS, PROVIDING FOR AN ART SELECTION PROCESS,  
AND ESTABLISHING A SEPARATE "1% FOR THE ARTS FUND."**

WHEREAS the Town of Carbondale wishes to enhance the aesthetic environment of its public spaces, buildings, and property by integrating high quality urban design and art into its capital improvement projects; and,

WHEREAS, the Town wishes to create a more visually pleasing environment and expand the opportunities for residents and visitors to experience quality works of art by facilitating the acquisition, display, and development of such works of art in public places;

NOW, THEREFORE, be it resolved that the Town of Carbondale wishes to create a 1% for the Arts municipal program under the following conditions:

1. Purpose. The purpose of this resolution is to establish and implement a 1% for the Arts program which provides for the acquisition by the Town of works of art in conjunction with certain Town capital improvement projects, and requires that all applicable Town projects include funding for a work or works of art to be placed at that site in a location visible and accessible to the general public.

2. Definitions.

"Capital Improvement Projects" means any capital improvement project included in the Town of Carbondale Capital Improvement Plan with a total budgeted allocation of \$100,000 or higher, paid for and/or completed wholly or in part by the Town—regardless of the source of funding—for construction, renovation or remodeling of any public building, structure, or park. Projects not subject to this program shall be: Water, Sewer and Sanitation Enterprise Fund projects; land acquisition; projects consisting solely of purchase or installation of ordinary equipment, including but not limited to, lighting, traffic signals, signage, underground utilities, electronics, or HVAC; and projects to resurface, repaint, reroof or overlay existing streets, sidewalks, trails, cart paths, parking lots, buildings, or structures.

Repair, maintenance or refurbishment of any existing town structure at a cost of less than 33% of its assessed insurance valuation shall be deemed not to be a capital improvement project for the purposes of this resolution. Repair, maintenance or refurbishment of the same at a cost of greater than 33% of its assessed valuation may be considered a capital improvement project subject to this resolution at the discretion of the Board, only upon the Board's manifest

expression of intent to include it as such in the authorization of funds for such repair, maintenance or refurbishment.

In addition, any capital improvement project that might otherwise fall within the purview of this resolution may be removed from its scope by two-thirds vote of the Board of Trustees, on a case-by-case basis.

**"Commission"** means the Carbondale Public Arts Commission established by the Town Trustees pursuant to Resolution No. 2002 - 12.

**"1% for the Arts Fund"** means a separate account established by the Town to receive monies appropriated to the 1% for the Arts program.

**"Structure"** means anything that is built or constructed—an edifice or building of any kind, or any piece of work artificially built up or composed of parts joined together in some definite manner. For the purposes of construing costs, "structure" shall also include outdoor public facilities consisting of one or more structures and their associated grounds, where such are part of a larger, outdoor space or park intended for public recreation, sports, or gatherings.

**"Works of Art"** means all forms of original creations of visual art, including but not limited to sculpture, painting, fountains, mosaics, graphic arts, printmaking, drawing, photography, ceramics, stained glass, fiber art, woodworking, metal work, and mixed media. Works of art may also include unique and artistic landscaping features or environmental installations when located within a park, and decorative or ornamental architectural embellishments not necessary to the basic design or structure of a building. For example, even otherwise ordinary street lighting equipment, benches, or playground equipment may themselves be "works of art" if designed and built in a unique manner or according to a custom design, so long as the same are approved as such by the Public Arts Commission.

3. **Funding.** All appropriations for applicable Town capital improvement projects shall include an amount equal to one percent (1%) of the amount of the bid awarded; *i.e., multiply by 0.01* the original bid award for the capital construction project. In determining the appropriate one percent figure, the costs of non-permanent furnishings, equipment, and real property acquisition will be excluded, but the cost of landscaping will be included. Once the amount of funding has been determined and calculated, it will not be modified by any subsequent changes orders, additions or deletions to the overall project cost unless such change shall be greater than 33%.

4. **Uses of Funds.** Funds appropriated for art shall be transferred to a "1% for the Arts Fund" established for this purpose. Money collected in this fund shall be used solely for selection, acquisition, purchase, commissioning, placement, installation, exhibition and display of works of art at the capital construction project from which the funds are derived – except that at the discretion of the Public Arts Commission, up to 15% of the monies generated from any one project may be placed in the 1% for the Arts Fund for use for the purchase of art at other future projects for good cause on a case-by-case basis. Any such excess or unexpended funds in the 1% for the Arts Fund shall carry forward in this account at the end of each fiscal year and may be allocated in conjunction with future

capital improvement projects without restriction and at the discretion of the Board, upon recommendation by the Commission.

The money used for arts purposes may be applied to, without limitation, the costs of structural elements of the project which qualify as Works of Art, the acquisition and installation of Works of Art on, about, or near the project site, and the cost of the services of artists involved in the design of the project or in the production of Works of Art related to the project.

Artwork may be temporary or permanent, and may be integral to the architecture itself or merely decorative and movable (e.g. paintings). For artwork that is not permanently installed as part of the structure, said artwork may be exchanged or traded among or between Town facilities without limitation so long as at least five years have passed since the project for which the artwork was originally purchased was completed.

Any costs and responsibilities associated with administration of this program shall be reflected in the budget of the Commission or other appropriate department of the Town, and any costs and responsibilities associated with maintenance and repair of the artwork shall be reflected within the budget of the department having possession of the work.

5. Responsibilities. Responsibility for administration of the 1% for the Arts Program shall rest with the Commission. The Commission shall establish and amend, with Town Trustee approval, criteria and guidelines governing the selection, acquisition, purchase, commissioning, placement, installation, and maintenance of works of art.

Prior to hiring an architectural team for any Capital Construction Project subject to this Resolution, the project manager or managers shall meet with the Commission for the purpose of determining how Public Art will be incorporated into the proposed project. Actual selection and placement of works of art shall be made by the Commission in conjunction with a representative of the Town Trustees, a representative of the lead architect for the project, and a representative for the Town department responsible for the specific capital improvement project.

Following placement or installation, maintenance and repair of the artwork shall be the responsibility of the department having possession of the work. Any proposed works of art requiring extraordinary operation or maintenance expenses shall receive prior approval of the department head responsible for such operation and maintenance.

In addition, the Commission will encourage the private sector to use the guidelines presented in this Resolution for the purchase and commission of works of art for public display and/or to incorporate artistic designs or concepts in the design of new private buildings and structures in the Town of Carbondale.

6. 1% for the Arts Fund. There is hereby established a "1% for the Arts Fund" into which shall be deposited funds appropriated pursuant to Section 3 of this resolution, together with any other funding appropriated by the Town Trustees, without restriction, for the purchase of works of art, and any grants or donations received from any other sources for this purpose. Funds shall be



approved for the expenditure in accordance with Town financial policies, departmental regulations, and criteria established pursuant of Sections 4 & 5 of this Resolution.

7. Other Works of Art. Nothing in this resolution shall be construed to preclude the selection, acquisition, purchase, commissioning, placement, or installation of works of art in public places other than those placed pursuant to this resolution.

INTRODUCED, READ, and APPROVED on this 11<sup>th</sup> day of October, 2005.

TOWN OF CARBONDALE

  
Michael Hassig, Mayor

ATTEST:

  
Marcia Walter, Town Clerk

**ORDINANCE NO. 6  
SERIES OF 2019**

**AN ORDINANCE OF THE TOWN OF CARBONDALE, COLORADO AMENDING  
CHAPTER 7, ARTICLE 3 OF THE MUNICIPAL CODE OF THE TOWN OF  
CARBONDALE REGARDING RESIDENTIAL TRASH AND RECYCLABLES  
COLLECTION**

WHEREAS, pursuant to the Town of Carbondale's police powers and the Carbondale Home Rule Charter, the Board of Trustees is authorized to regulate trash storage, disposal, and collection within Town limits; and

WHEREAS, Chapter 7, Article 3, of the Municipal Code sets forth Garbage and Refuse regulations applicable within the Town of Carbondale; and

WHEREAS, the 2017 Town of Carbondale Environmental Bill of Rights established that all residents and visitors shall have the right to solid waste reduction and increased recycling efforts. The same year, the Town's Climate and Energy Action Full Plan set a 2050 goal of zero waste and identified the need to provide waste diversion programs to all residents, businesses, and construction projects; and

WHEREAS, the Town Board of Trustees has identified the following three primary goals for the management of residential trash and recyclables: (1) decrease the amount of trash managed through landfill disposal; (2) reduce traffic impacts associated with trash collection vehicles; and (3) reduce wildlife interactions associated with trash set-outs; and

WHEREAS, on January 4, 2019, the Town published a Request for Proposals for residential trash removal and recycling services within Town limits; and

WHEREAS, the Town intends to engage a qualified private solid waste hauling and/or waste management company to provide residential curbside trash and recyclables collection services; and

WHEREAS, the Board of Trustees desires to update Chapter 7, Article 3 of the Town Municipal Code to address necessary changes related to the forthcoming award of the residential curbside trash and recyclables collection services contract.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF CARBONDALE, COLORADO that the Town of Carbondale Municipal Code shall be amended as follows:

1. The foregoing recitals are hereby adopted as findings and determinations of the Board of Trustees.

2. Chapter 7, Article 3 of the Town of Carbondale Municipal Code shall be amended by deleting the language stricken and adding the language underlined to read as follows:

### **Sec. 7-3-10. - Definitions.**

For the purposes of this Article, the following terms, phrases, words and their derivations shall have the meanings given in this Section.

*Ashes* means the residue from the burning of wood, coal, coke or other combustible materials.

*Garbage* means putrescible animal and vegetable wastes resulting from the handling, preparation, cooking and consumption of food.

*Junk* means any scrap, waste, reclaimable material or debris, whether or not stored or used in conjunction with dismantling, processing, salvage, storage, baling, disposal or other use or disposition, or any abandoned items of personal property.

*Litter* means all rubbish, waste material, refuse, garbage, trash, debris or other foreign substances, solid or liquid of every form, size, kind and description (*litter* and *refuse* shall be used interchangeably).

