

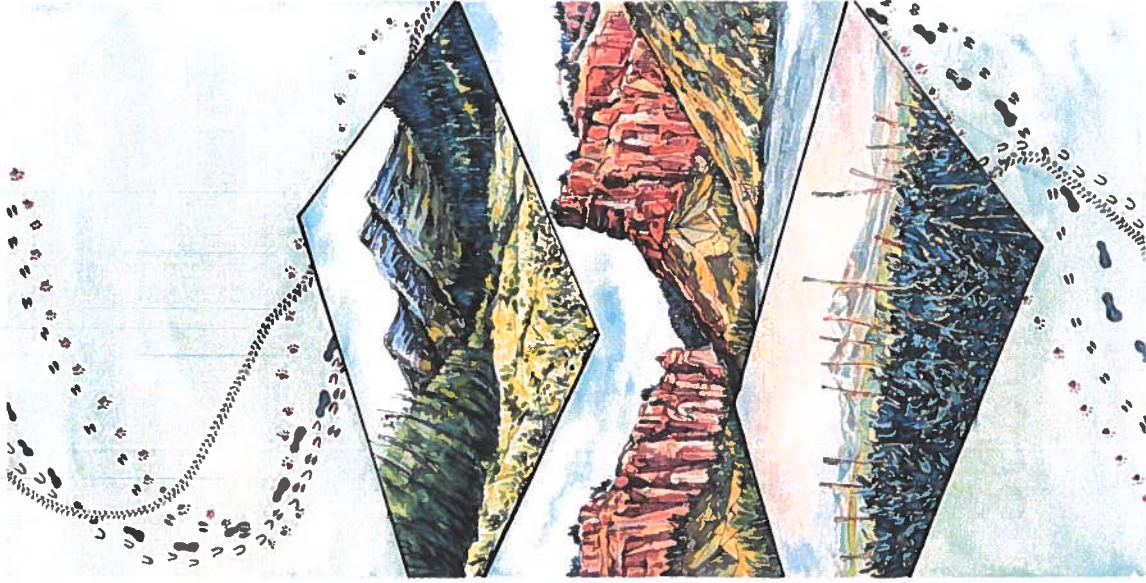
**CARBONDALE PARKS & RECREATION COMMISSION
REGULAR MEETING
WEDNESDAY, May 12, 2021 7:00 P.M.
Virtual Meeting Zoom Platform**

ATTENTION: Due to the continuing threat of the spread of the COVID-19 Virus, all regular Carbondale Advisory Boards and Commission meetings will be conducted virtually. If you have a comment concerning one or more of the Agenda items please email kmcdonald@carbondaleco.net a by 6:00 pm on May 12, 2021.

If you would like to comment during the meeting please email kmcdonald@carbondaleco.net with your full name and address by 6:00 p.m. on May 12, 2021. You will receive instructions on joining the meeting on-line prior to 7:00 p.m. Also, you may contact kmcdonald@carbondaleco.net to get a phone number to listen to the meeting, however, you will be unable to make comments.

<u>TIME*</u>			<u>ITEM</u>	<u>DESIRED OUTCOME</u>
7:00		1.	Roll Call	
7:05		2.	Approval of April 14, 2021 Minutes	INFORMATIONAL
7:10		3.	Items from Citizens Present Not on the Agenda	INFORMATIONAL
7:15		4.	RFOV Presentation of 2021 Projects	INFORMATION DISCUSSION (Attachment A)
7:25		5.	Proposed Changes to Section 7 of the Municipal Code for Parks & Recreation Commission	INFORMATION DISCUSSION DECISION (Attachment B)
8:00		6.	P & R Commission 2021 Working Master Calendar	INFORMATION DISCUSSION (Attachment C)
8:10		7.	Parks & Recreation Department's Quarterly Report Jan, Feb, March 2021	INFORMATION (Attachment D)
8:20		8..	Report & Updates: Staff & Commission <ul style="list-style-type: none"> • Eric Brendlinger, Parks & Recreation Director <ul style="list-style-type: none"> ○ 30/60/90 Day Outlook ○ Outstanding Projects Status • Jessi Rochel, Rec Center Manager • Parks & Recreation Commissioners 	INFORMATION DISCUSSION (Attachment E)

			<ul style="list-style-type: none"> Luis Yllanes, Trustee Liaison 	
9:00		8.	Adjournment*	*Please note: Times are approximate



— ROARING FORK —

OUTDOOR VOLUNTEERS

*Town of Carbondale
Parks & Recreation meeting
May 5, 2021*

2020 Accomplishments

3,000+ volunteer hours (5,000+ volunteer & staff hours)

In a year of pandemic and wildfire, that's more than 2019

Worked with 65 different institutional and non-profit partners

Celebrated 25th anniversary!



