

**CARBONDALE PARKS & RECREATION COMMISSION
REGULAR MEETING
WEDNESDAY, September 5th, 2018 7:00 P.M.
Carbondale Town Hall**

<u>TIME*</u>			<u>ITEM</u>	<u>DESIRED OUTCOME</u>
7:00		1.	Roll Call	
7:05		2.	Approval of July 11th, 2018 Minutes No quorum for August Meeting	INFORMATIONAL
7:10		3.	Items from Citizens Present Not on the Agenda	INFORMATIONAL
7:15		4.	Review and interviews for Parks & Recreation Commissioner position(s)	INFORMATIONAL
7:20		5.	GARCO FMLD Mini-grants & Planning Grant GOCO Planning Grant	INFORMATIONAL
7:25		6.	Jamie Wall-Facilities & Special Events Coordinator Report	INFORMATION (Attachment A)
7:35		7.	Red Hill Trails Report- Eric Update and Next Steps Rules, Regulations and Signage	INFORMATION DISCUSSION DECISION NEEDED (Attachment B)
7:40		8.	2019 Budget Goals Draft Parks & Recreation Department	INFORMATION (Attachment C)
8:45		9.	Report & Updates: Staff & Commission Members <ul style="list-style-type: none"> Eric Brendlinger, Parks & Recreation Director Jessi Rochel, Recreation center and Program Manager Parks & Recreation Commissioners Luis Yllanes, Trustee Liaison 	INFORMATION
9:00		10.	Adjournment*	*Please note: Times are approximate

**MINUTES
CARBONDALE PARKS & RECREATION COMMISSION
July 11, 2018**

Becky Moller called the Carbondale Parks & Recreation Commission meeting to order at 7:00 p.m. on July 11, 2018, in the Town Hall meeting room.

ROLL CALL

The following members were present for roll call:

Members: Becky Moller, Chair
 Rose Rossello, Member
 Ashley Allis, Member
 John Williams, Member
 Hollis Sutherland, Member

Town Staff Present: Eric Brendlinger, Parks & Recreation Director
 Luis Yllanes, Board of Trustee's Liaison
 Angie Sprang, Boards & Commissions Clerk

MINUTES APPROVAL

Ashley moved to approve the minutes from the June 2018 P&R Commission meeting with noted edits. Seconded by John. Unanimously approved.

PERSONS PRESENT NOT ON THE AGENDA

There was no one present not on the agenda who wished to address the board.

POOL FEASIBILITY PLANNING GRANT FUNDING OPTIONS

Eric explained that if a GoCo grant is awarded it would be awarded in 2019. The Federal Mineral Lease District (FMLD) grant options may not be a viable option. Luis mentioned that advertising at the pool for visitors to see may be beneficial and may spur citizen engagement and support for a new pool. Becky mentioned that there could be information posted in the Rec Center also. Eric mentioned that they can advertise the need for letters of support for the grant application. The GoCo grant application is due October 13. Eric will reach out to GoCo to initiate discussions about the grant process and application. The application would be asking for \$55k from GoCo and \$20k from the Town as a match, for a total of \$75k to complete the planning process. If the GoCo grant is not awarded, there may be an RFP process to see who may be able to complete the planning process.

**RED HILL TRAILS REPORT – ERIC UPDATE AND NEXT STEPS DHM OUTREACH SUMMARY
OPTION 2 REVIZED MAP GARCO LOCATIONS AND EXTENTS REVIEW**

Eric provided an overview of the option 2 revised map. The revisions were made upon a detailed look at the topography of the hill. July 24th marks the start of trail building on red hill. The final option 2 design was presented to the Trustees and approved on 07-10-2018.

PARKS TOUR REVIEW FOR BUDGET PRIORITY EXERCISE

Eric asked the commission to recall the June parks tour and note priority projects for the upcoming budgetary process. Triangle park, owned and maintained by RVR, was a priority for the commission. The Town has engaged in discussions with RVR regarding the public safety concerns surrounding the dilapidated conditions in Triangle Park. RVR plans to allocate funds to do repairs on the park.

