

**CARBONDALE PARKS & RECREATION COMMISSION
REGULAR MEETING
WEDNESDAY, August 8th, 2018 7:00 P.M.
Carbondale Town Hall**

<u>TIME*</u>			<u>ITEM</u>	<u>DESIRED OUTCOME</u>
7:00		1.	Roll Call	
7:05		2.	Approval of July 11th, 2018 Minutes	INFORMATIONAL
7:10		3.	Items from Citizens Present Not on the Agenda	INFORMATIONAL
7:15		4.	Acknowledgement of Service P & R Commissioner Kathleen Wanatowicz 9/14-9/18	INFORMATIONAL
7:15		5.	Jamie Wall-Facilities & Special Events Coordinator Report	INFORMATION (Attachment A)
7:20		6.	Red Hill Trails Report- Eric Update and Next Steps Rules, Regulations and Signage	INFORMATION DISCUSSION DECISION NEEDED (Attachment B)
7:40		7.	2019 Budget Goals Draft Parks & Recreation Department	INFORMATION (Attachment C)
8:45		8.	Report & Updates: Staff & Commission Members <ul style="list-style-type: none"> • Eric Brendlinger, Parks & Recreation Director • Jessi Rochel, Recreation center and Program Manager • Parks & Recreation Commissioners • Luis Yllanes, Trustee Liaison 	INFORMATION
9:00		9.	Adjournment*	*Please note: Times are approximate

**MINUTES
CARBONDALE PARKS & RECREATION COMMISSION
July 11, 2018**

Becky Moller called the Carbondale Parks & Recreation Commission meeting to order at 7:00 p.m. on July 11, 2018, in the Town Hall meeting room.

ROLL CALL

The following members were present for roll call:

Members: Becky Moller, Chair
 Rose Rossello, Member
 Ashley Allis, Member
 John Williams, Member
 Hollis Sutherland, Member

Town Staff Present: Eric Brendlinger, Parks & Recreation Director
 Luis Yllanes, Board of Trustee's Liaison
 Angie Sprang, Boards & Commissions Clerk

MINUTES APPROVAL

Ashley moved to approve the minutes from the June 2018 P&R Commission meeting with noted edits. Seconded by John. Unanimously approved.

PERSONS PRESENT NOT ON THE AGENDA

There was no one present not on the agenda who wished to address the board.

POOL FEASIBILITY PLANNING GRANT FUNDING OPTIONS

Eric explained that if a GoCo grant is awarded it would be awarded in 2019. The Federal Mineral Lease District (FMLD) grant options may not be a viable option. Luis mentioned that advertising at the pool for visitors to see may be beneficial and may spur citizen engagement and support for a new pool. Becky mentioned that there could be information posted in the Rec Center also. Eric mentioned that they can advertise the need for letters of support for the grant application. The GoCo grant application is due October 13. Eric will reach out to GoCo to initiate discussions about the grant process and application. The application would be asking for \$55k from GoCo and \$20k from the Town as a match, for a total of \$75k to complete the planning process. If the GoCo grant is not awarded, there may be an RFP process to see who may be able to complete the planning process.

**RED HILL TRAILS REPORT – ERIC UPDATE AND NEXT STEPS DHM OUTREACH SUMMARY
OPTION 2 REVISED MAP GARCO LOCATIONS AND EXTENTS REVIEW**

Eric provided an overview of the option 2 revised map. The revisions were made upon a detailed look at the topography of the hill. July 24th marks the start of trail building on red hill. The final option 2 design was presented to the Trustees and approved on 07-10-2018.

PARKS TOUR REVIEW FOR BUDGET PRIORITY EXERCISE

Eric asked the commission to recall the June parks tour and note priority projects for the upcoming budgetary process. Triangle park, owned and maintained by RVR, was a priority for the commission. The Town has engaged in discussions with RVR regarding the public safety concerns surrounding the dilapidated conditions in Triangle Park. RVR plans to allocate funds to do repairs on the park.

Many park improvements to restrooms and park equipment is funded and scheduled. Eric is looking into applying for \$25k in grant funds to install a new playground piece at Miners Park. The Gates Foundation, Aspen Community Foundation, The National Wildlife Federation – Early Childhood Health Outdoors fund (webinar available on July 16), and GoCo may all be viable grant sources.

