



# Town of Carbondale

2019 Municipal Budget





# **CARBONDALE, COLORADO 2019 MUNICIPAL BUDGET**

## **MAYOR**

Dan Richardson

## **TRUSTEES**

Ben Bohmfalk  
Heather Henry  
Lani Kitching  
Marty Silverstein  
Erica Sparhawk  
Luis Yllanes



**TOWN OF CARBONDALE**  
511 COLORADO AVENUE  
CARBONDALE, CO 81623

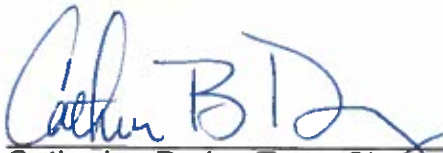
**STATE OF COLORADO)**

**COUNTY OF GARFIELD) SS**

**TOWN OF CARBONDALE)**

The undersigned, as the Town Clerk of the Town of Carbondale, hereby certifies that the document to which this certificate is affixed is a true and accurate copy of the original thereof, which original has been duly executed and is on file in the office of the Town Clerk of the Town of Carbondale in Carbondale, Colorado.

27<sup>th</sup> WITNESS my hand and seal of said Town of Carbondale, Colorado, this  
day of December, 2018.

  
\_\_\_\_\_  
Catherine Derby, Town Clerk  
Town of Carbondale

(Seal)



Phone 970.963.2733

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## **TOWN OF CARBONDALE YEAR 2019 BUDGET MESSAGE**

The Town of Carbondale Municipal Budget is hereby submitted in accordance with the "Local Government Budget Law" of the State of Colorado. This budget sets forth projections of Town expenditures and revenues for the period of January 1, 2019 through December 31, 2019.

The Town's Municipal Budget establishes expenditure limits for all Town departments and operations during fiscal year 2019. It is more than a compilation of revenue and expenditure projections; in that, it reflects the goals, priorities, and policies established by the Board of Trustees for Carbondale during 2019.

The local Carbondale economy continues to grow, and 2018 has been a strong revenue growth year for the Town. The new City Market project is planned for vertical construction in 2019, and will not impact Town sales tax revenues until 2020. The Town worked closely with various partners in 2018 to achieve community goals; including, a collaboration with Aspen Valley Land Trust to acquire the Red Hill property, and an agreement with Garfield County to complete the Snowmass Drive Sidewalk.

### **General Fund**

Sales tax collections, the Town's major revenue source, have an estimated increase of 7% in 2018. The 2019 budget projects a modest 3% increase in sales tax. Building Permit fees in 2019 are anticipated to be \$100,000; in 2018, the Town collected \$180,000. The 2018 General fund was modestly influenced by \$197,625 in Mineral Leasing and Mineral Severance Tax funds, and the 2019 Budget anticipates revenues of \$195,000 from this source as severance tax dollars are projected to remain flat. The 2019 Budget plans for \$341,491 of reserve general fund spending, mostly in a transfer to the Capital Fund for capital improvements. The major capital projects for 2019 are: (1) basic street resurfacing, (2) sidewalk improvements, (3) fleet upgrades, (4) Red Hill parking lot, and (5) paving Meadowood Drive. The Town Board continues to focus on housing. As a result, in 2018 the Town completed an Artspace study, and participated in a regional housing needs assessment. The 2019 Budget includes a \$50,000 transfer into the Housing fund, which will be spent on a yet to be determined project. The General fund at year-end 2019 will have sufficient reserves of approximately \$5.65 M representing approximately 75% of our annual operational costs.

Expenditure distribution in the 2019 General fund budget is as follows:

Personnel.....	60%
Operation and Maintenance.....	30%
Capital.....	10%

The total 2019 General fund budget is \$7,537,090. The 2019 Budget includes a 5% cost of living and wage increase for Town employees. The current employee benefit package offered remains unchanged during 2019. Costs for group insurance will increase 4% in 2019. The Town continues to carefully monitor and manage energy use as part of an effort to control operating costs, work toward meeting energy reduction goals, and 2017 Climate and Energy Action Plan goals.

#### **Water Fund and Wastewater Fund Revenues**

2019 water tap fees are projected at \$185,000, and wastewater tap fees are projected at \$100,000. Wastewater will see a 5% service fee increase. Water will see a 5% increase in water usage fees, and a 7.5% increase in the base rate in 2019. The Town is in the second year of a six-year plan to adjust user fees, so they more accurately reflect the cost of providing services.

#### **Water and Wastewater Reserves**

The BOT has a goal of \$1M as a minimum reserve balance for each of these funds. Projected Water and Wastewater fund reserve balances at the end of 2019 are \$1.38M and \$4.15M respectively.

#### **Water Expenditures**

The Water fund includes \$200,000 in funding for the replacement of water mains. The Town has budgeted \$416,050 for building a hydro micro hydro plant at the Nettle Creek water treatment plant and will explore various grant opportunities to offset this cost. The timing of this project is dependent upon permitting by the USFS. \$500,000 has been budgeted for a half million-gallon day addition to the Roaring Fork water treatment plant.

#### **Wastewater Expenditures**

The Wastewater fund includes \$1.2 M for building a clarifier at the Waste Water Plant. The Town plans to apply for grant funding, which will offset a modest portion of the project costs.

#### **Recreation Sales & Use Tax Fund**

The use of the Carbondale Recreation and Community Center (CRCC) continues to be strong. Revenue from entrance fees is projected to be \$260,000 in 2019.

It is anticipated that the fund balance at the end of 2018 will be \$1,499,584. This represents a gradual rebounding of the fund balance as a result of increased sales and use tax receipts and timing of grant reimbursements. The outstanding bonds were refinanced via a bank loan in 2018 and will be repaid in 2024.

The long-term viability of our current aquatics facility continues to be of concern. A Great Outdoors Colorado (GOCO) planning grant application has been submitted requesting funds which will be used to explore options for upgrading or replacing the current aquatics facility.

#### **Basis of Budgetary Accounting**

All Town funds are accounted for using the modified accrual basis of accounting. Revenues are recognized and accounted for when they become available and measurable as net current assets. Expenditures are generally recognized under the modified accrual basis of accounting, when the related fund liability is incurred. Exceptions to this rule include principal and interest on long term debt, which is recognized when due. Proprietary or Enterprise funds are accounted for using the accrual basis of accounting, and their revenues and expenditures are recognized when incurred. Services provided, but not yet billed, are recorded as receivables due at the end of the year.

#### **Summary**

During 2019, combined expenses for all funds are \$20,905,501 and the estimated fund balance for all funds is \$14,575,932.

In summary, the Board of Trustees continues to address the Town's financial needs in a prudent and fiscally responsible manner, while investing in the Town's infrastructure. Trustee assistance and guidance in preparation of this document is appreciated.

Town staff is to be commended for the professionalism they displayed throughout the budget preparation process.

It is a pleasure to work for the Town of Carbondale, and I look forward to continuing my work with its' Citizens, the Board of Trustees, and Town Staff.

Respectfully submitted,



Jay Harrington  
Town Manager



# **TOWN OF CARBONDALE MISSION STATEMENT**

***To maintain and enhance an environmentally sensitive, culturally diverse, family oriented small town with town government providing quality service to the Carbondale community.***

**Goal:** To support the existence of an ethnically and culturally diverse community.

**Objectives:**

- 1) Support activities that involve the interaction of ethnic groups by:
  - a) Encouraging cross cultural interaction among various ethnic groups.
  - b) Encouraging ethnic group participation in Town government.
  - c) Encouraging other community groups to enroll ethnic groups in their activities.

**Goal:** To preserve and enhance access to the local decision making process.

**Objectives:**

- 1) Maintain and develop outreach programs with the Town Board.
- 2) Convey information to increase public awareness, understanding and participation in Town government.

**Goal:** To protect the physical and natural environment.

**Objectives:**

- 1) Reduce emissions from solid fuel burning devices.
- 2) Create a land use code that has environmental protection as a major priority.
- 3) Preserve river corridors in a predominantly natural state and provide or acquire access to these corridors.
- 4) Preserve and acquire open space.
- 5) Maintain water quality and quantity.
- 6) Encourage solar and renewable energy sources and minimize waste of natural resources.
- 7) Protect and improve viewsapes – underground powerlines and reduce man made impacts on viewsheds.
- 8) Continue efforts to work toward reduction of solid waste and increase recycling efforts.
- 9) Support development of mass transit alternatives in the Roaring Fork Valley.

- 10) Encourage alternatives to automobile use, more particularly, non-motorized transport systems and associated trails.

**Goal:** To keep the diversity of population in Carbondale that make the Town the quality progressive place that it is.

**Objectives:**

- 1) Maintain socioeconomic diversity by enhancing broad range of economic opportunities, housing types and range of affordability.
- 2) Work to reduce potential for community members to be forced out because of lack of opportunities in employment, housing and social mixing.
- 3) Enhance opportunities for people to work together and to solve problems on their own.

**Goal:** Maintain and/or create a diversity of housing types through land use codes and planning goals.

**Objectives:**

- 1) Require diverse mix of housing types in new development.
- 2) Encourage the development of rental housing.

**Goal:** To broaden and enhance recreational opportunities and facilities in the community.

**Objectives:**

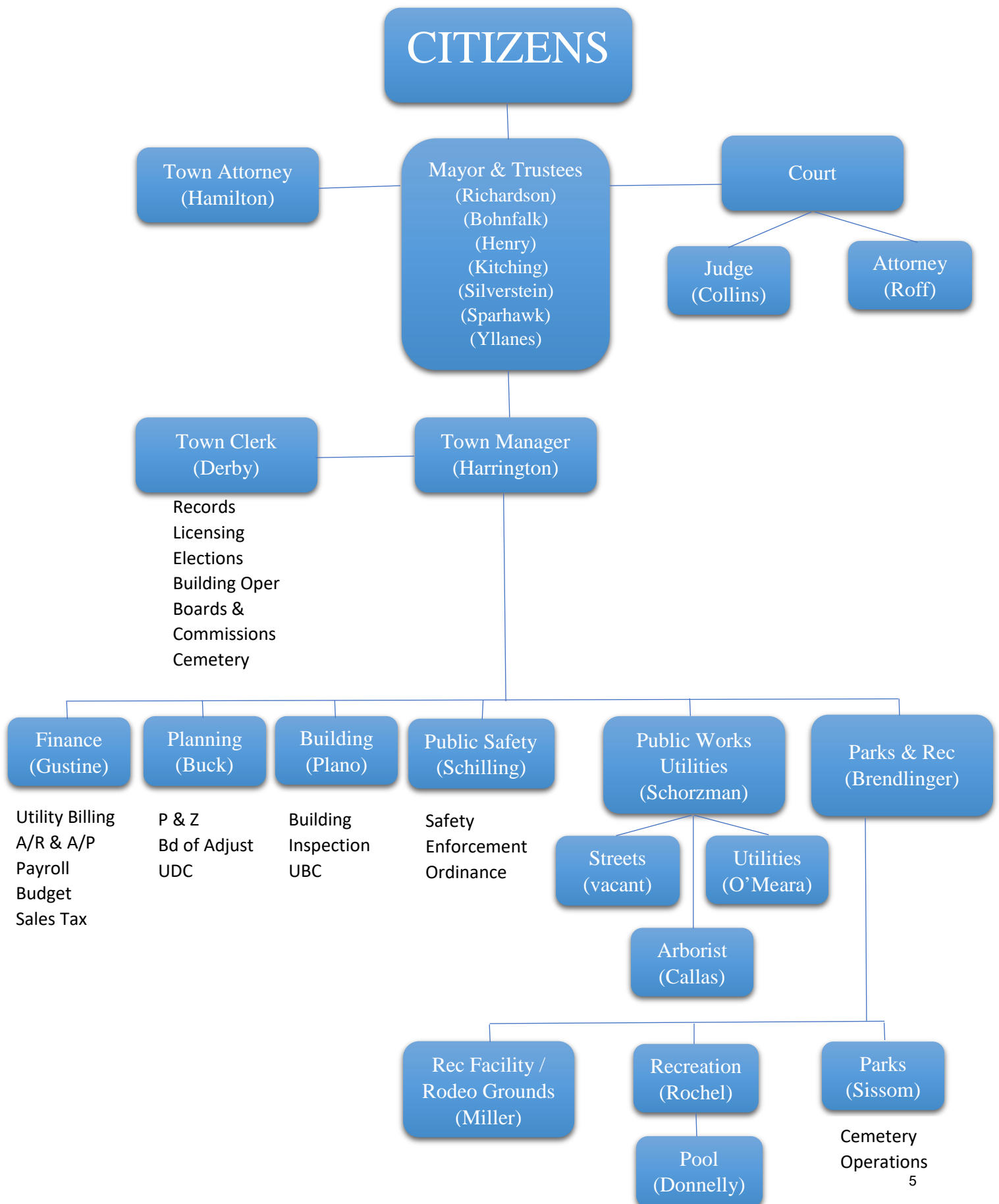
- 1) Support community group efforts to provide recreation opportunities and facilities.
- 2) Utilize citizen committees to evaluate the recreational needs and priorities and obtain input from the community

**Goal:** To maintain the importance of the individual in the community and the ability of the individual to make a difference.

**Goal:** To facilitate and enhance opportunity for people to work together and preserve community networking systems.

**Goal:** To maintain and promote a high level of community volunteerism.

# TOWN OF CARBONDALE





## **GENERAL FUND**

This fund is used to account for the revenues and expenditures associated with providing all general government type services to the public. These services include administrative, police protection, street and traffic services, community development and parks and recreation activities. These services are funded primarily through property and sales taxes, intergovernmental revenue, fines, and licenses and permits.

## Town of Carbondale 2019 Municipal Budget

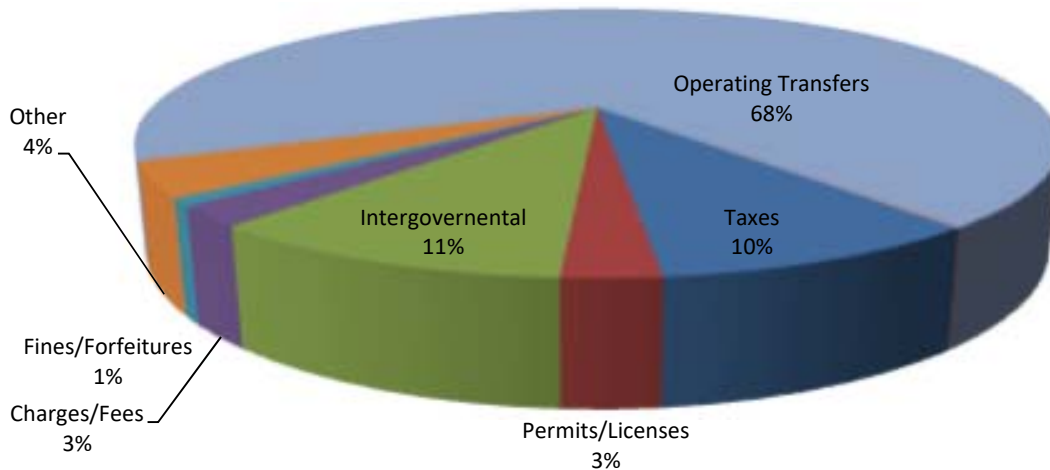
**Taxes:** The Town of Carbondale collects 9.5% of its General Fund Revenue through property taxes and franchise taxes. The general operating property tax is assessed at 2.094 mills. (An additional 1.50 mills is collected and reflected in the Streetscape budget.) The Town's total levy of 3.594 constitutes approximately 5% of the average citizen's property tax bill. Franchise fees are collected and paid by local electric, gas and cable companies for the use of Town streets and rights of way to furnish, sell and distribute goods and services to the Town and its residents.

**Licenses and permits:** Licenses and permits are required for building and construction related activities, in addition to liquor licenses and sales tax licenses for retail sales vendors.

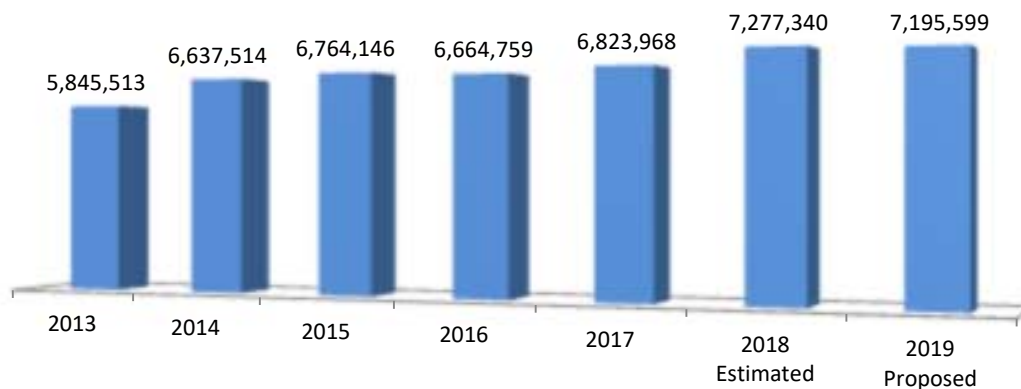
**Intergovernmental:** Represents other types of taxes collected by the State and County and then shared with local governments, such as Highway User and Cigarette taxes as well as a share of the County's Sales tax and a portion of the Road and Bridge mill levy.

**Charges and fees:** These user fees provide revenue to operate and maintain the Town's recreation facilities, cemeteries and community development department.

**Operating transfers:** Operating transfers account for 68.0% of the General Fund Revenue stream. Of these transfers, 91.5% represents a transfer from the Town's Sales and Use Tax Fund. The Town collects 3.5% on all retail sales and 3.5% use tax on building materials and motor vehicles. The Recreation Sales and Use Fund receives .5% of the tax.



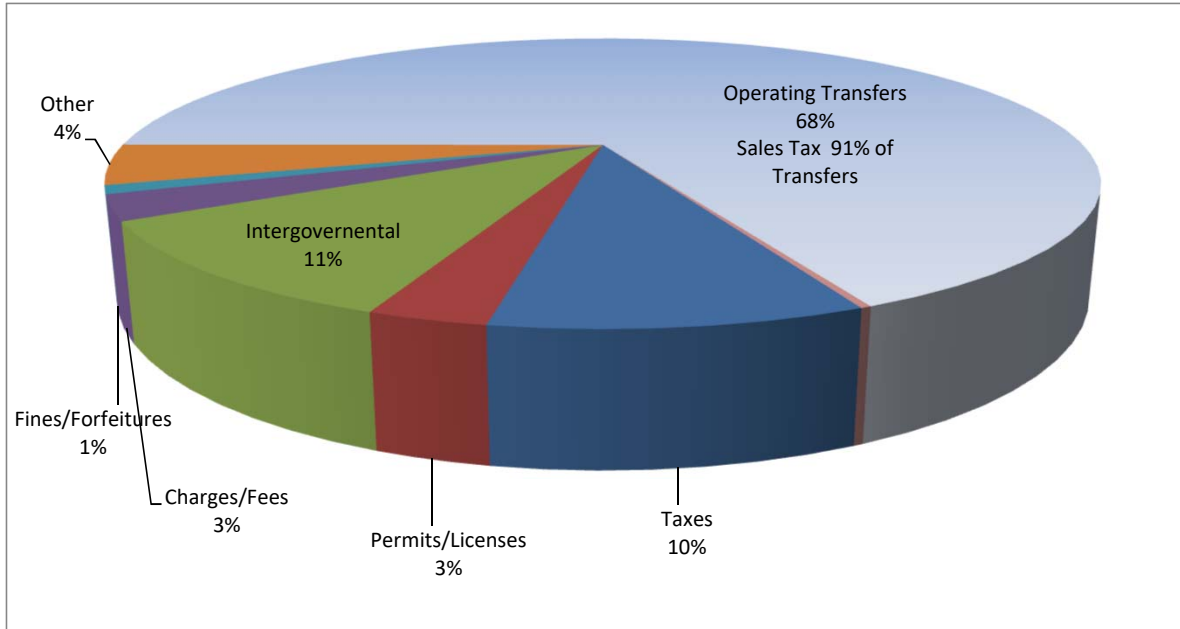
### General Fund Revenue 2013-2019





# Town of Carbondale 2019 Municipal Budget

## Revenue Sources for General Fund



### **TAXES:**

PROPERTY TAXES  
SPECIFIC OWNERSHIP TAX  
FRANCHISE TAX  
DELINQUENT TAX  
INTEREST ON DELINQUENT TAX  
ABATEMENT INTEREST  
Excise Tax Recreational Marijuana

### **INTERGOVERNMENTAL:**

CIGARETTE TAX  
GRANTS  
GRANTS - TREES  
GRANTS - STATE OF COLORADO  
GRANTS - PUBLIC SAFETY  
GRANTS - FEDERAL  
GRANTS - PLANNING  
MOTOR VEHICLE SPEC ACCESS  
HIGHWAY USERS TAX  
MINERAL LEASING  
MINERAL SEVERANCE TAX  
ROAD & BRIDGE  
GARFIELD SALES TAX

### **FINES AND FORFEITURES:**

COURT FINES  
ASSET FORFEITURE

### **OPERATING TRANSFERS:**

Sales Tax OPERATING TRANSFER  
ADM SVC FEE - WATER  
ADM SVC FEE - WASTEWATER  
TRANSFER DEV DED FEES  
ADMIN FEE-RECREATION S&U TAX

### **PERMITS & LICENSES:**

LIQUOR LICENSES  
LIQUOR LICENSE EDUCATION FUND  
SALES TAX LICENSES  
CONTRACTOR LICENSES  
MEDICAL MARIJUANA LICENSING  
MEDICAL MARIJUANA EDUCATION FUND  
RETAIL MARIJUANA LICENSING  
MOBILE HOME PARK LICENSES  
BUILDING PERMIT FEES  
DOG LICENSES  
EXCAVATION PERMITS  
TRASH HAULER PERMIT

### **CHARGES AND FEES:**

CONSTRUCTION INSPECTION FEES  
ZONING, VARIANCE, SUBDIV  
PLAN CHECK FEES  
CEMETERY FEES  
RECREATION FEES  
POLICE SERVICE FEES  
DANDELION DAY REVENUE

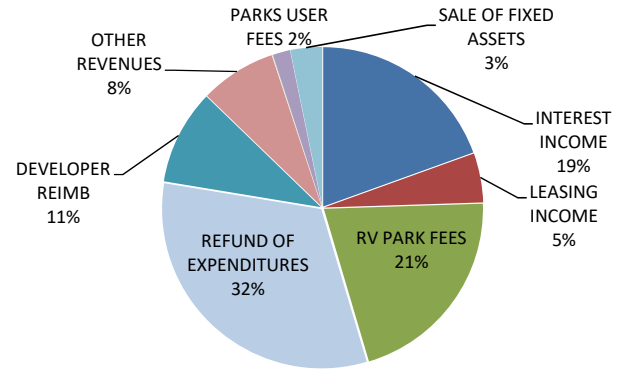
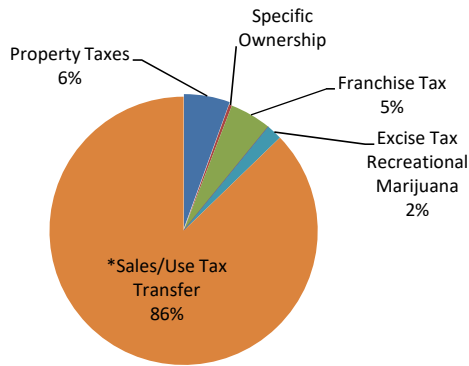
### **OTHER REVENUES:**

INTEREST INCOME  
LEASING INCOME  
RV PARK FEES  
REFUND OF EXPENDITURES  
DEVELOPER REIMBURSEMENT  
CASH DONATIONS (TREES)  
DONATIONS  
OTHER REVENUES  
FACILITY RENTAL  
PARKS/GAZEBO USER FEES  
SALE OF FIXED ASSETS

# Town of Carbondale 2019 Municipal Budget

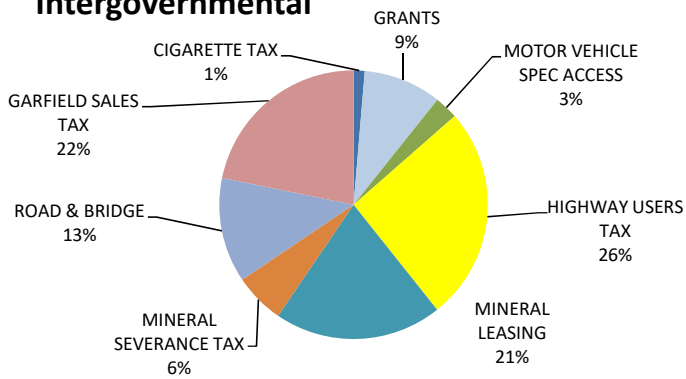
## Revenue Sources Detail for General Fund

### Taxes

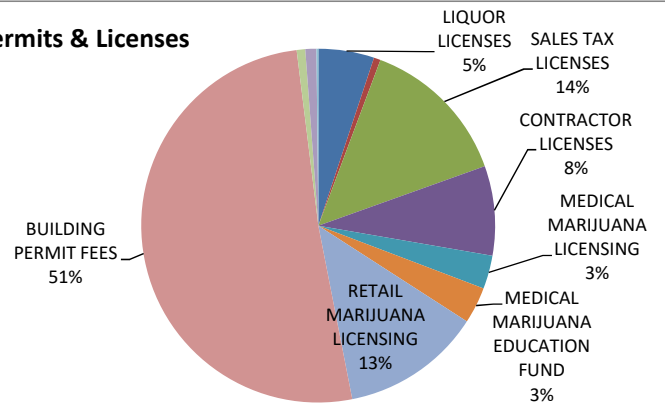


### Other Revenues

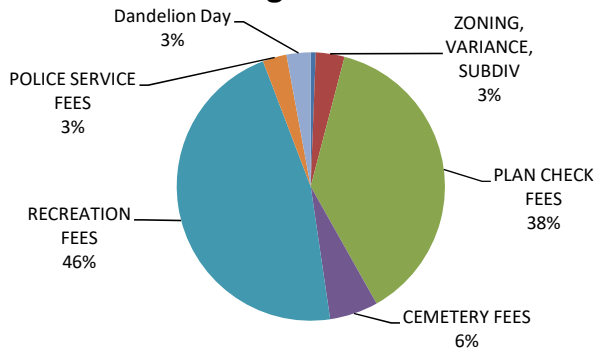
### Intergovernmental



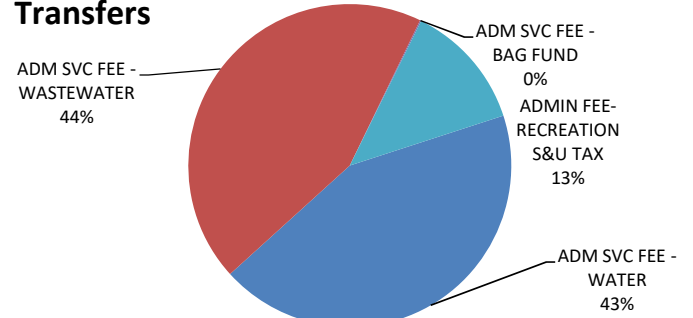
### Permits & Licenses



### Charges & Fees



### Transfers



\*Sales Tax Fund transfer is shown in Taxes

**Town of Carbondale  
2019 Municipal Budget**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2017 Actual	2018 Adopted Budget	Estimated 2018	2019 Proposed Budget
01-31-10	PROPERTY TAX	274,076	293,044	291,000	291,735
01-31-20	SPECIFIC OWNERSHIP TAX	21,072	15,000	17,000	18,000
01-31-60	FRANCHISE TAX	268,063	265,000	260,000	265,000
01-31-92	INTEREST ON DELINQUENT TAX	615	25	390	100
01-31-50	Excise & Sales Tax Retail Marijuana	87,693	55,000	125,000	100,000
	<b>TOTAL TAXES</b>	<b>651,519</b>	<b>628,069</b>	<b>693,390</b>	<b>674,835</b>
01-32-11	LIQUOR LICENSES	9,116	6,000	15,000	10,000
01-32-12	LIQUOR LICENSE EDUCATION	1,125	1,000	1,200	1,200
01-32-14	SALES TAX LICENSES	28,030	27,000	27,000	27,000
01-32-16	CONTRACTOR LICENSES	22,196	13,000	19,000	16,000
01-32-17	MEDICAL MARIJUANA LICENSING	6,550	4,000	7,000	6,000
01-32-18	MEDICAL MARIJUANA EDUCATION	8,875	6,000	7,000	6,500
01-32-23	RETAIL MARIJUANA LICENSING	39,400	25,000	25,000	25,000
01-32-21	BUILDING PERMIT FEES	93,125	75,000	118,000	100,000
01-32-27	DOG LICENSES	1,950	1,500	1,500	1,500
01-32-28	EXCAVATION PERMITS	1,505	2,000	3,075	2,000
01-32-29	TRASH HAULER PERMIT	200	200	300	300
	<b>TOTAL PERMITS AND LICENSES</b>	<b>212,072</b>	<b>160,700</b>	<b>224,075</b>	<b>195,500</b>
01-33-28	CIGARETTE TAX	12,937	13,000	12,000	10,000
01-33-29	GRANTS	118,903	30,000	26,500	56,255
01-33-40	GRANTS - TREES	-			
01-33-41	GRANTS - STATE OF COLORADO	50,000		36,195	
01-33-42	GRANTS - PUBLIC SAFETY	-			
01-33-43	GRANTS - FEDERAL	12,458	2,500	20,000	13,500
01-33-46	GRANTS - PLANNING	-			
01-33-51	MOTOR VEHICLE SPEC ACCESS	24,033	20,000	20,000	21,000
01-33-52	HIGHWAY USERS TAX	181,687	179,580	228,540	191,486
01-33-58	MINERAL LEASING	149,253	150,000	140,310	150,000
01-33-59	MINERAL SEVERANCE TAX	46,839	45,000	57,315	45,000
01-33-71	ROAD & BRIDGE	741	93,000	93,925	93,920
01-33-72	GARFIELD SALES TAX	168,340	150,000	154,580	162,000
	<b>TOTAL INTERGOVERNMENTAL</b>	<b>765,191</b>	<b>683,080</b>	<b>789,365</b>	<b>743,161</b>
01-34-10	CONSTRUCTION INSPECTION FEES	450	500	1,300	1,000
01-34-13	ZONING, VARIANCE, SUBDIV	18,380	10,000	10,200	6,000
01-34-14	PLAN CHECK FEES	48,607	48,750	69,100	65,000
01-34-42	AR INTEREST PENALTY	-	-	-	-
01-34-60	CEMETERY FEES	28,400	12,000	9,000	10,000
01-34-73	RECREATION FEES	79,537	80,000	95,000	80,000
01-34-75	POLICE SERVICE FEES	16,859	15,000	14,500	5,000
01-34-76	DANDELION DAY REVENUE	1,350	1,000	5,000	5,000
	<b>TOTAL CHARGES AND FEES</b>	<b>193,583</b>	<b>167,250</b>	<b>204,100</b>	<b>172,000</b>
01-35-10	COURT FINES	67,703	60,000	69,000	60,000
	<b>TOTAL FINES AND FORFEITURES</b>	<b>67,703</b>	<b>60,000</b>	<b>69,000</b>	<b>60,000</b>

