


























**CARBONDALE PARKS & RECREATION COMMISSION
REGULAR MEETING
WEDNESDAY, Sept. 8, 2021 7:00 P.M.
Carbondale Town Hall Trustee Chambers or Virtual**

<u>TIME*</u>			<u>ITEM</u>	<u>DESIRED OUTCOME</u>
7:00		1.	Roll Call	
7:05		2.	Approval of August 11, 2021 Minutes	INFORMATIONAL
7:10		3.	Items from Citizens Present Not on the Agenda	
7:15		4.	Welcome to new Parks & Recreation Commission members & decision of onboarding dates and recognition of outgoing members	INFORMATION
7:25		5.	Thompson House Permaculture Garden and the Carbondale Historic Food Forest- Adrian Fielder Ph.D. and Erin Anderson	INFORMATION (Attachment A)
7:50		6.	Benchmarking RV Park Fees and proposed fee increase for 2022	INFORMATION DECISION (Attachment B)
8:10		7.	Aquatics Facility Master Plan – RFP Responses Next Steps	INFORMATION
8:20		8.	Report & Updates: Staff & Commission Members <ul style="list-style-type: none"> • Eric Brendlinger, Parks & Recreation Director • 30/60/90 Day Outlook • Master Calendar • Jessi Rochel, Rec Center Manager • Parks & Recreation Commissioners • Luis Yllanes, Trustee Liaison 	INFORMATION (Attachment C)
8:55		9.	Correspondence	INFORMATION (Attachment D)
9:00		10.	Adjournment*	*Please note: Times are approximate

-  park boundary
-  town irrigation ditch
-  town right-of-way for ditch access
-  universally-accessible path
-  polycarbonate plant house/toolshed
-  irrigation pump house
-  culvert
-  coal ash pit
-  overhead sprinkler with 6-ft-diameter clearance
-  rain barrel for roof catchment
-  electricity main
-  education center with sink & drying racks for herbs
-  polyculture guild
-  herb labyrinth
-  living windbreak
-  drip irrigation for dryland zone
-  teepee
-  arbor with grape & wisteria
-  coppice zone
-  locust grove
-  swale & edible hedgerow deer fence
-  resource bays
-  municipal water main
-  neighbors' fence
-  raised beds for heritage annual garden



CARBONDALE FOOD FOREST

PLANT MAINTENANCE (aka "weeding") PROTOCOL

Action	Species identified on site	Timeframe	Notes
Remove & either harvest or recycle biomass in SCRAPS bin.	<ul style="list-style-type: none"> • European/absinthe wormwood* • Burdock, yellow dock, curly dock & other docks • Wild mustards • Wild lettuce • Biennial thistles (any thistle except Canada thistle -- see below for treatment of Canada thistle) <p>*Don't confuse European wormwood with native <i>Artemisia</i> species, which should be encouraged to grow.</p>	Any time of year, but with particular attention in July/August	<p>If plant has already gone to seed, remove immediately and bring to SCRAPS bin.</p> <p>If weeding prior to seed formation, compost on site, either in resource bays or directly on topsoil.</p>
Dig up by rhizomes/roots & remove all biomass completely to SCRAPS bin. Do not leave on site, and do not let seeds form.	<ul style="list-style-type: none"> • Canada thistle • Quackgrass • Bindweed • Tansy grass • Water hemlock • Hound's tongue • Wild mustards 	Any time of year, with particular attention in July/August	Caution! Water hemlock is poisonous and can cause skin reactions. Handle with care.
CHOP-N-DROP or harvest to encourage rhizomatic growth, build soil and/or release N and other nutrients.	Yarrow Lamb's ear Stinging nettles Mint Comfrey Clover Amaranth Dandelion Salsify	Chop n drop from spring to mid-July	From July until end of season, let these go to flower & for seed.
CONTINUALLY HARVEST fresh greens before going to seed – either for food, medicine or compost.	Stinging nettles Mint Comfrey Clover Amaranth Dandelion Lamb's quarter Plantain Purslane Common mallow Lovage	Spring to mid-July	From July until end of season, let these go to seed & for seed.

	<p>Encourage growth esp around edible perennials:</p> <ul style="list-style-type: none"> ● Yarrow ● Chives 		
Manage spread by harvesting or transplanting.	<ul style="list-style-type: none"> ● Stinging nettle ● Black locust ● Walking onions ● Yarrow 	Harvest walking onions in late summer to fall.	Let larger black locust grow in place to become fence lumber one day. Only transplant locust shoots, and only to coppice zones. See map for coppice zones.
Coppice	<ul style="list-style-type: none"> ● Black locust 	After early summer blooms have matured or been harvested.	See map for coppice zones. After a few years, if willow stand grows larger, it may be appropriate to begin coppicing willows along ditch edge.

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE
TOWN OF CARBONDALE
AND
ROARING FORK FOOD ALLIANCE**

**REGARDING DEVELOPMENT, MAINTENANCE & MANAGEMENT
OF THE CARBONDALE HISTORIC FOOD FOREST
LOCATED WITHIN THOMPSON HERITAGE PARK**

Background

The Carbondale Board of Trustees, on April 13, 2016 authorized Town staff to work with the Colorado Mountain College (CMC) Permaculture Class Program on their proposed master plan and development of a Heritage Garden and Heritage Orchard on the Thompson Park historical home site. A condition of this authorization was that a Memorandum of Understanding (MOU) be signed between the Town of Carbondale and an established local entity that would oversee the development, maintenance, management, and improvements to the site. The Roaring Fork Food Alliance (RFFA), an established local entity under the fiscal agency of Aspen TREE, a Colorado 501 (c)(3) nonprofit, has been identified as the local entity that will enter into this MOU agreement, and that will, with Town oversight, develop and manage the project which has been newly named the "Carbondale Historic Food Forest" (CHFF).