*Refuse* means all putrescible and non-putrescible solid wastes (except body wastes), including garbage, rubbish, ashes, street cleanings, dead animals, abandoned automobiles and solid market and industrial wastes (*refuse* and *litter* shall be used interchangeably).

*Rubbish* means non-putrescible solid wastes (excluding ashes), consisting of both combustible and noncombustible wastes, such as paper, cardboard, tin cans, leaves, yard clippings, tree limbs, wood, glass, bedding, crockery and similar materials. However, *rubbish* shall not include compost piles for home use that are properly maintained and contained on private property.

Collectively, the foregoing terms may be referred to as *trash* or *rubbish*.

*Bear-resistant* means a fully enclosed container that is listed on the Interagency Grizzly Bear Committee (IGBC) approved bear-resistant products list or an equivalent product approved by the Town.

*Bulky item* means refuse items that are too large or too voluminous to be placed in a residential refuse container, which include, but are not limited to, furniture or appliances, and small equipment.

*Contaminated recyclables* means recyclable materials with 25 percent contamination or more by volume.

*Holiday* means the six (6) days when the Pitkin County Landfill is closed.

*Recyclable materials* or *recyclables* means those materials, goods, and items deemed as single-stream recyclables by a permitted materials recovery facility or those materials, goods, and items deemed recyclable by licensed haulers operating within the Town, including but not limited to glass, aluminum, steel/tin cans, paperboard, magazines, brown

paper bags, office bags, corrugated cardboard, phonebooks & paperback books, plastic containers Nos. 1 and 2, and newspaper.

Residential trash and recyclables collection services means the curbside collection and transportation of residential trash and recyclable materials by the Town's designated service provider(s) from participants in the Town's residential trash and recyclables collection services program. Such term excludes the collection of organics (e.g. yard waste, brush, and food waste) and bulky items.

**Sec. 7-3-20. - Operating services; permit.**

\*\*\*

(c) Each trash hauler that provides garbage collection shall also provide to each customer the collection of all of that customer's recyclable materials, ~~including: glass, aluminum, tin, plastic containers Nos. 1 and 2 and newspaper,~~ either separated by material or commingled according to the trash hauler's directive. The collection of recyclable materials shall be provided no less frequently than every other week, and trash haulers shall make recycle bins available to customers upon request. Contaminated recyclables may be collected as trash.

**Sec. 7-3-30. - Collection by producers and outside collectors.**

(a) *Requirements for vehicles.* Any person transporting refuse in or through the Town shall use a vehicle that is watertight ~~vehicle~~ with a tight cover so as to prevent offensive odors from escaping or refuse from escaping from the vehicle; and that is compliant with all local, state and federal safety and inspection regulations.

\*\*\*

(d) *Hours of operation.* Trash and refuse haulers shall be limited to the following hours and days:

\*\*\*

(3) Saturday: 8:00 a.m. to 5:00 p.m. only with the prior approval of the Public Works Director.

\*\*\*

(5) Holidays. No collections shall occur on holidays.

**Sec. 7-3-40. - Volumetric trash collection and recycling services.**

Private trash haulers providing residential collection services within the Town shall provide a volumetric collection and billing program with a minimum 80 percent escalator between service levels, which is designed to encourage reduction of trash being placed in landfills, and shall provide recycling services to each residential customer served.

**Sec. 7-3-50. - Refuse containers.**

(a) Trash and recyclable containers may be provided by the customer or the permitted hauler. It is the duty of the customer to ~~provide and~~ maintain containers in a sanitary condition.

...

**Sec. 7-3-60. - Storing of rubbish, trash and similar substances.**

...

(b) No person, including but not limited to an owner, occupant, lessee, person in possession or control, homeowners' association officer, property manager or agent of a given premises, shall place any refuse or garbage container in any street, alley or other public place or upon any private property, whether or not owned by such person, within the Town, except in proper containers for collection, as provided in Section 7-3-50 above. No person shall place any such refuse or garbage container, except for bear-resistant containers, in any public street right-of-way for trash collection purposes by the Town or a private trash hauler, except for on the day collection occurs. For purposes of determining compliance with this requirement, refuse and garbage containers may be stored in a public street right-of-way only between 6:00 a.m. and 8:00 p.m. on the day of collection, except for trash containers that are bear-resistant, as such containers may be stored in a public street right-of-way between 5:00 p.m. the day before collection to 8:00 p.m. on the day of collection. Placement of refuse or garbage containers outside of these this time periods shall result in the levying of fines, pursuant to Subsection (g) below. Except for between 6:00 a.m. and 8:00 p.m. on the day of collection, and except in the instance that a refuse or garbage container is bear-resistant, as defined in Section 7-3-10 above, all refuse and garbage containers must be stored in secure enclosures when not out for collection.

...

(g) *Violation* . Fines for a violation of this Section shall be \$100.00 for a first offense, \$250.00 for a second offense, \$500.00 for a third offense and pursuant to Section 1-4-20 of this Code for any additional violation. The Town shall waive the fine for any first offense, provided that the offender provides the Town with the offender's proof of purchase of a bear-resistant container for the subject property. On the third offense, the offender shall automatically receive a bear-resistant container and shall be billed for the cost of the same.

...

**Sec. 7-3-100. - Recyclableed materials.**

No residential trash hauler shall deposit recyclableed materials in a landfill unless the recyclableed materials have been contaminated or are otherwise not acceptable for recycling. Trash haulers shall use their best efforts to maximize the amount of material being recycled.

...

**Sec. 7-3-130. Contract for residential trash and recyclables collection services.**

The Town Manager or his or her designee may negotiate, on behalf of the Town, a residential trash and recyclables collection services contract with any qualified person so long as the contract does not give the person the right to exclude other qualified persons from also providing residential trash and recyclables collection services within the Town. To become effective, such a contract must be ratified by resolution of the Board of Trustees. The contractual residential collection service provider shall furnish residential trash and recyclables collection services for all residents within the Town, except those specifically excluded in section 7-3-150, below. The Town's contractual residential collection service provider shall in the performance of its contractual duties be exempt from the requirement to secure a permit pursuant to section 7-3-20, above; provided, however, that if the service provider performs other collection services within the Town outside of the contract for residential trash and recyclables collection services, it shall remain subject to section 7-3-20.

**Sec. 7-3-140. Private Removal.**

Nothing in this article shall prohibit any person from contracting for or hauling one's own trash and recyclable materials, so long as such hauling or removal complies with all applicable local, county, and state regulations and laws. However, such private removal shall not relieve any person of any collection charges under Section 7-3-160, below for services which are made available to that person under Section 7-3-130, above.

**Sec. 7-3-150. Premises excluded from service.**

(a) All commercial and industrial establishments and multifamily residences containing eight (8) or more units are excluded from the Town residential trash and recyclables collection services program.

(b) Residential properties that are part of a homeowner association, planned urban development, or neighborhood group with a trash and recyclables collection contract in effect as of the effective date of this Ordinance are excluded from the Town residential trash and recyclables collection services program until the expiration of the respective existing contract term, at which time all such residential properties not otherwise excluded from service under subsection 7-3-150(a), shall become subject to the residential trash and recyclables collection services program. No such contracts may be renewed after the effective date of this Ordinance.

**Sec. 7-3-160. Residential curbside trash and recyclables collection fee.**

(a) The Board of Trustees shall, by resolution, establish the different service level fees to be imposed for residential trash and recyclables collection services. The service fee shall be imposed on all Town residents receiving Town water service not excluded from residential waste collection service pursuant to section 7-3-150, above, regardless of whether the Town's residential waste collection



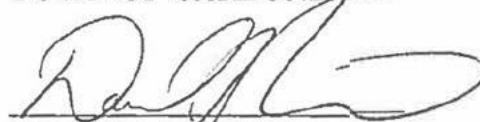
services are actually utilized by such resident. The service fee shall be billed in conjunction with the charge for Town water service and such fee shall be due and payable at the same time and place as the charge for water service.

(b) The fee(s) for residential curbside trash and recyclables collection services and the charge for Town water service are hereby declared to be parts of one (1) debt to the Town insofar as the same affect any one (1) resident, and the refusal or failure to pay any part of such debt for any period of service shall be sufficient cause for the Town to avail itself of any or all of the remedies as set forth in Chapter 13 of the Code, as may be amended from time to time.

3. This Ordinance shall become effective thirty (30) days after posting publication in accordance with the Town's Home Rule Charter.

**INTRODUCED, READ, APPROVED AND ORDERED PUBLISHED** this 19th day of March, 2019.

**TOWN OF CARBONDALE**

  
Dan Richardson, Mayor

ATTEST:

  
Cathy Derby, Town Clerk



Posted: \_\_\_\_\_  
Published: \_\_\_\_\_  
Effective: \_\_\_\_\_



PROOF OF PUBLICATION }  
SOPRIS SUN } ss.  
STATE OF COLORADO }  
COUNTY OF GARFIELD }

I, Will Granello, do solemnly swear that I am an employee of The Sopris Sun. That the same Weekly newspaper is printed, in whole or in part, in the County of Garfield, State of Colorado, and has a general circulation therein; that said newspaper has been published continuously and uninterruptedly in said County of Garfield and is the legally designated Newspaper of Record for the Town of Carbondale, per Carbondale Resolution No. 5 Series of 2009; that the annexed legal notice or advertisement was published on the following date(s): March 28, 2019

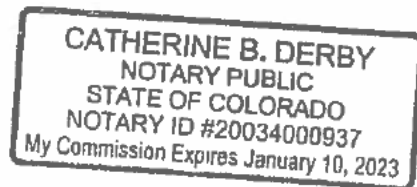
In witness whereof has here unto set my hands this 18<sup>th</sup> day of April, 2019.

Will Granello  
Sopris Sun Employee

Subscribed and sworn to before me, a notary public in and for the County of Garfield, State of Colorado this 18<sup>th</sup> day of April, 2019.