Commission members will review the master plan and think of priority projects for the upcoming budgetary process. The need for shade structures at the dog park were mentioned.

REPORT & UPDATES: STAFF & COMMISSION MEMBERS

Becky will read through the weed management plan and will contact Kevin to get that project moving. It's near completion.

Eric Brendlinger reported that summer programs are well attended this year. Pool admittance numbers are up this year over last year. Parks and Recreation has a Facilities Maintenance position open. Mountain Fair is coming up the last weekend of July. First Friday's do allow for open container or open consumption, and enforcement will be ramped up.

Concern about the water at the nature was expressed, and Eric will inquire about having the water tested.

ADJOURNMENT

The July 11, 2018, regular meeting adjourned at 9:20 pm. The next regularly scheduled meeting is set for August 8, 2018 at 7:00 pm.

Respectfully submitted,
Angie Sprang
Board & Commissions Clerk



TOWN OF CARBONDALE
511 COLORADO AVENUE
CARBONDALE, CO 81623

Parks & Recreation Commission Memorandum

Attachment B

TITLE: Red Hill Trails Rules Regulations & Signage Discussion

SUBMITTING: Eric Brendlinger, Parks & Recreation Director

ATTACHMENTS: Red Hill Council Recommendation Letter
BLM Rules and Regulations

PURPOSE: Seeking Parks & Recreation Commission direction for rules, regulations and signage for the Red Hill access trails. The presently ongoing project includes the design Option 2 revised design produced from extensive public outreach. The preferred design was one multi-use trail that can accommodate pedestrians, bikes, and horses; which, will connect to existing trails on Red Hill Special Recreation Management Area (BLM), one downhill specific bike trail and one hiker specific multi-directional trail.

BACKGROUND: Aspen Valley Land Trust gathered Red Hill stakeholders and produced a committee for review of the future development of the Red Hill parcel, which was recently acquired through AVLTT's "Save Red Hill" fundraising campaign. This effort included budget for public outreach, trail planning, design, construction and maintenance.

The stakeholders involved in the project include AVLTT, Town of Carbondale Bike Pedestrian and Trails Commission, BLM, The Red Hill Council, Pitkin County Open Space and Trails, Roaring Fork Outdoor Volunteers and the Roaring Fork Mountain Bike Association. The contractor selected, *Singletrack Trails, Inc.* teamed up with *DHM*, a local design firm, to handle the multi-faceted skills outlined in the RFP. The selected contractor is providing all trail planning and design services and will present a sign design family for the temporary trailhead and the new trails.

DISCUSSION: For DHM to produce a comprehensive signage design family the Town will need to provide direction for rules of use of the access trails to the Red Hill SRMA in regards to dogs, horses, bikes and pedestrians. Items to discuss:

- Dogs required to be on leash or leash recommended and within voice control.
- Horses allowed on multi-use access trail only or no restrictions.
- Type of Bikes allowed, e-bikes, type 1,2 or 3.
- Pedestrians, hikers, trail runners, right of way, rules of use.

RECOMMENDATION:

Staff recommends adopting existing trail rules of the BLM and Red Hill Special Resource Management Area.

Staff recommends the following motion be made: *Motion is made to adopt the existing rules and regulations of the BLM Trails that the new Red Hill Trails access and to provide additional signage at the trailhead and on the trails to inform the public of the specific trail uses and right of ways.*

Prepared By: Eric Brendlinger, Parks & Recreation Director

JH
Town Manager-Jay Harrington



RED HILL COUNCIL

A Private Non-Profit Organization Supported by BLM, Town of Carbondale & Aspen Skiing Company Environment Foundation

July 1, 2018

Mr. Eric Brendlinger
Carbondale Recreation Director
511 Colorado Avenue
Carbondale, CO 81623

Dear Eric,

The Red Hill Council greatly appreciates being a stakeholder in the trail planning and design process for the recently purchased property at the base of Red Hill. As you know, this property is a critically important parcel at the entrance to Carbondale and because it is adjacent to the BLM Red Hill Special Recreation Management Area (SRMA).