Purpose

The purpose of this MOU agreement is to outline the responsibilities and expectations for the agreement between the Town of Carbondale and the RFFA for the ongoing maintenance, management and improvements of the CHFF, which is located within the southern section of Thompson Heritage Park, deeded to the Town of Carbondale by the developer of the Thompson Park subdivision project, as shown on Attachment "A".

Agreement

This MOU is entered into this 15th day of July, 2016 by and between the TOWN OF CARBONDALE, 511 Colorado Ave., Carbondale, CO, 81623 (hereinafter referred to as the "TOWN"); and the ROARING FORK FOOD ALLIANCE, 520 S. Third St, Carbondale, CO, 81623 (hereinafter referred to as "RFFA"). In consideration of the mutual promises in this MOU agreement and the mutual reliance placed by each party on the responsibilities of each party. And such other consideration as the parties agree is good and sufficient, it is agreed as follows:

1. **Town role.** The Town of Carbondale has designated the Parks Dept. and the Recreation Dept. within their government structure to manage and maintain the Thompson Heritage Park, including this new proposed Carbondale Historic Food Forest (provided that the Town has separately entered into a lease agreement with the Mount Sopris Historic Society concerning occupation, use and preservation of the historic Thompson House building located within the Thompson Heritage Park).

2. **RFFA role.** RFFA was formed to serve and to act as a public forum for discussing, evaluating and influencing food issue policies, foster coordination between sectors in the local food system, launches or supports programs and services that address local food needs, and has agreed to oversee the development, maintenance, management, and improvements to the Carbondale Historic Food Forest.

3. **Scope of Work by RFFA.** The work described within this MOU agreement includes future and ongoing activities to be undertaken by the TOWN and RFFA to develop, make improvements, maintain, and manage the proposed CHFF within the Thompson Heritage Park. RFFA will utilize current and future Colorado Mountain College Sustainability students, along with other additional recruited community partner volunteers to build, manage and maintain the CHFF. RFFA and their partners propose to implement a design that will showcase native fruit trees, shrubs, vines, herbs, vegetables, and flowers that will reflect and preserve the prior historic nature of the site for future generations. Acting as the initial project representatives on behalf of the RFFA, and who will function in a liaison capacity between the TOWN, RFFA, and Colorado Mountain College, will be Erin Anderson and Julia Farwell. The work efforts and activities of RFFA and their project representatives will be outlined within this MOU and/or in an annual project plan addendum approved for the year in which the MOU is authorized. Any project or activity not included in this MOU or in the TOWN's maintenance plan for this site is subject to review and approval by the TOWN.

4. **Roles and Responsibilities.**

Town of Carbondale:

- Provide RFFA access to the CHFF site, make the site available for regularly scheduled community partner workdays, and allow the park to be open to the community.
- Mow the grass regularly in agreed upon areas on a schedule to be determined by the Town.
- Provide maintenance upkeep and repair of all structural components of the Park, including but not limited to the public restrooms, parking areas, fencing, and irrigation system.
- Meet with RFFA representatives for ongoing plan review and clarification of responsibilities.
- Review all proposed projects and determine if they are appropriate for approval, and all new projects should be approved in writing.
- Meet with RFFA representatives on or before September 1st of each year to review agreement activities and develop an annual work maintenance plan for the CHFF.
- Evaluate possible outside funding for the CHFF through grants and other sources, to the extent consistent with other TOWN funding needs and grant opportunities.

Roaring Fork Food Alliance:

- Oversee funding and development the CHFF based on the design created by the CMC Permaculture Design Class of 2016, with contingency design decisions modified on the ground as needed, based on availability of resources and permaculture principals.
- Provide guidance in helping organize future donations and provide additional resources (when funding or availability allows for all proposed activities) including but not limited to plant material, seeds, plants, hand and power tools and equipment, compost, and mulch.

- Designate (with TOWN concurrence and approval) and supervise one (1) and no more than three (3) project managers, who will oversee the day-to-day operations of the CHFF, with final decision making authority the responsibility of RFFA and the TOWN.
- Organize community work days that help to facilitate and encourage community interaction with the CHFF.
- Organize and coordinate educational opportunities for Ross Montessori School students and teachers.
- Provide regular maintenance throughout the CHFF that includes:
 - Removal of weeds and invasive plant species as required within the Garfield County weed management plan, subject to TOWN requirements concerning methods of weed control and removal within public parks.
 - Weeding, planting, pruning, mulching, designing and installing educational signage, and performing general upkeep of the CHFF.
 - Stockpile in a designated area, all Food Forest plant material debris for RFFA pickup.
 - Maintain a cleared designated access pathway throughout the CHFF area.
 - Identify erosion or irrigation area problems and work in collaboration with the TOWN to identify potential solutions.
- Work with the TOWN to coordinate and get approvals on new CHFF project plans.
- Provide volunteers to carry out routine maintenance, along with TOWN approved special projects.
- Obtain volunteer worker Waiver and Release Liability form signatures.
- Provide oversight of the CHFF as a public community park amenity.

