

**CARBONDALE PARKS & RECREATION COMMISSION
REGULAR MEETING
WEDNESDAY, April 14, 2021 7:00 P.M.
Virtual Meeting Zoom Platform**

ATTENTION: Due to the continuing threat of the spread of the COVID-19 Virus, all regular Carbondale Advisory Boards and Commission meetings will be conducted virtually. If you have a comment concerning one or more of the Agenda items please email kmcdonald@carbondaleco.net a by 6:00 pm on April 14, 2021.

If you would like to comment during the meeting please email kmcdonald@carbondaleco.net with your full name and address by 6:00 p.m. on April 14, 2021. You will receive instructions on joining the meeting on-line prior to 7:00 p.m. Also, you may contact kmcdonald@carbondaleco.net to get a phone number to listen to the meeting, however, you will be unable to make comments.

<u>TIME*</u>			<u>ITEM</u>	<u>DESIRED OUTCOME</u>
7:00		1.	Roll Call	
7:05		2.	Approval of March 10, 2021 Minutes	INFORMATIONAL
7:10		3.	Items from Citizens Present Not on the Agenda	INFORMATIONAL
7:15		4.	Upcoming programs and Special Event Calendar Changes	INFORMATION DISCUSSION (Attachment A)
7:25		5.	Proposed Changes to Section 7 of the Municipal Code for Parks & Recreation Commission	INFORMATION DISCUSSION DECISION (Attachment B)
7:45		6.	Outline for Trustee 2021 Work Session Review scheduled for Tuesday, April 20 th .	INFORMATION DISCUSSION
8:00		7.	RV Park Master plan https://www.carbondalerec.com/wp-content/uploads/2019/01/Carbondale-Gateway-River-Park-Site-Plan-Master-Plan-Report.pdf	INFORMATION DISCUSSION (Attachment C)
8:20		8.	P & R Commission 2021 Working Master Calendar	INFORMATION DISCUSSION (Attachment D)
8:35		9.	Report & Updates: Staff & Commission • Eric Brendlinger, Parks & Recreation Director	INFORMATION (Attachment E)

			<ul style="list-style-type: none"> ○ 30/60/90 Day Outlook ○ Outstanding Projects Status • Jessi Rochel, Rec Center Manager • Parks & Recreation Commissioners • Luis Yllanes, Trustee Liaison 	
9:00		10.	Adjournment*	*Please note: Times are approximate

Eric Brendlinger

From: Eric Brendlinger <ebrendlinger@carbondaleco.net>
Sent: Monday, March 29, 2021 11:01 AM
To: Eric Brendlinger
Subject: April Newsletter! Events - Youth Programs - Hiring

TOWN OF CARBONDALE

APRIL NEWSLETTER



***5th Annual Where My Peeps
At?***

Saturday, April 3rd

Start times: 9am-11am Carbondale Rec Center

Register for our annual Where My Peeps At event.

This scavenger hunt will start at the Carbondale Rec Center and the race director will give you your first clue and a map to start your hunt!

There will be multiple puzzle pieces hidden around town. All Puzzle pieces will be color-coded and have your teams name on them. You will have one hour to solve clues and find your hidden puzzle piece at every location. Once you have all your puzzle pieces or your hour is up report back to the Rec Center and begin to assemble your puzzle. The team that completes their puzzle the fastest wins. You are allowed to use any non-mechanized form of transportation for the race (bikes are recommended!)

THERE WILL BE PRIZES!

REGISTER HERE



DRIVE-IN
APRIL 22 & 23

ONLINE
APRIL 24-MAY 2

To celebrate Earth Day, we have put together a film program that showcases inspiring individuals who are using their creativity, passion and skill to help turn the tide in the fight to protect our planet. From Mongolia to Miami, to the remote Alaskan coastline, these are stories of adventure and conservation, and how the two can interact in powerful ways. If you're in our hometown of Carbondale, Colorado, pull in, park, and join us at a special drive-in event for an all-new film program on either April 22nd or 23rd. The program also will be available online from April 24-May 2.

REGISTER HERE



Early Release Wednesday Tennis and Pickleball

May 5, 2021 - May 26, 2021
Wednesdays
Tennis 1:15-2:15pm & Pickleball 2:30-3:30pm

Location: North Face Park

[MORE INFO/REGISTER](#)



Youth Climbing (Ages 10-14)

April 15, 22, 29
Thursdays

3:30pm-4:30pm

\$45/session

[MORE INFO/REGISTER](#)

WE ARE HIRING!

Fitness Instructors

Lifeguard and Water Safety Swim Instructor Positions

Temporary/Seasonal Parks Maintenance Positions

Front Desk Staff/Youth Programs

For more information and how to apply:

[CLICK HERE](#)



BLOOD DRIVE

St. Mary's Blood Mobile is coming to you!

Make sure you make an appointment, eat a healthy meal and hydrate before you donate, and don't forget your ID.

Carbondale Rec Center

567 Colorado Avenue,
Carbondale

Wednesday, April 28
10:30 am - 2:30 pm

Donate blood the
month of April and
receive a coupon for
40% off a regular
priced item at
Bookcliff Gardens!



BY APPOINTMENT ONLY, MASKS ARE REQUIRED

We are only taking appointments for our blood drives to help us maintain social distancing.

Please visit www.stmarysbloodcenter.org to make your appointment today.

ARE YOU IN THE CLUB?

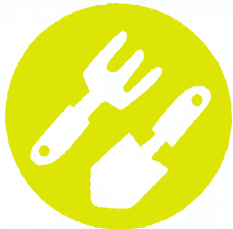
Donate blood 5 times in 2021,
and receive a special gift.



If you have any questions about the upcoming blood drive
please call St. Mary's Blood Center at 970-298-2555.

