CARBONDALE PARKS & RECREATION COMMISSION REGULAR MEETING

WEDNESDAY, Dec 11th, 2019 7:00 P.M. Carbondale Town Hall

TIME*		ITEM	DESIRED OUTCOME
7:00	1.	Roll Call	
7:05	2.	Approval of November 13th, 2019 Minutes	INFORMATIONAL
7:10	3.	Items from Citizens Present Not on the Agenda	INFORMATIONAL
7:15	4.	Aquatics Facility Master Plan Next Steps	INFORMATION (Attachment a)
7:25	5.	Special Events Task Force 2020 Calendar	INFORMATION DISCUSION DECISION NEEDED (Attachment b)
7:35	6.	Town of Carbondale 2020 Budget Parks & Recreation Department https://www.carbondalerec.com/rec-misc/master-plans/	INFORMATION DISCUSION (Attachment c)
8:00	7.	MEM Project- Nature Park Work Plan Outline	INFORMATION (Attachment d)
8:15	8.	Report & Updates: Staff & Commission Members • Eric Brendlinger, Parks & Recreation Director • 30/60/90 Day Outlook • Outstanding Projects Status • Jessi Rochel, Recreation Manager • Parks & Recreation Commissioners • Luis Yllanes, Trustee Liaison	INFORMATION (Attachment e)
9:00	9.	Adjournment*	*Please note: Times are approximate

Page 2 of 14

Carbondale Aquatics Master Plan Schedule (11/26/2019)

Project Award

Phase 1: Project Initiation and Administration

Task 1.1 Project Kickoff

Task 1.2 Meetings, Project Management and Reporting

Phase 2: Research, Evaluation and Data Analysis

Task 2.1 Research and Base Map Inventory

Task 2.2 Interviews and Benchmarking

Task 2.3 Data Summary Report and Initial Design Alternatives

Phase 3: Community Engagement and Needs Assessment

Task 3.1 Public Engagement Plan

Task 3.2 Online Survey

Task 3.3 Community Input Capture Event

Task 3.4 Conceptual Design Charrette

Phase 4: Financial Feasibility Assessment

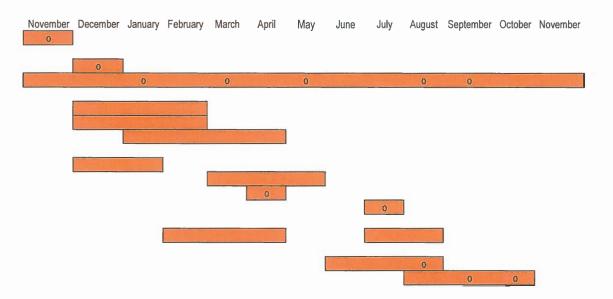
Task 4.1 Operations Analysis

Phase 5 Plan Documentation and Adoption

Task 5.1 Draft Master Plan

Task 5.2 Final Master Plan

Meetings: o



Aquatics Facility Master Plan

Design Workshop: Kick-off Meeting Update for Parks & Recreation Commission December 5th, 2019

Below is the Work Group list we discussed yesterday in the project kick-off meeting. Seeking feedback from the Commission about any key groups we have missed and possible suggestions to fill the vacant slots. Design Workshop will have a robust community engagement plan that engages key stakeholders. The purpose of the Work Group is to have a team that can provide strategic direction during the process, and to help ensure we are on the right track as we move through the process.

Work Group Membership

- Eric Brendlinger, Parks & Recreation Manager
- Jay Harrington-Town Manager
- · Jessi Rochel-CRCC and Programs Manager
- Margaret Donnelly- Aquatics Manager
- Hollis Sutherland- Parks & Recreation Commission Chair
- Rose Rosello- Parks & Recreation Commission Vice -Chair
- Kathleen Wanatowicz- Parks & Recreation Member
- Representative from Latinx Community (2)
- High School Representative (plus potential to have a student assist via a Capstone Project) (1)
- Specific Aquatics Program User Rep (1)
- Community Representative (1)
- Carbondale Art Commission (because of interaction with Sopris Park) (1)