Catherine B. Derby  
Notary Public

My Commission expires: 1/10/2023



NOTICE  
ORDINANCE NO 6  
Series 2019

AN ORDINANCE OF THE TOWN OF CARBONDALE, COLORADO AMENDING CHAPTER 7, ARTICLE 3 OF THE MUNICIPAL CODE OF THE TOWN OF CARBONDALE REGARDING RESIDENTIAL TRASH AND RECYCLABLES COLLECTION

NOTICE This Ordinance was introduced, read, and adopted at a regular meeting of the Board of Trustees of the Town of Carbondale, Colorado, on March 19, 2019

This Ordinance shall take effect thirty (30) days after publication of this notice. The full text of said Ordinance is available to the public at [www.carbondalegov.org](http://www.carbondalegov.org) or at the office of the Town Clerk, 511 Colorado Avenue, Carbondale, Colorado, during normal business hours

THE TOWN OF CARBONDALE  
By s/s Dan Richardson, Mayor  
ATTEST s/s Cathy Derby, Town Clerk

**ORDINANCE NO. 1  
SERIES OF 2018**

**AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF CARBONDALE, COLORADO, APPROVING AN EXTENSION OF A CURRENT MILL LEVY OF 1.5 MILLS THAT WOULD OTHERWISE EXPIRE ON DECEMBER 31, 2020 FOR THE PURPOSE OF CONTINUING A FUNDING SOURCE FOR PUBLIC STREETS, STREETScape, AND RELATED IMPROVEMENTS WITHIN THE TOWN, AND TO PROVIDE FOR THE AUTOMATIC REPEAL OF SAID MILL LEVY ON DECEMBER 31, 2030.**

WHEREAS, pursuant to § 31-20-101, C.R.S., an incorporated town in Colorado may levy and collect taxes upon taxable real property within the municipal limits; and increase the Town's mill levy by ordinance in accordance with state law, so long as such ordinance provides for the submission of any such tax proposal to an election by the registered electors of the town for their approval or rejection at a general election; and

WHEREAS, pursuant to the provisions of Article X, Section 20 of the Constitution of Colorado, voter approval at a general election is required for a tax extension; and

WHEREAS, the next general election is scheduled to be held on Tuesday, April 3, 2018 at which time the ordinance may be approved or rejected by the registered electors of the Town; and

WHEREAS, the Board of Trustees desires to continue a source of revenue for public streets, streetscape, pedestrian safety and related improvements within the Town of Carbondale by the extension of a 1.5 mill levy to real property taxes used for said purposes; and

WHEREAS, the maintenance, development and construction of said public street, streetscape, and related traffic or pedestrian safety improvements within the Town of Carbondale will provide benefits to and improve quality of life for the citizens of the Town of Carbondale and users of such facilities;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF CARBONDALE, COLORADO, that the Board of Trustees hereby approves an extension of a 1.5 mill levy for all real property within the Town of Carbondale that would otherwise expire on December 31, 2020.

BE IT FURTHER ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF CARBONDALE, COLORADO, that before this ordinance extending this mill levy becomes effective, it shall be submitted to and receive approval of the majority of the qualified electors of the Town of Carbondale at the general election to be held on Tuesday, April 3, 2018. The form of the ballot question shall be as follows:

SHALL AN EXISTING MILL LEVY IN THE AMOUNT OF ONE AND FIVE TENTHS (1.5) MILLS UPON ALL OF THE TAXABLE REAL PROPERTY WITHIN THE TOWN OF CARBONDALE, COLORADO, THAT WOULD OTHERWISE EXPIRE ON DECEMBER 31, 2020 BE EXTENDED THROUGH DECEMBER 31, 2030 SUCH THAT UP TO \$272,892 IN REVENUES COLLECTED IN 2021 AND SUCH AMOUNTS AS ARE RECEIVED BY THE TOWN ANNUALLY THEREAFTER, REGARDLESS OF AMOUNT, WILL CONTINUE TO BE COLLECTED, RETAINED, AND SPENT FOR THE PURPOSE OF CONSTRUCTING PUBLIC STREET, STREETScape, AND RELATED IMPROVEMENTS WITHIN THE TOWN, INCLUDING EXPANDED DOWNTOWN PARKING, PEDESTRIAN SAFETY, STREET LIGHTS AND BEAUTIFICATION AS A VOTER-APPROVED REVENUE CHANGE AND AN EXCEPTION TO LIMITS WHICH WOULD OTHERWISE APPLY UNDER ARTICLE X, SECTION 20, OF THE COLORADO CONSTITUTION OR C.R.S. 29-1-201(1)?

YES \_\_\_\_  
NO \_\_\_\_

BE IT FURTHER ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF CARBONDALE, that:


1. This ordinance shall remain in effect only until December 31, 2030, at which time the ordinance shall be automatically repealed.
2. If this ordinance is approved by the registered electors of the Town voting at the regular election to be held on Tuesday, April 3, 2018, it shall become effective January 1, 2021.
3. If any section, paragraph, clause or provision of this ordinance shall be held to be invalid or unenforceable, the invalidity or unenforceability of each section, paragraph, clause or provision shall not affect any of the remaining provisions of this ordinance.
4. If this ordinance becomes effective as provided herein, all other acts, orders, ordinances, or parts thereof, of the Town that are inconsistent or in conflict with this ordinance shall be repealed to the extent only of such inconsistency or conflict, such repeal to be effective as of the effective date of the mill levy extension.
5. If this ordinance does not for any reason become effective, or is declared invalid by a court, the provisions hereof shall have no force or effect, and all other acts, orders or ordinances of the Town shall continue to be effective as if this ordinance was never adopted. The repeal of any acts, orders, ordinances, or parts thereof by the terms hereof shall not have the effect of releasing, extinguishing, altering, modifying, or changing, in whole or in part, any penalty, forfeiture, or liability, either civil or criminal, which was incurred thereunder prior to such repeal, and such acts, order, ordinances, or parts thereof shall be deemed and held to be in full force and effect for the purpose of sustaining any actions, suits, proceedings, and prosecutions, either civil or criminal, for the enforcement of such penalty, forfeiture, or liability,

as well as for the purpose of sustaining any judgment, decree, or order which can or may be made in such actions, suits, proceedings, or prosecutions.

6. Upon adoption, this ordinance shall be authenticated by the corporate seal of the Town and the signature of the Mayor and the Town Clerk, shall be recorded in a book and kept for that purpose, and shall be published in a newspaper within the limits of the Town or, if there is none, in a newspaper of general circulation in the Town, all in accordance with § 31-16-105, C.R.S.

INTRODUCED, READ, AND PASSED this 9<sup>th</sup> day of January, 2018.

THE TOWN OF CARBONDALE

By:   
Dan Richardson, Mayor

ATTEST:

  
Cathy Derby, Town Clerk



POSTED: 1-10-18  
PUBLISHED: \_\_\_\_\_  
EFFECTIVE: \_\_\_\_\_



ORDINANCE NO. 29  
SERIES OF 2001

AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF CARBONDALE, COLORADO, GRANTING A ~~FRANCHISE TO HOLY CROSS~~ ENERGY, TO CONSTRUCT, MAINTAIN AND OPERATE AN ELECTRIC TRANSMISSION AND DISTRIBUTION SYSTEM, INCLUDING LINES, CONDUITS, TRANSFORMERS AND OTHER FACILITIES AND STRUCTURES, IN, UNDER, UPON, OVER, ACROSS AND ALONG THE STREETS, ALLEYS, BRIDGES, AND OTHER PUBLIC PLACES WITHIN THE PRESENT AND FUTURE MUNICIPAL BOUNDARIES OF THE TOWN OF CARBONDALE, COLORADO, FOR THE FURNISHING, TRANSMISSION, DISTRIBUTION AND SALE OF ELECTRICITY FOR LIGHTING, HEATING, DOMESTIC, COMMERCIAL, INDUSTRIAL AND OTHER USES IN SAID TOWN AND ELSEWHERE, LIMITING THE TERM OF SAID GRANT, PRESCRIBING THE TERMS AND CONDITIONS UNDER WHICH SAID COMPANY MAY OPERATE, AND REPEALING ORDINANCE NO. 7, SERIES OF 1980.

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF CARBONDALE, COLORADO, as follows:

Section 1. Short Title. This ordinance shall be known and may be cited as the "Holy Cross Energy Franchise Ordinance," hereinafter referred to as "ordinance" or "franchise."

Section 2. Definitions. For the purpose of this Ordinance, the following terms shall have the meaning given herein:

"Town" is the Town of Carbondale, Garfield County, Colorado, the municipal corporation as is now constituted or as the same may be enlarged from time to time through annexation, and is the grantor of rights under this franchise.

"Company" or "Grantee" is Holy Cross Energy, a corporation authorized to do business in the State of Colorado, its successors and assigns, and is the grantee of rights under this franchise.

"PUC" is the Public Utilities Commission of the State of Colorado.

"Board" is the Board of Trustees of the Town of Carbondale, Colorado.

"Facilities" means all physical components of the Company which are reasonably necessary to provide electricity into, within, and through the Town for distribution and sale, and include, but are not limited to, plants, works, systems, substructures, transmission and distribution structures, pipelines, street lighting fixtures, equipment,

pipes, mains, conduits, cabinets, transformers, underground lines, compressors, meters, wires, cables, poles, and guys.

“Public Easements” refer to and are public and dedicated easements created and available for use by public utilities for their facilities.

“Residents” means all persons, businesses, industries, governmental agencies, and any other entity whatsoever, presently located or to be hereinafter located, in whole or in part, within the municipal boundaries of the Town.

“Revenues” means those amounts of money which the Company receives from domestic, commercial and industrial customers, located within the Town, for the sale and transportation of electricity from its facilities.

“Service Area” refers to all land inside the municipal boundaries of the Town, as of the enactment of this Ordinance, and all land annexed within such boundaries hereafter, within the area certified to the Company by the Public Utilities Commission of the State of Colorado.

“Streets and public ways” means streets, alleys, viaducts, bridges, highways, avenues, boulevards, roads, lanes, and public rights-of-way that are located in the Town.