Many park improvements to restrooms and park equipment is funded and scheduled. Eric is looking into applying for \$25k in grant funds to install a new playground piece at Miners Park. The Gates Foundation, Aspen Community Foundation, The National Wildlife Federation – Early Childhood Health Outdoors fund (webinar available on July 16), and GoCo may all be viable grant sources.

Commission members will review the master plan and think of priority projects for the upcoming budgetary process. The need for shade structures at the dog park were mentioned.

REPORT & UPDATES: STAFF & COMMISSION MEMBERS

Becky will read through the weed management plan and will contact Kevin to get that project moving. It's near completion.

Eric Brendlinger reported that summer programs are well attended this year. Pool admittance numbers are up this year over last year. Parks and Recreation has a Facilities Maintenance position open. Mountain Fair is coming up the last weekend of July. First Friday's do allow for open container or open consumption, and enforcement will be ramped up.

Concern about the water at the nature was expressed, and Eric will inquire about having the water tested.

ADJOURNMENT

The July 11, 2018, regular meeting adjourned at 9:20 pm. The next regularly scheduled meeting is set for August 8, 2018 at 7:00 pm.

Respectfully submitted,
Angie Sprang
Board & Commissions Clerk



17th Annual
Carbondale
Oktoberfest



FRIDAY, OCTOBER 12TH: CELTIC FEST (5-9pm)

5-6pm: Bag Pipes, Drummers, and Celtic Dancers from **Rocky Mountain Scots**

8pm: Men's Best Legs In A Kilt Contest

6-9pm: Live Traditional Irish & Scottish Music From **The Fannies**

SATURDAY, OCTOBER 13TH: OKTOBERFEST (11am-9:30pm)

11am—1pm: Kid's Crafts & Face Painting (FREE!)

11am-2pm: Live music from **Rick Borger and the Average German Band**

1pm—5pm: 5th Annual Cornhole Tournament

3pm-6pm: Live German music from **Denver's Thirsty 5**

7pm: Liter Holding Competition

7:30—9:30pm: Live Classic Rock/Folk Cover Band **The Logan Brothers**

ALL DAY FRIDAY & SATURDAY

Beer Tent: German Beer & Wine, Cider Beer

Authentic German/Celtic Cuisine: Brats/Kraut, Wiener Schnitzel, Beef Goulash, Potato Pancakes, Smoked Salmon Tacos, Strudel, Pretzels, Curry Wurst



Ackerman Log
& Timber

6th Annual Oktoberfest Cornhole Tournament

Date: Saturday, October 13

Time: 1:00pm

Location: 4th and Main

Entry fees: Registration fee is total cost for team

\$20 Early Bird Registration (ends 9-30)

\$25 Late Registration Fee (ends 10-5)

Tournament Contact: Will Tempest wtempest@carbondaleco.net



TOWN OF CARBONDALE
511 COLORADO AVENUE
CARBONDALE, CO 81623

Parks & Recreation Commission Memorandum

Attachment B

TITLE: Red Hill Trails Rules Regulations & Signage Discussion

SUBMITTING: Eric Brendlinger, Parks & Recreation Director

ATTACHMENTS: Red Hill Council Recommendation Letter
BLM Rules and Regulations

PURPOSE: Seeking Parks & Recreation Commission direction for rules, regulations and signage for the Red Hill access trails. The presently ongoing project includes the design Option 2 revised design produced from extensive public outreach. The preferred design was one multi-use trail that can accommodate pedestrians, bikes, and horses; which, will connect to existing trails on Red Hill Special Recreation Management Area (BLM), one downhill specific bike trail and one hiker specific multi-directional trail.

BACKGROUND: Aspen Valley Land Trust gathered Red Hill stakeholders and produced a committee for review of the future development of the Red Hill parcel, which was recently acquired through AVLTT's "Save Red Hill" fundraising campaign. This effort included budget for public outreach, trail planning, design, construction and maintenance.