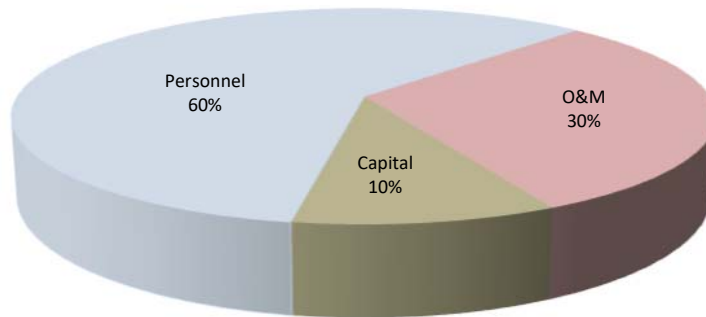
**Town of Carbondale  
2019 Municipal Budget**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2017 Actual	2018 Adopted Budget	Estimated 2018	2019 Proposed Budget
01-36-10	INTEREST INCOME	32,469	25,000	55,000	60,000
01-36-12	REVOLVING INTEREST/PENALTIES	694	-	400	600
01-36-20	LEASING INCOME	14,211	15,500	15,500	15,500
01-36-22	RV PARK FEES	69,609	58,000	73,500	65,000
01-36-42	REFUND OF EXPENDITURES	106,424	50,000	125,000	100,000
01-36-43	DEVELOPER REIMBURSEMENT	26,393	50,000	25,000	30,000
01-36-51	CASH DONATIONS (TREES)	6,065	-	1,000	-
01-36-52	DONATIONS	17,067	-	15,500	-
01-36-80	OTHER REVENUES	10,858	10,000	10,000	24,000
01-36-82	FACILITY RENTAL	6,335	3,000	350	200
01-36-84	PARKS/GAZEBO USER FEES	3,646	4,000	6,100	5,500
	TOTAL OTHER	293,771	215,500	327,350	300,800
01-37-40	Sales Tax OPERATING TRANSFER	4,213,500	4,116,244	4,541,185	4,609,904
01-37-41	ADM SVC FEE - WATER	176,900	176,900	176,900	185,800
01-37-45	ADM SVC FEE - WASTEWATER	179,500	179,500	179,500	188,500
01-37-43	ADM SVC FEE - BAG FUND	-	-	475	500
01-37-47	ADMIN FEE-RECREATION S&U TAX	52,000	52,000	52,000	54,600
	TOTAL OPERATING TRANSFERS	4,621,900	4,524,644	4,950,060	5,039,304
01-39-11	SALE OF FIXED ASSETS	18,230	10,000	20,000	10,000
	TOTAL	18,230	10,000	20,000	10,000
	TOTAL REVENUE/TRANSFERS	6,823,968	6,449,243	7,277,340	7,195,599
	PRIOR YEAR CARRY OVER	5,473,568	5,609,981	5,764,142	5,996,102
	TOTAL AVAILABLE REVENUE	12,297,537	12,059,224	13,041,482	13,191,701
	LESS EXPENDITURES/TRANSFERS	6,533,395	6,975,966	7,045,380	7,537,090
	BALANCE DECEMBER 31	5,764,142	5,083,258	5,996,102	5,654,611

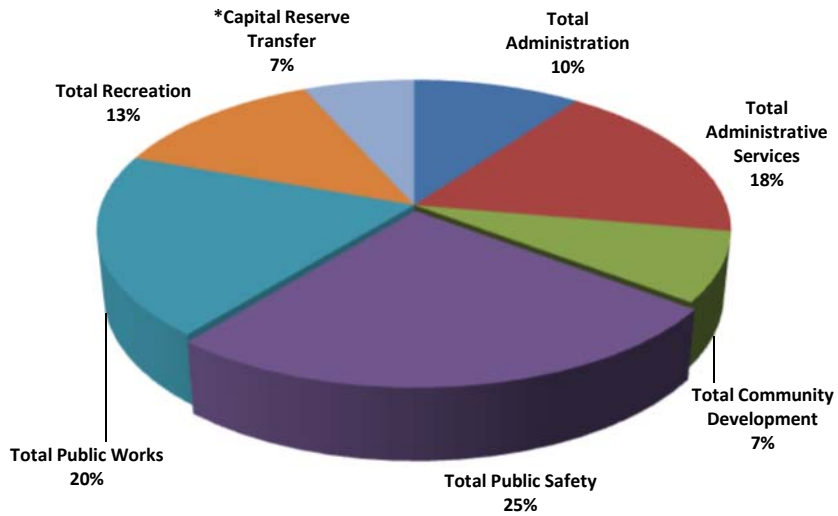


# **Town of Carbondale** **2019 Municipal Budget**

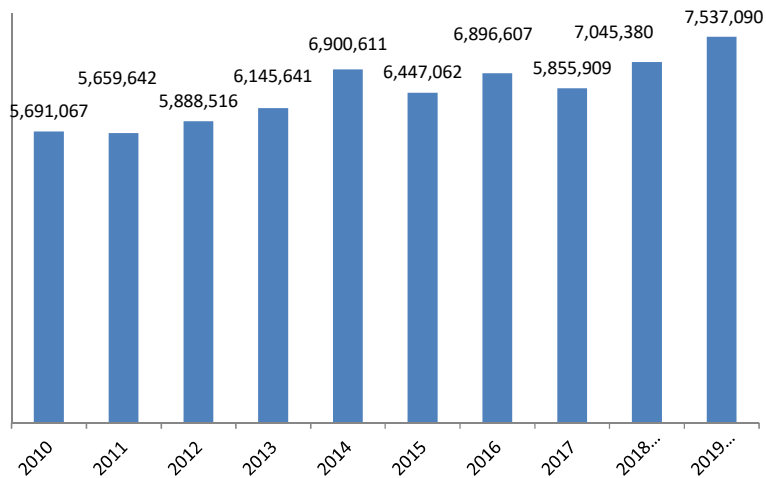
General Fund Expenditures by Classification



General Fund Expenditures by Service



General Fund Expenditures 2010-2019



**Town of Carbondale  
2019 Municipal Budget**

<b>General Fund:</b>				<b>Proposed Total</b>
<b>Budget by Department 2019</b>	<b>Personnel</b>	<b>O&amp;M</b>	<b>Capital</b>	<b>Expenditures</b>
Attorney	-	170,000	-	170,000
Municipal Elections	-	9,900	-	9,900
Board of Trustees	88,165	38,500	1,500	128,165
Town Manager	363,358	15,150	-	378,508
Community Requests	-	66,000	-	66,000
<b>Total Administration</b>	<b>451,524</b>	<b>299,550</b>	<b>1,500</b>	<b>752,574</b>
Administrative Services	-	388,700	500	389,200
Finance	363,205	42,400	1,800	407,405
Sales Tax Administration	20,712	16,750	200	37,662
Data Processing	-	130,000	20,000	150,000
Building Operations	32,082	91,700	42,500	166,282
Communications	-	48,500	17,500	66,000
Affordable Housing	-	80,000	-	80,000
Municipal Court	17,056	26,300	-	43,356
<b>Total Administrative Services</b>	<b>433,056</b>	<b>824,350</b>	<b>82,500</b>	<b>1,339,906</b>
Planning	274,349	39,730	1,500	315,579
Building Inspection	179,452	24,550	200	204,202
Economic Development	-	47,000	-	47,000
<b>Total Community Development</b>	<b>453,802</b>	<b>64,280</b>	<b>1,700</b>	<b>566,782</b>
Police	1,709,462	114,550	28,000	1,852,012
Ordinance Control	64,304	13,350	-	77,654
<b>Total Public Safety</b>	<b>1,773,766</b>	<b>127,900</b>	<b>28,000</b>	<b>1,929,666</b>
Environmental Health	-	50,000	-	50,000
Motor Pool	97,638	134,050	5,400	237,088
Streets	507,470	373,630	24,000	905,100
Public Works Administration	161,793	51,675	6,700	220,168
Gateway River Park RV Park	-	26,440	35,000	61,440
Gateway River Park Boat Ramp	-	6,000	-	6,000
<b>Total Public Works</b>	<b>766,901</b>	<b>641,795</b>	<b>71,100</b>	<b>1,479,796</b>
Recreation	239,778	171,920	1,500	413,198
Parks & Cemeteries	359,899	106,970	88,300	555,169
<b>Total Recreation</b>	<b>599,677</b>	<b>278,890</b>	<b>89,800</b>	<b>968,367</b>
Subtotal Budget	4,478,725	2,283,765	274,600	7,037,090
*Capital Reserve Transfer	-	-	500,000	500,000
<b>Total General Fund Budget</b>	<b>4,478,725</b>	<b>2,283,765</b>	<b>774,600</b>	<b>7,537,090</b>

**Town of Carbondale  
2019 Municipal Budget**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2017 Actual	2018 Adopted Budget	Estimated 2018	2019 Proposed Budget
<b>ATTORNEY</b>					
01-4012-3520	ATTORNEY FEES	70,247	110,000	115,000	140,000
01-4012-3521	ATTORNEY REIMBURSEABLE	21,248	40,000	30,000	30,000
	<b>TOTAL ATTORNEY</b>	<b>91,494</b>	<b>150,000</b>	<b>145,000</b>	<b>170,000</b>
<b>ELECTIONS</b>					
01-4025-2100	POSTAGE	-	-	400	400
01-4025-2110	ELECTION SUPPLIES	-	500	-	500
01-4025-3310	ADVERTISING	540	500	550	500
01-4025-3770	ELECTION EXPENSE	17	15,000	8,500	8,500
	<b>TOTAL ELECTIONS</b>	<b>557</b>	<b>16,000</b>	<b>9,450</b>	<b>9,900</b>
<b>BOARD OF TRUSTEES</b>					
01-4111-1120	SALARIES & WAGES	74,700	78,300	78,300	81,900
01-4111-1440	FICA	5,778	5,990	5,990	6,265
	<b>TOTAL PERSONNEL SERVICES</b>	<b>80,478</b>	<b>84,290</b>	<b>84,290</b>	<b>88,165</b>
01-4111-2100	POSTAGE & OFFICE SUPPLIES	203	500	400	500
01-4111-2400	MISCELLANEOUS EXPENSE	2,506	3,500	4,000	3,500
01-4111-2401	BROADCAST SERVICES	9,410	15,000	18,200	18,500
01-4111-2403	REGIONAL COLLABORATION	501	3,000	1,000	3,000
01-4111-3300	DUES AND PUBLICATIONS	4,609	13,000	10,000	11,000
01-4111-3700	TRAVEL AND CONFERENCE	765	2,000	2,000	2,000
	<b>TOTAL O &amp; M</b>	<b>17,994</b>	<b>37,000</b>	<b>35,600</b>	<b>38,500</b>
01-4111-9420	COMPUTER EQUIP/SOFTWARE	10	-	-	1,500
01-4111-9470	OFFICE EQUIPMENT	-	5,000	4,000	-
	<b>TOTAL CAPITAL PURCHASES</b>	<b>5,886</b>	<b>5,000</b>	<b>4,000</b>	<b>1,500</b>
	<b>TOTAL BOARD OF TRUSTEES</b>	<b>98,483</b>	<b>126,290</b>	<b>123,890</b>	<b>128,165</b>
<b>MUNICIPAL COURT</b>					
01-4121-1110	COURT FULL TIME WAGES	11,212	11,590	11,611	11,590
01-4121-1120	COURT PART TIME WAGES	-	-	-	-
01-4121-1200	COLA/MERIT	-	348	-	580
01-4121-1430	OTHER EXPENSE (INSURANCE)	5,029	1,427	3,634	3,420
01-4121-1440	FICA	809	887	888	887
01-4121-1460	RETIREMENT	561	580	581	580
	<b>TOTAL PERSONNEL SERVICES</b>	<b>17,612</b>	<b>14,832</b>	<b>16,714</b>	<b>17,056</b>
01-4121-2100	POSTAGE	29	50	45	50
01-4121-2110	OFFICE SUPPLIES	8	100	100	100
01-4121-3300	DUES AND SUBSCRIPTIONS	-	25	25	25
01-4121-3700	TRAVEL AND CONFERENCE	42	300	300	300
01-4121-3940	JURY TRIAL COSTS	-	500	-	500
01-4121-3942	INTERPRETER	1,725	2,250	3,240	2,250
01-4121-3980	CONTRACT LABOR	26,726	21,500	23,000	22,575
01-4121-3981	ALTERNATE JUDGE	-	500	500	500
	<b>TOTAL O &amp; M</b>	<b>28,501</b>	<b>25,225</b>	<b>27,210</b>	<b>26,300</b>
	<b>TOTAL COURT</b>	<b>46,142</b>	<b>40,057</b>	<b>43,924</b>	<b>43,356</b>

**Town of Carbondale  
2019 Municipal Budget**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2017 Actual	2018 Adopted Budget	Estimated 2018	2019 Proposed Budget
<b>TOWN MANAGER</b>					
01-4132-1110	MANAGER FULL TIME WAGES	240,526	259,374	259,436	259,374
01-4132-1120	PART TIME WAGES	-	-	-	-
01-4132-1200	COLA/MERIT	-	7,781	-	12,969
01-4132-1430	OTHER EXPENSE (INSURANCE)	54,452	67,511	59,410	56,565
01-4132-1440	FICA	17,310	20,437	19,847	20,834
01-4132-1460	RETIREMENT	12,026	13,358	12,972	13,617
	<b>TOTAL PERSONNEL SERVICES</b>	<b>324,314</b>	<b>368,461</b>	<b>351,664</b>	<b>363,358</b>
01-4132-2100	POSTAGE	141	200	150	200
01-4132-2110	OFFICE SUPPLIES	269	250	700	250
01-4132-2400	MISCELLANEOUS EXPENSE	-	200	100	200
01-4132-2402	COMMUNITY PARTNERSHIP	135	1,000	500	1,000
01-4132-3300	DUES AND PUBLICATIONS	1,945	2,500	2,000	2,500
01-4132-3541	OTHER PROFESSIONAL SERVICES	8,065	7,000	7,000	7,000
01-4132-3630	EQUIP MAINT AND REPAIR	-	500	-	500
01-4132-3700	TRAVEL AND CONFERENCE	1,132	3,500	3,500	3,500
	<b>TOTAL O &amp; M</b>	<b>11,277</b>	<b>15,150</b>	<b>13,950</b>	<b>15,150</b>
01-4132-9420	COMPUTER EQUIP/SOFTWARE	-	4,000	3,600	-
01-4132-9470	OFFICE EQUIPMENT	-	200	-	-
	<b>TOTAL CAPITAL PURCHASES</b>	<b>1,132</b>	<b>4,200</b>	<b>3,600</b>	<b>-</b>
	<b>TOTAL TOWN MANAGER</b>	<b>336,001</b>	<b>387,811</b>	<b>369,214</b>	<b>378,508</b>
<b>ADMINISTRATIVE SERVICES</b>					
01-4150-1410	UNEMPLOYMENT COSTS	3,760	10,000	8,000	10,000
01-4150-1420	WORKER'S COMPENSATION	86,909	85,000	92,000	85,000
01-4150-1421	WORKERS COMP DEDUCTIBLE	20,464	10,000	10,000	10,000
01-4150-1500	EAP PROGRAM	2,421	3,000	3,000	3,000
01-4150-2000	Wage & Salary Adjustments	-	-	-	10,000
01-4150-2050	Enforcement & Education Recreational	30,000	30,000	30,000	40,000
01-4150-2100	POSTAGE	-	400	250	400
01-4150-2110	OFFICE SUPPLIES	2,217	3,500	3,000	3,000
01-4150-2400	MISCELLANEOUS EXPENSE	148	500	500	500
01-4150-3300	DUES AND MEMBERSHIPS	5,400	7,500	5,600	7,500
01-4150-3310	ADVERTISING	987	2,000	2,000	2,000
01-4150-3311	RECRUITING EXPENSES	15,218	10,000	11,000	13,000
01-4150-3312	DOCUMENT RECORDING FEES	132	500	300	500
01-4150-3314	DOCUMENT MANAGEMENT	1,498	2,000	2,000	2,000
01-4150-5100	MUNICIPAL INSURANCE	181,459	186,900	190,000	175,000
01-4150-5140	DEDUCTIBLE EXPENSE	3,500	3,000	8,000	4,000
01-4150-5310	OFFICE EQUIPMENT RENTAL	7,422	10,000	8,400	8,800
01-4150-5320	MERCHANT FEE	12,384	12,000	14,000	14,000
	<b>TOTAL O &amp; M</b>	<b>204,764</b>	<b>376,300</b>	<b>388,050</b>	<b>388,700</b>
01-4150-9470	OFFICE EQUIPMENT	460	500	500	500
	<b>TOTAL CAPITAL PURCHASES</b>	<b>460</b>	<b>500</b>	<b>500</b>	<b>500</b>
	<b>TOTAL ADMINISTRATIVE SERVICES</b>	<b>374,589</b>	<b>376,800</b>	<b>388,550</b>	<b>389,200</b>



**Town of Carbondale  
2019 Municipal Budget**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2017 Actual	2018 Adopted Budget	Estimated 2018	2019 Proposed Budget
<b>FINANCE</b>					
01-4151-1110	FINANCE FULL TIME WAGES	229,402	251,299	251,300	251,300
01-4151-1200	COLA/MERIT	-	7,539	-	12,565
01-4151-1430	OTHER EXPENSE (INSURANCE)	50,973	65,961	65,471	65,961
01-4151-1440	FICA	16,909	19,801	19,224	20,186
01-4151-1460	RETIREMENT	8,120	12,942	12,565	13,193
	TOTAL PERSONNEL SERVICES	305,404	357,542	348,560	363,205
01-4151-2100	POSTAGE	1,195	1,500	1,200	1,500
01-4151-2110	OFFICE SUPPLIES	519	775	775	775
01-4151-2400	MISCELLANEOUS EXPENSE	23	50	-	50
01-4151-3100	TREASURER FEE	8,875	13,000	10,000	13,000
01-4151-3300	DUES AND PUBLICATIONS	170	275	250	275
01-4151-3540	AUDIT EXPENSE	24,000	24,500	24,720	25,500
01-4151-3630	EQUIP MAINT AND REPAIR	-	300	-	300
01-4151-3700	TRAVEL AND CONFERENCE	1,059	1,000	150	1,000
	TOTAL O & M	34,646	41,400	37,095	42,400
01-4151-9420	COMPUTER EQUIP/SOFTWARE	1,412	3,000	2,500	1,500
01-4151-9470	OFFICE EQUIPMENT	690	200	205	300
	TOTAL CAPITAL PURCHASES	2,102	3,200	2,705	1,800
	TOTAL FINANCE	343,347	402,142	388,360	407,405
<b>SALES TAX COLLECTION</b>					
01-4152-1120	SALES TAX PART TIME WAGES	14,961	18,720	18,720	19,240
01-4152-1440	FICA	1,145	1,432	1,432	1,472
	TOTAL PERSONNEL SERVICES	16,106	20,152	20,152	20,712
01-4152-2100	POSTAGE	14	250	50	50
01-4152-2110	OFFICE SUPPLIES	308	100	150	150
01-4152-2290	GENERAL SUPPLIES	-	50	50	50
01-4152-3300	DUES AND PUBLICATIONS	16	25	25	50
01-4152-3560	SOFTWARE SERVICES	13,978	15,600	15,600	16,200
01-4152-3700	TRAVEL & CONFERENCE	-	250	-	250
	TOTAL O & M	14,316	16,275	15,875	16,750
01-4152-9420	COMPUTER EQUIP/SOFTWARE	400	-	-	-
01-4152-9470	OFFICE EQUIPMENT	-	100	-	200
	TOTAL CAPITAL PURCHASES	400	100	-	200
	TOTAL SALES TAX COLLECTION	30,822	36,527	36,027	37,662
<b>PLANNING &amp; ZONING</b>					
01-4191-1110	PLANNING FULL TIME WAGES	183,917	189,210	189,211	189,210
01-4191-1200	COLA/MERIT	-	5,676	-	9,461
01-4191-1430	OTHER EXPENSE (INSURANCE)	51,800	49,413	49,066	50,547
01-4191-1440	FICA	13,193	14,909	14,475	15,198
01-4191-1460	RETIREMENT	9,185	9,744	9,461	9,934
	TOTAL PERSONNEL SERVICES	258,095	268,952	262,212	274,349

**Town of Carbondale  
2019 Municipal Budget**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2017 Actual	2018 Adopted	Estimated 2018	2019
			Budget		Proposed Budget
01-4191-2100	POSTAGE	86	300	100	300
01-4191-2110	OFFICE SUPPLIES	347	530	300	530
01-4191-2400	MISCELLANEOUS EXPENSE	575	425	100	425
01-4191-3210	PRINTING EXPENSE	352	1,000	1,500	1,500
01-4191-3300	DUES AND PUBLICATIONS	576	600	900	600
01-4191-3310	ADVERTISING	593	700	900	1,000
01-4191-3560	SOFTWARE SERVICES	3,425	3,700	3,600	3,700
01-4191-3570	CONSULTANT FEE	4,514	3,000	3,000	3,000
01-4191-3541	PLANNING SERVICES	2,500	2,500	2,500	2,500
01-4191-3571	DEVELOPER REIMBURSABLE	3,717	10,000	3,000	10,000
01-4191-3572	CHPC	11,486	9,000	9,000	2,000
01-4191-3574	LAND USE CODE	-	10,000	10,000	10,000
01-4191-3700	TRAVEL AND CONFERENCE	1,282	2,050	2,000	2,000
01-4191-3820	BOOKS	-	175	150	175
01-4191-3980	CONTRACT LABOR	-	2,000	1,000	2,000
	TOTAL O & M	29,452	45,980	38,050	39,730
01-4191-9420	COMPUTER EQUIP/SOFTWARE	-	-	-	1,500
01-4191-9470	OFFICE EQUIPMENT	150	200	200	-
	TOTAL CAPITAL PURCHASES	150	200	200	1,500
	TOTAL PLANNING & ZONING	287,698	315,132	300,462	315,579
	<b>DATA PROCESSING</b>				
01-4192-2110	OFFICE SUPPLIES	492	1,000	1,500	2,000
01-4192-3560	SOFTWARE SERVICES	15,109	22,750	33,000	53,000
01-4192-3561	TOWN NETWORK	13,560	19,000	19,000	25,000
01-4192-3630	COMPUTER MAINTENANCE	31,625	29,040	40,000	50,000
	TOTAL O & M	60,786	71,790	93,500	130,000
01-4192-9420	COMPUTER EQUIP/SOFTWARE	7,932	18,000	18,000	20,000
	TOTAL CAPITAL PURCHASES	7,932	18,000	18,000	20,000
	TOTAL DATA PROCESSING	68,719	89,790	111,500	150,000
	<b>BUILDING OPERATIONS</b>				
01-4194-1110	SALARIES & WAGES	16,762	17,265	17,265	17,265
01-4194-1200	COLA/MERIT	-	518	-	863
01-4194-1430	OTHER EXPENSE (INSURANCE)	10,059	5,708	10,059	11,661
01-4194-1440	FICA	1,166	1,360	1,166	1,387
01-4194-1460	RETIREMENT	838	889	838	906
	TOTAL PERSONNEL SERVICES	28,825	25,740	29,328	32,082
01-4194-2290	GENERAL SUPPLIES	3,766	3,200	3,000	3,200
01-4194-3410	UTILITIES	13,775	30,000	30,000	30,000
01-4194-3631	MAINTENANCE CONTRACT	2,900	2,500	2,500	2,500
01-4194-3660	BLDG MAINTENANCE EXPENSE	9,370	22,500	12,000	9,000
	BLDG MAINTENANCE EXPENSE-LIBRA	-	-	10,000	12,000
01-4194-3662	BLDG MAINTENANCE EXPENSE-THOM	48,830	5,000	90,000	35,000
	TOTAL O & M	78,640	63,200	147,500	91,700

**Town of Carbondale  
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ACCOUNT NO.	ACCOUNT DESCRIPTION	2017 Actual	2018 Adopted Budget	Estimated 2018	2019 Proposed Budget
01-4194-9200	BUILDING IMPROVEMENTS	7,388	1,500	3,000	42,500
	TOTAL CAPITAL PURCHASES	68,487	1,500	3,000	42,500
	TOTAL BUILDING OPERATIONS	114,853	90,440	179,828	166,282
	<b>MOTOR POOL</b>				
01-4195-1110	MOTOR POOL FULL TIME WAGES	57,527	59,252	59,252	59,252
01-4195-1200	COLA/MERIT	-	1,778	-	2,963
01-4195-1210	OVERTIME WAGES	41	-	-	-
01-4195-1430	OTHER EXPENSE (INSURANCE)	24,276	27,553	27,553	27,553
01-4195-1440	FICA	4,052	4,669	4,533	4,759
01-4195-1460	RETIREMENT	2,876	3,051	2,963	3,111
	TOTAL PERSONNEL SERVICES	88,772	96,303	94,300	97,638
01-4195-2200	DRUG & ALCOHOL TESTING	755	1,000	750	800
01-4195-2250	SAFETY EQUIPMENT	314	500	1,500	1,800
01-4195-2290	GENERAL SUPPLIES	2,262	2,250	2,000	2,250
01-4195-2292	CLOTHING ALLOWANCE	290	350	350	350
01-4195-2310	ADMINISTRATION FUEL	1,066	300	300	300
01-4195-2311	POLICE FUEL	14,843	16,000	17,000	16,000
01-4195-2312	ORDINANCE FUEL	624	1,000	1,000	1,000
01-4195-2313	BUILDING INSPECTION FUEL	256	300	250	300
01-4195-2314	STREETS FUEL	16,594	18,000	18,000	18,000
01-4195-2315	PARKS FUEL	8,609	10,000	9,000	10,000
01-4195-2316	RECREATION FUEL	4,087	3,700	3,500	3,700
01-4195-2317	PUBLIC WORKS ADMINISTRATN FUEL	168	500	200	500
01-4195-2320	ADMINISTRATION MAINTENANCE	556	700	700	650
01-4195-2321	POLICE MAINTENANCE	15,427	18,000	42,000	18,000
01-4195-2322	ORDINANCE MAINTENANCE	637	700	500	500
01-4195-2323	BUILDING INSPECTION MAINTENANCE	103	500	400	500
01-4195-2324	STREETS MAINTENANCE	37,197	43,100	40,000	42,600
01-4195-2325	PARKS MAINTENANCE	6,197	8,000	8,000	8,000
01-4195-2326	RECREATION MAINTENANCE	4,222	10,700	9,000	4,500
01-4195-2327	PUBLIC WORKS MAINTENANCE	4,725	750	4,500	750
01-4195-2330	TOOLS AND EQUIPMENT	1,139	1,000	1,300	1,000
01-4195-3630	PARKS PORT. EQUIPMENT MAINTENAN	956	1,300	900	1,300
01-4195-3631	ST. PORT. EQUIPMENT MAINTENANC	136	750	750	750
01-4195-3700	TRAINING	-	500	-	500
	TOTAL O & M	121,165	139,900	161,900	134,050
01-4195-9410	TOOLS AND EQUIPMENT	1,564	3,900	2,000	3,900
01-4195-9420	COMPUTER EQUIP/SOFTWARE	-	-	-	1,500
	TOTAL CAPITAL PURCHASES	1,564	3,900	2,000	5,400
	TOTAL MOTOR POOL	211,502	240,103	258,200	237,088

**Town of Carbondale  
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ACCOUNT NO.	ACCOUNT DESCRIPTION	2017 Actual	2018 Adopted Budget	Estimated 2018	2019 Proposed Budget
<b>POLICE</b>					
01-4210-1110	POLICE FULL TIME WAGES	1,023,005	1,027,534	1,125,333	1,058,706
01-4210-1120	POLICE PART TIME WAGES	5,204	-	5,210	-
01-4210-1200	COLA/MERIT	-	30,826	-	52,935
01-4210-1210	OVERTIME WAGES	16,327	20,000	15,409	20,000
01-4210-1211	HOLIDAY OVERTIME WAGES	11,975	15,000	12,000	15,000
01-4210-1430	OTHER EXPENSE (INSURANCE)	284,531	361,341	345,934	400,451
01-4210-1440	FICA	9,841	6,438	10,799	6,438
01-4210-1441	MEDICARE ADJ	7,589	12,094	7,538	15,351
01-4210-1460	RETIREMENT	42,045	52,918	54,164	55,582
01-4210-1461	PENSION/DISABILITY	66,999	80,737	83,917	84,999
	<b>TOTAL PERSONNEL SERVICES</b>	<b>1,467,517</b>	<b>1,606,888</b>	<b>1,660,303</b>	<b>1,709,462</b>
01-4210-2100	POSTAGE	1,366	1,000	1,400	1,200
01-4210-2110	OFFICE SUPPLIES	5,939	7,000	10,000	10,000
01-4210-2200	DRUG AND ALCOHOL TESTING	400	500	500	500
01-4210-2290	GENERAL SUPPLIES	532	1,000	1,000	1,000
01-4210-2291	INVESTIGATION EXPENSE	4,855	5,000	5,000	5,000
01-4210-2292	CLOTHING ALLOWANCE	14,739	11,500	11,500	11,500
01-4210-2400	MISCELLANEOUS EXPENSE	2,381	1,000	2,200	2,200
01-4210-2401	SEIZED FUNDS PROGRAM	1,318	-	10,000	-
01-4210-3300	DUES AND PUBLICATIONS	1,116	950	1,500	1,500
01-4210-3310	ADVERTISING	1,838	200	300	500
01-4210-3360	PUBLIC EDUCATION	2,438	1,500	1,500	1,500
01-4210-3630	EQUIP MAINT AND REPAIR	2,809	2,500	2,500	3,150
01-4210-3700	TRAVEL AND CONFERENCE	35,685	15,000	32,000	25,000
01-4210-3920	PRISONER BOARD	-	500	-	500
01-4210-3980	OTHER SERVICES	15,853	15,000	17,500	17,500
01-4210-3981	TOWING	19,900	20,000	20,000	20,000
01-4210-8000	FEDERAL GRANT EXPENSE	11,167	2,500	16,000	13,500
	<b>TOTAL O &amp; M</b>	<b>122,337</b>	<b>85,150</b>	<b>132,900</b>	<b>114,550</b>
01-4210-9410	POLICE EQUIPMENT	28,282	20,000	27,000	20,000
01-4210-9420	COMPUTER EQUIP/SOFTWARE	4,298	1,500	3,000	7,500
01-4210-9470	OFFICE EQUIPMENT	-	1,000	500	500
	<b>TOTAL CAPITAL PURCHASES</b>	<b>32,581</b>	<b>22,500</b>	<b>30,500</b>	<b>28,000</b>
	<b>TOTAL POLICE</b>	<b>1,622,434</b>	<b>1,714,538</b>	<b>1,823,703</b>	<b>1,852,012</b>
<b>COMMUNICATIONS</b>					
01-4215-3160	GARCO Communications	-	-	-	8,000
01-4215-3450	TELEPHONE COSTS	21,446	20,000	20,000	35,000
01-4215-3690	MAINTENANCE RADIOS	3,046	3,000	3,000	3,000
01-4215-3691	TELEPHONE MAINTENANCE	1,110	2,500	1,500	2,500
	<b>TOTAL O &amp; M</b>	<b>25,602</b>	<b>25,500</b>	<b>24,500</b>	<b>48,500</b>
01-4215-9450	RADIO EQUIPMENT	10,484	10,000	11,500	15,000
01-4215-9460	PHONE EQUIPMENT	1,242	47,500	15,000	2,500
	<b>TOTAL CAPITAL PURCHASES</b>	<b>11,726</b>	<b>57,500</b>	<b>26,500</b>	<b>17,500</b>
	<b>TOTAL COMMUNICATIONS</b>	<b>37,328</b>	<b>83,000</b>	<b>51,000</b>	<b>66,000</b>