### Section 3. Grant of Authority.

A. Subject to the terms hereof, there is hereby granted to the Company the right, privilege and authority to locate, build, install, enlarge, construct, acquire, purchase, extend, maintain, repair and operate an electric transmission and distribution system within the limits of said Town, as the same now exists or may hereafter be extended, and for said purpose there is hereby further granted to the Company the right, permission and authority during the term hereof to lay, locate, build, install, enlarge, construct, acquire, purchase, extend, maintain, repair and operate in, under, upon, over, across and along all of the streets, alleys, bridges and public ways within the present and future municipal boundaries of said Town all lines, mains, pipes, services, conduits and structures necessary or convenient for the furnishing, transmission, distribution and sale of electricity for lighting, heating, domestic, commercial, industrial and other uses, and for transmitting such electricity into, through or beyond the municipal boundaries of said Town.

B. This franchise constitutes a valid and binding contract between the Company and the Town. In the event that the franchise fee specified herein is declared illegal, unconstitutional, or void for any reason by any court or other proper authority, the Company shall be contractually bound to pay monthly rental fees to the Town in an aggregate amount that would be, as nearly as practical, equivalent to the amount which would have been paid by the Company

as a franchise fee hereunder as consideration for use of the Town's streets, provided however, that such alternative fee arrangement is permissible under the laws of Colorado.

Section 4. Use of Public Ways. The Company is further granted the right, privilege and authority to excavate in, occupy and use any and all streets, alleys, viaducts, bridges, roads, lanes, parkways, and other public ways under the supervision of the properly constituted authority for the purpose of bringing electricity into, within and through the Town, and supplying electricity to said Town and the Residents within its Service Area, provided, however, that the Company shall locate its Facilities within said Town in a manner to meet with the approval of the Town and further in locating said Facilities shall do so in such manner as to cause minimum interference with the proper use of streets, alleys and other public ways and places and to cause minimum interference with the rights or reasonable convenience of property owners and Residents whose property adjoins any of the said streets, alleys, or other public ways. Should it become necessary for the Company, in exercising its rights and performing its duties hereunder, to interfere with any sidewalk, graveled or paved street, road, alley, Town utility lines, or any other public or private improvement, the Company shall repair at its own expense in a workmanlike manner subject to approval by the Town, such sidewalk, graveled or paved street, road, alley, or other improvement after the installation of its Facilities. The Company shall use due care not to interfere with or damage any water mains, sewers, or other structures now in place or which may hereafter be placed in said streets, alleys, or other public ways, and said Company shall, at its own expense, repair in a workmanlike manner subject to the approval of the Town, any of such water mains, sewers, or other structures which are damaged through the action of the Company, provided, however, that if the Company fails to make such repairs within a reasonable time, the Town may make such repairs and charge the reasonable cost thereof to the Company. This grant of authority shall apply to all streets and alleys presently platted or otherwise of record, all utility easements presently owned by or dedicated to the Town or the public within the municipal boundaries of the Town, and to other property presently owned by the Town within such municipal boundaries, and to future streets, alleys, utility easements and other property later acquired by or dedicated to the Town and located within the municipal boundaries of the Town. For a period of two (2) years after completion, the Company shall remedy all defects in any installation or repair work done by the Company.

Section 5. Street Lighting Service. The rights granted in this franchise encompass the non-exclusive franchise to provide street lighting service to the Town and the provisions of this franchise apply with full and equal force to the street lighting service provided by the Company. Wherever reference is made to the sale of electricity or to the provision of electric service in this franchise, these references shall be deemed to include the provision of street lighting service. Wherever reference is made to Company Facilities, this reference shall be deemed to include Company-owned street lighting facilities, equipment, system and plant.



Section 6. Liability. The Company shall construct, maintain, and operate its Facilities so as to afford all reasonable protection against injury or damage to persons or property therefrom. The Company shall save, indemnify, and hold the Town harmless from any and all claims, lawsuits, liability or damage of any sort and all reasonable expenses necessarily accruing against the Town arising out of the exercise by the Company of the rights and privileges hereby granted and the Company's operations hereunder, including, by way of example and not by way of limitation, installation and operation of any Facilities. This indemnity includes reasonable attorney's fees and court costs incurred by the Town in defense of such claims. Without limiting the foregoing, the Company shall maintain public liability insurance in an amount of not less than One Million Dollars (\$1,000,000.00) per person and per occurrence with an umbrella of not less than Two Million Dollars (\$2,000,000.00) per person and per occurrence, and shall furnish a certificate to the Town evidencing such insurance. However, if the Colorado Governmental Immunity Act, or any similar law, establishes potential liability of the Town for the above described risks in an amount above the foregoing limits, the Company shall maintain insurance at those limits established by Colorado law. However, the Company shall be entitled to notice of the pendency of any action against the Town arising out of the exercise by the Company of the rights and privileges under this Ordinance, and shall be permitted at its own expense to appear and defend or assist in the defense of any such action. Notwithstanding any provision hereof to the contrary, the Company shall not be obligated to indemnify, defend or hold the Town harmless to the extent of any claim, demand, or lien arising out of, or in connection with, any negligent act or failure to act by the Town or any of its officers, employees, or agents.

Section 7. Alterations.

A. If, at any time, it shall be necessary to change the position of any overhead electrical Facilities of the Company to permit the Town to lay, make or change street grades, pavements, sewer mains, water mains, storm drains, or other Town works, such changes shall be made by the Company at its own expense, after reasonable notice from the Town.

B. If, at any time, it shall be necessary to change the position of any underground electrical Facilities of the Company to permit the Town to lay, make or change street grades, pavements, sewer mains, water mains, storm drains, or other Town works, such changes shall be made by the Company at the Town's expense, after reasonable notice from the Town, provided however, if it is determined that either the depth, location, or manner of installation of the Company's Facilities is not in compliance with the requirements of the National Electric Safety Code or normal construction standards or if the Company's Facilities are located within existing Colorado Highway 133 Right-of-Way, those applicable portions of said changes shall be made by the Company at its own expense.

C. The provisions of Section 7 (A) and (B), above, shall not apply to any relocation of Facilities that result from new development in the Town where the relocation is caused by the new development and thereby results in a development cost, provided however, the provisions of this Subsection (C) shall not apply to relocation of Facilities in the Colorado State Highway 133 right-of-way. Except as provided herein, the costs associated with changing overhead or underground electrical Facilities to accommodate such new development shall be borne by the developer and not by the Company.

Section 8. Exclusions. The following are exclusions from the rights granted to the Company by this Ordinance:

A. The right to use and/or occupy said public streets, alleys, viaducts, bridges, roads, and public ways for the purposes set forth herein is not, and shall not be deemed to be, an exclusive franchise, and the Town reserves the right to itself to make or grant a similar use of public streets and other public places to any other person, firm, or corporation.

B. This Ordinance does not grant the Company the right, privilege or authority to use or occupy any parks, parkland, or open space of the Town currently designated or as in the future may be so designated except to the extent that the Company is currently using or occupying said parks, parkland, or open space and as otherwise authorized in writing by the Town. The Company shall not expand its use or occupancy of said parks or parkland except by specific written authorization of the Town; provided, however, that nothing herein contained shall limit or restrict the Company's right to maintain, enlarge, renovate, repair, or replace any such facilities currently occupying said parks or parkland provided, however, that the existing transmission line shall not be enlarged beyond 69 kV service unless such enlargement is in compliance with all applicable provisions of the Carbondale Municipal Code. It is the intent of the parties that this provision shall neither acknowledge or limit the legal remedies or eminent domain powers of either party as may be provided by law. The parties agree that the existing transmission line may be operated at any voltage up to 69 kV without further review by the Town.

C. To the extent the franchise rights granted to the Company herein are not adversely affected, the Town retains the following rights:

(1) Except as otherwise specifically provided for herein, to use, control, and regulate, through the exercise of its police power, the use of Town streets, public easements, and other public places and the space above and beneath them.

(2) To impose such other regulations as may be determined by the Town Board of Trustees to be necessary in the exercise of its police power to protect the health, safety, and welfare of the public.

Section 9. Service Standards. The Company shall maintain and operate its Facilities and render efficient service in accordance with its applicable tariffs, rules, regulations and orders and the terms and conditions of this Ordinance, including specifically, but without limitation, Company provisions governing the supply and sale of electricity, expense adjustments, extension policies, failure of supply, rates, rate practices, and curtailment policies. In the event that the Company fails to have control over or regulate said matters, the following service standards shall apply:

A. Service. The Company shall make adequate provision for providing electric service to customers.

B. Governmental Standards. The Company shall furnish electric power within the municipal boundaries of the Town or any addition thereto, to the Town and the Residents thereof, at the rates and under the terms and conditions set forth in the Rate Schedules, Standards for Service, Rules and Regulations, and Service Connection and Extension Policies, on file with the Company, filed with or fixed by any other competent authority having jurisdiction in the premises.

C. Rate Practices. With respect to providing electric service, the Company shall not, as to rates, charges, services, facilities, rules, regulations or in any other respect, make or grant any preference or advantage to any Residents, provided that nothing in this grant shall be taken to prohibit the establishment from time to time of a graduated scale of charges and classified rate schedules to which any customer coming within an established classification would be entitled.

D. Extensions. The Company may from time to time, during the term of this franchise, make such enlargements and extensions of its Facilities as the business of the Company and the growth of the Town justify, in accordance with its Standards for Service, Rules and Regulations, and Service Connection and Extension Policies for electric power service concurrently in effect and on file with the Company or other competent authority having jurisdiction of such matters subject only to regulations thereof as provided by law.

E. Rates. Rates charged by the Company for utility service hereunder shall be fair and reasonable as required by law, and designed to meet all necessary costs of service, including a fair rate of return on the net valuation of its properties devoted thereto, under efficient and economical management. The Company agrees that it shall be subject to all authority now or hereafter possessed by any regulatory body having jurisdiction to fix just, reasonable, and compensatory electric power rates.

F. Supply/Reliability.

1. The Company shall take all reasonable and necessary steps to provide an adequate supply, transmission, and distribution of electricity to the Town and its Residents at the lowest reasonable cost consistent with long-term reliable supplies. In addition, the Company shall operate its Facilities, consistent with Industry standards, pursuant to a reasonable level of service quality and reliability in providing electricity to the Town and its Residents. The Company recognizes that maintaining service reliability is an obligation under this franchise agreement.

