

**CARBONDALE PARKS & RECREATION COMMISSION
REGULAR MEETING**

**WEDNESDAY, February 10, 2021 7:00 P.M.
Virtual Meeting Zoom Platform**

ATTENTION: Due to the continuing threat of the spread of the COVID-19 Virus, all regular Carbondale Advisory Boards and Commission meetings will be conducted virtually. If you have a comment concerning one or more of the Agenda items please email kmcdonald@carbondaleco.net a by 6:00 pm on February 10, 2021.

If you would like to comment during the meeting please email kmcdonald@carbondaleco.net with your full name and address by 6:00 p.m. on February 10, 2021. You will receive instructions on joining the meeting on-line prior to 7:00 p.m. Also, you may contact kmcdonald@carbondaleco.net to get a phone number to listen to the meeting, however, you will be unable to make comments.

<u>TIME*</u>			<u>ITEM</u>	<u>DESIRED OUTCOME</u>
7:00		1.	Roll Call	
7:05		2.	Approval of January 13, 2021 Minutes	INFORMATIONAL
7:07		3.	Items from Citizens Present Not on the Agenda	INFORMATIONAL
7:10		4.	Aspen Valley Land Trust Resilient Communities Grant- Connecting Communities to Conserved Lands	INFORMATION DISCUSSION (Attachment A)
7:55		5.	Integrated Weed Management Plan Natural Land Managers Feedback Update	INFORMATION DISCUSSION (Attachment B)
8:10		6.	Aquatics Facility Master Plan & Next Steps http://www.carbondalerec.com/newpoolinfo/	INFORMATION (Attachment C- Press Release& Trustee Work Session Minutes)
8:15		7.	Parks and Recreation Department Quarterly Report October, November, December 2020	INFORMATION (Attachment D)
8:25		8.	P & R Commission 2021 Master Calendar Draft	INFORMATION (Attachment E)
8:40		9.	Report & Updates: Staff & Commission • Eric Brendlinger, Parks & Recreation Director	INFORMATION (Attachment F)

			<ul style="list-style-type: none"> ○ 30/60/90 Day Outlook ○ Outstanding Projects Status • Jessi Rochel, Rec Center Manager • Parks & Recreation Commissioners <ul style="list-style-type: none"> ○ Updated Commission Contact List • Luis Yllanes, Trustee Liaison 	
9:00		10.	Adjournment*	*Please note: Times are approximate



**TOWN OF CARBONDALE
511 COLORADO AVENUE
CARBONDALE, CO 81623**

Parks & Recreation Commission Agenda Memorandum

Meeting Date: February 10th^h, 2021

Attachment: A

TITLE: Supporting the GOCO Resilient Communities Grant
Connecting Communities to Conserved Lands

SUBMITTING DEPARTMENT: Parks & Recreation Department

Background:

The Town of Carbondale Parks & Recreation Department has been approached by the Aspen Valley Land Trust to become the fiscal agent of a reimbursable grant from the recently awarded GOCO Resilient Communities emergency funding cycle. Aspen Valley Land Trust received a grant entitled Connecting Communities to Conserved Land. Partner organizations included Garfield County, Town of Marble, City of Glenwood, Town of Silt, Highwater Farm, Middle Colorado Watershed Council, Colorado Parks & Wildlife, Farm Collaborative, Roaring Fork Outdoor Volunteers and the Town of Carbondale. The grant will fund seven projects to advance GOCO's program values of outdoor stewardship, community vitality, equitable access, and youth connections. The seven projects include the Chapin Wright Marble Base Camp, Marble Children's Park, Silt River Preserve, Cozy Point Ranch in Aspen, Sopris View property in Glenwood, and the Town of Carbondale's Red Hill Trailhead and the Riverfront Park Crystal River Restoration Project.

Fiscal Financial Implications - Local Grant Match:

The cumulative total project cost is \$1,064,915, with a cumulative match from the partner organizations totaling \$365,000 (34%), with \$699,915 coming from GOCO.

The *Red Hill Trailhead Project* will use \$55,000 of that funding to help complete this construction project by adding a shade structure, picnic tables, interpretive signs, and landscaping. The *Riverfront Park Crystal River Restoration Project* will use \$55,000 of the grant funding to help build ADA access to the park and an outdoor classroom.

GOCO matching requirements have already been met with our \$30,8000 investment in the Red Hill Trailhead Amenities Project and the Fishing is Fun Grant of \$30,000 for the Riverfront Park Project. GOCO grants are reimbursable grants, so the Town would need to act as the fiscal agent with this arrangement and pay for and contract with sub-contractors for the scope of work being conducted on

Town parklands. GOCO can pay out one progress payment during the construction and then the final payment at the grant closeout and project completion. GOCO allows two year for project completion.

Analysis:

As a grant partner The Town of Carbondale would need to sign a grant agreement and would then be recognized as a party to the agreement with GOCO and assumes the same duties and responsibilities reserved to the Grantee, Aspen Valley Land Trust. The Town of Carbondale would bind itself to the duties and responsibilities of that grant agreement with GOCO and in doing so be eligible to receive payment of up to \$110,000. Town staff will need to manage that portion of the overall grant and coordinate payment requests to meet all requirements and to coordinate this with Aspen Valley Land Trust as the Grantee. Since the two funded projects are on Town of Carbondale land the partnership and staff time to manage the projects would already be needed, so the decision was based on taking on the fiscal responsibility of the projects and being willing to wait for reimbursement.

Outcome:

The Board of Trustees moved to approve the Adoption of Resolution No. 3, Series of 2021 at their January 26th meeting, supporting town partnership with Aspen Valley Land Trust of a GOCO grant application indicating town support and town funding assistance for the project.

Prepared By: Eric Brendlinger, Parks & Recreation Director

Public Works & Parks Department Integrated Weed Management Log

(To be filled out to document integrated weed management efforts in specific locations)

Specific Location:

Nature Park- The Friends of the Nature Park and the Roaring Fork Outdoor Volunteers joined forces in September to conduct a weed map of the property and to manual pull the known noxious weeds. We have identified some patches of Common Burdock (C-list) and Hounds Tongue (B -list). There is also Canada Thistle (B-list) and Plumeless Thistle (B-list). We will continue to monitor and will try to propagate the rust fungus that is working on the Canada Thistle.

