

CARBONDALE PARKS & RECREATION COMMISSION REGULAR MEETING

WEDNESDAY, February 9, 2022 7:00 P.M.

Carbondale Town Hall Trustee Chambers or Virtual *

*E-mail our Boards & Commission Clerk Kae McDonald to receive an e-mail link to be able to join the meeting virtually. kmcdonald@carbondaleco.net

<u>TIME*</u>			<u>ITEM</u>	<u>DESIRED OUTCOME</u>
7:00		1.	Roll Call	
7:05		2.	Approval of January 12, 2022 Minutes	INFORMATIONAL
7:10		3.	Items from Citizens Present Not on the Agenda	
7:15		4.	Introduction of Chris Gleason-Facility Maintenance Lead Position	INFORMATION
7:20		5.	Commissioners Review of Town's Comprehensive Plan Update Document Link: https://carbondalekaleidoscope.org/chart-carbondale	INFORMATION DISCUSSION (Attachment A)
7:35		6.	Proposal to stagger terms of Parks and Recreation Commissioners	INFORMATION DISCUSSION DECISION (Attachment B)
7:50		7.	Update Master Plan Recommendations Link: https://www.carbondalerec.com/rec-misc/master-plans/	INFORMATION DISCUSSION (Attachment C)
8:05		8.	Aquatics Facility Master Plan –Next Steps Ballot Text and Public Notice for Pro/Con Statements	INFORMATION DISCUSSION (Attachment D)
8:30		9.	Report & Updates: Staff & Commission Members <ul style="list-style-type: none"> Eric Brendlinger, Parks & Recreation Director 30/60/90 Day Outlook & quarter 4 reports Master Calendar Jessi Rochel, Rec Center Manager Parks & Recreation Commissioners Luis Yllanes, Trustee Liaison 	INFORMATION (Attachment E)
9:00		10.	Adjournment*	*Times are approximate



**TOWN OF CARBONDALE
511 COLORADO AVENUE
CARBONDALE, CO 81623**

Memorandum

TO: Town Boards and Commissions

FROM: Janet Buck, Planning Director

DATE: January 8, 2022

RE: Review of Draft Comprehensive Plan Update Report – 1-4-2022

Attached please find the Draft Comprehensive Plan Update report (Update), prepared by Town consultant Cushing Terrell, for review by all Town Boards and Commissions.

Comments on the draft Update should be submitted to Janet Buck via email at jbuck@carbondaleco.net. Comments are due by February 25, 2022. It is best to submit one set of comments from each Board and Commission rather than multiple documents. The comments will then be submitted to the Planning and Zoning Commission as well as Cushing Terrell.

Here are some suggestions to help navigate the document:

The Table of Contents is hyperlinked. If you want to take a look at a particular Chapter such as the Future Land Use Map, just click on that topic in the Table of Contents.

If you want to skip back up to the Table of Contents, put a 3 in the page number box on the upper left corner of the screen and hit return.

The draft Update is being sent to Boards and Commissions in advance of the review period by the public later in January. This is to be sure Town Boards and Commissions have plenty of time to review and provide comments since Board and Commission meetings are only held monthly.

The draft Update is being translated into Spanish in its entirety. This is to provide equitable access to the document for the Town's Spanish-speaking community members. As a result, the rollout of the draft Update to the public is tentatively scheduled for January 24, 2022. At that point, both the English and the Spanish version of the draft Update will be posted on the Chart Carbondale website accompanied by a poll in English and Spanish to get feedback from the public. The comment period will run through February 25, 2022.

There will also be ten Reading Rooms set up around Town in places like the Recreation Center, the library, Sopris Lodge, coffee shop, etc. People will be able to review the Update and fill out a poll at those locations. People will also be able to download the draft Update and poll at those locations to review at a later time.

The Reading Room efforts are a work in progress. We are seeking permission from various business owners and organizations to set them up. We hope to have them in places like the library, high school, senior housing, coffee shop, Town Hall, Recreation Center, etc. Stay tuned for more information. The other public outreach efforts such as press releases, Facebook ads, ads in the Sopris Sun, etc. are also a work in progress.

Individual members of the Town's Boards and Commissions are welcome to fill out a poll on the Town's website or at one of the Reading Rooms once they are set up in addition to commenting as a Board or Commission member.

A piece of good news. People can now get on the Comprehensive Plan Update website at chartcarbondale.com. (It is still accessible at CarbondaleKaleidoscope.org but we received lots of complaints about the challenge of spelling that address! So, we changed it.) Be sure that you go onto the chartcarbondale.com page and register for updates if you haven't already.

On January 27, 2021, the Planning and Zoning will be having their first discussion on the draft Update. These discussions will most likely continue into February. In the spring, there will continue to be opportunities for public comments at the Planning Commission and Board meetings as the adoption process would then start to move forward. These dates have not yet been scheduled.

Thank you for taking the time to review the draft Update. We look forward to hearing your comments.



CHART CARBONDALE

The Future is in Focus

January 25, 2022

Contact:

Janet Buck, Planning Director

970-510-1208

jbuck@carbondaleco.net

Chart Carbondale Draft Comprehensive Plan Update

Ready for Community Review and Feedback

Online survey is open, and paper copies are available in locations around Carbondale

Carbondale, Colo. – The Town of Carbondale seeks feedback on the Draft Comprehensive Plan Update. The Draft Update reflects community input and feedback collected over the past six months through virtual and in-person meetings, focus groups, and surveys. To allow the community ample time to review the document, the survey will be open from January 24 – February 25. Spanish translations of both the Draft Comprehensive Plan Update and survey will be available at the beginning of February.

Ways to provide feedback:

- Read the Draft Update and take the survey online: Download the Draft Update and access the online survey at chartcarbondale.com.
- Head to one of the Reading Room locations around Carbondale to read a hard copy of the draft and take a paper or online survey. (See information and locations below.)
- Participate in a Planning and Zoning Commission meeting on January 27 at 7:00 pm (Zoom only)
- Go to:

https://www.carbondalegov.org/government/boards_and_commissions/planning_and_zoning_commission/agendas_minutes_packets.php

Click on the Planning Commission packet for January 27– the meeting link is on the agenda

- a. Email written comments to jbuck@carbondaleco.net by 4:00 pm the day of the meeting
- b. Watch the meeting on YouTube (Search Town of Carbondale Planning Commission January 27, 2022). View only. The next Planning Commission meetings will be held on February 10 and February 24.

About the Reading Rooms:

Reading Rooms will be open around Carbondale from January 24 – February 24. A paper copy of the Draft Update will be available at each Reading Room (please don't remove). Copies of the survey will be available at each location, along with a QR code and instructions on downloading the Draft Update and taking the survey. Comments will also be collected online at chartcarbondale.com.

Reading Room Locations: Additional locations will be announced throughout the month. If your organization is interested in sponsoring a Reading Room, let us know by calling 970-510-1208.



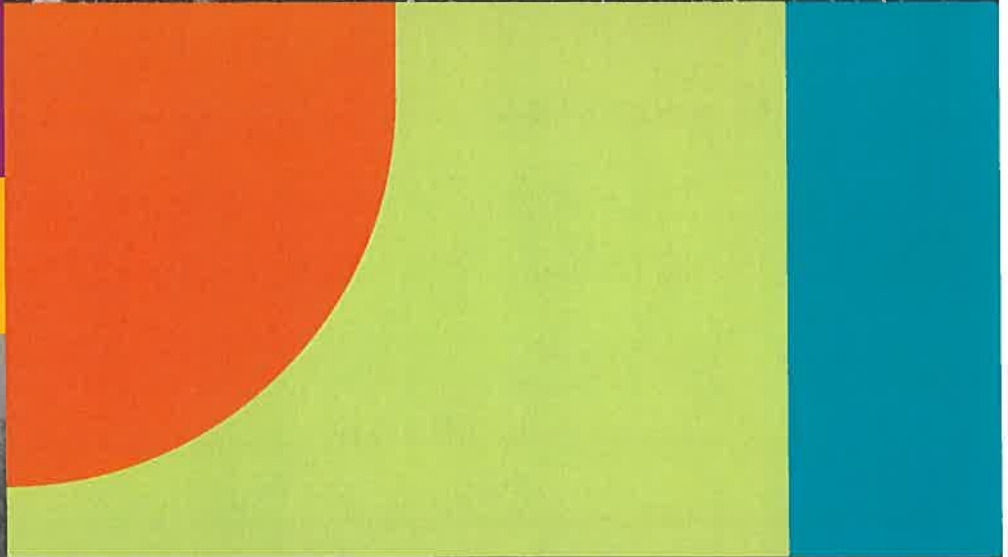
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Carbondale

Comprehensive

Plan Update

02 ■ 2022



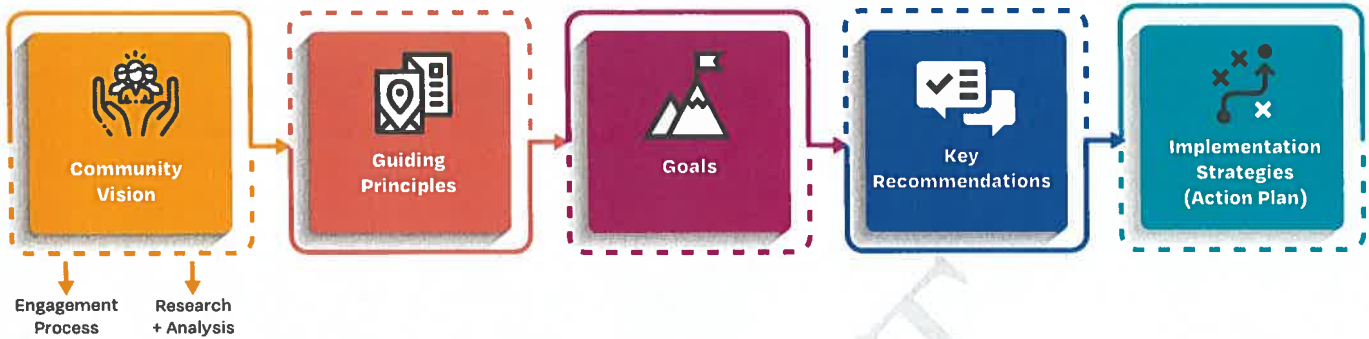
FOR REVIEW

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Comprehensive Plan Update Framework



1.3 | Summary of Goals

The planning process included a review of the goals from the 2013 Plan for their relevance in 2021. Some goals were modified and carried through into this plan and several new goals were added.

The following eight goal topics were agreed upon by the Project Steering Committee and community:



#1: COMMUNITY CHARACTER

Actively preserve and protect Carbondale's small town character.



#2: ECONOMIC GROWTH

Embrace economic diversification and self-sufficiency.



#3: HOUSING

Solve the housing affordability challenge in Carbondale.



#4: SUSTAINABLE DEVELOPMENT

Meet or exceed long-term sustainability objectives and celebrate the natural resources and ecological values of the region.



#5: UNIVERSAL ACCESS

Deliver universal access and multi-modal improvements throughout the community.



#6: INCLUSIVITY + EQUITY

Prioritize social equity, health, and well-being.



#7: FINANCIAL SOLVENCY

Ensure the long-term fiscal health of the community.



#8: GOOD GOVERNANCE

Guarantee high quality and responsive governance.

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6.1 | Implementation Matrix

Plan implementation means carrying out the Plan Update's scope by creating a process and series of actions that aim to deliver successful outcomes.

Many strategies and actions have been completed since the previous update. Those that are still valid or incomplete are carried forward. Several added actions address issues that emerged in the update process.

Strategies have a number of associated implementation actions, as well as a responsible department/agency and priority level in the Implementation Matrix.

Low priority actions are relatively less complex and may be completed in the near term or immediately after adoption. Medium priority indicates a need for additional resources or time. High priority items may be longer term in nature often requiring additional financial resources, staff time or political support. A higher priority may, however, indicate a time-sensitive action or project to be completed with more urgency.

The Implementation Strategies in the matrix below address subjects from the Plan Update Recommendations. It is intended as a guide for future decision making and programming.



High Priority (0 to 3 Yrs)



Medium Priority (4 to 6 Yrs)













Low Priority (7 to 10+ Yrs)





GOAL TOPIC 1: COMMUNITY CHARACTER				
CATEGORY	#	STRATEGY / ACTION	RESPONSIBILITY	PRIORITY
Highway 133 Character	1.1	Ensure the Highway 133 corridor through the length of town is visually attractive.		
	1.1.1	Prioritize and fund a Highway 133 Corridor Study to evaluate the multi-modal, safety and urban design components of the corridor.	Town, Arts and Culture Organizations	Medium Priority
	1.1.2	Highlight the future intersection and roundabout at Highway 133 and Lewies Ln/Weant Blvd as the southern entry into Downtown emphasizing the Historical Society Park, entryway focal points, landscaping and open spaces.	Town, Arts and Culture Organizations	Medium Priority
	1.1.3	Acquire additional right-of-way along the south side of Highway 82 right of way adjacent to town-owned property and enter into an MOU agreement with CDOT for landscape improvements.	Public Works, CDOT	Medium Priority
Access + Mobility	1.2	Promote an interconnected, integrated and safe multi-modal (bicycle, pedestrian and transit) system.		
	1.2.1	Implement the recommendations associated with multi-modal mobility improvements and policies and the Future Land Use Plan.	Planning and Public Works Departments, Planning Commission, Bicycle & Ped Commission	High Priority
	1.2.2	Create a speed zone and establish enforcement tools to reduce motor vehicle driving speeds and promote a pedestrian-first approach throughout the Town.	Bicycle & Ped Commission	Medium Priority
Historic + Cultural Resources	1.3	Expand historic preservation opportunities and cultural resources and maintain the historic scale of Downtown Carbondale.		
	1.3.1	Develop a historic preservation program that includes an asset inventory study and strategies to help ongoing historic preservation resource needs backed by a dedicated funding source.	Town, CHPC, Town Board	Medium Priority
	1.3.2	Update the Downtown historic design guidelines and include residential uses, particularly into the Old Town neighborhood.	CHPC, Planning Commission	High Priority
	1.3.3	Adopt form-based residential infill development standards to ensure new development, additions and ADUs are compatible with adjacent historic and neighborhood context.	Planning Commission & Planning Department	High Priority
	1.3.4	Create a facade renovation improvement program and funding source.	CHPC & Town Board	Medium Priority
	1.3.5	Create opportunities for public spaces and green spaces in the Downtown and include policy and CIP updates to the Town's Parks and Recreation Master Plan.	Town, Parks & Rec Commission	Medium Priority