The Red Hill Council met on Wednesday, June 27, 2018 with Chris Brandt representing DHM design to discuss trail alignment and design options that will connect from the recently purchased property to the Red Hill SRMA. Based upon those discussions, the Red Hill Council offers the following input on the plan.

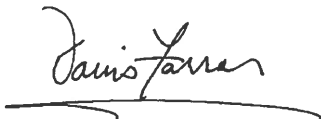
1. We support "Option 2" revised June 26, 2018 that shows three routes from the parking area uphill to the Red Hill trail System. The three routes are identified as "Shared Access Trail", "Hiking Trail" and "Downtrack". One of the key points is the "connector" route that would allow users easy access from the bottom of Three Gulch to the new down track without having to climb up the Mushroom Rock trail to get on the dedicated downhill route.
2. Closure of the existing Red Hill system trailhead and getting people off the County Road will be critically important to the success of these new access points to/from Red Hill. Timing of that closure must coincide with completion of the new routes along with adequate notification to the public. In addition, closure of the existing trailhead must be substantial and may have to include fencing to prevent users from heading up the road with the expectation of accessing the trails. The goal of this new acquisition and trail construction is to get the users off the County Road. The Red Hill Council has discovered that changing user habits can be very difficult.
3. Adequate signage is also important to create and reinforce good trail use ethics and to inform the public about the new trails and the Red Hill trail system. As you know, the existing informational way-sides were removed during the construction of the game fence on Highway 82. The Red Hill Council would like to see way-sides and an informational kiosk reestablished at the trailhead along with installation of doggy pots. The Red Hill Council would be happy to coordinate with the town on the design and placement of these improvements. BLM has a kiosk and waysides in their inventory and has expressed a willingness to donate these to the Red Hill SRMA.
4. The Red Hill Council strongly recommends that the town require dogs on leash on the town owned property. Leashes are recommended but are not required by BLM on

Red Hill. Dogs off leash on Red Hill have been a frequent and significant source of user conflict. It is our hope that a requirement for dogs on leash on the town property will set a standard and support use of leashes on the Red Hill trail system.

5. The Council recommends that Carbondale work with CDOT on establishment of temporary parking on the town owned property until a permanent parking area is established. It is our opinion that moving the trail access parking and trailhead to the west will pull the users away from the County Road when this new access is opened. It is imperative that this new use pattern be established early, otherwise, users will continue to attempt to gain access to the trails from the old trailhead or other locations on the road. We are concerned that it may take up to two years for the new intersection to be completed and forcing users to continue accessing off of the County Road will make changing habits in the future more difficult and will continue to be a source of non-motorized/motorized conflict.
6. The three new trail routes need to intersect with the existing Red Hill trail system in a logical and seamless manner. It is recognized that these three new routes must traverse very challenging steep terrain. Careful design and construction is required to ensure that the connections provide smooth transitions and are designed to control speeds of bikers coming downhill to minimize use conflict.

Thank you again for including us as a stakeholder group in this process. The Red Hill trail system is critically important to Carbondale and the Valley and we appreciate AVLT and Carbondale's forward thinking efforts to acquire the property and plan this new access to Red Hill. Red Hill Council is ready and willing to assist the Town of Carbondale in any way as this project moves forward.

Sincerely,

A handwritten signature in dark ink, appearing to read "Davis Farrar", with a horizontal line underneath.

Davis Farrar

President - Red Hill Council

DATE: July 5, 2018

TITLE: Red Hill Trail feedback

SUBMITTING COMMISSION: Bike, Pedestrian, and Trails Commission

BACKGROUND

DHM Design provided three possible trail alignments connecting the recently acquired property at the base of Red Hill connecting this parcel with the existing trails on the BLM Special Recreation Management Area at Red Hill. The BPT commission has been following this project and discussed possible details of new trail alignments.

RECOMMENDATION

The Bicycle, Pedestrian, and Trails commission agrees that any new trail alignments needs to address the current challenges, while also anticipating and minimizing future user conflicts. Re-aligning and designing trails to move bicycle and pedestrian traffic off the county road is important to provide for a safer user and resident experience. Additionally, current Red Hill use is significant and there are reasons to believe that these improvements, including potential future increased parking capacity as well as population growth and enhanced awareness of the trails will increase its use. Therefore we believe that the best solution will be to design and build trails that can minimize user conflicts, by separating users in the most heavily trafficked area near the trailhead to provide for safe and enjoyable experiences.