Introduction to Gardening with CSU Extension

All Classes Will Be Held at Demeter's Garden



May 18-September 14
Every Other Tuesday, 6-7pm
All Ages!
BILINGUAL AND FREE!

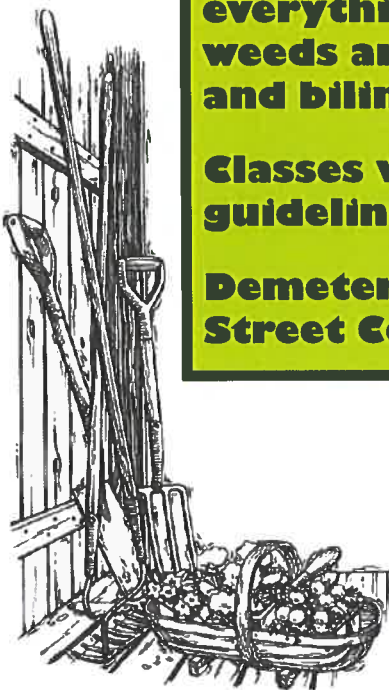
Learn the basics of gardening with this hands-on garden series from CSU Extension! Topics will cover everything you need to know from soils to insects to weeds and more. All classes will be beginner-friendly and bilingual. Pre-registration required.

Classes will follow all current and local health guidelines.

Demeter's Garden is located behind the Third Street Center (520 S 3rd Street).

For more information, please call Carbondale Parks and Recreation at 970-510-1290.

To register, please go to www.carbondalerec.com.



GARFIELD COUNTY
COLORADO STATE UNIVERSITY
EXTENSION

TOWN OF CARBONDALE 2021 EVENT CALENDAR (subject to change)

Highlighted Events **Cancelled** **Changed Historic Date** **Virtual** **Unknown** updated April 7th

New Events

<u>Event</u>	<u>Organizer</u>	<u>Contact</u>	<u>Date</u>	<u>Location</u>
First Friday <i>Family Activities</i> Covid Friendly	Parks & Recreation Dept.	Jamie Wall (510-1214) jwall@carbondalecto.net	January 1 (Fri), 12om-9pm	Darien Ice Rink & 4 th Street Rink and other outdoor activities
Full Moon Winter Games	Parks & Recreation Dept. Aloha Mt. Cyclery Independence Run & Hike	Margaret Donnelly (510-1280) Darren Broome (963-2500) Brion After (704-0909)	January 30 (Sat), 4:30-8pm mdonnelly@carbondalecto.net independencerun@sopris.net	Darien Ice Rink & Rodeo Grounds alohamtncyclery@yahoo.com
First Friday	First Friday Committee www.carbondale.com	Chamber of Commerce (963-1890)	February 5 (Fri), 4:30pm	Downtown Main St.
Light the Night with Love	Carbondale Creative District www.carbondalecreativedistrict.com	Amy Kimberly (963-1680) amy@carbondalearts.com	February 13 & 14	ARTway Derail Park to Latinx Folk Art Garden
First Friday " <i>Creative District Focus</i> "	First Friday Committee www.carbondale.com	Chamber of Commerce (963-1890)	March 5 (Fri), 5pm	Downtown Main St.
First Friday " <i>Spring into Wellness</i> "	Parks & Recreation Dept.	Margaret Donnelly (510-1280)	April 2 (Fri), 5-9pm	Virtual Community Plant Based Diet Challenge
<i>Where my Peeps at</i> Scavenger Hunt Run	Parks & Recreation Dept. www.carbondalerec.com	Margaret Donnelly (510-1280) mdonnelly@carbondalecto.net	April 3 (Sat), 8:30 run	Sopris Park
Rotary Club Ping Pong Ball Drop	Carbondale Rotary Club alan@moderndaymedia.net	Alan Cole jwall@carbondalecto.net	May 7 (Fri), 5-9pm	Sopris Park
<i>Dandelion Day</i>	Environment Board www.dandelionday.org	Natalie Rae Fuller 970-230-2315. natalierae13@gmail.com	May 8 (Sat), 9am-5pm dandelionday81623@gmail.com	Sopris Park & Main St. parade
<i>Bonedale Bike Week</i>	Bonedalebikeweek@gmail.com www.carbondalerec.com	Tracy Wilson 970-710-1083	May 15-20 (Sunday-Thurs)	Carbondale Recreation Center & other locations within Town
Bike Park Competition	Parks & Recreation Dept. www.carbondalerec.com	Jamie Wall (510-1214) jwall@carbondalecto.net	May 19 (Wed), 4-5:30pm	North Face Bike Park
<i>Garden Concert Series</i>	CA-Carbondale Arts www.carbondalearts.com	Amy Kimberly (963-1680) amy@carbondalearts.com	May 27	Thompson Park
Annual Art Walk	CPAC: Carbondale Public Arts Commission	llindberg@carbondalecto.net	June 3 (Thurs), 5:30pm	Begin at Town Hall