OUR VISION Roaring Fork Outdoor Volunteers is a diverse and engaged community of outdoor stewards working collectively for the benefit of our public lands.

OUR MISSION Roaring Fork Outdoor Volunteers promotes stewardship of our public lands by engaging our community in education, restoration and conservation projects.

OUR VALUES Tangible Results • Volunteerism & Collective Action • Stewardship • Sustainable Outdoor Recreation • Inclusivity & Accessibility • Collaboration • Accountability • Empathy, Respect & Kindness

Strategic Pillars

LAND

We aim to **support land managers and partners** to create **healthy and resilient landscapes.**

STEWARDSHIP

We will **empower our community** with the tools and ethic to **actively care for and connect with the natural world.**

COMMUNITY

Through engagement, partnerships, and collaboration, we will ensure **RFOV's connection to our community is vibrant and reciprocal.**

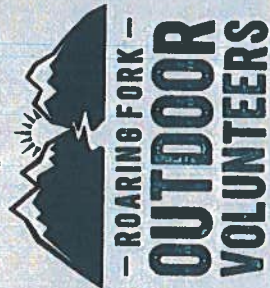
EDUCATION

RFOV will **foster an ethic of stewardship** through **educational programs** that reach all event participants.

2021

Renewing Landscape and Community
through Collective Action

2021 Project Season



Community Volunteer Projects

Dates and registration available at rfo.org/calendar

- 1 **Big Bear Reservoir Restoration** | OCTOBER 18
Join RFOV for a family-friendly Saturday of stewardship restoration at the Reservoir.
- 2 **Grand Hogback Trail Build** | MAY 8 • OCTOBER 9
With your help, we'll work together to build a new, sustainable hike route that leads to the Big Bear Arch.
- 3 **No Horse Restoration** | MAY 19
On the Grand Canyon National Park property, we'll help restore the Juan Watson Trail.
- 4 **Grizzly Creek Restoration** | JUNE 4 • SEPTEMBER 19/16
Two thousand Canyon National Park (CNP) projects for the threatened landscape and trail system.
- 5 **Hanging Lake Restoration** | SEPTEMBER 25 • OCTOBER 2/9
We'll maintain the existing trail and help build a new sustainable route from the CNP property.
- 6 **Artway Gardening** | OCTOBER 3
Bring a bunch of plants to Carbondale Art Center. Help for a day of gardening and support art!
- 7 **Snowy Ranch Trail Build** | MAY 15/22 • OCTOBER 16/23
After a decade of preparation, we'll build a new path to lead up with the 180-acre the names of Snow Ranch.
- 8 **Arden Creek Trail Maintenance** | JUNE 14/27
Cleaning up the trail for safety, access, and physical fitness, we'll build the Arden Creek Trail in one day!
- 9 **Marble Reservoir Escarpment** | JULY 1/4/25
A weekend of family-friendly restoration, education, and fun on the landscape.
- 10 **Lake City Reservoir** | JULY 11
For the 2nd year, we'll work on the restoration of the reservoir and the surrounding landscape.
- 11 **Ponderosa Trail Build** | JUNE 22
Join us for a family-friendly project to help restore the Ponderosa Trail in one day!
- 12 **Sky Mountain Park Restoration** | OCTOBER 3
Come join us for family-friendly restoration and recreation along the mountain between the two towns.
- 13 **North Star Wetlands Restoration** | JULY 10
Project repairs riparian habitat and helps the local community project will help restore the wetlands.
- 14 **American Lake Trail Maintenance** | JUNE 19
Work to ensure that hundreds of daily hikers can continue to make their way up the lake on the high-altitude trail.
- 15 **Lower Poudre Trail Build** | AUGUST 2/9/27
Cleaning up and restoring the old lower Poudre trail, we'll help restore the lake to its former glory.
- 16 **Lost Man Trail Maintenance** | AUGUST 20/21
Join us for a family-friendly trail maintenance project near the town of Glenwood.
- 17 **Littleton Lake Trail Maintenance** | AUGUST 7
The short route near the town of Glenwood. Show the town of Independence how to build and restore the.

Group Project Sites | YEAR ROUND

Business, Civic, Youth, and Faith Groups

The majority of RFOV membership is already accomplished through Group Projects

to better serve our 40 project sites. Request your group support for stewardship.