**Town of Carbondale  
2019 Municipal Budget**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2017 Actual	2018 Adopted Budget	Estimated 2018	2019 Proposed Budget
<b>BUILDING INSPECTION</b>					
01-4242-1110	BLDG FULL TIME WAGES	113,468	116,216	116,650	116,216
01-4242-1200	COLA/MERIT	-	3,486	-	5,811
01-4242-1430	OTHER EXPENSE (INSURANCE)	36,413	41,329	41,329	41,989
01-4242-1440	FICA	8,059	9,157	8,924	9,335
01-4242-1460	RETIREMENT	5,641	5,985	5,833	6,101
	TOTAL PERSONNEL SERVICES	163,582	176,173	172,735	179,452
01-4242-2100	POSTAGE	42	100	100	100
01-4242-2110	OFFICE SUPPLIES	418	500	750	500
01-4242-2250	SAFETY EQUIPMENT	110	200	200	200
01-4242-2292	CLOTHING ALLOWANCE	286	300	300	300
01-4242-2400	MISCELLANEOUS EXPENSE	47	200	200	200
01-4242-3300	DUES AND MEMBERSHIPS	380	500	500	400
01-4242-3560	SOFTWARE SERVICES	2,700	2,700	2,850	2,850
01-4242-3570	PLAN REVIEW FEES	-	2,000	750	2,000
01-4242-3700	TRAVEL AND CONFERENCE	1,933	3,000	2,000	3,000
01-4242-3820	BOOKS	1,659	2,000	500	3,000
01-4242-3570	CONSULTANT	-	-	1,000	10,000
01-4242-3210	SCANNING/PRINTING	1,037	1,500	-	2,000
	TOTAL O & M	8,614	13,000	9,150	24,550
01-4242-9420	COMPUTER EQUIP/SOFTWARE	-	-	-	-
01-4242-9470	OFFICE EQUIPMENT	-	200	200	200
	TOTAL CAPITAL PURCHASES	-	200	200	200
	TOTAL BUILDING INSPECTION	172,196	189,373	182,085	204,202
<b>ORDINANCE CONTROL</b>					
01-4298-1110	ORDINANCE FULL TIME	45,425	46,247	44,855	40,800
01-4298-1200	COLA/MERIT	-	1,387	-	2,040
01-4298-1210	OVERTIME WAGES	9,350	10,000	4,000	2,500
01-4298-1430	OTHER EXPENSE (INSURANCE)	20,118	22,833	12,260	13,229
01-4298-1440	FICA	3,968	3,644	3,737	3,469
01-4298-1460	RETIREMENT	2,250	2,382	2,243	2,267
	TOTAL PERSONNEL SERVICES	81,110	86,493	67,095	64,304
01-4298-2100	POSTAGE	228	200	250	300
01-4298-2110	OFFICE SUPPLIES	1,377	200	510	300
01-4298-2290	GENERAL SUPPLIES	325	300	250	300
01-4298-2292	CLOTHING ALLOWANCE	261	300	3,000	300
01-4298-3310	ADVERTISING	216	300	900	900
01-4298-3700	TRAINING	782	1,750	750	1,750
01-4298-5310	DOG POUND BOARDING	6,961	9,000	9,000	9,000
01-4298-5311	CAT ORDINANCE ENFORCEMENT	-	1,000	-	500
	TOTAL O & M	10,149	13,050	14,660	13,350
	TOTAL ORDINANCE CONTROL	91,259	99,543	81,755	77,654

**Town of Carbondale  
2019 Municipal Budget**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2017 Actual	2018 Adopted Budget	Estimated 2018	2019 Proposed Budget
<b>STREETS</b>					
01-4310-1110	STREETS FULL TIME	273,938	291,501	297,220	291,398
01-4310-1120	PART TIME WAGES	7,948	17,000	10,000	17,000
01-4310-1200	COLA/MERIT	-	8,745	-	14,570
01-4310-1210	OVERTIME WAGES	7,453	10,000	10,000	10,000
01-4310-1430	OTHER EXPENSE (INSURANCE)	109,770	133,163	123,428	135,797
01-4310-1440	FICA	20,629	22,969	24,267	23,407
01-4310-1460	RETIREMENT	13,534	15,012	14,861	15,298
	<b>TOTAL PERSONNEL SERVICES</b>	<b>433,272</b>	<b>498,390</b>	<b>479,777</b>	<b>507,470</b>
01-4310-2110	OFFICE SUPPLIES	-	-	25	30
01-4310-2250	SAFETY EQUIPMENT	1,803	2,500	2,000	2,500
01-4310-2290	GENERAL SUPPLIES	2,062	2,000	2,000	2,000
01-4310-2292	CLOTHING ALLOWANCE	1,907	1,750	1,800	1,750
01-4310-2420	SIGN PURCHASES	6,464	12,000	4,000	12,000
01-4310-3300	DUES AND PUBLICATIONS	-	400	-	400
01-4310-3360	PUBLIC EDUCATION	-	250	-	250
01-4310-3410	UTILITIES	80,647	75,000	75,000	80,000
01-4310-3550	TREE MAINTENANCE	12,043	18,000	18,000	25,000
01-4310-3580	MAPS/SURVEYING	256	1,000	500	1,000
01-4310-3581	LANDFILL FEES	7,371	8,000	4,500	6,500
01-4310-3680	DOWNTOWN ENHANCEMENTS	8,860	10,000	10,000	12,000
01-4310-3681	SNOW REMOVAL	18,321	35,000	35,000	35,000
01-4310-3682	STREET LIGHT MAINTENANCE	1,848	8,000	8,000	35,000
01-4310-3683	STREET MAINTENANCE	27,982	45,000	30,000	95,000
01-4310-3684	SIDEWALK MAINTENANCE	10,927	15,000	5,000	15,000
01-4310-3685	DRAINAGE MAINTENANCE	3,516	5,000	9,860	5,000
01-4310-3686	133 R.O.W. MAINTENANCE	3,819	6,000	3,000	6,000
01-4310-3700	TRAINING	1,854	4,000	3,000	4,000
01-4310-3820	BOOKS	42	200	200	200
01-4310-3982	TEMP SERVICES	5,319	8,000	4,000	8,000
01-4310-5310	MISCELLANEOUS RENTAL	-	6,000	1,000	6,000
01-4310-7262	PUBLIC ARTS PROGRAM	18,081	18,500	17,000	21,000
	<b>TOTAL O &amp; M</b>	<b>213,121</b>	<b>281,600</b>	<b>233,885</b>	<b>373,630</b>
01-4310-9200	BUILDING IMPROVEMENTS	291	1,500	1,500	1,000
01-4310-9360	BIKE AND PEDESTRIAN PATHS	77	10,000	-	20,000
01-4310-9410	TOOLS AND EQUIPMENT	5,041	4,000	3,000	3,000
	<b>TOTAL CAPITAL PURCHASES</b>	<b>5,409</b>	<b>15,500</b>	<b>4,500</b>	<b>24,000</b>
	<b>TOTAL STREETS</b>	<b>651,802</b>	<b>795,490</b>	<b>718,162</b>	<b>905,100</b>
<b>PUBLIC WORKS ADMINISTRATION</b>					
01-4318-1110	PUBLIC WORKS FULL TIME	117,926	118,891	119,325	118,891
01-4318-1200	COLA/MERIT	-	3,567	-	5,945
01-4318-1210	OVERTIME WAGES	589	-	1,500	-
01-4318-1430	OTHER EXPENSE (INSURANCE)	23,173	20,484	20,751	21,166
01-4318-1440	FICA	8,952	9,368	9,243	9,550
01-4318-1460	RETIREMENT	5,875	6,123	5,966	6,242
	<b>TOTAL PERSONNEL SERVICES</b>	<b>156,515</b>	<b>158,433</b>	<b>156,786</b>	<b>161,793</b>

**Town of Carbondale  
2019 Municipal Budget**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2017 Actual	2018 Adopted	Estimated 2018	2019
			Budget		Proposed Budget
01-4318-2100	POSTAGE	29	50	50	50
01-4318-2110	OFFICE SUPPLIES	610	600	600	600
01-4318-2290	GENERAL SUPPLIES	316	750	750	750
01-4318-2400	MISCELLANEOUS EXPENSE	-	175	300	175
01-4318-2252	SAFETY COMMITTEE	2,380	1,750	2,000	1,800
01-4318-3300	DUES AND PUBLICATIONS	10	200	200	200
01-4318-3310	ADVERTISING	3,904	1,200	750	1,200
01-4318-3400	RENTAL PROPERTY EXPENSE	5,420	6,150	6,150	6,150
01-4318-3560	SOFTWARE SERVICES	1,978	3,000	4,000	3,000
01-4318-3570	CONSULTANT FEE	6,215	4,000	2,500	4,000
01-4318-3571	SURVEYING & MAPPING	1,103	2,000	5,000	2,000
01-4318-3572	TREE BOARD	629	1,000	1,000	1,000
01-4318-3630	EQUIP MAINT AND REPAIR	3,186	3,000	3,000	3,000
01-4318-3660	BLDG MAINTENANCE EXPENSE	8,752	8,725	9,400	7,000
01-4318-3700	TRAVEL AND CONFERENCE	-	750	750	750
01-4318-8000	TOWN CLEANUP	21,711	11,000	20,000	20,000
	TOTAL O & M	56,242	44,350	56,450	51,675
01-4318-9200	BUILDING IMPROVEMENTS	-	4,000	4,000	4,000
01-4318-9420	COMPUTER EQUIP/SOFTWARE	4,199	1,500	1,500	1,500
01-4318-9470	OFFICE EQUIPMENT	220	-	-	1,200
01-4318-9478	COMPUTER & SOFTWARE	-	-	-	-
	TOTAL CAPITAL PURCHASES	4,419	5,500	5,500	6,700
	TOTAL PUBLIC WORKS ADMINISTRATIVE	217,176	208,284	218,736	220,168
	<b>RECREATION</b>				
01-4500-1110	REC FULL TIME WAGES	160,753	142,665	132,917	136,760
01-4500-1120	REC PART TIME WAGES	19,486	20,000	15,000	20,000
01-4500-1200	COLA/MERIT	-	4,280	-	6,838
01-4500-1210	OVERTIME WAGES	-	500	500	500
01-4500-1430	OTHER EXPENSE (INSURANCE)	47,468	55,105	54,689	55,985
01-4500-1440	FICA	12,920	12,771	11,354	12,515
01-4500-1460	RETIREMENT	8,014	7,347	6,646	7,180
	TOTAL PERSONNEL SERVICES	248,641	242,668	221,106	239,778
01-4500-1921	UMPIRE EXPENSE	2,050	3,000	2,500	4,000
01-4500-2100	POSTAGE	674	1,000	500	500
01-4500-2110	OFFICE SUPPLIES	470	600	600	600
01-4500-2240	BALLFIELD EQUIPMENT	1,160	700	700	1,500
01-4500-2241	TROPHIES	1,199	1,200	2,200	1,500
01-4500-2243	UNIFORMS	2,991	6,000	4,500	6,000
01-4500-2244	PROGRAM SUPPLIES	14,297	12,000	15,000	12,000
01-4500-2250	SAFETY EQUIPMENT	121	50	200	150
01-4500-2290	GENERAL SUPPLIES	532	500	500	500
01-4500-2292	CLOTHING ALLOWANCE	1,218	650	650	650
01-4500-2400	MISCELLANEOUS EXPENSE	878	100	600	100
01-4500-3210	PRINTING EXPENSE	3,395	5,000	5,000	5,000
01-4500-3300	DUES AND MEMBERSHIPS	3,429	2,700	5,000	2,700

**Town of Carbondale  
2019 Municipal Budget**

<b>ACCOUNT NO.</b>	<b>ACCOUNT DESCRIPTION</b>	<b>2017 Actual</b>	<b>2018 Adopted Budget</b>	<b>Estimated 2018</b>	<b>2019 Proposed Budget</b>
01-4500-3310	ADVERTISING	2,791	2,500	6,000	2,500
01-4500-3350	LEAGUE & TOURNEY FEES	-	50	50	-
01-4500-3410	UTILITIES	5,094	7,000	7,000	7,000
01-4500-3460	TOILET RENTAL	15,650	10,000	13,000	12,000
01-4500-3560	SOFTWARE SERVICES	2,790	3,200	3,200	3,200
01-4500-3630	EQUIP MAINT AND REPAIR	557	500	500	500
01-4500-3650	SKATEBOARD MAINTENANCE	869	1,600	1,600	1,600
01-4500-3651	RIDING ARENA MAINTENANCE	15,401	11,100	11,100	11,850
01-4500-3652	BBALL/SOCCER FIELD MAINTENANCE	4,854	5,000	5,000	5,000
01-4500-3653	TENNIS MAINTENANCE	3,089	1,500	500	1,500
01-4500-3654	COMMUNITY GARDEN	2,076	2,100	2,500	2,100
01-4500-3655	BIKE PARK MAINTENANCE	2,087	5,000	2,500	5,000
01-4500-3660	BLDG MAINTENANCE EXPENSE	361	400	500	1,200
01-4500-3700	TRAVEL AND CONFERENCE	982	1,700	1,700	1,700
01-4500-3980	CONTRACT LABOR	7,125	9,100	9,500	8,000
01-4500-3982	TEMP SERVICES	10,326	5,000	13,000	10,000
01-4500-5310	FACILITY RENTAL	-	-	-	-
01-4500-8000	SELF FUNDED SPECIAL EVENTS	6,911	5,000	19,000	8,000
01-4500-8200	SENIOR PROGRAMS	323	400	450	400
01-4500-8201	SPECIAL PROGRAMS	48,829	55,170	55,000	55,170
	TOTAL O & M	162,529	159,820	190,050	171,920
01-4500-9420	COMPUTER EQUIP/SOFTWARE	-	-	-	1,500
	TOTAL CAPITAL PURCHASES	-	-	-	1,500
	TOTAL RECREATION	411,170	402,488	411,156	413,198
	<b>PARKS &amp; CEMETERIES</b>				
01-4520-1110	PARKS FULL TIME WAGES	184,824	187,440	210,350	187,440
01-4520-1120	PARKS PART TIME WAGES	45,133	65,000	34,104	65,000
01-4520-1200	COLA/MERIT	-	5,623	-	9,372
01-4520-1210	OVERTIME WAGES	732	500	150	500
01-4520-1430	OTHER EXPENSE (INSURANCE)	57,604	65,961	65,505	67,679
01-4520-1440	FICA	17,169	19,780	18,712	20,067
01-4520-1460	RETIREMENT	6,790	9,653	10,518	9,841
	TOTAL PERSONNEL SERVICES	312,251	353,957	339,338	359,899
01-4520-2110	OFFICE SUPPLIES	-	170	50	100
01-4520-2250	SAFETY EQUIPMENT	896	1,500	1,000	1,500
01-4520-2292	CLOTHING ALLOWANCE	1,265	1,620	1,620	1,620
01-4520-2380	SPRINKLER SYSTEM MAINTENANCE	11,510	14,000	20,500	18,000
01-4520-2440	PARK MAINTENANCE SUPPLIES	8,971	12,000	12,000	12,000
01-4520-2441	CEMETERY MAINT & SUPPLIES	2,726	2,500	2,500	2,500
01-4520-3300	DUES AND PUBLICATIONS	-	100	100	350
01-4520-3410	UTILITIES	13,252	9,000	9,000	9,000
01-4520-3550	TREE MAINTENANCE	10,509	7,500	5,000	10,000
01-4520-3555	TURF MANAGEMENT	1,550	6,500	9,000	6,500
01-4520-3600	PARKS MAINTENANCE	6,605	7,500	7,500	10,500

**Town of Carbondale  
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ACCOUNT NO.	ACCOUNT DESCRIPTION	2017 Actual	2018 Adopted Budget	Estimated 2018	2019 Proposed Budget
01-4520-3630	PLAYGROUND EQUIPMENT MAINT.	886	1,400	1,400	1,400
01-4520-3660	BLDG MAINTENANCE EXPENSE	19,176	5,000	5,000	5,000
01-4520-3670	ELECTRICAL WORK	75	1,000	500	1,000
01-4520-3671	PUMP MAINTENANCE	1,041	4,000	1,500	4,000
01-4520-3684	TRAILS MAINTENANCE	1,292	1,000	1,000	15,000
01-4520-3686	TREE REPLACEMENT	938	1,500	-	1,500
01-4520-3687	HIGHWAY 133 MAINTENANCE	111	2,000	1,000	2,000
01-4520-3685	LANDSCAPING	941	2,000	500	2,000
01-4520-3810	TRAINING	132	1,500	1,000	1,500
01-4520-3982	TEMP SERVICES	320	1,000	500	1,000
01-4520-5330	RENTALS	-	500	500	500
	TOTAL O & M	82,195	83,290	81,170	106,970
01-4520-9360	PARK IMPROVEMENTS/EQUIPMENT	3,043	14,900	14,900	71,000
01-4520-9362	TREE PURCHASE	2,216	2,800	2,800	2,800
01-4520-9370	CEMETERY IMPROVEMENT/MAINTENANCE	1,402	1,200	1,200	12,000
01-4520-9410	TOOLS AND EQUIPMENT	3,504	2,500	2,500	2,500
	TOTAL CAPITAL PURCHASES	10,164	21,400	21,400	88,300
	TOTAL PARKS & CEMETERIES	404,610	458,647	441,908	555,169
	<b>GATEWAY RIVER PARK</b>				
01-4525-2110	RV PARK OFFICE SUPPLIES	671	250	360	350
01-4525-2250	RV PARK SAFETY EQUIPMENT	-	162	160	165
01-4525-2440	RV PARK MAINTENANCE SUPPLIES	1,537	1,600	1,600	1,600
01-4525-3310	RV PARK ADVERTISING	4,421	4,500	4,600	4,500
01-4525-3410	RV PARK UTILITIES	10,673	10,000	10,000	10,000
01-4525-3600	RV PARK MAINTENANCE	8,547	17,000	7,500	5,325
01-4525-3660	RV PARK BLDG MAINTENANCE EXP	899	1,500	1,500	1,500
01-4525-3685	RV PARK LANDSCAPING	216	2,000	750	1,000
01-4525-3982	RV PARK TEMP SERVICES	1,764	2,000	500	2,000
	TOTAL O & M	28,728	39,012	26,970	26,440
01-4525-9360	RV PARK IMPROVEMENTS/EQUIPMENT	12,254	6,000	35,000	35,000
	TOTAL CAPITAL PURCHASES	12,254	6,000	35,000	35,000
	TOTAL RV PARK	40,982	45,012	61,970	61,440



**Town of Carbondale  
2019 Municipal Budget**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2017 Actual	2018 Adopted Budget	Estimated 2018	2019 Proposed Budget
<b>GATEWAY RIVER PARK BOAT RAMP</b>					
01-4526-3410	BOAT RAMP UTILITIES	2,658	2,000	4,800	3,000
01-4526-3600	BOAT RAMP MAINTENANCE	-	3,000	2,000	3,000
	TOTAL O & M	2,658	5,000	6,800	6,000
01-4526-9360	BOAT RAMP IMPROVEMENTS/EQUIP	3,297	-	-	-
	TOTAL CAPITAL PURCHASES	3,297	-	-	-
	TOTAL BOAT RAMP	5,955	5,000	6,800	6,000
<b>CARBONDALE AFFORDABLE HOUSING</b>					
01-4634-2500	REGIONAL HOUSING ADMINISTRATION	28,000	30,000	30,000	30,000
01-4634-9000	AFFORDABLE HOUSING ACQUISITION	50,000	30,000	30,000	50,000
	TOTAL O & M	78,000	60,000	60,000	80,000
	TOTAL AFFORDABLE/ATTAINABLE HOL	78,000	60,000	60,000	80,000
<b>ECONOMIC DEVELOPMENT</b>					
01-4652-3571	BUSINESS DEVELOPMENT	20,000	20,000	20,000	45,000
01-4652-3704	ECONOMIC DEVELOPMENT FUNDING	921	2,000	2,000	2,000
	TOTAL O & M	20,921	22,000	22,000	47,000
	TOTAL ECONOMIC DEVELOPMENT	20,921	22,000	22,000	47,000
<b>ENVIRONMENTAL HEALTH</b>					
01-4717-2400	ENVIRONMENTAL BOARD EXPENSE/DE	1,234	5,000	6,700	5,000
01-4717-3530	TRASH COLLECTION	12,951	15,000	15,000	15,000
01-4717-3980	RECYCLING OPERATIONS	1,964	6,000	3,000	5,000
01-4717-7200	ENERGY PLAN	25,000	25,000	25,000	25,000
	TOTAL O & M	41,149	51,000	49,700	50,000
	TOTAL ENVIRONMENTAL HEALTH	41,149	51,000	49,700	50,000
<b>COMMUNITY AFFAIRS</b>					
01-4900-3700	Education	-	8,500	-	-
01-4900-7201	COMMUNITY REQUESTS	59,205	62,000	62,000	66,000
	TOTAL O & M	59,205	70,500	62,000	66,000
	TOTAL COMMUNITY AFFAIRS	59,205	70,500	62,000	66,000
<b>GENERAL RESERVE</b>					
01-4910-2500	TRANSFER TO CAPITAL CONSTRUCTI	675,000	500,000	500,000	500,000
	TOTAL O & M	675,000	500,000	500,000	500,000
	TOTAL CONTINGENCY RESERVE	675,000	500,000	500,000	500,000
	TOTAL GENERAL FUND EXPENDITURE	6,533,395	6,975,966	7,045,380	7,537,090





## **CONSERVATION TRUST FUND**

This fund is used to account for the funds received from the State of Colorado Lottery distribution for use in the acquisition, development and maintenance of new conservation and recreation sites pursuant to Colorado Revised Statutes.

**Town of Carbondale  
2019 Municipal Budget**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2017 Actual	2018 Adopted Budget	Estimated 2018	2019 Proposed Budget
	<b>CONSERVATION TRUST FUND</b>				
	REVENUE				
10-33-58	INTERGOVERNMENTAL REVENUE	65,861	65,000	65,000	65,000
10-36-10	INTEREST INCOME	15	25	600	600
	TOTAL REVENUE/TRANSFERS	65,876	65,025	65,600	65,600
	PRIOR YEAR CARRY OVER	106,054	91,860	120,415	110,419
	TOTAL AVAILABLE REVENUE	171,930	156,885	186,015	176,019
	LESS EXPENDITURES/TRANSFERS	51,515	76,539	75,596	73,550
	BALANCE DECEMBER 31	120,415	80,346	110,419	102,468
	EXPENDITURES				
10-4800-1110	PARKS FULL TIME WAGES	22,703	27,922	27,995	27,820
10-4800-1120	PARKS PART TIME WAGES	7,948	10,000	-	-
10-4800-1200	COLA/MERIT	-	838	-	1,391
10-4800-1210	OVERTIME WAGES	235	600	-	600
10-4800-1430	OTHER EXPENSE (INSURANCE)	9,032	13,776	6,360	6,998
10-4800-1440	FICA	2,266	2,965	2,142	2,281
10-4800-1460	RETIREMENT	1,133	1,438	1,400	1,461
	TOTAL PERSONNEL SERVICES	43,317	57,539	37,896	40,550
10-4800-3600	PARKS MAINTENANCE	4,861	9,000	6,000	12,000
	Trash Maintenance	-	-	2,000	6,000
10-4800-3982	TEMP SERVICES	3,337	10,000	25,000	15,000
	TOTAL O & M	8,198	19,000	33,000	33,000
10-4800-9363	EQUIPMENT	-	-	4,700	-
	TOTAL CAPITAL PURCHASES	-	-	4,700	-
	TOTAL CONSERVATION TRUST	51,515	76,539	75,596	73,550



## **VICTIMS ASSISTANCE FUND**

This fund is used to account for a surcharge assessed upon traffic tickets and fines. The funds are required to be used for assistance to victims of crime, crime prevention services and programs, and specific training programs.

**Town of Carbondale  
2019 Municipal Budget**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2017 Actual	2018 Adopted Budget	Estimated 2018	2019 Proposed Budget
	<b>VICTIMS ASSISTANCE FUND</b>				
	REVENUE				
12-35-12	FINES SURCHARGE	14,631	15,000	15,000	16,000
	TOTAL REVENUE/TRANSFERS	14,631	15,000	15,000	16,000
	PRIOR YEAR CARRY OVER	(367)	12,132	(2,451)	(1,001)
	TOTAL AVAILABLE REVENUE	14,264	27,132	12,549	14,999
	LESS EXPENDITURES/TRANSFERS	16,715	15,000	13,550	15,000
	BALANCE DECEMBER 31	(2,451)	12,132	(1,001)	(0)
	<b>EXPENDITURES</b>				
12-4210-3360	VICTIM'S ASSISTANCE	8,500	8,500	7,500	8,500
12-4210-3700	POLICE TRAINING	8,215	6,500	6,050	6,500
	TOTAL O & M	16,715	15,000	13,550	15,000
	TOTAL FUND EXPENDITURES	16,715	15,000	13,550	15,000

ORDINANCE NO. 16

Series of 2002

**AN ORDINANCE OF THE TOWN OF CARBONDALE,  
COLORADO, ESTABLISHING A VICTIM'S AND WITNESSES  
ASSISTANCE AND LAW ENFORCEMENT BOARD, LEAVING A  
SURCHARGE UPON CRIMINAL ACTIONS AND TRAFFIC  
OFFENSES, AND PROVIDING FOR THE DISBURSEMENT OF  
FUNDS RECEIVED THROUGH SAID SURCHARGE.**

WHEREAS, C.R.S. section 24-4.2-109, 1973 as amended expressly provides that municipalities such as the town of Carbondale may enact ordinances to provide funds for law enforcement agencies and victims and witnesses assistance programs as hereinafter provided.

NOW THEREFORE, THE BOARD OF TRUSTEES OF THE TOWN OF CARBONDALE, COLORADO, ORDAINS:

1. There is hereby established the Town of Carbondale's Victim's and Witnesses Assistance and Law Enforcement Board, hereinafter referred to as the "Vale Board." Title 9 of the Carbondale Municipal Code is hereby amended by the addition of a new Subsection 9.27 to read as follows:

**Chapter 9.27**

**Victim's and Witnesses Assistance and Law Enforcement Board.**

9.27.010     The Victim's and Witnesses Assistance and Law Enforcement Board (the "VALE Board"). The VALE Board shall be formed and shall be composed of the following members. Such members shall be appointed by the Board of Trustees of the Town of Carbondale.

- A. Two (2) citizens (who are residents of the Town) who shall serve for a four year term.
- B. Two (2) members of the Town Board who shall serve for a term consistent with their term of office.
- C. The Town Manager.

9.27.020     Powers and Duties of the Victim's and Witnesses Assistance and Law Enforcement Board.

- A. The Board shall designate one of its members as chairman, shall establish rules of procedure and order, and shall hold meetings as it might deem necessary.

- B. The Board is required to submit minutes of its meetings to the Board of Trustees at the next regular Council meeting following the Board's meeting.

9.27.030      Surcharge Imposed. A surcharge equal to thirty percent (30%) of the fine imposed for violation of all municipal ordinances, including ordinance violations under the Model Traffic Code, is hereby levied on each Municipal Court action resulting in a conviction, plea of guilty or no contest, or in a deferred judgment and sentence, which municipal ordinance violation is charged pursuant to Town of Carbondale ordinances. All calculated surcharge amounts resulting in dollars and cents shall be rounded to the nearest whole dollar. In the event a portion of the fine is suspended, the surcharge levied shall be computed based upon the original fine, regardless of whether a portion of said fine has been suspended. Said surcharges shall be paid to the Town by the Defendant, and said Town shall deposit the money so received in the fund hereinafter created.

9.27.040      Monies of the Fund. The Victim's and Witnesses Assistance and Law Enforcement Fund, hereinafter referred to as the "Fund" consist of all monies paid as a surcharge as provided in Section 2 above. All monies deposited in the Fund shall be deposited in an interest-bearing account, and all interest earned by monies in the Fund shall be credited to the Fund. The Town Administrator, by and through the Finance Director, shall be responsible for establishing a separate fund for purposes of accounting for the revenues and expenditures. At the conclusion of each fiscal year, all monies remaining in the Fund shall remain in the fund for allocation as hereinafter set forth.

9.27.050      Disbursement of Monies. The Board shall disburse monies from the Fund in the following manner and order:

- A. First, to the payment of all reasonable and necessary expenses and costs incurred by the Board in the performance of its duties, including, but not limited to, professional fees, office supplies, and meeting expenses.
- B. Second, not less than thirty-five percent (35%) of the monies remaining in the fund after the deduction of reasonable expenses and costs shall be allocated for the purchase of Victim's and Witnesses Services and Reimbursements and/or crime prevention services and programs, as hereinafter set forth.
- C. Third, any remaining monies may be allocated to the Town of Carbondale Police Department for the following purposes, including, but not limited to, purchase of equipment, training programs, and additional personnel. Such funds shall not be used by the Carbondale Police Department for defraying the costs of routine and ongoing operation expenses. No disbursement of more than two thousand dollars (\$2,000.00) within this category of



expenditures shall be made without the approval of the Town Board following a written recommendation by the Board.

9.27.060      Use of Monies. Disbursement of funds by the Board on behalf of Victim's and Witnesses Assistance Services may be used for the following purposes:

- A.    Funding of crisis intervention services for crime prevention purposes;
- B.    Provision of telephone lines for victims and witnesses assistance;
- C.    Restitution and assistance programs for victims and their families;
- D.    Education about the operation of the criminal justice system;
- E.    Liaison services for the victim of the progress of the investigation, the defendant's arrest, subsequent bail determinations, and the status of the case;
- F.    Assistance with the employment or creditors of victims or witnesses;
- G.    Assistance to victims in arranging transportation to and from court;
- H.    Provision of translator services;
- I.    Provision of counseling, restorative justice and other assistance when appropriate;
- J.    Protection from threats of harm and other forms of intimidation.

9.27.070      Application for Funds. The Board is authorized to accept and evaluate all applications for disbursement of funds, whether emanating from Victims, Witnesses, or Law Enforcement Agencies. Applications for disbursement shall be made upon forms prescribed by the Board, and made available by the Carbondale Municipal Court and the Carbondale Police Department. The Board shall establish its own criteria for evaluating applications for disbursement, and nothing herein contained shall obligate the Board to make disbursement of any funds available to it. Upon a finding by the Board that a disbursement shall be made from the Fund, the Board shall submit a written request for payment to the Carbondale Finance Department, who shall then remit payment in accordance with the request.

9.27.080      Imposition of Surcharge. Victim's and Witnesses Assistance. A surcharge equal to thirty percent (30%) of the fine imposed for violation of all municipal ordinances, including ordinance violations under the Model Traffic Code, shall be levied on each Municipal Court action resulting in a conviction, plea or guilty or no contest, or

in a deferred judgment and sentence. All calculated surcharge amounts resulting in dollars and cents shall be rounded to the nearest whole dollar. In the event a portion of the fine is suspended, the surcharge levied shall be computed based upon the original fine, regardless of whether a portion of said fine has been suspended. Said surcharge shall be paid to the Clerk of the Court by the Defendant, and said Clerk shall deposit the money so received in the Victim's and Witnesses Assistance Fund. Disbursement of funds shall be in accordance with the guidelines set forth in this Chapter.


INTRODUCED, READ ON FIRST READING PASSED AND ORDERED  
PUBLISHED IN FULL THIS 10th DAY OF September, 2002.

TOWN OF CARBONDALE, COLORADO



Michael Hassig, Mayor

ATTEST.

  
Suzanne Cerise, Town Clerk



## **LODGING TAX FUND**

This fund accounts for a 2% tax on gross rents for lodging to be used for promotion, development and marketing of tourism in the Town of Carbondale.

**Town of Carbondale  
2019 Municipal Budget**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2017 Actual	2018 Adopted Budget	Estimated 2018	2019 Proposed Budget
	<b>LODGING TAX FUND</b>				
	REVENUE				
14-31-34	LODGING TAX	122,056	100,000	115,000	120,750
	TOTAL REVENUE/TRANSFERS	122,056	100,000	115,000	120,750
	PRIOR YEAR CARRY OVER	8,476	-	10,119	0
	TOTAL AVAILABLE REVENUE	130,532	100,000	125,119	120,750
	LESS EXPENDITURES/TRANSFERS	120,413	100,000	125,119	120,750
	BALANCE DECEMBER 31	10,119	-	0	-
	EXPENDITURES				
14-4800-7000	CHAMBER OF COMMERCE	120,413	100,000	125,119	120,750
	TOTAL O & M	120,413	100,000	125,119	120,750
	TOTAL FUND EXPENDITURES	120,413	100,000	125,119	120,750

**ORDINANCE NO. 1**  
**SERIES OF 2004**

**AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF  
CARBONDALE, COLORADO, AMENDING TITLE 3 OF THE CARBON-  
DALE MUNICIPAL CODE, "REVENUE AND FINANCE," BY THE  
ADDITION OF A NEW CHAPTER 3.05 REGARDING IMPOSITION  
AND COLLECTION OF A LODGING TAX**

WHEREAS, on November 4, 2003, the voters of the Town of Carbondale approved a 2% lodging tax set forth in Ordinance No. 20, Series of 2003; and

WHEREAS, the Board of Trustees wishes to adopt an ordinance regarding the imposition, collection, and other matters relating to said tax; and

WHEREAS, the Board of Trustees has determined that it is appropriate to adopt an ordinance setting forth the rules, regulations, and procedures regarding said lodging tax;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF CARBONDALE, COLORADO, that Title 3 of the Carbondale Municipal Code is hereby amended by the addition of a new Chapter 3.05 to read as follows:

**"CHAPTER 3.05**

**Carbondale Lodging Tax**

Section 3.05.010 Purpose. The purpose of this chapter is to impose a two percent tax on the purchase price paid for short-term lodging.