The stakeholders involved in the project include AVLTT, Town of Carbondale Bike Pedestrian and Trails Commission, BLM, The Red Hill Council, Pitkin County Open Space and Trails, Roaring Fork Outdoor Volunteers and the Roaring Fork Mountain Bike Association. The contractor selected, *Singletrack Trails, Inc.* teamed up with *DHM*, a local design firm, to handle the multi-faceted skills outlined in the RFP. The selected contractor is providing all trail planning and design services and will present a sign design family for the temporary trailhead and the new trails.

DISCUSSION: For DHM to produce a comprehensive signage design family the Town will need to provide direction for rules of use of the access trails to the Red Hill SRMA in regards to dogs, horses, bikes and pedestrians. Items to discuss:

- Dogs required to be on leash or leash recommended and within voice control.
- Horses allowed on multi-use access trail only or no restrictions.
- Type of Bikes allowed, e-bikes, type 1,2 or 3.
- Pedestrians, hikers, trail runners, right of way, rules of use.

RECOMMENDATION:

Staff recommends adopting existing trail rules of the BLM and Red Hill Special Resource Management Area.

Staff recommends the following motion be made: *Motion is made to adopt the existing rules and regulations of the BLM Trails that the new Red Hill Trails access and to provide additional signage at the trailhead and on the trails to inform the public of the specific trail uses and right of ways.*

Prepared By: Eric Brendlinger, Parks & Recreation Director

JH
Town Manager-Jay Harrington



RED HILL COUNCIL

A Private Non-Profit Organization Supported by BLM, Town of Carbondale & Aspen Skiing Company Environment Foundation

August 20, 2018

Mr. Eric Brendlinger
Carbondale Parks & Recreation Director
511 Colorado Avenue
Carbondale, CO 81623

Dear Eric,

In response to your request for feedback on trail use on the recently acquired property at the base of Red Hill, the Red Hill Council (RHC) met on Thursday, August 16, 2018 to discuss the issues. Specifically, the RHC discussed and took action on equestrian use on the proposed new trails and truck/trailer parking for horses.

Should horses be allowed on the new trails on the recently acquired property at the base of Red Hill?

The Red Hill Council passed a motion to support allowing horses on the proposed new shared used trail only, but recommended that horses use be discouraged for the following reasons:

1. The terrain is not safe for horses. Steep side slopes and exposed bedrock make it difficult to level and widen trails to the extent needed for horse traffic.
2. In order to create adequate trail clearance height for people riding, vegetation, including old piñon trees, would have to be removed.
3. Narrow trails do not allow for hikers to safely yield to horses.
4. Horses are not compatible with the majority of users on Red Hill. RHC counts user traffic and documents 65K users a year in the Mushroom Rock area. These are hikers, bikers and runners, including many families with children.
5. Horses can access Red Hill and BLM land through Sutey Ranch.

Should horse truck/trailer parking be accommodated in the proposed new parking area for the recently acquired property at the base of Red Hill?

The Red Hill Council voted not to make an affirmative recommendation about truck/trailer parking in the new parking area that will serve the recently acquired property at the base of Red Hill. However, the Red Hill Council offers the following statements.

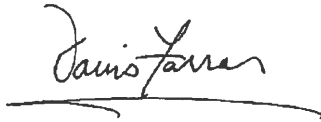
The RHC lacks a full understanding of the site constraints and requirements for horse trailers; we have the following concerns about providing horse truck/trailer parking.

1. Two of the objectives of acquiring the land and rerouting trails were to remove Red Hill users from the CDOT parking area and the county road. If horse trailer parking limits parking for the primary user groups, users will park in the CDOT lot and be forced to cross over the road.

2. Access to the parking areas is tight, available land is limited and trailers could pose safety issues for users.
3. There are 65,000 annual users on Red Hill and horse users are a very small percentage of that population and rarely use the Mushroom Rock portion of Red Hill.