2. If the supply, transmission, or distribution of electricity to the Town or any Residents is interrupted, the Company shall promptly take all necessary and reasonable actions to restore such supply in the shortest practicable time. If the supply of electricity is to be interrupted due to a planned outage, except in cases of emergency outage repair, the Company shall, whenever possible, notify its affected Residents or the Town in advance.

3. In the event the Company's electric system, or any part thereof, is partially or wholly destroyed or incapacitated, the Company shall use due diligence to restore its system to satisfactory service within the shortest practicable time.

Section 10. Installation and Maintenance of Facilities. The Company shall maintain its electric power distribution system and Facilities in good condition and repair at all times.

A. All work by the Company shall be done:

1. In a high-quality manner;
2. In a timely and expeditious manner;
3. In a manner which minimizes inconvenience to the public and individuals;
4. In accordance with all applicable laws, ordinances, and regulations.

B. Company facilities shall not interfere with water facilities, sanitary or storm sewer facilities, communications facilities, natural gas facilities, or other uses of the streets. Company facilities shall be installed and maintained so as to minimize interference with other property, trees, and other improvements and natural features, unless such interference is permissible by

the terms and provisions of a specific easement, or implied by the grant of the easement. The Town shall cooperate with the Company during its planning and subdivision processes to minimize interference with the Company's public easements.

C. The Company shall promptly repair all damage caused by company activities or facilities. If such damage poses a threat to the health, safety, or welfare of the public or individuals, the Town may cause repairs to be made, and the Company shall promptly reimburse the Town for the cost of such repairs.

D. All work is subject to inspection by the Town and a determination by the Town that said work has been performed in accordance with all applicable laws, ordinances and regulations of the Town. The Company shall promptly perform reasonable remedial action required by the Town pursuant to any such inspection. It shall be a condition of the Town's approval that, for any facility installed, renovated, or replaced after the effective date of this franchise, the Company shall provide the Town with as-built drawings.

E. The installation, renovation, and replacement of any Facilities in the streets by or on behalf of the Company shall be subject to inspection and approval by the Town as to location. Such inspection and approval may include, but not be limited to, the following matters: location of facilities in streets; cutting and trimming of trees and shrubs; disturbance of pavements, sidewalks, and surfaces of streets. All Company Facilities shall be installed in public or private easements so as to cause the least amount of interference.

F. The Company and all of its contractors shall comply with all applicable Town laws, ordinances and regulations. The Company shall require its contractors working in the streets to hold the necessary licenses and permits required by the Town and other entities having jurisdiction.

#### Section 11. Company Rules and Regulations.

A. The Company shall comply with all County, State or Federal laws, and rules and regulations related to the subject matter hereof. The Company also agrees to abide by all applicable provisions of the Carbondale Municipal Code, ordinances and resolutions of the Town, unless and except to the extent that this Franchise Ordinance shall relieve the Company of the obligation to comply with the terms and conditions of such other Municipal Code provisions, ordinances, resolutions or any other provisions hereof.

B. The Company, from time to time, may promulgate such rules, regulations, terms and conditions governing the conduct of its business, including the utilization of electric power and payment therefor, and the interference with, or alteration of any of the Company's property upon the premises of its customers, as shall be necessary to insure a continuous and

uninterrupted service to each and all of its customers and the proper measurement thereof and payment therefor. Any such rules, regulations, terms and conditions must not be inconsistent with this Franchise Ordinance, but no ordinance of the Town may regulate the Company's rates or charges for the furnishing of electrical energy, or shall lessen the safety of providing such energy to its customers, nor shall any such ordinance alter the manner in which service is extended to such customers.

#### Section 12. Maps, Records, and Reports.

A. The Company shall submit reasonable and necessary maps, records, and reports containing, or based upon, information readily obtainable from the Company's books and records as the Town may request with respect to the operations of the Company under this Franchise.

B. The Company shall submit copies of its Standards for Service, Service Connection and Extension Policies, Rules and Regulations, and maps of its Facilities within the Town boundaries to the Town Clerk. All changes in such maps, Standards for Service, Rules and Regulations, and policies, shall be submitted to the Town as the same may from time to time occur.

Section 13. Franchise Fee. As a further consideration for this franchise and accepted by the Town in lieu of all occupation and license taxes and all other special taxes, assessments or excises upon the lines, mains, meters, transformers, or other property of the Company, or other levies that might be imposed, either as an occupation tax, license tax, permit fee, charge, or for the inspection of pipes, mains, meters, or other property of the Company, or otherwise, the Company shall pay to the Town a sum equal to three percent (3%) of its annual gross Revenues derived from the sale of electric power within the Service Area, and excluding the amount received from the Town itself for electric service furnished it. Payment of the franchise fee shall be made by the Company to the Town on or before thirty (30) days after the end of each quarter of each calendar year for the preceding three (3) month period, but shall be adjusted for the portions of the calendar quarters at the beginning and at the end of this franchise. All payments shall be made to the Town Clerk. For the purpose of ascertaining or auditing the correct amount to be paid under the provisions of this Section, the Company shall file with the Town Clerk, or such other official as shall be designated by the Town from time to time, a statement, in such reasonable form as the Town may require, showing the total gross receipts received by the Company from the sale of electricity to Residents within the Service Area for the preceding three (3) month period. The Town Clerk or any official appointed by the Board shall have access to the books of said Company for the purpose of auditing and confirming the gross Revenues received from operations within said Service Area. It is understood that payment of such franchise charge does not excuse the Company from payment of either sales and use taxes, or property taxes, as such taxes are levied from time to time, or from obtaining excavation permits, at no charge to the Company, if required by Town regulations.



#### Section 14. Change of Franchise Fee.

A. The Company shall report to the Town, within thirty (30) days of the effective date of any fee provisions of any franchise, or of any change of franchise, between the Company and any other municipality receiving electric power service from the Company in Colorado that may be greater than the franchise fee contained in this franchise. If the Town decides that the higher franchise fee should be changed or incorporated into this franchise, it shall then provide for such change prospectively by ordinance; provided, however, that any changed franchise fee shall not be higher than the highest franchise fee paid by the Company to any municipality within the State of Colorado.

B. The Town expressly reserves the right to notify the Company of its desire to revise the franchise fee to a different percentage of revenue prior to October 1 of any year during the term of this franchise, which revised franchise fee shall become effective on the next succeeding January 1, following notification. Provided, however, that the maximum amount of the franchise fee shall be five percent (5%) of the Revenues collected within the Service Area. Notification to the consumer shall be given by the Town no less than thirty (30) days prior to January 1, the effective date of the scheduled increase. All expenses associated with notification shall be paid entirely by the Town.

Section 15. Changing Conditions and Amendments. Many aspects of the electric utility business are currently the subject of discussion, legislation, examination, and inquiry by different segments of the industry and regulatory authorities and these activities may result in fundamental changes in the way the Company conducts its business. In recognition of the present state of uncertainty of these matters, the Company and the Town agree, on request of the other during the term of the franchise, to meet and discuss in good faith whether it would be appropriate, in view of developments of the kind referred to above, to amend this franchise, or enter into separate mutually satisfactory arrangements to accommodate such developments and preserve the benefit of this franchise to each of the respective parties. The Board of Trustees, in order to effect such amendments, shall have the authority to enter into amendments of this franchise with the Company by ordinance.

Section 16. Designated Town Representative. The Town Manager, or official Town representative designated by the Town Manager or the Board of Trustees, is hereby designated the official of the Town having full power and authority to take appropriate action for and on behalf of the Town and its Residents to enforce the provisions of this franchise and to investigate any alleged violations or failures of the Company to comply with the provisions hereof or to adequately and fully discharge its responsibilities and obligations hereunder. The failure or omission of said Town representative to so act shall not constitute any waiver or estoppel nor limit an independent action by any other Town officials.

Section 17. Town Review of Construction Design. Except in emergency circumstances, unless otherwise requested, prior to the construction by the Company of any significant electric power facility or of a building or similar structure within the Town, the Company shall furnish to the Town a description of the type and proposed location thereof. In addition, upon request, the Company shall assess and report on the impact of its proposed construction on the Town environment. Such plans and reports should be reviewed by the Town to ensure, among other things, that all applicable laws, including building, fire and zoning codes and air and water pollution regulations, are complied with; that aesthetic and good planning principles have been given due consideration; and that adverse impacts on the environment have been minimized in compliance with applicable law. The Company shall comply with all regulatory requirements of the Town's municipal code, including, but not limited to, land use, planning, zoning, and development.

Section 18. Town Not Required to Advance Funds. Upon receipt of the Town's authorization for billing and construction, the Company shall extend its facilities to provide electric service to the Town for municipal uses within the municipal boundaries of the Town or for any major municipal facility outside said municipal boundaries, and within the Company certificated service area, without requiring the Town to advance funds prior to construction.

Section 19. Technological Improvements.

A. The Company shall, when reasonable and practical as determined by the Company, introduce electrical energy technological advances in its equipment and service within the Town when such advances are technically and economically feasible and are safe and beneficial to the Town and its Residents. Upon request by the Town, the Company shall review and promptly report advances which have occurred in the industry that have been incorporated into the Company's operations in the Town in the previous year or will be so incorporated in the six (6) months following the Town's request.

B. If the Company chooses, or is required by law, to transport electricity supplied by other entities over the Company's facilities to Residents, such transportation shall not be prohibited under this franchise. Except as may be protected by the Company's non-disclosure policy, the Company shall, upon request, provide the Town with a list of all Residents for which the Company is providing such transport services within the Town, the names and addresses of each such Resident to whom electricity is transported, and the amount of electricity transported by the Company for each such Resident. Nothing in this franchise shall preclude the Town from collecting from such Residents all applicable taxes and fees required by the Town's laws, ordinances, and regulations.

Section 20. Effective Date/Duration. This Ordinance shall be in full force and effect from and after its passage and publication as by law required, if it has been

accepted in writing by the Company, within thirty (30) days after final passage. The terms, conditions and covenants hereof shall remain in full force and effect for a period of ten (10) years from and after the effective date following final passage.

