

MINUTES
CARBONDALE PARKS & RECREATION COMMISSION
March 14, 2018

Becky Moller called the Carbondale Parks & Recreation Commission meeting to order at 7:12 p.m. on February 14, 2018, in the Town Hall meeting room.

ROLL CALL

The following members were present for roll call:

Members:	Becky Moller, Chair Tracy Wilson, Vice Chair Hollis Sutherland, Member John Williams, Member Ashley Allis, Member Todd Chamberlin, Member
Members absent: :	Katheen Wanatowicz, Member Camy Britt, Alternate
Trustee Liaison: Town Staff Present	Erica Sparhawk Eric Brendlinger, Parks & Recreation Director Jessi Rochel, Rec Center and Program Manager Will Tempest, Recreation Coordinator, Youth & Adult Athletics
Guests & Observers:	

MINUTES APPROVAL

Hollis moved that we accept the minutes for both the P&R Commission meeting on February 14th and the Community Pool Forum with the corrections supplied by Becky. Seconded by Ashley. Unanimously passed.

Next Steps: Pickleball Master Plan

PERSONS PRESENT NOT ON THE AGENDA

New Recreation Coordinator introduction and Program Report

Will Tempest –Youth and Adult Athletics

Eric introduced Will Tempest, recent graduate of Quest College in Canada with a degree in design. Eric explained that Will has been working with us in a part-time seasonal capacity for 7 years, has local ties, and has been working with the parents, kids and teams that he will be managing for years. Will provided a program report:

- Finished youth basketball. Carbondale teams won three of four tournaments.
- Managing the ongoing Adult volleyball, pickleball league
- Working on the Summer brochure programming offerings
- Finished paperwork to re-apply to the White River National Forest Service to obtain the permit necessary to offer our summer outdoor programs
- Looking for part time staff to help with programs, umpiring, and field prep.
- Climbing Wall retention rate has been great for our ongoing series of climbing classes.

- Three rivers Little League started today- We prep fields for them, volunteer opportunities, maintenance. Looking to hire a rec specialist for summer specific seasonal work for all of our summer programming.

Tracy: will have some recommendations for summer work from her CRMS students and from her class at Roaring Fork High School

Becky- Presented the idea to look at a program called Capstone for potential summer workers

ARBOR DAY TREE PLANTING LOCATIONS- Dan Bullock Tree Board President

Arbor Day April 28th, Saturday

Dan presented the Tree Board's plan for Arbor Day with the location of planting planned for Town Parks. All trees will be Kay Burnier trees, it is a matching process where she matches the cost of a tree, Trees Cost \$300 and it costs another \$300 to plant and for the plaque, which is a requirement for the fund. This year in the inventory is Memorial trees donated for Bill Lukes & John Cerise. The ideas is to plant large statue shade trees, up to 60 feet at full maturity. These trees would be of the variety of Oaks and Frontier Elms or Accolade Elms and are planted when they have 2" to 3" in diameter at the trunk and are 10 to 12 feet tall when they are planted. They would be planted 8 to 10 feet away from the street.

- Miners Park is one location for this year's Tree Planting Plan. The location would be on the West end of park along the street. Some have asked for trees on north side of park but these were removed when work commenced on the bike path.
- The other site is Bonnie Fisher Park but we have irrigation challenges here when they expanded the garden.
- Planted a ponderosa pine in Miners Park last year and a Bur Oak, and a Maple which were also all memorial trees last year.
- Planted 8 trees on North Face two years ago.
- For next year's 25th year of Tree City USA anniversary a special tree planting will be proposed.

Working with Mike our new arborist and Russell Sissom to come up with a plan Siberian Elms are our problem tree in alleys and right of ways. Next pruning cycle might need to take out some older growth trees.

Hollis: Question- Does the Hendricks dog park have an in ground irrigation system that could be used to plant trees. Can we run a pump in irrigation for tree planting in the dog park at Hendricks?

Hollis moves to approve of the planting for Arbor Day on the Miners Park where Dan suggested and where Russell and Mike approve, Ashley Seconded, Unanimously approved.