<u>Event</u>	<u>Organizer</u>	<u>Contact</u>	<u>Date</u>	<u>Location</u>
<i>Wild West Rodeo Series</i>	Wild West Rodeo Assoc. www.carbondalerodeo.com	Mike Kennedy (379-3907) mikekennedy@sopris.net	June 3-August 19 (Thurs) 7:30-9:30pm	Gus Darien Rodeo Grounds
First Friday Creative District Focus	First Friday Committee www.carbondale.com	Chamber of Commerce (963-1890)	June 4 (Fri), 5-9pm	Downtown Main Street
Tri for the Sun Triathlon	Parks & Recreation Dept Sunlight Mtn Resort	Jamie Wall (970-510-1214) Travis Baptiste (970-947-5151)	June 12 (Sat) 7am-1pm	Carbondale Pool / Sunlight Resort
Summer Park Concert Series	Music Committee	Steve Standiford (963-3304) sguitars@sopris.net	June 13 (Sun), 3:30-7:30pm	Sopris Park Gazebo
Downtown Farmer's Market www.carbondalefarmersmarket.com	Farmer's Market Committee	Jamie Wall (608-385-9252) jwall@carbondaleco.net	June 16-Sept. 29 (Wed) 10am-3pm	4 th Street Plaza & Park
Jaripeo Y Baile Mexican Rodeo	Mario Tarin	(618-6486)	June 20 (Sun), 4-9pm	Gus Darien Rodeo Grounds
Garden Concert Series	CA-Carbondale Arts www.carbondalearts.com	Amy Kimberly (963-1680) amy@carbondalearts.com	June 24	Thompson Park
Team Roping & Sorting Event	Stepping Stones	Temple Glassier (379-2411) tglassier@yahoo.com	June 26 & 27, (Sat, Sun) TBD kyle@steppingstonesrfv.org	Gus Darien Rodeo Grounds
First Friday "Community Celebration"	First Friday Committee www.carbondale.com	Chamber of Commerce (963-1890)	July 2 (Fri), 5-9pm	Downtown Main Street
21 st Annual "Mt. Sopris Music Fest"	Steve's Guitars	Steve Standiford (963-3304)	July 2 (Fri), 5-10pm	4 th Street Park
4 th of July Parade www.carbondalerec.com	Parks & Recreation Dept.	Eric Brendlinger (510-1277) ebrendlinger@carbondaleco.net	July 4 (Sun) 10:30am-2pm	Downtown Main St. Parade Route
Jaripeo y Baile Mexican Rodeo	Mario Tarin	(618-6486)	July 10 (Sat) , 4-9pm	Gus Darien Rodeo Ground
Summer Park Concert Series	Music Committee	Steve Standiford (963-3304) sguitars@sopris.net	July 11 (Sun), 3:30-7:30pm	Sopris Park Gazebo
<i>Carbondale Mountain Fair</i>	CA-Carbondale Arts www.carbondalearts.com	Amy Kimberly (963-1680) amy@carbondalearts.com	July 23, 24, 25 (Fri thru Sun) Fri 12 noon to Sun 7pm	Sopris Park
Mt. Sopris Runoff & 4-mi Run	Independence Run & Hike Store	Brion After (704-0909) brion@independencerunandhike.com	July 24 (Saturday)	Sopris Park

<u>Event</u>	<u>Organizer</u>	<u>Contact</u>	<u>Date</u>	<u>Location</u>
Porcupine Loop Bike Race	Aloha Mt. Cyclery	Darren Broome (963-2500)	July 25 (Sun)	Sopris Park & Prince Creek
Garden Concert Series	CA-Carbondale Arts www.carbondalearts.com	Amy Kimberly (963-1680) amy@carbondalearts.com	July 29 (Thurs)	Thompson Park
First Friday	First Friday Committee	Chamber of Commerce (963-1890)	August 6 (Fri), 5-9pm	Downtown Main Street
Summer Park Concert Series	Music Committee	Steve Standiford (963-3304) sguitars@sopris.net	August 8 (Sun), 3:30-7:30pm	Sopris Park Gazebo
<i>Jaripeo y Baile Mexican Rodeo</i>	Mario Tarin	(618-6486)	August 7 or 14 (Sat), 4-9pm	Gus Darien Rodeo Grounds
<i>The Hoot</i>	KDNK	Kenna Crampton (963-0139) kenna@kdnk.org	August 13 (Fri), 5-10pm	4 th Street Plaza Park to Garfield
"Our Town - One Table"	Parks & Recreation Dept. Jamie Wall (510-1214)	Sondie Reiff (305)710-0826 jwall@carbondaleco.net	August 15 (Sun), 5-9pm sondie12@gmail.com	4 th Street (Main to Euclid)
RFPA Tournament	RFPA Val Snearly	rfpickleball@gmail.com	Aug 20-22 (Fri-Sun), 8am-4pm	Young-Calaway Alpine Bank Courts
ALTARS, Dance Performance	Dance Initiative	Megan Janssen megan@danceinitiative.org	Aug 21 (Sat)	Thompson House
Garden Concert Series	CA-Carbondale Arts www.carbondalearts.com	Amy Kimberly (963-1680) amy@carbondalearts.com	August 26 (Thurs)	Thompson Park
"Cowboy Up" Dance & BBQ	Scott Haycock Cowboy Up Committee	(948-4867) shaycock3006@gmail.com	August 27 (Fri), 6-10pm	4 th Street Park & Plaza
First Friday: "Family Block Party & Pride Parade"	Parks & Recreation Dept.	Jamie Wall (510-1214) Michelle Marlow michmarlow@gmail.com	Sept 4 (Fri), 4pm	4 th Street Plaza & Park & Main St.
Roaring Fork Ranch Roping	Wild West Rodeo Assoc.	Tom Harrington (275-1165) tharrington@montrose.net ginny.a.harrington@gmail.com	Sept 10-12 (Fri- Sun)	Gus Darien Rodeo Arena
Western Slope Pickleball Tournament	RFPA Val Snearly	rfpickleball@gmail.com	Sept 11-12 (Sat-Sun), 8am-4pm	Young-Calaway Alpine Bank Courts
Sopris Park Summer Park Concert Series	Music Committee	Steve Standiford (963-3304)	Sept 12 (Sun), 3-7pm	Sopris Park Gazebo