 **High Priority**
 **Medium Priority**
 **Low Priority**

GOAL TOPIC 1: COMMUNITY CHARACTER












CATEGORY	#	STRATEGY / ACTION	RESPONSIBILITY	PRIORITY
Zoning + Land Use	1.4	Amend the Unified Development Code to support community and Downtown vitality.		
	1.4.1	Evaluate opportunities for flexible development standards associated with parking requirements. Adopt language that provides a credit for on-street parking to support retail and residential uses, as well as community events	Planning Department, Planning Commission, Town Board	
	1.4.2	Evaluate development incentives as parking reduction credits for projects located adjacent to public transit services.	Planning Department, Planning Commission	
	1.4.3	Provide credit for on-street parking to support project related ground floor retail uses and event parking requirements (on-street parking must be located adjacent to the project site).	Planning Department, Planning Commission	
	1.4.4	Amend the ground floor commercial use standards to acknowledge more flexible design solutions intended to address ground level activation in certain areas Downtown. The design standards would include variations for certain ground floor conditions based on primary (Main Street and intersection corners) and secondary street frontage conditions. Ground floor variations may consider active retail, commercial office and other acceptable ground floor uses and forms – to help make adjustment where the HCC zone transitions to non-HCC residential areas.	Planning Department, Planning Commission, Town Board	
	1.4.5	Review current UDC building height requirements and amend as necessary.	Planning Department, Planning Commission	
	1.4.6	Evaluate the feasibility of a joint venture, shared parking investment strategy in the downtown to improve efficiencies between day-use retail, employment uses and night-time residential uses.	Planning Department, Planning Commission	
	1.4.7	Incentivize redevelopment in Downtown (particularly vacant and underutilized parcels) to establish a mixed-use hub of activity with small, local and essential businesses, food and beverage establishments, entertainment destinations and a diverse mix of housing.	Planning Department, Planning Commission, Town Board	
	1.4.8	Encourage incremental development to occur over a long period of time as needed.	Planning Department, Planning Commission	
	1.4.9	Consider ways to adopt form-based code language that places larger emphasis on character, massing and scale, building articulation and adjacencies rather than building use.	Planning Department, Planning Commission	
Zoning + Land Use	1.5	Re-evaluate light industrial use areas in context to adjacent neighborhoods and the community as a whole.		
	1.5.1	Implement the Future Land Use Plan Light Industrial/ Mixed Use designation by updating the land use code and strengthening applicable design standards.	Planning Department, Planning Commission	

GOAL TOPIC 1: COMMUNITY CHARACTER

CATEGORY	#	STRATEGY / ACTION	RESPONSIBILITY	PRIORITY
Zoning + Land Use	1.6	Implement a new Opportunity Area zone classification.		
	1.6.1	Streets and blocks in the Opportunity Area should prioritize pedestrian-focused street frontages with side- and rear-loaded vehicle access.	Planning Department, Planning Commission	
	1.6.2	Establish design guidelines and standards to reinforce appropriate massing and scale and architectural compatibility to create suitable transitions to adjacent uses/densities.	Planning Department, Planning Commission	
	1.6.3	Neighborhood scale retail commercial uses should be concentrated near the 4th Street and Rio Grande Trail intersection.	Planning Department, Planning Commission	
	1.6.4	Integrate light industrial/commercial and creative makerspace units that include increased floor to ceiling area, flexible floor area and access doorways / roll-up doors.	Planning Department, Planning Commission	
	1.6.5	Orient new redevelopment near the Rio Grande Trail corridor to keep the possibility of future transit opportunities.	Planning Department, Planning Commission	

**High Priority****Medium Priority****Low Priority**

GOAL TOPIC 2: ECONOMIC DEVELOPMENT

CATEGORY	#	STRATEGY / ACTION	RESPONSIBILITY	PRIORITY
Arts + Culture	2.1	Promote Carbondale as a destination for arts, performances, festivals, and cultural events.		
	2.1.1	Establish a community brand and marketing program.	Economic Development Organizations	
	2.1.2	Create attractive, consistent wayfinding and gateways along Highways 82 and 133.	Town, CDOT	
	2.1.3	Support and contribute to public art, especially downtown.	Town, Carbondale Arts, Chamber, Downtown Businesses	
	2.1.4	Support the continued success of the keystone events, such as Carbondale Mountain Fair, Potato Day, Dandelion Day, the Farmers Market, rodeo, street dances and other festivities.	Town, Carbondale Arts, Chamber, Downtown Businesses	
Recreation, Tourism + Scenic Beauty	2.2	Enhance recreational and scenic amenities unique to Carbondale to attract and sustain economic activity.		
	2.2.1	Build off of RFC's management plans to enhance preservation efforts and access.	Town, Land Conservation Organizations, property owners, Garfield County	
	2.2.2	Continue land conservation strategies for areas on the town periphery.	Town, Land Conservation Organizations, property owners, Garfield County	
	2.2.3	Increase the capacity of the community sports fields inventory.	Public Works and Recreation Departments, Roaring Fork School District	
Local, Regional Business	2.4	Continue to cultivate a business climate that fosters locally owned and growing professional services sectors.		
	2.4.1	Provide leadership and support for business enterprises.	Environmental Board; economic development groups, business / professional organizations	
Local, Regional Business	2.5	Support local, regional and state government agencies and organizations to enhance existing businesses and promote new businesses in town.		
	2.5.1	Promote the Carbondale Revolving Loan Fund and continue to seek funding.	Town, Economic Development Organizations	
	2.5.2	Invest in geographically referenced business inventory data /software such as Reference USA that could be available for economic development and business use.	Economic Development Organizations	
	2.5.3	Work with Garfield County Economic Development to seek out state economic development programs through the Dept. of Local Affairs, Office of Economic Development and International Trade or others.	Economic Development Organizations	

GOAL TOPIC 2: ECONOMIC DEVELOPMENT



CATEGORY	#	STRATEGY / ACTION	RESPONSIBILITY	PRIORITY
Higher Education + Trade Schools	2.5	Support higher educational and vocational programs and facilities aimed at expanding the capacity of the workforce.		
	2.5.1	Work in partnership with CMC to plan for future facilities needs.	Town, CMC	Low Priority
	2.5.2	Support CMC's use of town facilities such as the 3rd Street Center, parks, multi-modal facilities.	Recreation & Public Works Departments, 3rd Street Center	Low Priority
	2.5.3	Explore opportunities for CMC internship programs with the town.	Town, CMC	Low Priority
Business Recruitment + Retention	2.6	Develop a clear, consistent, and cost-effective business attraction and recruitment strategy for target industries as defined by the community.		
	2.6.1	Identify existing business clusters and interview owners to document the reasons they located their businesses in Carbondale. Using this information, establish a list of proven business assets and promote them.	Economic development organizations	Low Priority
	2.6.2	Support existing business development centers to provide start-up assistance including location and planning assistance.	Economic development organizations	Low Priority
	2.6.3	Work with Garfield County Economic Development to promote the local lifestyle and economic assets to targeted industries.	Economic development organizations	Medium Priority
Business Recruitment + Retention	2.7	Promote restaurants, taverns and lodging as economic drivers and tax revenue generators.		
	2.7.1	Partner with tech organizations/companies to increase online exposure to small businesses through the town's website or the business community's online venues.	Economic development organizations	Low Priority
Facilitate the coordination of business and economic development groups	2.8	Facilitate the coordination of business and economic development groups.		
	2.8.1	Seek funding for a professional local/regional economic development coordinator.	Town, Garfield County, economic development organizations, State of Colorado	High Priority
	2.8.2	Continue to partner with non-profits and businesses on specific projects. Assist in the formation of non-English-speaking business groups or commerce associations.	Town, Garfield County, economic development organizations, State of Colorado	Medium Priority
	2.8.3	Develop a requirement check-list for new businesses and post prominently on the town website.	Town Administration & Finance Departments	Low Priority


High Priority











Medium Priority

Low Priority

GOAL TOPIC 2: ECONOMIC DEVELOPMENT







CATEGORY	#	STRATEGY / ACTION	RESPONSIBILITY	PRIORITY
Local Food Sourcing	2.9	Promote local food sources and distribution methods.		
	2.9.1	Secure a long-term lease agreement for a location for the farmers market.	Town, Public Works Department, Downtown business organization	
Local Food Sourcing	2.10	Support local food and agriculture organizations to strengthen the local food system (i.e., growing, processing, marketing, and consumption).		
	2.10.1	Support efforts of local/regional organizations to develop regional food system inventory of food assets, and promote opportunities to create a diverse and holistic regional food system.	Planning Department, local food and agriculture organizations	

DRAFT

GOAL TOPIC 3: HOUSING + JOBS				
CATEGORY	#	STRATEGY / ACTION	RESPONSIBILITY	PRIORITY
Local & Regional Approach	3.1	Address housing affordability at the local and regional level concurrently.		
	3.1.2	Establish a task force to develop a comprehensive policy on multi-generational housing, housing affordability, anti-displacement and social equity, small-businesses retention policies in the community.	Housing Organizations	
	3.1.3	Identify land use impediments, gaps, opportunities, design guidelines, new funding sources and opportunity sites for multi-family housing to increase affordable housing opportunities.	Town Board	
	3.1.4	Explore programs and policy tools to prevent displacement (e.g., rent stabilization, commercial linkage fees, impact fees, or rent review boards) for all susceptible communities.	Town Board & Housing Organizations	
	3.1.5	Partner with Garfield County to leverage County efforts to encourage production of affordable housing, including participation in State (CHFA) and federal (HUD/HOME, USDA) programs including Low-Income Housing Tax Credit (LIHTC) subsidies.	Town Board & Housing Organizations	
	3.1.6	Consider allocating Town resources or reducing infrastructure and permitting fees to assist qualifying affordable housing developments.	Town Board	
Housing Inventory	3.2	Work with housing entities/providers to expand the inventory of affordable housing (senior housing, assisted living, co-housing, affordable rental / ownership, etc.).		
	3.2.1	Identify funding mechanisms and possible sites for affordable rental housing.	Town Board	
	3.2.3	Expand deed-restricted housing through Community Land Trusts (CLTs) either by partnering with an existing CLT (e.g., Elevation CLT, primarily active in the Front Range today) or by helping to organize a similar partnership in the Roaring Fork Valley.	Town Board & Housing Organizations	
Ongoing Monitoring	3.3	Evaluate performance and outcomes of the Town's inclusionary residential requirements and adjust accordingly.		
	3.3.1	Inventory housing produced via the inclusionary community housing requirements.	Planning Department, non-profit housing organizations	
	3.3.2	Evaluate market disincentives of inclusionary community housing.	Planning Department, non-profit housing organizations	
	3.3.3	Evaluate inclusionary zoning regulations to ensure they do not discourage mixed-use developments that would otherwise include needed housing. Explore programs allowing limited sale/transfer of unit requirements in such cases.	Town Board	

**High Priority****Medium Priority****Low Priority**

GOAL TOPIC 3: HOUSING + JOBS

CATEGORY	#	STRATEGY / ACTION	RESPONSIBILITY	PRIORITY
Land Use + Zoning	3.4	Evaluate the UDC to identify and remove barriers to affordable housing supply.		
	3.4.1	Ensure that land-use regulations governing Planned Unit Development (PUD's) and subdivision covenants facilitate and remove barriers to construction of more affordable housing.	Planning Department & Planning Commission	
	3.4.2	Educate homeowners on Accessory Dwelling Units (ADU) regulations and provide guidance on permitting and construction conversion. Research best practices from peer communities for enforcement and monitoring.	Planning Department	
	3.4.3	Consider adoption of recent Garfield County modifications to the County's Land Use & Development and Building Codes to allow for "Tiny Homes."	Planning Department & Planning Commission	
	3.4.4	Consider residential infill design standards / guidelines to address design compatibility, form, scale and character, specifically to address, adjacencies, roof line forms, solar access, entry and window alignments, setbacks, upper level stepbacks and privacy and other mass and scale standards to ensure compatibility of structures between low and high-density uses and protection of neighborhood character as changes occur over time.	Planning Department & Planning Commission	
	3.4.5	Consider revisions to the "Transitions between unlike land uses" (UDC 3.7.5) in the Town's Unified Development Code that strengthen design compatibility in areas where R/HD zones abut or are across the street from R/LD zones.	Planning Department & Planning Commission	
Land Use + Zoning	3.5	Support and expand the Carbondale Affordable Creative Space effort to promote and fund arts-oriented space.		
	3.5.1	Duplicate 2018 pilot survey for that identified preliminary demand potential for 42 live-work artist units, 11 shared creative workspaces, and other arts-oriented space that could be pursued further in plans for redevelopment throughout Carbondale - particularly in conjunction with infill redevelopment of Downtown and the Opportunity Area.	Carbondale Arts, Art & Culture Organizations, Town Board	

Considerations and Discussion Points Regarding The Staggering of Terms of P&R Commission Members

Overview:

In 2021, we began looking at the roles, responsibilities and organization of the Parks and Recreation Commission as outlined in the Town Code. During that review process, it was discovered that, we were out of compliance with the Town Code. This opened the opportunity to consider the current needs of the Commission and better clarify items that were confusing. This resulted in the Town Trustees voting to amend the Town Code as follows:

- Increase the number of Alternate Members from 1 to 2
- Clarify that one of the Alternate positions would be a Youth Commissioner
- Adjust the length of the Youth Commissioner's term from 2 years to 1.

Current Opportunity:

Kathleen's vacated position is currently up for appointment.

In continuing what was started last year in organizing the Commission and firming up our processes and procedures, we now have an opportunity to consider how best to move into a more even rotation of terms.

Why is this important?

Continuity and stability on the Commission.

An evenly staggered rotation helps avoid the possibility of a majority of Commission members turning over at any one time.

Current Term Expirations:

<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Becky	Misha – Yth Com.	Hollis	Susan
John		Rose	John
Tracy		Ashley	Leslie
Celeste – Yth Com.		Kathleen	Youth Commissioner
		Brian (Alternate)	
		Youth Commissioner	

As you can see, we are not in a balanced rotation. There are 5 Terms (not including the Youth Commissioner, which is appointed annually), set to expire in 2023. If we just look at the 3-year appointments, our ultimate goal is to get to the following appointment cycle:

2024 – 3

2025 – 2

2026 – 3

Most likely it will take a blend of the potential options outlined below to help us reach this goal. The question before us is, what would be the best way to balance out the term expiration dates?

Appointment Process per the Town Code:

Sec. 2-7-30. Appointment; terms.