Natural Land Management Specialist Consultation

Name:

John Buerger Bee Safe Consulting LLC

Date:

Jan 18,2021

Contact Info: John Buerger <970john@gmail.com

Recommendation:

After looking over your info, I can honestly say every one of your weed / vegetation problems can be managed with my mineral. carbon, microbe blended (Odorless Food Grade) spray on. Bindweed wildly up and cease to grow, starving out as well as Canada, Bull, Scotch thistle plants. Kochia, Mallow, dandelion and plantain will wilt and slowly die. Grasses and shrubs will flourish.
I will offer free test plots of small scale areas on any location to show my diverse pesticide free results. I will do all applications and show that the solution is really food grade, but i will not divulge the formula because it is the result of 25 tears of testing.

Date	Method Employed (M-Mechanical, B-Biological, O-Other)	Description of Work	Number of Hours
Early Spring 2021	O-Spot Spray One plot with Avenger, one plot with Tenacity or other, one plot with recommendations of Natural Land Manager	We will try to burn the park in the spring and organize another Friends of the Nature Park volunteer clean-up effort. We would like to fence off an experimental test plot areas where we have identified the common burdock and the two thistles to the north and north west of the cabin (please see map). We will cut the area in thirds and spray half with Avenger, a burn down contact non-selective herbicide, and half with Tenacity, a selective systemic herbicide, and treat the third parcel with recommendations from Natural Land Manager. This would be conducted in a post emergent situation on established weeds for a one time application trial to test the two techniques. Then return in four weeks to assess the efficacy of the products.	
Late Spring/Early Summer 2021	O- Spot Spray reapply and assess efficacy of the three techniques. B-Rust Fungus on Canada Thistle	Parks & Recreation Staff, using appropriate PPE would conduct a spot and plant specific targeted application to inhibit and eradicate the budding weeds prior to them going to seed and spreading in that manner. Compare this with non-spray plot. We will continue to monitor and will try to propagate the rust fungus that is working on the Canada Thistle.	

Public Works & Parks Department Integrated Weed Management Log

(To be filled out to document integrated weed management efforts in specific locations)

Specific Location:

North Face Bike Park, located at 311 meadowood Drive, Carbondale, CO -Proposal to use a chemical based herbicide with hand sprayers , by trained staff, to attempt to eradicate the Type B- Common *Ragwort (senecio jacobaea)* and the Type - B *Hoary Cress (Lepidium draba)* noxious weeds

Natural Land Management Specialist Consultation

Name:

John Bueger Bee Safe Consulting LLC

Date:

Jan 29,2021

Contact Info: John Buerger <970john@gmail.com

Recommendation:

After looking over your info, I can honestly say every one of your weed / vegetation problems can be managed with my mineral. carbon, microbe blended (Odorless Food Grade) spray on. Bindweed wildly up and cease to grow, starving out as well as Canada, Bull, Scotch thistle plants. Kochia, Mallow, dandelion and plantain will wilt and slowly die. Grasses and shrubs will flourish.

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Date	Method Employed (M-Mechanical, B-Biological, O-Other)	Description of Work	Number of Hours
Spring & Fall 2021	O-Spot Spray <i>Common Ragwort</i> Biannual , but can become Perennial	Parks & Recreation Staff, using appropriate PPE would conduct a spot and plant specific targeted application using a selective broadleaf herbicide. Brand names recommended are Milestone, Escort or Transline	
Spring 2021	O- Spot Spray <i>Hoary Cress</i> Perennial	Parks & Recreation Staff, using appropriate PPE would conduct a spot and plant specific targeted application using a selective broadleaf herbicide. Hoary Cress (aka-Whitetop) can be difficult to kill because of its deep and regenerative root system. The seeds are short-lived, so a treated site only needs to be monitored for a few years. Metsulfuron (Escort®) can be applied during the budding or early bloom stages.	

Town of Carbondale Public Works & Parks Department Integrated Weed Management Log

(To be filled out to document integrated weed management efforts in specific locations)

Specific Location: North Face Bike Park, located at 311 meadowood Drive, Carbondale, CO -Proposal to use a chemical based herbicide with hand sprayers , by trained staff, to attempt to eradicate the *Common Tansy (Tanacetum vulgare)* and the Type - B *Hoary Cress (Lepidium draba)* noxious weeds

Natural Land Management Specialist Consultation

Name: Steve Anthony and Sarah LaRose Garfield County Vegetation Managers

Date: February 12, 2020 Contact Info: Steve Anthony: 970-945-1377 x 4305, santhony@garfield county.com Sarah LaRose: 970-945-1377 x 4315, slarose@garfield-county.com

Recommendation: Our recommendations of February 12, 2020 for Common tansy and hoary cress are still appropriate. Common tansy (*Tanacetum vulgare*) is common in the Carbondale area and is more likely to occur at North Face. Common tansy is a List B and requires elimination by 2022. Assuming that we're dealing with Common tansy, we recommend selective spot-spraying of the herbicide Escort XP with a non-ionic surfactant. If the target is Common tansy, apply when the plant is bolting to the bud growth stage. - We concur with staff recommendations for the treatment of Hoary Cress and would add the use of a non-ionic surfactant.

Date	Method Employed (M-Mechanical, B-Biological, O-Other)	Description of Work	Number of Hours
Spring & Fall 2021	O-Spot Spray <i>Common Tansy</i> Biannual , but can become Perennial	Parks & Recreation Staff, using appropriate PPE would conduct a spot and plant specific targeted application using a selective broadleaf herbicide. Brand names recommended are <i>Milestone</i> or <i>Transline</i> . Metsulfuron (<i>Escort</i>) will also work on this weed.	
Spring 2021	O- Spot Spray <i>Hoary Cress</i> Perennial	Parks & Recreation Staff, using appropriate PPE would conduct a spot and plant specific targeted application using a selective broadleaf herbicide. Hoary Cress (aka-Whitetop) can be difficult to kill because of its deep and regenerative root system. The seeds are short-lived, so a treated site only needs to be monitored for a few years. Metsulfuron (<i>Escort</i> ®) can be applied during the budding or early bloom stages.	