Section 3.05.020 Definitions. A. For the purpose of this chapter, short-term lodging shall be lodging for a period of time less than thirty consecutive days.

B. For the purpose of this chapter, the term "lodging" shall include leasing or rental of any hotel room, motel room, lodging or inn room, motor hotel, guest house, mobile home, bed and breakfast, or any other place that furnishes sleeping accommodations.

Section 3.05.030 Two Percent Tax Imposed. There is imposed on all short-term lodging a tax equal to two percent of the purchase price paid for such lodging.

Section 3.05.040 Collection, Administration and Enforcement. The collection, administration and enforcement of this lodging tax shall be

performed by the Finance Director of the Town of Carbondale. The Finance Director is hereby authorized to adopt and promulgate rules and regulations to govern the collection, administration and enforcement of the lodging tax imposed by this chapter.

Section 3.05.050 Use of Revenues. The revenues derived from this lodging tax shall be used primarily for the promotion, development, and marketing of tourism in Carbondale and shall be limited to non-capital expenditures with the exception that funds derived from said lodging tax may be used for improvements or repairs to the existing visitors center building or for construction of a new visitors center.

Section 3.05.060 Confidentiality. The Finance Director and other employees of the Town shall use their best efforts to prevent the dissemination of confidential information regarding individual taxpayers to any person not an official or employee of the Town which identifies or permits the identification of the amount of lodging tax collected or paid by any individual taxpayer.

Section 3.05.070 Lien on Property. If any person fails to pay the lodging tax when due, in addition to any penalties, interest and late fees that may be imposed, the Town may issue a notice setting forth the name of the taxpayer, the amount of the lodging tax owed, the date of the accrual thereof, and that the Town claims a first and prior lien therefor on the real property of the taxpayer, except as to preexisting liens of a bona fide mortgagee, pledgee, judgment creditor, or purchaser, which right has attached prior to the filing of the notice as hereinafter provided. The notice shall be on forms prepared by the Town Finance Director, and when filed in the office of the clerk and recorder of any county in this state in which the taxpayer owns real property, such notice shall create a lien as aforesaid on such property in that county and constitute a notice thereof."

This ordinance is needed for the immediate preservation of public health, safety, and welfare, and shall become effective upon passage.


INTRODUCED, READ, AND PASSED this 13<sup>th</sup> day of January, 2004.

THE TOWN OF CARBONDALE

By:

  
Michael Hassig, Mayor

ATTEST:

  
Suzanne Cerise, Town Clerk





## **DISPOSABLE BAG FEE FUND**

This fund accounts for resources which are collected through the sale of paper bags by the grocer and used to create public education programs to raise awareness about waste reduction and recycling, provide reusable bags to citizens, fund community cleanup events and maintain a public website focusing on waste reduction efforts.

**Town of Carbondale  
2019 Municipal Budget**

<b>ACCOUNT NO.</b>	<b>ACCOUNT DESCRIPTION</b>	<b>2017 Actual</b>	<b>2018 Adopted Budget</b>	<b>Estimated 2018</b>	<b>2019 Proposed Budget</b>
	<b>DISPOSABLE BAG FEE FUND</b>				
	REVENUE				
15-34-61	DISPOSABLE BAG FEE	19,732	19,000	20,000	20,000
	TOTAL REVENUE/TRANSFERS	19,732	19,000	20,000	20,000
	PRIOR YEAR CARRY OVER	40,024	33,433	34,516	14,041
	TOTAL AVAILABLE REVENUE	59,757	52,433	54,516	34,041
	LESS EXPENDITURES/TRANSFERS	25,241	20,475	40,475	20,500
	BALANCE DECEMBER 31	34,516	31,958	14,041	13,541
	EXPENDITURES				
15.4800.7500	ADMINISTRATION FEE	-	475	475	500
15-4800-2400	MISCELLANEOUS EXPENSE	25,241	20,000	40,000	20,000
	TOTAL O & M	25,241	20,475	40,475	20,500
	TOTAL FUND EXPENDITURES	25,241	20,475	40,475	20,500

## **ORDINANCE NO. 12**

### **Series of 2011**

#### **AN ORDINANCE OF THE TRUSTEES OF THE TOWN OF CARBONDALE, AMENDING TITLE 7 OF THE CARBONDALE TOWN CODE TO ADD A NEW CHAPTER 7.21 ENTITLED: "DISPOSABLE CARRYOUT BAG REGULATIONS."**

WHEREAS, the Board of Trustees has a duty to protect the public health, safety and welfare, including the natural environment and the health of its citizens and visitors; and

WHEREAS, the Board of Trustees finds that the use of all single-use shopping bags (plastic and paper ) have severe environmental impacts on a local and global scale, including greenhouse gas emissions, litter, harm to wildlife, atmospheric acidification, water consumption and solid waste generation; and

WHEREAS, despite recycling and voluntary solutions to control pollution from disposable carryout bags, very few disposable carryout bags are recycled, and these bags last decades in the landfill, taking up valuable landfill space; and

WHEREAS, numerous studies have documented the prevalence of single-use plastic bags littering the environment, blocking storm drains and endangering wildlife; and

WHEREAS, approximately two billion (2,000,000,000) single use plastic bags are used annually in Colorado but less than five percent (5%) are recycled; and

WHEREAS, the Town of Carbondale's taxpayers must bear the brunt of clean-up costs of this litter; and

WHEREAS, of all single-use bags, plastic bags have the greatest impact on litter and wildlife; and

WHEREAS, it is known and documented that disposable paper bags are not environmentally sound alternatives to plastic carryout bags because the production of these types of bags contributes to natural resource depletion, greenhouse gas emissions, and waterborne wastes; and

WHEREAS, the use of disposable paper bags results in greater greenhouse gas emissions, atmospheric acidification, water consumption, and ozone production than single-use plastic bags; and

WHEREAS, from an overall environmental and economic perspective, the best alternative to single-use plastic and paper bags is to shift to reusable bags for shopping; and

WHEREAS, there are several alternatives to single-use bags readily available in the Town of Carbondale and

WHEREAS, the Board of Trustees aims to conserve resources, reduce greenhouse gas emissions, waste, and litter, and to protect the public health, safety and welfare, including wildlife, all of which increase the quality of life for the Town's residents and visitors; and

WHEREAS, evidence indicates that a vast majority of single use disposable bags are used for the bagging and carryout of products purchased from grocers; and

WHEREAS, studies document that banning plastic bags and placing a mandatory fee on paper bags will dramatically reduce the use of both types of bags; and

WHEREAS, the Board of Trustees believes that residents and visitors should use reusable carryout bags and that a fee on the distribution of paper bags by grocers is appropriate to fund the Town's efforts to educate residents, businesses, and visitors about the impact of trash on the regional environmental health and to fund the use of reusable carryout bags, Town cleanup events and infrastructure and programs that reduce waste in the community; and

WHEREAS, the Town's Environmental Board commits to returning to the Board of Trustees within one year of the implementation date of this ordinance to discuss the successes of the ordinance and provide suggestions for future programs; and

WHEREAS, it is in the best interest of the health, safety and welfare of the citizens and visitors of Carbondale to reduce the cost to the Town of solid waste disposal, and to protect our environment and our natural resources by banning the use of disposable single use plastic bags and to mandate a fee for the use of paper bags at grocery stores.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTESS OF THE TOWN OF CARBONDALE, COLORADO:

#### **Section 1.**

Title 7 of the Municipal Code of the Town of Carbondale is hereby amended by the addition of a new Chapter 7.21, which Chapter shall read as follows:

### **Chapter 7.21**

#### **DISPOSABLE CARRYOUT BAG REGULATIONS**

##### **7.21.010 Definitions.**

For purposes of this Chapter, the following terms shall have the meanings ascribed to them:

*Disposable Paper Bag.* The term Disposable Paper Bag means a bag made predominately of paper that is provided to a customer by a Grocer at the point of sale for the purpose of transporting goods.

*Disposable Plastic Bag.* The term Disposable Plastic Bag means any bag that is less than two and one-quarter mil thick and is made predominately of plastic derived from petroleum provided to a customer at the point of sale for the purpose of transporting goods. Disposable Plastic Bag does not mean:

(a) Bags used by consumers inside stores to:

- (1) Package bulk items, such as fruit, vegetables, nuts, grains, candy or small hardware items;
- (2) Contain or wrap frozen foods, meat, or fish;
- (3) Contain or wrap flowers, potted plants, or other items where dampness may be a problem; and,
- (4) Contain unwrapped prepared foods or bakery goods;

- (5) A non-handled bag used to protect a purchased item from damaging or contaminating other purchased items when placed in a recyclable paper bag or reusable bag.
- (b) Bags provided by pharmacists to contain prescription drugs;
- (c) Newspaper bags, door-hanger bags, laundry-dry cleaning bags, or bags sold in packages containing multiple bags intended for use as garbage, pet waste, or yard waste bags;
- (d) 100% biodegradable and compostable bags made from starch-based bioplastic polymers.

**Grocer.** The term Grocer means a retail establishment or business located within Carbondale Town limits in a permanent building, operating year round, that is a full-line, self-service market and which sells a line of staple foodstuffs, meats, produce, household supplies, or dairy products or other perishable items. Grocer does not mean:

- (a) Temporary vending establishment for fruits, vegetables, packaged meats and dairy.
- (b) Vendors at farmer's markets or other temporary events.
- (c) Location where foodstuffs is not the majority of sales for that business.
- (d) Location where the facility is less than 3500 sq. ft.

**Reusable Bag.** The term Reusable Bag means a bag that is:

- (a) Designed and manufactured to withstand repeated uses over a period of time; and
- (b) Is made from a material that can be cleaned and disinfected regularly; and
- (c) That is at least 2.25 mil thick if made from plastic; and
- (d) Has a minimum lifetime of seventy five uses; and
- (e) Has the capability of carrying a minimum of eighteen pounds.

**Disposable Paper Bag Fee.** The term Disposable Paper Bag Fee means a Town fee imposed and required to be paid by each consumer making a purchase from a Grocer for each Disposable Paper Bag used during the purchase.

#### **7.21.020 Prohibitions**

On and after the effective date:

- (a) No Grocer shall provide a Disposable Plastic Bag to a customer at the point of sale.
- (b) Nothing in this section shall preclude persons or Grocers from making Reusable Bags available for sale or for no cost to customers.

#### **7.21.030 Paper Bag Fee Requirements**

(a) Grocers shall collect from customers, and customers shall pay, at the time of purchase, a Disposable Paper Bag Fee of \$0.20 for each Disposable Paper Bag provided to the

customer.

(b) Grocers shall record the number of Disposable Paper Bags provided and the total amount of Disposable Paper Bag Fee charged on the customer transaction receipt.

(c) A Grocer shall not refund to the customer any part of the Disposable Paper Bag Fee, nor shall the grocer advertise or state to customers that any part of the Disposable Paper Bag Fee will be refunded to the customer.

(d) A Grocer shall not exempt any customer from any part of the Disposable Paper Bag Fee for any reason except as stated in Section 7.21.070, below.

**7.21.040 Voluntary Opt In**

(a) Any store or business with a Town of Carbondale business license may voluntarily opt in to the Disposable Carryout Bag Reduction Program and apply the ban and Disposable Paper Bag Fee to its business by applying with the Town of Carbondale Finance Department.

**7.21.050 Retention, remittance, and transfer of the Disposable Paper Bag Fee**

(a) A Grocer may retain 25% of each Disposable Paper Bag Fee collected up to a maximum amount of one thousand dollars (\$1000) per month within the first twelve (12) months of the effective date of this ordinance and one hundred dollars (\$100) per month for all months thereafter.

(b) The retained percent is limited to allowable use for the Grocer to:

- (1) Provide educational information about the Disposable Paper Bag Fee to customers;
- (2) Train staff in the implementation and administration of the fee; and
- (3) Improve or alter infrastructure to allow for the implementation, collection and administration of the fee.

(c) The portion of the fees retained by a Grocer pursuant to this ordinance shall not be classified as revenue for the purposes of calculating sales tax;

(d) The remaining portion of each Disposable Paper Bag Fee collected by a Grocer shall be paid to the Town of Carbondale Finance Department and shall be deposited in the Disposable Bag Fee Fund.

(e) A Grocer shall pay and the Town of Carbondale shall collect all Disposable Paper Bag Fees at the same time as the Town Sales Tax. The Town shall provide the necessary forms for Grocers to file individual returns with the Town, separate from the required Town Sales Tax forms, to demonstrate compliance with the provisions of this ordinance.

- (1) If payment of any amounts to the Town is not received on or before the applicable due date, penalty and interest charges shall be added to the amount due as described in Section 7.21.080.

(f) The Disposable Paper Bag Fee shall be administered by the Town of Carbondale Finance Department.

(g) Funds deposited in the Disposable Bag Fee Fund shall be used for the following projects, in the following order of priorities:

- (1) Campaigns conducted by the Town of Carbondale and begun within 365 days of the effective date of this act, to:



- (A) Provide reusable carryout bags to residents and visitors; and
  - (B) Educate residents, businesses, and visitors about the impact of trash on the Town's environmental health, the importance of reducing the number of disposable carryout bags entering the waste stream, and the impact of disposable carryout bags on the waterways and the environment.
- (2) Ongoing campaigns conducted by the Town of Carbondale to:
- (A) Provide reusable bags to both residents and visitors; and
  - (B) Create public educational campaigns to raise awareness about waste reduction and recycling;
  - (C) Funding programs and infrastructure that allows the Carbondale community to reduce waste and recycle.
  - (D) Purchasing and installing equipment designed to minimize trash pollution, including, recycling containers, and waste receptacles;
  - (E) Funding community cleanup events and other activities that reduce trash;
  - (F) Maintaining a public website that educates residents on the progress of waste reduction efforts; and
  - (G) Paying for the administration of this program.
- (h) No Disposable Paper Bag Fee collected in accordance with this ordinance shall be used to supplant funds appropriated as part of an approved annual budget.
- (i) No Disposable Paper Bag Fee collected in accordance with this ordinance shall revert to the General Fund at the end of the fiscal year, or at any other time, but shall be continually available for the uses and purposes set forth in Subsection (g) of this Section without regard to fiscal year limitation.

#### **7.21.060 Required Signage for Grocers.**

Every Grocer subject to the collection of the Disposable Paper Bag Fee shall display a sign in a location outside or inside of the business, viewable by customers, alerting customers to the Town of Carbondale imposed ban and fee.

#### **7.21.070 Exemptions**

A Grocer may provide a Disposable Paper Bag to a customer at no charge to that customer if the customer provides evidence that he or she is a participant in a Colorado Food Assistance Program.

#### **7.21.080 Audits and Violations**

- (a) Each Grocer licensed pursuant to the provisions of this Chapter shall maintain accurate and complete records of the Disposable Paper Bag Fees collected, the number of Disposable Paper Bags provided to customers, the form and recipients of any notice required pursuant to this Chapter, and any underlying records, including any books, accounts, invoices, or other records necessary to verify the accuracy and completeness of such records. It shall be the duty of each Grocer to keep and preserve all such documents

and records, including any electronic information, for a period of three (3) years from the end of the calendar year of such records.

(b) If requested, each Grocer shall make its records available for audit by the Town Manager during regular business hours in order for the Town to verify compliance with the provisions of this chapter. All such information shall be treated as confidential commercial documents to the extent authorized by Colorado's statutory open records laws.

(c) Violation of any of the requirements of this act shall subject a Grocer to the penalties set forth in this Section.

(1) If it is determined that a violation has occurred, the Town of Carbondale shall issue a warning notice to the Grocer for the initial violation.

(2) If it is determined that an additional violation of this Chapter has occurred within one year after a warning notice has been issued for an initial violation, the Town of Carbondale shall issue a notice of infraction and shall impose a penalty against the retail establishment.

(3) The penalty for each violation that occurs after the issuance of the warning notice shall be no more than:

A) \$50 for the first offense

B) \$100 for the second offense

C) For the third and all subsequent offenses there shall be a mandatory Court appearance and such penalty as may be determined by the Court pursuant to Section 1.16.010.

(4) No more than one (1) penalty shall be imposed upon a Grocer within a seven (7) calendar day period.

(5) A Grocer shall have fifteen (15) calendar days after the date that a notice of infraction is issued to pay the penalty.

(6) The penalty shall double after fifteen (15) calendars days if the Grocer does not pay the penalty; or fails to respond to a notice of infraction by either denying or objecting in writing to the infraction or penalty.

(d) If payment of any amounts of the Disposable Paper Bag Fee to the Town is not received on or before the applicable due date, penalty and interest charges shall be added to the amount due in the amount of:

(1) A penalty of five percent (5%) of total due, not to exceed ten dollars (\$10) each month.

(2) Interest charge of one percent (1%) of total penalty per month.

## **Section 2.**

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional in a court of competent jurisdiction, such portion shall be

deemed a separate, distinct and independent provision and shall not affect the validity of the remaining portions thereof.

**Section 3**

Except as specifically amended hereby, the Carbondale Municipal Code shall continue in full force and effect.

**Section 4**

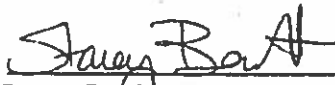
The Board of Trustees hereby finds, determines and declares that this Ordinance is necessary and proper to provide for the safety, preserve the health, promote the prosperity and improve the order, comfort and convenience of the Town of Carbondale and the inhabitants thereof.

**Section 5**

This Ordinance shall be published pursuant to Section 3-3 of the Carbondale Home Rule Charter and become effective on May 1, 2012.

**INTRODUCED, READ AND ORDERED PUBLISHED** by the Board of Trustees of the Town of Carbondale on the 25<sup>th</sup> day of October, 2011.

**TOWN OF CARBONDALE**

  
\_\_\_\_\_  
Stacey Patch Bernot, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Cathy Derby, Town Clerk





## **1% FOR THE ARTS FUND**

This fund represents an allocation of funds for art in the construction of certain Town capital improvements projects. Revenues in this fund are derived from a 25% commission on Art sales and donations.

**Town of Carbondale  
2019 Municipal Budget**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2017 Actual	2018 Adopted Budget	Estimated 2018	2019 Proposed Budget
	<b>1% FOR THE ARTS FUND</b>				
	REVENUE				
16-36-52	DONATIONS	3,100	2,000	6,163	2,000
	TOTAL REVENUE/TRANSFERS	3,100	2,000	6,163	2,000
	PRIOR YEAR CARRY OVER	17,108	17,208	17,208	19,371
	TOTAL AVAILABLE REVENUE	20,208	19,208	23,371	21,371
	LESS EXPENDITURES/TRANSFERS	3,000	5,000	4,000	7,000
	BALANCE DECEMBER 31	17,208	14,208	19,371	14,371
	EXPENDITURES				
16-4800-2400	MISCELLANEOUS EXPENSE	3,000	3,000	-	5,000
	TOTAL O & M	3,000	3,000	-	5,000
16-4800-9360	PROJECTS	-	2,000	4,000	2,000
	TOTAL CAPITAL PURCHASES	-	2,000	4,000	2,000
	TOTAL FUND EXPENDITURES	3,000	5,000	4,000	7,000

RESOLUTION NO. 2005 - 14  
SERIES OF 2005

A RESOLUTION CREATING A "1% FOR THE ARTS" PROGRAM,  
AUTHORIZING THE ALLOCATION OF FUNDS FOR ART IN THE  
CONSTRUCTION OF CERTAIN TOWN CAPITAL IMPROVEMENTS PROJECTS,  
ESTABLISHING A METHOD OF CALCULATING ART APPROPRIATIONS FOR  
TOWN CAPITAL PROJECTS, PROVIDING FOR AN ART SELECTION PROCESS,  
AND ESTABLISHING A SEPARATE "1% FOR THE ARTS FUND."

WHEREAS the Town of Carbondale wishes to enhance the aesthetic environment of its public spaces, buildings, and property by integrating high quality urban design and art into its capital improvement projects; and,

WHEREAS, the Town wishes to create a more visually pleasing environment and expand the opportunities for residents and visitors to experience quality works of art by facilitating the acquisition, display, and development of such works of art in public places;

NOW, THEREFORE, be it resolved that the Town of Carbondale wishes to create a 1% for the Arts municipal program under the following conditions:

1. Purpose. The purpose of this resolution is to establish and implement a 1% for the Arts program which provides for the acquisition by the Town of works of art in conjunction with certain Town capital improvement projects, and requires that all applicable Town projects include funding for a work or works of art to be placed at that site in a location visible and accessible to the general public.

2. Definitions.

"Capital Improvement Projects" means any capital improvement project included in the Town of Carbondale Capital Improvement Plan with a total budgeted allocation of \$100,000 or higher, paid for and/or completed wholly or in part by the Town—regardless of the source of funding—for construction, renovation or remodeling of any public building, structure, or park. Projects not subject to this program shall be: Water, Sewer and Sanitation Enterprise Fund projects; land acquisition; projects consisting solely of purchase or installation of ordinary equipment, including but not limited to, lighting, traffic signals, signage, underground utilities, electronics, or HVAC; and projects to resurface, repaint, reroof or overlay existing streets, sidewalks, trails, cart paths, parking lots, buildings, or structures.

Repair, maintenance or refurbishment of any existing town structure at a cost of less than 33% of its assessed insurance valuation shall be deemed not to be a capital improvement project for the purposes of this resolution. Repair, maintenance or refurbishment of the same at a cost of greater than 33% of its assessed valuation may be considered a capital improvement project subject to this resolution at the discretion of the Board, only upon the Board's manifest

expression of intent to include it as such in the authorization of funds for such repair, maintenance or refurbishment.

In addition, any capital improvement project that might otherwise fall within the purview of this resolution may be removed from its scope by two-thirds vote of the Board of Trustees, on a case-by-case basis.

**"Commission"** means the Carbondale Public Arts Commission established by the Town Trustees pursuant to Resolution No. 2002 - 12.

**"1% for the Arts Fund"** means a separate account established by the Town to receive monies appropriated to the 1% for the Arts program.

**"Structure"** means anything that is built or constructed—an edifice or building of any kind, or any piece of work artificially built up or composed of parts joined together in some definite manner. For the purposes of construing costs, "structure" shall also include outdoor public facilities consisting of one or more structures and their associated grounds, where such are part of a larger, outdoor space or park intended for public recreation, sports, or gatherings.

**"Works of Art"** means all forms of original creations of visual art, including but not limited to sculpture, painting, fountains, mosaics, graphic arts, printmaking, drawing, photography, ceramics, stained glass, fiber art, woodworking, metal work, and mixed media. Works of art may also include unique and artistic landscaping features or environmental installations when located within a park, and decorative or ornamental architectural embellishments not necessary to the basic design or structure of a building. For example, even otherwise ordinary street lighting equipment, benches, or playground equipment may themselves be "works of art" if designed and built in a unique manner or according to a custom design, so long as the same are approved as such by the Public Arts Commission.

3. **Funding.** All appropriations for applicable Town capital improvement projects shall include an amount equal to one percent (1%) of the amount of the bid awarded; *i.e., multiply by 0.01* the original bid award for the capital construction project. In determining the appropriate one percent figure, the costs of non-permanent furnishings, equipment, and real property acquisition will be excluded, but the cost of landscaping will be included. Once the amount of funding has been determined and calculated, it will not be modified by any subsequent changes orders, additions or deletions to the overall project cost unless such change shall be greater than 33%.

4. **Uses of Funds.** Funds appropriated for art shall be transferred to a "1% for the Arts Fund" established for this purpose. Money collected in this fund shall be used solely for selection, acquisition, purchase, commissioning, placement, installation, exhibition and display of works of art at the capital construction project from which the funds are derived – except that at the discretion of the Public Arts Commission, up to 15% of the monies generated from any one project may be placed in the 1% for the Arts Fund for use for the purchase of art at other future projects for good cause on a case-by-case basis. Any such excess or unexpended funds in the 1% for the Arts Fund shall carry forward in this account at the end of each fiscal year and may be allocated in conjunction with future



capital improvement projects without restriction and at the discretion of the Board, upon recommendation by the Commission.

The money used for arts purposes may be applied to, without limitation, the costs of structural elements of the project which qualify as Works of Art, the acquisition and installation of Works of Art on, about, or near the project site, and the cost of the services of artists involved in the design of the project or in the production of Works of Art related to the project.

Artwork may be temporary or permanent, and may be integral to the architecture itself or merely decorative and movable (e.g. paintings). For artwork that is not permanently installed as part of the structure, said artwork may be exchanged or traded among or between Town facilities without limitation so long as at least five years have passed since the project for which the artwork was originally purchased was completed.

Any costs and responsibilities associated with administration of this program shall be reflected in the budget of the Commission or other appropriate department of the Town, and any costs and responsibilities associated with maintenance and repair of the artwork shall be reflected within the budget of the department having possession of the work.

5. Responsibilities. Responsibility for administration of the 1% for the Arts Program shall rest with the Commission. The Commission shall establish and amend, with Town Trustee approval, criteria and guidelines governing the selection, acquisition, purchase, commissioning, placement, installation, and maintenance of works of art.

Prior to hiring an architectural team for any Capital Construction Project subject to this Resolution, the project manager or managers shall meet with the Commission for the purpose of determining how Public Art will be incorporated into the proposed project. Actual selection and placement of works of art shall be made by the Commission in conjunction with a representative of the Town Trustees, a representative of the lead architect for the project, and a representative for the Town department responsible for the specific capital improvement project.

Following placement or installation, maintenance and repair of the artwork shall be the responsibility of the department having possession of the work. Any proposed works of art requiring extraordinary operation or maintenance expenses shall receive prior approval of the department head responsible for such operation and maintenance.

In addition, the Commission will encourage the private sector to use the guidelines presented in this Resolution for the purchase and commission of works of art for public display and/or to incorporate artistic designs or concepts in the design of new private buildings and structures in the Town of Carbondale.

6. 1% for the Arts Fund. There is hereby established a "1% for the Arts Fund" into which shall be deposited funds appropriated pursuant to Section 3 of this resolution, together with any other funding appropriated by the Town Trustees, without restriction, for the purchase of works of art, and any grants or donations received from any other sources for this purpose. Funds shall be

approved for the expenditure in accordance with Town financial policies, departmental regulations, and criteria established pursuant of Sections 4 & 5 of this Resolution.

7. Other Works of Art. Nothing in this resolution shall be construed to preclude the selection, acquisition, purchase, commissioning, placement, or installation of works of art in public places other than those placed pursuant to this resolution.

INTRODUCED, READ, and APPROVED on this 11<sup>th</sup> day of October, 2005.

TOWN OF CARBONDALE

  
Michael Hassig, Mayor

ATTEST:

  
Marcia Walter, Town Clerk



## **ENERGY EFFICIENT BUILDING CODE FUND**

This fund, established in 2007 by Ordinance #12, Series of 2007, accounts for revenue and expenditures relating to the implementation of environmentally friendly construction methods and renewable energy technologies in the construction of residential units with efficient building practices including energy compliance for Chapter 15.09 of the International Energy Conservation Code. The funds generated will be used to assist existing structures or new projects to achieve improved energy efficiency or renewable power generation.

**Town of Carbondale  
2019 Municipal Budget**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2017 Actual	2018 Adopted Budget	Estimated 2018	2019 Proposed Budget
	<b>ENERGY EFFICIENT BLDG FUND</b>				
	REVENUE				
18-32-21	BUILDING PERMIT FEES	-	-	-	-
	TOTAL REVENUE/TRANSFERS	-	-	-	-
	PRIOR YEAR CARRY OVER	8,268	8,268	8,268	8,268
	TOTAL AVAILABLE REVENUE	8,268	8,268	8,268	8,268
	LESS EXPENDITURES/TRANSFERS	-	3,000	-	3,000
	BALANCE DECEMBER 31	8,268	5,268	8,268	5,268
	EXPENDITURES				
18-4242-3572	EFFICIENT BUILDING CODE	-	3,000	-	3,000
	TOTAL O & M	-	3,000	-	3,000
	TOTAL FUND EXPENDITURES	-	3,000	-	3,000



## **WASTEWATER FUND**

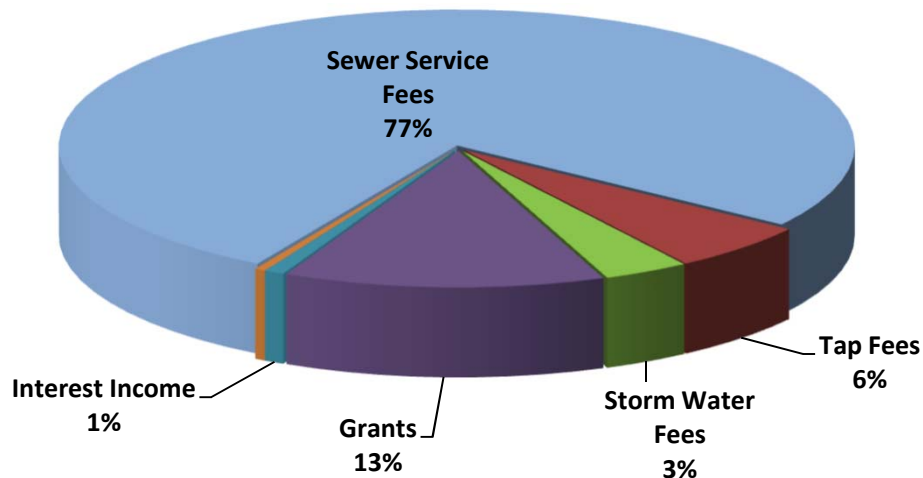
This fund accounts for the activities related to the sewage treatment facilities and sewage transmission lines. These services are funded through user charges.

## Town of Carbondale 2019 Municipal Budget

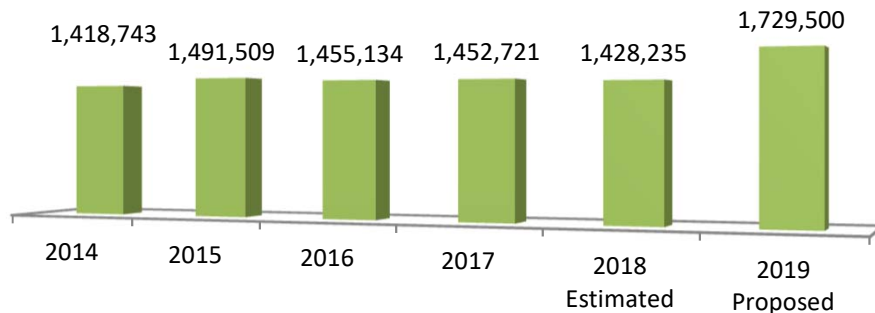
**Wastewater Service Fees:** Monthly fees charged for all customers utilizing the Town's wastewater system including a monthly base fee and a charge based on water usage per one thousand gallons or fraction thereof. There is a 5% increase in the service fee for 2019. Wastewater use will be billed according to readings taken from the water meter.

**Tap Fees:** Tap fees or system improvement fees are charged for the privilege of tapping onto the Town's wastewater system. These fees are calculated in accordance with a fee table outlining the specific categories of use.