<u>Event</u>	<u>Organizer</u>	<u>Contact</u>	<u>Date</u>	<u>Location</u>
O2 Festival	Pocket Outdoor Media	Lisa Raleigh 970-274-2012	Sept 16-19, (Thurs-Sun)	Carbondale Recreation Center/others
Clay Center's Annual Fundraiser	Carbondale Clay Center www.carbondaleclay.org	Angela Bruno (963-2529) director@carbondaleclay.org	Sept 18 (Sat.), 5-9pm	Carbondale Clay Center
Wilderness Workshop Community Party	Wilderness Workshop	Emily Kay 610-888-4370 emily@wildernessworkshop.org	Sept 24 (Fri), 4-9pm	Sopris Park
First Friday	First Friday Committee www.carbondale.com	Chamber of Commerce (963-1890)	Oct 1 (Fri), 5-9pm	Downtown Main Street
Potato Day Parade & BBQ in Sopris Park	Carbondale Historical Society Sue Gray (414-1078) www.carbondalehistory.org	info@carbondalehistory.org	Oct 2 (Sat), 10:30am-3pm	Main St. Parade & Sopris Park
Ross Montessori 5k & Marmot Mile	Ross Montessori School	Sonya Hemmen (970-963-7199) Sonya.hemmen@rossmontessori.org	October 2 (Sat), 7:30-11am	Ross Montessori School
Indigenous Peoples Day www.davinikent.org	Nuche Pow Wow jhof@rof.net	John Hoffman & Rita Marsh ritamarsh@davinikent.org	Oct 10 (Sun), 5-9 pm Oct 11 (Mon), 10am-2pm	Nuche Park Sopris Park and Gazebo
5 Point Adventure Film Festival	5Point Adventure www.5pointfilm.org	Regna Jones 970-260-4321 regna@5pointfilm.org	October 13-17 (Wed thru Sun)	Carbondale Recreation Center
First Friday "Dia De los Muertos"	First Friday Committee www.carbondale.com	Chamber of Commerce & CA (963-1890)	Nov 5 (Fri), 5-9pm	3rd Street to Main Street Parade Route
Aloha Shaka Cross Series (Bike Cyclo-Cross Race)	Aloha Cyclery	Darren Broome (963-2500) alohamtncyclery@yahoo.com	Race #1: Sunday, TBD Race #2: Thursday, November	RFHS & North Face park (Thanksgiving Day)
Turkey Trot (5k & 1 mile fun run)	Parks & Recreation Dept.	Margaret Donnelly (510-1280) mdonnelly@carbondaleco.net	Nov 25 (Thurs), 9 am	Rio Grande Trail
First Friday "Light Up Carbondale"	Chamber/CA & Rec. www.carbondale.com	Jamie Wall (510-1214) (963-1890)	Dec 3 (Fri), 5-9pm	Downtown Main Street
"Jingle Bell Run"	Independence Run	Brion After (704-0909) brion@independencerunandhike.com	Dec 19 (Sun), 11am	Independence Run & Hike Store

ARTICLE 7 Parks and Recreation Commission

Sec. 2-7-10. Establishment; membership.

There is hereby created a Parks and Recreation Commission for the Town, consisting of seven voting members, and **one alternate member with voting rights only in the absence of a regular member**. Three voting members may be residents of the area served by the Recreation Department, but need not reside within the Town limits. **One of the members shall be a Youth Commissioner**, under 18 years of age at the time of appointment, who shall serve a term of two years. The Recreation Director shall be an ex officio, nonvoting member of the Parks and Recreation Commission.

(Ord. No. 16, 1977 §1; Ord. No. 6, 1992; prior code 2.31.010; Ord. No. 8, 2015 §1, 8-11-2015)

Sec. 2-7-20. Powers and duties.

The Parks and Recreation Commission shall have the power and duty to:

- (1) Act in an advisory capacity to the Board of Trustees in all matters pertaining to parks and recreation.
- (2) Review the preliminary budget prepared by the Recreation Director and provide input as needed before submission to the Town Manager and Board of Trustees.
- (3) Assist in the planning of a recreation program for the inhabitants of the Town and surrounding area, promote and stimulate public interest therein and, to that end, solicit to the fullest extent possible the cooperation of the school authorities and other public and private agencies interested therein.
- (4) Advise the Board of Trustees with respect to the acceptance of money, personal property or real estate donated or offered to the Town for recreational or park purposes.
- (5) Create and recommend to the Board of Trustees for approval a parks and recreation master plan and review such plan annually prior to the budget process, for the purposes of updating the contents.
- (6) Review all proposed subdivision plats for conformance with the parks and recreation plan and make suggestions and recommendations to the Board of Trustees with respect to the conformance to the Town's standards of proposed park and open space improvements contained in such plats.
- (7) Offer recommendations to the Town Manager for selection of the Recreation Director.
- (8) Perform such other duties not inconsistent with this Article as may be requested by the Board of Trustees, Town Manager or other Town departments or agencies.

(Ord. No. 16, 1977 §2; Ord. No. 6, 1992; prior code 2.31.020; Ord. No. 8, 2015 §1, 8-11-2015)

Sec. 2-7-30. Appointment; terms.

- (a) Appointments to the Parks and Recreation Commission shall be made by the Board of Trustees. Persons interested in serving on the Parks and Recreation Commission shall complete an application expressing their interest in serving on the Parks and Recreation Commission and responding to representative questions as approved by the Parks and Recreation Commission.
- (b) Members of the Parks and Recreation Commission shall be appointed as outlined in this Section. Nothing shall preclude a member from serving succeeding terms if so appointed.

Commented [HS1]: Proposed code revision:

There is hereby created a Parks and Recreation Commission for the Town, consisting of seven voting members and up to two alternate members with voting rights only in the absence of a regular member. Two alternate members are allowed if one of the alternate members is a Youth Commissioner, under 18 years of age at the time of appointment. The Parks and Recreation Director shall be an ex officio, nonvoting member of the Parks and Recreation Commission.

Three members of the Commission, whether voting members or alternate members, may be residents of the area served by the Recreation Department, but need not reside within the Town limits.

Remarks: The length of terms is listed below in Sec. 2-7-30 (e) so there is no need to list the Youth Commissioner's term here.