RFOV Programs

Community Projects - volunteer trail and restoration projects open to anyone

Group Projects - custom group trail and restoration projects

Adopt-A-Trail - work or financial commitment for one-year

Community Education - Tour the Trails hike series, public lectures, trailside tables, first aid, Trail Ambassador program, guide service training

Young Stewards Program - Adventure Stewards, Pathfinders Honors Program, Outdoor Careers Internship, youth service-learning days

GCRA 2021

RFOV launched and is leading

Short

On-the-ground restoration,
signage, exhibition, townhall

Medium

Monitoring

Long

Signage program

Full calendar of community
activities:

www.gcrestorationalliance.org/



Garfield County 2021 Activities

- **Trailwork (Community Projects)**
 - Rifle [Grand Hogback], Red Hill [Sutey Ranch]
- **Restoration (Community Projects)**
 - Rifle [Riverstop], Glenwood Canyon [No Name, Grizzly Creek, Hanging Lake], Carbondale [ArtWay]
- **Fire Mitigation**
 - Glenwood Springs [Wulfsohn, further TBD]
- **Community Education**
 - In-school programming
 - High school internships
 - Community hike series, townhall series, exhibitions, community archive

Town of Carbondale Springs 2021 Activities

- **Trail Adoption:**
 - Osmia Organics, Basalt Bike & Ski, Ind Run & Hike, Cdale Rotary
- **Community Projects:**
 - Sutey Ranch Trail Build, Carbondale ArtWay, Avalanche Creek
- **Group Project sites:**
 - Red Hill, Nature/Dog Park, North Face Park, Crystal River, Lorax, Prince Creek, Roaring Fork/Crystal Access, Rio Grande Trail
- **Signage installation:**
 - Trail Notes (Lorax, Prince Creek)
- **Trailhead Tables:**
 - Red Hill, Lorax
- **Other:**
 - Community virtual gear closet



TRAILS & WAYS

There is a way for anyone to access the outdoors.

Demonstration Project Ponderosa Trail, downtown Basalt
for **Sensory, Motor, Physical, & Cognitive Challenges**



— ROARING FORK —

**OUTDOOR
VOLUNTEERS**

Jacob Baker

jbaker@rfov.org

www.rfov.org

*GCRA Virtual
Townhall 6:00pm, May
13*

Section 7 Proposed Changes – P&R Commission Meeting 5-12-2021

Based upon Commission Member's comments during Commission meetings over the past few months, 4 updates to the Town Code are being proposed for a decision by the Commission. An affirmative decision by Commission Members will set in motion an official request to the Board of Trustees for revision. Eric will put the verbiage we approve into the appropriate format for presentation to the Trustees.

- 1. Increase the number of Commission Members by 1 for a total of 9 members.**
- 2. Clearly define the makeup of the Commission as being 7 voting members and 2 alternates, one alternate being a Youth Commissioner.**
- 3. Changing the length of the Youth Commissioner's term from 2 years to 1 year.**
- 4. Eliminating the Secretary Position.**

Commission Size and Composition

Summarized Commissioner Comments:

- Allows for an alternate member regardless of whether we have a Youth Commissioner or not.
- Expanding by 1 alternate member allows the Commission to effectively conduct business, while keeping the overall size of the Commission manageable.
- Defining the Youth Commissioner as an alternate, clarifies their voting status.
- A 1-year term may incentivize a High School student to participate.
- A 1-year term may open the potential for more students to serve over the course of time.

Secretary Position

Summarized Commissioner Comments:

- The Code states that a member of the Commission shall serve as Secretary for recording minutes and keeping records of its proceedings. Yet, these tasks have either been conducted by a Commissions Clerk or P&R Staff over the course of the past several years.
- Commission members have expressed that the need for a Secretary is superfluous and should be eliminated so as not to require it and cause any unnecessary confusion.
- The Code also states that the *"Commission may prescribe regulations for the conduct of its internal affairs, which shall be consistent with this Article and other provisions of this Code."* Thus, if in the future, a Secretary were deemed necessary, the Commission could choose to appoint one as part of the way they conduct their internal affairs.

ARTICLE 7 Parks and Recreation Commission

Sec. 2-7-10. Establishment; membership.

There is hereby created a Parks and Recreation Commission for the Town, consisting of seven voting members, and one alternate member with voting rights only in the absence of a regular member. Three voting members may be residents of the area served by the Recreation Department, but need not reside within the Town limits. One of the members shall be a Youth Commissioner, under 18 years of age at the time of appointment, who shall serve a term of two years. The Recreation Director shall be an ex officio, nonvoting member of the Parks and Recreation Commission.