Page 4 of 14	TOWN OF CA	RBONDALE 2020 EV	VENT CALENDAR	
Event_ First Friday (monthly)	Organizer Chamber of Commerce www.carbondale.com	Contact Andrea Stewart (963-1890) andrea@carbondale.com	Date 1st Fri. of Month (5-9 pm)	Location Downtown Main Street
First Friday Family Skate Night	Parks & Recreation Dept.	Jamie Wall (510-1214)	January 3 (Fri) 5:30-8:00 pm	4 th Street plaza park ice rink
Full Moon Tri	Parks & Recreation Dept. Aloha Mt. Cyclery Independence Run & Hik	Margaret Donnelly (510-1280) Darren Broome (963-2500) e Brion After (704-0909)	January 11 (Sat) 4:30-8 pm mdonnelly@carbondaleco.net independencerun@sopris.net	Darien Ice Rink & Rio Grande Trail alohamtncyclery@yahoo.com
First Friday Restaurant Week	First Friday Committee www.carbondale.com	Chamber of Commerce (963-1890)	February 7 (Fri) 4:30 pm	Downtown Main St.
First Friday "Creative District Art Walk"	First Friday Committee www.carbondale.com	Chamber of Commerce (963-1890) (963-1890)	March 6 (Fri) 5:00 pm	Downtown Main St.
Green is The New Black Fashion Show www.carbondalearts.com	Carbondale Arts	Amy Kimberly (963-1680) amy@carbondalearts.com	March 12,13,14 (Thurs, Fri & Sat)	Carbondale Recreation Center
First Friday "Spring into Wellness" www.davinikent.org	Davi Nikent & Recreation Dept	Rita Marsh & Margaret Donnelly (618-5879) (510-1280) mdonne	April 3, (Fri) 5-9 pm. lly@carbondaleco.net	Downtown Main Street & CRCC
Healing Hoof It	Smiling Goat Ranch	Michelle Marlow michmarlow@gmail.com	April 3, (Fri)	Downtown
Town Easter Egg Hunt & "Where my Peeps at"		Margaret Donnelly (510-1280) mdonnelly@carbondaleco.net	April 11th (Sat) 10:00 am Scavenger Hunt Run 8:30 am	Sopris Park
5 Point Film Festival www.5pointfilm.org	5 Point Film	Regna Jones 510-5523 rjones@5pointfilm.org	April 22-25 (Wed thru Sun)	Carbondale Recreation Center & 4 th Street Plaza & Park
First Friday: "Family Block Party" Pride Parade	Parks & Recreation Dept.		May 1 (Fri) 4:00 pm mail.com jwall@carbondaleco.net	4 th Street Plaza & Park & Main St. Parade
"Festival Las Americas	Club Rotario	Jen Elliott-Quevedo (319-4531) elliottquevedo@gmail.com, cpoole	May 3 (Sun) 12 noon -8 pm TBD	Sopris Park & Gazebo
Dandelion Day www.dandelionday.org	Environment Board	Natalie Rae Fuller 503-960-9428. natalierae13@gmail.com	May 9 (Sat) 9am - 5pm dandelionday81623@gmail.com	Sopris Park & Main St. parade
Bonedale Bike Week www.carbondalerec.com	Bike Ped Commission & Recreation Dept.	Eric Brendlinger (510-1277) ebrendlinger@carbondaleco.net	May 15-21 (Friday thru Thurs)	Carbondale Recreation Center & other locations within Town

May 16 (Sat) 9:30 am

North Face Bike Park

Parks & Recreation Dept. Jamie Wall (510-1214)

