

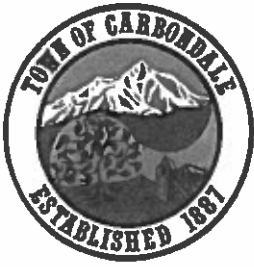
**CARBONDALE PARKS & RECREATION COMMISSION
REGULAR MEETING
WEDNESDAY, June 10, 2020 7:00 P.M.
Virtual Meeting Zoom Platform**

ATTENTION: Due to the continuing threat of the spread of the COVID-19 Virus, all regular Carbondale Advisory Boards and Commission meetings will be conducted virtually. If you have a comment concerning one or more of the Agenda items please email kmcdonald@carbondalecto.net a by 6:00 pm on June 10, 2020.

If you would like to comment during the meeting please email kmcdonald@carbondalecto.net with your full name and address by 6:00 p.m. on June 10, 2020. You will receive instructions on joining the meeting on line prior to 7:00 p.m. Also, you may contact kmcdonald@carbondalecto.net to get a phone number to listen to the meeting, however, you will be unable to make comments.

<u>TIME*</u>		<u>ITEM</u>	<u>DESIRED OUTCOME</u>
7:00	1.	Roll Call	
7:05	2.	Approval of May 13, 2020 Minutes	INFORMATIONAL
7:10	3.	Items from Citizens Present Not on the Agenda	INFORMATIONAL
7:20	5.	TOC Parks & Recreation Covid 19 Report	INFORMATION (Attachment A)
7:30	6.	Aquatics Facility Master Plan Survey Data & next steps	INFORMATION (Attachment B)
7:50	7.	Summit 54.org Summer Success Program Park Use Fee Waiver Request	INFORMATION DISCUSSION DECISION NEEDED (Attachment C)
8:00	8.	Virtual Parks Tour-Present projects, future projects, budgeting priorities	INFORMATION
8:30	9..	Report & Updates: Staff & Commission Members <ul style="list-style-type: none"> • Eric Brendlinger, Parks & Recreation Director <ul style="list-style-type: none"> ○ 30/60/90 Day Outlook ○ Outstanding Projects Status 	INFORMATION

			<ul style="list-style-type: none">• Jessi Rochel, Rec Center Manager• Parks & Recreation Commissioners• Luis Yllanes, Trustee Liaison	
9:00		8.	Adjournment*	*Please note: Times are approximate



TOWN OF CARBONDALE
511 COLORADO AVENUE
CARBONDALE, CO 81623

Parks & Recreation Commission Agenda Memorandum

Meeting Date: 6/10/2020

TITLE: Parks & Recreation Department's Covid -19 Update

SUBMITTING: Parks & Recreation Department

PURPOSE:

Update on present recreation and park amenities operations and plans for opening other facilities and providing other recreational offerings.

BACKGROUND:

With the Garfield County variance acceptance and the State PHO from the Colorado Department of Health and Environment "Safer at home and in the vast, great outdoors" the Town of Carbondale Parks & Recreation Department is opening up the following recreational amenities with the following guidelines, rules and regulations.

- **CRCC:** Opened on June 1st, with a reservation based time slots for a drop-in fee of \$4.00 or the use of your existing membership and we are still conducting our virtual group exercise classes. The recreation center is open from 8 am to 4 pm, Monday – Friday. Reservable time slots are in hour and a half increments. This is for individualized specific cardio equipment use, an upper body weight machine section, a lower body weight machine section, and a free weights section. After the 1.5 hour time slot, all equipment used will be cleaned and sanitized. No showers, changing rooms or lockers will be available. Users must come dressed to work out. Seniors, (62 years and older) and vulnerable populations will have dedicated use times on Monday, Wednesday and Friday from 8-9:30 am. On our reservation system on our website, https://carbondalerec.activityreg.com/selectactivity_t2.wcs
- **John M. Fleet Pool:** The plan is to have the pool operational and open to the public on June 23rd with a modified schedule. This will be a reservation based system in accordance with the current Covid-19 Public Health Order and Garfield County variance recommendations for aquatics facilities. We are presently conducting maintenance items on the boilers, replacing pressure release and flow valves, and replacing temperature gauges. Other maintenance items include outdoor flood lights LED conversion, installing four sets of new handrails and re-painting depth markers. In-service training for staff and life-guards will take place the week of June 15th to train staff on the new covid-19 rules and regulations.
- **Special Events** For the month of June, all special events on Town property, streets or parks have been cancelled except for the Farmers Market. Since the Farmers Market is considered an essential food distribution service it will be held, starting on June 10th, with social distancing and group size rules according to the Public Health Order at that time. Special event

cancellations in June include the Pedaleando, Hattie Thompson Birthday Party, first concert of the Summer Park Concert Series, the Roaring Fork Pickleball Association Summer Smash Pickleball Tournament. The following events will be rescheduled for a later date, the 9th annual Bonedale Skate Revival, the Team Roping and Sorting Event for Stepping Stones, and the Carbondale Rodeo.