### Wastewater Fund Revenue 2019



### Wastewater Fund Revenue 2014-2019



**Town of Carbondale  
2019 Municipal Budget**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2017 Actual	2018 Adopted Budget	Estimated 2018	2019 Proposed Budget
	<b>WASTEWATER FUND</b>				
	REVENUE				
31-33-41	GRANTS	-	200,000	-	225,000
31-34-41	SEWER SERVICE FEES	1,215,589	1,260,000	1,196,800	1,323,000
31-34-42	INTEREST PENALTY	5,922	3,400	3,350	3,500
31-34-43	TAP FEES	154,719	100,000	150,000	100,000
31-34-45	STORM WATER FEE	60,209	60,000	60,085	60,000
31-36-10	INTEREST ON INVESTMENTS	7,483	10,000	12,000	14,000
31-36-42	REFUND OF EXPENDITURES	4,095	2,000	2,000	2,000
31-36-80	OTHER REVENUES	4,703	4,200	4,000	2,000
	TOTAL REVENUE/TRANSFERS	1,452,721	1,639,600	1,428,945	1,729,500
	PRIOR YEAR CARRY OVER	4,678,253	4,661,313	5,002,330	5,054,853
	TOTAL AVAILABLE REVENUE	6,130,974	6,300,913	6,431,275	6,784,353
	LESS EXPENDITURES/TRANSFERS	1,128,644	2,509,355	1,376,422	2,631,666
	BALANCE DECEMBER 31	5,002,330	3,791,558	5,054,853	4,152,687

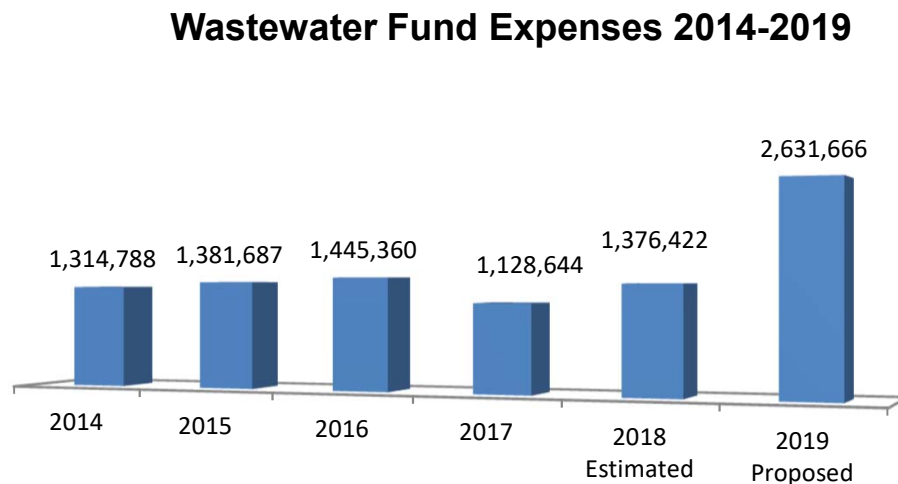
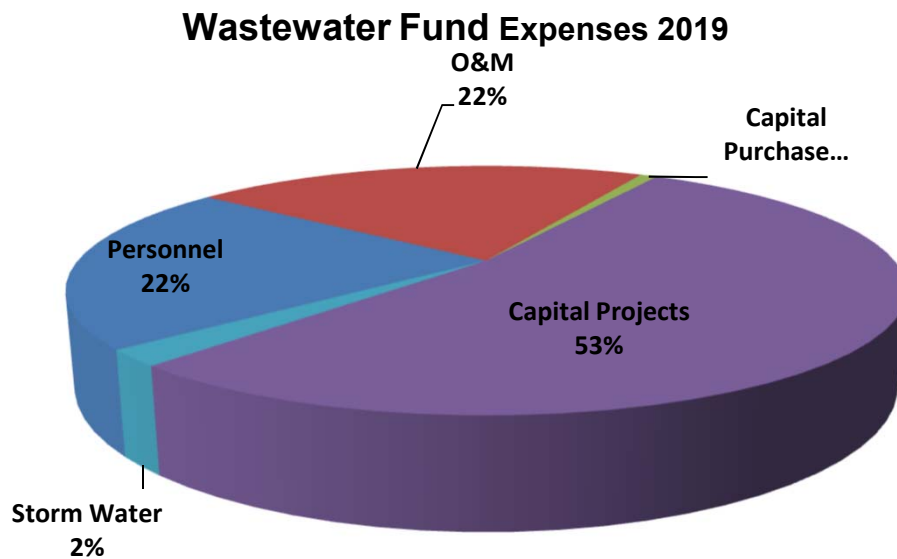


## Town of Carbondale 2019 Municipal Budget

**Personnel:** Wastewater personnel consists of 6 full time employees.

**O&M:** Operations and maintenance of the Wastewater Treatment Facility is a 24/7 operation. Utilities costs represent 30% of the operations budget. Other expenses include chemicals, plant maintenance, and \$10,000 in energy related projects.

**Capital Projects:** \$1.2 million is budgeted for building a clarifier at the plant. A new truck will be purchased and the cost will be split between Wastewater and the Water Fund.



**Town of Carbondale  
2019 Municipal Budget**

<b>ACCOUNT NO.</b>	<b>ACCOUNT DESCRIPTION</b>	<b>2017 Actual</b>	<b>2018 Adopted Budget</b>	<b>Estimated 2018</b>	<b>2019 Proposed Budget</b>
	EXPENSES				
31-4335-1110	WASTE WATER FULL TIME	395,866	334,253	396,011	372,540
31-4335-1200	COLA/MERIT	-	10,028	-	18,627
31-4335-1210	OVERTIME WAGES	11,224	6,000	12,000	6,000
31-4335-1430	OTHER EXPENSE (INSURANCE)	93,446	80,044	114,363	125,917
31-4335-1440	FICA	30,644	26,796	31,213	30,383
31-4335-1460	RETIREMENT	18,027	17,214	19,801	19,558
	<b>TOTAL PERSONNEL SERVICES</b>	<b>549,207</b>	<b>474,335</b>	<b>573,387</b>	<b>573,026</b>
31-4335-2100	POSTAGE	6,721	6,700	6,700	6,700
31-4335-2110	OFFICE SUPPLIES	1,106	1,400	1,600	1,380
31-4335-2111	LAB SUPPLIES	6,727	4,000	7,000	6,000
31-4335-2200	DRUG & ALCOHOL TESTING	574	800	2,000	815
31-4335-2210	CHEMICALS	25,376	21,600	21,000	21,600
31-4335-2250	SAFETY EQUIPMENT	1,190	2,100	2,135	2,175
31-4335-2251	IMMUNIZATION	258	320	550	320
31-4335-2290	GENERAL SUPPLIES	2,366	2,100	2,700	2,100
31-4335-2292	UNIFORMS	2,544	2,500	2,500	2,500
31-4335-2310	VEHICLE FUEL	11,835	14,000	12,000	14,000
31-4335-2320	VEHICLE MAINTENANCE	13,482	8,000	8,000	8,000
31-4335-2380	PLANT MAINTENANCE	23,099	45,000	30,000	50,000
31-4335-2381	SLUDGE DISPOSAL	31,579	45,000	30,000	40,000
31-4335-2383	COLLECTION SYSTEM MAINTENANCE	30,606	16,250	21,900	16,250
31-4335-2384	LAB EQUIPMENT MAINTENANCE	4,494	2,000	500	2,000
31-4335-2385	SCADA MAINTENANCE	2,042	5,300	20,000	25,000
31-4335-3300	DUES AND PUBLICATIONS	-	200	-	200
31-4335-3311	RECRUITING EXPENSES	3,776	400	1,700	1,000
31-4335-3410	UTILITIES	86,544	90,000	92,000	90,000
31-4335-3520	ATTORNEY FEES	-	2,080	-	2,100
31-4335-3560	SOFTWARE SERVICES	10,722	12,000	12,000	12,000
31-4335-3570	DESIGN ENGINEER CONSULTANT	2,517	1,600	24,000	1,600
31-4335-3575	UTILITY BILL OUTSOURCING	3,869	3,250	3,200	4,000
31-4335-3580	PERMIT AND LAB FEES	1,215	5,900	3,200	5,900
31-4335-3581	HAZARDOUS WASTE DAY	25,349	-	1,200	25,000
31-4335-3630	COMPUTER EQUIPMENT & MAINT.	395	-	100	3,200
31-4335-3632	OFFICE EQUIPMENT MAINTENANCE	215	200	-	200
31-4335-3660	BLDG MAINTENANCE EXPENSE	605	3,000	2,000	3,000
31-4335-3661	GENERAL MAINTENANCE & REPAIRS	1,152	5,350	5,700	1,600
31-4335-3810	TRAINING	9,468	8,000	8,400	7,000
31-4335-3982	TEMP SERVICES	-	-	6,000	3,500
31-4335-5310	OFFICE EQUIPMENT RENTAL	1,141	1,500	1,500	1,500
31-4335-5320	MERCHANT FEE	17,167	16,500	16,500	18,500
31-4335-7200	ENERGY PLAN	10,000	5,000	5,000	5,000
31-4335-7500	ADMINISTRATIVE FEES	179,500	179,500	179,500	188,500
	<b>TOTAL O &amp; M</b>	<b>517,633</b>	<b>511,550</b>	<b>530,585</b>	<b>572,640</b>

**Town of Carbondale  
2019 Municipal Budget**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2017 Actual	2018 Adopted Budget	Estimated 2018	2019 Proposed Budget
31-4335-9350	MAPPING	8,150	5,000	5,000	1,000
31-4335-9360	LAB EQUIPMENT	-	12,200	15,000	-
31-4335-9410	TOOLS AND EQUIPMENT	3,404	3,150	3,150	3,150
31-4335-9420	COMPUTER EQUIP/SOFTWARE	1,759	300	300	315
31-4335-9440	VEHICLE PURCHASE	32,953	35,000	28,000	15,000
31-4335-9450	RADIO EQUIPMENT	-	1,000	1,000	1,000
31-4335-9460	PHONE EQUIPMENT	-	-	-	260
31-4335-9470	OFFICE EQUIPMENT	-	275	-	275
	TOTAL CAPITAL PURCHASES	46,266	56,925	52,450	21,000
	TOTAL ADMINISTRATION	1,113,105	1,042,810	1,156,422	1,166,666
31-4337-3570	DESIGN ENGINEERING CONSULTANT	3,413	50,000	50,000	5,000
31-4337-7220	BUILDING CONSTRUCTION	-	1,016,545	-	1,200,000
31-4337-9220	PLANT IMPROVEMENTS	-	140,000	140,000	-
31-4337-9341	MAIN REPLACEMENT	-	200,000	-	200,000
	TOTAL CAPITAL OUTLAY	3,413	1,406,545	190,000	1,405,000
	<b>STORM WATER</b>				
31-4339-3570	CONSULTANT	-	-	-	5,000
	TOTAL O & M	-	-	-	5,000
31-4339-7200	IMPROVEMENTS	12,126	55,000	30,000	55,000
31-4339-9350	MAPPING	-	5,000	-	-
	TOTAL CAPITAL PURCHASES	12,126	60,000	30,000	55,000
	TOTAL STORM WATER	12,126	60,000	30,000	60,000
	TOTAL WASTEWATER EXPENSES	1,128,644	2,509,355	1,376,422	2,631,666



## **WATER FUND**

This fund accounts for the purchase and delivery of water to the citizens of the Town. The Water Fund also maintains the infrastructure needed to provide water service. These services are funded through user charges.

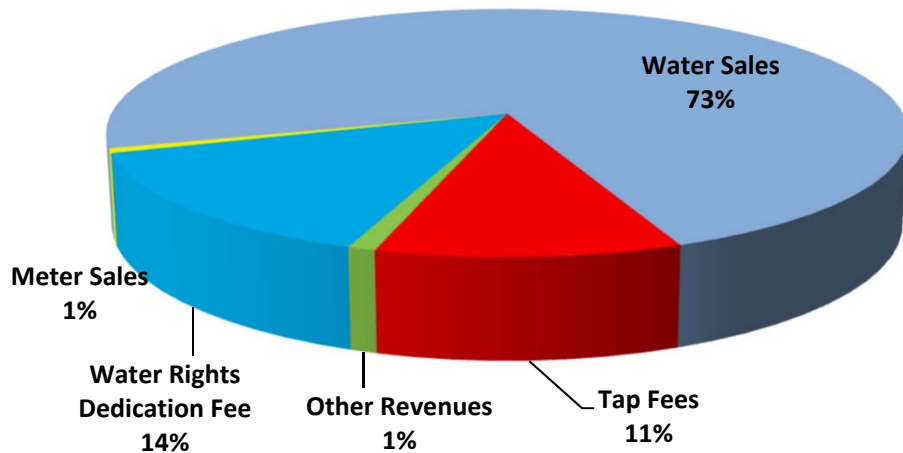
## Town of Carbondale 2019 Municipal Budget

**Water Rights Dedication Fee:** This fee is charged at time of development to provide sufficient water rights dedication so as to enable the Town to divert a quantity of water, at a point of diversion, equal to the total demand required by the development, and to fully serve the applicant's full development water requirements from the Town's water system taking into account the period of service required for the applicant's uses.

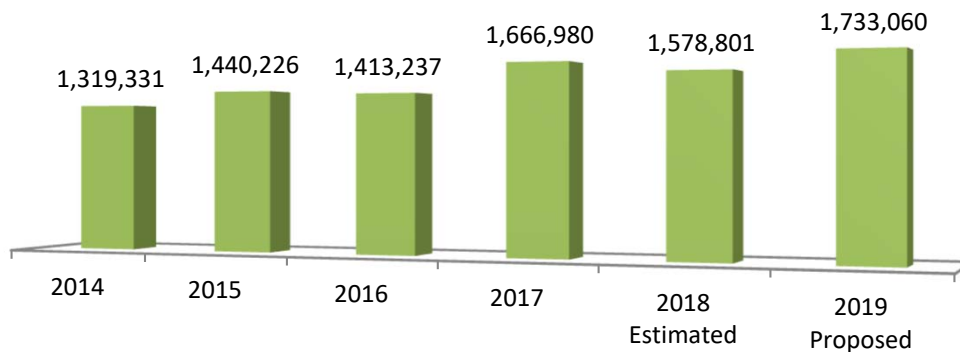
**Water Service Fees:** Monthly fees charged for all users of water on the Town's water system including a monthly base fee and a charge per one thousand gallons or fraction thereof. Water will be billed according to readings taken from the water meter. Fees were increased in 2017, 2018 and there is an increase of 5% for usage fees and a 7.5% in the base rate for 2019. The Town is in the second year of a six-year plan to adjust user fees.

**Tap Fees:** Tap fees or system improvement fees are charged for the privilege of tapping onto the Town's water system. These fees are calculated in accordance with a fee table outlining the specific categories of use. The fees were increased in 2017

### Water Fund Revenue 2019



### Water Fund Revenue 2014-2019



**Town of Carbondale  
2019 Municipal Budget**

<b>ACCOUNT NO.</b>	<b>ACCOUNT DESCRIPTION</b>	<b>2017 Actual</b>	<b>2018 Adopted Budget</b>	<b>Estimated 2018</b>	<b>2019 Proposed Budget</b>
	<b>WATER FUND</b>				
	REVENUE				
41-33-42	Loan & Grant Hydro	-	-	50,000	190,000
41-33-41	STATE GRANT	93,786	-	20,000	50,000
41-34-16	WATER RIGHTS DEDICATION FEE	65,033	50,000	45,000	10,000
41-34-19	METER SALES	11,449	9,000	19,000	10,000
41-34-41	WATER SALES	1,220,657	1,197,701	1,197,701	1,271,160
41-34-42	INTEREST PENALTY	6,023	7,600	7,600	7,600
41-34-43	TAP FEES	168,464	185,000	215,000	185,000
41-36-10	INTEREST INCOME	3,837	3,000	6,000	5,000
41-36-42	REFUND OF EXPENDITURES	74,273	100	2,500	100
41-36-80	OTHER REVENUES	23,457	6,000	16,000	4,200
	TOTAL REVENUE/TRANSFERS	1,666,980	1,458,401	1,578,801	1,733,060
	PRIOR YEAR CARRY OVER	2,512,446	2,269,098	2,360,612	2,506,960
	TOTAL AVAILABLE REVENUE	4,179,426	3,727,499	3,939,413	4,240,020
	LESS EXPENDITURES/TRANSFERS	1,818,814	1,928,890	1,432,453	2,855,878
	BALANCE DECEMBER 31	2,360,612	1,798,609	2,506,960	1,384,142

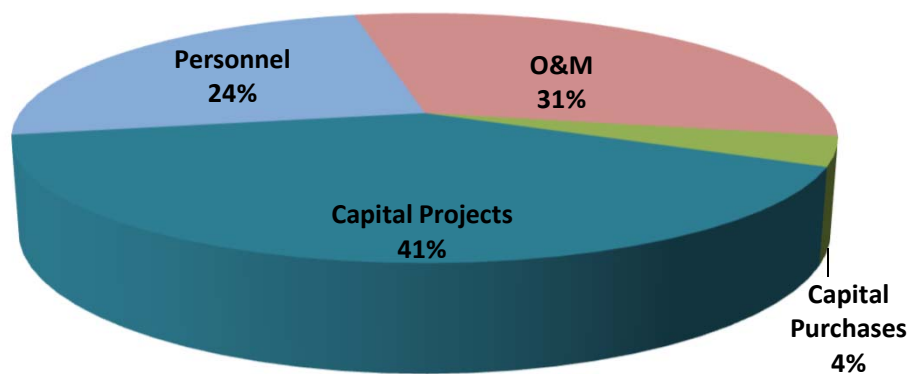
## Town of Carbondale 2019 Municipal Budget

**Personnel:** Water personnel consists of 6 full time employees. A 5% increase for salary adjustments and cost of living increases is included. Group Medical Insurance increased 4%.

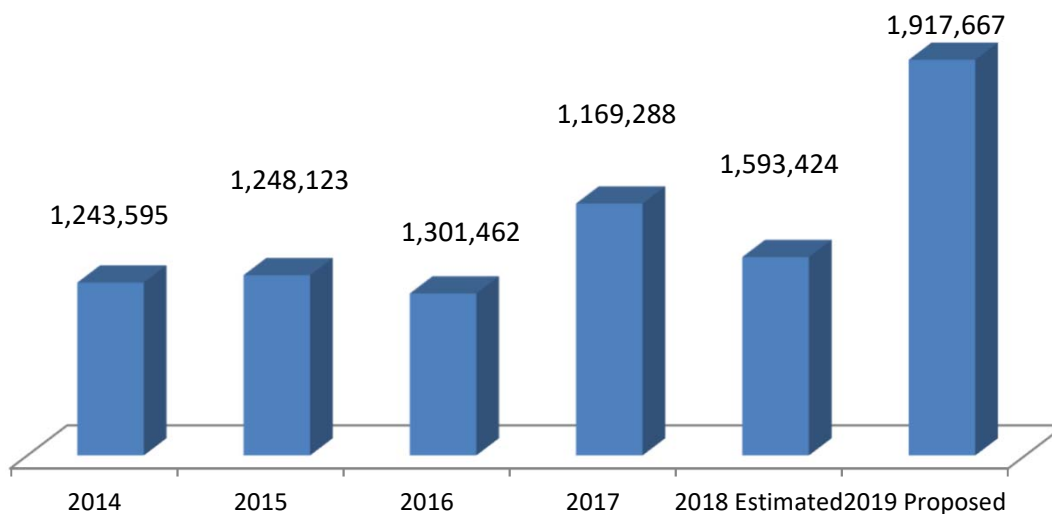
**O&M:** Operations and maintenance of all Water Facilities is a 24/7 operation. Primary expenses include utilities, chemicals, plant maintenance, distribution maintenance, permitting and lab fees and plant maintenance.

**Capital Projects:** 2019 Capital Projects includes \$500,000 for a new skid. \$150,000 for a pipeline pump at Nettle Creek.

### Water Fund Expenses 2019



### Water Fund Expenses 2014-2019





**Town of Carbondale  
2019 Municipal Budget**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2017 Actual	2018 Adopted Budget	Estimated 2018	2019 Proposed Budget
	EXPENSES				
41-4336-1110	WATER FULL TIME WAGES	306,303	377,450	313,667	328,543
41-4336-1200	COLA/MERIT	-	11,323	-	16,427
41-4336-1210	OVERTIME WAGES	10,676	9,000	12,000	9,000
41-4336-1430	OTHER EXPENSE (INSURANCE)	76,206	118,741	80,386	104,751
41-4336-1440	FICA	23,424	28,875	24,914	27,079
41-4336-1460	RETIREMENT	14,992	18,872	15,683	17,248
	TOTAL PERSONNEL SERVICES	431,599	564,261	446,650	503,048
41-4336-2100	POSTAGE	6,816	7,200	7,200	7,200
41-4336-2110	OFFICE SUPPLIES	1,208	1,200	1,400	1,200
41-4336-2111	LAB SUPPLIES	3,376	2,600	3,000	2,600
41-4336-2200	DRUG & ALCOHOL TESTING	130	540	150	540
41-4336-2210	CHEMICALS	10,169	9,500	16,000	13,000
41-4336-2250	SAFETY EQUIPMENT	842	1,000	1,475	1,000
41-4336-2251	IMMUNIZATION	258	100	400	250
41-4336-2290	GENERAL SUPPLIES	1,402	1,500	1,500	1,500
41-4336-2292	UNIFORMS	2,312	1,250	2,400	1,250
41-4336-2310	VEHICLE FUEL	8,374	10,000	10,000	10,000
41-4336-2320	VEHICLE MAINTENANCE	5,913	4,500	8,000	4,500
41-4336-2380	PLANT & INTAKE MAINTENANCE	17,103	22,500	40,000	45,000
41-4336-2381	METER MAINTENANCE	146	-	600	-
41-4336-2382	HYDRANT MAINTENANCE	1,228	1,100	2,000	-
41-4336-2383	DISTRIBUTION MAINTENANCE	110,692	60,000	60,000	40,000
41-4336-2384	LAB EQUIPMENT MAINTENANCE	4,617	4,775	2,000	4,775
41-4336-2385	SCADA MAINTENANCE	15,502	53,500	25,000	88,500
41-4336-2386	WELL FIELD MAINTENANCE	-	2,500	5,000	4,500
41-4336-3300	DUES AND PUBLICATIONS	4,098	4,330	4,500	4,330
41-4336-3310	ADVERTISING	-	1,000	1,000	1,000
41-4336-3311	RECRUITING EXPENSES	716	1,050	3,500	3,000
41-4336-3360	PUBLIC EDUCATION	-	-	-	1,000
41-4336-3410	UTILITIES	69,701	60,000	90,000	70,000
41-4336-3520	ATTORNEY FEES	11,476	20,000	20,000	20,000
41-4336-3560	SOFTWARE SERVICES	10,722	10,500	11,050	10,500
41-4336-3570	ENGINEERING/CONSULTING	12,627	10,000	20,000	40,500
41-4336-3571	MAPPING	8,112	5,000	5,000	3,060
41-4336-3575	UTILITY BILL OUTSOURCING	3,869	3,200	3,200	3,200
41-4336-3580	PERMIT AND LAB FEES	9,253	27,000	15,000	16,300
41-4336-3630	COMPUTER EQUIPMENT & MAINT.	1,800	3,400	3,400	3,400
41-4336-3631	PLANT MAINTENANCE CONTRACT	663	-	-	-
41-4336-3632	OFFICE EQUIPMENT MAINTENANCE	215	200	-	200
41-4336-3660	BLDG MAINTENANCE EXPENSE	1,801	270	2,000	270
41-4336-3683	STREET MAINTENANCE	1,442	3,750	-	1,500
41-4336-3687	NETTLE CREEK ROAD/BRIDGE MAINT	500	11,000	13,000	11,000
41-4336-3690	MAINTENANCE RADIOS	-	1,050	1,050	1,050
41-4336-3810	TRAINING	4,271	5,400	5,600	5,400
41-4336-5310	OFFICE EQUIPMENT RENTAL	1,142	115	1,150	1,150
41-4336-5320	MERCHANT FEE	17,167	16,000	16,000	18,000

**Town of Carbondale  
2019 Municipal Budget**

<b>ACCOUNT NO.</b>	<b>ACCOUNT DESCRIPTION</b>	<b>2017 Actual</b>	<b>2018 Adopted Budget</b>	<b>Estimated 2018</b>	<b>2019 Proposed Budget</b>
41-4336-7200	ENERGY PLAN CONSERVATION	15,000	10,000	10,000	10,000
41-4336-7500	ADMINISTRATIVE FEES	176,994	176,900	176,900	185,800
	TOTAL O & M	541,656	553,930	601,951	636,475
41-4336-9360	LAB EQUIPMENT	1,246	4,300	2,000	4,300
41-4336-9410	TOOLS AND EQUIPMENT	3,893	475	5,200	4,750
41-4336-9420	COMPUTER EQUIP/SOFTWARE	2,961	1,500	1,500	3,000
41-4336-9440	VEHICLE PURCHASE	22,136	57,500	55,395	15,000
41-4336-9470	OFFICE EQUIPMENT	100	150	150	150
	TOTAL CAPITAL PURCHASES	30,337	63,925	64,245	27,200
	TOTAL ADMINISTRATION	1,003,592	1,182,116	1,112,847	1,166,723
41-4337-3520	WATER AUGMENTATION	924	5,000	26,000	5,000
41-4337-3521	PURCHASE WATER RIGHTS	61,343	70,000	70,000	75,000
41-4337-3570	DESIGN AND ENGINEERING	59,311	-	15,000	-
41-4337-7200	PLANT CONSTRUCTION	199,868	200,000	20,000	416,050
41-4337-7220	BUILDING CONSTRUCTION	38,040	-	-	-
41-4337-9340	MAIN CONSTRUCTION	-	250,000	-	200,000
41-4337-9341	MAIN REPLACEMENT	-	-	-	-
41-4337-9342	METERS	35,782	26,000	50,000	45,000
41-4337-9344	HYDRANTS	7,658	10,000	10,000	10,000
41-4337-9410	TOOLS & SHOP EQUIPMENT	1,987	3,075	4,500	3,100
41-4337-9430	WELL FIELD IMPROVEMENTS	313,149	50,000	1,000	65,000
41-4337-9440	EQUIPMENT PURCHASE	-	5,100	5,000	5,100
41-4337-9450	WATER CONSTRUCTION	-	-	-	650,000
	TOTAL CAPITAL OUTLAY	718,062	619,175	201,519	1,474,250
41-4338-1110	FULL TIME WAGES	1,719	25,000	32,896	29,975
41-4338-1200	COLA/MERIT	-	750	-	1,499
41-4338-1210	OVERTIME WAGES	-	3,000	600	3,000
41-4338-1430	OTHER EXPENSE (INSURANCE)	1,006	19,482	8,000	16,796
41-4338-1440	FICA	128	2,199	2,517	2,637
41-4338-1460	RETIREMENT	(1,758)	1,288	1,645	1,574
	TOTAL PERSONNEL SERVICES	1,095	51,719	45,657	55,480
41-4338-2250	SAFETY EQUIPMENT	-	150	150	150
41-4338-2290	GENERAL SUPPLIES	55	100	100	100
41-4338-2310	VEHICLE FUEL	1,150	2,100	1,500	2,100
41-4338-2320	VEHICLE MAINTENANCE	1,028	-	750	-
41-4338-2380	DITCH MAINTENANCE	16,625	20,000	23,000	35,000
41-4338-2382	LATERAL DITCH MAINTENANCE	-	-	30	-
41-4338-3525	MOSQUITO ABATEMENT PROGRAM	6,700	6,530	6,900	7,075
41-4338-3550	DESIGN AND ENGINEERING	-	15,000	10,000	75,000
41-4338-3982	TEMP SERVICES	13,392	12,000	30,000	20,000
	TOTAL O & M	38,951	55,880	72,430	139,425

**Town of Carbondale  
2019 Municipal Budget**

<b>ACCOUNT NO.</b>	<b>ACCOUNT DESCRIPTION</b>	<b>2017 Actual</b>	<b>2018 Adopted Budget</b>	<b>Estimated 2018</b>	<b>2019 Proposed Budget</b>
41-4338-7200	PIPED SYSTEM CONSTRUCTION	-	10,000	-	10,000
41-4338-9340	CAPITAL IMPROVEMENTS	57,115	10,000	-	10,000
	TOTAL CAPITAL PURCHASES	57,115	20,000	-	20,000
	TOTAL DITCH SYSTEM	97,160	127,599	118,087	214,905
	TOTAL WATER FUND EXPENSES	1,818,814	1,928,890	1,432,453	2,855,878



## **CARBONDALE HOUSING FUND**

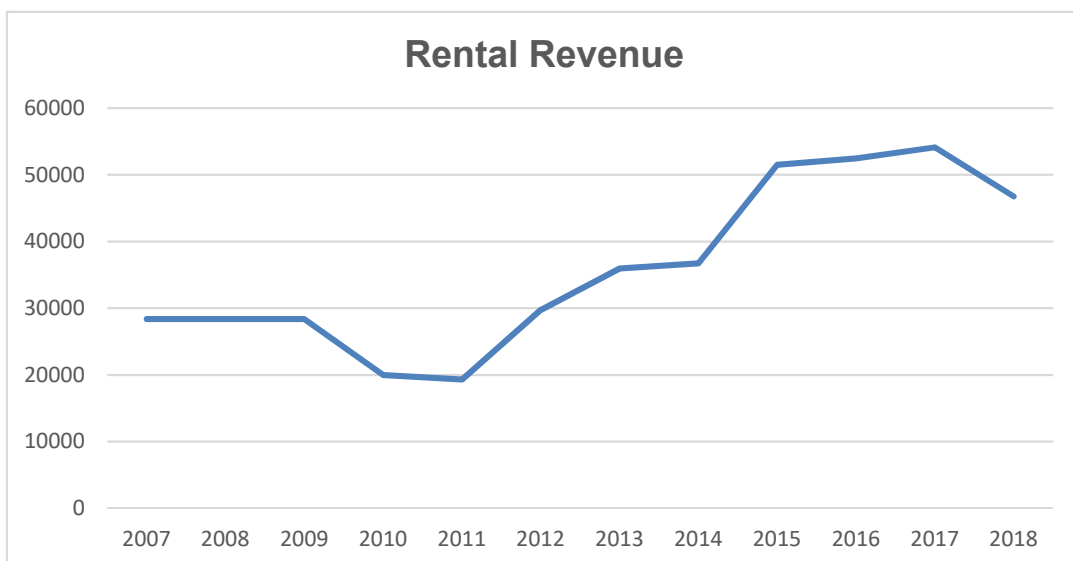
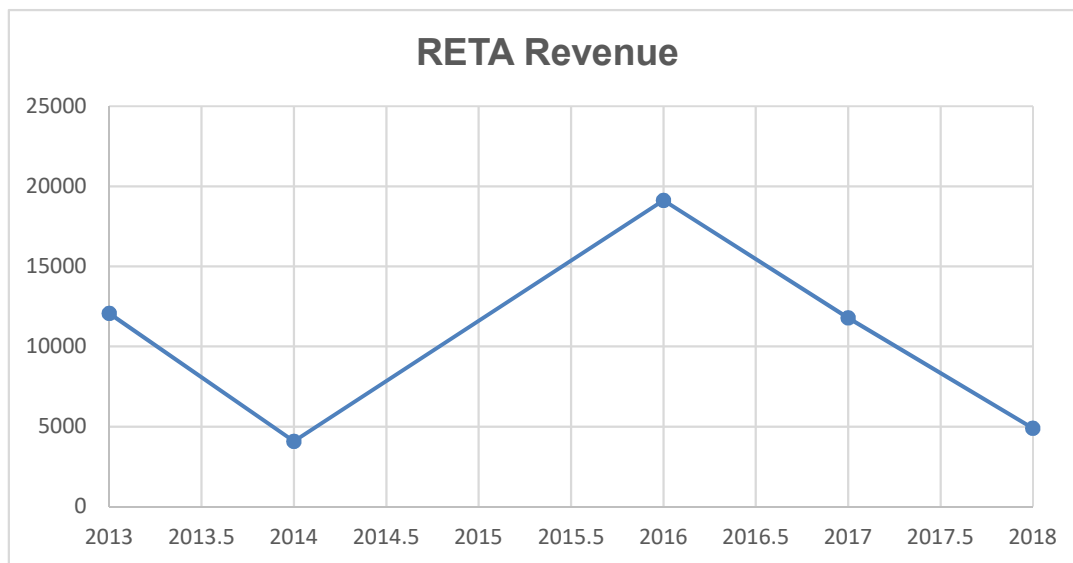
This is a mortgage reserve fund used to purchase any affordable housing units from owners that default on their mortgages, as well as account for revenue and expenses related to Town owned residential units. The units purchased are required to be deed-restricted units. The Town has a few RETA's in place that are deposited into this fund. The proceeds of such assessment revenues shall be utilized by the Town in its discretion for open space, affordable house or transportation purposes to further mitigate project impacts upon Town resources.