Option "2" appears to be the best solution with a significant caveat. Human nature being what it is we would suggest an important addition to option 2 to enhance the success of the trails. While a majority cyclists choose to ride up the Three Gulches trail, and down the Three Poles trail, some cyclists do prefer to descend the slightly less technical Three Poles trail. As option 2 is presented it requires cyclists riding down Three Gulch trail to then ascend the bottom of the Three Poles trail before being able to descend the downhill bike trail to the new trailhead. We believe this will create a potential lack of compliance resulting in some people choosing to ride down the uphill only trail, or may create incentive for bandit trails descending down to the county road to descend to the parking lot (at or near the existing trailhead).

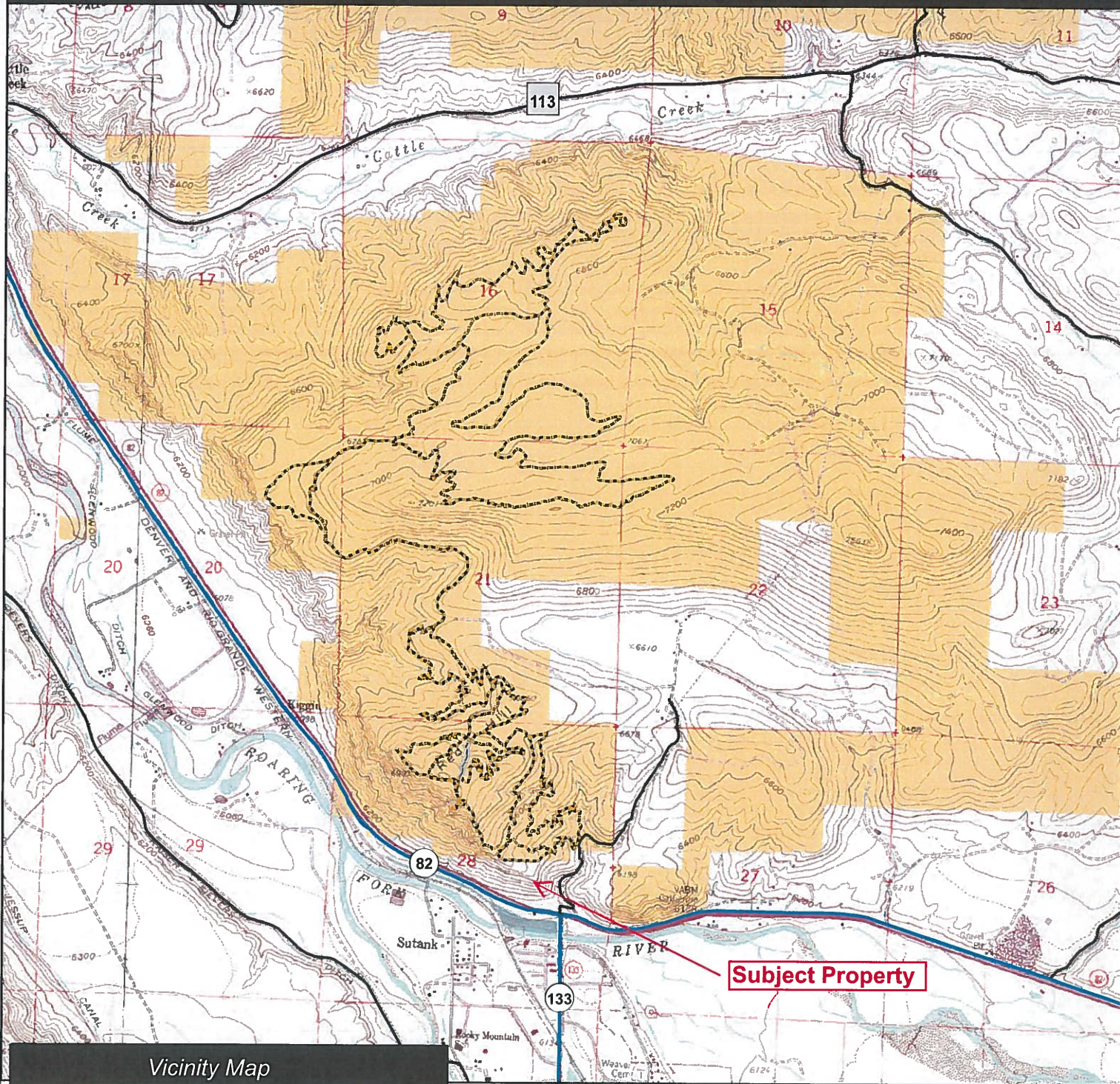
We would suggest that a connector trail be added to Option 2 from the lower end of Three Gulch to cut over to the cycling descent trail. We would also recommend that to effectively close the existing trailhead along the county road that both trails be effectively moved uphill and away from the county road. Failure to modify the existing trailhead is likely to result in a fair bit of