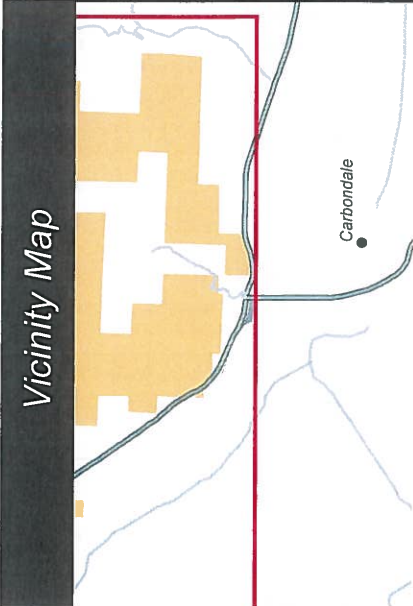
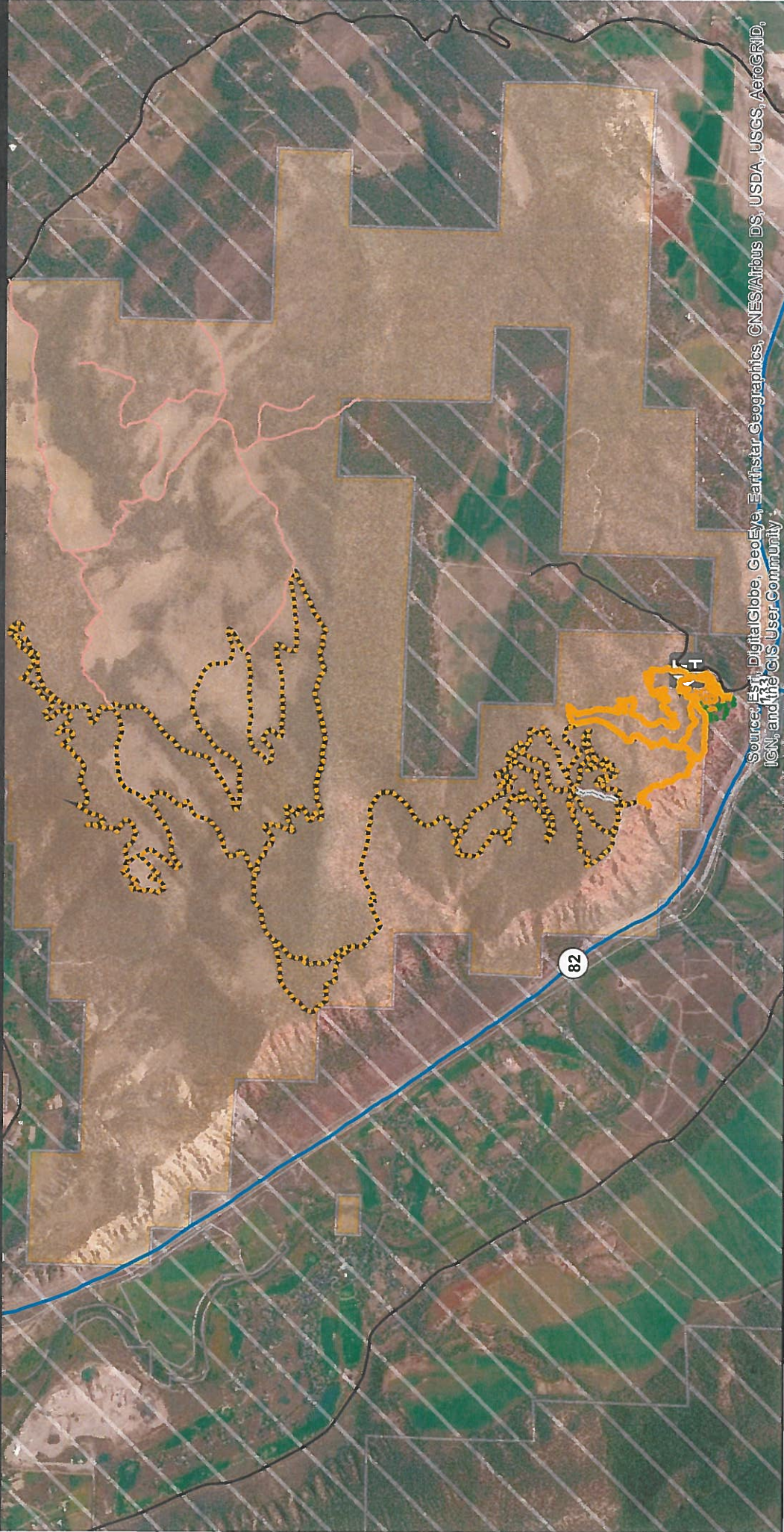
RHC thanks the Town of Carbondale for the opportunity to submit our recommendations. We look forward to continuing our positive working relationship to ensure good maintenance, protection and enhanced opportunities on the newly acquired property and Red Hill.