**Town of Carbondale  
2019 Municipal Budget**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2017 Actual	2018 Adopted Budget	Estimated 2018	2019 Proposed Budget
<b>CARBONDALE HOUSING FUND</b>					
	REVENUE				
71-33-41	GRANTS	-	-	30,000	-
71-34-19	Real Estate Transfer Assesment	11,790	-	5,000	5,000
71-36-20	LEASING INCOME	54,120	54,120	46,800	47,400
71-36-80	OTHER REVENUES	8	-	-	-
71-36-30	Transfer from General Fund	50,000	30,000	30,000	50,000
	TOTAL REVENUE/TRANSFERS	115,918	84,120	111,800	102,400
	PRIOR YEAR CARRY OVER	284,277	272,921	369,821	373,621
	TOTAL AVAILABLE REVENUE	400,194	357,041	481,621	476,021
	LESS EXPENDITURES/TRANSFERS	30,374	85,500	108,000	123,000
	BALANCE DECEMBER 31	369,821	271,541	373,621	353,021
	EXPENDITURES				
71-4632-2400	MISCELLANEOUS EXPENSE	15,538	15,000	500	50,500
71-4632-3400	RENTAL PROPERTY EXPENSE	2,035	5,000	9,000	5,000
71-4632-3410	UTILITIES	301	500	500	500
71-4632-7201	Grant	12,500	65,000	65,000	-
	Renovation of House	-	-	33,000	67,000
	TOTAL FUND EXPENDITURES	30,374	85,500	108,000	123,000

## Town of Carbondale 2019 Municipal Budget

The Town has a few RETA's in place that are deposited into this fund. The Carbondale Housing Fund was originally from developed affordable housing run by the housing authority. The affordable housing is now managed by the Garfield Housing Authority. In 2007, the Town began town housing with trailers at the Wastewater plant area. Then the Gateway House was purchased with Gateway Park. In 2014, the Town purchased a Cleveland Place townhome. All rental revenue is deposited in this Fund. The estimated fund balance for 2018 is \$373,621. The last two years, the Town has transferred \$80,000 from the General Fund, \$51,955 has been contributed by the RETA, \$50,000 has been used for the Regional Housing Study and the Art Space Study. The available for housing projects is \$81,995 (\$80,000+\$51,955-\$50,000).





## **DEVELOPMENT DEDICATION FEE FUND**

This fund accounts for revenue received from a surcharge to developers for certain new construction. It is based on a dollar value per square foot and assessed at time of building permit. This fee is negotiated at the time of the annexation. Also represented in this fund are revenues derived from park dedication fees associated with new development.



**Town of Carbondale  
2019 Municipal Budget**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2017 Actual	2018 Adopted Budget	Estimated 2018	2019 Proposed Budget
<b>DEVELOPMENT DEDICATION FEE FUND</b>					
	REVENUE				
72-34-18	GENERAL DEVELOPMENT FEES	34,824	25,000	55,000	25,000
72-36-10	INTEREST INCOME	80	100	145	100
	TOTAL REVENUE/TRANSFERS	34,904	25,100	55,145	25,100
	PRIOR YEAR CARRY OVER	312,518	338,969	347,422	352,567
	TOTAL AVAILABLE REVENUE	347,422	364,069	402,567	377,667
	LESS EXPENDITURES/TRANSFERS	-	50,000	50,000	-
	BALANCE DECEMBER 31	347,422	314,069	352,567	377,667
<b>EXPENDITURES</b>					
72-4700-7201	CAPITAL PROJECTS	-	50,000	50,000	-
72-4700-2500	TRANSFER TO GENERAL FUND	-	-	-	-
	TOTAL FUND EXPENDITURES	-	50,000	50,000	-



## **STREETSCAPE FUND**

This fund accounts for a 1.5 mill ad valorem tax restricted to construction of public streets, streetscape, and related improvements within the Town, including expanded downtown parking, pedestrian safety and street lights and beautification.

**Town of Carbondale  
2019 Municipal Budget**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2017 Actual	2018 Adopted Budget	Estimated 2018	2019 Proposed Budget
	<b>STREETSCAPE FUND</b>				
	REVENUE				
73-31-10	PROPERTY TAX	196,330	209,917	208,500	208,980
73-31-20	SPECIFIC OWNERSHIP TAX	15,094	9,000	12,000	10,000
73-31-92	INTEREST ON DELINQUENT TAX	464	60	300	150
	TOTAL REVENUE/TRANSFERS	211,888	218,977	220,797	219,130
	PRIOR YEAR CARRY OVER	812,703	785,006	558,020	719,017
	TOTAL AVAILABLE REVENUE	1,024,591	1,003,983	778,817	938,147
	LESS EXPENDITURES/TRANSFERS	466,572	129,500	59,800	764,900
	BALANCE DECEMBER 31	558,020	874,483	719,017	173,247
	EXPENDITURES				
73-4800-3100	TREASURER FEE	3,936	4,500	4,800	4,900
	TOTAL O & M		4,500	4,800	4,900
73-4800-7200	STREETSCAPE IMPROVEMENTS	462,636	125,000	55,000	760,000
	TOTAL CAPITAL OUTLAY	462,636	125,000	55,000	760,000
	TOTAL FUND EXPEDITURES	466,572	129,500	59,800	764,900

**ORDINANCE NO. 1  
SERIES OF 2018**

**AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF CARBONDALE, COLORADO, APPROVING AN EXTENSION OF A CURRENT MILL LEVY OF 1.5 MILLS THAT WOULD OTHERWISE EXPIRE ON DECEMBER 31, 2020 FOR THE PURPOSE OF CONTINUING A FUNDING SOURCE FOR PUBLIC STREETS, STREETScape, AND RELATED IMPROVEMENTS WITHIN THE TOWN, AND TO PROVIDE FOR THE AUTOMATIC REPEAL OF SAID MILL LEVY ON DECEMBER 31, 2030.**

WHEREAS, pursuant to § 31-20-101, C.R.S., an incorporated town in Colorado may levy and collect taxes upon taxable real property within the municipal limits; and increase the Town's mill levy by ordinance in accordance with state law, so long as such ordinance provides for the submission of any such tax proposal to an election by the registered electors of the town for their approval or rejection at a general election; and

WHEREAS, pursuant to the provisions of Article X, Section 20 of the Constitution of Colorado, voter approval at a general election is required for a tax extension; and

WHEREAS, the next general election is scheduled to be held on Tuesday, April 3, 2018 at which time the ordinance may be approved or rejected by the registered electors of the Town; and

WHEREAS, the Board of Trustees desires to continue a source of revenue for public streets, streetscape, pedestrian safety and related improvements within the Town of Carbondale by the extension of a 1.5 mill levy to real property taxes used for said purposes; and

WHEREAS, the maintenance, development and construction of said public street, streetscape, and related traffic or pedestrian safety improvements within the Town of Carbondale will provide benefits to and improve quality of life for the citizens of the Town of Carbondale and users of such facilities;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF CARBONDALE, COLORADO, that the Board of Trustees hereby approves an extension of a 1.5 mill levy for all real property within the Town of Carbondale that would otherwise expire on December 31, 2020.

BE IT FURTHER ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF CARBONDALE, COLORADO, that before this ordinance extending this mill levy becomes effective, it shall be submitted to and receive approval of the majority of the qualified electors of the Town of Carbondale at the general election to be held on Tuesday, April 3, 2018. The form of the ballot question shall be as follows:

SHALL AN EXISTING MILL LEVY IN THE AMOUNT OF ONE AND FIVE TENTHS (1.5) MILLS UPON ALL OF THE TAXABLE REAL PROPERTY WITHIN THE TOWN OF CARBONDALE, COLORADO, THAT WOULD OTHERWISE EXPIRE ON DECEMBER 31, 2020 BE EXTENDED THROUGH DECEMBER 31, 2030 SUCH THAT UP TO \$272,892 IN REVENUES COLLECTED IN 2021 AND SUCH AMOUNTS AS ARE RECEIVED BY THE TOWN ANNUALLY THEREAFTER, REGARDLESS OF AMOUNT, WILL CONTINUE TO BE COLLECTED, RETAINED, AND SPENT FOR THE PURPOSE OF CONSTRUCTING PUBLIC STREET, STREETScape, AND RELATED IMPROVEMENTS WITHIN THE TOWN, INCLUDING EXPANDED DOWNTOWN PARKING, PEDESTRIAN SAFETY, STREET LIGHTS AND BEAUTIFICATION AS A VOTER-APPROVED REVENUE CHANGE AND AN EXCEPTION TO LIMITS WHICH WOULD OTHERWISE APPLY UNDER ARTICLE X, SECTION 20, OF THE COLORADO CONSTITUTION OR C.R.S. 29-1-201(1)?

YES ☐  
NO ☐

BE IT FURTHER ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF CARBONDALE, that:

1. This ordinance shall remain in effect only until December 31, 2030, at which time the ordinance shall be automatically repealed.
2. If this ordinance is approved by the registered electors of the Town voting at the regular election to be held on Tuesday, April 3, 2018, it shall become effective January 1, 2021.
3. If any section, paragraph, clause or provision of this ordinance shall be held to be invalid or unenforceable, the invalidity or unenforceability of each section, paragraph, clause or provision shall not affect any of the remaining provisions of this ordinance.
4. If this ordinance becomes effective as provided herein, all other acts, orders, ordinances, or parts thereof, of the Town that are inconsistent or in conflict with this ordinance shall be repealed to the extent only of such inconsistency or conflict, such repeal to be effective as of the effective date of the mill levy extension.
5. If this ordinance does not for any reason become effective, or is declared invalid by a court, the provisions hereof shall have no force or effect, and all other acts, orders or ordinances of the Town shall continue to be effective as if this ordinance was never adopted. The repeal of any acts, orders, ordinances, or parts thereof by the terms hereof shall not have the effect of releasing, extinguishing, altering, modifying, or changing, in whole or in part, any penalty, forfeiture, or liability, either civil or criminal, which was incurred thereunder prior to such repeal, and such acts, order, ordinances, or parts thereof shall be deemed and held to be in full force and effect for the purpose of sustaining any actions, suits, proceedings, and prosecutions, either civil or criminal, for the enforcement of such penalty, forfeiture, or liability,

as well as for the purpose of sustaining any judgment, decree, or order which can or may be made in such actions, suits, proceedings, or prosecutions.

6. Upon adoption, this ordinance shall be authenticated by the corporate seal of the Town and the signature of the Mayor and the Town Clerk, shall be recorded in a book and kept for that purpose, and shall be published in a newspaper within the limits of the Town or, if there is none, in a newspaper of general circulation in the Town, all in accordance with § 31-16-105, C.R.S.

INTRODUCED, READ, AND PASSED this 9<sup>th</sup> day of January, 2018.

THE TOWN OF CARBONDALE

By:   
Dan Richardson, Mayor

ATTEST:

  
Cathy Derby, Town Clerk

POSTED: 1-10-18  
PUBLISHED: \_\_\_\_\_  
EFFECTIVE: \_\_\_\_\_





## **CAPITAL CONSTRUCTION FUND**

This fund accounts for all capital construction costs associated with capital construction projects within the Town. The funding source is realized through an operating transfer from the General Fund Reserves.

**Town of Carbondale  
2019 Municipal Budget**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2017 Actual	2018 Adopted Budget	Estimated 2018	2019 Proposed Budget
<b>CAPITAL CONSTRUCTION FUND</b>					
	REVENUE				
74-33-29	Other Revenue AVLT		-	120,000	30,000
74-33-58	Other Revenue Garfield County		-	390,000	-
74-36-10	INTEREST INCOME	91	120	120	150
74-36-20	TRANSFER IN	675,000	500,000	500,000	500,000
74-36-42	REFUND OF EXPENDITURES		-	-	-
74-39-30	STATE OF COLORADO GRANT		-	-	-
74-39-34	BOND PROCEEDS				
	TOTAL REVENUE/TRANSFERS	675,091	500,120	1,010,120	530,150
	PRIOR YEAR CARRY OVER	533,745	457,397	649,014	602,884
	TOTAL AVAILABLE REVENUE	1,208,836	957,517	1,659,134	1,133,034
	LESS EXPENDITURES/TRANSFERS	559,822	608,500	1,056,250	769,000
	BALANCE DECEMBER 31	649,014	349,017	602,884	364,034
74-4337-7100	PROPERTY ACQUISITION	7,500	143,500	145,000	-
74-4337-7200	BUILDING/SITE CONSTRUCTION	-	-	120,000	50,000
74-4337-7202	ENERGY	42,619	30,000	30,000	30,000
74-4337-7203	STREET RESURFACING	193,645	175,000	160,000	360,000
74-4337-7205	HIGHWAY 133 CONSTRUCTION	89,659	-	-	-
74-4337-7206	SIDEWALK CONSTRUCTION	55,535	50,000	390,000	100,000
74-4337-7208	LANDFILL RECLAMATION	54,996	5,000	1,000	5,000
74-4337-7300	PARK IMPROVEMENTS/EQUIPMENT	31,495	-	5,250	35,000
74-4337-9440	VEHICLES	84,373	205,000	205,000	189,000
	TOTAL CAPITAL OUTLAY	559,822	608,500	1,056,250	769,000
	TOTAL FUND EXPENDITURES	559,822	608,500	1,056,250	769,000





## **RECREATION SALES & USE TAX FUND**

This fund accounts for a .5% sales and use tax which is used exclusively for the acquisition of land and the development and implementation of parks and recreation facilities and programs for the Town of Carbondale. The operations of the Community Recreation Center and the Municipal Swimming Pool are funded through this revenue source.

## TOWN OF CARBONDALE 2019 MUNICIPAL BUDGET

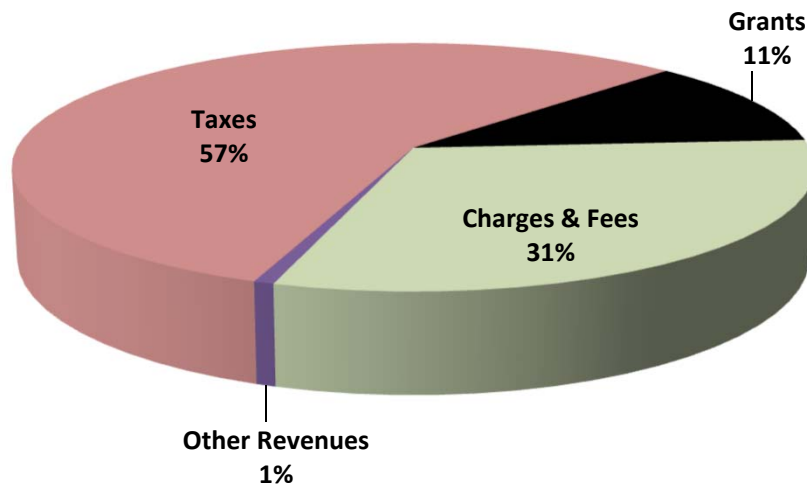
**Taxes:** The Town collects 3.5% sales and use tax, of which .5% goes to the Recreation Sales and Use Tax Fund. This includes sales tax on retail sales and use tax on building construction. Use tax on motor vehicles is collected by Garfield County and remitted to the Town on a monthly basis.

**Intergovernmental:** Intergovernmental represents other types of revenue collected by the State of Colorado and then shared with municipalities.

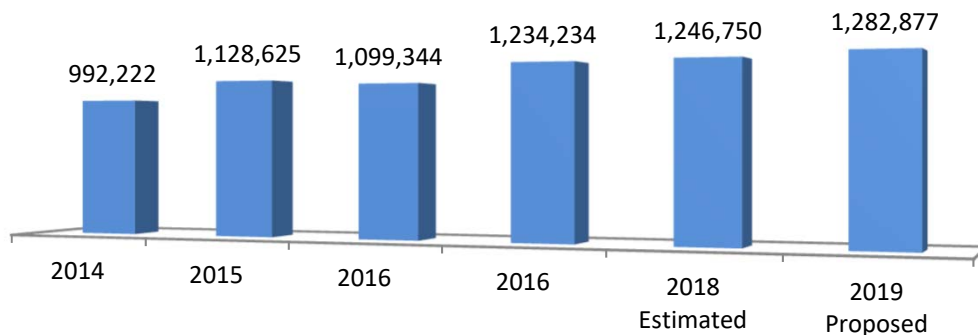
**Charges and Fees:** This is revenue generated through the Recreation Center and the John Fleet Municipal Swimming Pool, and is used exclusively for the operation and maintenance of these facilities.

**Other:** Interest income and other miscellaneous revenues are reflected in this category.

### Recreation Sales & Use Tax Fund Revenue 2019



### Recreation Sales & Use Tax Fund Revenue 2014-2019



**Town of Carbondale  
2019 Municipal Budget**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2017 Actual	2018 Adopted Budget	Estimated 2018	2019 Proposed Budget
	<b>RECREATION SALES &amp; USE TAX FUND</b>				
	REVENUE				
75-31-30	SALES TAX REVENUE	600,337	566,113	605,740	636,027
75-31-31	USE TAX - BUILDING PERMITS	25,419	25,000	40,000	25,000
75-31-32	GARCO VEHICLE USE TAX REVENUE	75,361	60,000	60,500	70,000
75-33-29	GRANTS	86,213	110,000	50,000	120,000
75-33-41	GRANTS - STATE OF COLORADO	10,000	50,000	50,000	-
75-33-59	GOCO GRANT	-	45,000	-	26,250
75-34-72	SWIMMING FEES	56,156	52,000	62,765	56,000
75-34-73	ENTRANCE FEES	278,681	240,000	280,000	260,000
75-34-74	CONCESSION FEES	1,750	2,500	2,300	2,500
75-34-75	OTHER RECREATION CTR REVENUE	38,006	38,000	36,000	38,000
75-36-10	INTEREST INCOME	2,731	2,000	4,200	4,000
75-36-42	REFUND OF EXPENDITURES	14,111	1,000	9,620	3,000
75-36-52	DONATIONS	-	-	-	-
75-36-80	OTHER REVENUES	679	600	1,500	900
75-36-82	FACILITY RENTAL	43,317	40,000	42,825	40,000
75-36-91	SALES TAX PENALTIES	1,212	900	1,000	900
75-36-92	INTEREST ON DELINQUENT TAX	260	300	300	300
	TOTAL REVENUE/TRANSFERS	1,234,234	1,233,413	1,246,750	1,282,877
	PRIOR YEAR CARRY OVER	937,618	813,857	1,152,126	1,375,903
	TOTAL AVAILABLE REVENUE	2,171,852	2,047,270	2,398,876	2,658,780
	LESS EXPENDITURES/TRANSFERS	1,019,726	1,173,991	1,022,974	1,159,232
	BALANCE DECEMBER 31	1,152,126	873,279	1,375,903	1,499,548

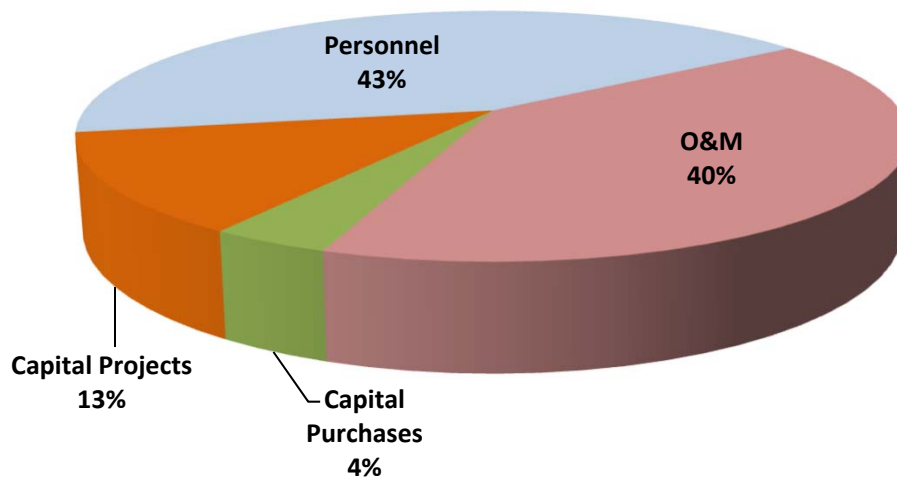
## TOWN OF CARBONDALE 2019 MUNICIPAL BUDGET

**Personnel:** Recreation personnel consists of 4 full time and approximately 30 part time employees which staff the Recreation Center and the Municipal Pool.

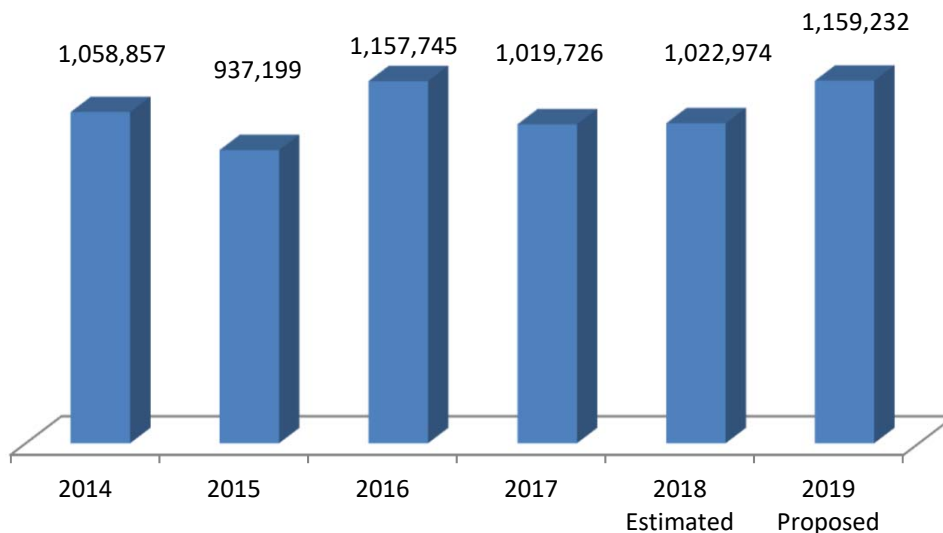
**O&M:** Operations and maintenance of the Town Recreation Center and Municipal Pool are reflected in this fund. Operations at the Center include a number of fitness and program instructors in addition to staff. Special Events and Programs have been moved to the General Fund. Debt service on the loan, which paid off the bonds that financed the Recreation Center, is reflected in the O & M. The loan will be paid off in 2024.

**Capital Projects:** 2019 Capital Projects include a new heater at the Center, new pool covers, and matching funds for a planning grant for a new pool facility.

### Recreation Sales & Use Tax Expenditures 2019



### Recreation Sales & Use Tax Expenditures 2014-2019



**Town of Carbondale  
2019 Municipal Budget**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2017 Actual	2018 Adopted Budget	Estimated 2018	2019 Proposed Budget
	EXPENDITURES				
75-4500-1110	RECREATION CTR FULL TIME WAGES	142,770	156,098	157,168	151,779
75-4500-1120	RECREATION CTR PART TIME WAGES	97,298	105,000	92,705	105,000
75-4500-1200	COLA/MERIT	-	4,683	-	7,589
75-4500-1430	OTHER EXPENSE (INSURANCE)	41,851	37,995	48,375	35,782
75-4500-1440	FICA	18,047	20,332	19,115	20,224
75-4500-1460	RETIREMENT	6,761	8,039	12,494	7,968
	TOTAL PERSONNEL SERVICES	306,727	332,147	329,857	328,342
75-4500-2100	PRINTING/POSTAGE	-	500	500	250
75-4500-2110	OFFICE SUPPLIES	1,746	2,200	2,100	2,200
75-4500-2244	PROGRAM SUPPLIES	9,598	5,500	8,500	6,500
75-4500-2290	GENERAL SUPPLIES	11,751	10,000	11,000	10,000
75-4500-2292	CLOTHING ALLOWANCE	462	550	-	550
75-4500-2500	CONCESSION PURCHASES	83	500	500	250
75-4500-3210	PRINTING EXPENSE	1,289	3,600	2,000	3,600
75-4500-3310	ADVERTISING	7,888	9,500	8,000	9,000
75-4500-3311	RECRUITING EXPENSES	2,619	2,500	3,500	2,500
75-4500-3410	UTILITIES (ELECTRIC)	9,283	10,000	10,500	10,000
75-4500-3450	UTILITIES	7,731	10,000	10,000	10,000
75-4500-3530	EQUIP MAINTENANCE & REPAIR	8,806	11,000	11,000	11,000
75-4500-3560	SOFTWARE SERVICES	464	-	4,500	4,500
75-4500-3630	COMPUTER MAINT AND REPAIR	502	500	-	500
75-4500-3660	BLDG MAINTENANCE & GROUNDS	21,601	15,000	17,030	15,700
75-4500-3700	TRAINING & TRAVEL	1,575	3,000	1,000	3,000
75-4500-3980	CONTRACT LABOR	35,063	42,000	39,000	42,000
75-4500-5310	OFFICE EQUIPMENT RENTAL	3,928	4,000	4,000	4,000
75-4500-5320	MERCHANT FEE	13,517	15,000	14,000	15,000
	TOTAL O & M	137,955	145,350	147,452	150,550
75-4500-8000	PROGRAMS	-	500	1,000	-
75-4500-9410	REC FACILITIES/EQUIPMENT	70	14,000	14,000	23,000
75-4500-9420	COMPUTER EQUIP/SOFTWARE	6,695	3,000	3,000	4,500
	TOTAL CAPITAL PURCHASES	6,765	17,500	18,000	27,500
	TOTAL RECREATION CENTER	451,447	494,997	495,309	506,392

**Town of Carbondale  
2019 Municipal Budget**

<b>ACCOUNT NO.</b>	<b>ACCOUNT DESCRIPTION</b>	<b>2017 Actual</b>	<b>2018 Adopted Budget</b>	<b>Estimated 2018</b>	<b>2019 Proposed Budget</b>
75-4512-1110	SALARIES & WAGES	16,826	23,494	23,707	23,494
75-4512-1120	POOL PART TIME WAGES	53,928	55,000	51,468	55,000
75-4512-1200	COLA/MERIT	-	705	-	1,175
75-4512-1430	OTHER EXPENSE (INSURANCE)	7,709	5,833	11,598	11,598
75-4512-1440	FICA	5,332	6,005	5,639	6,005
75-4512-1460	RETIREMENT	833	1,175	1,185	1,233
	<b>TOTAL PERSONNEL SERVICES</b>	<b>84,630</b>	<b>92,212</b>	<b>93,597</b>	<b>98,504</b>
75-4512-2110	OFFICE SUPPLIES	1,329	350	900	700
75-4512-2210	CHEMICALS	11,794	12,000	12,000	12,000
75-4512-2290	GENERAL SUPPLIES	1,550	1,300	2,100	1,500
75-4512-2292	GUARD UNIFORMS	1,634	1,800	2,265	2,000
75-4512-2400	MISCELLANEOUS EXPENSE	137	150	200	150
75-4512-2500	CONCESSION PURCHASES	276	150	200	150
75-4512-3210	PRINTING EXPENSE	-	225	50	225
75-4512-3410	UTILITIES	11,290	10,500	11,000	10,500
75-4512-3560	SOFTWARE SERVICES	-	300	900	900
75-4512-3660	BLDG MAINTENANCE & GROUNDS	10,594	4,750	14,000	8,305
75-4512-3661	GENERAL MAINTENANCE & REPAIRS	7,550	4,650	4,000	4,650
75-4512-3810	RED CROSS CERTIFICATION	1,436	1,900	2,500	2,500
75-4512-3980	CONTRACT LABOR	2,676	1,300	3,700	2,500
75-4512-8000	SPECIAL EVENTS	1,243	1,000	800	1,000
	<b>TOTAL O &amp; M</b>	<b>51,508</b>	<b>40,375</b>	<b>54,615</b>	<b>47,080</b>
75-4512-9360	POOL EQUIPMENT	13,607	22,000	23,020	15,000
75-4512-9361	SWIM LESSON EQUIPMENT	890	-	400	400
75-4512-9362	UMBRELLAS	1,840	2,035	2,720	2,200
75-4512-9420	COMPUTER EQUIP/SOFTWARE	-	2,500	1,100	-
	<b>TOTAL CAPITAL PURCHASES</b>	<b>16,337</b>	<b>26,535</b>	<b>27,240</b>	<b>17,600</b>
	<b>TOTAL SWIMMING POOL</b>	<b>159,240</b>	<b>159,122</b>	<b>175,452</b>	<b>163,184</b>

**Town of Carbondale  
2019 Municipal Budget**

<b>ACCOUNT NO.</b>	<b>ACCOUNT DESCRIPTION</b>	<b>2017 Actual</b>	<b>2018 Adopted Budget</b>	<b>Estimated 2018</b>	<b>2019 Proposed Budget</b>
75-4800-1110	RECREATION FULL TIME WAGES	48,938	46,987	47,300	48,719
75-4800-1200	COLA/MERIT	-	1,410	-	2,436
75-4800-1430	OTHER EXPENSE (INSURANCE)	24,276	27,553	13,229	13,229
75-4800-1440	FICA	3,360	3,702	3,618	3,913
75-4800-1460	RETIREMENT	2,778	2,420	2,365	2,558
	<b>TOTAL PERSONNEL SERVICES</b>	<b>79,351</b>	<b>82,072</b>	<b>66,512</b>	<b>70,855</b>
75-4800-2500	TRANSFER OUT	217,600	217,600	175,000	205,000
75-4800-3310	ADVERTISING	-	-	-	500
75-4800-3410	UTILITIES	195	200	200	200
75-4800-3450	TELEPHONE COSTS	-	-	-	500
75-4800-3530	EQUIPMENT MAINTENANCE	2,385	-	2,500	2,500
75-4800-3660	FACILITIES MAINTENANCE	4,800	3,000	3,000	5,000
75-4800-3980	CONTRACT LABOR	-	-	-	1,000
75-4800-7500	ADMINISTRATION FEE	52,000	52,000	52,000	54,600
75-4800-8000	PROGRAMS	-	5,000	-	-
	<b>TOTAL O &amp; M</b>	<b>276,980</b>	<b>277,800</b>	<b>232,700</b>	<b>269,300</b>
75-4800-9360	PARK IMPROVEMENTS	2,165	25,000	26,000	60,000
75-4800-9361	PARK & REC FACILITIES/CENTER	9,378	60,000	2,000	-
75-4800-9362	TRAIL IMPROVEMENTS	9,087	50,000	-	10,000
75-4800-9365	PARK & REC FACILITIES	15,224	25,000	25,000	75,000
75-4800-9366	RIDING ARENA	21,833	-	-	2,000
75-4800-9368	GATEWAY PARK	-	-	-	2,000
75-4800-9410	EQUIPMENT	1,750	-	-	500
	<b>TOTAL CAPITAL OUTLAY</b>	<b>59,472</b>	<b>160,000</b>	<b>53,000</b>	<b>149,500</b>
	<b>TOTAL RECREATION FACILITIES</b>	<b>415,804</b>	<b>443,922</b>	<b>352,212</b>	<b>489,655</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>1,019,726</b>	<b>1,173,991</b>	<b>1,022,974</b>	<b>1,159,232</b>



## **COMMUNITY ENHANCEMENT FUND**

This fund accounts for funds received from Holy Cross Electric Association restricted for beautification projects, energy conservation, equipment and technology upgrades for schools, scholarship funds, acquisition of open space and/or park land and development, undergrounding of overhead electric and other utility lines, and sponsorship of special community events. Funds in this fund can be spent only with the express written consent of the Company.