(Ord. No. 16, 1977 §1; Ord. No. 6, 1992; prior code 2.31.010; Ord. No. 8, 2015 §1, 8-11-2015)

Sec. 2-7-20. Powers and duties.

The Parks and Recreation Commission shall have the power and duty to:

- (1) Act in an advisory capacity to the Board of Trustees in all matters pertaining to parks and recreation.
- (2) Review the preliminary budget prepared by the Recreation Director and provide input as needed before submission to the Town Manager and Board of Trustees.
- (3) Assist in the planning of a recreation program for the inhabitants of the Town and surrounding area, promote and stimulate public interest therein and, to that end, solicit to the fullest extent possible the cooperation of the school authorities and other public and private agencies interested therein.
- (4) Advise the Board of Trustees with respect to the acceptance of money, personal property or real estate donated or offered to the Town for recreational or park purposes.
- (5) Create and recommend to the Board of Trustees for approval a parks and recreation master plan and review such plan annually prior to the budget process, for the purposes of updating the contents.
- (6) Review all proposed subdivision plats for conformance with the parks and recreation plan and make suggestions and recommendations to the Board of Trustees with respect to the conformance to the Town's standards of proposed park and open space improvements contained in such plats.
- (7) Offer recommendations to the Town Manager for selection of the Recreation Director.
- (8) Perform such other duties not inconsistent with this Article as may be requested by the Board of Trustees, Town Manager or other Town departments or agencies.

(Ord. No. 16, 1977 §2; Ord. No. 6, 1992; prior code 2.31.020; Ord. No. 8, 2015 §1, 8-11-2015)

Sec. 2-7-30. Appointment; terms.

- (a) Appointments to the Parks and Recreation Commission shall be made by the Board of Trustees. Persons interested in serving on the Parks and Recreation Commission shall complete an application expressing their interest in serving on the Parks and Recreation Commission and responding to representative questions as approved by the Parks and Recreation Commission.
- (b) Members of the Parks and Recreation Commission shall be appointed as outlined in this Section. Nothing shall preclude a member from serving succeeding terms if so appointed.

Commented [HS1]: Proposed Code Revision:

There is hereby created a Parks and Recreation Commission for the Town, consisting of seven voting members and two alternate members with voting rights only in the absence of a regular member. One of the alternate members shall be a Youth Commissioner, under 18 years of age at the time of appointment. The Parks and Recreation Director shall be an ex officio, nonvoting member of the Parks and Recreation Commission. Three members of the Commission, whether voting members or alternate members, may be residents of the area served by the Recreation Department, but need not reside within the Town limits.

(Additional Remarks: The length of terms is listed below in Sec. 2-7-30 (e) so there is no need to list the Youth Commissioner's term here.)

-
- (c) Upon receipt of the application, Town staff will schedule with the Parks and Recreation Commission an interview of prospective candidates at a special meeting. The interview committee shall consist of a Board of Trustees liaison and the full Parks and Recreation Commission. Upon completion of the interview, the Board of Trustees shall then make the appointment.
 - (d) In the event a regular member of the Parks and Recreation Commission resigns his or her position, the alternate, if interested in filling that position, will be required to submit an application, respond to the aforementioned questions and participate in the interview process.
 - (e) The terms of the members, except for the Youth Commissioner, shall be for a period of three years. The Town shall be responsible for advertising for positions that need to be filled. Application forms shall be available at Town Hall. All applications shall be delivered to Town Hall.
 - (f) If and when there is a vacancy on the Parks and Recreation Commission due to a resignation or other reason, the Chair, acting Chair or Recreation Director shall be responsible for notifying the Town Manager within two weeks of the vacancy.
 - (g) The Parks and Recreation Commission shall formulate an appropriate application form for prospective members. The terms of office of the Parks and Recreation Commission members shall begin and end on August 31.

(Ord. No. 16, 1977 §3; Ord. No. 6, 1992; Ord. No. 7, 1994; Ord. No. 26, 2004; Ord. No. 27, 2004; prior code 2.31.030; Ord. No. 8, 2015 §1, 8-11-2015)

Sec. 2-7-40. Meetings, officers.