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Natural Land Management Specialist Consultation

Name: Mark Duff

Date: 18-Jan-21 Contact Info: mark duff <dufrado@gmail.com>

Recommendation: Use the herbicides listed below and hit in early spring for the "whitetop". Mow it in the spring before it flowers , hit it with the herbicide, then spread some native grass seed. Think about a hydro mulch before May with a wild grass mix, or late October or early November. This needs to take place in April. This must take place before they go to flower. The flower when weed whipped can still spread the seed. Mow, spray, seed, fertilize, irrigate. Fall or early spring. Use a drilling machine to plant seed if possible, if we do not have this spray mulch down the seed . Drilling is better for seeds.

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North Face Bike Park, located at 311 meadowood Drive, Carbondale, CO -Proposal to use a chemical based herbicide with hand sprayers , by trained staff, to attempt to eradicate the Type B- Common *Ragwort (senecio jacobaea)* and the Type - B *Hoary Cress (Lepidium draba)* noxious weeds

Natural Land Management Specialist Consultation

Name:

Lisa DiNardo, Horticulturist/Certified Arborist, RM-7161A

Date:

9-Feb-20 Contact Info: 970-618-0034

Recommendation:

Has staff tried using Avenger when plants are below 3-4 inches in height and at a lower dilution rate? Especially in the pea gravel at North Face Bike Park. Spraying Avenger in the jump lines and pump track when undesirable vegetation is below 3-4 inches is optimal. Reseeding or reveg utilized after a mechanical removal or other treatment? This is crucial when reveg is appropriate in the site. Competition is a good strategy and creates healthy ecology and benefits wildlife. Mowing or string trimming twice a month is optimal to keep the undesirable vegetation short and then spray with Avenger prior to flowering. I have found that successful noxious weed management and oversight requires a cognizant, consistent and dedicated person who can delegate the management vision with yearly mapping and protocols with weekly field actions.

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Public Works & Parks Department Integrated Weed Management Log

(To be filled out to document integrated weed management efforts in specific locations)

Specific Location:

Baseball Infields at the Bill Hanks , Triangle Park and Tiny Nightingale Fields. Carbondale, CO -We are requesting a fenced closure of the infields at the Bill Hanks, Triangle Park and Tiny Nightingale Fields in the Spring at first growth of the following weeds to conduct a herbicide based spot treatment. The following weeds have been identified in the infields, Field Bindweed (C-list)Purslane, Prostate Knotweed, Common Mallow (B-list), Prostate Pigweed, Khakiweed. We are looking for a recomendation of an appropriate low toxicity herbicide to help us control these weeds.

Natural Land Management Specialist Consultation

Name:

Mark Duff

Date:

Jan 18,2021

Contact Info: Contact Info: mark duff <dufrado@gmail.com>

Recommendation:

Till it up and smooth it out. Hit it hard with steam when the weeds come back up. Use a vinegar lemon juice mix first. A non-toxic solution. Apply method to use when it is a really hot day and the plants are in their growing season. Then place a few inces of infield mix over the top. If we till it make sure you overtop so the exposed seed does not get sunlight.

Date	Method Employed (M-Mechanical, B-Biological, O-Other)	Description of Work	Number of Hours
Early Spring 2021	O-Spot Spray	Parks & Recreation Staff, using appropriate PPE would conduct a pre-emergent application using a systemic pre-emergence and post-emergence herbicide for the selective contact and residual control of bind weed and other weeds in the infield dirt of the baseball fields.	
Late Spring/Early Summer 2021	O- Spot Spray	Parks & Recreation Staff, using appropriate PPE would conduct a spot and plant specific targeted application of , to inhibit and erradicate the budding weeds prior to them going to seed and spreading in that manner.	

Public Works & Parks Department Integrated Weed Management Log

(To be filled out to document integrated weed management efforts in specific locations)

Specific Location:

Baseball Infields at the Bill Hanks , Triangle Park and Tiny Nightengale Fields. Carbondale, CO -We are requesting a fenced closure of the infields at the Bill Hanks, Triangle Park and Tiny Nightingale Fields in the Spring at first growth of the following weeds to conduct a herbicide based spot treatment. The following weeds have been identified in the infields, Field Bindweed (C-list)Purslane, Prostate Knotweed, Common Mallow (B-list), Prostate Pigweed, Khakiweed. We are looking for a recommendation of an appropriate low toxicity herbicide to help us control these weeds.

Natural Land Management Specialist Consultation

Name:

Steve Anthony and Sarah LaRose Garfield County Vegetation Managers

Date:

Jan 18,2021

Contact Info: Steve Anthony: 970-945-1377 x 4305, santhony@garfield county.com Sarah LaRose: 970-945-1377 x 4315, slarose@garfield-county.com

Recommendation:

Field bindweed is a deep-rooted perennial, with a root system that may extend to a depth of 20 feet. The seed of bindweed may be viable for up to 50 years. The lateral above ground stems may grow up to six feet. Mechanical methods that include digging, hand pulling, and dragging fields to manage this plant will be ineffective, and may in effect act as "pruning", creating new growth. Because of the root system burning and using steam will not work well, as this will only provide temporary top-growth management. Our recommendation is to spot treat field bindweed with a selective, post-emergent, systemic herbicide. Trimec is commonly used in parks. It is a combination of 2,4-D, Mecoprop, and dicamba. We recommend a spring treatment at bloom stage with a follow-up in the fall after the first light frost. The fall treatment is key, as it has been shown to be very effective. The above recommendations are for bindweed. The annual weeds (purslane, prostrate knotweed, prostrate pigweed, and common mallow) could be treated with herbicides earlier in the season as they will bloom earlier. The annuals also lend themselves better to non-chemical treatments as their root systems are not as extensive as bindweed. Cautionary note: Trimec contains dicamba and care should be taken to avoid any desirable woody plants or ornamentals. Regarding the use of pre-emergent herbicides in a park situation, I will not comment on this as my background in preemergent is more in roadside situations.

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Late Spring/Early Summer 2021	O- Spot Spray	Parks & Recreation Staff, using appropriate PPE would conduct a spot and plant specific targeted application of , to inhibit and eradicate the budding weeds prior to them going to seed and spreading in that manner.	