iwall@carbondaleco.net

Page | 1

Bike Park Competition www.carbondalerec.com

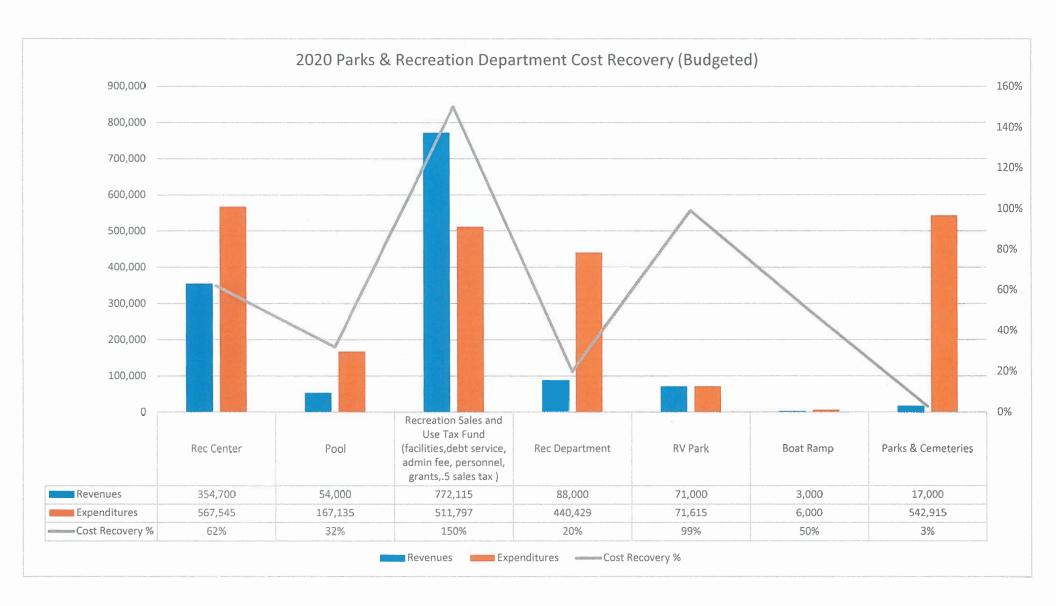
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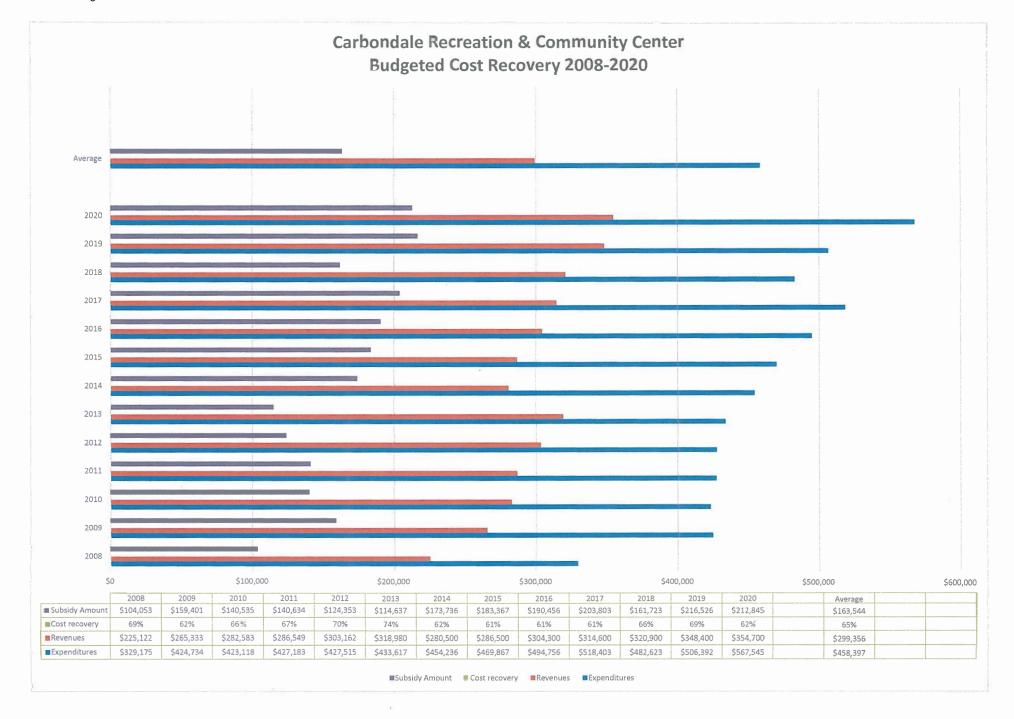
Event Jaripeo Y Baile Mexican Rodeo	Organizer Mario Tarin	<u>Contact</u> (618-6486)	<u>Date</u> May 23 or 24 (Sat or Sun)(4-9 pm	Location Gus Darien Rodeo Grounds
Roaring Fork Pickleball Tournament Members Only	RFPA Val Snearly	rfpickleball@gmail.com	May 30 (Sat) 7am-5pm	Young-Callaway PB Courts
Art Around Town Art Walk	CPAC: Carbondale Public Arts Commission	llindberg@carbondaleco.net	June 4 (Thurs) 5:30pm	Begin at Town Hall
First Friday "Creative District "Art aRound Town"	First Friday Committee www.carbondale.com	Chamber of Commerce (963-1890)	June 5 (Fri) 5-9 pm	Downtown Main Street
Wild West Rodeo Series www.carbondalerodeo.com	Wild West Rodeo Assoc.	Mike Kennedy (379-3907) mikekennedy@sopris.net	June 4 – August 20 (Thurs) 7:30 – 9:30 pm	Gus Darien Riding Arena
Community Pedaleando www.teamavsc.org	AVSC	Susan Muenchen 970-205-5107 smuenchen@teamavsc.org	June 7 (Sun) 10:30 am-2pm	North Face Park
Summer Park Concert Series	Music Committee	Steve Standiford (963-3304) sguitars@sopris.net	June 14 (Sun) 3:30-7:30 pm	Sopris Park Gazebo
Hattie Thompson Birthday Party	Carbondale Historical Society	Sue Gray (618-1849) info@carbondalehistory.org	June 7 (Sun) 12-3 pm	Thompson House Museum History
Downtown Farmer's Market www.carbondalefarmersmarket.com	Farmer's Market Committee	Jamie Wall (608-385-9252) jwall@carbondaleco.net	June 10 – Sept. 30 (Wed) 10:00 am – 3:00 pm	4th Street Plaza & Park
9th Annual "Bonedale Skate Revival" www.carbondalerec.com	Parks & Recreation Dept.	Jamie Wall (510-1214) jwall@carbondaleco.net	June 13 (Sat 9:30 am)	North Face Skateboard Park
RFPA Summer Smash	RFPA Val Snearly	rfpickleball@gmail.com	June 18-20 (Thurs-Sat) 7am-5pm	Callaway-Young Alpine Bank Courts
Team Roping & Sorting Event	Stepping Stones	Temple Glassier (379-2411) tglassier@yahoo.com kyle@ste	June 26 & 27, (Sat, Sun) TBD eppingstonesrfv.org	Gus Darien Rodeo Grounds
First Friday "Community Celebration"	First Friday Committee www.carbondale.com	Chamber of Commerce (963-1890)	July 3 (Fri) 5-9 pm	Downtown Main Street
20th Annual "Mt. Sopris Music Fest"	Steve's Guitars	Steve Standiford (963-3304)	July 3 (Fri) 5-10 pm	4th Street Park
4 th of July Parade & Pool Party www.carbondalerec.ocom	Parks & Recreation Dept. Margaret Donnelly (510-	Eric Brendlinger (510-1277) 1280) mdonnelly@carbondaleco.net	July 4 (Sat) 10:30 am - 2pm ebrendlinger@carbondaleco.net	Downtown Main St. Parade Route Sopris Park Pool Area
Summer Park Concert Series	Music Committee	Steve Standiford (963-3304) sguitars@sopris.net	July 12 (Sun) 3:30-7:30pm	Sopris Park Gazebo