4. **No property or tenancy rights created.** This MOU shall be construed as a services agreement and shall not be deemed to create any specific private property rights, including any leasehold, license or other exclusive-use interests, in the CHFF, or in any other portions of the Thompson Heritage Park, including associated parking, by the RFFA or any other private parties or persons. At all times the CHFF and the Thompson Heritage Park (exclusive of the Historic Thompson House, use of which shall be governed according to the lease between the TOWN and the Mount Sopris Historic Society) shall be considered part of a public park facility that shall be open to access and use by the public in accordance with park regulations established by the TOWN.

5. **Termination.** Either the TOWN or RFFA may terminate this MOU at any time, and for any reason, by notice in writing at least ninety (90) days before the effective date of termination. In the event that one party provides the other with such notice, the parties will meet promptly to discuss the reasons for and terms of transitioning out of the partnership.

6. **Amendments.** The TOWN and RFFA may, from time to time, request changes in the nature of the provisions of the MOU. If approved by both parties, any such changes will be incorporated in written amendments to this MOU.

7. **Term and Renewals.** The initial term of this MOU shall extend for one calendar year from mutual execution hereof. Thereafter, this MOU shall be evaluated by both parties annually, prior to September 1st of each year, and if both parties agree renewed for the following calendar year.

8. **Compliance with MOU.** The TOWN and RFFA shall comply with all terms, conditions, provisions and requirements of the this MOU during the term of the agreement, and any extension, modification, addendum and revision thereof.
9. **Insurance.** The TOWN agrees to keep and maintain insurance for CHFF for the duration of this MOU as a part of the TOWN Park System. RFFA shall furnish the TOWN upon request at any time with copies of liability waivers for all volunteers working at CHFF, releasing the TOWN of liability for bodily injury or property damage. Should individuals or groups wish to rent CHFF for special events in the future, they shall go through normal TOWN procedure to obtain permits and insurance as TOWN deems necessary. In cases of special events, CHFF shall be insured by the individual or entity hosting said event.
10. **Idemnification.** RFFA, its agents, officers, employees and volunteers shall indemnify, hold harmless, and defend the TOWN and all of its officers, agents, employees from and against any and all liability for personal injury and property damage arising out of or resulting from the acts or omissions of RFFA employees, volunteers, and/or other its agents, in the performance of this MOU, excepting any such injury or property damage caused by the negligent or intentional wrongful acts of the TOWN or its employees or agents.
11. **Governmental Immunity/TABOR/Immigration Compliance.** Nothing herein shall be interpreted as a waiver of governmental immunity, to which the TOWN would otherwise be entitled under § 24-10-101, et seq., C.R.S., as amended. This MOU is also contingent upon annual budgeting by the Town of Carbondale and it shall not be construed as a multi-year financial obligation of the TOWN. If applicable, RFFA also agrees to be bound by the terms of Attachment B as related to compliance with Colorado immigration laws, which Addendum is incorporated by reference.
12. **Assignment.** Neither party shall assign any interest in this MOU unless approved in writing by both parties.
13. **Governing Law.** The MOU shall be construed under the statutes and laws of Colorado. It is agreed between the parties that RFFA will comply with and observe all federal and state or local laws, or ordinances, codes, rules or regulations pertaining to this MOU and performance thereof.
14. **Authority.** The Town Manager under whose supervision the Parks and Recreation Department is assigned or his/her designee shall have authority to act on behalf of the TOWN and shall be the interpreter of the requirements of this MOU on behalf of the TOWN. The first point of contact for RFFA shall be the TOWN's Public Works Director.
15. **Independent Contractor Status.** Volunteers of RFFA shall not be deemed to be employees of the TOWN. RFFA will supervise volunteers.