- (c) Upon receipt of the application, Town staff will schedule with the Parks and Recreation Commission an interview of prospective candidates at a special meeting. The interview committee shall consist of a Board of Trustees liaison and the full Parks and Recreation Commission. Upon completion of the interview, the Board of Trustees shall then make the appointment.
- (d) In the event a regular member of the Parks and Recreation Commission resigns his or her position, the alternate, if interested in filling that position, will be required to submit an application, respond to the aforementioned questions and participate in the interview process.
- (e) The terms of the members, **except for the Youth Commissioner**, shall be for a period of three years. The Town shall be responsible for advertising for positions that need to be filled. Application forms shall be available at Town Hall. All applications shall be delivered to Town Hall.
- (f) If and when there is a vacancy on the Parks and Recreation Commission due to a resignation or other reason, the Chair, acting Chair or Recreation Director shall be responsible for notifying the Town Manager within two weeks of the vacancy.
- (g) The Parks and Recreation Commission shall formulate an appropriate application form for prospective members. The terms of office of the Parks and Recreation Commission members shall begin and end on August 31.

(Ord. No. 16, 1977 §3; Ord. No. 6, 1992; Ord. No. 7, 1994; Ord. No. 26, 2004; Ord. No. 27, 2004; prior code 2.31.030; Ord. No. 8, 2015 §1, 8-11-2015)

Sec. 2-7-40. Meetings, officers.

- (a) As soon as practicable following the first day of September every year, the Parks and Recreation Commission shall organize by electing three of its members to serve as Chair, Vice Chair and Secretary, respectively, to serve at the pleasure of the Parks and Recreation Commission.
- (b) The Parks and Recreation Commission shall hold such regular and special meetings as may be required. All proceedings shall be open to the public. The affirmative vote of a majority of the entire membership of the Parks and Recreation Commission shall be necessary for it to take any action except to adjourn. **A member of the Parks and Recreation Commission shall serve as Secretary for the recording of minutes for the Parks and Recreation Commission, who shall keep a record of its proceedings and transactions. The Secretary may request a member of the Town administration to keep such minutes and records if he or she so desires.** The Parks and Recreation Commission may prescribe regulations for the conduct of its internal affairs, which shall be consistent with this Article and other provisions of this Code. Copies of such regulations shall be kept on file in the office of the Town Clerk, where they shall be available for public inspection.

(Ord. No. 16, 1977 §4; Ord. No. 7, 2000; prior code 2.31.040; Ord. No. 8, 2015 §1, 8-11-2015)

Sec. 2-7-50. Compensation.

The members of the Parks and Recreation Commission shall serve without compensation for their services as such, but may receive reimbursement for necessary travel and other expenses incurred on official duty when such expenditures have received prior authorization within the municipal budget.

(Ord. No. 16, 1977 §5; prior code 2.31.050; Ord. No. 8, 2015 §1, 8-11-2015)

Commented [HS2]: Proposed code revision:

Remove "except for the Youth Commissioner"

Remarks: Do we need to state a length of term for the Youth Commissioner and why does it need to be different from the other Commissioners? Why can't the youth position be fluid and either there is one or there isn't? They could serve a full 3 years if they would like, otherwise they resign when their Capstone project is complete, they graduate, they don't want to do it anymore, etc. If they want to remain on the Commission, they can always apply for a voting or alternate member position once they are past the age of 18.

Commented [HS3]: Proposed code revision:

Remove this section that references appointing a Secretary.

Sec. 2-7-60. Vacancies.

- (a) Any vacancies in the Parks and Recreation Commission, from whatever cause, shall be filled as required by Section 2-7-30 of this Article.
- (b) The office of Parks and Recreation Commission members shall become vacant, and shall be so declared by the Board of Trustees, under the following conditions:
 - (1) If a member is absent from three consecutive regular meetings of the Parks and Recreation Commission without first having notified the Parks and Recreation Commission or Recreation Director, the notification to be expressed in the minutes of the Parks and Recreation Commission's meetings.
 - (2) If a member is convicted of a crime involving moral turpitude.
- (c) The Board of Trustees may remove any member of the Parks and Recreation Commission for cause. The Board of Trustees shall consider removal of any member of the Parks and Recreation Commission for cause upon recommendation by a majority vote of the Parks and Recreation Commission.

(Ord. No. 16, 1977 §5; Ord. No. 6, 1992; Ord. No. 26, 2004; prior code 2.31.060; Ord. No. 8, 2015 §1, 8-11-2015)

Sec. 2-7-70. Ex officio members.

The Mayor, with the consent of the Board of Trustees, may from time to time appoint ex officio members to the Parks and Recreation Commission. Such members shall serve at the pleasure of the Mayor and the Board of Trustees. Ex officio members shall not be entitled to vote on any matter brought before the Parks and Recreation Commission.

(Ord. No. 16, 1977 §6; prior code 2.31.070; Ord. No. 8, 2015 §1, 8-11-2015)



TOWN OF CARBONDALE
511 COLORADO AVENUE
CARBONDALE, CO 81623

Board of Trustees Work Session Updated Budget Goals & Work Plan

Date of Meeting : April 20, 2021

TITLE: Parks & Recreation Dept. FY-2021 Budget Goals Update and Work Plan

SUBMITTING: Eric Brendlinger- Parks & Recreation Director

ATTACHMENT: 30-60-90 project status

BACKGROUND: This is an updated summary of the work plan budget goals that have been used in developing our FY-2021 budget specific to maintenance needs, potential grants and master plan goals.