- (a) As soon as practicable following the first day of September every year, the Parks and Recreation Commission shall organize by electing three of its members to serve as Chair, Vice Chair and Secretary, respectively, to serve at the pleasure of the Parks and Recreation Commission.
- (b) The Parks and Recreation Commission shall hold such regular and special meetings as may be required. All proceedings shall be open to the public. The affirmative vote of a majority of the entire membership of the Parks and Recreation Commission shall be necessary for it to take any action except to adjourn. A member of the Parks and Recreation Commission shall serve as Secretary for the recording of minutes for the Parks and Recreation Commission, who shall keep a record of its proceedings and transactions. The Secretary may request a member of the Town administration to keep such minutes and records if he or she so desires. The Parks and Recreation Commission may prescribe regulations for the conduct of its internal affairs, which shall be consistent with this Article and other provisions of this Code. Copies of such regulations shall be kept on file in the office of the Town Clerk, where they shall be available for public inspection.

(Ord. No. 16, 1977 §4; Ord. No. 7, 2000; prior code 2.31.040; Ord. No. 8, 2015 §1, 8-11-2015)

Sec. 2-7-50. Compensation.

The members of the Parks and Recreation Commission shall serve without compensation for their services as such, but may receive reimbursement for necessary travel and other expenses incurred on official duty when such expenditures have received prior authorization within the municipal budget.

(Ord. No. 16, 1977 §5; prior code 2.31.050; Ord. No. 8, 2015 §1, 8-11-2015)

Commented [HS2]: Proposed code revision:

The term of the Youth Commissioner shall be for 1 year.
Terms of regular members including the other alternate member shall be for a period of three years.

Commented [HS3]: Proposed code revision:

Remove this section that references appointing a Secretary.

Sec. 2-7-60. Vacancies.

- (a) Any vacancies in the Parks and Recreation Commission, from whatever cause, shall be filled as required by Section 2-7-30 of this Article.
- (b) The office of Parks and Recreation Commission members shall become vacant, and shall be so declared by the Board of Trustees, under the following conditions:
 - (1) If a member is absent from three consecutive regular meetings of the Parks and Recreation Commission without first having notified the Parks and Recreation Commission or Recreation Director, the notification to be expressed in the minutes of the Parks and Recreation Commission's meetings.
 - (2) If a member is convicted of a crime involving moral turpitude.
- (c) The Board of Trustees may remove any member of the Parks and Recreation Commission for cause. The Board of Trustees shall consider removal of any member of the Parks and Recreation Commission for cause upon recommendation by a majority vote of the Parks and Recreation Commission.

(Ord. No. 16, 1977 §5; Ord. No. 6, 1992; Ord. No. 26, 2004; prior code 2.31.060; Ord. No. 8, 2015 §1, 8-11-2015)

Sec. 2-7-70. Ex officio members.

The Mayor, with the consent of the Board of Trustees, may from time to time appoint ex officio members to the Parks and Recreation Commission. Such members shall serve at the pleasure of the Mayor and the Board of Trustees. Ex officio members shall not be entitled to vote on any matter brought before the Parks and Recreation Commission.

(Ord. No. 16, 1977 §6; prior code 2.31.070; Ord. No. 8, 2015 §1, 8-11-2015)

Carbondale Park & Recreation Commission Master Calendar

January

- Update Commission Contact List & Note Commissioner's Terms Set to Expire in the Year
- Update Highlighted Chart of Master Plan
- Review Integrated Weed Management Plan for Coming Growing Season

February

- Parks & Recreation Department Quarterly Report Oct. Nov, Dec. (Previous year)
- Check in with RFOV for Spring , Summer, Fall program collaboration
- Present Integrated Weed Management Plan to E-Board and Trustees for approval.
- Grant Proposal Deadline:
 - GOCO Resilient Communities Round 4

March

- RVR's check in prior to growing season Triangle Park, Orchard Park, Nuche Park, Riverfront Park Maintenance Review
- Check in with Roaring Fork Pickleball Association MOU (staff)
- Check in with Roaring Fork Soccer Club and contract field use
- Grant Proposal Deadline:
 - Fishing is Fun Phase 2
- Grant Award Notification:
 - GOCO Resilient Communities Round 4
 - GOCO Restore Colorado Program

April

- Annual check in with Board of Trustees at a work session
- Check in with Hendricks and Demeter's Community Garden Groups
- Check in with Bike Pedestrian Trails Commission
- Check in with Red Hill Council and AVLTT in regards to Red Hill Trails

May

- Parks & Recreation Department Quarterly Report Jan, Feb, March
- Check in with Tree Board
- Check in with CAFCI

June

- Parks Tour – looking at current projects, future projects & budget priorities
- Advertise for any open P & R Commission positions
- Grant Award Notification:
 - Fishing is Fun Grant

July

- Parks Tour Review for Budget Priorities
- Commission Officer Nominations
- Advertise and interviews for any open P & R Commission positions
- Grant Proposal Deadline:
 - GOCO Resilient Communities Round 1