TOWN OF CARBONDALE
a Colorado home rule municipality

BY: _____

Joy Harrington

TITLE: TOWN Manager

DATE: _____

7/15/16

ROARING FORK FOOD ALLIANCE
local entity

BY: _____

Gwen Garcelon

TITLE: Executive Director

DATE: _____

7/15/16

ASPEN TREE

Fiscal agent

BY: _____

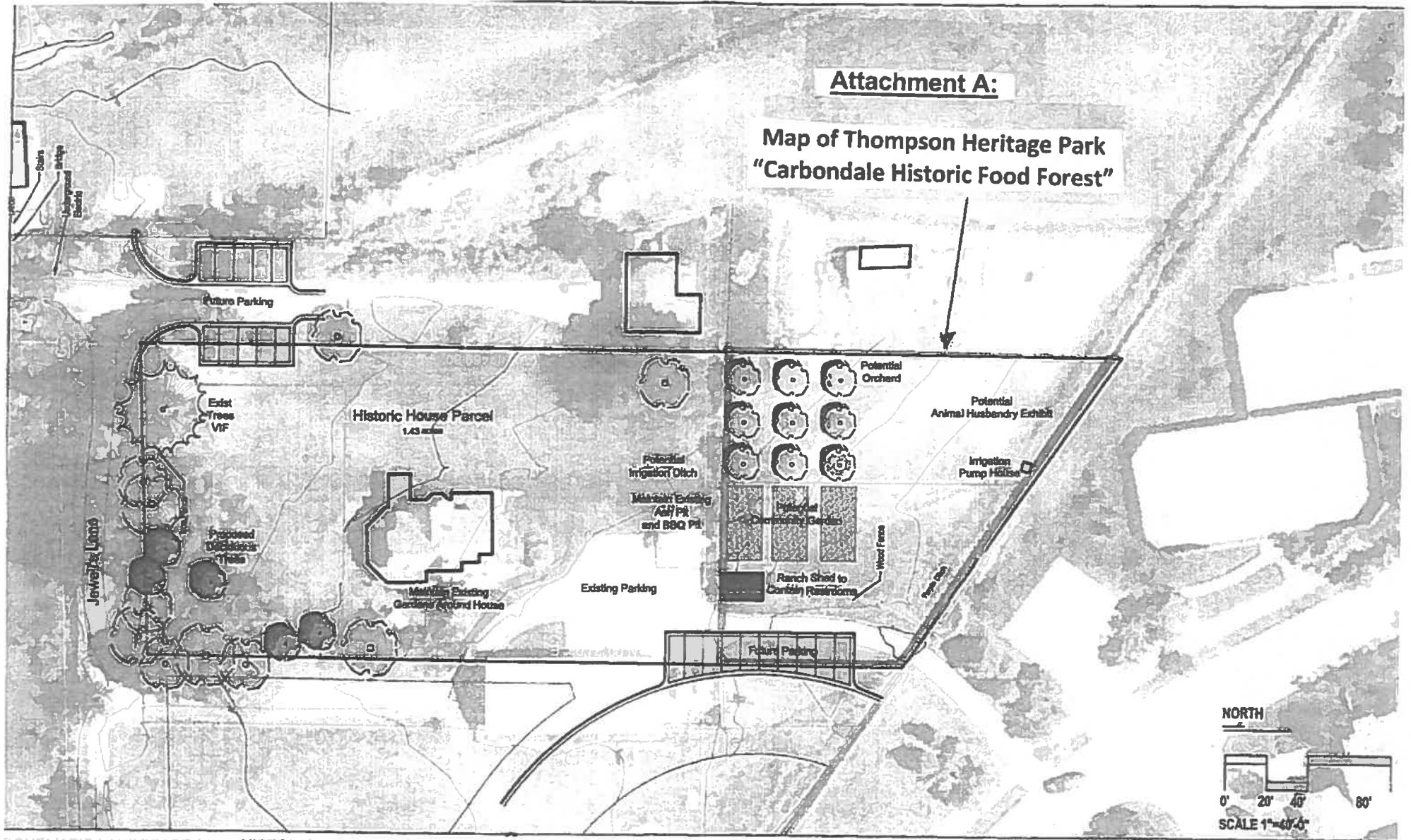
Eden Vardy

TITLE: Executive Director

DATE: July 14, 2016

Attachment A:

**Map of Thompson Heritage Park
"Carbondale Historic Food Forest"**



SCHEMATIC LANDSCAPE PLAN HISTORIC THOMPSON PARK

DAVID MURPHY LANDSCAPE ARCHITECTS

ATTACHMENT B

Town of Carbondale Addendum to Services Agreement

Work By Illegal Aliens Prohibited. Pursuant to Section 8-17.5-101, C.R.S., *et. seq.*, as amended, RFFA warrants, represents, acknowledges, and agrees that:

1. RFFA does not knowingly employ or contract with an illegal alien.
2. RFFA shall not knowingly employ or contract with an illegal alien to perform work or enter into a contract with a sub-contractor that fails to certify to RFFA that the sub-contractor shall not knowingly employ or contract with an illegal alien to perform work under this Agreement.
3. RFFA has participated in or attempted to participate in the basic pilot employment confirmation program created in Public Law 208, 104th Congress, as amended, and expanded in Public Law 156, 108th Congress, as amended, administered by the Department of Homeland Security (hereinafter, "Basic Pilot Program") in order to confirm or attempt to confirm the employment eligibility of all employees who are newly hired for employment in the United States. If RFFA is not accepted into the Basic Pilot Program prior to entering into this Agreement, RFFA shall forthwith apply to participate in the Basic Pilot Program and shall submit to the Town written confirmation of such application within five (5) days of the date of this Agreement. RFFA shall continue to apply to participate in the Basic Pilot Program, and shall confirm such application to the Town in writing, every three (3) months until RFFA is accepted or this Agreement is completed, whichever occurs first. This Paragraph 3 shall be null and void if the Basic Pilot Program is discontinued.
4. RFFA shall not use the Basic Pilot Program procedures to undertake pre-employment screening of job applicants while this Agreement is being performed.
5. If RFFA obtains actual knowledge that a sub-contractor performing work under this Agreement knowingly employs or contracts with an illegal alien, RFFA shall be required to:
 - (a) notify the sub-contractor and the Town within three (3) days that RFFA has actual knowledge that the sub-contractor is employing or contracting with an illegal alien; and
 - (b) terminate the subcontract with the sub-contractor if within three (3) days of receiving the notice required pursuant to this subparagraph the sub-contractor does not stop employing or contracting with the illegal alien; except that RFFA shall not terminate the contract with the sub-contractor if during such three (3) days the sub-contractor provides information to establish that the sub-contractor has not knowingly employed or contracted with an illegal alien.
6. RFFA shall comply with any reasonable request by the Colorado Department of Labor and Employment ("Department") made in the course of an investigation that the Department is undertaking pursuant to the authority established in subsection 8-17.5-102(5), C.R.S.
7. If RFFA violates this Addendum, the Town may terminate this Agreement for breach of contract. If this Agreement is so terminated, RFFA shall be liable for actual and consequential damages to the Town arising out of said violation.