Parks & Recreation Administration

1. Planned to Submit two Garfield County Federal Mineral Lease District mini-grants for a park improvement project that dovetails with our master plan recommendations but this opportunity is diminishing. The Police Department will have better luck in applying so we have taken this funding opportunity off the table for now. We still have two playgrounds in our inventory that need replacement. . Colorado Meadows and Hendricks. Managing the fiscal aspect of the Youth Art Park GOCO Mini-Grant with Carbondale Arts for implementation of this new playground-art park. (\$35,000)
2. Aquatics Facility Master Plan :FYI- fiscal year for GOCO is July 1 to June 30. Additional granting options will be available in June of 2022 and in 2023 for implementation of the Aquatics Facility Master Plan recommendations, specifically with the *Community Impact Grants*. This grant program replaced the *LPOR (Local Parks & Outdoor Recreation)* grant cycle.
3. Manage a Federal *Fishing is Fun* Grant offered by Colorado Parks & Wildlife (\$30,000 promised) after review and acceptance of the US Fish and Wildlife Service (USFWS) for the Crystal River Restoration project at Riverfront Park. This grant will partially fund ADA access from the road to the property. Collaborate with stakeholders on a phased approach with other grant opportunities. This would include the Aspen Valley Land Trust grant of \$55,000 awarded from the GOCO Resilient Communities Grant Cycle. The Town has entered as a grant partner and will be fiscally responsible for this reimbursable grant expenditures and contractual relationships. This grant is also earmarked for river access and classroom landscaping at the entrance to the project as a potential phase 1 of the Crystal River Restoration and Weaver Ditch Efficiency project

4. *RESTORE GOCO* grant opportunity, which is a new strategic partnership among Great Outdoors Colorado, the National Fish and Wildlife Foundation, Gates Family Foundation, Colorado Department of Natural Resources, Colorado Parks and Wildlife, and the Colorado Water Conservation Board, was applied for but not accepted in March. This was a \$200,000. ask with up to \$40,000 in matching funds. (Park Improvements 75-4800-9360)
5. Gateway RV Park Improvements. Continue work for the phased project process of adapting all rv sites to 50 amp power pedestals. Sites 1-14 now have 50 and 30 amp power. The final phase will be conducted next year to hook up sites 15-19 to 50 7 30 amp power. (RV Park improvements/equipment 01-4525-9360 \$32,000)

Parks Department

1. Utilized the Conservation Trust Fund to replace existing trash cans with bear proof trash cans and recycling specific bear proof cans in Town Parks. We placed these in Thompson Park (2) and RVR Triangle park (2). The next parks slated to receive bear proof trash cans will be Colorado Meadows (2) Rodeo Grounds and Ice Rink at the picnic shade pavilion (2). Total of 4 needed. (Trash Maintenance in Conservation Trust Fund 10-4800-3600 \$6,500 will fund 4 for 2022),
2. Red Hill Trails Maintenance and progress. Trailhead amenities project will utilize the endowment to complete phase one of the project. (Trail Maintenance 01-4520-3684 \$15,000 and Refund of Expenditures 01-36-42) Aspen Valley Land Trust received a GOCO Resiliency Grant for \$55,000, and the Phase 2 picnic shade shelter and outdoor classroom space at the Red Hill trailhead will be funded by this grant. Sign design and production is in progress.
3. New Variable Frequency Drive Pump for Miners Park irrigation system on order. This will allow us to irrigate this park with ditch water from the Rockford ditch vs. potable municipal water. Park Improvements/Equipment 01-4520-9360 \$50,000)
4. Starting the fence project at Hillcrest (White Hill) Cemetery (Cemetery Improvements/Maintenance 01-4520-9370 \$30,000)
5. Weed Management Plan Information: The comprehensive plan can be found on the Carbondale Recreation Center website : <https://www.carbondalerec.com/rec-misc/parks/>. Park-specific plans and the information on the techniques proposed for 2021 can be found here <https://www.carbondalerec.com/rec-misc/parks/> For more information regarding the 2021 Integrated Weed Management Plan, please contact the Town of Carbondale Parks and Recreation Director, Eric Brendlinger, at (970) 510-1277.

Recreation Department

1. Starting the Ball Park Batting Cage installation at the Bill Hanks Baseball Field. (Baseball/Soccer Field Maintenance 01-4500-3652 \$3,500)

2. Replacing the archery Targets at the Nature Park

Recreation Center:

1. The CRCC has been hit hard on the revenue side due to the Covid-19 emergency. For 2021 we have decreased our budgeted expenditures by 13% but the projected revenue is projected to decrease by 71%. The CRCC has averaged a cost recovery for the last 13 years of our operations of 62%. Our cost recovery for 2021 is budgeted at only 21%. We will work to maximize recreation center use in the coming year but will do this in a secondary manner with public health and employee health and safety being priority number one.
2. **CRCC:** Open Monday through Thursday 6am-5:30pm, Fridays 6am to 4pm, and Saturdays 9am-1pm. Reservable time slots are in 60 minute increments to provide more access to more people with reservation-based time slots for a fee of \$4. Reserve on our website, https://carbondalerec.activityreg.com/selectactivity_t2.wcs

3. Fitness classes: Fitness classes are still taking place in half of the gym, with social distancing protocols and mask use. CRCC Fitness Classes. The following indoor classes are available. Must register in advance. \$4 drop-in fee per class. MASKS REQUIRED AT ALL TIMES!