- (a) Appointments to the Parks and Recreation Commission shall be made by the Board of Trustees. Persons interested in serving on the Parks and Recreation Commission shall complete an application expressing their interest in serving on the Parks and Recreation Commission and responding to representative questions as approved by the Parks and Recreation Commission.
- (b) Members of the Parks and Recreation Commission shall be appointed as outlined in this Section. Nothing shall preclude a member from serving succeeding terms if so appointed.
- (c) Upon receipt of the application, Town staff will schedule with the Parks and Recreation Commission an interview of prospective candidates at a special meeting. The interview committee shall consist of a Board of Trustees liaison and the full Parks and Recreation Commission. Upon completion of the interview, the Board of Trustees shall then make the appointment.
- (d) In the event a regular member of the Parks and Recreation Commission resigns his or her position, the alternate, if interested in filling that position, will be required to submit an application, respond to the aforementioned questions and participate in the interview process.
- (e) The term of the Youth Commissioner shall be for 1 year. Terms of regular members including the other alternate member shall be for a period of three years. Application forms shall be available at Town Hall. All applications shall be delivered to Town Hall.
- (f) If and when there is a vacancy on the Parks and Recreation Commission due to a resignation or other reason, the Chair, acting Chair or Recreation Director shall be responsible for notifying the Town Manager within two weeks of the vacancy.
- (g) The Parks and Recreation Commission shall formulate an appropriate application form for prospective members. The terms of office of the Parks and Recreation Commission members shall begin and end on August 31.

(Ord. No. 16, 1977 §3; Ord. No. 6, 1992; Ord. No. 7, 1994; Ord. No. 26, 2004; Ord. No. 27, 2004; prior code 2.31.030; Ord. No. 8, 2015 §1, 8-11-2015)

Potential Options and Considerations:

Four potential options with additional considerations, are outlined below. Other ideas are welcomed and encouraged.

The first 3 scenarios listed, involves the shifting of the expiration date of Kathleen's vacated term from 2023 to 2022. The fourth option is if that term's expiration date remains for 2023.

1. We can ask the Trustees to ***appoint the Commissioner to a 3-year term now***, that would then have a ***2025 expiration date***.
 - The position would be advertised, March/April
 - Applications would be accepted, and candidates interviewed, April/May

- If there are multiple applicants, it would be taken to the Trustees to appoint, May.
- This would get the Commission a full voting member as quickly as possible and streamline the appointment process with the appointee not having to reapply again this summer.
- Brian has expressed interest in being appointed to this position. If he is appointed that would open the Alternate Member position for appointment and that term could be moved to expire in 2025 with the appointment being made this summer with the Youth Commissioner's appointment/reappointment.
- This option would get us to our 3-2-3 staggered term goal the quickest and most efficient way.

2. The ***position remains open until the annual appointments are made in August and they would serve a 3-year term.***

- The position would be advertised along with the Youth Commissioner, June/July.
- Applications would be accepted, and candidates interviewed and appointed by the Trustees, August.
 - Youth Commissioner for 1-year term
 - Voting Member for 3-year term
- Even though the Commission would be down by one member, voting at meetings between now and the start of the new commission year in September, can be done by one of the Alternates.
- The Alternate's term is currently set to expire in 2023. If Brian is appointed to the 3-year Voting Member position, the Alternate position would be vacated, and we would start the process to fill that vacancy by advertising the opening in September.
- The expiration date for the vacated alternate position could be adjusted to 2025 and this would get us to our 3-2-3 goal also. It just seems not as efficient with the appointment process for the alternate position extending into the fall.

3. Trustees ***fill the term now with the appointed person applying for reappointment (for a 3-year term) this summer.***

- We would basically go through the process twice for the same position.
 - The position would be advertised now with appointment being made about May and then the position would be advertised again in, June/July and appointed in August.
 - The currently appointed commissioner would reapply if they wanted to continue.
- If there are multiple applicants, it would be taken to the Trustees to appoint, August.
- One potential pitfall is, if there are multiple applicants for the open position this summer, there is a chance that the current commissioner might not be reappointed by the Trustees.

- More specifically, Brian has expressed interest in being appointed to this position. If Brian is appointed to the vacated position and then not reappointed for the 3-year term, he would miss out on the opportunity to serve for the additional year that his Alternate term is currently scheduled to expire.

4. ***A candidate is appointed now to fulfill that term until it expires in 2023.***

- Then in 2023, when there are 5 Terms expiring, 2 of those positions could be appointed for a 2-year term, then appointed/reappointed for a 3-year term in 2025.
- The remaining 3 positions would be appointed to a 3-year term and would be up for appointment/reappointment in 2026.
- The Alternate's expiration date can be shifted if Brian is appointed (either now or in the normal summer appointment cycle) to fulfill the vacated term.
- While it would take us another year, it would ultimately get us to our goal of:
2024 – 3 2025 – 2 2026 – 3

4. Address Financial Stability

Secure the Town's fiscal health in order to upkeep and maintain existing parks, trails and recreation amenities.

Overview

Maintenance and upkeep of existing parks, trails and recreational amenities is dependent upon the financial stability and fiscal health of the Town to adequately budget for staff and equipment resources to meet those needs. Within this objective is the ability to improve operations and cost recovery practices of the parks and recreation department, as well as create fundraising opportunities.

Recommendations

Fundraising, Donations and Volunteers:

- Develop an advertising and awareness campaign that encourages people to shop locally, thus supporting parks, recreation and trails through the existing half (½) cent recreation sales tax.
- Develop and identify fundraising strategies for assisting with upkeep and maintenance of existing parks, trails and recreation amenities.
- Utilize volunteers for efforts that provide opportunities to engage the public in park and trail improvement projects. Prior volunteer labor efforts have helped in the establishment of park amenities and features, but typically dwindle over the life span of the improvements. If there are unsustainable maintenance needs created from volunteer led projects, then volunteer help is better suited for efforts that have finite schedules. (North Face Bike Park Volunteer "Dig to ride" days). Working with Ascendigo Vocational Volunteers for weed mitigation in our parks and public spaces. Roaring Fork Leadership created Garden Squad is a volunteer effort to take care of the Town gardens. 2019-20 The Friends of the Nature Park in 2020-22 helped with park cleanup and weed mitigation and trail maintenance. Roaring Fork Outdoor Volunteers bring student groups to help with weed mitigation and trail maintenance also.
- Create a "Gifts for Parks" catalogue that outlines and provides information on how citizens can provide vital support to Carbondale parklands through a variety of gift donations that can be donor earmarked toward purchasing small park amenities such as a commemorative tree, park bench, picnic table, drinking fountain, etc., or to larger capital park beautification or renovation projects. Memorial Bench Policy Exists.
- Provide protocol for how individual donors, organized groups, local and regional businesses and corporations can honor a person or event; memorialize a family member or colleague; or celebrate a birthday, anniversary, or other special event

Completed
In Progress

Need to check on status

2022 proposed project

through a commemorative gift to the Parks and Recreation Department (Should create long term protocol to provide money for public improvements.) Turnbolls donated picnic shade shelter to town at the Rodeo Grounds and new protocol and contractual procedures were created to finalize that donation in 2017 and Roaring Fork Pickleball Association donated the development and construction costs of a 6 court dedicated pickleball courts in 2020-21. Ramey Harvey Park Donation and the Carbondale Town Center 4th street plaza park are new park spaces donated in 2021-22

- Acknowledge all donors through a dated certificate commemorating the gift, a map recording the placement of the gift, and recognition with a plaque or sign at the site, along with an annual notice in the Recreation Department program brochure.
- Create special capital fundraising opportunities through a special recognition program. Special signage programs can be useful tools for attracting sponsorships, donations, grants and other types of funding that help to enhance the parks and trails system. Provide opportunities for naming a newly constructed recreational facility after a corporate business, organization or individual donors who make a significant monetary contribution to funding the capital construction costs of the facility. Young Calloway Alpine Bank Pickleball Courts at the North Face Park Potential Naming rights for the future Aquatics Facility or aquatic elements within the project..

Developer Created Parks and Trails:

Adopt policies and requirements within the Unified Development Code that discourage reliance on Town financial and staff resources for the creation and maintenance of parks to serve development projects.

- Require new development to construct and maintain trail and sidewalk connections within their development to the larger Town sidewalk/trail system.
- Strengthen the local food system through promoting community garden space as open space that contributes to development and subdivision park exactions. (Do we currently have enough? Hendricks Community Garden Full 2019 & 2020 Demeters Garden in the Bonnie Fisher Park had 3 or 4 plots still available 2019. In 2020 extra plots were given free if a percentage of the crop was donated to Lift UP. 2021 gardens were ufill with wait lists.If considering more gardens need them on the north side of town. Promenade Park public garden expansion?

Recreation and Community Center Operations Cost Recovery:

- Implement modifications to the Recreation and Community Center to improve cost recovery by providing services that will attract and retain members, guests and participants. Cooking Classes, new class offerings, collaboration w/Carbondale Arts. 2019-2020 before Covid-19 Modifications include renovating existing space, or adding to this space, to provide dedicated areas for both fitness classes and cardio

Completed
In Progress

Need to check on status

2022 proposed project

equipment(re-purposing the activity room for yoga and personal training, kitchen for cooking classes.)

- Study the membership price point to see if costs are competitive within the Roaring Fork Valley and value-added for user groups including children, adults, seniors and families. (conducted benchmarking in 2017 for fee restructure in 2018 Next Fee restructuring in 2022 for benchmarking, 2023 price increase.

Town Facilities Operations Cost Recovery:

- If funding for pool operations and maintenance becomes a financial subsidy burden for the Town, consider closure of the pool.
- If the pool is closed, consider construction of a children's splash pad area that will reduce staff and resource costs incurred by the Town.
- Consider charging event organizers or event sponsors standard overtime labor costs of Town employees who are associated with hanging banners, closing and blocking of streets, facility setup/breakdown, etc. (We don't charge for these, but we do require some parties to provide security at own cost, and trash service and clean-up services) We will be charging for staff time to set up and take down the new mobile stage.
- Study the financial costs or benefits of outsourcing the Gateway RV Park Campground operations to a private commercial vendor rather than continuing as a Parks and Recreation Department function. State looking for new state park designations.
- Study the financial costs or benefits of outsourcing cemetery operations. Compare the Town's fee schedule to other cemetery offerings within the Roaring Fork Valley to determine if cemetery charges and rates are optimal and maximized. Determine if obtaining additional land for future community cemetery burial needs is cost effective.
- Require park rental fees from all private vendors and instructors (i.e., yoga, tennis, Crossfit classes) who utilize Town parks for profit-making fitness classes or lessons non-profits are not being charged due to covid-19 emergency in 2020-21 .We have adapted an existing recreation amenities rental form to include commercial ventures.with our existing fee structures.
- Develop a fee structure and rental agreement for short-term boarding of horses at the Gus Darien Riding Arena.
- Consider acquisition of adjacent land to the Gus Darien Riding Arena to secure future parking needs of the Carbondale Wild West Rodeo and to eliminate yearly lease of private land for parking purposes.

Completed
In Progress

Need to check on status

2022 proposed project

- 2020-21 Develop a fee structure and rental agreement for use of the mobile stage by other event producers. Working on the rules and regulations for the stage rental fee waiver for non-profits.

5. Maintain Existing Amenities

Focus on enhancing existing parks before spearheading expansion to new locations.

Overview

Carbondale's neighborhood parks are abundant for a community of its size, and offer parklands for passive recreational use and active recreational use. The enticement to expand the Town's park system to create new recreational amenities and offerings, and fill voids and gaps within it can be great. Given the lack of funds available for new parkland acquisition, planning and design, development, and operations and maintenance the Town may want to consider that its focus be on the enhancement of its existing parks system, and completion of projects that are already on the drawing board, prior to spearheading expansion of new park projects and locations. Town emphasis should focus and be on the operation and care of parklands already in place. Completion of existing park projects, including certain element features of the Nature Park, Gateway River Park, and Bonnie Fischer Park should become the priority. However, if opportunities arise to acquire park dedicated properties through residential or commercial land-use development, through a joint public and private partnership, through a property gift to the Town, or through other affordable options, then the Town should determine the long-term maintenance care costs of the park property being considered within their decision making to acquire the property. North Face Pickleball Court Project. 2019-20 Ramey -Harvey Park and 4th street Plaza Park 2022, Marketplace lofts at Lot 1 public parkland dedication. In 2022.

Several ways the Town can exemplify their focus on caring for existing parklands, both for passive recreational use and active recreational use, is through the following means:

- Continue a culture of pride in the operation, maintenance and care of existing parks.
- If appropriate advance the completion of existing park master plan projects. (Working on Bonnie Fisher, Gateway, Crystal River Riverfront, Nuche,) FMLD grant received for fence at Bonnie Fisher Park Gateway Water storage and system enhancement scheduled and budgeted for 2018. 2019-20 budget will contain electrical improvements at Gateway RV Park from 30 amps to 50 amp pedestals and the replacement of the Miners' Park Playground funded from two \$25,000 FMLD Mini-grants and a donation from the Carbondale Noon Rotary Club. FMLD Grant Received Spring 2020 for Gianenetti Park playground renovations FMLD Grants not received for phase 2 of Gianinetti Park in 2021.

Completed
In Progress

Need to check on status

2022 proposed project

- Establish clear policies of park and trail use, with rules and regulations, and enforce these policies Working on a Dogs in Park Map for all of town parks .
- Continue to address park safety issues and ADA compliance accessibility issues, and if possible meet the standards of Universal Design.
- Wherever feasible, and fiscally possible, the Town should strive for designing and developing parks and recreation facilities to meet standards of Universal Design, but at a minimum, will comply with ADA requirements.
- Balance short-term park improvements to meet long-term sustainability and suitability objectives.
- Address existing park maintenance needs and park enhancement improvement needs Produced FMLD grant for Spring 2018 for bathroom renovations at Sopris and Miners. New Roof at Gianinetti Park Bathrooms and a new solar system and roof at Miners Park .Grant for Playground replacement in Miners acquired. Spring (received) and Fall (did not receive) FMLD mini grants slated for Park Playground improvements at Gianinetti Park. Fall or Spring 2022 FMLD Mini-grant for Hendricks or Colorado Meadows Playground Improvements.