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Natural Land Management Specialist Consultation

Name:

John Buerger Bee Safe Consulting LLC

Date:

Jan 18,2021

Contact Info: John Buerger <970john@gmail.com

Recommendation:

After looking over your info, I can honestly say every one of your weed / vegetation problems can be managed with my mineral. carbon, microbe blended (Odorless Food Grade) spray on. Bindweed wildy up and cease to grow, starving out as well as Canada, Bull, Scotch thistle plants. Kochia, Mallow, dandelion and plantain will wilt and slowly die. Grasses and shrubs will flourish.
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Town of Carbondale Public Works & Parks Department Integrated Weed Management Log

(To be filled out to document integrated weed management efforts in specific locations)

Specific Location: Highway 133 Round About Parklands- located at Main Street and Highway 133 intersections, Carbondale, CO -Proposal to use a chemical based herbicide with hand sprayers , by trained staff, in the rundabout gardens. There is no public access through that area, and the steam machine effort is helping, but it is not erradicating the bindweed and thistle. We would use it in conjunction with continued steamer weed mitigation.

Natural Land Management Specialist Consultation

Name: Steve Anthony and Sarah LaRose Garfield County Vegetation Managers

Date: Jan 18,2021 Contact Info: Steve Anthony: 970-945-1377 x 4305, santhony@garfield county.com Sarah LaRose: 970-945-1377 x 4315, slarose@garfield-county.com

Recommendation: We have reviewed Parks' staff proposal to use the pre-emergent/post-emergent herbicide, Tenacity, on the roundabout for bindweed and thistle control. Canada thistle is on the label for control; however, field bindweed is not listed. We do not have experience with Tenacity, so I will not make a recommendation on this one.

Date	Method Employed (M-Mechanical, B-Biological, O-Other)	Description of Work	Number of Hours
Early Spring 2021	O-Spot Spray with backpacks	Parks & Recreation Staff, using appropriate PPE would conduct a pre-emergent application using <i>Tenacity</i> , a systemic pre-emergence and post-emergence herbicide for the selective contact and residual control of bind weed and thistle in the roundabout Gardens. This may be our best alternative to other herbicides with higher toxicity ratings.	
Late Spring/Early Summer 2021	O- Spot Spray with backpacks	Parks & Recreation Staff, using appropriate PPE would conduct a spot and plant specific targeted application of <i>Tenacity</i> , to inhibit and erradicate the budding weeds prior to them going to seed and spreading in that manner.	

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Natural Land Management Specialist Consultation

Name: Mark Duff

Date: Jan 18,2021 Contact Info: mark duff <dufrado@gmail.com>

Recommendation: Recommends a change in landscaping, no flowers, shrubs that have different seasonal flowering and fall foilage. Use kill down herbacide first then place a weed barrier and then 3/4 inch gravel., ornamental schubs with a weed barrier down. Showy flowers in close proximity to each other, colorful ornamental shrubs. These are hearty to deal with the road debris.

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FOR IMMEDIATE RELEASE – February 5, 2021

Contact: Town of Carbondale Parks & Recreation Director

Name-Eric Brendlinger

Phone-970-510-1277

Email-ebrendlinger@carbondaleco.net

GOCO Contact:

Rosemary Dempsey

Director of Communications

303-226-4530

rdempsey@goco.org

Town of Carbondale Aquatics Facility Master Plan completed with the help of Great Outdoors Colorado Planning Grant of \$75,000.

Carbondale, Colorado –

The Town of Carbondale Aquatics Facility Master Plan was recently finalized and is now available to the public. See below for the link to the Carbondale Aquatics Facility Master Plan and Appendix. If you have any questions, comments, ideas, or other feedback after reading both documents, please contact Parks and Recreation Director, Eric Brendlinger, at ebrendlinger@carbondaleco.net or 970.510.1277

Link to master plan: <https://www.carbondalerec.com/newpoolinfo/>

The Town of Carbondale Parks & Recreation Department received a planning grant in the 2019 GOCO grant cycle to study the feasibility of replacing the John M. Fleet Municipal Pool, which has served the community for over 40 years. The grant allowed the Town to select a consultant firm through an RFP process to research, evaluate, and analyze opportunities to improve or replace the existing Aquatics facility. The goal of this planning effort was to produce a publicly vetted conceptual design for a future Carbondale pool.

The local consultant firm, Design Workshop, was selected to conduct the planning effort, and they assembled a subcontracted team of well-respected aquatics facility

architects (*Barker Rinker Seacat*), pool designers (*Water Technology, Inc.*), and financial and market feasibility experts (*Ballard & King & Associates*). This team was assisted by Town of Carbondale Parks and Recreation staff, members of our advisory Parks & Recreation Commission, and a group of citizens we termed appropriately the “Working Group” steering committee. This combined team had the goal of providing a vision for an improved, municipally owned and operated, aquatics facility along with an action plan for implementing this vision.

Due to the Covid-19 pandemic, the consultants had to creatively alter their prescribed strategies for public, face-to-face outreach. They relied on a heightened effort with an online survey opportunity, produced in English and Spanish, and distributed in numerous ways during the pandemic. The survey was also successful at capturing the youth aquatic desires and needs through a kid-friendly survey that visually showcased potential pool amenities. By refocusing energy on the survey, we were able to have the best return rate we have experienced with any of our previous public surveys with over 1,200 responses (the Carbondale population is approximately 7,000). This community's input offered the framework for the plan document, identifying the key infrastructure and amenities that should be included in an updated aquatics facility.

A virtual two-day design charrette was still able to take place with staff, the consultants, and the working group. The outcome was a Kit of Parts, which defined the aquatic features, possible site locations, and building needs. The group spent the second day establishing thematic principles that would support the Kit of Parts idea produced on the first day. The team came up with the following principles that were then used by the designers to produce a site concept plan. The thematic principles included integrated art, a downtown orientation, an extension and connection to Sopris Park, generational and programming diversity, increased capacity and connectivity, a multi-use building, shade opportunities, sustainability, and the ability to phase the project.

Two important aspects that were addressed regarding the aquatic facility plan were location and seasonality. Residents were asked for their thoughts on these aspects in the survey. Their responses, combined with additional research information, were evaluated and discussed at length with the Working Group and other consulting groups.

This Master Plan recommends the continued use of the current Main Street location, and a refinement and expansion of programming opportunities to utilize the pool's features and connections to Sopris Park. The document focuses on flexibility in built features, programming, and seasonality so the new Aquatics Facility can respond to changing needs over time.