Circuits & Conditioning (Nevada) - M/W/F 6-7am

Yoga (Joanne) - M/W/F - 7:30-8:30am

SilverBoom (Margaret) - M/W/F 9-10am and 10:30-11:30am

Chair Yoga (Fran) - T/TH 10:30-11:30 am

Tai Chi (John) - F 12-1pm

SilverSneakers (Sana) - F 9-10am

5. Active Energy Management Plan Covid-19 Responses: Utilizing our new HVAC software upgrade to a cloud-based control system we will take the recommendations from the industry and CDC to enhance our air ventilation and filtration. This will include supplying fresh outdoor air through the systems air exchange options that will reduce re-circulation. We will also decrease the filter time frames and replace our box filters more frequently. We are using the Merv-13 and Merv-14 filter ratings recommended by CDC. Replaced Box filters (Recreation Center Building Maintenance 75-4500-3660 \$2,600)
6. Retrofitted the south entrance doors to be automatic to upgrade our ADA accessibility. (Building Maintenance Line Item 75-4500-3660 -\$9,000) Solar plant annual maintenance contract with Sol Energy and solar water heater maintenance contract with Solar Flair Thermal Systems (Building Maintenance 75-4500-3660 \$6,000)
7. Climbing Wall has been Inspected (Equipment Maintenance /Repair 75-4500-3530 \$3,000)

Swimming Pool:

1. Repair/Replace 2nd Main Pool Heater (Pool Equipment 75-4512-9360 \$8,325)
Purchase two additional picnic tables. (Pool Equipment 75-4512-9360 \$3,000)
Replace faucet, toilet and shower hardware in bathrooms (Building Maintenance 75-4512-3660 \$1,000)
2. Plan is to operate a reservation based pool use system but to expand the offerings and numbers of time slots available with higher capacities in accordance with the public health recommendations at that time.

Recreation Programming:

1. Produced two sheets of ice for public use and some youth recreation "Learn to Play Hockey" programming. (Gus Darien and 4th St. Plaza Park)
2. Our self-produced Special Events are moving forward, but will adapt to match the public health recommendations at the time of the event. For now we do plan on conducting the following events. 4th of July Parade, Light-Up Carbondale, First Friday Events, Bonedale Bike Week Bike Jam and Bike Rodeo, Easter 5K Scavenger Hunt, Spring into Fun Family Block Party (in September), the Turkey Cross Trot 5K Running Race & Full Moon Tri in January. We will maintain our managerial role for both Our Town, One Table and Potato Day. Cancelled events include Celtic Fest and Oktoberfest, Skateboard Competition, Festival Las Americas, and the Pedaleando. New events include a 5 Point Popup Drive in Show in April, the Tri for the Sun Triathlon in June and the O2 Festival in September and some concert and dance series taking place at the Thompson Park.
3. Classes available for registration:
Skateboard Lessons (June-September), Early Release Tennis and Pickleball (May)
Hikes (Summer), Tennis (June-August)
Climbing classes and Dinky Dunkers Basketball programs are full for April.
4. Continue to be involved with the Garfield County Healthy Community Coalition with Margaret serving as a board member. Continuation of the local HEAL committee and collaboration with Roaring Fork Food Alliance, Cooking Matters, Garfield County Public Health, and the Colorado State University extension programs and instructors. An Introduction to Gardening Class will also be offered with instruction from the Colorado State Extension this summer.

Prepared By: Eric Brendlinger, Parks & Recreation Director

Jay Harrington Town Manager

Carbondale Park & Recreation Commission Master Calendar

January

- Update Commission Contact List & Note Commissioner's Terms Set to Expire in the Year
- Update Highlighted Chart of Master Plan
- Review Integrated Weed Management Plan for Coming Growing Season

February

- Parks & Recreation Department Quarterly Report Oct. Nov, Dec. (Previous year)
- Check in with RFOV for Spring , Summer, Fall program collaboration
- Present Integrated Weed Management Plan to E-Board and Trustees for approval.
- Grant Proposal Deadline:
 - GOCO Resilient Communities Round 4

March

- RVR's check in prior to growing season Triangle Park, Orchard Park, Nuche Park, Riverfront Park Maintenance Review
- Check in with Roaring Fork Pickleball Association MOU (staff)
- Check in with Roaring Fork Soccer Club and contract field use
- Grant Proposal Deadline:
 - Fishing is Fun Phase 2
- Grant Award Notification:
 - GOCO Resilient Communities Round 4
 - GOCO Restore Colorado Program

April

- Annual check in with Board of Trustees at a work session
- Check in with Hendricks and Demeter's Community Garden Groups
- Check in with Bike Pedestrian Trails Commission
- Check in with Red Hill Council and AVLTT in regards to Red Hill Trails

May

- Parks & Recreation Department Quarterly Report Jan, Feb, March
- Check in with Tree Board
- Check in with CAFCI

June

- Parks Tour – looking at current projects, future projects & budget priorities
- Grant Award Notification:
 - Fishing is Fun Grant

July

- Parks Tour Review for Budget Priorities

Carbondale Park & Recreation Commission Master Calendar

- Advertise any open P & R Commission positions
- Grant Proposal Deadline:
 - GOCO Resilient Communities Round 1

August

- Parks & Recreation Department Quarterly Report April, May, June
- Commission Officer Nominations and potential member interviews
- Draft Department Budget Goals for the Coming Year
- Grant Proposal Deadline:
 - GOCO Resilient Communities Round 2 Proposal Deadline
- Grant Award Notification:
 - GOCO Resilient Communities Round 1

September

- Commission Officer Elections and new member welcome
- Check in with Roaring Fork Food Alliance in regards to the MOU for the Permaculture Gardens at the Thompson Heritage Park (Staff)
- Grant Proposal Deadline:
 - GOCO Resilient Communities Round 1
- Grant Award Notification:
 - GOCO Resilient Communities Round 2

October

- Integrated Weed Management Plan – Assess Current Conditions & Create Management Plan for Next Season
- Check in with Roaring Fork Pickleball Association in accordance with the MOU (staff)
- Grant Proposal Deadline:
 - GOCO Conservation Service Corps Program
 - GOCO Restore Colorado Program

November

- Parks & Recreation Department Quarterly Report July, August, Sept.
- Budget Goals & Objectives as submitted to TOC Trustees
- Budgeted Cost Recovery & Recreation Sales & Use Tax Update
- Review and Approval of Current Town Recreation Fees
- Grant Award Notification:
 - GOCO Resilient Communities Round 3