**Town of Carbondale  
2019 Municipal Budget**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2017 Actual	2018 Adopted Budget	Estimated 2018	2019 Proposed Budget
	<b>COMMUNITY ENHANCEMENT FUND</b>				
	REVENUE				
76-36-50	COMMUNITY ENHANCEMENT	6,516	6,500	7,058	7,500
	TOTAL REVENUE/TRANSFERS	6,516	6,500	7,058	7,500
	PRIOR YEAR CARRY OVER	7,012	7,108	13,528	20,586
	TOTAL AVAILABLE REVENUE	13,528	13,608	20,586	28,086
	LESS EXPENDITURES/TRANSFERS	-	-	-	-
	BALANCE DECEMBER 31	13,528	13,608	20,586	28,086
76-4700-9000	COMMUNITY PROJECTS	-	-	-	-
	TOTAL CAPITAL OUTLAY	-	-	-	-
	TOTAL FUND EXPENDITURES	-	-	-	-

COPY

AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF CARBONDALE, COLORADO, GRANTING A **FRANCHISE TO HOLY CROSS ENERGY**, TO CONSTRUCT, MAINTAIN AND OPERATE AN ELECTRIC TRANSMISSION AND DISTRIBUTION SYSTEM, INCLUDING LINES, CONDUITS, TRANSFORMERS AND OTHER FACILITIES AND STRUCTURES, IN, UNDER, UPON, OVER, ACROSS AND ALONG THE STREETS, ALLEYS, BRIDGES, AND OTHER PUBLIC PLACES WITHIN THE PRESENT AND FUTURE MUNICIPAL BOUNDARIES OF THE TOWN OF CARBONDALE, COLORADO, FOR THE FURNISHING, TRANSMISSION, DISTRIBUTION AND SALE OF ELECTRICITY FOR LIGHTING, HEATING, DOMESTIC, COMMERCIAL, INDUSTRIAL AND OTHER USES IN SAID TOWN AND ELSEWHERE, LIMITING THE TERM OF SAID GRANT, PRESCRIBING THE TERMS AND CONDITIONS UNDER WHICH SAID COMPANY MAY OPERATE, AND REPEALING ORDINANCE NO. 7, SERIES OF 1980.

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF CARBONDALE, COLORADO, as follows:

Section 1. Short Title. This ordinance shall be known and may be cited as the "Holy Cross Energy Franchise Ordinance," hereinafter referred to as "ordinance" or "franchise."

Section 2. Definitions. For the purpose of this Ordinance, the following terms shall have the meaning given herein:

"Town" is the Town of Carbondale, Garfield County, Colorado, the municipal corporation as is now constituted or as the same may be enlarged from time to time through annexation, and is the grantor of rights under this franchise.

"Company" or "Grantee" is Holy Cross Energy, a corporation authorized to do business in the State of Colorado, its successors and assigns, and is the grantee of rights under this franchise.

"PUC" is the Public Utilities Commission of the State of Colorado.

"Board" is the Board of Trustees of the Town of Carbondale, Colorado.

"Facilities" means all physical components of the Company which are reasonably necessary to provide electricity into, within, and through the Town for distribution and sale, and include, but are not limited to, plants, works, systems, substructures, transmission and distribution structures, pipelines, street lighting fixtures, equipment,

pipes, mains, conduits, cabinets, transformers, underground lines, compressors, meters, wires, cables, poles, and guys.

"Public Easements" refer to and are public and dedicated easements created and available for use by public utilities for their facilities.

"Residents" means all persons, businesses, industries, governmental agencies, and any other entity whatsoever, presently located or to be hereinafter located, in whole or in part, within the municipal boundaries of the Town.

"Revenues" means those amounts of money which the Company receives from domestic, commercial and industrial customers, located within the Town, for the sale and transportation of electricity from its facilities.

"Service Area" refers to all land inside the municipal boundaries of the Town, as of the enactment of this Ordinance, and all land annexed within such boundaries hereafter, within the area certified to the Company by the Public Utilities Commission of the State of Colorado.

"Streets and public ways" means streets, alleys, viaducts, bridges, highways, avenues, boulevards, roads, lanes, and public rights-of-way that are located in the Town.

### Section 3. Grant of Authority.

A. Subject to the terms hereof, there is hereby granted to the Company the right, privilege and authority to locate, build, install, enlarge, construct, acquire, purchase, extend, maintain, repair and operate an electric transmission and distribution system within the limits of said Town, as the same now exists or may hereafter be extended, and for said purpose there is hereby further granted to the Company the right, permission and authority during the term hereof to lay, locate, build, install, enlarge, construct, acquire, purchase, extend, maintain, repair and operate in, under, upon, over, across and along all of the streets, alleys, bridges and public ways within the present and future municipal boundaries of said Town all lines, mains, pipes, services, conduits and structures necessary or convenient for the furnishing, transmission, distribution and sale of electricity for lighting, heating, domestic, commercial, industrial and other uses, and for transmitting such electricity into, through or beyond the municipal boundaries of said Town.

B. This franchise constitutes a valid and binding contract between the Company and the Town. In the event that the franchise fee specified herein is declared illegal, unconstitutional, or void for any reason by any court or other proper authority, the Company shall be contractually bound to pay monthly rental fees to the Town in an aggregate amount that would be, as nearly as practical, equivalent to the amount which would have been paid by the Company

as a franchise fee hereunder as consideration for use of the Town's streets, provided however, that such alternative fee arrangement is permissible under the laws of Colorado.

Section 4. Use of Public Ways. The Company is further granted the right, privilege and authority to excavate in, occupy and use any and all streets, alleys, viaducts, bridges, roads, lanes, parkways, and other public ways under the supervision of the properly constituted authority for the purpose of bringing electricity into, within and through the Town, and supplying electricity to said Town and the Residents within its Service Area, provided, however, that the Company shall locate its Facilities within said Town in a manner to meet with the approval of the Town and further in locating said Facilities shall do so in such manner as to cause minimum interference with the proper use of streets, alleys and other public ways and places and to cause minimum interference with the rights or reasonable convenience of property owners and Residents whose property adjoins any of the said streets, alleys, or other public ways.

Should it become necessary for the Company, in exercising its rights and performing its duties hereunder, to interfere with any sidewalk, graveled or paved street, road, alley, Town utility lines, or any other public or private improvement, the Company shall repair at its own expense in a workmanlike manner subject to approval by the Town, such sidewalk, graveled or paved street, road, alley, or other improvement after the installation of its Facilities. The Company shall use due care not to interfere with or damage any water mains, sewers, or other structures now in place or which may hereafter be placed in said streets, alleys, or other public ways, and said Company shall, at its own expense, repair in a workmanlike manner subject to the approval of the Town, any of such water mains, sewers, or other structures which are damaged through the action of the Company, provided, however, that if the Company fails to make such repairs within a reasonable time, the Town may make such repairs and charge the reasonable cost thereof to the Company. This grant of authority shall apply to all streets and alleys presently platted or otherwise of record, all utility easements presently owned by or dedicated to the Town or the public within the municipal boundaries of the Town, and to other property presently owned by the Town within such municipal boundaries, and to future streets, alleys, utility easements and other property later acquired by or dedicated to the Town and located within the municipal boundaries of the Town. For a period of two (2) years after completion, the Company shall remedy all defects in any installation or repair work done by the Company.

Section 5. Street Lighting Service. The rights granted in this franchise encompass the non-exclusive franchise to provide street lighting service to the Town and the provisions of this franchise apply with full and equal force to the street lighting service provided by the Company. Wherever reference is made to the sale of electricity or to the provision of electric service in this franchise, these references shall be deemed to include the provision of street lighting service. Wherever reference is made to Company Facilities, this reference shall be deemed to include Company-owned street lighting facilities, equipment, system and plant.

Section 6. Liability. The Company shall construct, maintain, and operate its Facilities so as to afford all reasonable protection against injury or damage to persons or property therefrom. The Company shall save, indemnify, and hold the Town harmless from any and all claims, lawsuits, liability or damage of any sort and all reasonable expenses necessarily accruing against the Town arising out of the exercise by the Company of the rights and privileges hereby granted and the Company's operations hereunder, including, by way of example and not by way of limitation, installation and operation of any Facilities. This indemnity includes reasonable attorney's fees and court costs incurred by the Town in defense of such claims. Without limiting the foregoing, the Company shall maintain public liability insurance in an amount of not less than One Million Dollars (\$1,000,000.00) per person and per occurrence with an umbrella of not less than Two Million Dollars (\$2,000,000.00) per person and per occurrence, and shall furnish a certificate to the Town evidencing such insurance. However, if the Colorado Governmental Immunity Act, or any similar law, establishes potential liability of the Town for the above described risks in an amount above the foregoing limits, the Company shall maintain insurance at those limits established by Colorado law. However, the Company shall be entitled to notice of the pendency of any action against the Town arising out of the exercise by the Company of the rights and privileges under this Ordinance, and shall be permitted at its own expense to appear and defend or assist in the defense of any such action. Notwithstanding any provision hereof to the contrary, the Company shall not be obligated to indemnify, defend or hold the Town harmless to the extent of any claim, demand, or lien arising out of, or in connection with, any negligent act or failure to act by the Town or any of its officers, employees, or agents.

Section 7. Alterations.

A. If, at any time, it shall be necessary to change the position of any overhead electrical Facilities of the Company to permit the Town to lay, make or change street grades, pavements, sewer mains, water mains, storm drains, or other Town works, such changes shall be made by the Company at its own expense, after reasonable notice from the Town.

B. If, at any time, it shall be necessary to change the position of any underground electrical Facilities of the Company to permit the Town to lay, make or change street grades, pavements, sewer mains, water mains, storm drains, or other Town works, such changes shall be made by the Company at the Town's expense, after reasonable notice from the Town, provided however, if it is determined that either the depth, location, or manner of installation of the Company's Facilities is not in compliance with the requirements of the National Electric Safety Code or normal construction standards or if the Company's Facilities are located within existing Colorado Highway 133 Right-of-Way, those applicable portions of said changes shall be made by the Company at its own expense.

C. The provisions of Section 7 (A) and (B), above, shall not apply to any relocation of Facilities that result from new development in the Town where the relocation is caused by the new development and thereby results in a development cost, provided however, the provisions of this Subsection (C) shall not apply to relocation of Facilities in the Colorado State Highway 133 right-of-way. Except as provided herein, the costs associated with changing overhead or underground electrical Facilities to accommodate such new development shall be borne by the developer and not by the Company.

Section 8. Exclusions. The following are exclusions from the rights granted to the Company by this Ordinance:

A. The right to use and/or occupy said public streets, alleys, viaducts, bridges, roads, and public ways for the purposes set forth herein is not, and shall not be deemed to be, an exclusive franchise, and the Town reserves the right to itself to make or grant a similar use of public streets and other public places to any other person, firm, or corporation.

B. This Ordinance does not grant the Company the right, privilege or authority to use or occupy any parks, parkland, or open space of the Town currently designated or as in the future may be so designated except to the extent that the Company is currently using or occupying said parks, parkland, or open space and as otherwise authorized in writing by the Town. The Company shall not expand its use or occupancy of said parks or parkland except by specific written authorization of the Town; provided, however, that nothing herein contained shall limit or restrict the Company's right to maintain, enlarge, renovate, repair, or replace any such facilities currently occupying said parks or parkland provided, however, that the existing transmission line shall not be enlarged beyond 69 kV service unless such enlargement is in compliance with all applicable provisions of the Carbondale Municipal Code. It is the intent of the parties that this provision shall neither acknowledge or limit the legal remedies or eminent domain powers of either party as may be provided by law. The parties agree that the existing transmission line may be operated at any voltage up to 69 kV without further review by the Town.

C. To the extent the franchise rights granted to the Company herein are not adversely affected, the Town retains the following rights:

(1) Except as otherwise specifically provided for herein, to use, control, and regulate, through the exercise of its police power, the use of Town streets, public easements, and other public places and the space above and beneath them.

(2) To impose such other regulations as may be determined by the Town Board of Trustees to be necessary in the exercise of its police power to protect the health, safety, and welfare of the public.

Section 9. Service Standards. The Company shall maintain and operate its Facilities and render efficient service in accordance with its applicable tariffs, rules, regulations and orders and the terms and conditions of this Ordinance, including specifically, but without limitation, Company provisions governing the supply and sale of electricity, expense adjustments, extension policies, failure of supply, rates, rate practices, and curtailment policies. In the event that the Company fails to have control over or regulate said matters, the following service standards shall apply:

A. Service. The Company shall make adequate provision for providing electric service to customers.

B. Governmental Standards. The Company shall furnish electric power within the municipal boundaries of the Town or any addition thereto, to the Town and the Residents thereof, at the rates and under the terms and conditions set forth in the Rate Schedules, Standards for Service, Rules and Regulations, and Service Connection and Extension Policies, on file with the Company, filed with or fixed by any other competent authority having jurisdiction in the premises.

C. Rate Practices. With respect to providing electric service, the Company shall not, as to rates, charges, services, facilities, rules, regulations or in any other respect, make or grant any preference or advantage to any Residents, provided that nothing in this grant shall be taken to prohibit the establishment from time to time of a graduated scale of charges and classified rate schedules to which any customer coming within an established classification would be entitled.

D. Extensions. The Company may from time to time, during the term of this franchise, make such enlargements and extensions of its Facilities as the business of the Company and the growth of the Town justify, in accordance with its Standards for Service, Rules and Regulations, and Service Connection and Extension Policies for electric power service concurrently in effect and on file with the Company or other competent authority having jurisdiction of such matters subject only to regulations thereof as provided by law.

E. Rates. Rates charged by the Company for utility service hereunder shall be fair and reasonable as required by law, and designed to meet all necessary costs of service, including a fair rate of return on the net valuation of its properties devoted thereto, under efficient and economical management. The Company agrees that it shall be subject to all authority now or hereafter possessed by any regulatory body having jurisdiction to fix just, reasonable, and compensatory electric power rates.

F. Supply/Reliability.

1. The Company shall take all reasonable and necessary steps to provide an adequate supply, transmission, and distribution of electricity to the Town and its Residents at the lowest reasonable cost consistent with long-term reliable supplies. In addition, the Company shall operate its Facilities, consistent with Industry standards, pursuant to a reasonable level of service quality and reliability in providing electricity to the Town and its Residents. The Company recognizes that maintaining service reliability is an obligation under this franchise agreement.

2. If the supply, transmission, or distribution of electricity to the Town or any Residents is interrupted, the Company shall promptly take all necessary and reasonable actions to restore such supply in the shortest practicable time. If the supply of electricity is to be interrupted due to a planned outage, except in cases of emergency outage repair, the Company shall, whenever possible, notify its affected Residents or the Town in advance.

3. In the event the Company's electric system, or any part thereof, is partially or wholly destroyed or incapacitated, the Company shall use due diligence to restore its system to satisfactory service within the shortest practicable time.

Section 10. Installation and Maintenance of Facilities. The Company shall maintain its electric power distribution system and Facilities in good condition and repair at all times.

A. All work by the Company shall be done:

1. In a high-quality manner;
2. In a timely and expeditious manner;
3. In a manner which minimizes inconvenience to the public and individuals;
4. In accordance with all applicable laws, ordinances, and regulations.

B. Company facilities shall not interfere with water facilities, sanitary or storm sewer facilities, communications facilities, natural gas facilities, or other uses of the streets. Company facilities shall be installed and maintained so as to minimize interference with other property, trees, and other improvements and natural features, unless such interference is permissible by



the terms and provisions of a specific easement, or implied by the grant of the easement. The Town shall cooperate with the Company during its planning and subdivision processes to minimize interference with the Company's public easements.

C. The Company shall promptly repair all damage caused by company activities or facilities. If such damage poses a threat to the health, safety, or welfare of the public or individuals, the Town may cause repairs to be made, and the Company shall promptly reimburse the Town for the cost of such repairs.

D. All work is subject to inspection by the Town and a determination by the Town that said work has been performed in accordance with all applicable laws, ordinances and regulations of the Town. The Company shall promptly perform reasonable remedial action required by the Town pursuant to any such inspection. It shall be a condition of the Town's approval that, for any facility installed, renovated, or replaced after the effective date of this franchise, the Company shall provide the Town with as-built drawings.

E. The installation, renovation, and replacement of any Facilities in the streets by or on behalf of the Company shall be subject to inspection and approval by the Town as to location. Such inspection and approval may include, but not be limited to, the following matters: location of facilities in streets; cutting and trimming of trees and shrubs; disturbance of pavements, sidewalks, and surfaces of streets. All Company Facilities shall be installed in public or private easements so as to cause the least amount of interference.

F. The Company and all of its contractors shall comply with all applicable Town laws, ordinances and regulations. The Company shall require its contractors working in the streets to hold the necessary licenses and permits required by the Town and other entities having jurisdiction.

#### Section 11. Company Rules and Regulations.

A. The Company shall comply with all County, State or Federal laws, and rules and regulations related to the subject matter hereof. The Company also agrees to abide by all applicable provisions of the Carbondale Municipal Code, ordinances and resolutions of the Town, unless and except to the extent that this Franchise Ordinance shall relieve the Company of the obligation to comply with the terms and conditions of such other Municipal Code provisions, ordinances, resolutions or any other provisions hereof.

B. The Company, from time to time, may promulgate such rules, regulations, terms and conditions governing the conduct of its business, including the utilization of electric power and payment therefor, and the interference with, or alteration of any of the Company's property upon the premises of its customers, as shall be necessary to insure a continuous and

uninterrupted service to each and all of its customers and the proper measurement thereof and payment therefor. Any such rules, regulations, terms and conditions must not be inconsistent with this Franchise Ordinance, but no ordinance of the Town may regulate the Company's rates or charges for the furnishing of electrical energy, or shall lessen the safety of providing such energy to its customers, nor shall any such ordinance alter the manner in which service is extended to such customers.

#### Section 12. Maps, Records, and Reports.

A. The Company shall submit reasonable and necessary maps, records, and reports containing, or based upon, information readily obtainable from the Company's books and records as the Town may request with respect to the operations of the Company under this Franchise.

B. The Company shall submit copies of its Standards for Service, Service Connection and Extension Policies, Rules and Regulations, and maps of its Facilities within the Town boundaries to the Town Clerk. All changes in such maps, Standards for Service, Rules and Regulations, and policies, shall be submitted to the Town as the same may from time to time occur.

Section 13. Franchise Fee. As a further consideration for this franchise and accepted by the Town in lieu of all occupation and license taxes and all other special taxes, assessments or excises upon the lines, mains, meters, transformers, or other property of the Company, or other levies that might be imposed, either as an occupation tax, license tax, permit fee, charge, or for the inspection of pipes, mains, meters, or other property of the Company, or otherwise, the Company shall pay to the Town a sum equal to three percent (3%) of its annual gross Revenues derived from the sale of electric power within the Service Area, and excluding the amount received from the Town itself for electric service furnished it. Payment of the franchise fee shall be made by the Company to the Town on or before thirty (30) days after the end of each quarter of each calendar year for the preceding three (3) month period, but shall be adjusted for the portions of the calendar quarters at the beginning and at the end of this franchise. All payments shall be made to the Town Clerk. For the purpose of ascertaining or auditing the correct amount to be paid under the provisions of this Section, the Company shall file with the Town Clerk, or such other official as shall be designated by the Town from time to time, a statement, in such reasonable form as the Town may require, showing the total gross receipts received by the Company from the sale of electricity to Residents within the Service Area for the preceding three (3) month period. The Town Clerk or any official appointed by the Board shall have access to the books of said Company for the purpose of auditing and confirming the gross Revenues received from operations within said Service Area. It is understood that payment of such franchise charge does not excuse the Company from payment of either sales and use taxes, or property taxes, as such taxes are levied from time to time, or from obtaining excavation permits, at no charge to the Company, if required by Town regulations.

#### Section 14. Change of Franchise Fee.

A. The Company shall report to the Town, within thirty (30) days of the effective date of any fee provisions of any franchise, or of any change of franchise, between the Company and any other municipality receiving electric power service from the Company in Colorado that may be greater than the franchise fee contained in this franchise. If the Town decides that the higher franchise fee should be changed or incorporated into this franchise, it shall then provide for such change prospectively by ordinance; provided, however, that any changed franchise fee shall not be higher than the highest franchise fee paid by the Company to any municipality within the State of Colorado.

B. The Town expressly reserves the right to notify the Company of its desire to revise the franchise fee to a different percentage of revenue prior to October 1 of any year during the term of this franchise, which revised franchise fee shall become effective on the next succeeding January 1, following notification. Provided, however, that the maximum amount of the franchise fee shall be five percent (5%) of the Revenues collected within the Service Area. Notification to the consumer shall be given by the Town no less than thirty (30) days prior to January 1, the effective date of the scheduled increase. All expenses associated with notification shall be paid entirely by the Town.

Section 15. Changing Conditions and Amendments. Many aspects of the electric utility business are currently the subject of discussion, legislation, examination, and inquiry by different segments of the industry and regulatory authorities and these activities may result in fundamental changes in the way the Company conducts its business. In recognition of the present state of uncertainty of these matters, the Company and the Town agree, on request of the other during the term of the franchise, to meet and discuss in good faith whether it would be appropriate, in view of developments of the kind referred to above, to amend this franchise, or enter into separate mutually satisfactory arrangements to accommodate such developments and preserve the benefit of this franchise to each of the respective parties. The Board of Trustees, in order to effect such amendments, shall have the authority to enter into amendments of this franchise with the Company by ordinance.

Section 16. Designated Town Representative. The Town Manager, or official Town representative designated by the Town Manager or the Board of Trustees, is hereby designated the official of the Town having full power and authority to take appropriate action for and on behalf of the Town and its Residents to enforce the provisions of this franchise and to investigate any alleged violations or failures of the Company to comply with the provisions hereof or to adequately and fully discharge its responsibilities and obligations hereunder. The failure or omission of said Town representative to so act shall not constitute any waiver or estoppel nor limit an independent action by any other Town officials.

Section 17. Town Review of Construction Design. Except in emergency circumstances, unless otherwise requested, prior to the construction by the Company of any significant electric power facility or of a building or similar structure within the Town, the Company shall furnish to the Town a description of the type and proposed location thereof. In addition, upon request, the Company shall assess and report on the impact of its proposed construction on the Town environment. Such plans and reports should be reviewed by the Town to ensure, among other things, that all applicable laws, including building, fire and zoning codes and air and water pollution regulations, are complied with; that aesthetic and good planning principles have been given due consideration; and that adverse impacts on the environment have been minimized in compliance with applicable law. The Company shall comply with all regulatory requirements of the Town's municipal code, including, but not limited to, land use, planning, zoning, and development.

Section 18. Town Not Required to Advance Funds. Upon receipt of the Town's authorization for billing and construction, the Company shall extend its facilities to provide electric service to the Town for municipal uses within the municipal boundaries of the Town or for any major municipal facility outside said municipal boundaries, and within the Company certificated service area, without requiring the Town to advance funds prior to construction.

Section 19. Technological Improvements.

A. The Company shall, when reasonable and practical as determined by the Company, introduce electrical energy technological advances in its equipment and service within the Town when such advances are technically and economically feasible and are safe and beneficial to the Town and its Residents. Upon request by the Town, the Company shall review and promptly report advances which have occurred in the industry that have been incorporated into the Company's operations in the Town in the previous year or will be so incorporated in the six (6) months following the Town's request.

B. If the Company chooses, or is required by law, to transport electricity supplied by other entities over the Company's facilities to Residents, such transportation shall not be prohibited under this franchise. Except as may be protected by the Company's non-disclosure policy, the Company shall, upon request, provide the Town with a list of all Residents for which the Company is providing such transport services within the Town, the names and addresses of each such Resident to whom electricity is transported, and the amount of electricity transported by the Company for each such Resident. Nothing in this franchise shall preclude the Town from collecting from such Residents all applicable taxes and fees required by the Town's laws, ordinances, and regulations.

Section 20. Effective Date/Duration. This Ordinance shall be in full force and effect from and after its passage and publication as by law required, if it has been

accepted in writing by the Company, within thirty (30) days after final passage. The terms, conditions and covenants hereof shall remain in full force and effect for a period of ten (10) years from and after the effective date following final passage.

Section 21. Removal. Upon the expiration of this Franchise, if thereafter the Company Facilities shall not be used for electric, telephone, or cable TV purposes for a period of twelve (12) successive months, the Town shall have the option of having the Company remove such Facilities or claim such Facilities as its own. If the Town should require the Company to remove its Facilities such removal shall only apply to those Facilities that are above ground and have a visual impact on the surrounding area. If the Town elects to have the Company remove the Facilities, it shall give written notice to the Company within thirty (30) days after expiration of the twelve (12) month period above described directing it to remove such Facilities, and the Company shall remove the same no later than ninety (90) days after the date of such notice, unless the Company and the Town agree to a longer period within which removal shall occur. Any Facilities, either underground or overhead, remaining after the twelve (12) month, thirty (30) day, and ninety (90) day periods above described, that have not been expressly claimed by the Town or removed by the Company, shall be deemed to have been abandoned. Any cost incurred by the Town in removing abandoned Facilities, and any liability associated with Facilities abandoned by the Company shall be the liability of the Company. For any Facilities claimed by the Town, any liability associated with such Facilities shall become the liability of the Town.

Section 22. Assignment. The Company shall not assign this franchise, or the rights granted hereunder, excepting only corporate reorganizations including merger, acquisitions, and sale of substantially all assets of the Company, without first obtaining approval of the Board of Trustees of the Town. Any such assignment shall be made in writing in a form acceptable to the Town whereby the assignee assumes the obligations of the Company as set forth herein.

Section 23. Use of Facilities.

A. The Town shall have the right to use, for the purpose of stringing wires, all poles and suitable overhead structures constructed by the Company within the Town, which use shall not include the distribution or transmission of electricity. Such use by the Town shall be without cost. The Company shall allow others holding a franchise, except for electric service, from the Town to so utilize such poles and suitable overhead structures upon reasonable terms and conditions to be agreed upon by the Company and such holder of a franchise from the Town; provided, however, that the Company shall assume no liability nor shall it be put to any additional expense in connection therewith and the use of said poles and structures by the Town or others holding a franchise from the Town shall be in such a manner as not to constitute a safety hazard or to interfere unnecessarily with the Company's use of same.

B. If the Company installs new electric underground conduit or opens a trench or replaces such conduit, the Company shall provide adequate advance notice to permit additional installation of similar facilities in the same trench by the Town, or installation of other types of municipal facilities, subject to applicable rules and regulations. If the Town elects to use the trench, it will so notify the Company. The Town shall provide the materials at no expense to the Company. The Town shall reimburse to the Company only those monies paid by the Company to an independent contractor for labor costs to install Town furnished materials by such independent contractor. The Company shall include copies of invoices from the independent contractor to substantiate the Company's request for reimbursement. If the installation of Town furnished materials is performed solely by the Company's employees, there will be no labor charge to the Town. Such action by the Town shall not unnecessarily interfere with the Company's Facilities or delay the accomplishment of the project. The Town shall be responsible for ensuring that required vertical and horizontal separations between its facilities and that of the Company's is strictly maintained. The Town and Company shall jointly hold each other harmless from any liability or damage resulting from their respective facilities being installed in a joint trench.

Section 24. Payment of Expenses Incurred by Town in Relation to Ordinance At the Town's option, the Company shall pay in advance or reimburse the Town for expenses incurred in publication of notices and ordinances, and for photocopying of documents, arising out of the negotiations, process, and preparation of documents relating to this franchise.

Section 25. Underground.

A. If a customer, not including the Town, within the Town should request that new facilities be installed underground, or for the conversion of existing overhead facilities to underground facilities, or if Town ordinances or resolutions require a customer or customers to install facilities underground, the Company shall proceed in accordance with its Line Extension Policy, Advice Letter Number 8, dated April 30, 1976 (herein "Line Extension Policy") and in accordance with its Policy Statement, Conversion From Overhead to Underground Facilities, June 15, 1988 (herein "Underground Conversion Policy"), as each may from time to time be amended.

B. Except for the Company's contributions to the Community Enhancement Fund, which may be used by the Town to pay for the undergrounding of the Company's Facilities, any request, requirement imposed by resolution or ordinance, Carbondale Municipal Code provision, or other communication from the Town to the Company, asking, or requiring the Company to underground new facilities or existing overhead facilities, or move, remove, or replace existing underground facilities, shall be responded to in accordance with the provisions of this Ordinance and the Company's Line

Extension Policy, Underground Conversion Policy, or other customary practice in use by the Company to the extent said policies are not inconsistent with Section 7 of this Ordinance. The Town acknowledges receipt of a copy of both policies.

C. This Franchise or the Carbondale Municipal Code, as either may be amended from time to time, shall not prohibit or limit the Company's right to enforce its collection of the increased costs of new underground construction, or conversion, in accordance with the provisions of the Company's Line Extension Policy, Underground Conversion Policy, customary practices of the Company, or state law.

D. Notwithstanding anything hereinabove to the contrary, the parties agree that the cost of undergrounding shall be assessed in accordance with the Company's policies, unless any provision of said policies is in conflict or is inconsistent with State law, in which case, State law shall control.

#### Section 26. Community Enhancement Fund.

A. The Company is committed to programs designed to make a difference in people's lives and the communities in which they reside. The Company will voluntarily make monetary resources available to the Town for such programs and/or activities. Programs for which such funds shall be spent shall be limited to: (1) Beautification projects; (2) Energy conservation projects; (3) Equipment and technology upgrades for schools; (4) Scholarship funds; (5) Acquisition of open space and/or park land and development thereof; (6) Sponsorship of special community events; (7) Undergrounding of overhead electric and other utility lines. Funds made available under this Section may be spent for other purposes only with the express written consent of the Company. This program has been initiated solely by the Company; the Town has not made the program a requirement for this Franchise. Funding for this program is not a cost of doing business but is a voluntary contribution by the Company.

B. After enactment of this Ordinance, the Company will establish an initial fund amount of \$2,000.00. The Company shall then make annual payments to the fund equal to one percent (1%) of its prior year's gross Revenues or \$2,000.00, whichever amount is greater, prorated for the portions of the months at the beginning and end of the term of this Franchise, collected from the sale of electricity within the boundaries of the Town. Said payments shall be made into the fund no later than February 15th of the year subsequent to the year in which the gross Revenues are received by the Company.

C. The Fund established by the Company shall be maintained in a bank account in the name of the Town, but shall be maintained separately from all other funds and accounts held by the Town.

D. All payments from the fund shall be for projects described in Paragraph A hereof. Prior to any such expenditure, authorization to withdraw from the fund shall be given by resolution or ordinance duly enacted by the Board, and such resolution or ordinance shall clearly describe the nature and purpose of the project for which the expenditure is made. Prior to any expenditure, the Town shall notify the Company of its intended use of the funds. Unless the Company objects, in writing, prior to such expenditure, the Company shall have waived its right to object in the future if the funds are expended for the use identified in the notice.

E. The Town may audit the Company's books related to gross Revenues collected within the Town at any reasonable time and with reasonable prior notice. The Company may audit the fund account, expenditures from the fund, and resolutions and ordinances authorizing such expenditures at any reasonable time and with reasonable prior notice.

F. This Paragraph F shall apply only to funds identified for undergrounding of overhead electric lines discussed in Paragraph A above. The Town shall make all reasonable attempts to plan and budget use of the Fund without advancement of future funds. However, if the Town requests and the Company and the Town agree that it is in the mutual interest of both, the Company shall anticipate Fund amounts to be available for up to three (3) years in advance. Both parties shall enter into a special agreement concerning the advanced funds. Any amounts advanced shall be credited against amounts to be expended in succeeding years until such advances are eliminated.

Section 27. Cooperation with Other Utilities. When undertaking a project of undergrounding, the Town and the Company shall work with other utilities or companies which have their lines overhead to attempt to have all lines undergrounded as part of the same project. When other utilities or companies are placing their lines underground, the Company shall cooperate with these utilities and companies and undertake to underground Company Facilities as part of the same project where feasible. The Company shall not be required to pay the costs of any other utility in connection with work under this section.

Section 28. Town's Right to Purchase or Condemn. The right of the Town to construct, purchase or condemn, and the rights of the Company, as provided by law, are hereby expressly reserved.

Section 29. Continued Cooperation by Company. If this franchise is not renewed, or if it is declared null and void, or the Company terminates any service provided for herein for any reason, and the Town has not provided for alternative electric service to the Residents of the Town, the Company shall not remove its facilities and shall be obligated to continue electric service to the Residents until



alternative electric service is provided. The Company will not withhold any temporary services necessary to protect the public.