Recommendations

Continue a culture of pride in the operation, maintenance and care of existing parks:

- Implement crowdsource mapping to identify maintenance needs, trails/bike connections, etc.
- Continue to fundraise, develop a park gifts catalog, and apply for grants to fund park improvements.
- Ensure park and bathroom closures at designated times to prevent public use when park grounds and facilities are not adequately monitored.
- Create a “Bark Ranger” volunteer program such as used in Colorado Springs to enforce rules and regulations within the Nature Park and Hendrick Dog Park (Doggie Park).
- Create a neighborhood “Adopt-a-Park” program. Friends of the Nature Park Group formed 2020
- Seek solutions to provide greater organizational structure and resources for growing food, permaculture and community gardens on public properties. Look to examples such as the Mid Valley Community Garden Collective Working with FARM RX programs with Garfield Healthy Communities Coalition, Roaring Fork Food Alliance, Roaring Gardens, Cooking Matters and Colorado State university Extension for

Completed

In Progress

Need to check on status

2022 proposed project

cooking classes. Farmers Market is also accepting SNAP USDA Supplemental Nutrition Assistance Program (SNAP) which works like Food Stamps

Advance the completion of existing park master plan projects:

- Before constructing additional parks or larger scale facilities, and as funding becomes available, prioritize and advance the completion of financially feasible recreational amenities outlined within existing approved master plans (Working on Bonnie Fisher and Gateway Master Plans and other park improvements from the 2015 Master Plan).

Establish clear policies of park and trail use with rules and regulations, and enforce these policies:

Park signage with rules, regulations, opening/closing hours, and user expectations are needed to maintain quality of facilities, eliminate park user conflicts, and provide means for law enforcement to regulate and enforce rules. Park signage should be bilingual and easily visible.

- Park hours of permitted use should be clear regarding seasonal extended hour usage in specific parks where lighting exists such as North Face Park or the Gus Darien Riding Arena. Some park rule signage locations need Spanish translation.
- Consider prohibiting use of tent stakes in parks for events, as they have the potential to puncture and damage park irrigation water lines. Use of water drums, sand bags or a built-in system to secure tents should be considered. New rules for vehicles in Sopris Park and new bounce House Rules.

Develop and adopt by Town Ordinance an updated set of park rules, regulations and policies that address new park user conflicting issues (i.e., driving golf balls, operating drones, bike and skate park helmet requirements, private vendors, etc.) Engage the public in determining appropriate rules and regulations for the community and gain buy-in before adopting. E-Bikes on asphalt trails and dirt trails public outreach in progress.

Continue to address park safety and ADA compliance accessibility issues:

- Conduct a restroom facility review at each park site to determine and prioritize a plan to renovate, repair, enlarge, or build a restroom where rented portable toilets are currently located. This review should consider ADA compliance and accessibility issues, along with adequate restroom size to accommodate spectator and public usage needs at large athletic and/or special community events (i.e., North Face Park, Sopris Park, Bonnie Fischer Park, Miners Park, Gianinnetti Park, Nature Park and etc.).
- Explore the opportunities for minor and major outdoor public swimming pool improvements (see additional recommendations in the "Plan for the Future" section). Aquatics Facility Master Plan Completed.

Completed
In Progress

Need to check on status

2022 proposed project

- Provide activities and/or amenities within Town parks, on trails and within recreation programs to assist both the general and special needs population to build strength and fitness.
- All new construction and renovation projects for existing facilities should meet or exceed the requirements and specifications of the ADA (*for reference see Department of Justice compliance table for ADA.*) New ADA automatic door at the Carbondale Recreation Center
- Update an ADA facilities compliance list.
- Wherever possible, the Town will also strive to meet standards of Universal Design

Balance short-term park improvements to meet long-term sustainability and suitability objectives:

The Town's Comprehensive Plan provides many objectives for creating a sustainable future, aligning community, environment and economy. The following are only some of the recommendations in this plan designed to support the sustainability goals for protecting natural assets, reducing impacts on climate, and aspiring to a sustainable lifestyle.

- Consider employment of an environmentally friendly park wide naturalized stormwater drainage management system.
- Create a replacement schedule for existing parks and recreation infrastructure
Changing Miners Park irrigation from domestic to ditch and replacing Highway 1333 south irrigation system with more efficient smart water saving systems and vfd pumps.
- Partner with the Carbondale and Rural Fire Protection District to conduct fire assessments in Town parks and trails every two years to ensure they are firewise and not creating unnecessary threats. Direct efforts at Stairway Park and the Crystal Riverfront Park and the Delaney Nature Park.
- Seek solutions to weed management and noxious weed controls within parks, along open-space corridors and trails. Work with the Town of Carbondale Environmental Board and others to seek solutions to the weed problems within parks.
Experimenting with natural burn down herbicides *Avenger* and Vinegar based products on bike park, ball field infields, RV Park, Recreation center Fall 2017 and Spring 2018, Summer 2018-2019. Integrated Weed Management Plan was adopted in 2019. Testing steam machine control Methods 2020-21. Requesting use of chemical based herbicide use on our problem parks for 2022 along with Natural Land Manager techniques and potentially goats
- Add filtration systems for park irrigation to reduce annual costs of sprinkler irrigation head replacement.
- Address existing park maintenance needs and park enhancement improvement needs:

Completed
In Progress

Need to check on status

2022 proposed project

Take care of existing park amenities and improvement needs as described in the breakdown of the following specific park sites (park locations identified on Map 8: Carbondale Parks):

Carbondale Nature Park

- Develop a park “Friends Group” to assist with special projects and encourage volunteer efforts. BP& T suggestion to create a more sustainable and permanent path not subject to spring time puddles and erosion. Will continue with wood chips and potentially pea gravel at the low and muddy portions of the trail
- Install a high capacity portable spray irrigation system for purposes of weed reduction. Conducted a controlled burn in the spring of 2020 and 2021. Conducted test plots for a side by side comparison of a natural vs. a chemical based herbicide in 2021..Results were inconclusive.

Gateway River Park

- Renovate or rebuild the bathroom and shower facility and upgrade ADA accessibility. (Completed in both women’s and men’s by May 2017.)
- Make upgrade improvements to the water and sewer infrastructure serving the RV Campground.State Permit to create water storage unit and pump to enhance water service for park users. 2018 budget. Purchased and installed prior to 2018 season.
- Make improvements to the lower boat launch parking lot and widen the boat ramp launch area.
- Upgrade electrical service within the RV Campground from the existing 30 amp service to 50 amp service in order to meet the demands of today’s RV users. A phased project.2019-2022 will be completed spring of 2022.
- If funding becomes available, implementation of additional amenity features outlined within the 2012 Master Plan should be considered. Looking at feasibility of irrigating park and additional tree landscaping. CIP for 2021-2024. Conducting radio-WIFI project to be functional in Spring of 2022.

Gianinetti Park We replaced the basketball court concrete in 2017 and the backboards. Not in original plan. Replacing disc golf signage in 2022.)

- Expand park ADA playground equipment and park features with FMLD Spring 2020 Mini-grant.
Park playground bench installed for parents watching their children
- Renovate and remodel the restrooms. Small improvements for 2020. Added handicap sink on outside of bathrooms.2017, new sidewalks and roof on bathroom.

Completed
In Progress

Need to check on status

2022 proposed project

Gus Darien Rodeo Grounds

- Construct a covered roof over the bleachers FMLD Traditional Grant.
- Improve the announcer's booth through a renovation and reconstruction project so that it meets Town code. FMLD Traditional Grant
- Acquire adjacent property if financially feasible for current and future parking needs.
- Expand bike, pedestrian and alternative transportation incentives. (enhance alternative transportation incentives.)
- Added electric service to picnic shade pavilion and for caterers locations.

Hendrick Dog Park

- Replace the irrigation pump.
- Monitor weed issues in periphery areas. Weed whacking method. (purchasing dog agility equipment to replace existing with a more permanent pre-fabricated structures.
- New By-laws and Garden elections in 2017 for 2018, New election every fall.
- New shed (from Rodeo Lot) Fence repair. Renovated for functionality and received architectural review from Hendricks Homeowners association.
- New alignment of irrigation lines to enhance access on main trail 2017
- New surplus chip rock used for pathway enhancement and weed control 2017
- New VFD Pump installed for irrigation of the entire Hendricks Park, dog park and Community Garden.

Miner's Park

Complete the sidewalk network in concrete or asphalt, replacing the section that is currently a soft surface. Completed park sidewalk on south perimeter.

- Park playground bench installed for parents watching their children.
- Repair cracks and/or replace concrete basketball court surface

If funding becomes available, the construction of designated Pickleball and Platform Tennis Courts could occur at this park location.. Happened at the North Face Park 2019-20. Funded by the Roaring Fork Pickleball Association.

- Explore opportunities to add infrastructure to utilize this park for events. Bathroom roof replacement Fall 2018 and solar enhancement form FMLD grant. Playground

Completed
In Progress

Need to check on status

2022 proposed project

replacement with mini-FMLD grant Fall 2018 and spring 2019 . Work was conducted Fall of 2019.

North Face Park

Enlarge existing or add an additional restroom facility. Installing an additional porta potty at the Tennis and Pickleball courts seasonally.

- Pave and stripe the parking lots to address the maintenance issues associated with highly-use parking area. Address increased stormwater runoff with best practices for stormwater management.
- Replace crusher fines path walkways with an asphalt surface to decrease manual weed maintenance needed.
- Repair concrete surfaces. Repaired CIRSA identified concrete hazards in 2019. Skate park needs additional repairs
- Explore and consider options to utilize the park for large community events, adding needed event infrastructure including an outdoor bandshell or covered stage. Assess the electrical power availability and needs for larger events to be used with our mobile stage.
- Collaborate and partner with the RE-1 School District on developing elements of the park site as proposed within the 2009 Sports Complex Master Plan. Plan is defunct.
- Phase 2 improvements and/or expansion of the Bike Park. (Added small pump track for strider bikes and ongoing improvements, upkeep, maintenance , and weed mitigation.) Will try test plots for organic herbicide for weed control Fall 2017 and Spring 2018, 2019 Avenger works, but requires multiple applications. Used pea gravel and weed barrier and rubber tiles in 2021 for weed mitigation. Potential location for steam machine weed mitigation along with chemical herbicide spot spraying of list A & B noxious weeds.
- If funding becomes available, add lights to the Bike Park and Skateboard Park for evening nighttime recreational use. Provide lights on existing tennis/pickleball courts for extended evening play (Feasibility study for lighting at the skate park, user driven fundraising efforts presently underway, in-kind electric work and repurposing of existing poles from other town project (would need a planning grant in 2022-2023 due to scope of projects and public outreach) Musco Quote of \$390,000 2020 Look at upgrading lights to a retrofitted LED. Would need to add two to 4 new poles for full coverage of ball field.
- Consider construction of designated Pickleball and Platform Tennis Courts where the existing 12 & under soccer practice field now exists. Looked at school district property on Meadow wood Drive and Fire Department Land for stand alone pickleball courts .Roaring Fork Pickleball Association raised money to build 6 pickleball courts

Completed
In Progress

Need to check on status

2022 proposed project

at the North Face Park.2020 Completed Summer 2020 RFPA completed their reimbursement of the construction costs by Dec 31, 2021.

- A fence will be installed on the south side of the soccer field, north side of parking lot, to keep vehicle traffic from accessing the park.

Nuche Park

- Be mindful of the RVR protective covenants when determining improvements.
- Provide interpretive signage regarding historical information on the park's name, and that also provides information on the natural environment, habitat, and ecology of the site.
- Improve the ecology and environmental habitat.
- Other than the minor park improvements listed above, the park should be preserved in its natural state as much as possible. Establish parking area to stop degradation by vehicles.2020 and 21 funded project. Completed for Spring 2021.

Promenade Park

- Modify the existing demonstration wild flower gardens currently overrun with weeds, and redo in grass turf, along with creating a community vegetable garden along the Rio Grande Trail. (Created a raised garden and used it for the summer garden boot camp, camp moved to Demeters garden 2018 Possibility of expanding this community garden and renting plots. Presently being used by citizens for free 2019 21

Sopris Park

- Replace the older components within the playground area and provide for ADA accessibility. FMLD Fall Grant 2017-8 to replace worm and added spinning element.
- Park playground bench installed for parents watching their children.
- Add trees in locations that do not conflict with circulation or event setup. A fence was installed on South West corner along with rocks to protect trees. .
- Pave with asphalt the existing crusher fine trail leading to the picnic shade shelter to avoid current weed and vegetation growth issues that impact these trails and to improve ADA accessibility.
- Produce a tree identification system and map. Pilot Project of Environment Board and Tree Board 2020-21

Completed
In Progress

Need to check on status

2022 proposed project

Stairway Park

- Maintain safe stairway access into the park by providing a non-slip surface on the stairs. (Completed fire mitigation.)
- Initiate streambank restoration to prevent shoreline erosion.

Bonnie Fisher Park

- Implement those amenity features outlined within the 2011 Master Plan that are financially feasible with available funds and the ones that are relevant to enhancing the needs of current and future park users. (Completed bread oven, shelter, trails.) Playground, bathrooms, fencing around Demeter's Garden, orchard and basketball courts not yet completed or budgeted for. Fence along 133 west edge FMLD Fall Grant Park Improvements 2017- 2018
- Signage for parking rules and vehicle storage rules for Demeters garden and for the access road and right of way along the east fence of the access road.

RVR Triangle Park

- Park playground bench installed for parents watching their children. And one along side new Triangle Park Connector Trail from parking lot to 133 trail.
- Park Playground replacement project funded by RVR . Orchard Park Playground replacement and park amenities enhancements. Funded by RVR completion Winter/ Spring 2020.

Hendrick Park

- Park playground bench installed for parents watching their children.
- Playground replacement is part of CIP 2022

6. Plan for the Future

Upon securing fiscal health, create financial mechanisms to develop and maintain new projects.

Overview

The ability to create and focus on new projects relies on obtaining significant additional funding. Community-wide survey results provided insight that voters may be likely to support a sales tax increase to support new recreation, park and trail efforts. The Town of Carbondale's total sales tax is 8.40 percent with 0.5 percent of it resulting from the existing recreation and use sales tax. Table 1 shows that Carbondale's current tax is not the highest or the lowest in the region as compared to similar mountain communities in Colorado. This suggests it may be reasonable for Carbondale to increase its sales tax, but keep in mind that local voters and business owners

Completed
In Progress

Need to check on status

2022 proposed project

may be less likely to support an increase as Carbondale reaches the upper thresholds of the tax range. Several communities similar to Carbondale have been successful in passing a recreation, open space, and/or trails sales tax. Carbondale has a lower percent sales tax for this purpose than the communities of Basalt, Snowmass Village, Crested Butte, Gunnison and Avon. Further steps are needed to determine if a half cent increase for recreation would be supported by voters. If approved by voters, it would allow the Town to complete the more expensive priority projects within the next 10 years. If a more conservative quarter cent increase for recreation is supported by voters, it would meet some smaller priority project needs, but would be mainly used for more improved maintenance and enhancement of existing facilities.