The final adopted Aquatics Facility Plan is a municipally adopted document that provides guidance to Carbondale about:

1. The amenities, improvements, and programs most supported by the community.
2. The best approach for long-term funding, maintenance, operations, and management.
3. The ideal location and seasonality for the pool facility.

The Aquatics Facility Master Plan was presented to the Town of Carbondale Trustees during a work session in January. Utilizing the conceptual designs, the final adopted Aquatics Facility Master Plan delivered an order of magnitude project cost scenario and a breakdown of potential funding sources. The trustees discussed the conceptual design and the speculative construction costs which would be between \$7- 8 million, derived from the order of magnitude project costs assessment produced by the consultants.

The discussion centered on the potential for the existing Recreation Sales and Use Tax fund to afford a bonded capital improvement project at this time. The concept of bonding the construction costs of the project is not yet determined until a more thorough review of the Recreation Sales and Use Tax fund is conducted. Presently the Recreation Sales and Use Tax, which is a half-cent sales tax that does not sunset, is dedicated to Recreation Department operations, the debt service of the Carbondale Recreation and Community Center construction bond, and some department staffing. The Recreation Center bond will be paid off in 2024, so this payment from the fund could be earmarked for the new bond. The bond amount could also be diminished with fundraising, grants, and use of the Recreation Sales and Use Tax Fund reserves. Next steps include an assessment of the health of the RSUT Fund in non-Covid-19 times, so an analysis of the fund will take place at the end of the 2021 summer. The earliest a bond election could take place would be in 2022.

The Carbondale Board of Trustees agreed to move forward with the conceptual design produced by the consultants from the Aquatics Facility Master Plan.

Due to the planning grant provided by GOCO, and the thoroughness of the Master Plan, the Town of Carbondale is now confident in what amenities, improvements, and programs the public wants to see in a new pool. The plan also answered the preferred location and seasonality for the future facility and how best to approach long-term funding, operations, and management of the new Carbondale Aquatics Facility.

Great Outdoors Colorado (GOCO) invests a portion of Colorado Lottery proceeds to help preserve and enhance the state's parks, trails, wildlife, rivers, and open spaces. GOCO's independent board awards competitive grants to local governments and land trusts, and makes investments through Colorado Parks and Wildlife. Created when voters approved a Constitutional Amendment in 1992, GOCO has since funded more than 5,200 projects in urban and rural areas in all 64 counties without any tax dollar support. Visit [GOCO.org](https://goco.org) for more information.

**MINUTES
CARBONDALE BOARD OF TRUSTEES
VIRTUAL WORK SESSION
JANUARY 19, 2021**

Mayor Dan Richardson called the January 19, 2021 virtual Work Session to order at 6:00 p.m.

ROLL CALL:

Mayor
Trustees

Dan Richardson
Lani Kitching
Marty Silverstein
Heather Henry
Luis Yllanes
Ben Bohmfalk
Erica Sparhawk

Staff Present:

Town Manager
Finance Director
Town Clerk
Parks and Recreation Director
Recreation Ctr. Manager
Recreation Coordinator

Jay Harrington
Rena Gustine
Cathy Derby
Eric Brendlinger
Jessi Rochel
Margaret Donnelly

Interpreter

Jen Quevedo

REVIEW OF AQUATICS MASTER PLAN

Eric stated that the purpose of this discussion is to share the findings from Design Workshop's (final) Aquatic Facility Master Plan and to discuss the next steps and funding scenario. It is estimated that the new facility, as designed, will cost roughly \$8 million. The Recreation Sales and Use Tax Fund revenue is approximately \$815,000 per year. Some of the funding options are: one-time donations, grants, and the use of the Recreation Sales Tax Fund reserves to help reduce the project cost by \$1 million, resulting in a \$7 million bond.

Discussion ensued.

Trustee Henry asked Eric if they did a specific cost recovery analysis on the bathhouse building. They did not. Jay stated that before COVID the Recreation Center was being subsidized at approximately \$95,000 - \$120,000 per year.

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Trustee Bohmfalk stated there is strong support for a year-round pool so why aren't we pursuing it? Eric answered that it wasn't in the range of affordability. However, the way the facility is designed we could enclose the lap lanes in the future.

Trustee Kitching asked if there is an opportunity to place the bathhouse mechanical room in the basement which would free up a lot of space on the first floor.

Trustee Yllanes asked about the possibility of an endowment? Should the Town do a Feasibility Study as to how much can be raised to support the operating costs.

Mayor Richardson opened the meeting to public comment.

Scott Hanley suggested that staff look at the Montrose Recreation Center.

Becky Moller stated that she doesn't think the aquatics facility provides a good return on investment. The goal is to teach people to swim and this design decreases the capacity. She doesn't think it is fiscally responsible. She suggested that the Town needs to think differently – maybe locate the lap pool behind the Recreation Center so it doesn't decrease the capacity.

Hollis Sutherland, Parks & Recreation Commission Chair, responded that swim lessons are not the only priority. This is a fully functioning design. We asked the citizens what they wanted in a pool and there is a big contingency of lap swimmers. It's a nice concept but it is expensive, pools are expensive to run, and they don't have a good cost recovery. The new design increases the capacity.

Trustee Silverstein stated that yes, an indoor pool would be great, however, it costs considerably more. Pools have no return on investment so financially it makes no sense. We have to decide if we want to move forward and if it is worthwhile to Carbondale.

Trustee Henry stated the design accommodates users and uses but she is struggling with the financials.

Mayor Richardson asked the Board if they want to go back to the design team and have them create a project in the \$6 million range. Trustee Bohmfalk responded that he is concerned that if we ask them to scale it back the end result may not feel like a great improvement. If they remove features we may end up with a result that doesn't feel like a \$6 million project.

Jay discussed the time frame for the pool. He said the Board should have another discussion after COVID. The earliest bond election we can hold is 2022. If the bond passes the next step would be to hire an owner's representative. He stressed that the pool might limit other recreation projects. He noted that the current debt for the Recreation Center will be paid off in 2024.

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Trustee Sparhawk stated that she supports the design as is. There are some cool additions and she thinks people will want the new pool. She doesn't want to bring the design team back and scale it down. Trustee Henry agreed – it's all or nothing.