Page 6 of 14				
Event Jaripeo y Baile Mexican Rodeo	Organizer Mario Tarin	<u>Contact</u> (618-6486)	Date July 11 or 12 (Sat or Sun) (4-9 pm)	Location Gus Darien Rodeo Grounds
Carbondale Mountain Fair www.carbondalearts.com	CA-Carbondale Arts	Amy Kimberly (963-1680) amy@carbondalearts.com	July 24, 25, 26, (Fri thru Sun) Fri. 12 noon to Sun. 7 pm	Sopris Park
Mt. Sopris Runoff & 4-mi Run	Independence Run & Hike Store	Brion After (704-0909) independencerun@sopris.net	July 25 (Saturday)	Sopris Park
Porcupine Loop Bike Race	Aloha Mt. Cyclery	Darren Broome (963-2500)	July 26 (Sun)	Sopris Park & Prince Creek Rd.
First Friday "Rally Palooza"	First Friday Committee www.carbondale.com	Chamber of Commerce (963-1890)	August 7 (Fri) 5-9 pm	Downtown Main Street
Summer Park Concert Series	Music Committee	Steve Standiford (963-3304) sguitars@sopris.net	August 9 (Sun) 3:30-7:30 pm	Sopris Park Gazebo
Jaripeo y Baile Mexican Rodeo	Mario Tarin	(618-6486)	Aug 9 (Sun) (4-9 pm)	Gus Darien Rodeo Grounds
The Hoot	KDNK	Gavin Dahl (963-0139) gavin@kdnk.org	August 14 th (Fri) 5-10 pm	4 th Street Plaza Park to Garfield
"Our Town - One Table"	Parks & Recreation Dept. Jamie Wall (510-1214)	Sondie Reiff (305)710-0826 jwall@carbondaleco.net	August 16 (Sun) 5-9 pm sondie12@gmail.com	4 th Street (Main to Euclid)
"Cowboy Up" Dance & BBQ Cowboy Up Committee	Scott Haycock	(948-6604) s_haycock@hotmail.com	August 28 (Fri) 6-10 pm	4 th Street Park & Plaza
RFPA Tournament	RFPA Val Snearly	rfpickleball@gmail.com	Aug 22-23 (Fri-Sat) 8am-4pm	Callaway-Young Alpine Bank Courts
First Friday "Creative District Art Walk"	First Friday Committee www.carbondale.com	Chamber of Commerce (963-1890)	Sept. 4 (Fri) 5-9 pm	Downtown Main Street
Rotary Club Running of the Balls	Carbondale Rotary Club	Alan Cole alan@moderndaymedia.net	Sept. 4 (Fri) 5-9 pm	Downtown Main Street & 4th Street
Wilderness Workshop Community Party	Wilderness Workshop	Rebecca Mirsky 970-963-3977 rebecca@wildernessworkshop.org;	Sept. 4, (Fri) 4-9pm	Sopris Park
Roaring Fork Ranch Roping	Wild West Rodeo Assoc.	Tom Harrington (275-1165) tharrington@montrose.net	Sept. 12&13th (Sat & Sun)	Gus Darien Riding Arena
Western Slope Pickleball Tournament	RFPA Val Snearly	rfpickleball@gmail.com	Sept 12-13 (Sat-Sun) 8am-4pm	Callaway-Young Alpine Bank Courts