Table 1: Sales Tax Comparison

Town/City	Town/City Tax Rate	Special Districts	County Tax Rate	State Tax Rate	TOTAL TAX	Lodging Tax	Specially Earmarked
Carbondale	3.50%	1.00%	1.00%	2.90%	8.40%	2.00%	.5% Recreation and Use Sales Tax
Glenwood Springs	3.70%	1.00%	1.00%	2.90%	8.60%	2.50%	1.5% Capital, .2% Transit & .5% Streets
Basalt (Eagle County)	3.00%	0.80%	1.50%	2.90%	8.20%	4.00%	1% Open Space Tax
Basalt (Pitkin County)	3.00%	0.80%	2.60%	2.90%	9.30%	4.00%	1% Open Space Tax
Snowmass Village	3.50%	0.40%	3.60%	2.90%	10.40%	2.40%	2.5% for Marketing
Crested Butte	4.00%	0.60%	1.00%	2.90%	8.50%	4.00%	Additional Voluntary 1% Open Space Sales Tax
City of Gunnison	4.00%	0.35%	1.00%	2.90%	8.25%	4.00%	1% Recreation sales tax
City of Rifle	4.25%		1.00%	2.90%	8.15%	2.50%	1% Parks and Recreation sales tax
Avon	4.00%	0.50%	1.00%	2.90%	8.40%	4.00%	1.5% Open Space & Trails, .15% Parking Structure & .45% Housing & Daycare
Breckenridge	2.50%	0.88%	2.00%	2.90%	8.28%	3.40%	.5% Open Space & 1.46% Marketing

Sources: City/Town websites as of December 2014

Upon securing sufficient funding for maintenance of existing facilities, consider a strategy to save and earmark a percent of Recreation Sales and Use tax dollars for the local match required to apply and seek Great Outdoors Colorado (GOCO) and Garfield County Federal Mineral Lease District grants needed for high cost improvement projects. Citizen voter approval to secure bonds may also be required for larger projects that include improvements to the following:

- John M. Fleet Swimming Pool Planning grant application Nov 2018 for potential award March 2019 Received grant of \$56,500 with a match of \$18,500 from the RSUT Fund for a Pool Master plan. Closeout of GOCO grant is March 2021
- John M. Fleet Swimming Pool Bond Measure on the ballot in April 2022.
- Sidewalk network completion (see "Improve the Bicycle and Pedestrian Network" section).

Completed
In Progress

Need to check on status

2022 proposed project

- Completion of the Gateway River Park (see *"Improve and Enhance Gateways and Celebrate the Rivers" sections*).
- Crystal River accessibility and restoration and riparian enhancements (see *"Celebrate the Rivers" section*).
- Landscaping and beautification projects in our parks and along trails (see the *"Bicycle and Pedestrian Network" section*).
- Covered Ice Rink Facility (possibly enclosed, and private funding needed).

Recommendations

Pursue a Tax Increase to Support Long-term Priority Projects:

- Engage the local business community in a discussion of the implications of a tax increase.
- Evaluate alternative tax options and their potential revenue, such as:
 - A quarter-cent sales tax increase to the Recreation Sales and Use Tax to support some of the lower-cost improvements identified in this plan (could result in a \$250,000 annual increase to this fund if current sales tax return rates continue).
 - A half-cent sales tax increase to the Recreation Sales and Use Tax to support some of the greater cost projects long-term identified in this plan (could result in a \$500,000 annual increase to this fund if current sales tax return rates continue).
 - Sunset period for sales tax increase.
 - A property tax increase designated for park and trail maintenance purposes. A property tax increase would require voters to approve a property tax mill levy for a specific service or purpose (if the existing Town property tax levels were doubled it could result in approximately \$213,000 annually if current property tax return rates continue). The creation of a property tax for a service area beyond the Town boundaries could be introduced if a Parks and Recreation District or Subordinate Agency and Area were established.
 - A voluntary sales tax program (similar to the Town of Crested Butte's 1% Open Space program).
 - Tax limited to recreation product sales (similar to the City of Colorado Springs Bicycle Sales Tax).
- Conduct a voter study and possible poll to determine the projects and ballot language that would lead to voter support.
- Develop a ballot issue for inclusion as early as autumn 2015 or for a spring or autumn 2016 election. April 2022 election for a bond debt without raising taxes.

Completed
In Progress

Need to check on status

2022 proposed project

Swimming Pool:

There are five tiers of pool improvements that can be evaluated and phased over time, ranging from small safety and accessibility upgrades to a long-term funded newly built pool facility. An aquatic facility and financial feasibility study will need to be conducted concerning all future options for the John M. Fleet Pool that was built in 1978 and is now 42 years old. Design Workshop was hired to conduct this master Plan and it should examine all the various cost options ranging from renovating/remodeling the existing pool facility to building a new swimming pool facility.

- Tier 1: Recreation Sales Tax Increase to address Safety and Accessibility Upgrades (near-term needs):
 - Renovate the existing bathhouse to meet accessibility and safety standards. Improve safety access for emergency responders by improving vehicular access to the gate.
 - Consider changes to the perimeter pool fence that are visually more aesthetic than chain link, yet allow better visibility into the pool during evening hours by patrol officers to deter illegal trespass activity. Fencing must also meet the desires of pool users for privacy during pool hours.
 - Create a zero depth sloped entry into the pool for improved accessibility.
 - Provide a temporary pool shade canopy or covering.
Renovate and remodel pool exterior and interior spaces to improve appearance and user comfort. Replaced outside pool door and paint every year, flower box repair, new chairs, new pool heater.
- Tier 2: Recreation Sales Tax Increase to address the Bathhouse and Minor Pool Improvements:
 - Replace the bathhouse with a new structure that meets today's accessibility and comfort needs.
 - Create a larger lawn area adjacent to the pool for sunbathing.
 - Replace the filtration system and upgrade mechanical systems.
 - Replace the wading pool with a splash pad. Repaired Wading Pool with new plaster 2018, new pumps 2019
 - Replace the pool slide and consider other poolside amenities.
 - Install a permanent shade structure.
- Tier 3: Recreation Sales Tax Increase to address the Bathhouse and Major Pool Renovation Improvements:
 - Bathhouse and other improvements as described in Tier 2 approach.

Completed
In Progress

Need to check on status

2022 proposed project

- Rebuild the pool with improved layout and amount of pool features such as an outdoor lap pool, children's play pool and outdoor therapeutic spa
- Tier 4: Recreation Sales Tax Increase and Bond Referendum to address Construction, Operation and Maintenance of, see above
 - Year-round tent or bubble structure over the existing pool
 - (OR) a Year-round heated outdoor lap pool
- Tier 5: Recreation Sales Tax Increase and Bond Referendum to address Construction, Operation and Maintenance of:
 - Year-round Indoor Aquatic Center that incorporates play features into the design.

Ice Rink:

A community interest group of members expressed and advocated interest for building an indoor or covered ice rink facility. The Town would need to work with this organized interest group to assist them in finding available land, study local market conditions, and determine financial implications regarding operations and maintenance requirements, along with participation as a partner in fundraising efforts. To satisfy the short term desires and to enhance the existing ice rinks, methods of extending the ice season should be investigated (i.e., shade structure over the downtown rink, and or the cost of temporary refrigeration options and compressors allowing for a more traditional refrigerated surface that could extend the season by two to three months). Private funding received by Crown Mountain Recreation District to build this facility mid valley in 2021-

7. Distinguish Carbondale

Promote and focus on becoming renowned for the unique assets that express Carbondale's identity.

Overview

Carbondale has a reputation and identity grounded in several themes, including its ranching heritage, strong bicycle culture, access to mountain adventure as a basecamp to the great outdoors and a diverse community of arts, culture and community celebrations. In addition, Carbondale holds a high status for being a leader in energy efficiency and environmental stewardship. Carbondale should promote and focus on being renowned for these assets unique to the community.

Recommendations

Special events are well celebrated within the community and can generate community excitement and support for the parks, generate revenue for the local economy, and attract visitors and enhance tourism opportunities.

Completed
In Progress

Need to check on status

2022 proposed project

- Identify, enhance and promote sites that are suitable for hosting recreation events. Many of Carbondale's existing parks and open spaces are excellent choices and well suited for hosting local, regional and national events. Sites such as Sopris Park, North Face Park, Miners Park, Bonnie Fischer Park, Gus Darien Riding Arena, and the Downtown Fourth Street Park and Plaza all should be considered. River Valley Ranch Driving Range was used for a community concert in 2021. Amenities and services for events should include water, electrical and adequate restroom facilities.
- Advertise and utilize both the North Face Bike Park and the North Face Skateboard Park, which will draw out-of-town visitor users. Host events centered in these facilities including competitions and community festivals.
Consider the opportunities to host winter events in parks, such as snow sculptures, sledding, ice skating, hockey, winter bike races, etc
- Rotate events throughout Town parks in order to allow sites to recover from use impacts, and to lessen neighborhood impacts with increased noise and traffic, and to keep events unique and special. The Town purchased a portable bandshell with stage for use in hosting events in a variety of locations. A mobile 20'x16' stage in 2020. First use was 2021 with 8 uses.
- Consider the conversion of Fourth Street between Main and Garfield, where the CCAH Launchpad is located, into a Downtown Festival Street Plaza. Utilize traffic calming measures like removable bollards and mountable speed tables to occasionally, seasonally or permanently close the street off to automobile traffic. This one block also lends itself to becoming a permanent pedestrian mall between downtown and the CCAH Launch Pad for Special Event festivals, the farmers market, concerts and First Friday activities. Band of Heathens celebrating Creative District one year anniversary utilized the entire block down to Garfield as did the farmer market in 2017, block party in 2018-19, Our Town , One Table in 2017-19 Farmers Market in 2018-19, Ride the Rockies 2019 and Farmers Market for 2022.
- Calendar/Schedule of events: Collaborate across Town departments to manage a Parks Calendar of Events. A well-managed event calendar balances park events with non-event days to maintain the intended use of the system and allow for grounds recuperation after events. This calendar should also be used to coordinate various departments on extra labor needs leading up to and after events, such as Public Works and Police/Public Safety. This is the byproduct of the Special Events Task Force.
Encourage the creation of a signature food event or festival celebrating Carbondale's Food Heritage, Ranching Heritage, and proximity to educational farms like Sustainable Settings and Rock Bottom Ranch. (Our Town, One Table and Potato Day Event and October Harvest fest new event)
- Carbondale is a diverse and bilingual community. Highlight the diversity within events that appeal to both Latino and Anglo populations to bridge the differences within the community and focus on the commonalities. Music acts that appeal to English and

Completed
In Progress

Need to check on status

2022 proposed project

Spanish speakers is one opportunity to embrace the diversity, as are events highlighting food. (Festival Las America & 3 Mexican Rodeos scheduled in 2019 and in 2020 and 2021. Cancelled due to covid-19. Re-scheduled for 2022.

Encourage and support emerging recreational activities such as Pickleball that offer unique opportunities for hosting tournaments that bring visiting players into the community. Tournaments scheduled by RFPA for 2020 Cancelled due to Covid-19. One tournament completed for 2021. Two tournaments scheduled for 2022.

- Maintain all Town events as green and environmentally friendly that promote zero waste. Utilization of revenues from the City Market plastic bag fee could be considered as a means to support and/or subsidize this effort.

8. Provide Sports Facilities

Focus on providing sports practice fields and indoor recreation within the community, and partner with valley-wide recreation providers for larger complexes and tournament spaces.

Overview

The Town of Carbondale experiences a higher demand than availability exists for recreational fields to support organized youth and teen athletic programs, adult leagues and growing interest in new or alternative field sports and pickup games. The shortage is most notable amongst soccer fields, but it is also a logistical challenge with scheduling lacrosse, rugby, bicycle polo, ultimate Frisbee and mountain bike team practice, to name a few.

The community has expressed challenges in having practice fields out of the proximity required for youth to safely walk or bicycle to the field locations. Another challenge is when parents have children participating in games at different locations and the logistics of going back and forth.

A lack of gym space also poses challenges within the community. While the Recreation Center has a gym, it is often booked and sometimes has multiple, incompatible uses occurring within it. The RE-1 schools also have gyms, but they are currently not shared with the Town to supplement youth and recreational needs independent of school-sponsored activities.

Recommendations

- Work with the RE-1 school district to encourage a maximization of the number of sports athletic fields within their properties by implementing all or some of the proposals outlined within the School District 2009 Sports Complex Master Plan. Plan is defunct.
- Look for shared opportunities for fields and indoor gym use that are compatible uses for user groups. We use elementary gym for youth basketball practice because volunteer coach is a teacher there.

Completed

In Progress

Need to check on status

2022 proposed project

- Continue the close relationship with the RE-1 school district to share facilities. Consider Recreation Department coordination of all scheduling of athletic field and gym use after school hours, removing the burden from the schools, if they are interested.
 - Develop partnership cooperation with schools to utilize their gymnasiums to supplement demand for indoor space during peak seasonal times. Unable to pursue due to covid.
 - Consider opportunities to add sports lighting to the Tiny Nightingale fields for baseball and soccer play. These fields are located on school district properties and therefore coordination with the schools and a revised Intergovernmental Agreement (IGA) would be needed. We need to expand out lighting needs at the North Face Bill Hanks Park First.
 - Focus on providing youth team practices in town, so that it is convenient for parents to drop off and pick up children and/or they can bike or walk to the fields.
 - Consider reconfiguration of the North Face ballfield into a high school baseball field if it will result in additional community ballfields and soccer fields where the existing Ron Patch Baseball Field is located, as outlined within the School District 2009 Sports Complex Master Plan. Seek opportunities for multi-use sports offerings to expand programming into the evening hours. Roaring Fork Soccer Club runs Adult evening leagues in the Fall when the facility is not being used by other groups.
 - Maintain the multipurpose nature of many of the Town's parks in order to provide locations for up-and-coming activities such as bicycle polo, mountain bike team training, cyclocross races, Frisbee disc golf, etc. Allow these activities to happen only when assurances are in place that park turf damage will not occur.
- Collaborate, if the opportunity presents itself, with neighboring communities, such as Glenwood Springs or the Crown Mountain Park and Recreation District to develop a shared Sports Complex for league and tournament athletic play. Adult League collaboration is took place in 2017-18, no longer collaborating in 2019 . Youth soccer has combined to be Roaring Fork Soccer Club and use our fields spring and fall.
- Coordinate with local youth and adult athletic organizations and leagues to ensure shared equipment purchases meet the standards and requirement needs of both the Town and organizations to reduce the need to duplicate equipment purchase investments.
 - Provide storage space at athletic field locations where needed to accommodate equipment storage needs and to reduce set up and tear down required at each use.
- Pickleball Shed at Darien Pickleball Courts and Soccer Club and Little League storage sheds at North Face Bill Hanks Park

9. Build and Enhance Strong Partnerships

Partner with local organizations and individuals to enhance Carbondale's natural land conservation, agricultural setting and connection to its heritage.