Carbondale Park & Recreation Commission Master Calendar

August

- Parks & Recreation Department Quarterly Report April, May, June
- Commission Officer Elections Vote
- Interview then vote on candidates for open commission positions
- Draft Department Budget Goals for the Coming Year
- Grant Proposal Deadline:
 - GOCO Resilient Communities Round 2 Proposal Deadline
- Grant Award Notification:
 - GOCO Resilient Communities Round 1

September

- New Commission Officer and new member welcome
- Check in with Roaring Fork Food Alliance in regards to the MOU for the Permaculture Gardens at the Thompson Heritage Park (Staff)
- Grant Proposal Deadline:
 - GOCO Resilient Communities Round 1
- Grant Award Notification:
 - GOCO Resilient Communities Round 2

October

- Integrated Weed Management Plan – Assess Current Conditions & Create Management Plan for Next Season
- Check in with Roaring Fork Pickleball Association in accordance with the MOU (staff)
- Grant Proposal Deadline:
 - GOCO Conservation Service Corps Program
 - GOCO Restore Colorado Program

November

- Parks & Recreation Department Quarterly Report July, August, Sept.
- Budget Goals & Objectives as submitted to TOC Trustees
- Budgeted Cost Recovery & Recreation Sales & Use Tax Update
- Review and Approval of Current Town Recreation Fees
- Grant Award Notification:
 - GOCO Resilient Communities Round 3

December

- Special Events Task Force Calendar Approval
- Final Annual Budget as Approved by TOC Trustees
- Grant Award Notification:
 - GOCO Conservation Service Corps Program

Carbondale Park & Recreation Commission Master Calendar

Other Town Advisory Commissions and P & R Point of Contact:

E-Board	P & R Commission Point of Contact	_____
Bike, Pedestrian & Trails Commission	P & R Commission Point of Contact	_____
Tree Board	P & R Commission Point of Contact	_____
Public Arts Commission	P & R Commission Point of Contact	_____

Relationships through Memorandum of Understanding:

Thompson Heritage Park Permaculture Gardens Roaring Fork Food Alliance
Roaring Fork Pickleball Association

Relationships through Intergovernmental Agreements:

Roaring Fork School District

Relationships through amenity use, partnerships or association:

Demeter's Community Garden
Hendrick's Community Garden
Roaring Fork Valley Soccer Club
Carbondale Wild West Rodeo Association
Three Rivers Little League
Roaring Fork Outdoor Volunteers
Friends of the Nature Park
Special Event Task Force

Miscellaneous Links

Bond Information and Status Links
Master Plan Update Links to Executive Summaries

Town of Carbondale
Parks & Recreation Department
Quarterly Director's Report– January to March 2021

ADMINISTRATION REPORT

1. **FMLD Mini-grant Updates:** Spring Mini-Grant was submitted for a Gianinetti Park Playground Improvement project. This grant was recently awarded. A traditional grant for the spring cycle was submitted for the sewer line improvement project for the Third Street Center. This grant was not approved.
2. **Red Hill Trails:** Red Hill Trails maintenance and trailhead amenities project progress. We will utilize the trail amenities fund created by Aspen Valley Land Trust to complete phase 1 of the project which will include the design of the trailhead signage. Sign design and production is in progress. Aspen Valley Land Trust received a GOCO Resiliency Grant for \$55,000, and the Phase 2 picnic shade shelter/outdoor classroom space and additional landscaping at the Red Hill trailhead will be funded by this grant and also by a portion of the endowment funds from AVLTT's original "Save Red Hill" campaign.
3. **Carbondale's Integrated Weed Management Plan:** Weed Management Plan Information: The comprehensive plan can be found on the Carbondale Recreation Center website : <https://www.carbondalerec.com/rec-misc/parks/>. Park-specific plans and the information on the techniques proposed for 2021 can be found here <https://www.carbondalerec.com/rec-misc/parks/> We are working with a Natural Land Manager to test an organic product for weed control with test plots in different park locations.
4. **Crystal River Restoration Project:** Managing a Federal *Fishing is Fun* Grant offered by Colorado Parks & Wildlife (\$30,000 promised) after review and acceptance of the US Fish and Wildlife Service (USFWS) for the Crystal River Restoration project at Riverfront Park. This grant will partially fund ADA access from the road to the property. Collaborating with stakeholders on a phased approach with other grant opportunities. This would include the Aspen Valley Land Trust grant of \$55,000 awarded from the GOCO Resilient Communities Grant Cycle. The Town has entered as a grant partner and will be fiscally responsible for this reimbursable grant expenditures and contractual relationships. This grant is also earmarked for river access and classroom landscaping at the entrance to the project as a potential phase 1 of the Crystal River Restoration and Weaver Ditch Efficiency Project
5. **RESTORE GOCO Crystal River Project** grant opportunity was applied for and not accepted in March. This grant is a new strategic partnership among Great Outdoors Colorado, the National Fish and Wildlife Foundation, Gates Family Foundation, Colorado Department of Natural Resources, Colorado Parks and Wildlife, and the Colorado Water Conservation Board.. This was a \$250,000. ask with up to \$40,000 in matching funds. The \$40,000 will be reallocated to the project and leveraged for additional grant sources or project phase 1 expenditures.
6. **Aquatics Facility Master Plan:** Aquatics Facility Master Plan :FYI- fiscal year for GOCO is July 1 to June 30. An assessment of the health of the reserves of the Recreation Sales and Use Tax Fund will take place prior to budget season for 2022. This will allow us to look at an amount that the fund could afford, and let us know what other budget or fundraising efforts are needed to move this project forward. Additional granting options will be available in June of 2022 and in 2023 for implementation of the Aquatics Facility Master Plan recommendations, specifically with the *Community Impact Grants*. This grant program replaced the *LPOR (Local Parks & Outdoor Recreation)* grant cycle.
7. **Gateway RV Park 30 to 50 Amp Pedestal Project Update.** This phase of the project, sites 1-8 is complete and will be functional when we open the park on May 1.