Event Page 7 of 14 Sopris Park Summer Park Concert Series	Organizer Music Committee	Contact Steve Standiford (963-3304)	<u>Date</u> Sept. 13 (Sun) 3:00-7:00 pm	Location Sopris Park Gazebo
O2 Outdoor Women's Festival	Big Stone Publishing	Lisa Raleigh lraleigh@bigstonepub.com	Sept 17-20 (Thurs-Sun)	Carbondale Recreation Center 4 th Street Plaza Park
Clay Center's Annual Fundraiser www.carbondaleclay.org	Carbondale Clay Center	Angela Bruno (963-2529) director@carbondaleclay.org	Sept. 19 (Sat.) 5-9 pm	Carbondale Clay Center
First Friday "Homecoming & Harvest Fest	"First Friday Committee www.carbondale.com	Chamber of Commerce (963-1890)	Oct. 2 (Fri) 5-9 pm	Downtown Main Street
Potato Day <i>Parade</i> & <i>BBQ</i> in <i>Sopris Park</i>		ciety Sue Grey (414-1078) rg info@carbondalehistory.org	Oct. 3 (Sat) 10:30 am-3 pm	Main St. Parade & Sopris Park
Ross Montessori 5k & Marmot Mile	Ross Montessori School	Sonya Hemmen (970-963-7199) Sonya.hemmen@rossmontessori.c	October 3 (Sat) 7:30-11:00 am	Ross Montessori School
"Celtic Fest" "Oktoberfest" Celebration	Parks & Recreation Dept.	Jamie Wall (510-1214) jwall@carbondaleco.net	Oct 9 (Fri) 5-9 pm Oct. 10 (Sat) 12pm – 9:30 pm	4 th Street Park & Plaza 4 th Street Park & Plaza
Indigenous Peoples Day www.davinikent.org	Nuche Pow Wow jhof@rof.net	John Hoffman &Rita Marsh ritamarsh@davinikent.org	Oct 11 (Sun) 5-9 pm Oct 12 (Mon) 10am- 2pm	Nuche Park Sopris Park and Gazebo
Aloha Shaka Cross Series (Bike Cyclo-Cross Race)	Aloha Cyclery	Darren Broome (963-2500) alohamtne yelery@yahoo.com	Race #1: Sunday, TBD Race #2: Thursday, November 26	RFHS & North Face park (Thanksgiving Day)
First Friday "Dia De los Muertos""	First Friday Committee www.carbondale.com	Chamber of Commerce & CA (963-1890)	Nov. 6 (Fri) 5-9 pm	3rd Street to Main Street Parade Route
Turkey Cross Trot (5k run)	Parks & Recreation Dept.	Margaret Donnelly (510-1280) mdonnelly@carbondaleco.net	Nov. 26 (Thurs.) 8 am	North Face Park
First Friday "Light Up Carbondale"	Chamber/CA & Rec. www.carbondale.com	Jamie Wall (510-1214) (963-1890)	Dec. 4 (Fri) 5-9 pm	Downtown Main Street
"Jingle Bell Run"	Independence Run & Hike Store	Brion After (704-0909) independencerun@sopris.net	Dec. 20 (Sun) 11am start	Independence Run & Hike Store