Overview

The Carbondale and Roaring Fork Valley has an abundance of wonderful nonprofit organizations and community minded individuals and businesses to collaborate in partnership with. Leverage these partnerships and volunteers through concerted efforts to maintain and improve Carbondale's parks, trails and recreational offerings. In addition, better align and coordinate these efforts internally, involving Town staff and commissions. While the Town currently has many strong partnerships and collaborations throughout the community, a number of new opportunities or areas to focus on were identified in the Master Plan process including:

- Senior Services (recreational opportunities and programming) CAFCI and Garfield County Senior Services collaboration
- Special Needs (recreational opportunities and programming)
- Environmental Education Programming
- Community Safety (park rule enforcement)
- Special Events and Festivals
- Hispanic/Latino Organizations
- Trail Advocacy
- Schools (RE-1, CRMS, CMC, etc.)
- Mt. Sopris Historical Society
- LiveWell Garfield County (Garfield County Healthy Community Coalition)

Recommendations

- Hold periodic meetings between the Recreation Department staff and other Roaring Fork Valley recreation coordinators to discuss program and activity schedules, address conflicts caused by overlap, agree to consistent rules and regulations within league play, and discuss best practices and lessons learned with one another. Use these meetings to identify opportunities for shared resources. Took place due to covid-19 with a collaboration on rules and regs and opening schedules when possible due to different county health orders.
- Develop collaborating partnerships between neighboring communities, other agencies, land trusts and environmental education providers when working on common goals and issues. Crystal River Restoration, Red Hill Trails Project, and Roaring Fork Outdoor Volunteers and Ascendigo.

Completed
In Progress

Need to check on status

2022 proposed project

Develop collaborating partnerships with LiveWell Garfield County, (now known as Garfield Healthy Communities Coalition) physical therapists, special needs providers and health care groups to enhance the recreation and health/well-being offerings on Town properties. (New cooking and wellness classes from 2017 to continue in 2022)

- Develop a list of community service projects for when volunteers become available and want to organize a workday.
- Provide Town support for organizations with resources to complete outdoor projects that benefit Carbondale citizens (i.e., BLM, RFMBA, RFOV, Audubon Society, Red Hill Council, Roaring Fork Conservancy, Pitkin County, Garfield County, etc.).
- Develop relationships with local Hispanic/Latino organizations and support agencies (i.e., Club Rotario Roaring Fork, English in Action, Latino/Hispanic Rodeo Series organizers and more) to keep community members informed about recreation programs offered by the Town and to better understand the recreation needs and desires of all community members.
- Develop a relationship with the Mt. Sopris Historical Society on the future planning, development, and community use of the Thompson Park property. There has been interest expressed regarding developing agri-heritage tourism themed activities centered around the historic Thompson Home museum, along with a proposed agri-heritage-learning center that would include a heritage demonstration orchard and garden. FMLD Grant for window and patio restoration 2017. MOU with Roaring Fork Food Alliance with support from CMC Sustainability Program for maintenance of Historic Food Forest on property will continue in 2018. Potato Day will benefit Carbondale Historical Society, as partners with Sopris Sun, , RE-1 school District Ross Montessori School, Rotary Club and KDNK.
- Continue working in partnership collaboration with the local U.S. Forest Service office in Carbondale, we have a recreation permit with them to conduct hiking and backpacking trips. and also with the local Colorado Parks and Wildlife Department office. Working with them at Gateway River Park (Bob Terrell State Wildlife Area)
- Continue working in partnership collaboration with RFTA Transit and Trails. GOCO planning grant for 2018 submitted Nov 2017 for lighting Rio Grant Artway trail project Was not funded Grant accepted by GOCO for Youth Art Park with Carbondale Arts and RFTA and the Town on the Rio Grande Trail Extension received until September of 2022. Work will begin this summer.
- Encourage collaboration between Town departments, including Parks and Recreation, Planning, Public Works and Public Safety.

Completed
In Progress

Need to check on status

2022 proposed project

10. Broaden, Enhance and Promote Recreation Opportunities

Develop strategic partnerships to increase program and activity offerings to underserved user groups.

Overview

The Town of Carbondale seeks to provide services, programs and provide amenities that encourage all segments of the population to use them. The following groups have been identified as needing additional focus to serve their recreation and activity needs:

- Youth and Teens
- Seniors
- Hispanic/Latinos
- Special needs groups
- Low Income/Underprivileged
- Families
- Commuters

Recommendations

Youth and Teens

- Create more nature education opportunities in and surrounding Carbondale. Promote partnerships with the Aspen Center for Environmental Studies (ACES) and Rock Bottom Ranch and Sustainable Settings.
- Provide activities geared toward teens. For example, have at least one outdoor bike-in movie in the summer that appeals to teens as the target audience.

Engage school leaders to help organize an intramural league for teens utilizing CRCC gym space for sports such as volleyball, basketball, soccer and more.

Providing early release programs entry to the rec center,

- Encourage Teen representation on the Parks and Recreation Commission. We have a High school junior now as a commission member opportunity each year.
- Encourage Teen representation on the Bike Pedestrian and Trails Commission.
- Encourage and provide opportunities for teens to participate in the Community Gardens. Garden Boot Camp at Demeters Garden. 2016 & 17, 2018, 2019 program was through the Carbondale Community School, not us.

Completed
In Progress

Need to check on status

2022 proposed project

- Partner with schools to determine how the Recreation Center offerings could be better suited to Teen's interests and schedules. Early Release Programs and through a school grant provided Middle School Rec Punch passes for 2018-19. Pool punch passes for Summer 2019 and Bridges High School Punch passes for summer 2019 at the Rec Center. Covid stopped this program for 2020. Did not take place in 2021. Will This continue in 2022?
- Trends in teen recreation include Parkour and Gymnastics, including ski and snowboard training. These require seasonal indoor space. Provide activities that appeal to teens as the target audience.

Seniors

- Provide opportunities to partner with other valley-wide and Garfield County providers and share senior programming and marketing opportunities throughout. An example of this is fieldtrips where vans may leave from up valley and pick down valley seniors up along the way.
- Focus on increased advertisement for senior activities. Regular advertisements in local papers are a better means to reach this population over digital and online updates. Directed e-mail blasts and announcement at senior fitness classes, promote programs in newsletter at senior housing.
- Pickleball is a popular sport amongst the older adult and senior populations. Demand for facilities currently exceeds space. In order to promote this growing sport and the health benefits it provides to the population, accommodate regular Pickleball times in the recreation center, particularly in colder weather months where outdoor play is prohibitive. Promote recreation center memberships to these users. Average 14 hours of dedicated pickleball gym time in the winter at the CRCC. 2017-2022, .Two indoor leagues. Offering Sport Court Rentals during covid winter.

Hispanic/Latinos

- Provide contracts, literature and advertisements in Spanish. Expanding marketing to radio in 2018-19 & 19-20, 20-21
- Host enrollment events that have a Spanish translator present to translate important information and answer questions that may arise. Some of our free Self Defense classes have an English to Spanish translator. Attending Latino Parent Night at RFHS to inform of various program offerings and summer job opportunities if covid allows..
- Recruit Latino volunteers to assist with children's programming and build involvement and leadership within the Latino community.
- Provide information in Spanish regarding the Community Garden to encourage Hispanic/Latino participation. Demeters Garden has information translated, and so does Hendricks Community Garden.

Completed

In Progress

Need to check on status

2022 proposed project

- Encourage Latino/Hispanic representation on the Parks and Recreation Commission.
- Encourage Latino/Hispanic representation on the Bike Pedestrian and Trails Commission.
- Provide at least one fitness class in Spanish, and advertise it in Spanish. Yoga en Espanol class not presently offered.
- Provide more opportunities for drop-in activities that appeal to Hispanic/Latino populations. Bringing back our drop-in basketball, volleyball leagues and drip-in soccer nights.

Special Needs Groups

- Consult with local professionals engaged in special needs services to provide input regarding parks and recreation design and facility improvements.
- Seek partnership with special needs providers to support recreation activity offerings. Summer and Winter Ascendigo Programming on the climbing wall, at the pool and the fitness area

Promote Recreational Activities

- Add a master list of all programs and local recreation-based opportunities available within the region to the Parks and Recreation website for easy-to-find information. Website Links page to other recreation offerings.
- Advertise and better connect with schools regarding opportunities for youth participation scholarships. Create clear requirements to qualify for scholarships, including proof of residency, income bracket and monetary matching commitments. Scholarships can be used to supplement program fees and personal equipment needs. Partner with local organizations such as the Elks or Rotary Clubs, banks/businesses and others to help fund scholarships

11. Support the Creative District Plan

Support the Creative District Plan by strategically utilizing public properties to their potential; positioning them as flexible space for community recreation, special events and the arts.

Overview

Arts and cultural services are fundamental to the civic purposes of Carbondale and to the community's identity. Support of the 2014-2015 Creative District Plan should be continued by

Completed
In Progress

Need to check on status

2022 proposed project

strategically utilizing public properties within the district to their potential and by celebrating opportunities for creative, flexible space for the community's benefit of recreation, special events and the arts. Parks and the arts collectively encourage economic development and tourism within the community.

A significant component of the Carbondale Creative District Plan relates to a well-designed signage and wayfinding system. Signs help guide visitors and residents to key destinations, linking trails to major amenities like parks, gateways, and Town services like the library, Town Hall and Carbondale's many performance spaces. They also are able to create and narrate educational opportunities and serve as branding that is continuous throughout the community, easily recognizable and consistent.

Recommendations

- Coordinate and follow signage guidelines defined by the Creative District Plan for all parks. Consider signs that enhance connectivity and aid in navigation, provide opportunities for natural or cultural educational interpretation, and communicate parks and trails rules and regulations.
Create guidelines for appropriate memorials and art placement in Town parks and along Town trails. We now have a memorial bench policy and a park naming policy..
- Seek opportunities to enhance cultural, historic and arts offerings within parks. One example is a park amenity that provides interactive musical outdoor percussion instruments.

In Progress									
Need to check on status	Carbondale P & R Outstanding Projects			2/8/2022	Funding source or amount	Completed	30 days	60 days	90 days
2022 New projects									
*delayed final design/ permits	Red Hill Signage for completed kiosk			2022 budget	Kiosk sign design work	RFP and Bidding for sign production	Kiosk signage completed and installed		
	GOCO Resilient Communities AVLT Red Hill Shade Shelter & landscaping			Grant \$55,000	GOCO Contract & Resoution	Town fiscal agent of grant	RFP and bidding	Contracting and construction	
	Red Hill B-Line Trail Improvements and C-line alternate bike trail.			AVLT Maintenance Endowment	RFP to RFOV for 2022 work	BLM new trail approval, RFP	RFP due Bidding and contractor selection	Contracting and construction	
	Crystal River Restoration and Weaver Ditch Efficiency Project			Grant Funded	Final permitting Army Corps	Grant writing for construction	Phase 1 Bidding & Contracting	Phase 2 in river construction	
	GOCO Resilient Communities AVLT ADA Access/ classroom			grant \$55,000	GOCO Contract &Resoution	Town fiscal agent for grant	Phase 1 Bidding & Contracting	Phase 2 construction	
	Fishing is Fun Grant Crystal River Project. CPW 2020 ADA access/classroom			Grant \$30,000	processed	submitting ACOE permitting and timeline	Phase 1 Bidding & Contracting	Phase 2 Construction	
	Fishing is Fun Grant Crystal River Project. CPW 2021 In-channel improvemen			Grant \$5,0000	processed	submitting ACOE permitting and timeline	Phase 1 Bidding & Contracting	on hold due to whitefish	
	CIWMP- Approval for 2022 weed mitigation strategies			2022 Budget	Test Plots Data collected	BOT 2022 Plan presentation FEB	Implement Plan	Implement Plan	
	Playground & Park equipment repairs Cirsa audit RFR			2022 Budget	RVR& Orchard spinner floors	Hendricks, Sopris and Gianinetti	vinyl coating on exposed metal	spring project	
	Electric Work at RV Park			2022 rv park budget	Contract Lassiter for phase 4	Budget for sites 15-19 for 2022	work commences	work completed	
*no staff training	High Speed Radio WiFi Internet at Gateway RV Park			2022 rv park budget	purchased tower & wi-fi radios	Install tower on concrete base	March / April install equipment	completed by May	
	Mobile Stage 3 trained used 8 times in 2021			2022 budget	bids for side walls	purchase side walls and banners	create fee waiver guidelines	Spring Use	
	Aquatics Facility Bond Process Hilltop Securities			hired council & bond finance	approve ballot language	public notice pro con statements	public campaign	vote	
	Bear Proof Trash and Recycling Cans			conservation Trust Fund	2 in triangle, 2 in Thompson	Ordered 3 sets	shipping 3 sets	1 at Rodeo/ice rink, 2 at Hillcrest	
	Nature Park-loop pathway improvements trail maintenance techniques			surplus EWF from 2021	Test sections wood chips	Test Pea gravel on muddy sections	report		
	Hillcrest Cemetery			2022 budget	Fence Completed	RFP and bidding	Contract for survey and plotting	work commences	
	RVR Park Weed Management - can/will they adopt Town weed plan			Orchard & Triangle Park	Town Staff request to GM	old town owners approaching RVR board	experiment in Triangle and Orchard		
	Hendricks Playground Replacement Burke bid \$82,604			2022 Budget	RFP out to manufacturers	analyze bids playground design options	public outreach, decision construction	construction	
	Sopris Park Water Fountain replacements			ordered	ordered second	bids for new concrete pads poured	spring project	spring project	
	Dogs in park story map			2022 Budget	research	subcontract graphic artist	produce		
*delayed production/ delivery	Miners Park Irrigation Retrofit to ditch water			2022 parks CIP budget	VFD Pump on hand	Build Pump house	Hire electrical to hook up pump	Hook up in spring	
	Highway 133 South Irrigation replacement project			2022 Parks CIP budget	System designed with parts list	rfp for contractor	Out to bid and rfp for installation	Spring Project	
	Electrification of mow equipment			2022 parks budget	equipment research	equipment purchase	training	use	
	Youth Art Park Rio Gande with Carbondale Arts			\$35k GOCO Grant Extension	extension to Sept 2022	RFP for contractor		Spring Project	
	North Face Bike Park Jump line capping			2022 Rec budget	contacted	schedule and re-contract work	Schedule and contract the work	spring project	
	Replace Rec Center Skylights			2022 Rec Center budget	research providers	out to bid with RFP	Bidding and Contracting	spring/ summer project	
	Replace Pool Chemtrol distribution unit			2022 Pool Budget	budgeted	ordering	Schedule and contract the work	spring project	
	Replace pool water heater at Pool			2021 budget partial	replaced , waiting to test	finalizing installation	installed	test in spring when water back on	
	Updated Highlighted Chart of Master Plan			na	Feb P & R Meeting	use for 2023 budgeting	use for 2023 budgeting	budgeting for 2023	
	Ramey-Harvey Park Improvements			2022 budgeted	New town park paperwork	bear proof trash cans	install solar irrigation controllers	nstall signage	
* affected by covid-19									
Completed 2021									
* timing pushed back	Orchard Park Playground Replacement Project			Construction completed	Completion Winter 2021				
* change scope public outreach	Aquatics Facility Master Plan			completed	GOCO Grant closeout				
	Nuche Park - Parking & Signage			Fence Permit and approval	fence completion				
	Miners Park Volleyball Border Project			net sleeves, lines, grass seed	Completed				
*delayed fundraising	Triangle Park Tennis Courts crack repair			completed with final fix	open				
*delayed bidding	Batting Cage at Bill Hanks			construction complete	Inspected install signage	shut down store for winter in shed			
	Fence at White Hill (Hillcrest) Cemetery received bid Taylor Fencing			Old Fence Removed & contrac	Construction and completed				
	Nuche Park Parking Lot improvements Grade and Road base			Street Crew		Timing TBD but before Bald Eagle Closure	Construction		Bald Eagle Closure Dec 1
	Bonnie Fisher Park signage and enforcement			Demeters Garden/Access road	public outreach /sign productio	Signs Installed send letters to homeowner	Enforcement		Enforcement
Grants not awarded 2021	FMLD Gianinetti Park Playground phase 2				submitted	Not awarded			
	GOCO Gianinetti Park ADA enhancements Resilient Communities Grant				did not qualify				
	GOCO/ NFWF Restore Grant for Crystal Riv \$249,947			submitted	Award notification March 2021	Not awarded			