PARKS DEPARTMENT

January

1. Utilizing the PHO from the State “Safer at Home and In the Great Outdoors” the following amenities are open: park playgrounds, picnic shelters, gazebos, ice rinks with strict protocols, rules, and regulations for use. These are posted on-site. The skate park and pickleball and tennis courts are closed due to snow presently. Due to current Covid-19 rules, the drinking fountains and public bathrooms are not open to the public.
2. Daily maintenance of the two ice rinks. . Gus Darien Ice Rink at the Rodeo Grounds: maximum number of people at the facility is 30 and social distancing must be practiced from ice rink users not in your facility or household group. If you cannot maintain 6 feet of distance with other ice users you must wear a mask. The same rules apply to the downtown rink, but due to the smaller ice sheet only 10 people are allowed on the ice at a time at this location. There are no stick sports (hockey or broomball) allowed at the downtown rink and no private rentals this year of the rinks.
3. Town Arborist, Town Parks Supervisor, and our Recreation Facilities Lead worked on the Integrated Weed Management Plan for 2021. This has been presented to the Parks & Recreation Commission and went in front of the Environment Board on January 25th and then was approved by the Board of Trustees in February
4. Recreation Facilities Lead has been maintaining ice and plowing parking lots, including the Red Hill parking area and access to the boat ramp. Setting track for the Full Moon Tri race that will take place at the rodeo grounds.

February

1. Recreation Facilities Lead has been conducting ice maintenance each morning on the two ice rinks, and adjusting his schedule to accommodate the fluctuations in temperatures. Also working on electricity upgrades at the Gateway RV Park, in addition to various maintenance work at the Rec Center.
2. 4th Street Plaza Ice Rink and the Gus Darien Rink at the rodeo grounds on county road 100 closed for the season the 3rd week in February.
3. Parks Supervisor acquired bids for a variable frequency drive pump to be installed this spring at Miners Park, which will allow that irrigation system to utilize the town ditch system vs. domestic water.
4. Snow and ice removal on trails, Main Street corridor, and public buildings; putting scoria on area of the trails that have constant ice and ice melt to break up the compacted ice.
5. Recruitment for summer seasonal staff began for the following positions.
Seasonal Parks Maintenance crew, Lifeguards and Swim Instructors, Recreation Assistants, CRCC Climbing Instructors, Recreation Program Assistants, and Recreation Center Front Desk Staff