Sincerely,

A handwritten signature in cursive script, appearing to read "Davis Farrar", is written over a horizontal line.

Davis Farrar
President - Red Hill Council

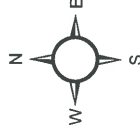
Cc: Miles Gurtler - BLM

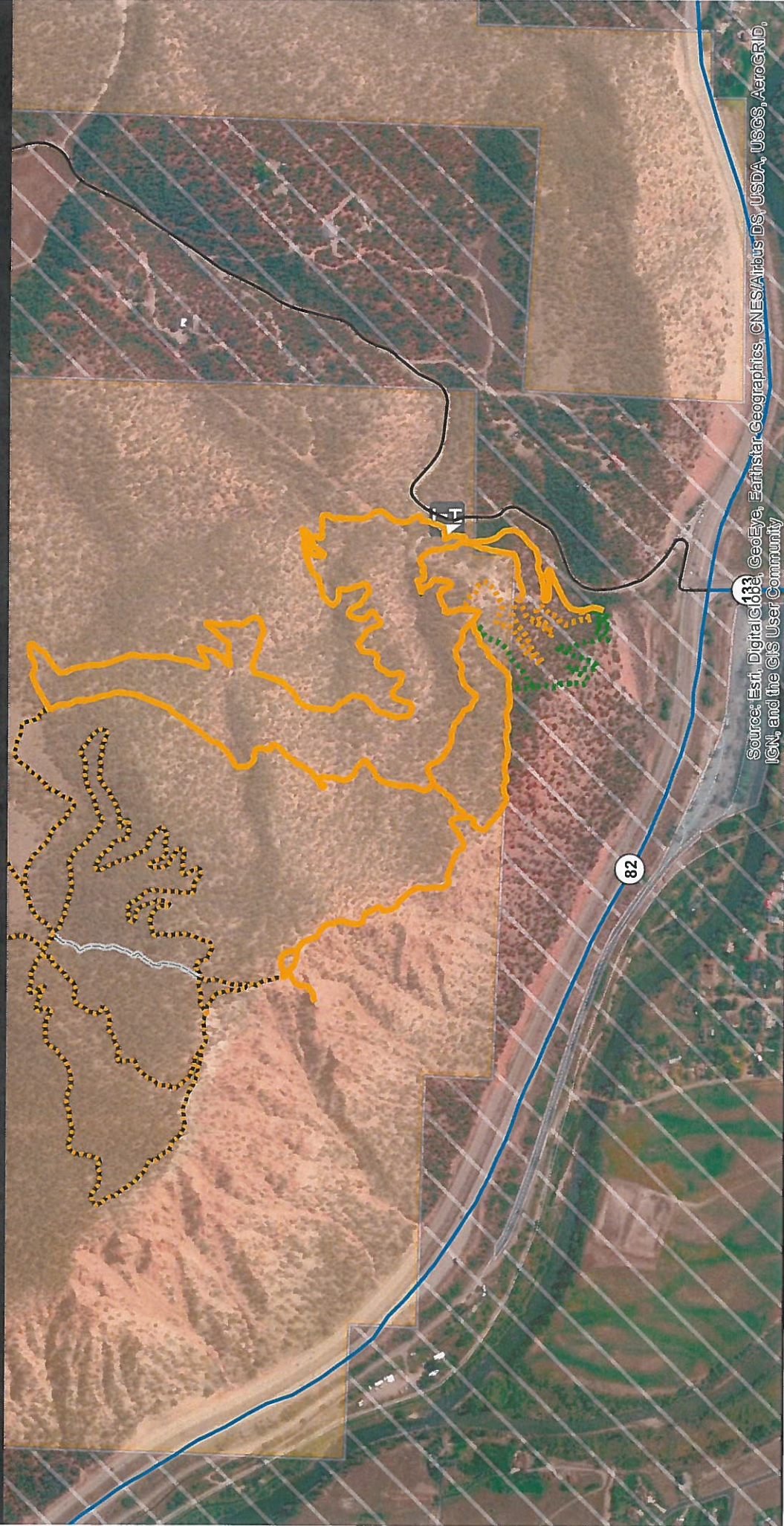


Legend

- Open to Bikes, Hikers (Both Directions)
- Open to Hikers (Both Directions)
- Open to Bikes (Directional Downhill)
- Open to Bikes, Hikers, Horses
- County Road
- State Highway
- Bureau of Land Management
- Private

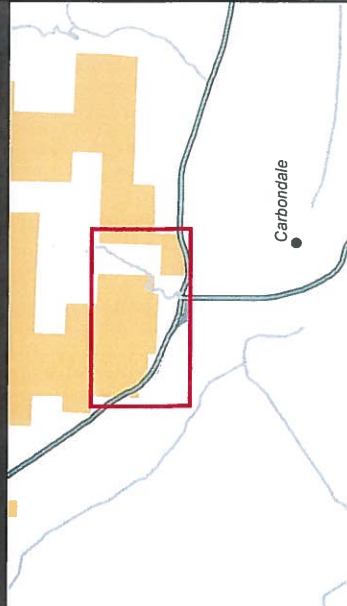
No warranty is made by the Bureau of Land Management as to the accuracy, reliability, or completeness of these data for individual use or aggregation use with other data.





Sources: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

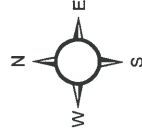
Vicinity Map



Legend

- Open to Bikes, Hikers (Both Directions)
- Open to Hikers (Both Directions)
- Open to Bikes (Directional Downhill)
- Open to Bikes, Hikers, Horses
- County Road
- State Highway
- Bureau of Land Management
- Private

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**TOWN OF CARBONDALE
511 COLORADO AVENUE
CARBONDALE, CO 81623**

Parks & Recreation Agenda Memorandum

Attachment: C

TITLE: Parks & Recreation Dept. FY-2019 Budget Goals pertaining to Master Plan priorities Draft

SUBMITTING: Eric Brendlinger- Parks & Recreation Director

BACKGROUND: This is a summary of the work plan budget goals that have been used in developing our FY-2019 budget specific to potential grants and Master Plan goals