- **Recreation Programs** Will Tempest, Youth and Adult Program Coordinator, has completed the US Forest Service Permit that allows us to conduct our hiking program. This program and some of our sports skills clinics that take place outside, such as Tennis, Skateboarding and Pickleball lessons, are being evaluated and potentially adapted to fit the public health orders. Presently all baseball and softball leagues are not taking place.
- **Parks Report:** Utilizing the PHO from the State and Garfield County Health Department variance acceptance, the following amenities are open: tennis and pickleball courts, bike park, dog parks, park playgrounds, picnic shelters, gazebos, and the skate park. As of June 4th, additional amenities are open, but not for organized league play and users must abide by the public health order group size limits. These facilities include the baseball and soccer fields, and the outside basketball and volleyball courts and the users must follow the existing protocols, rules and regulations for use. Parks bathrooms are still closed, but each plumbed bathroom park location has porta potty services available. These units are being cleaned twice per week.
- **Gateway RV Park:** Opened June 1st. The reservation system is operational and the bath house and showers will remain closed. The Gateway RV Park provides power, water and sewer services to each site and has appropriate distancing between the sites. RV's must be self-contained, practice social distancing, and reserve on-line at <http://www.gateway-rv-park.com/Reservations.html>

Prepared By: Eric Brendlinger, Parks & Recreation Director

DESIGNWORKSHOP

Landscape Architecture
Planning
Urban Design
Strategic Services

120 East Main Street
Aspen, Colorado 81611
970.925.8354
designworkshop.com

MEMORANDUM

To: Eric Brendlinger, Town of Carbondale
Carbondale Parks & Recreation Commission

From: Jessica Garrow, Anna Laybourn, Darla Callaway
Design Workshop

Date: June 5, 2020

Project Name: Carbondale Aquatics Master Plan

Project #: 6248

Subject: Project Updates

The Carbondale Aquatics Master Plan project has been underway since December 2019, following extensive work by the Town in the years preceding. The project is currently in the listening and engagement phase, with a focus on the community wide survey that is available online at: <https://bit.ly/CdalePool>

With extensive assistance from the Working Group, a survey has been available since early May for community members to complete. The survey is available in English and in Spanish and includes a youth version. The survey has been advertised through newspaper and radio, as well as through banners in the community. A postcard was sent to every address in Carbondale to encourage participation, and an extensive social media push along with direct email to Recreation Center members was included..

The initial engagement was anticipated to include mostly interactive in-person opportunities at the April Spring into Wellness First Friday event and pop up events along Main Street. Given the social distancing requirements related to Covid that were initiated in March, the overall engagement strategy had to shift to a more online focus, rather than a mix on in-person and online. Because of this adjustment, more effort and emphasis were placed on the survey, and the engagement period has been extended. The survey includes visual preference questions, and questions to rank priorities in an effort to understand how the community desires improvements at the pool be balanced with limited budget resources.

Because the survey is on-going, this memo highlights some basic trends that are being expressed in the survey regarding but do not include percentages or the formal analysis. The vast majority of responses are from Carbondale and 81623 residents.

Kids Survey:

- Most kids come to play and cool off
- In terms of pool amenities, the most frequent responses are for active features like a diving board, water slide, and agility course.
- For the outdoor spaces, most indicated support for more shade, a lawn area, and some type of food and beverage options.

Adult Survey:

- In terms of location, a majority of respondents thus far prefer a pool facility behind the recreation center if they could select a location.
- In terms of pool amenities, the most frequent responses are for lap lanes, a kiddie pool, and a hot tub.
- For the outdoor spaces, most indicated support for more shade, a lawn area, and some type of food and beverage options.
- In terms of prioritizing improvements, the building is identified most frequently as a top priority for improvements at the pool.
- There is a general trend throughout the survey of a general use pool that allows multiple types of programming and activities, with a strong interest in creating a space that allows multiple activities at the same time (like kids activities in a kiddie pool area while lap swimmers are using lap lanes).

To date, a total of 1,052 survey responses have been collected, which exceeded the initial goal of approximately 800 participants. However, an important goal for the survey is ensuring it includes responses from a broad cross-section of the community by demographics. At this time, additional outreach is needed to ensure that representation is achieved. Design Workshop and the Town are working together to identify opportunities to expand the participation rate among the Latinx community and across age demographics. This includes additional social media pushes and outreach in the media. Additional direct outreach to community groups will also be included in this phase. As the project moves into the summer, Design Workshop and the Town will be working to ensure engagement opportunities exist at the pool, as it is able to open to small groups.

Following the engagement period, which is anticipated through July, Design Workshop will analyze the results, and continue work with the Working Group to move into the design phase, which includes the development of two alternatives. A second phase of open engagement opportunities is anticipated at that time. The Master Plan is anticipated to be complete in late 2020.

One way the Parks and Recreation Commission could assist is continuing to share the survey with your networks, and assisting Town staff in media or news releases with quotes, etc. Sharing with non-profits you participate in, your child-care groups, along with friends and family, and the like, will help increase participation.