TOWN OF CARBONDALE
511 COLORADO AVENUE
CARBONDALE, CO 81623

Parks & Recreation Commission Agenda Memorandum

Item No: 6 Attachment C

Meeting Date: September 8, 2022

TITLE: Gateway RV Park Rate Increases for 2022

SUBMITTING: Parks & Recreation Department

ATTACHMENTS: Benchmarking of similar RV park fee structures, amenities and cancellation options in the local market and comparison to another Colorado based Municipal owned RV Park in Golden.

PURPOSE: The Gateway RV Park is requesting rate changes to be implemented October 15th, 2021 for the opening of our reservation system for the following season in 2022.

BACKGROUND: The Town of Carbondale Parks & Recreation Department has been investing in park improvements for the last 5 years. These improvements were needed to bring the park amenities up to a standard level of service for RV park offerings and they were recommended improvements in our 2012 Master Plan process. The RV Park has received improvements in the following areas:

1. Improved water pressure and capacity with a water storage facility built on site.
2. A 30-to-50-amp electric system distribution upgrade to all the pedestals in the park. This project will be completed in the spring of 2022 prior to the park opening for the season.
3. New radio transmitted WIFI system will greatly improve upon the dial-up modem technique for internet service to the park guests. This project will also be completed in the Spring of 2022 prior to the park opening for the season.

DISCUSSION: From our benchmarking the following averages were produced for one night's stay:
Full Hookup Average Daily Rate: \$55.00
Electric only Average Daily Rate: \$47.50
Tent Site Average Daily Rate: \$33.20

Cancellation policy norms: 60 hours prior to reservation average, some 72 hours some 48 hours. The average cancellation administrative fee was \$10.00 plus one night's site fee being forfeited. The municipal run RV park did not provide refunds for partial stays.

RECOMMENDATION: Increase our 2022 rates to better reflect the present market value of our services with an increase of our daily rates per product. Utilizing these new daily rates the weekly rates would receive a 5% discount and the two-week rates would receive the 5% discount for each week, so a savings of 10% off of the daily rates.

RV Electric Only (20 ft max)Present Rates

Daily: \$25.00 / night

Weekly: \$158.00 / week

14 Days: \$315.00 / 14 night

Proposed Rates

Daily: \$35.00 / night

Weekly: \$232.00 / week (\$33.25 / night)

14 Days: \$440.00 / 14 night (\$31.42 / night)

RV Water / Electric Only (24 ft max)Present Rates

Daily: \$30.00 / night

Weekly: \$189.00 / week

14 Days: \$378.00 / 14 nights

Proposed Rates

Daily: \$40.00 / night

Weekly: \$266.00 / week (\$38.00 / night)

14 Days: \$505.00 / 14 nights (\$36.00 / night)

RV Full Hookup (25-34 ft max) Water, electric, and Sewer.Present Rates

Daily: \$40.00 / night

Weekly: \$252.00 / week

14 Days: \$504.00 / 14 nights

Proposed Rates

Daily: \$50.00 / night

Weekly: \$332.00 / week (\$47.00 / night)

14 Days: \$630.00 / 14 nights (\$45.00 / night)

RV Full Hookup Pull Through Sites (35-45 ft max) Water, electric, and Sewer.Present Rates

Daily: \$40.00 / night

Weekly: \$252.00 / week

14 Days: \$504.00 / 14 nights

Proposed Rates

Daily: \$55.00 / night

Weekly: \$365.00 / week (\$52.00 / night)

14 Days: \$694.00 / 14 nights (\$49.00 / night)

Present Cancellation Policy: Gateway RV Park has a 48-hour cancellation policy for all reservations. Failure to give 48 hours' notice will result in a non-refund of your reservation fee. Cancellations made prior to 48 hours will result in a full refund minus a \$10.00 cancellation fee. Refunds will be made by check and take approximately three weeks. Refund checks will be sent to the address on file for that reservation.

Proposed Cancellation Policy: Gateway RV Park has a 48-hour cancellation policy for all reservations. Failure to give 48 hours' notice will result in a non-refund of your reservation fee. Cancellations made prior to 48 hours will result in a forfeiture of one night's site fee plus a \$10.00 administrative processing fee. For a 48-hour cancellation of a one-night reservation, 50% of the reservation fee will be returned minus the \$10 administrative processing fee. Early departures on a multiday reservation will not be refunded. If a customer has a multi-day reservations and fails to show the first night, does not call or notify us, the entire reservation will be forfeited. **As a municipally run RV Park refunds will be made by check and take approximately three weeks for auditing purposes. Refund checks will be sent to the address on file for that reservation.**

Prepared By:

Eric Brendlinger, Parks & Recreation Director

Jessi Rochel, Community Center and Recreation Programs Manager

RV Park Benchmarking 2021

Park Name	Location	Season	Amenities	Sites and Fees	Cancellation Policy
Aunt Sara's Riverdance RV Resort A5	Gypsum	Year-Round	Showers, 30 and 50 Amp Sites, Pull-Through and Back-In Sites, Free WiFi, River Fishing, Party Deck	\$45 minimum per night; additional costs assessed during booking phone call	No Refund Policy. Cancellations are charged a full day's rate+F5:F9
Ami's Acres	Glenwood Springs	March 1-November 30	Pull-Through Sites w/ Full Hook-Ups up to 40', 30 and 50 Amp, No Campfires Allowed, Back-in Sites w/ Electricity and Water	Full Hook-Up \$44/night (one RV unit, one vehicle, 2 people--additional fees for extra equipment/people; Electric Only \$38/night (camper or van for 2 people--additional fees for extra equipment/people; Tent Camping \$32/night (one tent, one vehicle, 2 people)	May change or cancel up 72 hrs in advance; Deposits required for holiday/event times and group or non-standard bookings; payment is done at time of visit; no online reservations
Crystal River KOA	Carbondale	May 1-October 31	50 Amp, 45' max length, Water/Electric Only, Dump Station for Guests, Portable Honey Wagon Service (free with 5+ day stay or \$10), WiFi, Seasonal Pool, Hot Tub/Sauna, Fishing, Firewood for Sale, Pavilion, Bike Rentals, Dog Park	RV Sites \$45-\$59 (Riverfront or not, Pull-Through or not.); Tent Sites \$30-\$41; \$5 surcharge for weekends for RV Sites and Tent Sites	Weather and Road Closures Cannot be Reason for Cancellation; \$10 Cancellation Fee; RV and Tents 48 Hours Unless Holiday then 7 days for RVs; No Refunds for Early Departures
Redstone Campground	Redstone	May 14-October 2	37 standard sites (tents, trailers and RVs), picnic tables, picnic shelter, campfire rings, showers, flush toilets, drinking water, electrical hook-ups are available at 17 of the sites for an additional fee, water hookups, firewood is available on-site, playground facilities, horseshoe pits, no dump station, max RV 40'	Electric \$41(standard)-\$77.35 (double); Nonelectric \$31.81 (standard)-\$63.61 (double); \$2-\$4 holiday surcharge; \$5/night fee for electric sites	\$10 cancellation fee; if cancelled day before or day of they forfeit one night as well pay the fee (if it's a one-night cancellation there is no cancellation fee in addition)
Clear Creek RV Park	Golden	Year Round	23 full hook up 9 electric only 3 tent sites 50 amps Reservations can only be made within the 60-day period prior to your arrival or any time within the 60-day period from the current date. Tent reservations cannot be made online. No tents in RV sites Open all year • Creek-side sites • Free Wi-Fi • Free Showers • Laundry \$ • Half mile walk to downtown Golden shopping and restaurants	Full Hook up Creek side \$65 Full Hook Up \$55 Electric Only \$48.00 Tent Sites \$32.00 Rates listed are for 2 people and 1 RV. Additional guests may stay for \$4 per person per day. **Daily reservations have a 14 day maximum stay limit in a 30 day period. (3 day limit in tent sites) ***A monthly rate of \$925 for electric sites and \$1,000 for full hookup sites is available from Nov. 1 through March 31. (application required)	Refund/Cancellation: The Clear Creek RV Park does not process refunds for extended stay reservations. Extended stay guests are not eligible for refunds. No refunds will be provided for partial stays. Cancellations made more than 72 hours prior to 1pm check-in on the 1st day of reservation incur a fee equal to a 1 day site fee plus a \$10 administrative fee. No refunds will be provided for cancellations made for reservations less than 72 hours prior to 1pm check in on the 1st day of reservation.