NOTICE TO TOWN OF CARBONDALE CITIZENS

The Town of Carbondale is soliciting Pro/Con comments for Ballot Issue 2A.

Text of the Town of Carbondale Ballot Issue 2A may be viewed at: carbondalegov.org

The deadline for PRO/CON statements is Noon on Friday, February 18, 2022

Only comments filed by persons eligible to vote in the Town of Carbondale will be summarized and included in the TABOR Notice that is sent to voters prior to the election. To be summarized in the ballot issue notice, the comments must address the specific ballot issue and must include a signature and the address where the signor is registered to vote. No statements shall mention the names of persons or private groups, nor any endorsements of or resolutions against any ballot measure.

Signed statements may be scanned and e-mailed to the Town Clerk cderby@carbondaleco.net, or you may mail or hand-deliver a hard copy to the Town Clerk's Office, 511 Colorado Avenue, Carbondale, CO 81623.

Please be aware that your statement is unlikely to be reprinted in its entirety. It is the responsibility of the town clerk to summarize comments received so that each issue has no more than 500 words in the pro statement and no more than 500 words in the con statement.

SHALL THE TOWN OF CARBONDALE DEBT BE INCREASED UP TO \$8 MILLION, WITH A MAXIMUM REPAYMENT COST NOT TO EXCEED \$14.437 MILLION, WITHOUT ANY INCREASE IN TAX RATES AND WITHOUT IMPOSING ANY NEW TAXES, SUBJECT TO THE FOLLOWING:

- THE PROCEEDS OF SUCH DEBT TO BE USED FOR THE CONSTRUCTION, INSTALLATION, OPERATION AND MAINTENANCE OF PARK AND RECREATION FACILITIES INCLUDING AN AQUATIC CENTER TO REPLACE THE EXISTING FACILITY;
- SUCH DEBT TO BE EVIDENCED BY BONDS, NOTES, CONTRACTS OR LOAN AGREEMENTS AND SHALL BE PAYABLE FROM THE TOWN'S EXISTING ONE-HALF OF ONE PERCENT SALES AND USE TAX DEDICATED TO PARK AND RECREATION PURPOSES AND FROM OTHER AVAILABLE REVENUE OF THE TOWN IF SO DETERMINED BY THE TRUSTEES;
- SUCH DEBT SHALL BE SOLD IN ONE OR MORE SERIES, ON TERMS AND CONDITIONS AND WITH SUCH MATURITIES AS PERMITTED BY LAW AND AS THE TOWN MAY DETERMINE, INCLUDING PROVISIONS FOR SALE OF THE BONDS AT A PRICE ABOVE OR BELOW PAR, AND FOR REDEMPTION OR PREPAYMENT PRIOR TO MATURITY, WITH OR WITHOUT PAYMENT OF A PREMIUM?

Parks & Recreation Department Quarterly Director's Report– Oct, Nov, Dec 2021

ADMINISTRATION REPORT

1. **Department Covid-Responses-** The health and safety of our staff and patrons is our number one priority in the recreation center and with our programming. Per the recommendations of Garfield County, the State of Colorado, the Colorado Department of Public Health and Environment, and the CDC, any person that is not fully vaccinated should wear a mask when indoors. This applies to all of our patrons, staff or subcontractors. This reminder and clarification is coming in light of the increased attendance at the Center, new staff coming aboard recently, additional programming being offered at the Rec Center, the various variants of COVID, and the fact that we are now providing programming that overlaps with members from other counties where masks are required indoors for everyone regardless of vaccination status. We have disposable masks for patrons and staff at our Front Desk and even fully vaccinated people are welcome and/or encouraged to wear a mask when indoors. See below for exact language from Garfield County and the CDC.

GARFIELD COUNTY: *Garfield County does not have any restrictions in place that are stricter than the State of Colorado, and follows both CDC & CDPHE guidelines for all sectors. Colorado Department of Public Health and Environment states the following in regards to [organized recreational sports](#), [indoor gyms](#), [indoor fitness classes](#), recreation centers, [indoor sports facilities](#). Unvaccinated participants should continue to physically distance, staying at least 6 feet from members of other households. Encourage participants to stay home if sick or exhibiting COVID-19 symptoms. People who have not been fully vaccinated are strongly encouraged to wear masks in public indoor spaces.*

CDC: *Stay Safe While Doing Indoor Activities with Others. If you haven't been vaccinated yet, [find a vaccine](#). If you are not fully vaccinated and aged 2 or older, you should wear a mask in indoor public places. People who have a condition or are taking medications that weaken their immune system may not be fully protected even if they are fully vaccinated. They should continue to take all [precautions recommended for unvaccinated people, including wearing a well-fitted mask](#), until advised otherwise by their healthcare provider. If you are fully vaccinated, to maximize protection from the virus that causes COVID-19 and prevent possibly spreading it to others, wear a mask indoors in public if you are in an area [of substantial or high transmission](#).*

Please note that the Transmission Rate for Garfield County was listed as HIGH during October, Nov & December

2. **Aquatics Facility Master Plan Update-** The Town hired Hilltop Securities to act as a financial consultant and to help us navigate the process to put a debt question on the ballot for the municipal election in April. The consultants work with Butler Snow bond council who created the language for the ballot question and will provide legal advice during the process.
3. **Red Hill Trails Update:** Aspen Valley Land Trust has received a grant through the Resilient Communities program with the Greater Outdoor Colorado Organization (GOCO) that will add a picnic shade shelter/outdoor classroom to the trailhead amenities list this coming spring/ summer. Sign graphics and content are being designed for a spring installation. Meetings with the stakeholders this fall produced a plan to create an additional downhill only bike trail to exit the trail system back to the Red Hill Trailhead. This is needed to provide an easier exit for bikes than the B-line trail. We will continue to work on the B-line trail to armor up the steeper trail sections to help with the erosion problems we experienced last season.

PARKS MANAGEMENT:

1. **Community Garden at Hendricks Ranch:** Stephanie Riverman acting as the co-Garden Leader with Linda Giseke. Due to covid an inperson fall election of officers for the 2022 gardening season at the

annual meeting on the third Wednesday in October did not take place. According to the by-laws a mail out ballot was issued by the Secretary, Terry Lee, and with more than 51% of the active gardeners voting, Stephanie, Linda, and Terry will maintain their positions through 2022.

2. Parks Department Scope of Work:

October 2021:

- Winterized 38 irrigation systems. Removed 4 large irrigation pumps. Removal of trash and dog waste three times a week. Parks Department hired Pantaleon Chapparo for our full-time Parks Maintenance position. Removal of leaves in parks.
- The following amenities are open: parks and playgrounds, picnic shelters, gazebos, with recommendations for users to follow the 5 points of containment for Covid-19. These are posted onsite. Public bathrooms and water fountains have been winterized and are closed for the season. Port-a-Pottys have been placed in park locations that have closed plumbed bathrooms.
- Gateway RV Park, located on County Road 106, directly above the Bob Terrell State Wildlife Area and the Carbondale Boat Ramp closed for the season on October 8th, 2020. Online reservations began for the 2022 season in Mid-October. The Trustees approved of the new rates for the Gateway RV Park and a new cancellation policy for the 2022 season. The Gateway RV park is scheduled to be open from May 1 to October 1, 2022
- Finalized budget for 2022 Parks Department
- Parks staff conducted their normal mow duties, and trash removal duties. Removed the fencing from the nature park weed management study and prepped material needed for Potato Day, such as cleaning the coffee cauldron and loading up the fencing to enclose the bar-b-que pits and cleaned out the pits. New fence is complete at Hillcrest Cemetery. Culminated the park irrigation system seasonal blow outs by completing the pool system. Placed the cover on the pool for the winter. Took down the sound barricades at the Gazebo in Sopris Park.
- Facility Maintenance Lead worked on the following: Prepped the rodeo grounds for the Potato Day Gymkhana. Worked with Roaring Fork Outdoor Volunteers on the North Bridge Riverfront Trail to repair some water damage. Commenced the weed barrier/pea gravel mitigation work at the North Face Bike Park, removed graffiti from dugout, repaired sign installation at Red Hill trails and the locates for the sign installation at Bonnie Fisher Park at the Third Street Center. Put on the pool cover, cleared drain blockage in the bathroom, helped with irrigation blowouts, put out barricade closures at rV Park.

November 2021:

- Removed 8 soccer goal nets and chained goals together. Lay out ice rinks. Parks crew manufactured and installed new railing on bridge at Sopris Park. Two steps were replaced at Stairway Park. Leaf removal occurred at Sopris Park, Town Hall, Rec Center, and Gianinetti Park. Trash and dog waste removal occurred as usual. First Friday cleanup and stage removal. Brought up settled spots at cemetery, straightened headstones and re-seeded. Began install of N. 3rd. street irrigation system.

- Facility Maintenance Lead is working on the following: Prepping the Rodeo ground arena to install the seasonal ice rink liner. Installation of new signs at the Red Hill Trailhead . Assisted with removing tennis court windscreens and taking down the batting cage at North Face (stored bullpen turf and batting cage net). Sharpened majority of ice skates. Marked sign locations for locators at 3rd Street Center and installed signs. Greased and mounted plow for the winter. Replaced Guard Shack roof at the pool and cleared pool gutters. Covered batting cage turf with liner. Trail work with RFOV and Roaring Fork High School. First Friday stage set up and break down, helped move cardio equipment from gym at recreation center to its original location.

December 2021:

- Conducted Staff Evaluations Parks crew continued with ice removal down town as well as other sidewalks and paths. Trash and dog waste removal three times a week.
- Locked Nuche park for seasonal closure. Riverfront Park and Nuche Park are now closed to public or private use until March 15th in observance of a Colorado Division of Wildlife BECA (Bald Eagle Closure Area). All human activity is prohibited in the BECA (Bald Eagle Closure Area) during such closure period.
- Facility Maintenance Lead covered skylights for leak protection and the recreation center, installed fixtures on bathroom stall doors, helped lay out ice rinks with liner at ice rink at rodeo grounds and at the downtown rink. Flooding took place on December 17th at Gus Darien and Dec 18 at Downtown rink. This was late in the season due to warm weather. Rinks constructed and operational by December 22nd. Then we experienced rain and slush and the public skated on this deep and moisture saturated surface. One the temperatures got cold, the tracks and piles of slush were frozen in place. It took us a week to get the ice rinks in condition to skate again. We also had record snowfall and we could not treat or reflood the rinks until the snow was off. Ice conditions are subject to change on a daily basis. Remember the Pond Hockey moto. "If you skate it , scrape it". We have shovels on site for you to help us maintain a good sheet of ice. Skates can be rented at the Carbondale Recreation & Community Center. Updates are always available on our website:

SPECIAL EVENTS

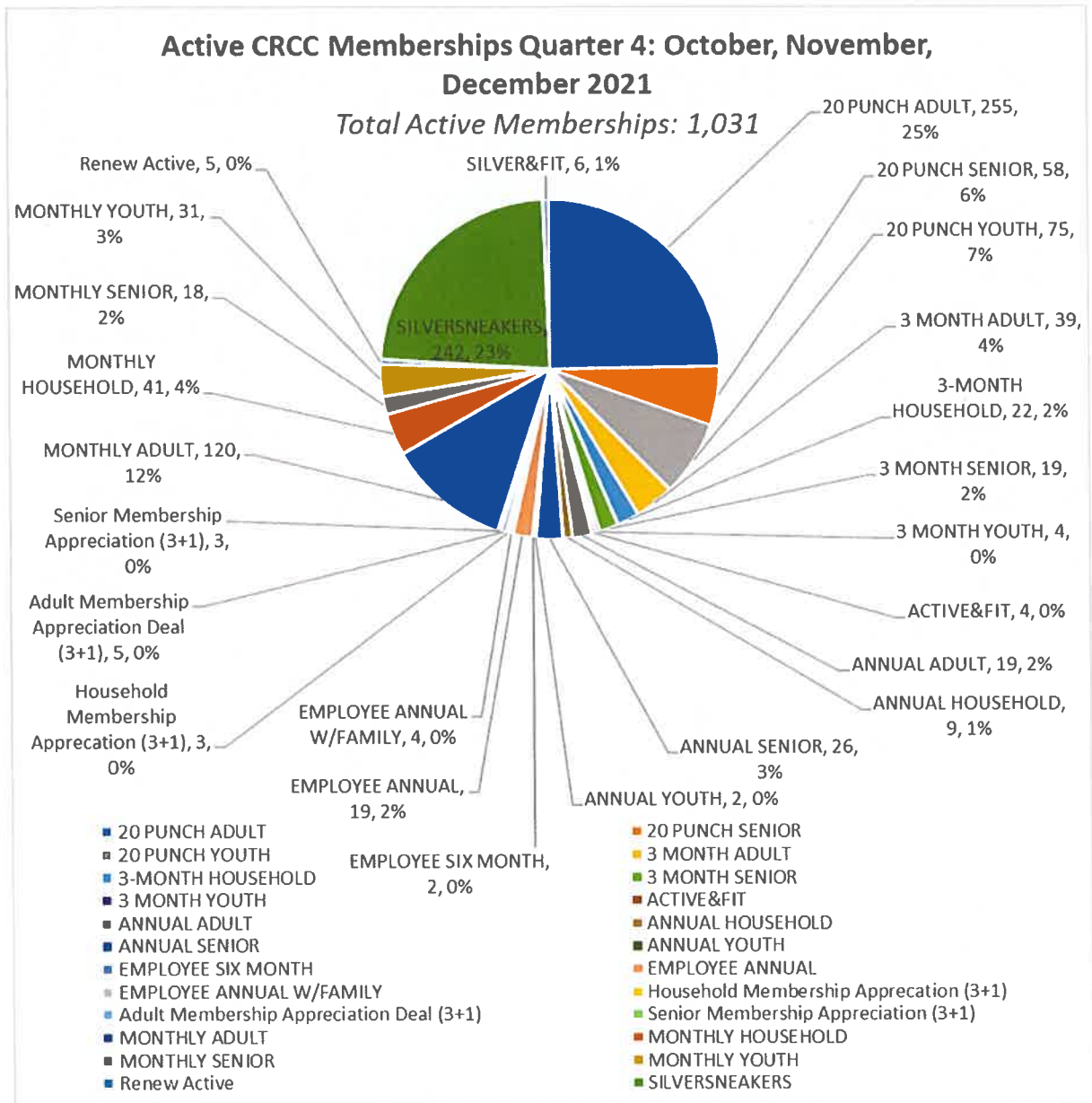
1. **October First Friday Events.** Friday, October 1 5-9 pm 4th street Plaza Park & Main Street Main street will be closed from 5-9 pm from Weant to 3rd street. Activities scheduled include Live Music from Guilty Pleasure on the 4th street Plaza Park stage, Community Choir performance between the band sets, and a roaming flash mob.
2. **Potato Day :** The 112th Carbondale Annual Potato Day celebration is set for Saturday October 2nd, 2021 in Sopris Park. This year's theme is "Tuber Renaissance." The potato is an underground tuber and renaissance means renewal. This year we celebrate our own renewal as we begin to emerge from the pandemic restrictions, like a potato tuber sending its leaves above ground to absorb the light. Potato day will include the Tater Trot 1 mile Fun Run organized by Ross Montessori School, the Potato Day Parade, a community bar-b-que in the park with live music, a farmers and artisan market and kids activities in the park, Cowboy Coffee and of course baked potatoes.
3. **Potato Day Scavenger Hunt** Carbondale Parks and Recreation produced a Potato Day Scavenger Hunt on Saturday, October 2, 2021! Participants meet at Sopris Park and they had one hour to complete the Scavenger Hunt, using clues to locate the missing pieces to a Mr. or Mrs. Potato Head. The scavenger hunt is geared towards kids but all are welcome to participate.

4. **Thrill the World:** A Dance Performance Event Flash mob took place on Saturday, October 30th at the 4th Street Plaza at 4pm . This event is organized by Alexandra Jerkunica of Bonedale Ballet.
5. **First Friday November 5th Di De Los Muertos** by the Carbondale Chamber: Events included Carbondale Arts celebrating the artists and community who helped create our latest mural at 4th and Main. A Dia De Los Muertos procession, featuring large-scale catrina puppets and the artistry of Aspen Santa-Fe Ballet Folklorico. The parade began at the Third Street Center at 5:30pm and ended at 4th and Main with performances by Ballet Folklorico and local fire performers. The Town Stage was set up in 4th street for the performances from Ballet Folklorico and the street was used as the stage for the fire performers.. .
6. **Special Event Task Force:** The Special Events Task Force & Street Closure Committee met on November 30th and on December 15th from 6-7:30 pm in Town Hall Trustee Chambers. On the agenda was the review of last year's special events and the review and finalization of the 2022 Calendar of Special Events. These are events that take place on Town land, parks, streets and facilities. The calendar of events goes in front of the Board of Trustees at their first meeting in January for approval.
7. **Turkey Trot:** We offered the 5th Annual Turkey Trot 5k & 1 Mile Fun Run on Thanksgiving Day morning. There was two race options: 5K and 1 Mile. Special swag for the first 100 entrants. Pre-registrations fees were \$12 for Adults (18-61 years) and \$5 for Seniors (62+ years) and Kids (3-17 years). Day of registration fees were \$15 for Adults and \$10 for Seniors/Kids. The Turkey Trot ran from the Carbondale Recreation and Community Center at 9:30am on Thanksgiving morning, Thursday, November 25. Check-in begins at 9am. Prizes were awarded for fastest runners and top age group finishers. We had over 546 participants for this outdoor race. The annual Turkey Trot at the Glenwood Golf course did not take place this year and could account for the larger numbers.
8. **Light Up Carbondale First Friday, December 3rd, 2021**
Santa came to town with Light Up Carbondale! Friday, December 3rd at 5:30pm to light up the large tree at Main Street and Weant, with the help of the Carbondale Fire's ladder truck and magically turned on all of the lights on main street. Holiday festivities continued at 4th & Main Street with free hot cocoa, cider, and sugar cookies at The Orchard tent (cookies courtesy of Alpine Bank, and free sleigh rides with Santa 5:45pm – 7:45pm (I The Deck the Walls Artisan Market was also taking place inside the Launch Pad for some Christmas shopping!
9. **Letters to Santa** From December 1-20 kids can write a letter or draw a picture and address it to Santa at the North Pole. They drop it off at Santa's Mailbox at the Carbondale Recreation and Community Center from December 1-December 20. We make sure they sign their name and address so Santa can write back with a personalized response.

RECREATION CENTER AND PROGRAMS: Manager's Report October, November, December 2022

1. **Building Configuration:** The fitness area and basketball gymnasium remained rearranged to comply with social distancing with all the cardio machines set in the east side of the basketball gym, and the weight equipment spaced out in the original fitness area through October. New for November we moved the cardio equipment back into the fitness area to open up the basketball gymnasium for programming.
2. **Basketball Gymnasium Rentals:** 19 Half-Court Rentals and an ongoing Thursday night rental with the Roaring Fork Soccer Club (Nov-Dec).
3. **Building Improvements:** We brought back the lobby furniture and opened the Activity Room for general use (stretching, cycling, etc).

4. **COVID-19 Hours:** October: Monday-Thursday, 6am-7pm, Friday, 6am-5pm, and Saturday, 9am-1pm. In November we extended our hours until 8pm Mon-Thurs, 7pm on Fridays, and 8am-2pm on Saturdays. We remained closed on Sundays.
5. **Rec Center Memberships:** We continued to honor memberships affected by COVID by crediting back the days missed. All pre-COVID pricing and membership options available. Active Memberships for Q4 total was 1,031. That is 138 more than Q3. (Pre-Covid Q4 memberships total was 1,508.)



1. **Blood Drives:** During Q4 we offered 3 Blood Drives (October 13, November 10, December 8). We will continue to offer Blood Drives once a month in 2022.
2. **Vaccine Clinics:** The CRCC hosted 2 COVID vaccine clinics in December. On 12/1, 121 people were vaccinated; on 12/29, 75 people were vaccinated.
3. **Senior Trips:** We offered 3 Senior Trips during Q4. We took 6 seniors to Grand Junction for a Museum Tour, we took 8 seniors to 2 holiday craft fairs and the Alpaca Farm, and we took 11 seniors to the Glenwood Springs Caverns for Winter on the Mountain.
4. **Youth Art Class:** New offering by one of our Front Desk staff members with 6 kids enrolled.
5. **Letters to Santa:** Only 10 letters were sent from Santa this year.

Final Analysis	
Expenses	\$ 3,356.51
Revenue	\$ 7,510.00
Cost Recovery	223.74%

6. **Fitness Classes:** Chair Yoga, SilverSneakers Boom, SilverSneakers Classic, Yin Yoga,

Hatha Yoga, Pilates (New in November), Indoor Cycling (New in December)

- a. Total Classes: 173
 - b. Total Participants: 1,536
7. **Turkey Trot:**
 - a. 546 total racer who picked up bibs: 414 5K runners and 133 1-mile runners.

Senior Programs Report: October, November, December 2021

Program	Participants	Expenses	Revenue	Cost Recovery
Grand Junction Museum Tour	6	\$651.47	\$60.00	9.21%
Craft Fairs and Alpaca Farm	8	\$511.27	\$80.00	15.65%
Glenwood Springs Caverns	11	\$516.23	\$55.00	10.65%
TOTALS	25	\$1,678.97	\$195.00	11.61 %

Final Analysis: The cost recovery for senior programs is low due to the philosophy that these programs satisfy a population that's on a fixed income. The program subsidy is supported by a historical Senior Program line item out of the General Fund budget. Increased participation would allow a better cost recovery and additional programming options, however, due to COVID we are content to keep the participant maximums lower than they have been in the past. The seniors have been hugely appreciative and very gracious guests on these trips. We will continue to offer monthly. Most trips were full or close to full but we often had participants drop out due to illness.

Youth Program Reports: October, November, December 2021

Program	Participants	Expenses	Revenue	Cost Recovery
Youth Climbing	35	\$729.94	\$1,575.00	215.77%
Dodgeball	15	\$63.00	\$450.00	792.86%
Dinky Dunkers	11	\$99.00	\$550.00	555.56%
Total	61	\$891.94	\$2575.00	288.70%

Youth Climbing: We had 3 very successful climbing sessions for two age groups in October, November and December. In December we trained Mack, and he is transitioning into teaching climbing in 2022. We will continue to offer the program through spring and potentially summer if we can find consistent staff.

Dodgeball: This was our first dodgeball offering since 2019. The kids love the program and it fit in nicely to our schedule Wednesday afternoon as the kids are out of school early. The program has a very low overhead cost but caters to a large amount of kids while remaining affordable. We will look to offer more dodgeball sessions in 2022.

Dinky Dunkers: Dinky Dunkers is a very popular program and this was our second offering of 2021. We abbreviated the session to 3 weeks which made it hard to give the kids a lot of fundamental basketball skills, so in the future we will look to offer 4-5 week sessions. We should still be able to recover our cost and provide a more complete program to participants.

Carbondale Park & Recreation Commission Master Calendar

January

- Special Events Task Force Calendar Approval
- Update Highlighted Chart of Master Plan at special meeting
- Review Integrated Weed Management Plan for Coming Growing Season

February

- Parks & Recreation Department Quarterly Report Oct. Nov, Dec. (Previous year)
- Check in with RFOV for Spring , Summer, Fall program collaboration
- Present Integrated Weed Management Plan to E-Board and Trustees for approval.

March

- RVR's check in prior to growing season Triangle Park, Orchard Park, Nuche Park, Riverfront Park Maintenance Review
- Check in with Roaring Fork Pickleball Association MOU (staff)
- Check in with Roaring Fork Soccer Club and Little League for contracted field use

April

- Annual check in with Board of Trustees at a work session
- Check in with Hendricks and Demeter's Community Garden Groups
- Check in with Bike Pedestrian Trails Commission
- Check in with Red Hill Council and AVLTT in regards to Red Hill Trails

May

- Parks & Recreation Department Quarterly Report Jan, Feb, March
- Check in with Tree Board
- Check in with CAFCI

June

- Parks Tour – looking at current projects, future projects & budget priorities
- Advertise for any open P & R Commission positions

July

- Parks Tour Review for Budget Priorities
- Commission Officer Nominations
- Advertise and interviews for any open P & R Commission positions

August

- Parks & Recreation Department Quarterly Report April, May, June
- Commission Officer Elections Vote
- Interview then vote on candidates for open commission positions
- Draft Department Budget Goals for the Coming Year

Carbondale Park & Recreation Commission Master Calendar

September

- New Commission Officer and new member welcome and Recognition of Outgoing Commission Members
- Update Commission Contact List & Note Commissioner's Terms Set to Expire in the Year
- Revise Onboarding Materials
- Check in with Roaring Fork Food Alliance in regards to the MOU for the Permaculture Gardens at the Thompson Heritage Park (Staff)

October

- Integrated Weed Management Plan – Assess Current Conditions & Create Management Plan for Next Season
- Check in with Roaring Fork Pickleball Association in accordance with the MOU (staff)
- Budget Goals & Objectives as submitted to TOC Trustees

November

- Parks & Recreation Department Quarterly Report July, August, Sept.
- Budgeted Cost Recovery & Recreation Sales & Use Tax Update
- Budgeted Capital Improvement Plans and 5 year projection CIP
- Review and Approval of Current Town Recreation Fees

December

- Special Events Task Force Meetings scheduled
- Final Annual Budget as Approved by TOC Trustees

Carbondale Park & Recreation Commission Master Calendar

Other Town Advisory Commissions and P & R Point of Contact:

E-Board	P & R Commission Point of Contact	_____
Bike, Pedestrian & Trails Commission	P & R Commission Point of Contact	_____
Tree Board	P & R Commission Point of Contact	_____
Public Arts Commission	P & R Commission Point of Contact	_____

Relationships through Memorandum of Understanding:

Thompson Heritage Park Permaculture Gardens Roaring Fork Food Alliance
Roaring Fork Pickleball Association

Relationships through Intergovernmental Agreements:

Roaring Fork School District

Relationships through amenity use, partnerships or association:

Carbondale Chamber & the First Friday Committee
Demeter's Community Garden
Hendrick's Community Garden
Roaring Fork Valley Soccer Club
Carbondale Wild West Rodeo Association
Three Rivers Little League
Roaring Fork Outdoor Volunteers
Roaring Fork Mt. Bike Association
Roaring Fork Transportation Authority
Friends of the Nature Park
Special Event Task Force
Carbondale Age Friendly Community Initiative (CAFCI)
Red Hill Council
Aspen Valley Land Trust
Colorado Parks & Wildlife (Bob Terrell State Wildlife Area)

Miscellaneous Links

Bond Information and Status Links
Master Plan Update Links to Executive Summaries