Section 21. Removal. Upon the expiration of this Franchise, if thereafter the Company Facilities shall not be used for electric, telephone, or cable TV purposes for a period of twelve (12) successive months, the Town shall have the option of having the Company remove such Facilities or claim such Facilities as its own. If the Town should require the Company to remove its Facilities such removal shall only apply to those Facilities that are above ground and have a visual impact on the surrounding area. If the Town elects to have the Company remove the Facilities, it shall give written notice to the Company within thirty (30) days after expiration of the twelve (12) month period above described directing it to remove such Facilities, and the Company shall remove the same no later than ninety (90) days after the date of such notice, unless the Company and the Town agree to a longer period within which removal shall occur. Any Facilities, either underground or overhead, remaining after the twelve (12) month, thirty (30) day, and ninety (90) day periods above described, that have not been expressly claimed by the Town or removed by the Company, shall be deemed to have been abandoned. Any cost incurred by the Town in removing abandoned Facilities, and any liability associated with Facilities abandoned by the Company shall be the liability of the Company. For any Facilities claimed by the Town, any liability associated with such Facilities shall become the liability of the Town.

Section 22. Assignment. The Company shall not assign this franchise, or the rights granted hereunder, excepting only corporate reorganizations including merger, acquisitions, and sale of substantially all assets of the Company, without first obtaining approval of the Board of Trustees of the Town. Any such assignment shall be made in writing in a form acceptable to the Town whereby the assignee assumes the obligations of the Company as set forth herein.

Section 23. Use of Facilities.

A. The Town shall have the right to use, for the purpose of stringing wires, all poles and suitable overhead structures constructed by the Company within the Town, which use shall not include the distribution or transmission of electricity. Such use by the Town shall be without cost. The Company shall allow others holding a franchise, except for electric service, from the Town to so utilize such poles and suitable overhead structures upon reasonable terms and conditions to be agreed upon by the Company and such holder of a franchise from the Town; provided, however, that the Company shall assume no liability nor shall it be put to any additional expense in connection therewith and the use of said poles and structures by the Town or others holding a franchise from the Town shall be in such a manner as not to constitute a safety hazard or to interfere unnecessarily with the Company's use of same.

B. If the Company installs new electric underground conduit or opens a trench or replaces such conduit, the Company shall provide adequate advance notice to permit additional installation of similar facilities in the same trench by the Town, or installation of other types of municipal facilities, subject to applicable rules and regulations. If the Town elects to use the trench, it will so notify the Company. The Town shall provide the materials at no expense to the Company. The Town shall reimburse to the Company only those monies paid by the Company to an independent contractor for labor costs to install Town furnished materials by such independent contractor. The Company shall include copies of invoices from the independent contractor to substantiate the Company's request for reimbursement. If the installation of Town furnished materials is performed solely by the Company's employees, there will be no labor charge to the Town. Such action by the Town shall not unnecessarily interfere with the Company's Facilities or delay the accomplishment of the project. The Town shall be responsible for ensuring that required vertical and horizontal separations between its facilities and that of the Company's is strictly maintained. The Town and Company shall jointly hold each other harmless from any liability or damage resulting from their respective facilities being installed in a joint trench.

Section 24. Payment of Expenses Incurred by Town in Relation to Ordinance At the Town's option, the Company shall pay in advance or reimburse the Town for expenses incurred in publication of notices and ordinances, and for photocopying of documents, arising out of the negotiations, process, and preparation of documents relating to this franchise.

Section 25. Underground.

A. If a customer, not including the Town, within the Town should request that new facilities be installed underground, or for the conversion of existing overhead facilities to underground facilities, or if Town ordinances or resolutions require a customer or customers to install facilities underground, the Company shall proceed in accordance with its Line Extension Policy, Advice Letter Number 8, dated April 30, 1976 (herein "Line Extension Policy") and in accordance with its Policy Statement, Conversion From Overhead to Underground Facilities, June 15, 1988 (herein "Underground Conversion Policy"), as each may from time to time be amended.

B. Except for the Company's contributions to the Community Enhancement Fund, which may be used by the Town to pay for the undergrounding of the Company's Facilities, any request, requirement imposed by resolution or ordinance, Carbondale Municipal Code provision, or other communication from the Town to the Company, asking, or requiring the Company to underground new facilities or existing overhead facilities, or move, remove, or replace existing underground facilities, shall be responded to in accordance with the provisions of this Ordinance and the Company's Line

Extension Policy, Underground Conversion Policy, or other customary practice in use by the Company to the extent said policies are not inconsistent with Section 7 of this Ordinance. The Town acknowledges receipt of a copy of both policies.

C. This Franchise or the Carbondale Municipal Code, as either may be amended from time to time, shall not prohibit or limit the Company's right to enforce its collection of the increased costs of new underground construction, or conversion, in accordance with the provisions of the Company's Line Extension Policy, Underground Conversion Policy, customary practices of the Company, or state law.

D. Notwithstanding anything hereinabove to the contrary, the parties agree that the cost of undergrounding shall be assessed in accordance with the Company's policies, unless any provision of said policies is in conflict or is inconsistent with State law, in which case, State law shall control.

#### Section 26. Community Enhancement Fund.

A. The Company is committed to programs designed to make a difference in people's lives and the communities in which they reside. The Company will voluntarily make monetary resources available to the Town for such programs and/or activities. Programs for which such funds shall be spent shall be limited to: (1) Beautification projects; (2) Energy conservation projects; (3) Equipment and technology upgrades for schools; (4) Scholarship funds; (5) Acquisition of open space and/or park land and development thereof; (6) Sponsorship of special community events; (7) Undergrounding of overhead electric and other utility lines. Funds made available under this Section may be spent for other purposes only with the express written consent of the Company. This program has been initiated solely by the Company; the Town has not made the program a requirement for this Franchise. Funding for this program is not a cost of doing business but is a voluntary contribution by the Company.

B. After enactment of this Ordinance, the Company will establish an initial fund amount of \$2,000.00. The Company shall then make annual payments to the fund equal to one percent (1%) of its prior year's gross Revenues or \$2,000.00, whichever amount is greater, prorated for the portions of the months at the beginning and end of the term of this Franchise, collected from the sale of electricity within the boundaries of the Town. Said payments shall be made into the fund no later than February 15th of the year subsequent to the year in which the gross Revenues are received by the Company.

C. The Fund established by the Company shall be maintained in a bank account in the name of the Town, but shall be maintained separately from all other funds and accounts held by the Town.

D. All payments from the fund shall be for projects described in Paragraph A hereof. Prior to any such expenditure, authorization to withdraw from the fund shall be given by resolution or ordinance duly enacted by the Board, and such resolution or ordinance shall clearly describe the nature and purpose of the project for which the expenditure is made. Prior to any expenditure, the Town shall notify the Company of its intended use of the funds. Unless the Company objects, in writing, prior to such expenditure, the Company shall have waived its right to object in the future if the funds are expended for the use identified in the notice.

E. The Town may audit the Company's books related to gross Revenues collected within the Town at any reasonable time and with reasonable prior notice. The Company may audit the fund account, expenditures from the fund, and resolutions and ordinances authorizing such expenditures at any reasonable time and with reasonable prior notice.

F. This Paragraph F shall apply only to funds identified for undergrounding of overhead electric lines discussed in Paragraph A above. The Town shall make all reasonable attempts to plan and budget use of the Fund without advancement of future funds. However, if the Town requests and the Company and the Town agree that it is in the mutual interest of both, the Company shall anticipate Fund amounts to be available for up to three (3) years in advance. Both parties shall enter into a special agreement concerning the advanced funds. Any amounts advanced shall be credited against amounts to be expended in succeeding years until such advances are eliminated.

Section 27. Cooperation with Other Utilities. When undertaking a project of undergrounding, the Town and the Company shall work with other utilities or companies which have their lines overhead to attempt to have all lines undergrounded as part of the same project. When other utilities or companies are placing their lines underground, the Company shall cooperate with these utilities and companies and undertake to underground Company Facilities as part of the same project where feasible. The Company shall not be required to pay the costs of any other utility in connection with work under this section.

Section 28. Town's Right to Purchase or Condemn. The right of the Town to construct, purchase or condemn, and the rights of the Company, as provided by law, are hereby expressly reserved.

Section 29. Continued Cooperation by Company. If this franchise is not renewed, or if it is declared null and void, or the Company terminates any service provided for herein for any reason, and the Town has not provided for alternative electric service to the Residents of the Town, the Company shall not remove its facilities and shall be obligated to continue electric service to the Residents until

alternative electric service is provided. The Company will not withhold any temporary services necessary to protect the public.

Section 30. Company to Purchase. The Town expressly reserves the right to engage in the production of electricity. The Company may elect to negotiate for the purchase of Town-generated power in accordance with its tariffs and applicable Public Utilities Commission Rules and Regulations.

Section 31. Forfeiture. The Town reserves the right to declare a forfeiture of this franchise for the breach of a substantial and material provision thereof. No forfeiture shall be declared until the Company shall have had an opportunity to be heard and to promptly correct the alleged breach. Upon failure of the Company to exercise reasonable diligence to correct such condition, the Town may declare this franchise forfeited. In the event that this franchise is forfeited, then the Company agrees to continue to render service subject to, and in conformance with, applicable law and the rules and regulations of the Company.

Section 32. Severability/Waiver. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portion thereof. Failure of either party to enforce any provisions of this Ordinance shall not constitute a waiver of any rights or remedies of such party. The parties shall enter into good faith negotiations to draft provisions that will achieve the original intent of stricken provisions.

Section 33. Reserved Rights. The right is hereby reserved by the Town to adopt, from time to time, in addition to the provisions herein contained, such ordinances as may be deemed necessary in the exercise of its police power, provided that such regulations shall be reasonable and not destructive of the right herein granted, and not in conflict with the laws of the State of Colorado, or with orders of other authorities having jurisdiction in the premises, except as permitted in the exercise of the Town's "home rule" powers granted by Article XX of the Colorado Constitution or state statute.