In Progress	Carbondale P & R Outstanding Projects			8/11/2021	Completed	30 days	60 days	90 days
Need to check on status								
2020-21 proposed projects								
*delayed final design/ permit	Red Hill Signage for completed kiosk			Trailhead amenities built	Kiosk sign design work	RFP and Bidding for sign production	Kiosk signage completed and installed	
	GOCO Resilient Communities AVL T Red Hill Shade Shelter & landscaping			\$55,000	GOCO Contract & Resoution	Town fiscal agent of grant	RFP and bidding	Contracting and construction
	Red Hill B-Line Trail Improvments and alternate bike trail.			AVLT Trail Maintenance Endov	RFP to RFOV for 2022 work	BLM Written Plan, map new trail , site visi	RFP and Bidding	Contracting and construction
	Crystal River Restoration and Weaver Ditch Efficiency Project			100 % conceptually designed	Final permitting Army Corps	Grant writing for construction		Phase 1 Bidding
	GOCO Resilient Communities AVL T ADA Access/ classroom			\$55,000	GOCO Contract &Resoution	Town fiscal agent for grant	Fall final design	Phase 1 bidding
	Fishing is Fun Grant Crystal River Project. CPW 2020 ADA access/classroom			\$30,000	processed	submitting ACOE requested information	Fall final design	start construction
	Fishing is Fun Grant Crystal River Project. CPW 2021 In-channel improvemei			\$50,000	processed	submitting ACOE requested information	Fall final design	start construction
	CIWMP- Approval for 2021 weed mitigation strategies			Trustees approved Plan 2/23	Test Plots Data collected	Reveg efforts Nature Park	Report of efficacy of test products	start work on 2022 plan
	Playground & Park equipment painting & repairs			Gianinetti & Sopris Gazebo	Park Signs staining and repair	Hendricks & Miners playground repairs		
	Fence at White Hill (Hillcrest) Cemetery			received bid Taylor Fencing	Old Fence Removed & contrac	Construction (week of October 4)	construction	scheduled completion
*no staff training	Electric Work at RV Park			Phase 2 complete	Contract Lassiter for phase 3	park open site 1-14 50 amp functional	Budget for sites 15-19 for 2022	
*delayed bidding	High Speed Radio WiFi Internet at Gateway RV Park			new proposal	budget acceptance & Contract	Purchasing and site prep	on hold until spring season	March/ April install and on-line by May
	Batting Cage at Bill Hanks			construction complete	Inspected install signage	permanent signage and final details	open for use	open for use store for winter in shed
*delayed fundraising	Mobile Stage 3 trained Rental contract created			Legal review of rental contract	used 6x	use scheduled first Friday	Family Block Party	
*delayed production/ delivery	Aquatics Facility Master Plan Grant Closed out			Produce Marketing displays	displays pool, rec center town	RSUT evaluation process for budget	RFP for bond finance ballot language	
	Bear Proof Trash and Recycling Cans			4 arrived and placed	2 in triangle, 2 in Thompson	Budget for 4 more in 2022		
	Nature Park-loop pathway improvements assess trail maintenance techniques				Test sections wood chips	test sections and report		
	RVR Park Weed Management - can/will they adopt Town weed plan			Orchard & Triangle Park	Town Staff request to GM	homeowners approaching RVR board	Present CIWMP to RVR Board	
	Bonnie Fisher Park signage and enforcement			Demeters Garden/Access road	public outreach /sign producti	Install Signs	Enforcement	Enforcement
	Hendricks Playground Replacement Potential grant from Burke 50%			available in 2022	Bid received for \$82,604	playground design options	public outreach	Write Grant budget match
	Nuche Park Parking Lot improvements Grade and Road base			Street Crew		Timing TBD but before Bald Eagle Closure		Bald Eagle Closure Dec 1
* affected by covid-19	Sopris Park Water Fountain replacements			ordered	arrived	contract with plumber to install	winterize	
Completed	Updated Highlighted Chart of Master Plan			Completed on Website			https://www.carbondalerec.com/rec-misc/master-plans/	
* timing pushed back	Orchard Park Playground Replacement Project			Construction completed	Completion Winter 2021			
* delayed construction	RVR Triangle Park Playground Equipment			Completed				
	Pickleball Courts			Completed				
* timing pushed back	Red Hill Road Realignment and parking lots			Started 5/18-Completed 9/2	Grand opening Oct 13th, 2020			
* delayed bidding	Park Bathroom work			Floor Treatment in Sopris	Installing curtains in Miners			
	FMLD Gianinetti Park playground renovation			completed	FMLD Grant Closeout			
* change scope public outrea	Aquatics Facility Master Plan			completed	GOCO Grant closeout			
*delayed completion	Electric work at Rodeo Grounds			phase 1 & 2 complete	Completed & Inspected			
	Nuche Park - Parking & Signage			Fence Permit and approval	fence completion			
	Miners Park Volleyball Border Project			net sleeves, lines, grass seed	Completed			
	Triangle Park Tennis Courts crack repair			completed with final fix	open			
	FMLD Gianinetti Park Playground phase 2				submitted	Not awarded		
	GOCO Gianinetti Park ADA enhancements Resilient Communities Grant				did not qualify			
	GOCO/ NFWF Restore Grant for Crystal Ri \$249,947 submitted				Award notification March 202: Not awarded			

Carbondale Park & Recreation Commission Master Calendar

January

- Update Highlighted Chart of Master Plan
- Review Integrated Weed Management Plan for Coming Growing Season

February

- Parks & Recreation Department Quarterly Report Oct. Nov, Dec. (Previous year)
- Check in with RFOV for Spring , Summer, Fall program collaboration
- Present Integrated Weed Management Plan to E-Board and Trustees for approval.

March

- RVR's check in prior to growing season Triangle Park, Orchard Park, Nuche Park, Riverfront Park Maintenance Review
- Check in with Roaring Fork Pickleball Association MOU (staff)
- Check in with Roaring Fork Soccer Club and contract field use
- Grant Proposal Deadline:
 - Fishing is Fun Phase 2
- Grant Award Notification:
 - GOCO Restore Colorado Program

April

- Annual check in with Board of Trustees at a work session
- Check in with Hendricks and Demeter's Community Garden Groups
- Check in with Bike Pedestrian Trails Commission
- Check in with Red Hill Council and AVLTT in regards to Red Hill Trails

May

- Parks & Recreation Department Quarterly Report Jan, Feb, March
- Check in with Tree Board
- Check in with CAFCI

June

- Parks Tour – looking at current projects, future projects & budget priorities
- Advertise for any open P & R Commission positions
- Grant Award Notification:
 - Fishing is Fun Grant

July

- Parks Tour Review for Budget Priorities
- Commission Officer Nominations
- Advertise and interviews for any open P & R Commission positions
- Grant Proposal Deadline:

Carbondale Park & Recreation Commission Master Calendar

August

- Parks & Recreation Department Quarterly Report April, May, June
- Commission Officer Elections Vote
- Interview then vote on candidates for open commission positions
- Draft Department Budget Goals for the Coming Year
- Grant Proposal Deadline:
 - GOCO Restore Colorado RFP available August 2. Due October 28, decision Spring 2022

September

- New Commission Officer and new member welcome
- Update Commission Contact List & Note Commissioner's Terms Set to Expire in the Year
- Check in with Roaring Fork Food Alliance in regards to the MOU for the Permaculture Gardens at the Thompson Heritage Park (Staff)