Parks & Recreation Administration

1. Submittal of two Garfield County Federal Mineral Lease District mini-grants for a park improvement project that dovetail with our master plan recommendations. Fall FMLD mini Miners Park playground equipment replacement, and enhancement of ADA access to our parks and playgrounds.(\$25,000) Apply for a Spring 2019 FMLD mini grant to fund additional playground improvements. (\$25,000) Fall FMLD Traditional grant for Third Street Center boiler replacement Improvements (\$89,342)
2. Submittal of a planning grant for a pool feasibility study from the Fall 2018 Greater Outdoors Colorado grant program. 75-4800-\$18,750 matching fund for a \$75,000 ask.
3. Gateway RV Park Improvements: Adapt Site 6 to a full hook up site. (RV Park Improvements 01-4525-9360 -\$6,000) If funding is available, write RFP and select contractor to adapt all rv sites to 50 amp power pedestals phased project. (RV Park improvements/Equipment 01-4525-9360 \$35,000)

Parks Department

1. Utilize the Conservation Trust Fund to replace existing trash cans with bear proof trash cans and recycling specific bear proof cans in Town Parks. Staircase, Miners Park, and Sopris have been completed. North Face, Hendricks, Delaney Nature Park, Colorado Meadows, Gianinetti will be the next parks slated to receive bear proof trash cans. (Parks Maintenance 10-4800-3600 \$12,000)
2. Top Dress Hendricks Park.(Park Maintenance 01-4520-3600 \$4,500)