TAXES Sales Tax Revenue Sales Tax Building Permits Sales Tax Building Permits Sales Tax Revenue Sales Tax Penalties Sales	RSUT FUND REVENUE	FY 2020	<u>Line Item Details</u>
Sales Tax Revenue 665,865 Use Tax - Building Permits 50,000 GarCo Vehicle Use Tax 65,000 TOTAL TAX REVENUE 780,865 OTHER OTHER OTHER Transfer In Other Revenues 600 Refund of Expenditures 3,000 Donations Sales Tax Penalties 900 Interest on Delinquent Tax 300 TOTAL OTHER REVENUE 6,800 TOTAL GRANT REVENUE 106,250 Society Science S		budgeted	
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Parks	2020	2021	2022	2023	2024
Planning Grant Pool Renovation	\$75,000				
Renovate Pool & Bath House				\$3,700,000	\$2,300,000
Bear Proof Park Trash & Recycle Containers	\$6,000	\$6,000			7 = /3 = 5 /6 = 5
Park Playground Equipment Replace/Retrofit Meadows or Gianinetti	\$25,000				
Improvements at Bonnie Fischer Park Bread oven			\$35,000		
Wheelchair Access in Playgrounds, parks and bathrooms (water fountains)	\$25,000	\$25,000			
Thompson Park & History Park Improvements (Permaculture and grounds)			\$25,000		
Park Bathroom Improvements North Face Park GOCO Grant		\$125,000			
Pickleball Courts North Face Park (FMLD Mini Grant)			\$25,000		
Skateboard Park, Tennis & Pickleball Lighting Project (GOCO grant)			\$220,000		
Trail Improvements (Red Hill Trailhead Infastructure Implementation)	\$15,000	\$50,000			
Nuche Park Improvements (parking, trail work, plantings, dedication sign)	\$10,000				
Gateway RV Park Electrical Conversion 30 to 50 amps	\$35,000	\$35,000			
Gateway RV Park Irrigation System			\$60,000		
Towable Mobile Stage	\$70,000				
VFD Pump for Hendricks Park Irrigation System	\$30,000				
Total Capital Outlay	\$291,000	\$241,000	\$365,000	\$ 3,700,000	\$ 2,300,000
Potential Grant Funding	\$106,000	\$143,750	\$215,000	bond + grants	bond + grants
Grant Funded %	36%	59%	58%	•	9