continued bicycle and pedestrian traffic exiting the trails and continuing to travel along the county road.

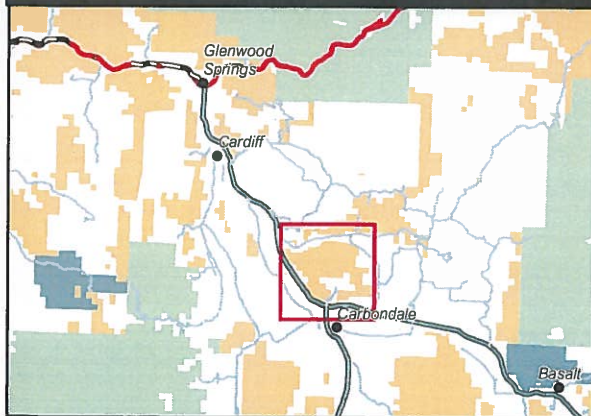
Prepared by: Darryl Fuller

Bike, Pedestrian, & Trails Commission, Chair

Red Hill Overview



Vicinity Map



Legend

BLM Routes

Colorado Route Designation

- Closed to Motorized and Mechanized
- Open to Bikes, Hikers, Equestrians
- Open to Hikers, Equestrian, and Livestock
- Open to all Modes of Transportation

Major Roads (GTLF)

GTLF_OWN

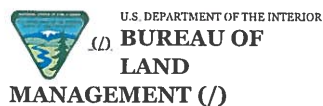
- County Road
- City Street
- Private/ Unknown Routes
- State Highway