The Board agreed to move forward with the original design.

Parks & Recreation Department Quarterly Director's Report– Oct, Nov, Dec 2020

ADMINISTRATION REPORT

1. **Department Covid-Responses:** Garfield County Covid-19 level changed from Orange to Red in December as a directive from the State of Colorado Public Health Department. Our reservation based small group fitness classes, youth art and climbing classes, and sport court rentals are all still possible at the Red level, due to our conservative approach to class size limits. Art and Climbing classes are 4 students max, Sport Court rentals are 6 max from the same household, and group classes are 10 max, all underneath the 25% capacity and socially distanced with masks on. Reservation based exercise equipment access at the limited occupancy levels at the recreation center can still be offered to the public
2. **GOCO-Greater Outdoors Colorado 2020 Grant information:** Aquatics Facility Master Plan Update-. A planning grant was acquired from GOCO to fund the study for \$75,000. Grant closeout is due in March of 2021. The Carbondale Aquatics Master Plan project has been underway since December 2019, following extensive work by the Town in the years preceding. In September, the design team presented progress to the Board of Trustees and Parks and Recreation Commission and then conducted a work session with the Trustees in mid-November to review the 90% completed document. The groups directed the design team and Town staff to complete additional operations analysis, construction cost analysis and construction funding mechanisms. These have been completed and are incorporated into the final document which will be presented to the Board of Trustees at a work session on January 19th, 2021 to discuss next steps and funding scenarios.
3. **Red Hill Trails Update:** Red Hill Trailhead Ribbon cutting took place on Tuesday, October 13th at 1pm at the upper parking lot of Red Hill. Thank you to the Aspen Valley Land Trust, Garfield County, Pitkin County, CDOT, Red Hill Council, RFOV, and BLM for working together to make this happen. Red Hill Trailhead Amenities Project is finalizing construction and will include an installation of an informational kiosk, bike racks, trash and recycle bins and an enclosure for an ADA Porta Potty. Aspen Valley Land Trust has received a grant through the Resilient Communities program with the Greater Outdoor Colorado Organization (GOCO) that will add a picnic shade shelter/outdoor classroom to the trailhead amenities list this spring. Sign graphics and content are being designed for a spring installation. The Parks Department purchased a TraffX trail counter system package to include 4 infrared trail counters and software to give us accurate trail user data on the different access points to the BLM trails across the front side trails.
4. **North Face Young-Calaway Alpine Bank Pickleball Court:** Final billing was presented for reimbursement from the Roaring Fork Pickleball Association. Total construction costs to be reimbursed for the construction project totaled \$247,575.58. The Town received a payment of \$195,000 in December, leaving a balance due of \$52,575.58. The Roaring Fork Pickleball Association will pay off this balance by Dec 31, 2021.

PARKS MANAGEMENT:

1. **Community Garden at Hendricks Ranch:** Stephanie Riverman acting as the co-Garden Leader with Linda Giseke. Due to covid a fall election of officers for the 2021 gardening season at the annual meeting on the third Wednesday in October did not take place. Stephanie and Linda agreed to maintain their positions through 2021.
2. Utilizing the social distancing calculator and a conservative approach our ice rinks have the following covid restrictions. Gus Darien Ice Rink at the Rodeo Grounds: maximum number of people at the facility 30 and social distancing must be practiced from ice rink users not in your facility or household group. If you cannot maintain 6 feet of distance with other ice users you must wear a mask. The same rules apply to the downtown rink, but due to the smaller ice sheet only 10 people are allowed on the ice at a time at this location.

3. Parks Department Scope of Work:

October 2020:

- Utilizing the PHO from the State “Safer at Home and In the Great Outdoors” the following amenities are open: park playgrounds, picnic shelters, gazebos, skate park, the baseball and soccer fields, and the outside basketball courts and volleyball courts with strict protocols, rules, and regulations for use. These are posted on-site. Due to current Covid-19 rules, the drinking fountains and public bathrooms are not open to the public.
- Work completed on the enhancement of Gianinetti Playground. Playground was closed in September and October to complete the work. The new playground at Gianinetti Park was funded by Garfield County Federal Mineral Lease District grants and the Town of Carbondale.
- Winterized 38 irrigation systems. Removed 4 large irrigation pumps. Removal of trash and dog waste three times a week. Parks Department hired Richard Wells for our full-time Parks Maintenance position. Removal of leaves in parks.
- Working on phase two of a plan to provide 50 amp service to the power pedestals at the Gateway RV Park. Gateway RV Park, located on County Road 106, directly above the Bob Terrell State Wildlife Area and the Carbondale Boat Ramp closed for the season on October 8th, 2020. Reservations for next season will open on November 3rd. After that time go to www.gateway-rv-park.com to book a reservation for next year. The Gateway RV park is scheduled to be open from May 1 to October 1, 2021.
- Finalized budget for 2021 Parks Department
- Facility Maintenance Lead is working on the following: Working on Rodeo Grounds’ trees and at the RV Park. Installed Red Hill wayfinding and rule signage. Excavating at the Gus Darien Rodeo Grounds for an electric project to bring power to the picnic shade pavilion and for future events and caterer locations.

November 2020:

- Removed 8 soccer goal nets and chained goals together. Lay out ice rinks. Continued working on the Miners Park Volleyball border project.
- Facility Maintenance Lead is working on the following: Begin backfilling after inspection of the excavation at the Gus Darien Rodeo Grounds for an electric project. Digging for the RV Park 50-amp pedestal project and machine leveling of the center RV sites. Prepping the Rodeo ground arena to install the seasonal ice rink liner. Installation of new signs at the pickleball courts and at the Red Hill Trailhead.
- Parks staff is conducting essential services by removal of trash and dog waste from Town trails, parks, and open spaces. Mondays and Friday.

December 2020:

- Conducted Staff Evaluations
- Locked Nuche park for seasonal closure. Riverfront Park and Nuche Park are now closed to public or private use until March 15th in observance of a Colorado Division of Wildlife BECA

(Bald Eagle Closure Area). All human activity is prohibited in the BECA (Bald Eagle Closure Area) during such closure period.