CARRY OVER FROM 2019 BUDGET

MEM - Work Plan Outline

December

- Create Stakeholder Committee:
 - Contact potential stakeholders, explain project and invite them to join stakeholder committee
- Stakeholder meeting, Thursday, Dec 19
- Stakeholders formulate draft survey questions
- Additional Action Items (Genevieve):
 - Create historical timeline
 - Record fauna species
 - o Photograph current features, uses, issues, etc

January

- Draft Survey to Park &Rec (P&R) Commission Friday, Jan 3rd (in meeting packet) for approval at Jan 8th Meeting
 - Suggested edits and comments submitted to Genevieve by Monday Jan 6th to update in time for Commission Meeting.
- Survey
 - o Opens Thursday, Jan 9 Closes Thursday, Jan 30
 - o Via Survey Monkey through Recreation Department Website (carbondalerec.com)
 - Hard copies of survey & collection boxes at Town Hall, Rec Center, Library
- Community outreach for assistance in promoting survey:
 - o Sopris Sun
 - Carbondale Creative District
 - o KDNK
- Additional Action Items (Genevieve):
 - o. Survey data compilation
 - Continued recording of fauna species
 - o Photograph current features, uses, issues, etc

February

- Compilation of survey data
- Present survey findings to P&R Commission (Information Only) and Stakeholder Committee
- Set date for Envisioning Meeting (separate from P&R Commission Meeting Envisioning Meeting to be held no later than March 18)
- Additional Action Items (Genevieve):
 - Begin to synthesize regenerative research findings
 - Develop a detailed map of the park that identifies trees, plant communities, land features, nodes of use, primary and secondary pathways

March

- Conduct Envisioning Meeting with interested P&R Members and Staff utilizing survey results and research finding on regenerative practices. (Meeting to be held **no later than March 18**)
- Draft Management Plan to P&R Commission by March 25th
- <u>Suggested edits and comments on Draft Management Plan submitted to Genevieve by March</u> 30th
- Additional Action Items (Genevieve):
 - Document results from envisioning process
 - o Finalize recommendations into a draft management plan for the park

April

- Revised Draft Management Plan (based upon edits and comments from P&R Commission Members) included in April 3rd P&R Meeting Packet for approval at April 8th P&R Meeting.
- Draft plan to include:
 - Table of contents
 - o History of the park, with supporting documentation in the Appendix
 - Set of Recommendations for future RFP
 - o Integrative Environmental Management Plan
 - Site map of existing park layout
 - Baseline report of flora and fauna
 - Existing Wetland Study
 - o Existing Vegetation Management Report
 - Appendix

May

Final Presentation to Western Colorado University - Genevieve

	Carbondale P & R Outstanding Projects 12/11/2019	Completed	30 days	60 days	90 days
	Red Hill Signage (design of trailhead kiosk for spring installation)		Installing trail signs	Installed	Kiosk design work
	RVR Triangle Park Playground Equipment		Ordered. Demo started	Install	Installed
	Doggie Pot Stations at Thompson House & Centenial Park (8th & Mai	n)	Ordered	Install (Only Thompson)	
	RVR Park Weed Management - can/will they adopt Town weed plan				
4700	Nuche Park - Parking & Signage		Funded in 2020. BECA until	March 15th	Fence Permit and approval
	Updated Commission Contact List	Completed			
	Updated Highlighted Chart of Master Plan	Completed o	n Website	https://www.carbondalere	ec.com/rec-misc/master-plans/
	Curtains in women's restroom at Gianinetti Park and Miners		Working on partition optio	ns	
	Sopris Park Playground Equipment Painting		Need to wait for warmer to	emps	
	Status of Pickleball Courts as we move into winter		On hold until Spring (first t	ounament scheduled for M	ay 30th, 2020
	Electric Work at RV Park		Work in 2019 and 2020, co	mpletion prior to opening in	n May 2020
	Electric work at Rodeo Grounds		In progress, funded out of 2	2019 budget	
	Aquatics Facility Master Plan		See timeline.		

Completed In Progress

Need to check on status
2020-21 proposed project