- Bureau of Land Management
- Private
- State Wildlife area

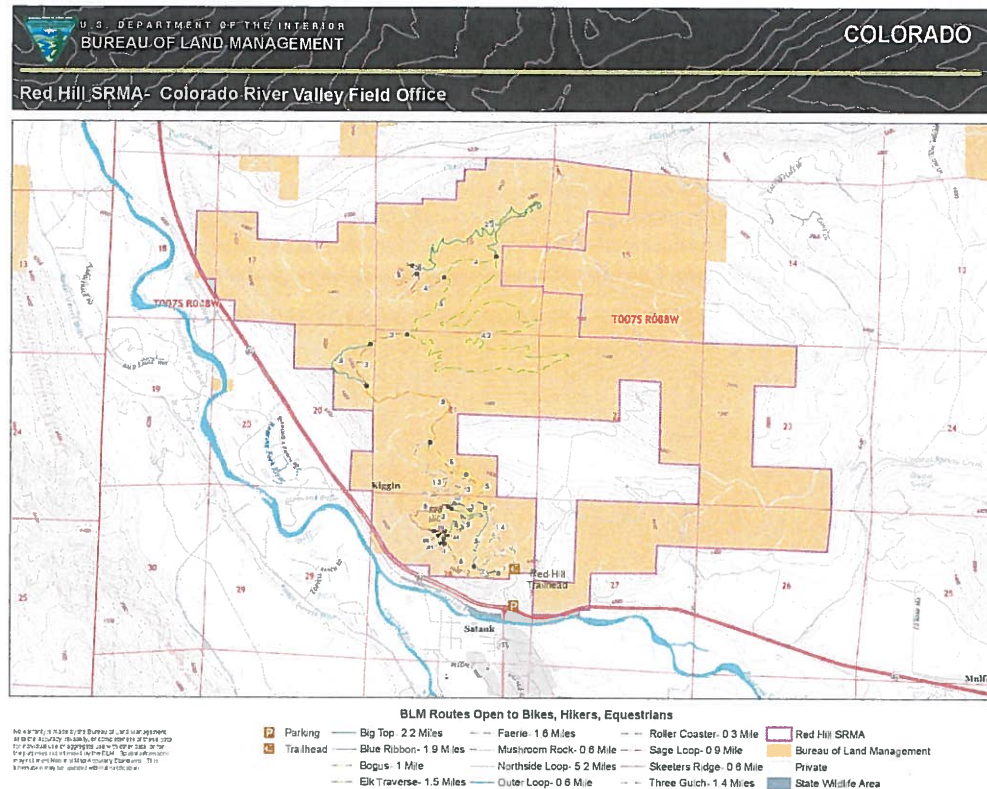


0 0.125 0.25 0.5
Miles

No warranty is made by the Bureau of Land Management as to the accuracy, reliability, or completeness of these data for individual use or aggregation use with other data.



Red Hill Special Recreation Management Area Map



The Red Hill SRMA sits just north of Carbondale and provides excellent trails for users to enjoy. The area is managed primarily for mountain biking and hiking with both groups represented well in user numbers. Use is relatively heavy topping 40,000 people per year. This is mainly due to the beautiful views of Mt. Sopris from the Mushroom Rock area and its easy access from Carbondale.

Attachment:

- [Red Hill_20170815.pdf \(format PDF / 7 MB\) \(/download/file/fid/17526\)](#)

Publication Date:

Thu, 08/24/2017 - 5:05pm

Region:

Colorado

Collection:

Public Room

Category:

Map

Keywords

Colorado, Colorado-River-Valley-Field-Office, Recreation, Red-Hill-Special-Recreation-Management-Area



ATTENTION DOG OWNERS



There have been reports of dogs out of the control of their owners, and menacing and biting trail users at Red Hill. Your dogs are welcome here, however, your cooperation is needed in making Red Hill a safe place for everyone.

Garfield County ordinance requires dog owners to keep their dogs under physical, audible or visual control at all times. If you use audible or visual controls, an Animal Control Officer may ask you to demonstrate your dog's obedience.

Failure to control your dog may result in fines and court appearances.

With an ever-increasing number of people and dogs using this incredible community resource, we all need to be vigilant in preserving the atmosphere that we come here to enjoy, as well as in protecting wildlife that calls Red Hill home.

THANK YOU FOR YOUR COOPERATION

The Red Hill Council & the Bureau of Land Management

The Red Hill SRMA, while managed by the Bureau of Land Management, falls under the law-enforcement jurisdiction of the Garfield County Sheriff. Animal Control Officers of the Sheriff's Department will be patrolling Red Hill in an effort to provide a safe experience for all users.

A dog that bites or attacks any person, livestock or wildlife or threatens to attack or terrorize a person, livestock or wildlife on public or private property is considered a "Vicious Dog" by Garfield County Ordinance and State Law, pursuant to 30-15-01 C.R.S. Garfield County Resolution 02-91 Dog at Large and Vicious Dog.

**THIS TRAIL
OPEN TO:**



CLOSED TO:




2000 C&G/DMTC 1206/01-94

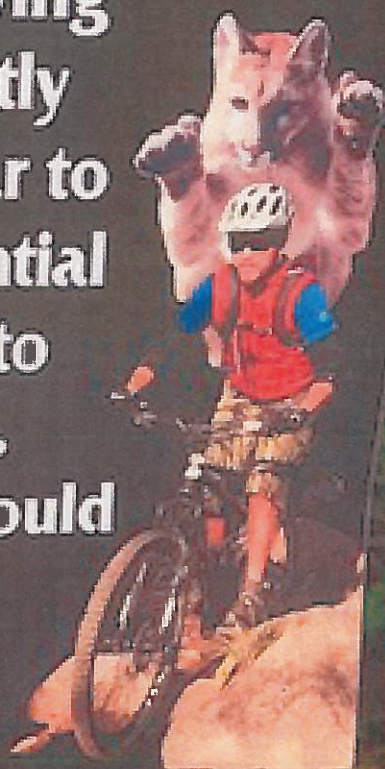
PLEASE CLEAN UP
AFTER YOUR DOG!