October

- Integrated Weed Management Plan – Assess Current Conditions & Create Management Plan for Next Season
- Check in with Roaring Fork Pickleball Association in accordance with the MOU (staff)
- Budget Goals & Objectives as submitted to TOC Trustees

November

- Parks & Recreation Department Quarterly Report July, August, Sept.
- Budgeted Cost Recovery & Recreation Sales & Use Tax Update
- Review and Approval of Current Town Recreation Fees
- Grant Proposal Deadline:
 - GOCO Community Impact Grant Concepts due Nov. 22, application Due Dec 31, Grant awarded March 10, 2022

December

- Special Events Task Force Calendar Approval
- Final Annual Budget as Approved by TOC Trustees

Carbondale Park & Recreation Commission Master Calendar

Other Town Advisory Commissions and P & R Point of Contact:

E-Board	P & R Commission Point of Contact	_____
Bike, Pedestrian & Trails Commission	P & R Commission Point of Contact	_____
Tree Board	P & R Commission Point of Contact	_____
Public Arts Commission	P & R Commission Point of Contact	_____

Relationships through Memorandum of Understanding:

Thompson Heritage Park Permaculture Gardens Roaring Fork Food Alliance
Roaring Fork Pickleball Association

Relationships through Intergovernmental Agreements:

Roaring Fork School District

Relationships through amenity use, partnerships or association:

Carbondale Chamber & the First Friday Committee
Demeter's Community Garden
Hendrick's Community Garden
Roaring Fork Valley Soccer Club
Carbondale Wild West Rodeo Association
Three Rivers Little League
Roaring Fork Outdoor Volunteers
Roaring Fork Mt. Bike Association
Roaring Fork Transportation Authority
Friends of the Nature Park
Special Event Task Force
Carbondale Age Friendly Community Initiative (CAFCI)
Red Hill Council
Aspen Valley Land Trust
Colorado Parks & Wildlife (Bob Terrell State Wildlife Area)

Miscellaneous Links

Bond Information and Status Links
Master Plan Update Links to Executive Summaries

Hello all. I just wanted to make sure you all know that the secret ballot vote you did at your last meeting was in violation of the open meeting law. However, I don't believe that was the most egregious act that occurred at that meeting. That was Hollis (and Eric) withholding information from you that you should have had before you voted. What they failed to tell you was Jay's actual recommendation. His actual recommendation was that he didn't see anything in the research that says a secret ballot was improper, but he didn't recommend holding a secret ballot vote because he doesn't agree with secret ballots in general. Don't you think your leaders have a responsibility to provide you all the information they have before you take an action? Especially if your action would potentially violate the law? Are you okay with this type of omission of information? If not, you need to vote Hollis out as your leader at this meeting.

Also, at the meeting with the trustees, Hollis (and Eric) took very little responsibility for their actions, they mostly stated they did this because you, the commissioners were very uncomfortable with having to do an open vote. I know I wasn't involved in a conversation prior to that meeting about a secret ballot so I don't know if there were truly concerned commissioners, but if any of you were truly concerned about an open ballot, maybe you should rethink your ability to be on the commission.

The purpose of the open meeting law is to make sure the people making decisions in government are held accountable. If you want the ability to influence decision making, you should be willing to be held accountable and vote openly

You are scheduled to vote on Hollis continuing her leadership at this meeting. A secret ballot is allowed for leadership votes, but you always have the right to demand an open vote. I would suggest you require an open vote where each member needs to voice yes or no so that you all know who is okay with breaking the law and who is not willing to hold her accountable. I think that would be valuable information for those that do not think this is okay.

I am sure most of you are upset with how most of the government officials did not hold Trump to task for his questionable leadership and willingness to break the law. Here is your chance to fix your own current situation and tell your leadership and all commission members that breaking the law, hiding information, and pursuing your own agenda is unacceptable.

I provide this information merely so you have it and can act on if you choose to. I have pulled my application, so your decision does not affect me other than another disappointment in our inability to hold our leaders accountable.

[I don't think this last paragraph adds to your point and may detract from it.]

Thank you, and good luck.

Becky.

P.S. I would think the above action would be enough to vote for new leadership, but if not, here are other questionable actions taken in the last two years.

- At the BOT work session, Hollis discussed term limits even though it was not on the document provided to the trustees beforehand and she did not let the commission know after the fact that she had done that.

Also, during Genevieve's project, the following occurred:

- Eric turned away the public at a meeting, and when I discussed this with Hollis, she merely said they thought the public would just be disruptive and there wasn't any real need for them to be there.
- The commission had continued to discuss the project, and decide the survey questions, after we had told the public we were done and that they could go.
- When the park needed to be changed, they were adamant they could just switch the agreement from one park to another with no need to redo the agreement.
- Hollis lost the straw pile vote but decided unilaterally that the project just needed to move forward without formal commission approval and even allowed a public meeting prior to approval.

P.S.S – On a different note, Hollis says she is all about recognition and celebrating people for their accomplishments. August was Tracy's last meeting after 13 years on the commission. How was she celebrated and recognized? Hollis said she would have a party in September or October to welcome the new members, but no mention of celebrating Tracy's service. Tracy also told me later, not one commission member thanked her for her service. There was mention that she was leaving, but no one thanked her. What does this say? Is this who you want to be?