COMMUNITY POOL FORUM Next Step

Kathleen provided the following talking points and questions via e-mail to the group.

- 1) Where do we get money for matching grant funds for planning grant? Do we raise money? Do we take from reserve?
- 2) Do we want to reach back out to Aspen Valley Community Fund?
- 3) Do we want to create a fundraising plan?
- 4) Do we want to get some direction from Town Manager?
- 5) Can a developer waive park land dedication fees in exchange for pool donations?

1) Where do we get matching grant money reserves or do we try and raise the funds? Do we take from reserves? Eric mentioned that we have 20,000 in next year's budget for a match for a GOCO or FMLD planning grant that can come out of reserves. He felt fundraising for a planning grant is hard and that the fundraising effort should focus on the actual project which will be determined by the feasibility study planning grant. The group was interested in pursuing the possibility of an FMLD grant this year to keep momentum of those who participated in the pool forum. 66 names and numbers from our community forum interested in getting involved. Keep them engaged. As we pursue planning try and get some interested citizens with planning and fundraising experience involved. Commission will set up an initial meeting with people in the list that are interested in this initial formative work based on their comments.

Friends of the Parks & Recreation e-mail out as soon as possible- Becky –with Ashley, and Hollis to help put this e-mail together. Next Step for this group is to create a fundraising plan using the steering committee energy and expertise. .

2) Reach out to Aspen Valley Community Foundation? The group discussed this and came to a consensus that this step was not needed at this point, but we would revisit it when the time is right because it might be the best way to utilize their 501c3 status for tax deductible donations, Third Street Center- could be starting point for fundraising, for early momentum and up to \$100,000 Commission feels it is pre-mature to look at this step. Will revisit at a later date.

3) Do we want to create a fundraising plan? Can be part of the agenda for the Friends of Carbondale Parks & recreation initial meetings.

4) Do we want some direction from Jay? Eric will inquire about the potential for fast tracking an FMLD Planning grant out of this year's budget. One trail lighting project GOCO planning grants was not accepted, which \$5,000 matching funds had already budgeted for 2018.

5) Can a developer waive a park dedication fee for a pool donation? Eric to check on this for details.

REPORTS & UPDATES

Eric- 10-year anniversary, March 14th, 2018. We conducted a prize giveaway and **Jessi-**Roof fixed and inside painted, 4th street plaza ice rink light taken down, Working on summer brochure and prepping for the next big special event on March 31st, which is the Easter egg hunt and Where my Peeps at Scavenger Hunt.

Becky- Met with Gwen Garcelon with Public Works Director Kevin Schorzman and Eric Brendlinger to revise the language of the Weed Management Plan. Asked her to make an appendix of the weed identification portion of the plan vs it being in the main document and we are changing the language to not need full approval by Trustees or the Environment Board consultation to use chemicals for weed management problems. This would only take place if the other natural methods proved not to work, so a checklist is being created by staff on a per park basis, with chemical use, by a trained and knowledgeable applier is the last step of that checklist. The finalized document will come before the P & R Commission for adoption.

Trustee Liaison-Erica AVLT Press Release will be released letting the public know that they have raised all funds for the purchase of the red hill project. Handing it over to Town in April. Garfield County and Pitkin County Open Space & Trails both contributed.

Eric presented the pool forum finding to the Trustees at the last Trustee meeting and the P & R Commission received good trustee feedback for the pool forum process, and they wanted the momentum to continue.

City Market is moving forward. They own the land. Long timeline. Not open until 2020.

In the works are approvals for the Stein property on main street and 133 Highway and Parcel One on West Main Street, which is in conjunction with City Market for infrastructure.

ADJOURNMENT

The March 14th, 2018, regular meeting adjourned at 8:50 pm. The next regularly scheduled meeting is set for April 11th, 2018 at 7:00 pm.

Trustee work session scheduled for Tuesday, April 17th at 6 pm with P & R Commission and the Roaring Fork Pickleball Association

Respectfully submitted,
Eric Brendlinger for Angie Sprang
Board & Commissions Clerk