**Doggie Poop
Bags ONLY!**
NO TRASH!
Please
Pack Out What You
Brought In





**A biker moving
fast or quietly
may appear to
be a potential
predator to
a horse...
What should
I do?**



When meeting a horse,
dismount and move a safe
distance off the trail. If more
than one biker, move to the
same side of the trail.

Speaking to the rider helps
identify you as a person and
will help calm a horse.

Bikes, fishing rods, backpacks,
and dogs can spook even a
seasoned horse when surprised.

TRAIL SAFETY IS BEST FOR EVERYONE
Stop!



Sponsored by the Mountain Park Valley Horse Care and the Mountain Park Mountain Horse Care



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TOWN OF CARBONDALE
511 COLORADO AVENUE
CARBONDALE, CO 81623

Parks & Recreation Agenda Memorandum

Attachment: C

TITLE: Parks & Recreation Dept. FY-2019 Budget Goals pertaining to Master Plan priorities
Draft

SUBMITTING: Eric Brendlinger- Parks & Recreation Director

BACKGROUND: This is a summary of the work plan budget goals that have been used in developing our FY-2019 budget specific to potential grants and Master Plan goals

Parks & Recreation Administration

1. Submittal of two Garfield County Federal Mineral Lease District mini-grants for a park improvement project that dovetail with our master plan recommendations. Fall FMLD mini Miners Park playground equipment replacement, and enhancement of ADA access to our parks and playgrounds.(\$25,000) Apply for a Spring 2019 FMLD mini grant to fund phase one of the Red Hill trailhead amenities. (\$25,000) Fall FMLD Traditional grant for Third Street Center East Entrance and Parking Lot Improvements (\$60,000)
2. Submittal of a planning grant for a pool feasibility study from the Fall 2018 Greater Outdoors Colorado grant program. 75-4800-\$20,000 matching fund for a \$75,000 ask.
3. Gateway RV Park Improvements: Adapt Site 6 to a full hook up site. (RV Park Improvements 01-4525-9360 -\$6,000) If funding is available, write RFP and select contractor to adapt all rv sites to 50 amp power pedestals. (RV Park improvements/Equipment 01-4525-9360 \$150,000)

Parks Department

1. Utilize the Conservation Trust Fund to replace existing trash cans with bear proof trash cans and recycling specific bear proof cans in Town Parks. Staircase, Miners Park, and Sopris have been completed. North Face, Hendricks, Delaney Nature Park, Colorado Meadows, Gianinetti will be the next parks slated to receive bear proof trash cans. (Parks Maintenance 10-4800-3600 \$12,000)
2. Top Dress Hendricks Park.(Park Maintenance 01-4520-3600 \$4,500)

3. Increase budget in Temp labor for ongoing weed mitigation in our Parks (Temp Labor line item 01-4500-3982 \$8,000 & 01-4525-3982 \$2,000)
4. Replace dog agility equipment in Hendricks Dog Park (Parks Maintenance 01-4520-3600 \$5,000)
5. Reconfigure irrigation in Bonnie Fisher Park to accommodate new fence. (Sprinkler System Maintenance 01-4520-2380 \$4,000)

Recreation Center:

1. Increase marketing in social media and other non-traditional forms of program promotion (i.e.- website, e-mail blasts, Facebook, Twitter, linked-in, u-tube, Instagram). Increase marketing to the Latino community with a radio campaign focusing on membership opportunities, scholarships and youth and adult sports leagues.
2. Program budget improvements utilizing our *Program Cost Break Even Analysis* data. Scrutinizing our fee structure and cost recovery on a per program basis and making the necessary changes according to our cost recovery philosophies. Continue to find ways to re-purpose activity room and to increase fitness class offerings. Yoga, foam rolling classes, small group personal training, Tai Chi.
3. Active Energy Management Plan. Continue to monitor energy use and production at the CRCC and make the necessary changes to our energy consumption through an active energy management plan that includes HVAC tune-ups and 2019 replacement of water heater with a new solar/hybrid model. (HVAC repairs \$2,500 Building Maintenance and Grounds Line Item 75-4500-3660) (Water Heater Replacement Building Maintenance and Grounds Line Item 75-4500-3660 \$18,465 pre-rebates)
4. Equipment replacement cycle for a new treadmill or elliptical. (Rec Facilities/Equipment Line Item 75-4500-9410-\$10,000)
5. Retrofit one of the East Patio doors to be automatic to upgrade our ADA accessibility. (Building Maintenance Line Item 75-4500-3660 -\$5,500)

Swimming Pool:

1. New pool covers (Pool Equipment 75-4512-9360 Large pool covers \$9,695)
2. Re-paint and repair facility prior to opening. Replace mirror in women's bathroom. (General Maintenance and repairs 75-4512-3661 \$3,000)
3. Repair front door and frame and outside chemical room door.(Building Maintenance Line Item 75-4512-3660-\$4,000)
4. Repair liner in large pool with vinyl patches. (General Maintenance and repairs 75-4512-3661 \$3,000)

5. Purchase more durable lounge chairs for the pool deck. (Umbrellas and Chairs 75-4512-9362 \$2,000)

Recreation Programming:

1. Continue to produce two sheets of ice for public use (Gus Darien and 4th St. Plaza Park)
2. Continue to provide a positive community experience with our special events and scrutinize the ability to enhance existing events with sustainability and cost recovery in mind. These events include: 4th of July Parade and Pool Party (added pool games), Celtic Fest & Oktoberfest, Light-Up Carbondale, First Friday Events, Bonedale Bike Week Bike Rodeo, Easter Egg Hunt, Easter 5 K Scavenger Hunt, Spring into Fun Family Block Party, Skate Park Competition, Bike Park Competition, annual Pickleball Tournament, Snowshoe Race in Redstone and the Turkey Cross Trot 5 k Running Race. Events we took a managerial role over in 2018 included our Town , One Table and Potato Day. (We split the program production costs between our Self-Funded Special Events Line Item 01-4500-8000 -\$7,000 and our Special Programs Line Item 01-4500-8201, \$55,170 both in the general fund.)
3. Continue to be involved with the Garfield County Healthy Community Coalition. Continuation of the local HEAL committee and collaboration with Live Well Colorado, Roaring Fork Food Alliance, Cooking Matters, Garfield County Public Health, and the Colorado State University extension programs and instructors. Consider submittal of a mini-grant, which does not require matching funds, for sustaining *Farm RX* program or for programming that matches the Healthy Eating, Active Living mission. (i.e.- cooking classes and our wellness programs)

Prepared By: Eric Brendlinger, Parks & Recreation Director

Jay Harrington Town Manager

Eric Brendlinger

From: John Williams <bonjon71@hotmail.com>
Sent: Sunday, August 05, 2018 5:44 PM
To: Eric Brendlinger
Subject: proposed budget recommendations

Sorry I will not be able to attend upcoming meeting.
Here are my recommendations for 2019 budget.

#1 priority:
fund feasibility study for pool upgrade/replacement.

#2 priority:
maintain existing park amenities such as:

- expand /improve ADA accessibility in Gianinetti, Miners, North Face & Sopris parks.
- convert all walkways/paths into concrete or asphalt.
- install high capacity portable spray system and plant trees in Nature Park and Hendricks Dog Park.
- modify gardens at Promenade Park to create community gardens along Rio Grande trail.
- enlarge restroom facilities at No. Face park
- reconfigure No. Face ball field to meet high school standards, if school district will convert Tiny Nightingale field to community soccer & ball fields. (We could then move 12 & under soccer to Tiny Nightingale field and give Pickleballers the 12 & under field at No. Face.

#3 priority:
increase trail system:

- extend paved trail along Main St. connecting 133 roundabout with CRMS.
- extend &/or widen sidewalks on 8th St. from Main St. to Cowan Center. (This will entail dealing with the parking issue on 8th St.)

This ends my recommendations for next year's budget.