December

- Special Events Task Force Calendar Approval
- Final Annual Budget as Approved by TOC Trustees
- Grant Award Notification:
 - GOCO Conservation Service Corps Program

Carbondale Park & Recreation Commission Master Calendar

Other Town Advisory Commissions and P & R Point of Contact:

E-Board	P & R Commission Point of Contact	_____
Bike, Pedestrian & Trails Commission	P & R Commission Point of Contact	_____
Tree Board	P & R Commission Point of Contact	_____
Public Arts Commission	P & R Commission Point of Contact	_____

Relationships through Memorandum of Understanding:

Thompson Heritage Park Permaculture Gardens Roaring Fork Food Alliance
Roaring Fork Pickleball Association

Relationships through Intergovernmental Agreements:

Roaring Fork School District

Relationships through amenity use, partnerships or association:

Demeter's Community Garden
Hendricks Community Garden
Roaring Fork Valley Soccer Club
Carbondale Wild West Rodeo Association
Three Rivers Little League
Roaring Fork Outdoor Volunteers
Friends of the Nature Park
Special Event Task Force

Miscellaneous Links

Bond Information and Status Links
Master Plan Update Links to Executive Summaries

In Progress	Carbondale P & R Outstanding Projects		4/14/2021	Completed	30 days	60 days	90 days
Need to check on status							
2020-21 proposed projects							
*delayed final design/ permit	Red Hill Signage for completed kiosk			Trailhead amenities built	Kiosk signage design work	RFP and Bidding for sign production	Kiosk signage completed and installed
	GOCO Resilient Communities AVLT Red Hill Shade Shelter & landscaping	\$55,000		GOCO Contract & Resoution	Town fiscal agent of grant	RFP and bidding	Contracting and construction
	Crystal River Restoration and Weaver Ditch Efficiency Project			100 % conceptually designed	Grant writing for construction	Final permitting Army Corps of Engineers	Phase 1 Bidding
	GOCO Resilient Communities AVLT ADA Access/ classroom	\$55,000		GOCO Contract & Resoution	Town fiscal agent for grant	Fall final design	Phase 1 bidding
	Fishing is Fun Grant Crystal River Project. CPW 2020 ADA access/classroom	\$30,000		processed	submitting ACOE requested information	Fall final design	
	Fishing is Fun Grant Crystal River Project. CPW 2021 In-channel improve	\$30,000		submitted		Award notification	
*no staff training	CIWMP- Approval for 2021 weed mitigation strategies	assesment & mapping		Trustees approved Plan 2/23	Implementing Plan	Implementing Plan	implementing plan
	Playground & Park equipment painting	Gianinetti Completed		Sopris Gazebo	Park Signs staining and repair	Park Signs staining and repair	Hendricks painting Spring Project
*delayed bidding	Fence at White Hill (Hillcrest) Cemetery			received bid	Scheduling and old fence removal	construction	scheduled completion
	Electric Work at RV Park	Phase 2 complete		Contract Lassiter for phase 3	Scheduled completion open May 1st	park open site 1-14 50 amp functional	Budget for sites 15-19 2022
*delayed fundraising	Batting Cage at Bill Hanks	purchased and arrived		permitting & locates complete	site prep & construction	Construction	open for use
*delayed production/ delivery	Mobile Stage Delivery 3 employees trained	benchmarked rental rates		Rental contract created	Legal review of rental contract	Potential use	Potential use
*delayed final report	MEM Project Report	weed mapping completed			Compiling research and survey data		
	Miners Park Volleyball Border Project	purchased and arrived		net sleeves and lines arrived	installing net sleeves, lines, grass seed	Scheduled completion	
	Triangle Park Tennis Courts crack repair	completed with temp fix		open	open	More permanent Repair in June/July	
	Aquatics Facility Master Plan	Grant Closed out			Produce Marketing displays	install displays pool, rec center town hall	RSUT evaluation process for budget
	Bear Proof Trash and Recycling Cans	4 arrived and placed		2 in triangle, 2 in Thompson			Budget for 4 more in 2022
	Nature Park-loop pathway improvements			assess trail maintenance techniques	Test sections w EWF	test sections and report	
	RVR Park Weed Management - can/will they adopt Town weed plan	Orchard & Triangle Park		Town Staff request to GM	homeowners approaching RVR board	Present CIWMP to RVR Board	
	Bonnie Fisher Park signage and enforcement	Demeters Garnden and Access road			public outreach /sign production	Install signs	Enforcement
* affected by covid-19							
Completed							
	Updated Highlighted Chart of Master Plan	Completed on Website				https://www.carbondalerec.com/rec-misc/master-plans/	
* timing pushed back	Orchard Park Playground Replacement Project	Construction completed		Completion Winter 2021			
	RVR Triangle Park Playground Equipment	Completed					
* delayed construction	Pickleball Courts	Completed					
* timing pushed back	Red Hill Road Realignment and parking lots	Started 5/18-Completed 9/2		Grand opening Oct 13th, 2020			
	Park Bathroom work	Floor Treatment in Sopris		Installing curtains in Miners			
* delayed bidding	FMLD Gianinetti Park playground renovation	completed		FMLD Grant Closeout			
* change scope public outreach	Aquatics Facility Master Plan	completed		GOCO Grant closeout			
*delayed completion	Electric work at Rodeo Grounds	phase 1 & 2 complete		Completed & Inspected			
	Nuche Park - Parking & Signage	Fence Permit and approval		fence completion			
	FMLD Gianinetti Park Playground phase 2			submitted	Not awarded		
	GOCO Gianinetti Park ADA enhancements Resilient Communities Grant			did not qualify			
	GOCO/ NFWF Restore Grant for Crystal Ri	\$249,947 submitted		Award notification March 2021	Not awarded		