Section 30. Company to Purchase. The Town expressly reserves the right to engage in the production of electricity. The Company may elect to negotiate for the purchase of Town-generated power in accordance with its tariffs and applicable Public Utilities Commission Rules and Regulations.

Section 31. Forfeiture. The Town reserves the right to declare a forfeiture of this franchise for the breach of a substantial and material provision thereof. No forfeiture shall be declared until the Company shall have had an opportunity to be heard and to promptly correct the alleged breach. Upon failure of the Company to exercise reasonable diligence to correct such condition, the Town may declare this franchise forfeited. In the event that this franchise is forfeited, then the Company agrees to continue to render service subject to, and in conformance with, applicable law and the rules and regulations of the Company.

Section 32. Severability/Waiver. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portion thereof. Failure of either party to enforce any provisions of this Ordinance shall not constitute a waiver of any rights or remedies of such party. The parties shall enter into good faith negotiations to draft provisions that will achieve the original intent of stricken provisions.

Section 33. Reserved Rights. The right is hereby reserved by the Town to adopt, from time to time, in addition to the provisions herein contained, such ordinances as may be deemed necessary in the exercise of its police power, provided that such regulations shall be reasonable and not destructive of the right herein granted, and not in conflict with the laws of the State of Colorado, or with orders of other authorities having jurisdiction in the premises, except as permitted in the exercise of the Town's "home rule" powers granted by Article XX of the Colorado Constitution or state statute.

Section 34. Miscellaneous.

A. At any time during the term of this Franchise, the Town through its Board, or the Company, may propose amendments to this Franchise by giving thirty (30) days written notice to the other party of the proposed amendment(s) desired, and both parties thereafter, through their designated representatives, shall within a reasonable time, negotiate in good faith in an effort to agree upon a mutually satisfactory amendment(s). No amendment(s) to this Franchise shall be effective until mutually agreed upon in writing by the Town and the Company and until all public notice requirements pursuant to Colorado statutes, and ordinance requirements of the Town, have been met. This section shall not

apply to franchise fee changes under Section 13.

B. This Franchise constitutes the entire agreement of the parties. There have been no representations made other than those contained in this Franchise.

C. The rights, privileges, franchises and obligations granted and contained in this Ordinance shall inure to the benefit of and be binding upon the Company, its permitted successors and assigns.

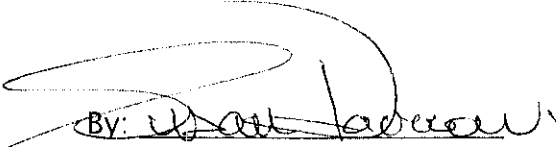
D. All <sup>F</sup>facilities used or places by the Company, either within <sup>or</sup> outside the municipal boundaries of the Town shall be and remain the property of the Company, subject to Section 21 hereof.

Section 35. Repeal of Ordinance No. 7, Series of 1980. Upon this Ordinance becoming effective Ordinance No. 7 Series of 1980, is hereby repealed and of no further force and effect.

This ordinance is needed for the immediate preservation of public health, safety, and welfare, and shall become effective upon passage.

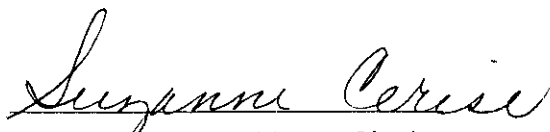
INTRODUCED READ, AND PASSED on first reading on Dec 11, 2001, and on second reading Jan 8, 2002.

THE TOWN OF CARBONDALE

By: 

Susan Darrow  
Mayor Pro-Tem

Attest:

  
Suzanne Cerise, Town Clerk

Accepted this 16<sup>th</sup> day of January, 2002.

HOLY CROSS ENERGY

BY: Richard D Brinkley

Name: Richard D. Brinkley

Title: General Manager -  
Regulated Services

Attest:

S. Dawn Jones  
Secretary

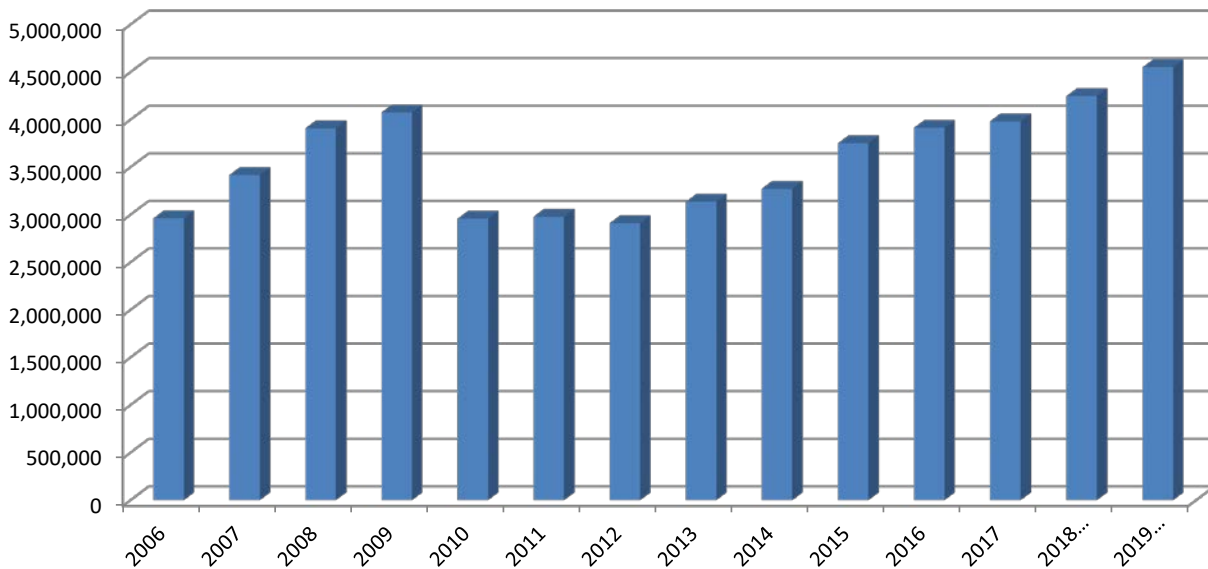


## **SALES & USE TAX FUND**

This fund accounts for 3% sales and use tax. Revenues are derived from specific retail sales, use taxes on motor vehicle sales and construction materials and Garfield County Use Tax revenues. The revenue in this fund is transferred monthly to the general fund.

TOWN OF CARBONDALE  
2019 MUNICIPAL BUDGET

In 2007, Sales & Use Tax revenue increased more than 14% over 2006. 2008 reflected the beginning of the economic downturn, with year-end revenue at 4.2% over 2007. Declining retail sales along with reductions in construction resulted in a -27% revenue stream in 2009 compared to 2008. 2010 saw a slight increase due to outstanding use tax on construction that was collected. Retail sales tax in 2011 was down 2.3% over 2010. 2012 reflects a 7.7% increase in retail sales, construction activity and new car sales. 2013 continued the increase in taxes. 2014 had a 14.6% increase. This was the largest increase since 2007. 2015 had a 4.32% increase and 2016 was a flat increase of 1.79%. The 2017 collections were at a 6.6% increase for all Sales and Use taxes. Estimated taxes are 7.1% for 2018 and 2019 proposed budget will have an increase of 3% for sales tax.



**Town of Carbondale  
2019 Municipal Budget**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2017 Actual	2018 Adopted Budget	Estimated 2018	2019 Proposed Budget
	<b>SALES &amp; USE TAX FUND</b>				
	REVENUE				
77-31-30	SALES TAX REVENUE	3,632,569	3,598,244	3,932,185	4,050,154
77-31-31	USE TAX - BUILDING PERMITS	152,463	120,000	235,000	150,000
77-31-32	GARCO VEHICLE USE TAX REVENUE	452,006	400,000	375,000	412,000
77-36-91	SALES TAX PENALTIES	8,075	5,000	6,000	5,000
77-36-92	INTEREST ON DELINQUENT TAX	1,768	1,500	1,500	1,500
	TOTAL REVENUE/TRANSFERS	4,246,882	4,124,744	4,549,685	4,618,654
	PRIOR YEAR CARRY OVER	418,665	418,665	443,264	443,264
	TOTAL AVAILABLE REVENUE	4,665,547	4,543,409	4,992,949	5,061,918
	LESS EXPENDITURES/TRANSFERS	4,222,282	4,124,744	4,549,685	4,618,654
	BALANCE DECEMBER 31	443,264	418,665	443,264	443,264
	EXPENDITURES				
77-4500-5320	MISCELLANEOUS EXPENSE	8,782	8,500	8,500	8,750
77-4700-2501	TRANSFER TO GENERAL FUND	4,213,500	4,116,244	4,541,185	4,609,904
	TOTAL TRANSFERS	4,222,282	4,124,744	4,549,685	4,618,654
	TOTAL FUND EXPENDITURES	4,222,282	4,124,744	4,549,685	4,618,654



## **BOND FUND**

This fund accounts for resources which are legally restricted for payment of the loan to ANB for the purchase of the 2004 and 2006 Recreation Bonds. The loan will be paid off 12.01.2024.

**Town of Carbondale  
2019 Municipal Budget**

ACCOUNT NO.	ACCOUNT DESCRIPTION	2017 Actual	2018 Adopted Budget	Estimated 2018	2019 Proposed Budget
	<b>BOND &amp; INTEREST FUND</b>				
	REVENUE				
78-36-20	TRANSFER IN	217,600	217,600	175,000	205,000
78-39-34	BOND PROCEEDS	-	-	1,286,700	-
	TOTAL REVENUE/TRANSFERS	217,600	217,600	1,461,700	205,000
	PRIOR YEAR CARRY OVER	34,207	33,807	38,514	10,274
	TOTAL AVAILABLE REVENUE	251,807	251,407	1,500,214	215,274
	LESS EXPENDITURES/TRANSFERS	213,293	212,160	1,489,940	206,282
	BALANCE DECEMBER 31	38,514	39,247	10,274	8,993
78-4700-6103	2004 BOND INTEREST	168,905	-	24,250	-
78-4700-6104	2006 BOND INTEREST	44,088	-	6,331	-
78-4700-6202	2004 BOND PRINCIPAL	-	211,160	1,254,174	-
	2018 Loan Interest	-	-	12,384	30,982
	2018 Loan Principal	-	-	160,100	175,300
78-4700-6300	BOND ISSUANCE COSTS	-	-	32,526	-
78-4700-6400	AGENTS FEE	300	1,000	175	-
	TOTAL DEBT SERVICE	213,293	212,160	1,489,940	206,282
	TOTAL FUND EXPENDITURES	213,293	212,160	1,489,940	206,282





## **BOND RESERVE FUND**

This fund accounted for resources which were legally restricted for the payment of the 2004 and 2006 Recreation Sales & Use Tax bonds. The Town financed a loan with ANB and the bonds were paid off in 2018. The money held in Reserve was transferred to the Recreation Sales & Use Tax Fund.

**Town of Carbondale  
2019 Municipal Budget**

<b>ACCOUNT DESCRIPTION</b>	<b>2017 Actual</b>	<b>2018 Adopted Budget</b>	<b>Estimated 2018</b>	<b>2019 Proposed Budget</b>
<b>BOND RESERVE FUND</b>				
TOTAL REVENUE/TRANSFERS	-	-	-	-
PRIOR YEAR CARRY OVER	173,618	173,618	-	-
TOTAL AVAILABLE REVENUE	173,618	173,618	-	-
LESS EXPENDITURES/TRANSFERS	-	-	-	-
BALANCE DECEMBER 31	173,618	173,618	-	-



## APPENDIX

**ORDINANCE NO. 18  
SERIES 2018**

**AN ORDINANCE APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND  
SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH  
BELOW, FOR THE TOWN OF CARBONDALE, COLORADO, FOR THE 2019 BUDGET YEAR**

**WHEREAS**, the Board of Trustees has adopted the annual budget in accordance with the Local Government Budget Law, on December 11, 2018;

**WHEREAS**, the Board of Trustees has made provision therein for surplus carryovers and revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and,

**WHEREAS**, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, so as not to impair the operations of the Town.

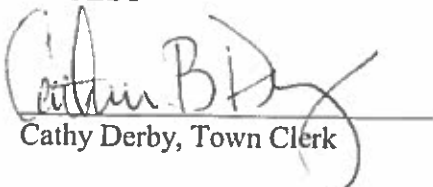
**NOW THEREFORE**, be it ordained by the Board of Trustees of the Town of Carbondale, Colorado, as follows:

Section 1: That the following sums are hereby appropriated from the revenue of each fund, to each fund, for the purposes stated:

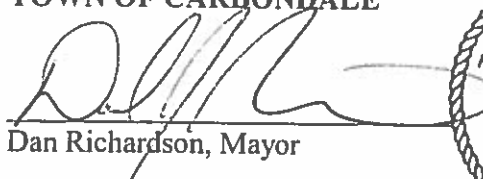
General Fund	\$ 7,537,090
Conservation Trust Fund	\$ 73,550
Victims Assistance Fund	\$ 15,000
Lodging Tax Fund	\$ 120,750
Waste Reduction Fund	\$ 20,500
1% For The Arts	\$ 7,000
Energy Efficient Building Code	\$ 3,000
Wastewater Fund	\$ 2,631,666
Water Fund	\$ 2,855,878
Carbondale Housing Fund	\$ 123,000
Development Dedication Fees Fund	\$ 0
Streetscape Fund	\$ 764,900
Capital Construction Fund	\$ 769,000
Recreation Sales & Use Tax Fund	\$ 1,159,232
Community Enhancement Fund	\$ 0
Sales & Use Tax Fund	\$ 4,618,654
Bond and Interest Fund	\$ 206,282

**INTRODUCED, READ AND PASSED** this 11th day of December, 2018.

**ATTEST**

  
Cathy Derby, Town Clerk

**TOWN OF CARBONDALE**

  
Dan Richardson, Mayor



**ORDINANCE NO. 19  
SERIES OF 2018**

**AN ORDINANCE APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY  
EXPENSES IN EXCESS OF AMOUNT BUDGETED FOR THE GENERAL FUND,  
LODGING TAX FUND, DISPOSABLE BAG FUND, CARBONDALE HOUSING FUND,  
DEVELOPMENT DEDICATION FEE FUND, CAPITAL CONSTRUCTION FUND,  
SALES AND USE TAX FUND AND BOND AND INTEREST FUND OF THE TOWN OF  
CARBONDALE, COLORADO**

**WHEREAS**, the Town of Carbondale has received surplus revenues not anticipated at the time of adoption of the 2018 Carbondale Budget, and it has been necessary to assume unforeseen expenditures, and

**WHEREAS**, such expenditures could not have been reasonably foreseen at the time of the adoption of the budget, and

**WHEREAS**, the funds to finance the unanticipated expenditures are available from surplus revenues and reserves.

**NOW, THEREFORE**, be it ordained by the Board of Trustees of the Town of Carbondale, Colorado:

**Section 1:** That the 2018 appropriation for the General Fund is hereby increased from \$6,975,966 to \$ 7,175,966

**Section 2:** That the sum of \$200,000 is hereby allocated from the General Fund surplus reserve revenue to defray operating expenditures of the increased appropriation.

**Section 3:** That the 2018 appropriation for the Lodging Tax Fund is hereby increased from \$100,000 to \$145,000.

**Section 4:** That the sum of \$45,000 is hereby allocated from the Lodging Tax Fund surplus revenue and reserves to defray operating expenditures of the increased appropriation.

**Section 5:** That the sum of \$20,000 is hereby allocated from the Disposable Bag Fee Fund surplus reserves to defray operating expenditures.

**Section 6:** That the sum of \$15,000 is hereby allocated from the Carbondale Housing Fund surplus reserves to defray operating expenditures..

**Section 7:** That the sum of \$500,000 is hereby allocated from the Capital Construction Fund surplus reserves to defray operating expenditures.

**Section 8:** That the 2018 appropriation for the Sales & Use Tax Fund is hereby increased from \$4,124,744 to \$4,624,744.

**Section 9:** That the sum of \$500,000 is hereby allocated from the Sales & Use Tax Fund surplus revenues to defray operating expenditures of the increased appropriation.

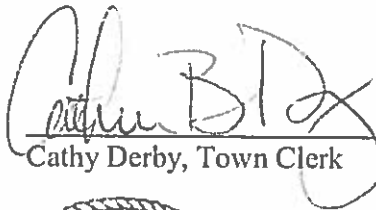
**Section 10:** That the 2018 appropriation for the Bond & Interest Fund is hereby increased from \$212,160 to \$1,500,000.

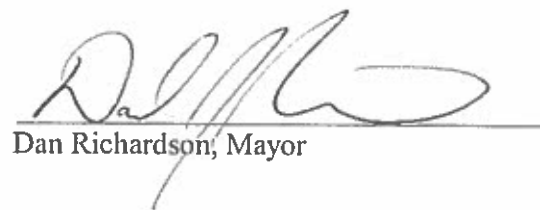
**Section 11:** That the sum of \$1,300,000 is hereby allocated from the Bond & Interest Fund surplus revenues to defray operating expenditures of the increased appropriation.

**INTRODUCED, READ AND PASSED THIS 11th day of December, 2018.**

**TOWN OF CARBONDALE**

**ATTEST:**

  
Cathy Derby, Town Clerk

  
Dan Richardson, Mayor



**RESOLUTION NO. 18  
SERIES OF 2018**

**A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR  
2018, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE TOWN  
OF CARBONDALE, COLORADO FOR THE 2019 BUDGET YEAR**

WHEREAS, the Board of Trustees of the Town of Carbondale, Colorado have reviewed the projected revenues for the 2019 budget year, and;

WHEREAS, the amount of property tax dollars necessary to meet the 2019 expenditures is \$291,735 and;


WHEREAS, the assessed valuation certified by the Garfield County Assessor is \$139,319,380 for the Town of Carbondale.

NOW, THEREFORE, be it resolved by the Board of Trustees of the Town of Carbondale, Colorado:

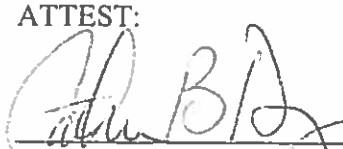
1. That for the purposes of meeting a portion of general operating expenses of the Town of Carbondale, Colorado during the 2018 budget year, there is hereby levied a tax of 2.094 mills upon each dollar of the total valuation for assessment of all taxable property within the Town for the year 2018.
2. That the Mayor of Carbondale is hereby authorized and directed to immediately certify to the County Commissioners of Garfield County, Colorado, the mill levy for the Town of Carbondale as herein above determined and set.

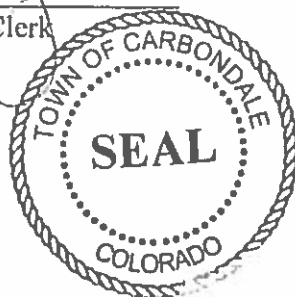
INTRODUCED, READ AND UNANIMOUSLY ADOPTED, this 11th day of December, 2018.

**TOWN OF CARBONDALE**

  
Dan Richardson, Mayor

ATTEST:

  
Cathy Derby, Town Clerk



**RESOLUTION NO. 17  
SERIES OF 2018**

**A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH  
FUND, AND ADOPTING A BUDGET FOR THE TOWN OF CARBONDALE,  
COLORADO FOR THE CALENDAR YEAR BEGINNING ON THE 1ST DAY OF  
JANUARY, 2019 AND ENDING ON THE LAST DAY OF DECEMBER, 2019**

**WHEREAS**, the Board of Trustees of the Town of Carbondale, Colorado, has appointed Jay Harrington, Town Manager, to prepare and submit a proposed budget to said governing body at the proper time, and,

**WHEREAS**, upon due and proper notice, published in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was commenced on December 11, 2018 and interested taxpayers were given the opportunity to file or register any objection to said proposed budget, and,

**WHEREAS**, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

**NOW, THEREFORE**, be it resolved by the Board of Trustees of the Town of Carbondale, Colorado:

Section 1: That estimated expenditures and transfers for each fund are as follows:

General Fund	\$7,537,090
Conservation Trust Fund	\$ 73,550
Victims Assistance Fund	\$ 15,000
Lodging Tax Fund	\$ 120,750
Waste Reduction Fund	\$ 20,500
1% for the Arts	\$ 7,000
Energy Efficient Building Code	\$ 3,000
Wastewater Fund	\$2,631,666
Water Fund	\$2,855,878
Carbondale Housing Assistance	\$ 123,000
Development Dedication Fees Fund	\$ 0
Streetscape Fund	\$ 764,900
Capital Construction Fund	\$ 769,000
Recreation Sales & Use Tax Fund	\$1,159,232
Community Enhancement Fund	\$ 0
Sales & Use Tax Fund	\$4,618,654
Bond and Interest Fund	\$ 206,282
Bond Reserve Fund	\$ 0



Section 2: That the estimated revenue and transfers for each fund are as follows:

General Fund	\$ 7,195,599
Prior Year Surplus	\$ 5,996,102
Total	\$13,191,701
Conservation Trust Fund	\$ 65,600
Prior Year Surplus	\$ 110,419
Total	\$ 176,019
Victims Assistance Fund	\$ 16,000
Prior Year Surplus	\$ (1,001)
Total	\$ 14,999
Lodging Tax Fund	\$ 120,750
Prior Year Surplus	\$ (4,881)
Total	\$ 115,869
Waste Reduction Fund	\$ 20,000
Prior Year Surplus	\$ 14,041
Total	\$ 34,041
1% for the Arts	\$ 2,000
Prior Year Surplus	\$ 19,371
Total	\$ 21,371
Energy Efficient Building Code	\$ -0-
Prior Year Surplus	\$ 8,268
Total	\$ 8,268
Wastewater Fund	\$ 1,729,500
Prior Year Surplus	\$ 5,054,853
Total	\$ 6,784,353
Water Fund	\$ 1,733,060
Prior Year Surplus	\$ 2,506,960
Total	\$ 4,240,020
Carbondale Housing Fund	\$ 102,400
Prior Year Surplus	\$ 373,621
Total	\$ 476,021
Development Dedication Fees Fund	\$ 25,100
Prior Year Surplus	\$ 352,553
Total	\$ 377,653
Streetscape Fund	\$ 219,130
Prior Year Surplus	\$ 719,017
Total	\$ 938,147

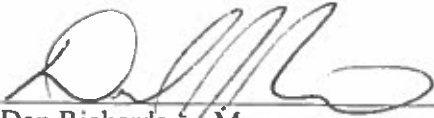
Capital Construction Fund	\$ 530,150
Prior Year Surplus	\$ 602,884
Total	\$1,133,034
Recreation Sales & Use Tax Fund	\$1,282,877
Prior Year Surplus	\$1,375,903
Total	\$2,658,780
Community Enhancement Fund	\$ 7,500
Prior Year Surplus	\$ 20,586
Total	\$ 28,086
Sales & Use Tax Fund	\$4,618,654
Prior Year Surplus	\$ 443,264
Total	\$5,061,918
Bond & Interest Fund	\$ 205,000
Prior Year Surplus	\$ 10,274
Total	\$ 215,274

Section 3: That the budget as submitted, amended and herein above summarized by fund, be, and the same hereby is approved and adopted as the budget of the Town of Carbondale, Colorado for the year stated above.

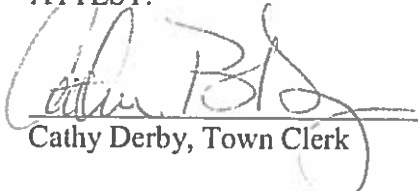
Section 4: That the ordinance appropriating moneys in the budget is hereby approved and adopted, shall be signed by the Mayor and Town Clerk, and made a part of the public records of the Town of Carbondale, Colorado.

**INTRODUCED, READ AND PASSED** this 11th day of December, 2018.

**TOWN OF CARBONDALE**

  
Dan Richardson, Mayor

ATTEST:

  
Cathy Derby, Town Clerk



# CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

TO: County Commissioners<sup>1</sup> of Garfield County, Colorado.

On behalf of the Town of Carbondale,

(taxing entity)<sup>A</sup>

the Board of Trustees

(governing body)<sup>B</sup>

of the Town of Carbondale

(local government)<sup>C</sup>

Hereby officially certifies the following mills  
to be levied against the taxing entity's GROSS \$ 139,319,380  
assessed valuation of: (GROSS<sup>D</sup> assessed valuation, Line 2 of the Certification of Valuation Form DLG 57<sup>E</sup>)

Note: If the assessor certified a NET assessed valuation  
(AV) different than the GROSS AV due to a Tax  
Increment Financing (TIF) Area<sup>F</sup> the tax levies must be  
calculated using the NET AV. The taxing entity's total  
property tax revenue will be derived from the mill levy  
multiplied against the NET assessed valuation of:

\$ 139,319,380

(NET<sup>G</sup> assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)

Submitted: 12/12/2018 for budget/fiscal year 2019  
(not later than Dec. 15) (mm/dd/yyyy) (yyyy)

PURPOSE (see end notes for definitions and examples)	LEVY <sup>2</sup>	REVENUE <sup>2</sup>
1. General Operating Expenses <sup>H</sup>	<u>2.094</u> mills	\$ <u>291,735</u>
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction <sup>I</sup>	< > mills	\$ < >
<b>SUBTOTAL FOR GENERAL OPERATING:</b>	<u>2.094</u> mills	\$ <u>291,735</u>
3. General Obligation Bonds and Interest <sup>J</sup>	_____ mills	\$ _____
4. Contractual Obligations <sup>K</sup>	_____ mills	\$ _____
5. Capital Expenditures <sup>L</sup>	_____ mills	\$ _____
6. Refunds/Abatements <sup>M</sup>	_____ mills	\$ _____
7. Other <sup>N</sup> (specify): <u>Voter approved Streetscape</u>	<u>1.500</u> mills	\$ <u>208,979</u>
<u>mill levy</u>	_____ mills	\$ _____
<b>TOTAL:</b> [ Sum of General Operating Subtotal and Lines 3 to 7 ]	<u>3.594</u> mills	\$ <u>500,714</u>

Contact person: \_\_\_\_\_ Daytime  
(print) S. Repae Gustine phone: 970.510.1204  
Signed: [Signature] Title: Finance Director

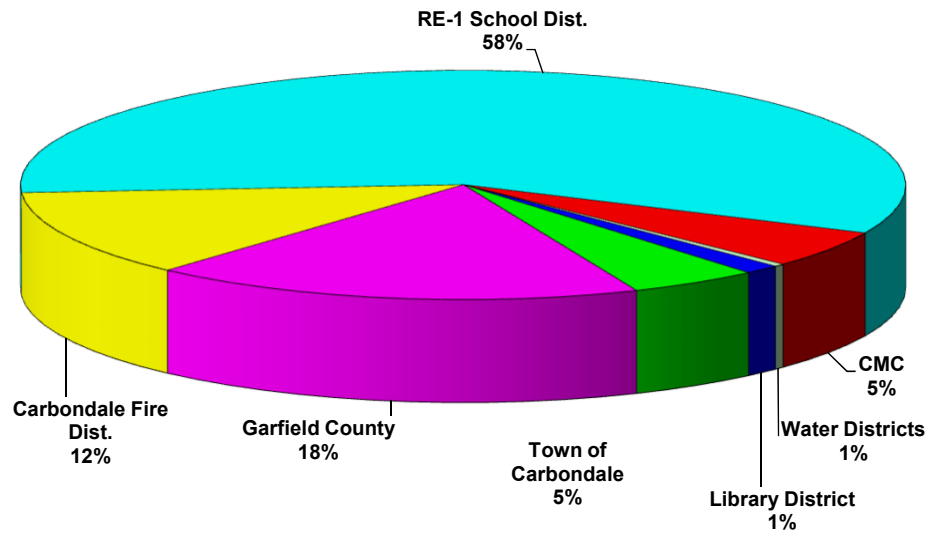
Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the  
Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 866-2156.

<sup>1</sup> If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form  
for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.

<sup>2</sup> Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of  
Form DLG57 on the County Assessor's final certification of valuation).

**TOWN OF CARBONDALE, COLORADO  
2019 MUNICIPAL BUDGET  
OVERLAPPING MILL LEVY**

<b>CARBONDALE ASSESSED VALUATION</b>	<b>2014 \$101,474,580</b>	<b>2015 \$100,797,120</b>	<b>2016 \$128,172,960</b>	<b>2017 \$130,387,100</b>	<b>2018 \$139,944,600</b>
	MILL LEVY	MILL LEVY	MILL LEVY	MILL LEVY	MILL LEVY
Town of Carbondale	3.594	3.594	3.594	3.594	3.594
Garfield County	13.655	13.655	13.655	13.655	13.655
Carbondale and Rural Fire Dist.	8.207	8.203	9.516	9.483	9.306
RE-1 School District	42.445	42.149	46.300	45.245	44.038
Colorado Mountain College	3.997	3.997	3.997	3.997	3.997
Basalt Water Conservancy Dist.	0.044	0.044	0.039	0.039	0.039
Colorado River Water Conserv. Dist.	0.254	0.253	0.243	0.253	0.254
West Divide Water District	-	-	-	-	-
Garfield County Library District	1.000	1.000	1.000	1.000	1.001
<b>TOTAL MILL LEVY:</b>	<b>73.196</b>	<b>72.895</b>	<b>78.344</b>	<b>77.266</b>	<b>75.884</b>



**TOWN OF CARBONDALE, COLORADO**  
**2019 MUNICIPAL BUDGET**  
**Projected Ending Fund Balance for 2018**

<b>Fund</b>	<b>Beginning Fund Balance</b>	<b>Estimated Revenue</b>	<b>Total Available Revenue</b>	<b>Estimated Expenditures</b>	<b>Estimated Ending Fund Balance</b>
General	5,764,142	7,277,340	13,041,482	7,045,380	5,996,102
Conservation Trust	120,415	65,600	186,015	75,596	110,419
Victims Assistance	(2,451)	15,000	12,549	13,550	(1,001)
Lodging Tax	10,119	115,000	125,119	125,119	-
Disposable Bag Fee	34,516	20,000	54,516	40,475	14,041
1% For The Arts	17,208	6,163	23,371	4,000	19,371
Energy Efficient Building Code	8,268	-	8,268	-	8,268
Wastewater	5,002,330	1,428,945	6,431,275	1,376,422	5,054,853
Water	2,360,612	1,578,801	3,939,413	1,432,453	2,506,960
Carbondale Housing Fund	369,821	111,800	481,621	108,000	373,621
Development Dedication	347,422	55,131	402,553	50,000	352,553
Streetscape	558,020	220,797	778,817	59,800	719,017
Capital Construction	649,014	1,010,120	1,659,134	1,056,250	602,884
Recreation Sales & Use Tax	1,152,126	1,246,750	2,398,876	1,022,974	1,375,903
Community Enhancement	13,528	7,058	20,586	-	20,586
Sales & Use Tax	443,264	4,549,685	4,992,949	4,549,685	443,264
Bond and Interest	38,514	1,461,700	1,500,214	1,489,940	10,274
Bond Reserve	-	-	-	-	-
<b>Total</b>	<b>16,886,866</b>	<b>19,169,890</b>	<b>36,056,756</b>	<b>18,449,644</b>	<b>17,607,113</b>

**TOWN OF CARBONDALE  
2019 MUNICIPAL BUDGET  
PERSONNEL SCHEDULE**

<b>Department</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Town Manager	2	2	2	2.5	3	3
Police	17	15	17	17	17	17
Finance	4	4	3.5	3.5	4	4
Community Development	4	4	4	4	4	4
Public Works & Streets	11	12	12	12	12	8
Sales Tax Administration	1	0	0.5	0.5	0.5	0.5
Building Operations	1	1	0.5	0.5	0.5	0.5
Recreation & Parks	5	6	6.5	6.5	6.5	10.5
Utilities	12	12	11	12	12	12
<b>TOTAL</b>	<b>57</b>	<b>56</b>	<b>57</b>	<b>58.5</b>	<b>59.5</b>	<b>59.5</b>