- Help with liner at ice rink at rodeo grounds and at the downtown rink. Ice skates are being sharpened in preparation for the Down town rink and the rink at the rodeo grounds to be built this month. Rinks constructed and operational by December 18th
- Ice removal down town as well as other sidewalks and paths. Trash and dog waste removal three times a week.
- Prepping rodeo grounds for the first Full Moon Tri Race.

SPECIAL EVENTS

1. **Special Event Task Force:** The Special Events Task Force & Street Closure Committee met on **Potato Day:** The 111th Annual Potato Day, Saturday, October 3, 2020 was themed *Spuds and Suffrigists, Women Voting Proudly for 100 years* and celebrated of the passage of the 19th amendment giving women the right to vote 100 years ago. The event consisted of a *Farmers Market* at 529 Main Street Park from 10 am to 3 pm. We had 407 participants that came through the market and the Kdnk record and CD sale in ½ hour increments so that the numbers could stay below the 50 people for the square footage of the park. A *Virtual Potato Decorating Contest* also took place and there was a *Potato Harvest Scavenger Hunt* for kids 12 and under.
2. **Turkey Trot:** We offered the 4th Annual Turkey Trot 5k & 1 Mile Fun Run on Thanksgiving Day morning. Numbers were limited to 100 and start time were staggered in 10-minute increments with 10-person heats. Pre-registration was required for contract tracing purposes and for the runners to register for a start time. Start Times: Every 10 min beginning at 9am with the last start time at 11:30am We had a new course that started at the Carbondale Recreation Center and utilized the Rio Grande Trail, minimizing road crossings down to two.
3. **Light Up Carbondale:** Modified Light Up Carbondale First Friday Event took place on December 4th, 2020. A global pandemic did not stop Santa from coming to town and magically bringing brightness to our annual Light Up Carbondale celebration. **Since we were unable to congregate in large groups this year, we brought Santa and his horse drawn sleigh to the citizens of Carbondale!** Santa travelled on a prescribed route throughout town from 5-7 pm with some of his elves. Santa's Mailbox followed Santa's Sleigh on a bike trailer to drop kids letters to Santa. We also had locations for Santa's mail boxes at The Launchpad, First Bank and The Carbondale Recreation & Community Center. The map of the route that Santa and his elves will take through Town was available on the Carbondale Parks & Recreation website and facebook page and will be published in the local papers, to help citizens gauge their arrival time.

RECREATION CENTER: October, November, December

1. **Building Configuration:** The fitness area and basketball gymnasium remained rearranged to comply with social distancing with all the cardio machines set in 12x12 foot marked spaces in the east side of the basketball gym, and the weight equipment divided into 3 demarcated areas in the original fitness area. At capacity, there are workout spaces for 13 people.

The west side of the basketball gym is utilized for fitness classes and is available for Sport Court Rentals. Rentals are for up to 6 people in the same household and must be supervised by an adult. Rentals are 60 minutes for \$30. We began offering the rentals in November and had 32 rentals in November and December.

2. **Building Improvements:** We installed two automatic doors in our southside front entry. Both doors operate via touchless sensors.
3. **COVID-19:** In October, the CRCC hours were as follows: Monday-Friday, 7:30am-4pm, Saturday, 9am-1pm. In November we added a morning timeslot from 6-7am Monday-Friday. In December, we added an evening timeslot from 4:30-5:30pm Monday-Thursday. We remained closed on Sundays.

Ellipticals: 176

Recumbent Bikes: 105

Rowers: 43

Spin Bikes: 70

Stair Mill: 19

Treadmills: 95

Squat Rack: 364

Stationary Arm Machines: 271

Stationary Leg Machines: 144

Total for Q4: 1,287 (vs. 784 in Q3)

4. **Rec Center Memberships:** We currently are not honoring memberships, nor selling new ones. We are crediting or refunding on a case-by-case basis. (The exceptions are SilverSneakers, Silver&Fit, Active&Fit, and Renew Active as these are reimbursable for the Rec Center.)
5. **CRCC Special Events:**
 - a. Blood Drives: November had 34 donors
 - b. Letters to Santa: Mailed out 51 response letters to kids
6. **Recreation Center Sport Court Rentals:** 32
7. **Recreation Center Promotion:** We did not produce a fall brochure due to COVID-19.
8. **FREE Art Classes with Carbondale Arts:** 11 sessions, 50 participants
9. **Fitness Classes:** Chair Yoga; Circuits and Conditioning (Nov & Dec only); Core Cardio (Oct and Nov only); Indoor Cycling (Nov & Dec Only); SilverSneakers; Tai Chi (Nov & Dec only); Yoga

Total Classes: 248
Total Participants: 932
10. No Cooking Classes due to COVID.
11. Turkey Trot Financial Breakdown:

TOTAL REVENUE	
Adults \$12	\$1,068
Youth/Seniors \$7	\$63
Employees \$6	\$6
Donations	\$162
Revenue (Projected/Actual)	\$1,299

12.

Expenses	\$ 1,250.32
Revenue	\$ 1,299.00
Additional Revenue	
Cost Recovery	103.89%

13. Specialty CRCC Classes:

a. Taekwondo Sessions: 9 in November, 5 in December

14. Program Cost Analyses (All Preschool, Adult, and Senior Programming was CANCELLED due to COVID-19)

Youth Program Reports: October-December 2020

Program	Participants	Expenses	Revenue	Cost Recovery
Youth Climbing	8	\$144.00	\$345.00	267.36%
Total	8	\$144.00	\$345.00	267.36%

Due to COVID-19 we had to cancel nearly all of our Youth Programming throughout 2020. What we did offer was drastically limited in scope and size. For the month of December, we only offered Youth Climbing. (Youth Art Classes were a partnership with Carbondale Arts and free to the participants.) Climbing class maximums were held strictly to 4 participants per class. Even so, we were able to stay in the black for it as staffing costs were the only associated expenses.