TOWN OF CARBONDALE
511 COLORADO AVENUE
CARBONDALE, CO 81623

Parks & Recreation Commission Agenda Memorandum

Item No: 7

Meeting Date: June 10, 2020

TITLE: Summer Success tutoring Program from Summit54.org non-profit

SUBMITTING: Parks & Recreation Department

PURPOSE:

The non-profit, Summit 54.org, is requesting a fee waiver for use of 3 to 4 picnic shade shelters and our park bathrooms facilities to conduct their summer tutoring program for school aged kids. The shade shelters are Miners Park, Promenade Park and Triangle Park, with a fourth location being Bonnie Fisher Park Bread oven shelter. The use of this location will depend upon demand and how many kids sign up for the program.

BACKGROUND: This program was usually conducted in the school's buildings and was called the *Summer Advantage* program and had up to 300 kids involved with programs in Basalt Carbondale and Glenwood. Due to covid-19 concerns that program has been cancelled. The program runs Monday through Thursday from 9 am to 12 noon from June 22-July 23. Up to 11 kids, 1 licensed teacher and 1 teacher's aide will be at each location. The program operates without a State Day Camp license due to a single skill and under three hours a day exemption. They would abide by the recommendations from the CDH day camp covid-19 guidelines. Protocol exist for use of a public bathroom, and if the park bathrooms are not open to the public during the camps they are willing to have them cleaned after their private use.

FINANCIAL IMPLICATION: A park shelter rental is \$15/day x 4 shelters = \$60 a day for 20 days = \$1,200.

RECOMMENDATION:

With this school year being virtual from mid-March the need for this tutoring program has been heightened. Staff recommends approval of the fee waiver for this program.

Prepared By: Eric Brendlinger, Parks & Recreation Director

Thank you Eric.

Given that Summit54 is a 501c3 organization, providing FREE tutoring to low-income children who have missed valuable school time due to Covid-19, I hope you will be able to waive the rental fees or at least give us a smokin' good deal.

Our program is M-Th from 9 a.m. - 12:00 noon. We would vacate all picnic shelters prior to most normal use. We believe it is critical that the tutoring locations ALL have shelter from sun, rain and wind with access to bathrooms. The children we serve are rising 1st graders to rising 5th graders, so bathroom access is essential. Each small group will consist of approximately nine students, one experienced, licensed teacher, and one teaching assistant. When a child needs to use the bathroom, a TA will ALWAYS escort the child to the bathroom and wait for student. Hand sanitizers will be immediately required after every bathroom visit.

We will strictly follow ALL CDC and CDH guidelines for Covid-19.

Please help us make this work for our community! These kids really need all our help!

I am in the process of acquiring "special use" insurance right now so I am requesting that Town of Carbondale, Town of Basalt, and City of Glenwood Springs all be added as "additional insured." We will have tutoring locations in each of the three communities.

Thanks for letting me know about the "special use" insurance! Is there anything else I need to know?

Thank you for your help and support!

Sincerely,

Terri Caine
Executive Director
Summit 54
970-618-2219 - cell
www.Summit54.org

Tax ID. 27-2978700

Carbondale P & R Outstanding Projects	6/10/2020	Completed	30 days	60 days	90 days
Red Hill Signage (design of trailhead kiosk for spring installation)		Completed	Install Logos of partners	Kiosk design work	Trailhead Build completed
Red Hill Road Realignment and parking lots and trailhead		completed	Start date May 18	Construction 6 week project	
RVR Triangle Park Playground Equipment			Approvals and ordering	Shipping	Construction
Orchard Park Playground Replacement Project			implementing	implementing	implementing
RVR Park Weed Management - can/will they adopt Town weed plan		Completed	Funded 2020. BECA 3/15	Fence Permit and approval	Construction
CIWMP- Approval for 2020 weed mitigation strategies		Completed			
Nuche Park - Parking & Signage		Completed			
Updated Commission Contact List		Completed on Website		https://www.carbondalerec.com/rec-misc/master-plans/	
Updated Highlighted Chart of Master Plan			Working on partition options	Installing	
Curtains in women's restroom at Gianinetti Park and Miners			Painting	painting	painting
Sopris Park & other playground equipment painting			Fencing ,nets, surface, paint	irrigation re design	completed
Status of Pickleball Courts as we move into spring		awarded	solicit bids & painting	ordering and shipping	Installation
FMLD Gianinetti Park playground renovation			Grant due August	Award notification Oct	Implementation spring 2021
FMLD Colorado Meadows Park Playground renovation			Phase 2 complete	Contract Lassiter Electric phase 3	Budget item 2021
Electric Work at RV Park			final hook up/inspection	completed before July	High County Electric
Electric work at Rodeo Grounds			Survey live	survey data compilation	design decisions and 2nd survey
Aquatics Facility Master Plan			purchased and arrived	Permitting and approval	Installing
Batting Cage at Bill Hanks					

Completed

In Progress

Need to check on status

2020-21 proposed project