3. Increase budget in Temp labor for ongoing weed mitigation in our Parks (Temp Labor line item 01-4500-3982 \$10,000 Temp Rodeo Cleanup is reimbursed from CWWRC)
4. Replace dog agility equipment in Hendricks Dog Park (Parks Maintenance 01-4520-3600 \$5,000)
5. Reconfigure irrigation in Bonnie Fisher Park to accommodate new fence. (Sprinkler System Maintenance 01-4520-2380 \$4,000)

Recreation Center:

1. Increase marketing in social media and other non-traditional forms of program promotion (i.e.- website, e-mail blasts, Facebook, Twitter, linked-in, u-tube, Instagram). Increase marketing to the Latino community with a radio campaign focusing on membership opportunities, scholarships and youth and adult sports leagues.
2. Program budget improvements utilizing our *Program Cost Break Even Analysis* data. Scrutinizing our fee structure and cost recovery on a per program basis and making the necessary changes according to our cost recovery philosophies. Continue to find ways to re-purpose activity room and to increase fitness class offerings. Yoga, foam rolling classes, small group personal training, Tai Chi.
3. Active Energy Management Plan. Continue to monitor energy use and production at the CRCC and make the necessary changes to our energy consumption through an active energy management plan that includes HVAC tune-ups and 2019 replacement of water heater with a new solar/hybrid model. (HVAC repairs \$2,500 Building Maintenance and Grounds Line Item 75-4500-3660) (Water Heater Replacement Rec Facilities /Equipment Line Item 75-4500-9410 \$18,465 pre-rebates)
4. Equipment replacement cycle for a new treadmill or elliptical. (Rec Facilities/Equipment Line Item 75-4500-9410-\$10,000)
5. Retrofit one of the East Patio doors to be automatic to upgrade our ADA accessibility. (Building Maintenance Line Item 75-4500-3660 -\$5,500)

Swimming Pool:

1. New pool covers (Pool Equipment 75-4512-9360 Large pool covers \$9,695)
2. Re-paint and repair facility prior to opening. Replace mirror in women's bathroom. (General Maintenance and repairs 75-4512-3661 \$3,000)
3. Repair front door and frame and outside chemical room door.(Building Maintenance Line Item 75-4512-3660-\$4,000)
4. Repair liner in large pool with vinyl patches. (General Maintenance and repairs 75-4512-3661 \$3,000)

5. Purchase more durable lounge chairs for the pool deck. (Umbrellas and Chairs 75-4512-9362 \$2,000)

Recreation Programming:

1. Continue to produce two sheets of ice for public use (Gus Darien and 4th St. Plaza Park)
2. Continue to provide a positive community experience with our special events and scrutinize the ability to enhance existing events with sustainability and cost recovery in mind. These events include: 4th of July Parade and Pool Party (added pool games), Celtic Fest & Oktoberfest, Light-Up Carbondale, First Friday Events, Bonedale Bike Week Bike Rodeo, Easter Egg Hunt, Easter 5 K Scavenger Hunt, Spring into Fun Family Block Party, Skate Park Competition, Bike Park Competition, annual Pickleball Tournament, Full Moon Tri in January and the Turkey Cross Trot 5 k Running Race. We took a managerial role over in 2018 included Our Town , One Table and Potato Day. (We split the program production costs between our Self-Funded Special Events Line Item 01-4500-8000 -\$8,000 and our Special Programs Line Item 01-4500-8201, \$55,170 both in the general fund.)
3. Continue to be involved with the Garfield County Healthy Community Coalition. Continuation of the local HEAL committee and collaboration with Live Well Colorado, Roaring Fork Food Alliance, Cooking Matters, Garfield County Public Health, and the Colorado State University extension programs and instructors. Consider submittal of a mini-grant, which does not require matching funds, for sustaining *Farm RX* program or for programming that matches the Healthy Eating, Active Living mission. (i.e.- cooking classes and our wellness programs)

Prepared By: Eric Brendlinger, Parks & Recreation Director

Jay Harrington Town Manager