Carbondale Park & Recreation Commission Master Calendar

January

- Update Commission Contact List & Note Commissioner's Terms Set to Expire in the Year
- Update Highlighted Chart of Master Plan
- Review Integrated Weed Management Plan for Coming Growing Season

February

- Parks & Recreation Department Quarterly Report Oct, Nov Dec (Previous Year)
- Check in with RFOV for Spring Summer Fall projects.
- Grant Proposal Deadline:
 - Garfield County Federal Mineral Lease District (FMLD) Spring Mini-Grant

March

- Annual check in with Board of Trustees Work Session
- RVR's Triangle Park Maintenance Biannual check in prior to growing season.
- Grant Proposal Deadline:
 - Fishing is Fun
- Grant Award Notification:
 - GOCO Restore Colorado Program

April

- Executive Summary- Gateway RV Park Operations Review
- Check in with CAFCI, Bike, Ped, Trails Commission
- Grant Award Notification:
 - Garfield County Federal Mineral Lease District (FMLD) Spring Mini- Grant

May

- Parks & Recreation Department Quarterly Reviewed Jan , Feb, March 2021
- Check in with Tree Board

June

- Parks Tour – looking at current projects, future projects & budget priorities
- Grant Award Notification:
 - Fishing is Fun Grant

July

- Parks Tour Review for Budget Priorities
- Grant Proposal Deadline:
 - GOCO Resilient Communities Round 1

August

- Commission Officer Nominations
- Draft Department Budget Goals for the Coming Year
- Grant Proposal Deadline:

Carbondale Park & Recreation Commission Master Calendar

- GOCO Resilient Communities Round 2 Proposal Deadline
 - Garfield County Federal Mineral Lease District (FMLD) Fall Mini-Grant
- Grant Award Notification:
 - GOCO Resilient Communities Round 1

September

- Commission Officer Elections
- RVR's Triangle Park Maintenance Quarterly Review
- Integrated Weed Management Plan – Assess Current Conditions & Create Management Plan for Next Season
- Grant Proposal Deadline:
 - GOCO Resilient Communities Round 3
- Grant Award Notification:
 - GOCO Resilient Communities Round 2

October

- RVR's Triangle Park Maintenance Biannual Review
- Grant Proposal Deadline:
 - GOCO Conservation Service Corps Program
 - GOCO Restore Colorado Program
- Grant Award Notification:
 - Garfield County Federal Mineral Lease District (FMLD) Fall Mini-Grant

November

- Budget Goals & Objectives as submitted to TOC Trustees
- Budgeted Cost Recovery & Recreation Sales & Use Tax Update
- Review and Approval of Current Town Recreation Fees
- Grant Award Notification:
 - GOCO Resilient Communities Round 3

December

- Special Events Task Force Calendar Approval (For following year)
- Final Annual Budget as Approved by TOC Trustees
- Grant Award Notification:
 - GOCO Conservation Service Corps Program

Bond Information

Master Plan Update Links to executive summaries

Group List: E-Board, Hendricks & Demeter's Community Garden Groups, Roaring Fork Pickleball Association, Red Hill Council, Thompson Park Permaculture Group, Roaring Fork Soccer Club

In Progress	Carbondale P & R Outstanding Projects 2/10/2021		Completed	30 days	60 days	90 days
Need to check on status						
2020-21 proposed project						
*no staff training	Red Hill Signage (design of trailhead kiosk for late fall installation) contracted		Trailhead amenities built	Kiosk signage design work		Kiosk signage completed and installed
	GOCO Resilient Communities AVLTL Red Hill Amenities Shade a	\$55,000		GOCO contract and Resoution as partners RFP and bidding		Contracting and construction
	CIWMP- Approval for 2021 weed mitigation strategies	assesment & mapping	Presented P & R/ E-board	Presenting plan for 2021 to Trustees	Implementing Plan	impimenting plan
	Nuche Park - Parking & Signage	Fence Permit and approval	purchased material	BECA	BECA	scheduled completion March 15-30
	Playground & Park equipment painting	Gianinetti Completed	Sopris Gazebo	Park Signs staining and repair	Park Signs staining and repair	Hendricks painting Spring Project
*delayed final design and permitting	Crystal River Restoration and Weaver Ditch Efficiency Project		100 % conceptually design-	grant writing for construction	grant writiing for construction	Final permitting and design
	GOCO/ NFWF Restore Grant for Crystal River Project	\$249,947	submitted	Award notification March 2021		
	GOCO Resilient Communities AVLTL ADA Acess/ classroom	\$55,000				
	Fishing is Fun Grant Crystal River Project. CPW	\$30,000	processed	Compiling data needed for grant	submitting requested information	
*delayed bidding	Fence at White Hill Cemetery		received bid	Scheduling	contracting	construction spring 2021
	Electric Work at RV Park	Phase 2 complete	Budget item 2021	Contract Lassiter Electric phase 3	Winter/ Spring Project	Winter/ Spring Project
*delayed completion	Electric work at Rodeo Grounds	phase 1 & 2 complete	contracted	Phase 3 in progress	scheduled completion	
*delayed fundraising	Batting Cage at Bill Hanks	purchased and arrived		Permitting and approval	Site Prep	spring Installation
*delayed production and delivery	Mobile Stage Delivery 3 employees trained	benchmarked rental rates	Rental contract created	Legal review of rental contract		Potential use
*delayed final report	MEM Project Report	weed mapping completed		Compiling research and survey data		
	Miners Park Volleyball Border Project	purchased and arrived	installed	sand delivered to site and spread	frozen- ordering nets and lines	Scheduled completion Spring 2021
	Nature Park-loop pathway improvements			assess trail maintenance techniques	Test sections	test sections
	RVR Park Weed Management - can/will they adopt Town weed plan			homeowners approaching RVR board	Present CIWMP to RVR Board	
* affected by covid-19						
Completed						
* timing pushed back	Updated Highlighted Chart of Master Plan	Completed on Website				https://www.carbondalerec.com/rec-misc/master-plans/
	Orchard Park Playground Replacement Project	Construction completed	Completion Winter 2021			
	RVR Triangle Park Playground Equipment			completed		
* delayed construction	Pickleball Courts	Completed		grass established		
* timing pushed back	Red Hill Road Realignment and parking lots	Started 5/18-Completed 9/2		Completed		Grand opening Oct 13th, 2020
	Park Bathroom work	Floor Treatment in Sopris	Installing curtains in Miners			
* delayed bidding	FMLD Gianinetti Park playground renovation	completed	FMLD Grant Closeout			
* change in scope public outreach	Aquatics Facility Master Plan	completed	GOCO Grant closeout			
	FMLD Gianinetti Park Playground phase 2		submitted	Not awarded		
	GOCO Gianinetti Park ADA enhancements Resilient Communities Grant		did not qualify			