Section 34. Miscellaneous.

A. At any time during the term of this Franchise, the Town through its Board, or the Company, may propose amendments to this Franchise by giving thirty (30) days written notice to the other party of the proposed amendment(s) desired, and both parties thereafter, through their designated representatives, shall within a reasonable time, negotiate in good faith in an effort to agree upon a mutually satisfactory amendment(s). No amendment(s) to this Franchise shall be effective until mutually agreed upon in writing by the Town and the Company and until all public notice requirements pursuant to Colorado statutes, and ordinance requirements of the Town, have been met. This section shall not



apply to franchise fee changes under Section 13.

B. This Franchise constitutes the entire agreement of the parties. There have been no representations made other than those contained in this Franchise.

C. The rights, privileges, franchises and obligations granted and contained in this Ordinance shall inure to the benefit of and be binding upon the Company, its permitted successors and assigns.

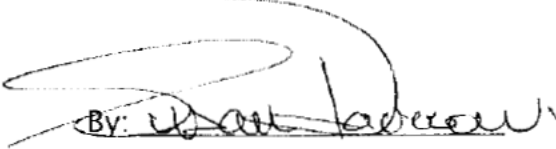
D. All <sup>F</sup>facilities used or places by the Company, either within <sup>or</sup> outside the municipal boundaries of the Town shall be and remain the property of the Company, subject to Section 21 hereof.

Section 35. Repeal of Ordinance No. 7, Series of 1980. Upon this Ordinance becoming effective Ordinance No. 7 Series of 1980, is hereby repealed and of no further force and effect.

This ordinance is needed for the immediate preservation of public health, safety, and welfare, and shall become effective upon passage.

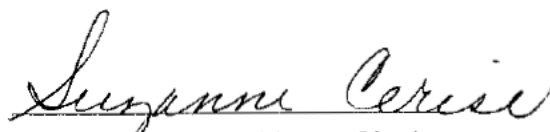
INTRODUCED READ, AND PASSED on first reading on Dec 11, 2001, and on second reading Jan 8, 2002.

THE TOWN OF CARBONDALE

By: 

Susan Darrow  
Mayor Pro-Tem

Attest:

  
Suzanne Cerise, Town Clerk

Accepted this 16<sup>th</sup> day of January, 2002.

HOLY CROSS ENERGY

BY: Richard D Brinkley

Name: Richard D. Brinkley

Title: General Manager -  
Regulated Services

Attest:

S. Dawn Jones  
Secretary

**ORDINANCE NO. 12**  
**Series of 2015**

**AN ORDINANCE APPROVING RENEWAL OF A CABLE  
TELEVISION FRANCHISE AGREEMENT BETWEEN THE TOWN  
OF CARBONDALE, COLORADO,  
AND COMCAST OF COLORADO IV, LLC**

**WHEREAS**, pursuant to Ordinance No. 13, Series of 1992, the Town of Carbondale Board of Trustees approved renewal and amendment of a non-exclusive cable television franchise with TCI Cablevision of Colorado, Inc., ("TCI") effective for a 15-year term, ending in 2007, for construction and operation of a cable television system within the Town (the "1992 Franchise Agreement"); and,

**WHEREAS**, Comcast of Colorado IV, LCC ("Comcast") is successor in interest to TCI; and,

**WHEREAS**, the 1992 Franchise Agreement was set to expire on May 12, 2007; and,

**WHEREAS**, Comcast preserved its right of renewal by timely filing a request with the Town to activate the formal process for renewing the 1992 Franchise pursuant to the provisions of the Cable Communications Policy Act of 1984 ("Cable Act"); and,

**WHEREAS**, Town staff and Comcast representatives have discussed the renewal of the 1992 Franchise Agreement and both parties have agreed that their respective interests will be served by renewal of the Franchise Agreement, subject to the terms and conditions of the Cable Franchise Agreement attached to this Ordinance ("2015 Franchise Agreement"); and,

**WHEREAS**, the Board of Trustees is agreeable that the term of the 2015 Franchise Agreement shall extend for a term of ten (10) years after the date of mutual execution of the 2015 Franchise Agreement.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF CARBONDALE:**

**Section 1.** A non-exclusive cable communications system franchise is hereby granted by the Town of Carbondale to Carbondale with a ten-year term, a franchise fee of 5.0% of Comcast's gross revenues, and a Public, Educational and Government (PEG) channel access fee of \$0.25 per month per residential subscriber, all as defined in, and subject to the terms and conditions set forth in, the attached 2015 Franchise Agreement. The Mayor is hereby authorized to execute the attached 2015 Franchise Agreement on behalf of the Town.

**Section 2.** All other ordinances or portions thereof inconsistent or conflicting with this Ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

**Section 3.** If any section, clause, provision or portion of this Ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

**Section 4.** This Ordinance shall take effect 30 days after posting and publication in accordance with the Home Rule Charter of the Town of Carbondale.

INTRODUCED, READ AND PASSED THIS 10<sup>th</sup> day of November, 2015.

TOWN OF CARBONDALE, COLORADO  
a Colorado home rule municipal corporation,

  
\_\_\_\_\_  
Stacey Patch Bernot, Mayor

ATTEST:

\_\_\_\_\_  
Cathy Derby, Town Clerk

POSTED: \_\_\_\_\_  
PUBLISHED: \_\_\_\_\_

## Glossary

**Abatement:** A reduction or elimination of a real or personal property tax, motor vehicle excise, a fee, charge, or special assessment imposed by a governmental unit. Granted only on application of the person seeking the abatement and only by the committing governmental unit.

**Accounting System:** The total structure of records and procedures that identify record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, account groups, and organizational components.

**Accrued Interest:** The amount of interest that has accumulated on the debt since the date of the last interest payment, and on the sale of a bond, the amount accrued up to but not including the date of delivery (settlement date). (See Interest)

**Amortization:** The gradual repayment of an obligation over time and in accordance with a predetermined payment schedule.

**Appropriation:** A legal authorization from the community's legislative body to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

**Arbitrage:** As applied to municipal debt, the investment of tax-exempt bonds or note proceeds in higher yielding, taxable securities. Section 103 of the Internal Revenue Service (IRS) Code restricts this practice and requires (beyond certain limits) that earnings be rebated (paid) to the IRS.

**Assessed Valuation:** A value assigned to real estate or other property by a government as the basis for levying taxes.

**Audit:** An examination of a community's financial systems, procedures, and data by a certified public accountant (independent auditor), and a report on the fairness of financial statements and on local compliance with statutes and regulations. The audit serves as a valuable management tool in evaluating the fiscal performance of a community.

**Audit Report:** Prepared by an independent auditor, an audit report includes: (a) a statement of the scope of the audit; (b) explanatory comments as to application of auditing procedures; (c) findings and opinions. It is almost always accompanied by a management letter which contains supplementary comments and recommendations.

**Available Funds:** Balances in the various fund types that represent non-recurring revenue sources. As a matter of sound practice, they are frequently appropriated to meet unforeseen expenses, for capital expenditures or other one-time costs.

**Balance Sheet:** A statement that discloses the assets, liabilities, reserves and equities of a fund or governmental unit at a specified date.

**Betterments (Special Assessments):** Whenever a specific area of a community receives benefit from a public improvement (e.g., water, sewer, sidewalk, etc.), special property

taxes may be assessed to reimburse the governmental entity for all or part of the costs it incurred. Each parcel receiving benefit from the improvement is assessed for its proportionate share of the cost of such improvements. The proportionate share may be paid in full or the property owner may request that the assessors apportion the betterment over 20 years. Over the life of the betterment, one year's apportionment along with one year's committed interest computed from October 1 to October 1 is added to the tax bill until the betterment has been paid.

**Bond:** A means to raise money through the issuance of debt. A bond issuer/borrower promises in writing to repay a specified sum of money, alternately referred to as face value, par value or bond principal, to the buyer of the bond on a specified future date (maturity date), together with periodic interest at a specified rate. The term of a bond is always greater than one year. (See Note)

**Bond and Interest Record:** (Bond Register) – The permanent and complete record maintained by a treasurer for each bond issue. It shows the amount of interest and principal coming due each date and all other pertinent information concerning the bond issue.

**Bonds Authorized and Unissued:** Balance of a bond authorization not yet sold. Upon completion or abandonment of a project, any remaining balance of authorized and unissued bonds may not be used for other purposes, but must be rescinded by the community's legislative body to be removed from community's books.

**Bond Issue:** Generally, the sale of a certain number of bonds at one time by a governmental unit.

**Bond Rating (Municipal):** A credit rating assigned to a municipality to help investors assess the future ability, legal obligation, and willingness of the municipality (bond issuer) to make timely debt service payments. Stated otherwise, a rating helps prospective investors determine the level of risk associated with a given fixed-income investment. Rating agencies, such as Moody's and Standard and Poors, use rating systems, which designate a letter or a combination of letters and numerals where AAA is the highest rating and C1 is a very low rating.

**Budget:** A plan for allocating resources to support particular services, purposes and functions over a specified period of time. (See Performance Budget, Program Budget)

**Capital Assets:** All real and tangible property used in the operation of government, which is not easily converted into cash, and has an initial useful life extending beyond a single financial reporting period. Capital assets include land and land improvements; infrastructure such as roads, bridges, water and sewer lines; easements; buildings and building improvements; vehicles, machinery and equipment. Communities typically define capital assets in terms of a minimum useful life and a minimum initial cost. (See Fixed Assets)

**Capital Budget:** An appropriation or spending plan that uses borrowing or direct outlay for capital or fixed asset improvements. Among other information, a capital budget should identify the method of financing each recommended expenditure, i.e., tax levy or rates, and identify those items that were not recommended. (See Capital Assets, Fixed Assets)

**Cash:** Currency, coin, checks, postal and express money orders and bankers' drafts on hand or on deposit with an official or agent designated as custodian of cash and bank deposits.

**Cash Management:** The process of monitoring the ebb and flow of money in an out of municipal accounts to ensure cash availability to pay bills and to facilitate decisions on the need for short- term borrowing and investment of idle cash.