March

1. **Nature Park Controlled Burn:** An 80% burn of the Carbondale Nature Park took place the week of March 29 - April 2. The Nature Park was CLOSED to the public during the burning and was dependent upon weather conditions. Burning underbrush is one of the Town's mitigation techniques for soil health and weed control at the Nature Park and a key strategy identified in the Carbondale Integrated Weed Management Plan for 2021.
2. Surplus trash and recycle cans have been placed in park and street locations. The cans will replace the non-bear proof trash cans in our parks with a trash can and a recycle can.
3. The parks crew began the process of aerating, seeding and fertilizing the turf fields. Parks staff is conducting essential services by removal of trash and dog waste from Town trails, parks, and open spaces. Working on Park signage and placing the wear mat underneath the new spinner element in Gianinetti Park. Overseeded Highway 33 west side 7-11 to RFTA on west side and from Roundabout to Valero on the east side. Conducted a burial at Hillcrest Cemetery. Picking up trash that is melting out in all of Town parks.
4. Annual ditch cleaning took place around town, pump vaults cleaned and serviced on all irrigation systems, along with sweeping all trails.
5. Little League, Soccer Leagues and other spring programming has all resumed and they are using all town fields and baseball diamonds.
6. Volleyball courts, the playgrounds, picnic shelters and basketball courts, tennis courts, skate park and bike park were all been opened. The Darien Tennis courts at the North Face Park were closed due to snow and ice in early March. The public tennis courts at Triangle Park will be closed for crack repair. A temporary fix took place to allow play prior to the courts receiving a longer lasting crack repair in June when the ambient temperature is conducive to the materials used. The Young Calaway-Alpine Bank Pickleball courts were clear of snow and ice and opened on Friday, March 5. Due to current Covid-19 rules, the drinking fountains and public bathrooms are not yet open to the public.
7. Demeter's Garden plots at Bonnie Fisher Park and plots at the Carbondale Community Garden at Hendricks became available for the 2021 summer season.

RECREATION CENTER: January, February, March 2021

1. **Building Configuration:** The fitness area and basketball gymnasium remained rearranged to comply with social distancing with all the cardio machines set in 12x12 foot marked spaces in the east side of the basketball gym, and the weight equipment divided into 3 demarcated areas in the original fitness area. At capacity, there are workout spaces for 13 people.

The west side of the basketball gym is utilized for fitness classes and is available for Sport Court Rentals. Rentals are for up to 6 people in the same household and must be supervised by an adult. Rentals are 60 minutes for \$30.
2. **Building Improvements:** Covered skylights due to leaks for winter, replaced all HVAC filters with Merv-14 and Merv-9 rated filter for extra filtration.
3. **COVID-19 Hours:** Monday-Thursday, 6am-5:30pm, Friday, 6am-4pm, and Saturday, 9am-1pm. We remained closed on Sundays.

Ellipticals: 230
 Recumbent Bikes: 127
 Rowers: 25
 Spin Bikes: 66
 Stair Mill: 37
 Treadmills: 214
 Squat Rack: 446
 Stationary Arm Machines: 336
 Stationary Leg Machines: 200
Total for Q1: 1,681 (vs 1,287 in Q4)

4. **Rec Center Memberships:** We currently are not honoring memberships, nor selling new ones. We are crediting or refunding on a case-by-case basis. (The exceptions are SilverSneakers, Silver&Fit, Active&Fit, and Renew Active as these are reimbursable for the Rec Center.)

5. **CRCC Special Events:**

- a. Blood Drives: January had 36 donors and March had 34 donors

6. **Recreation Center Sport Court Rentals:** 81

7. **Recreation Center Promotion:** We did not produce a Winter/Spring Brochure due to COVID-19

8. **Fitness Classes:** *Chair Yoga, Circuits & Conditioning, Core Cardio, SilverBoom, SilverClassic, Tai Chi, Yoga*

- a. Total Classes: 178
 b. Total Participants: 1073
 c. Average Participant per class = 6

9. **Full Moon Winter Tri:** 45 Racers

Expenses	\$ 861.42
Revenue	\$ 415.00
Additional Revenue	\$ -
Cost Recovery	48.18%
Total Revenue	\$ 415.00

10. **First Aid/CPR/AED Training:** 17 Staff Members and Fitness Subcontractors certified.

11. **Specialty CRCC Classes:**

- a. *Taekwondo Sessions: January: 9, February: 9, March: 10*

12. **Program Cost Analyses** *(All Preschool, Adult, and Senior Programming was CANCELLED due to COVID-19)*

Youth Program Reports: October-December 2020

Program	Participants	Expenses	Revenue	Cost Recovery
Youth Climbing (Feb & March)	22	\$210.00	\$990.00	183%
Youth Hockey	15	\$246.00	\$1,050.00	156%
Total	37	\$456.00	\$2,040.00	

Due to COVID, youth programs were again very limited in Quarter 1, but the recovery rate was extremely positive due to the low overhead, and we were happy to be able to offer something to the kids, particularly Hockey as an outdoor program. Youth Climbing is continuing to be a popular program, particularly since we limit the size to 4 participants, but each new session we offer priority registration to the waitlisted kids from the previous session.