**Certificate of Deposit (CD):** A bank deposit evidenced by a negotiable or non-negotiable instrument, which provides on its face that the amount of such deposit plus a specified interest payable to a bearer or to any specified person on a certain specified date, at the expiration of a certain specified time, or upon notice in writing.

**Classification of Real Property:** Assessors are required to classify all real property according to use into one of four classes: residential, open space, commercial, and industrial. Having classified its real properties, local officials are permitted to determine locally, within limitations established by statute and the Commissioner of Revenue, what percentage of the tax burden is to be borne by each class of real property and by personal property owners.

**Collective Bargaining:** The process of negotiating workers' wages, hours, benefits, working conditions, etc., between an employer and some or all of its employees, who are represented by a recognized labor union. regarding wages, hours and working conditions.

**Consumer Price Index:** The statistical measure of changes, if any, in the overall price level of consumer goods and services. The index is often called the "cost-of-living index."

**Cost-Benefit Analysis:** A decision-making tool that allows a comparison of options based on the level of benefit derived and the cost to achieve the benefit from different alternatives.

**Debt Burden:** The amount of debt carried by an issuer usually expressed as a measure of value (i.e., debt as a percentage of assessed value, debt per capita, etc.). Sometimes debt burden refers to debt service costs as a percentage of the total annual budget.

**Debt Service:** The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest on any particular bond issue.

**Encumbrance:** A reservation of funds to cover obligations arising from purchase orders, contracts, or salary commitments that are chargeable to, but not yet paid from, a specific appropriation account.

**Enterprise Funds:** An enterprise fund is a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or



services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any. With an enterprise fund, all costs of service delivery--direct, indirect, and capital costs—are identified. This allows the community to recover total service costs through user fees if it chooses. Enterprise accounting also enables communities to reserve the "surplus" or net assets unrestricted generated by the operation of the enterprise rather than closing it out to the general fund at year-end. Services that may be treated as enterprises include, but are not limited to, water, sewer, hospital, and airport services.

**Equalized Valuations (EQVs):** The determination of the full and fair cash value of all property in the community that is subject to local taxation.

**Estimated Receipts:** A term that typically refers to anticipated local revenues often based on the previous year's receipts and represent funding sources necessary to support a community's annual budget. (See Local Receipts)

**Exemptions:** A discharge, established by statute, from the obligation to pay all or a portion of a property tax. The exemption is available to particular categories of property or persons upon the timely submission and approval of an application to the assessors. Properties exempt from taxation include hospitals, schools, houses of worship, and cultural institutions. Persons who may qualify for exemptions include disabled veterans, blind individuals, surviving spouses, and seniors.

**Expenditure:** An outlay of money made by municipalities to provide the programs and services within their approved budget.

**Fiduciary Funds:** Repository of money held by a municipality in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and other funds. These include pension (and other employee benefit) trust funds, investment trust funds, private- purpose trust funds, and agency funds.

**Fixed Assets:** Long-lived, assets such as buildings, equipment and land obtained or controlled as a result of past transactions or circumstances.

**Fixed Costs:** Costs that are legally or contractually mandated such as retirement, FICA/Social Security, insurance, debt service costs or interest on loans.

**Float:** The difference between the bank balance for a local government's account and its book balance at the end of the day. The primary factor creating float is clearing time on checks and deposits. Delays in receiving deposit and withdrawal information also influence float.

**Full Faith and Credit:** A pledge of the general taxing powers for the payment of governmental obligations. Bonds carrying such pledges are usually referred to as general obligation or full faith and credit bonds.

**Fund:** An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on identified activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

**Fund Accounting:** Organizing financial records into multiple, segregated locations for money. A fund is a distinct entity within the municipal government in which financial resources and activity (assets, liabilities, fund balances, revenues, and expenditures) are accounted for independently in accordance with specific regulations, restrictions or limitations. Examples of funds include the general fund and enterprise funds. Communities whose accounting records are organized according to the Uniform Municipal Accounting System (UMAS) use multiple funds.

**GASB 34:** A major pronouncement of the Governmental Accounting Standards Board that establishes new criteria on the form and content of governmental financial statements. GASB 34 requires a report on overall financial health, not just on individual funds. It requires more complete information on the cost of delivering value estimates on public infrastructure assets, such as bridges, road, sewers, etc. It also requires the presentation of a narrative statement the government's financial performance, trends and prospects for the future.

**GASB 45:** This is another Governmental Accounting Standards Board major pronouncement that each public entity account for and report other postemployment benefits in its accounting statements. Through actuarial analysis, municipalities must identify the true costs of the OPEB earned by employees over their estimated years of actual service.

**General Fund:** The fund used to account for most financial resources and activities governed by the normal appropriation process.

**General Obligation Bonds:** Bonds issued by a municipality for purposes allowed by statute that are backed by the full faith and credit of its taxing authority.

**Governing Body:** A board, committee, commission, or other executive or policymaking body of a municipality or school district.

**Indirect Cost:** Costs of a service not reflected in the operating budget of the entity providing the service. An example of an indirect cost of providing water service would be the value of time spent by non-water department employees processing water bills. A determination of these costs is necessary to analyze the total cost of service delivery. The matter of indirect costs arises most often in the context of enterprise funds.

**Interest:** Compensation paid or to be paid for the use of money, including amounts payable at periodic intervals or discounted at the time a loan is made. In the case of municipal bonds, interest payments accrue on a day-to-day basis, but are paid every six months.

**Interest Rate:** The interest payable, expressed as a percentage of the principal available for use during a specified period of time. It is always expressed in annual terms.

**Investments:** Securities and real estate held for the production of income in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in governmental operations.

**Line Item Budget:** A budget that separates spending into categories, or greater detail, such as supplies, equipment, maintenance, or salaries, as opposed to a program budget.

**Local Aid:** Revenue allocated by the state or counties to municipalities and school districts.

**Maturity Date:** The date that the principal of a bond becomes due and payable in full.

**Municipal(s):** (As used in the bond trade) "Municipal" refers to any state or subordinate governmental unit. "Municipals" (i.e., municipal bonds) include not only the bonds of all political subdivisions, such as cities, towns, school districts, special districts, counties but also bonds of the state and agencies of the state.

**Note:** A short-term loan, typically with a maturity date of a year or less.

**Objects of Expenditures:** A classification of expenditures that is used for coding any department disbursement, such as "personal services," "expenses," or "capital outlay."

**Official Statement:** A document prepared for potential investors that contains information about a prospective bond or note issue and the issuer. The official statement is typically published with the notice of sale. It is sometimes called an offering circular or prospectus.

**Operating Budget:** A plan of proposed expenditures for personnel, supplies, and other expenses for the coming fiscal year.

**Overlapping Debt:** A community's proportionate share of the debt incurred by an overlapping government entity, such as a regional school district, regional transit authority, etc.

**Performance Budget:** A budget that stresses output both in terms of economy and efficiency.

**Principal:** The face amount of a bond, exclusive of accrued interest.

**Program:** A combination of activities to accomplish an end.

**Program Budget:** A budget that relates expenditures to the programs they fund. The emphasis of a program budget is on output.

**Purchased Services:** The cost of services that are provided by a vendor.

**Refunding of Debt:** Transaction where one bond issue is redeemed and replaced by a new bond issue under conditions generally more favorable to the issuer.

**Reserve Fund:** An amount set aside annually within the budget of a town to provide a funding source for extraordinary or unforeseen expenditures.

**Revaluation:** The assessors of each community are responsible for developing a reasonable and realistic program to achieve the fair cash valuation of property in accordance with constitutional and statutory requirements. The nature and extent of that program will depend on the assessors' analysis and consideration of many factors, including, but not limited to, the status of the existing valuation system, the results of an in-depth sales ratio study, and the accuracy of existing property record information.

**Revenue Anticipation Note (RAN):** A short-term loan issued to be paid off by revenues, such as tax collections and state aid. RANs are full faith and credit obligations.

**Revenue Bond:** A bond payable from and secured solely by specific revenues and thereby not a full faith and credit obligation.

**Revolving Fund:** Allows a community to raise revenues from a specific service and use those revenues without appropriation to support the service.

**RFTA:** Roaring Fork Transit Authority.

**Sale of Real Estate Fund:** A fund established to account for the proceeds of the sale of municipal real estate other than proceeds acquired through tax title foreclosure.

**Stabilization Fund:** A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose.

**Surplus Revenue:** The amount by which cash, accounts receivable, and other assets exceed liabilities and reserves.

**Tax Rate:** The amount of property tax stated in terms of a unit of the municipal tax base; for example, \$14.80 per \$1,000 of assessed valuation of taxable real and personal property.

**Tax Title Foreclosure:** The procedure initiated by a municipality to obtain legal title to real property already in tax title and on which property taxes are overdue.

**Trust Fund:** In general, a fund for money donated or transferred to a municipality with specific instructions on its use. As custodian of trust funds, the treasurer invests and expends such funds as stipulated by trust agreements, as directed by the commissioners of trust funds or by the community's legislative body. Both principal and interest may be used if the trust is established as an expendable trust. For nonexpendable trust funds, only interest (not principal) may be expended as directed.

**Uncollected Funds:** Recently deposited checks included in an account's balance but drawn on other banks and not yet credited by the Federal Reserve Bank or local clearinghouse to the bank cashing the checks. (These funds may not be loaned or used as part of the bank's reserves and they are not available for disbursement.)

**Undesignated Fund Balance:** Monies in the various government funds as of the end of the fiscal year that are neither encumbered nor reserved, and are therefore available for expenditure once certified as part of free cash.

**Unreserved Fund Balance (Surplus Revenue Account):** The amount by which cash, accounts receivable, and other assets exceed liabilities and restricted reserves. It is akin to a "stockholders' equity" account on a corporate balance sheet. It is not, however, available for appropriation in full because a portion of the assets listed as "accounts receivable" may be taxes receivable and uncollected. (See Free Cash)

**Valuation (100 Percent):** The legal requirement that a community's assessed value on property must reflect its market, or full and fair cash value.